



Vacancy Notice

Strategic Development and Recreation Coordinator

City of Mount Gambier has an exciting opportunity for a motivated and driven individual to join the Strategic Development team.

About the position:

- Part-time, Fixed Term Contract (2 Year)
- 48 Hours per fortnight
- Competitive remuneration package.

As part of a high-performing team, the Strategic Development and Recreation Coordinator will guide the delivery of strategic priorities for recreation provision in the City of Mount Gambier. The role will foster community leadership, advise policy and strategy development, oversee the management of recreation related contracts and build sustainable strategic partnerships.

This position is classified at Level 6 Year 1 (currently \$55.31 per hour) of the City of Mount Gambier Administration Staff Agreement No.12 2022.

About you:

- A tertiary qualification in a relevant discipline such as Recreation Planning, or Project Management or extensive demonstrated experience in managing a diverse range of projects and services in a recreation field or environment including contract and program management.
- Highly developed knowledge, experience and ability in community capacity building and effective stakeholder engagement with a proven ability in developing effective working relationships with industry, government and / or community groups.
- Written and verbal communication skills including the ability to complete grant submissions, reports, presentation and the facilitation of workshops.

What we offer:

Mount Gambier is the second largest city in South Australia and provides a perfect balance between the vibrant lifestyle of a big city and the comforts of a small town. Packed with beautiful natural resources including the iconic Blue Lake/Warwar, caves, sinkholes, parks and gardens. Mount Gambier is an idyllic location to enjoy work life balance, only 20 minutes from the beach.

This role presents an opportunity to advance your career in a supportive environment. The City of Mount Gambier is an equal opportunity employer and celebrates diversity in the workplace.

The successful candidate will enjoy:

- Ongoing professional development and training,
- A supportive and friendly team environment,
- Career development opportunities,
- Active social club,
- Flexible work arrangements,
- Positive work/life balance,
- Income protection insurance.
- Employee Assistance Program and Wellbeing Support
- Excellent Enterprise Agreement benefits with above award rates

Pre-employment requirements:

The position is subject to satisfactorily meeting the following employment requirements;

- National Police Check,
- Working with Children Check (WWCC),
- Pre-employment medical examination.

The City of Mount Gambier is an equal opportunity employer committed to continuous improvement as a culturally safe and supportive workplace. We strongly encourage members of our First Nations community to apply.

For a confidential conversation please call:

Biddie Shearing

Manager Economy, Strategy and Engagement

08 8721 2413

Further information about the position, including the position description, which identifies key competencies and selection criteria, is available from City of Mount Gambier website:

www.mountgambier.sa.gov.au/council/careers/vacancies

How to apply:

Applicants must specifically address each of the key competencies and selection criteria, which is available within the position description and submit with a resume including contact details for at least three referees.

Applications close: **Friday 24 January 2025 at 5:00pm.**

Applications must be submitted via email to:

Human Resources Team

city@mountgambier.sa.gov.au