



City of Mount Gambier Creative Arts Fund

2021/2022

What kind of projects are the assessment panel looking for?

The assessment panel will focus on 4 key goals of City of Mount Gambier's Strategic Plan when considering your proposal. When planning your project, ask if it fits into any of these goals:

- ▶ Supporting community events and programs that bring people together, encourage interaction and promote sense of community
- ▶ Providing services, programs and facilities for the community to participate in a broad range of arts and cultural activities
- ▶ Celebrating our cultural diversity
- ▶ Celebration of Boandik and/or Aboriginal and Torres Strait Islander Culture*
- ▶ A city brought to life with public art

*Any project depicting Aboriginal and Torres Strait Islander culture must demonstrate appropriate engagement or connection to this community. Please discuss with Arts, Culture and Development Officer Serena Wong prior to submission.

What could my project be?

Projects may focus on, but are not limited to, performing and visual arts, literature, film, design, multimedia, history and heritage, festivals, exhibitions, performances and public celebrations.

This could include

- Mentorships
- Collaborations

It is strongly recommended that you discuss your application with Arts, Culture and Development Officer Serena Wong prior to submission

What is Development Approval?

Development Approval is a process that ensure your activity meets current legislation and safety requirements

The Development Approval process will ask you to specify:

- ▶ a site plan showing the location of the work (including the dimensions of the work, how high it is from the ground etc)
- ▶ If a work is affixed or mounted, the details of how this will happen (what materials are you using, is it safe and secure)
- ▶ Projections or use of light will need to consider what times it will operate and how it will affect, traffic and people using the space



How do I get Development Approval and do I need it?

There is some brief advice about how to secure development approval on our website, however Council's Development Services Team are the best people to advise you and it is worth discussing your application with them

We encourage you to apply for Development Approval at the same time you submit your application as it can take weeks to make a decision (depending on what you are proposing)

You can get advice on this process at any time, and we strongly encourage you to do this as it will strengthen your application.

My project depicts a culture or cultural background which makes up our Mount Gambier community. Is there anything I should know?

- ▶ If you are representing or interpreting a culture, applicants may be asked to indicate through correspondence (i.e. emails etc.), support for the project from a group or recognized leader within the community
- ▶ Include in the application correspondence with any individuals or community groups you are wishing to engage with for the project, outlining their involvement and participation
- ▶ The application should demonstrate appropriate provisions in the budget to compensate any individuals or community groups you are working with to deliver the project

What things will help my application?

- ▶ A thorough budget that accurately reflects your costs. A project that demonstrates it has considered all costs is much more likely to be approved than one that is done “cheaply”
- ▶ Applications must include a design of the final work, i.e. a sketch of a mural design, sculpture, light installation etc. in the proposed location. The assessment panel and Elected Members require this to make a decision. An application without a proposed design cannot be properly assessed
- ▶ A key factor of this grant, is that the outcome be accessible to the general public, so please keep this in mind when planning your project
- ▶ The panel and Elected Members will be looking for engaging and ambitious ideas that will excite the residents and visitors of Mount Gambier

What else will help my application?

Plan a meeting, phone call or email with the Arts, Culture and Development Officer - Serena Wong, once you have an idea, but before you submit your application

This can help you overcome any difficulties you are facing with the application, answer any questions you might have, and help strengthen your proposal.

“If you have a good idea, do not let the application process hold you back! It can be daunting, but I can help break it down and make it easier,” - Ms Wong.



Do I need to live in Mount Gambier to apply for the Creative Arts Fund?

You must either be a resident of Mount Gambier or demonstrate a strong connection, through history, background or similar. If you live outside Mount Gambier, you will need to demonstrate this in your application as well as why you want to do this project in Mount Gambier.



How are projects selected?

An assessment panel that includes a range of staff from Council, as well as artists, and representatives from within our community, will look at all applications. Through this process the panel will shortlist the strongest applications. These applications will then be finalised and recommended to the Elected Members.

If your application represents or interprets a specific culture or community within Mount Gambier, a representative from that community may be asked to assist the selection panel in assessing the proposal.

Elected Members will then look at these recommendations and decide who will receive funding.

Applicants will then be notified, and if you are successful you'll move onto the next stage, including signing an agreement, invoicing and confirming development approval.

What's different this year?

This year you have only three weeks to work on your application. However, we are asking for only a draft application.

Applications will go to the selection panel, from which the strongest will be shortlisted. The shortlisted applicants will be notified and have 10 days to work with Arts, Culture and Development Officer Serena Wong to finalise their application before final submission. This will allow additional time for permissions, development applications etc. to be prepared.

This year we have not identified any sites with preapproval. If you are interested in doing a mural but unsure of the process, please get in contact.

Please note, those applications that are the most complete, and that show a well thought out concept, will be those most strongly considered by the selection panel.



How long will my work remain in the public realm?

- ▶ Projects without a contract outlining a specific lifespan, should be considered temporary, with no guarantee made regarding its permanence in the public realm
- ▶ Upkeep and maintenance should be considered in your application to ensure your work remains in good condition, if it falls into disrepair it may be removed.
- ▶ Negotiations may be made with owners of property about a minimum lifespan (for example), which typically depend on a range of factors including the state of the work through the agreed period