



Vacancy Notice

Early Literacy Engagement Officer

City of Mount Gambier has an exciting opportunity for a motivated and driven individual to join the Mount Gambier Public Library team.

About the position:

- Permanent / Part-time (0.5FTE).
- Working Tuesdays and Thursdays each week will be a requirement of the position, due to program delivery.
- Flexible working arrangements available.
- Competitive remuneration.

This position is responsible for supporting the Manager Library & Community Development in providing quality library services to the general public with a strong focus on customer service and an emphasis on delivery of Early Literacy programs.

This position is classified at Level 3 (currently \$44.09 per hour) of the City of Mount Gambier Administration Staff Agreement No.13 2025.

About you:

- High level of interpersonal skills and the ability to share information, knowledge and develop strong customer relationships with a diverse range of clientele.
- Experience in the delivery of children's programs and services.
- Knowledge of early childhood development and Early Years Learning Framework.
- Knowledge of library programs and the role the library plays in the Community.
- Ability to work independently and as part of a team.

What we offer:

Mount Gambier is the second largest city in South Australia and provides a perfect balance between the vibrant lifestyle of a big city and the comforts of a small town. Packed with beautiful natural resources including the iconic Blue Lake/Warwar, caves, sinkholes, parks and gardens. Mount Gambier is an idyllic location to enjoy work life balance, only 20 minutes from the beach.

This role presents an opportunity to advance your career in a supportive environment. The City of Mount Gambier is an equal opportunity employer and celebrates diversity in the workplace.

The successful candidate will enjoy:

- Ongoing professional development and training,
- A supportive and friendly team environment,

- Career development opportunities,
- Active social club,
- Flexible work arrangements,
- Positive work/life balance,
- Income protection insurance.
- Employee Assistance Program and Wellbeing Support
- Excellent Enterprise Agreement benefits with above award rates

Pre-employment requirements:

The position is subject to satisfactorily meeting the following employment requirements;

- National Police Check,
- Working with Children Check (WWCC),
- Pre-employment medical examination.
- Safe Environments for Children and Young People training – “Through Their Eyes”

The City of Mount Gambier is an equal opportunity employer committed to continuous improvement as a culturally safe and supportive workplace. We strongly encourage members of our First Nations community to apply.

For a confidential conversation please call:

Erin Jones

Team Leader Children's & Youth Services

0887212510

Further information about the position, including the position description, which identifies key competencies and selection criteria, is available from City of Mount Gambier website:

www.mountgambier.sa.gov.au/council/careers/vacancies

How to apply:

Applicants must specifically address each of the key competencies and selection criteria, which is available within the position description and submit with a resume including contact details for at least three referees.

Applications close: **Monday 13 July 2026 at 9:00am.**

Applications must be submitted via email to:

Human Resources Team

recruitment@mountgambier.sa.gov.au