

Meeting Schedule		Cross Reference to Terms of Reference
Early February	January to March - financial year Quarter 3	
	Annual Work Program revision / compilation	7.5.5, 9.5
	IAMP including Asset Reviews/Revaluation Strategy	7.1.4
	LTFP	7.1.4
	Internal Controls	7.2.1
Mid – late April	April to June - financial year Quarter 4	
	Interim External Audit - progress and interim results discussion with auditor	7.5 and all sub levels
	Crisis Management Arrangement including Business Continuity, Disaster Recovery	7.2.1
	Internal Controls	7.2.1
	Annual Business Plan and Budget	
Week 4 September	July to September - financial year Quarter 1	
	Review of original budget to financial statements	7.1.3
	Annual Report	7.1.1, 7.2.2
	Statutory External Audit	7.5 and all sub levels
	AFS including authorisation by Presiding Member	7.1 and all sub levels
	Internal Controls	7.2.1
Week 4 November	October to December - financial year Quarter 2	
	Internal Controls	7.2.1
	Budget Review Quarter 1	7.1.3
	Review of Terms of Reference	9.5
	Audit Committee Self-Assessment	9.5

	<p>Policy Reviews</p> <ul style="list-style-type: none"> - Budget Framework Policy B300 - Fraud and Corruption Prevention Policy - Treasury Management Policy T150 - Whistleblowing Protection Policy W150 	<p>7.1.2.1</p> <p>7.2, 7.3</p> <p>7.1.2.1</p> <p>7.3</p>
	<p>Review external auditors performance and overall effectiveness</p>	<p>7.5.3 and all sub levels</p> <p>7.5.6</p>
<p>At the request of the Audit Committee presentations will be provided</p>		