

## Program Guidelines:

Limited funds of up to \$1,500 are available to community groups for distribution for the development of community services.

Certain types of projects will be given priority, these priority areas include:

- ▲ Community project, community initiatives and/or the maintenance and improvement of community capital and community quality of life.
- ▲ Projects which encourage the development of self-help activities, particularly those which represent new approaches to meeting community needs.
- ▲ Projects which are concerned with the increasing community usage of local facilities. Funding for renovation, repair, equipment or programme development may be considered.
- ▲ One off project which encourage people towards active participation in community services and activities.
- ▲ Project indicating some evidence of general community benefit.
- ▲ Projects that encourage the development of the community in which individuals and groups have access to facilities, programs and services.
- ▲ Host organisations are locally based, not for profit and most importantly managed predominately by community volunteers.
- ▲ The Councils knowledge of the local host organisation and the confidence that the council funds will be used wisely and for the purposes stated.

As a general rule, preference will be given to funding those groups showing a high incidence of self-help as evidenced by matching funds put towards the project/initiative by the group, which might be from its own resources or provided by service groups or the like.

## Acquittal Report:

If you are successful with your application Council will require an acquittal report, providing declarations that the funding has been spent only for the purpose for which you applied, once the project is complete.

## Digital Photos:

Council requires digital photos to help promote your event. On completion of event please submit post event photos to help with promotion the following year.

# COMMUNITY STRENGTHENING PROGRAM



City of  
Mount Gambier

## SECTION 1 - INFORMATION ABOUT YOUR PROJECT / INITIATIVE

Name of Organisation											
Postal Address											
ABN											
Registered for GST?	YES						NO				
Title of Project / Initiative											
Details of Key Personnel for the event:											
Name	Role / Responsibility			Contact Phone				Email Address			
Project Dates											
Project Venue											
Project Description											
Is this a new project / initiative or continuation of existing?	NEW						EXISTING				
Are you considering applying for use of a Council venue? i.e. City Hall, Cave Garden etc.											
YES	NO		If YES, which venue:								
Have you submitted your Special Events Permit for use of Council land or Hire Permit for the Main Corner?*											
YES						NO					

\*If you are in the process of negotiating access to a Council venue, you will need to complete the special event permit or the hire permit for The Main Corner before we can consider this application for sponsorship (please include copy of permit / application with your sponsorship application).

# COMMUNITY STRENGTHENING PROGRAM



## SECTION 2 - PROJECT PARTICIPATION & BENEFIT

Expected number of <u>local</u> residents you anticipate your project will benefit:			
Expected number of <u>visitors</u> you anticipate your project will benefit:			
Please identify the area/s in which your event supports the City of Mount Gambier Community Plan?			
<b>Our People</b> A safe inclusive City where access to quality services & facilities supports a socially connected, vibrant & healthy community	<b>Our Location</b> A perfectly centered place where people aspire to live, work, visit & invest	<b>Our Diverse Economy</b> A diversified, innovative & resilient economy that generates jobs & services	<b>Our Climate, Natural Resources, Arts, Culture &amp; Heritage</b> A culturally-inspired City that strives to minimise its ecological footprint
Describe the wider community benefit of the project			

Membership of Organisation		Junior	Senior	Total
	Male			
	Female			
	Total			

# COMMUNITY STRENGTHENING PROGRAM



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## SECTION 3 - YOUR PROJECT BUDGET (GST INCLUSIVE)

<b>Estimated total budget for project</b> (please attach itemised budget including funding from all other sources)	\$
<b>Cash Amount Requested from Council</b>	\$
<b>Describe how the funding will be expended</b>	
<b>Other Council support amount requested</b> (Refer to Fee Schedule for an estimated cost)	\$
<b>Please detail any other assistance you are requesting from Council</b> (eg. road closures, supply of rubbish bins, bunting, bollards etc)	

When assessing your application, a cost will be applied to the support/assistance sought. Local Government account for all costs for the organisation whether they be direct or in-direct. Please note that any additional requests for support not included in this application will incur a cost as determined by the Event Support Fee Schedule.

**For your application to be considered please attach a clear project budget including breakdown of income and expenditure**



## SECTION 3 - CONTACT INFORMATION\*\*

Contact Person	Mr	Mrs	Miss	Ms	Dr
Position					
Phone					
Mobile					
Email					

*\*\*The above contact details will not published within a Council agenda.*

In submitting this application, I certify that, to the best of my knowledge, the statements in this application are true and I have read and I understand the City of Mount Gambier Community Strengthening Program Guidelines.

I acknowledge that the City of Mount Gambier cannot guarantee funding for any application.

If the grant is successful, I agree to acknowledge the contribution and support of the City of Mount Gambier in our publicity, including all media, literature and promotional activities relating to the project, as well as in speeches during the course of any event. I also agree to submit the required acquittal form, as well as two digital photographs relating to my project, that can be used by the City of Mount Gambier for promotional purposes, by the due date.

Applications may be lodged at the Council Office, Civic Centre, 10 Watson Terrace, posted to PO Box 56, Mount Gambier SA 5290 or emailed to [city@mountgambier.sa.gov.au](mailto:city@mountgambier.sa.gov.au).

# COMMUNITY STRENGTHENING PROGRAM



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## SECTION 4 - APPLICATION CHECKLIST

**I have attached a copy of the following supporting documents:**

Full Project Budget

Proof of Public Liability Insurance

List of all funding partners for event

Copy of Hire permit/Special Event Permit – if applicable