



Community Celebration Fund Guidelines

The purpose of this one-off rapid response grant program is to empower the community to celebrate the 150 year anniversary of the City of Mount Gambier in their own way.

There are 10 grants of \$5000 available to eligible applicants with the objective to create a vibrant community through:

- Encouraging community to come together and celebrate
- Cultivating community led festivals, events and collaboration
- Celebrating and promoting diversity, accessibility, inclusion and heritage through celebratory activities.

What will be funded:

- Event(s) and/or activities that are open to the whole community for the common purpose of celebrating 150 years of the City of Mount Gambier and
- Events/activities that will be completed by 25 May 2027.

What will not be funded:

- Events and activities not held within the event timeframes
- Events and activities that do not celebrate the 150 year anniversary of the City of Mount Gambier
- Events and activities that are discriminatory in any way, or contravene any legislation
- Fundraising activities, prizes, gifts, awards or sponsorship costs, such as trophies, medals, money or vouchers
- Operational costs for day to day activities and/or processes.

Eligibility:

The following groups and organisations are eligible to apply:

- Not-for-profits, incorporated bodies, co-operatives or associations
- Registered charitable organisations
- Unincorporated bodies with an auspice
- Schools and learning institutions for activities that are not curriculum based and the primary benefit is for the wider community.

Ineligibility:

The following groups, people and organisations are not eligible to apply:

- Individuals without an ABN
- For profits, commercial entities, registered businesses
- Applicants with outstanding acquittals for grant funding or outstanding debts or arrears to City of Mount Gambier
- An organisation involved in legal proceedings relating to winding up its operations, or experiencing insolvency or bankruptcy.

Timeline:

Applications open: Monday 25 May 2026.

Applications close: Friday 24 July 2026.

Activity timeframes: From September 2026 until 25 May 2027.

Application Process

Stage 1: Initial meeting

The first stage of the application process is to meet with Council to confirm eligibility and availability of funds.

Stage 2: Application

Following confirmation from Council at the initial meeting applicants will be invited to apply for funds using the provided application form.

Stage 3: Council Approval

Applications will be assessed and provided in a report to Council at the Council meeting on 18 August 2026 for approval.

Stage 4: Notification of Outcome

Both successful and non-successful applicants will be notified in writing of the outcome of their application. Once notified, successful applicants can undertake their event/activity from September 2026 until 25 May 2027.

Stage 5: Acquittal

A short acquittal form will be provided for completion and return by 20 June 2027.

Insurance

Applicants must have Public Liability Insurance with a minimum amount of \$20 million. The Certificate of Currency for this insurance will be required as part of the application process. A policy statement or receipt of payment is not an acceptable substitute for the certificate of currency.

Applicants using an auspice would include a certificate from the auspice organisation.

Permits and Approvals

Events may require permits and approvals. These processes are separate to the grant application process. To learn more about the event permit application process:

<https://www.mountgambier.sa.gov.au/services/events-sponsorship-grants/use-of-community-spaces>

How to Apply:

Eligible organisations are invited to contact Council schedule a meeting to discuss their event/activity. To book a meeting please contact Tahlee Chant via email tchant@mountgambier.sa.gov.au or (08) 8721 2555.



Community Celebration Fund (\$5,000)

To support applications to small funding programs which were previously open to an ongoing basis throughout the year.

Organisation/applicant name	
Postal address	
Application prepared by	
Position	
Phone	
Email	

Is your organisation registered for GST?	☐ YES ☐ NO
Please provide your organisation's Australian Business Number(ABN)	
Are you being auspiced by another organisation?	☐ YES ☐ NO
If YES please provide details and attach evidence	
Organisation name	
Incorporation number	

Event/activity details	
Event/activity name	
Event/activity date(s)	
Event/activity venue	

Event/activity summary 150 word description

Are you considering applying for use of a Council venue?

☐ YES ☐ NO

Are you considering using Council land?

☐ YES ☐ NO

Please note: If you are in the process of negotiating access to a Council venue or land, you will need to complete the Venue Hire Form or/and the Special Event Permit Application in addition to this application.

Funding request

Cash amount

Describe how your funding will be expended:

\$

ex GST

In-kind amount

\$

Please note: Any additional requests for support not included in this application will incur a cost as determined by the current Schedule of Fees and Charges Event Support.

Local Government accounts for all costs to the organisation whether they be direct or in-direct.

Declaration

In submitting this application, I certify that, to the best of my knowledge, the statements in this application are true and I have read and I understand the Guidelines in its entirety.

I acknowledge that the City of Mount Gambier cannot guarantee funding approval. If the grant is successful, I agree to acknowledge the contribution and support of the City of Mount Gambier within publicity, including all media, literature and promotional activities relating to the project, as well as in speeches during the course of any event or activity.

I also agree to submit the required acquittal form with relevant supporting documentation, as well as at least two high resolution digital photographs and video footage (if available), relating to my project, within two months of the completed activity.

I understand the information, photos, video footage and other forms of media submitted as part of the acquittal requirements may be used by, or on behalf of, the City of Mount Gambier for promotional purposes and publications.

Name

Signature

Date

Before submitting your application, please ensure you have attached the following:

☐ Proof of Public Liability Insurance to the value of at least \$20 million with a geographical location of Australia and/or worldwide.