

Reference: AR24/70177  
Enquiries to: Sarah Philpott

## MEMBERS

NOTICE is hereby given that the Mayor has called a Special Meeting of the Council to be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier on the following date and time:

**Wednesday 25 September 2024 - Council Chamber - Civic Centre (commencing at 5:30 pm)**

For the purpose of:

1. Consideration of grant funding request for Generations in Jazz event

Please find Agenda attached.



**Sarah PHILPOTT**  
CHIEF EXECUTIVE OFFICER

25 September 2024

# AGENDA

## Special Council Meeting

Wednesday 25 September 2024

I hereby give notice that a Special Meeting of Council will be held on:

**Time:** 5:30 pm  
**Date:** Wednesday 25 September 2024  
**Location:** Council Chamber - Civic Centre  
10 Watson Terrace, Mount Gambier



Sarah Philpott  
**CHIEF EXECUTIVE OFFICER**  
25 September 2024

## **Order of Business**

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**1 ACKNOWLEDGEMENT OF COUNTRY**  
**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR FIRST NATIONS PEOPLES HAVE WITH THE LAND.**

**2 APOLOGIES**  
Nil

**3 LEAVE OF ABSENCE**  
Nil

**4 COUNCIL REPORTS**

**4.1 GRANTS AND SPONSORSHIPS PROGRAM ROUND ONE - GENERATIONS IN JAZZ**

Author: Biddie Shearing, Manager Economy, Strategy and Engagement  
Authoriser: Barbara Cernovskis, General Manager City Infrastructure

**RECOMMENDATION**

1. That Council report titled 'Grants and Sponsorships Program Round One - Generations in Jazz' as presented on Wednesday 25 September 2024 be noted.
2. That \$35,000 cash plus \$3,700 in-kind be endorsed for distribution as part of Round One of the 2024/2025 Grants & Sponsorships program.
3. That Council looks forward to receiving a presentation from Generations in Jazz at an Elected Member Briefing on Tuesday, 3 December 2024, to provide a three to five year business plan and funding model.

**PURPOSE**

The purpose of this report is to provide an update around critical timing and further consideration for the allocation of funding via the Grants and Sponsorships Program Round One, to Generations In Jazz for the 2025 event.

**SUMMARY OF IMPLICATIONS AND BENEFITS**

**Implications**

- Timing of funding allocation for successful applicant may place the event delivery at risk.
- Over subscription exceeding annual budget allocation, limiting Round Two funding allocation.
- Out of session allocation sets precedence for future allocations, therefore impacting the Grants and Sponsorships Program ethos.

**Benefits**

- Fair and equitable funding allocations are in place to all groups and individuals in the community.
- The program assists eligible groups or individuals with funds and in-kind support to host community events and projects, upgrade infrastructure or facilitate art projects all of which strive to improve quality of life and meet community needs.
- Provides a strategic and holistic approach to allocating funding.
- Provides accountability and transparency should council be required to audit funding allocations and the process to do so.



## **BACKGROUND / OPTIONS**

Round One of the Grants and Sponsorship Process opened on Friday 5 July 2024, closing on Friday 2 August 2024. The Grants and Sponsorship assessment panel met on 19 August, 27 August and 30 August 2024 to assess the applications.

Council received 40 applications for events and/or projects across nine streams of available funding. All applications were assessed across three assessment panel meetings using an Evaluation Matrix and based on the selection criteria provided in the Grants and Sponsorships Program Guidelines. 28 applications were determined to be successful. Four applications resulted in an undetermined outcome including Generations In Jazz.

The Council Resolution on 17 September 2024 is as follows:

1. *That Council report titled 'Grants and Sponsorships Program Round One - Generations in Jazz' as presented on Wednesday 25 September 2024 be noted.*
2. *That \$239,805 cash plus \$40,328 in kind be endorsed for distribution for round one of the 2024/2025 Grants and Sponsorship program.*
3. *All applicants be notified accordingly, advising that the provision and acquittal of these grant funds will be subject to:*
  - (1) *all necessary land holder and development approvals being obtained; and*
  - (2) *all works being completed in accordance with all relevant legislative and compliance standards.*
4. *That Council invite the Generations in Jazz committee to present a three to five year business plan and funding model at an Elected Member briefing to be held before the end of the current calendar year.*
5. *That Council invite the Fringe Mount Gambier committee to present a three to five year business plan and funding model at an Elected Member briefing to be held before the end of the current calendar year.*
6. *That Council seeks further information from Mount Gambier Community Management Inc. and Mount Gambier Swimming Club regarding their applications to be presented to the assessment panel for recommendation.*

Council administration has communicated the above resolution outcome to the proponent, being Generations in Jazz, and advised the date of Tuesday, 3 December 2024 at 5:00pm for a presentation in the form of an Elected Member Briefing.

In the interim, Council has been advised by the proponent that the timing of 3 December 2024 and further consideration of the funding allocation as per the application in Round One is not suitable and could impact the event delivery. While not apparent in the application pack received by the proponent, advice has since been provided requiring invitations for the event participants to be distributed by 30 September 2024.

Generations in Jazz application seeks \$35,000 cash and \$5,000 in-kind, Council administration has considered the in-kind amount and have placed a real value of \$3,700 in-kind.

This report is before Council for urgent consideration of the allocation of \$35,000 and \$3,700 in-kind to Generations in Jazz to meet event delivery timelines, and re-affirms the importance of the presentation by the proponent to Council via an Elected Member Briefing on Tuesday, 3 December 2024.

**DETAILED IMPLICATIONS**

<b>Legal</b>	<p>Successful applicants are required to obtain all necessary land use, landholder and development approvals and complete works in accordance with relevant legislative and compliance standards.</p> <p>Applicants must sign an Acceptance of Grant Conditions agreement, with terms set out by Council, prior to commencing project/event.</p>															
<b>Financial and Budget</b>	<p>Should the applicant amount of \$35,000 and \$3,700 in-kind be allocated from a total annual budget of \$509,427 cash and \$139,997 in kind, the remaining amount of \$170,814 cash and \$89,131 in-kind remains in the 2024/2025 annual budget for round two of the program, quick response grant and venue sponsorship applications - see table below.</p> <table border="1" data-bbox="592 667 1449 958"> <thead> <tr> <th></th> <th>Total Budget 2024/2025</th> <th>Allocated to Date PLUS Round One Allocation</th> <th>Recommended Allocation Round One - Generations in Jazz</th> <th>Remaining 2024/2025</th> </tr> </thead> <tbody> <tr> <td>Cash</td> <td>\$509,427</td> <td>\$303,613</td> <td>\$35,000</td> <td>\$170,814</td> </tr> <tr> <td>In Kind</td> <td>\$139,997</td> <td>\$47,136</td> <td>\$3,700</td> <td>\$89,131</td> </tr> </tbody> </table>		Total Budget 2024/2025	Allocated to Date PLUS Round One Allocation	Recommended Allocation Round One - Generations in Jazz	Remaining 2024/2025	Cash	\$509,427	\$303,613	\$35,000	\$170,814	In Kind	\$139,997	\$47,136	\$3,700	\$89,131
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Cash	\$509,427	\$303,613	\$35,000	\$170,814												
In Kind	\$139,997	\$47,136	\$3,700	\$89,131												
<b>Other Resources</b>	<p>No additional financial impact as the Council allocated Grants and Sponsorship Program is part of ongoing service delivery and within allocated budget annually.</p>															

**RISK ANALYSIS**

Consequence	Consequence Rating:	Risk Likelihood Rating:	Risk Rating	Risk Controls and effectiveness	Risk Mitigation Plan
<b>Finance</b>	Minor (2)	Possible (3)	Moderate	Applicants must sign an Acceptance of Grant Conditions agreement, with terms set out by Council, prior to commencing project/event.	50% paid up front and remaining amount paid on acquittal.
<b>Reputation</b>	Moderate (3)	Possible (3)	Moderate	Applications assessed against predetermined criteria.	Assessment panel and evaluation matrix
<b>Legal / Regulatory / Policy</b>	Minor (2)	Possible (3)	Moderate	All documentation received.	Assessment panel and evaluation matrix
<b>Service Delivery</b>	Minor (2)	Possible (3)	Moderate	Applicants must sign an Acceptance of Grant	50% paid up front and remaining





				Conditions agreement, with terms set out by Council, prior to commencing project/event.	amount paid on acquittal.
<b>People</b>	Insignificant (1)	Unlikely (2)	Low	Ongoing and regular contact between applicants and key council personnel.	Feedback collated to review process and refine.
<b>Infrastructure</b>	Insignificant (1)	Unlikely (2)	Low	Ongoing and regular contact between applicants and key council personnel.	Feedback collated to review process and refine.
<b>Environmental</b>	Insignificant (1)	Unlikely (2)	Low	Ongoing and regular contact between applicants and key council personnel.	Feedback collated to review process and refine.

#### APPLICATION OF MOUNT GAMBIER 2035

##### Economic and Business Growth

- Our local businesses are thriving due to a strong local economy and tourism.
- We enable our creative industry to contribute to employment opportunities and the social fabric of the city

##### A Vibrant Community

- Our arts and cultural events are accessible across an annual calendar and through all seasons.
- Our events, activities, sport and recreation provide opportunities for connecting and engaging within the community.
- We have social networks and opportunities for all age groups.
- We have events, activities, sport and recreation opportunities that are inclusive and accessible to everyone.

#### APPLICATION OF STRATEGIC PLAN

##### Goal 1 Our People

- 1.1 Community based organisations and networks - Our community groups and network develop and grow to achieve their aspirations.
  - 1.1.1 Fostering and supporting community-based organisations [Service Provider (Part Funder)].
- 1.2 Community growth - We foster a sense of community by encouraging and supporting participation in community life.
  - 1.2.2 Helping community groups to help themselves by providing support for effective networks to develop and grow [Partnership].
- 1.3 Sense of community - The community grows in real terms at a rate that helps sustain and grow the services available within the City and for the region.



- 1.3.1 Supporting community events and programs that bring people together, encourage interaction and promote a sense of community [Service Provider (Part Funder)].
- 1.3.2 Providing opportunities to enable our community to be supported and involved [Owner / Custodian and Service Provider (Part Funder)].
- 1.4.2 Providing integrated services and facilities that encourage active living to improve health and wellbeing [Service Provider (Direct) and (Indirect)].
- 1.4.5 Ensuring support services and recreational activities are accessible [Advocate, Initiator / Facilitator].
- 1.4.6 Providing grant programs that assist the community in delivering services and projects that align with its aspirations [Service Provider (Indirect)].

## **Goal 2 Our Location**

- 2.1.4 Regularly reviewing and updating Council's Asset Management Plans for each asset category [Owner / Custodian].
- 2.4.1 Seeking to hold at least six regional standard community or sporting events in the new Community and Recreation Hub annually [Service Provider (Part Funder), Partnership].
- 2.4.2 Continuing to hold six regional standard sporting events (or higher) at our outdoor facilities [Service Provider (Part Funder), Partnership].
- 2.4.3 Seeking to market our region even better for year round adventurous activities [Advocate, Initiator / Facilitator].
- 2.4.4 Work in partnership with our sporting clubs to improve their sporting and clubhouse facilities and to help them take advantage of accommodation opportunities for groups [Partnership, Advocate, Owner / Custodian].

## **Goal 4 Our Climate, Natural Resources, Arts, Culture and Heritage**

- 4.4.4 Providing services, programs and facilities for the community to participate in a broad range of arts and cultural activities [Service Provider (Direct) and (Indirect) and Partnership].
- 4.5 A City brought to life with public art - We will ensure that opportunities for public art are created within our city, this means not just spaces for the artwork, but also spaces where creative industries can connect and flourish.
- 4.5.4 Work with the owners of prominent buildings and structures across the City to increase the visibility of public art [Owner / Custodian, Service Provider (Part Funder)].
- 4.5.5 Establish an annual public arts fund and street art event [Initiator / Facilitator, Service Provider (Part Funder), Partnership].

## **RELEVANT COUNCIL POLICY**

[Grants and Sponsorship](#)

[Privacy - P155](#)

[Request for Service and Complaint - C200](#)

## **IMPLEMENTATION, COMMUNICATION AND ENGAGEMENT**

Further to the Council resolution on 17 September 2024, Council administration has communicated with the proponent (Generations in Jazz) to detail the requirements for the scheduled Elected Member Briefing on Tuesday, 3 December 2024 at 5:00pm with Elected Members.

Pending the Council resolution on 25 September 2024, Council administration will follow the notification process to the proponent.





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## **CONCLUSION**

Council endorsed the allocation of \$239,805 and \$40,328 in-kind from the Grants and Sponsorship Funding Program - Round One on 17 September 2024. As part of this endorsed position 4 applicants required further information which included a specific request to Generations in Jazz. The specified requirement was to present a three to five year business plan and funding model at an Elected Member Briefing.

Council administration has communicated the specific request to the proponent and advised the date of Tuesday 3 December 2024 at 5:00pm for a presentation in the form of an Elected Member Briefing.

In the interim council has been advised by the proponent that the timing of 3 December 2024 and further consideration of the funding allocation as per the application in Round One is not suitable and could impact the event delivery. While not apparent in the application pack received by the proponent, advice has since been provided requiring invitations for the event to be distributed by 30 September 2024.

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## **ATTACHMENTS**

Nil

**5 MEETING CLOSE**

