

## STRATEGIC PLANNING SUB-COMMITTEE

Minutes of the Meeting held in the Committee Room, Level Four of Civic Centre, 10 Watson Terrace, Mount Gambier, on Wednesday, 22<sup>nd</sup> July, 2015 at 12.00 p.m.

### MINUTES

<u>PRESENT:</u>	Cr F Morello (Presiding Member) Mayor A Lee and Cr P Richardson
<u>APOLOGIES:</u>	Cr S Perryman
<u>NOT IN ATTENDANCE:</u>	Cr M Lovett
<u>COUNCIL OFFICERS:</u>	Chief Executive Officer, Mark McShane Manager Business and Strategic Planning, Tracy Tzioutziouklaris
<u>COUNCIL MEMBERS AS OBSERVERS:</u>	Nil

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

MINUTES: Cr Richardson moved that the Minutes of the previous meeting held on Friday 8<sup>th</sup> May, 2015 be taken as read and confirmed.

Mayor Lee seconded.

Carried

### QUESTIONS:

- (a) With Notice - nil submitted
- (b) Without Notice – nil submitted

### **1. MEMBERS WORKSHOPS – Strategic Planning – Ref. AF15/83**

- (a) Two workshops for Members on Strategic Planning have been held on:
  - (i) Tuesday, 5<sup>th</sup> May, 2015 Workshop discussed the role and process of Strategic Planning.  
  
Facilitated by Council Officers.
  - (ii) Wednesday, 24<sup>th</sup> June, 2015 Workshop provided an overview and summary of the Futures Paper and the incorporation of this framework into Council's new Strategic Plan. Including a focus about the future of regional cities.  
  
Facilitated by Emeritus Professor John Martin.
- (b) Now is an opportune time for a debriefing discussion regarding these workshops. The issues raised as part of the debriefing included:

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- (i) The Futures Paper is not a static document and will need to be reviewed as issues change.
- (ii) Members are still able to include issues not identified within the Futures Paper into the Strategic Plan if identified and determined appropriate.
- (iii) The role of Council has become much more diverse than the traditional core business of rates, roads and rubbish. Council needs to reconsider the allocation and distribution of its resources to ensure it can carry out the functions that it wishes to choose.
- (iii) As part of developing the strategic plan and setting the focus areas for this term of Council, Members will need to determine what areas they wish to focus on. Council can take on the role of an enabler and/or initiator within the community.
- (iv) Council will also need to make adjustments in accordance with the external community needs and expectations. As such Council will need to continually change and adjust.
- (v) The development of the Strategic Plan is important to set a collective clear vision of what Council wishes to achieve.

**Cr Morello moved it be recommended that the report be received.**

**Mayor Lee seconded.**

**Carried**

**2. REVIEW OF THE STRATEGIC PLAN – Ref. AF13/486**

The Manager Business and Strategic Planning reported:

- (a) At the Members Workshop held on Wednesday, 24<sup>th</sup> June, 2015, Members identified Key Strategies from the Futures Paper that were considered important. Those Key Strategies will form the base for the drafting of Council's new Strategic Plan.
- (b) The identified Key Strategies are documented in Attachment 1.
- (c) It is recommended that Council aim for a maximum of 5 Key Strategies for each goal as identified within the Futures Paper. Members also need to remember that the Futures Paper was developed with a time frame of approximately four years. Not all of the Key Strategies identified within the Futures Paper will be able to be achieved over a four year period.
- (d) It is also recommended that a minimum of one Key Strategy for each goal incorporates key legislative activities undertaken within Council's administration so as to ensure the Strategic Plan is a meaningful document that can be administered.

**Cr Morello moved it be recommended:**

- (a) **The report be received.**
- (b) **The Strategic Plan be presented in a simple template and provided to Members of the Strategic Planning Committee for further consideration.**

- (c) **The draft Strategic Plan continue to be refined and developed in consultation with Council Members and Council Officers.**

Mayor Lee seconded.

**Carried**

**MOTIONS WITH NOTICE** - Nil

**MOTIONS WITHOUT NOTICE**

**1. FUTURES PAPER - LAUNCH, Ref 13/125**

Goal:	<i>Building Communities</i>
Strategic Objective:	<i>Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs are met.</i>
	<i>Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.</i>
Goal:	<i>Securing Economic Prosperity</i>
Strategic Objective:	<i>Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.</i>

The Manager Business and Strategic Planning reported:

- (a) Council at it's meeting held in October, 2014 considered the Futures Paper and determined:
- “(a) Corporate and Community Services Report No. 66/2014 be received.*
- (b) *The Futures Paper now be received and endorsed, pending minor editorial amendments.*
- (c) *The Futures Paper be published and copies be made available for all people who participated and general availability via hard copy and Council's website.*
- (d) *The Futures Paper will be a component of the incoming Council's induction program, a base for the development of the new Strategic Plan and provides a reference point to assist the citizens of Mount Gambier to achieve their collective future.*
- (e) *The Members of the City Development Framework Sub Committee and Associate Professor John Martin be thanked for their facilitation of this project and to achieve the development of a document that reflects the aspirations of the community and guides the future long term development of the City of Mount Gambier. “*
- (b) It was previously identified within the Minutes of the City Development Framework Sub Committee meeting held on 16<sup>th</sup> January, 2014 that once the Futures Paper were completed, it be officially launched by the Mayor and Councillors.

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- (c) The Futures Paper has been published and hard copies have been made available and is on Council's website.
- (d) The Futures Paper is now recognised by Council as it's Peak Strategic Plan. As such it was considered appropriate that the Futures Paper be promoted once it had been reformatted using the new branding Council has recently adopted.
- (e) Council has determined that the Futures Paper will form the basis for the review of it's current Strategic Plan – Beyond 2015. Council has commenced this review process.
- (d) It is Council's decision as to what form of promotion it wishes to undertake in relation to the publication of the Futures Paper. It is envisaged that once the rebranding of the Futures Paper has been completed it be presented in a format similar to that of the Annual Report.

**Cr Richardson moved it be recommended:**

- (a) The report be received.**
- (b) The following options for the promotion of the Futures Paper be undertaken:**
  - (i) The production of a summary document, maximum of four A4 pages.**
  - (ii) Copies of the Futures Paper be printed once the document has been reformatted using the new branding style.**
  - (iii) A media release be prepared and released promoting the Futures Paper.**
  - (iv) The Futures Paper be promoted as the document used to review and develop Council's Strategic Plan.**

**Cr Morello seconded.**

**Carried**

The meeting closed at 12.51 p.m.

TT/TLG