

Mobile Food Vendor Notification Form

(to be completed by the food operator)

Food Safety Passport System

The South Australia (SA) Food Safety Passport System (FSPS) is a guideline to help mobile food vendors (MFV) comply with the food safety requirements. The SA Food Act 2001 and Australia New Zealand Food Safety Standards contain requirements for food businesses (including mobile food vendors, not-for-profit organisations and community events). These requirements must be followed at all times to ensure safe and suitable food is provided to the public.

A MFV is a food business **designed to be moved** from place to place and is used for selling food, whether on land, sea or air.

FSPS Notification (Section 2 of guide)

The food legislation requires food businesses to complete a notification process. MFVs must notify each Council that they are based, additionally they must advise all Council's that they choose to operate or trade in each time this activity occurs.

MFVs operating in SA for the first time must notify with the first Council in which they operate. This Council becomes their SA Administrative Council. If operating in the City of Mount Gambier a FBN number will be required and planning permits maybe needed. See Councils website for the MFV location rules.



MOBILE FOOD VENDOR (MFV)			
MFV Name:			
Date(s):			
Day(s):			
Location / Venue: (street address)			
Brief description of food activity (eg type of food / drink,			
If part of an event:	Yes / No	If yes, name of event:	
SA FBN Number		Risk Classification (circle)	P1, P2, P3 or P4
Date of Last Operating Food Safety Inspection		Name of Administrative Council	
CONTACT DETAILS			
Contact person:			
Organisation/ Business:			
Contact Number(s):			
Postal Address:			
Email Address:			

Notification form completed by:			
Name:			
Signature:		Date:	

Further Information

Contact Council or see the food safety webpage under Services>Food Safety (contact details below).

- FOOD SAFETY PASSPORT SYSTEM – resources available at your administrative Council (pending stock availability)

A Passport Certificate is issued on the condition that the MFV complies with FSS 3.2.2 & 3.2.3.



SA Health are conducting surveys on the trial system. Please complete to assist. Ask your administrative Council.

- EVENT ORGANISERS

All Organisers conducting events (which include food activities) in the City of Mount Gambier are required to complete and return a temporary event food notification form prior to their event. The temporary event notification requests each food vendor's SA Food Business Notification (FBN) number in the event of a food poisoning outbreak. If the number is unknown, follow up with the operator. The FBN number also gives the organiser confidence that the food operator has met their minimum lawful requirement of notification. If no SA FBN number can be provided or not willing to apply for one then reconsider if a non-complying operator should be involved with the event.

- CITY OF MOUNT GAMBIER FORMS – available on Council's food web page (see below)

- > Food business notification (FBN) form – to get your FBN number to cover SA
- > Temporary event food notification – to be completed by Event Coordinator
- > Mobile food vendor notification form – to be completed by the food operator

- FOOD SAFETY

When conducting a food activity at a temporary event away from your food business, carefully **consider** how **compliance** with certain requirements will be met, such as:

- > Temperature control of potentially hazardous food (hot and cold)
- > Food grade sanitising of food contact surfaces
- > Protection from contamination for food
- > Hand wash facility for food handlers with warm running water
(if applicable to your activity)

Please note the above are only examples and not an inclusive list of requirements.

FREE on-line food safety training

Ideal for community groups, sporting clubs and volunteers



www.mountgambier.sa.gov.au

The "I'm Alert" link can be found under Services > Additional relevant information on website includes:

- Fact Sheet – Food Safety Training
- Fact Sheet – MFV – Food Safety at Events
- Fact Sheet – Home Based Food Businesses
- Fact Sheet – BBQ's and Sausage Sizzles

Please return to Council:

Email or	city@mountgambier.sa.gov.au
Postal or	PO Box 56, Mount Gambier SA 5290
In Person	Civic Centre, 10 Watson Terrace, Mount Gambier

For further Food Safety or Planning (location & permit) information please contact Council on 08 8721 2555.