

COUNCIL RESOLUTION – 17 July 2018

17.2. Architectural Expression of Interest for the Mount Gambier Regional Sport and Recreation Centre - Report No. AR18/27217

- (a) That Regional Sport and Recreation Centre Committee Report No. AR18/27217 titled '*Tender AF18/244 Architectural Design, Documentation and Project Management: Mount Gambier Regional Sport and Recreation Centre*' as presented to the Regional Sport and Recreation Centre Committee on 16 July 2018 be noted.
- (b) That Council accept the tender of Design Inc Adelaide for the completion of Intermediate Design Stage One for \$40,000 and Detailed Design Stage 2 (subject to securing future funding) for the Mount Gambier Regional Sport and Recreation Centre (as identified in Tender AF18/244) for funding applications.

Moved: Cr Von Stanke

Seconded: Cr Mezinec

Carried

COMMITTEE RECOMMENDATION – 16 July 2018

8.2 Tender AF18/244 Architectural Design, Documentation and Project Management: Mount Gambier Regional Sport and Recreation Centre - Report No. AR18/27217

COMMITTEE RECOMMENDATION

- (a) That Regional Sport and Recreation Centre Committee Report No. AR18/27217 titled '*Tender AF18/244 Architectural Design, Documentation and Project Management: Mount Gambier Regional Sport and Recreation Centre*' as presented to the Regional Sport and Recreation Centre Committee on 16 July 2018 be noted.
- (b) That Council accept the tender of Design Inc Adelaide for the completion of Intermediate Design Stage One and Detailed Design Stage 2 (subject to securing future funding) for the Mount Gambier Regional Sport and Recreation Centre (as identified in Tender AF18/244) for funding applications.

Moved: Cr Von Stanke

Seconded: Cr Persello

Carried

Consideration for Exclusion of the Public

Item No.

The following Agenda Item be received, discussed and considered in confidence by excluding the public pursuant to Section 90(2) of the Local Government Act 1999, and an order be made that the public (with the exception of Mayor A Lee, Councillors - S Mezinec, F Morello, H Persello, and I Von Stanke and Council Officers - B Cernovskis, J Nagy, and Administration Officer) be excluded from the meeting in order for the Agenda Item (Tender AF18/244 Architectural Design, Documentation and Project Management: Mount Gambier Regional Sport and Recreation Centre) to be considered in confidence.

The Committee is satisfied that, pursuant to section 90(3)(k) of the Act the information to be received, discussed or considered in relation to this Agenda Item are tenders for:

- the provision of services, being architectural services for the Mount Gambier Regional Sport and Recreation Centre.

The Committee is satisfied that the principle that the meeting is being conducted in a place open to the public has been outweighed in the circumstances because the information to be disclosed and discussed has the potential to impact adversely on each of the tenderers as competitive commercial information will be disclosed.

Item No.	Subject Matter	S90(3) Grounds
8.2	Tender AF18/244 Architectural Design, Documentation and Project Management: Mount Gambier Regional Sport and Recreation Centre - Report No. AR18/27217	Section 90(3)(k) Tenders

Moved:

Seconded:

REPORT TITLE

Tender AF18/244 Architectural Design, Documentation and Project Management: Mount Gambier Regional Sport and Recreation Centre

COMMITTEE	Regional Sport and Recreation Centre Committee
MEETING DATE:	16 July 2018
REPORT NO.	AR18/27217
RM8 REFERENCE	AF18/175
AUTHOR	Dr Judy Nagy
SUMMARY	This Tender is for the provision of architectural design, documentation and potentially the project management for the Mount Gambier Regional Sport and Recreation Centre.
COMMUNITY PLAN REFERENCE	Goal 1: Our People
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

- (a) That Regional Sport and Recreation Centre Committee Report No. AR18/27217 titled '*Tender AF18/244 Architectural Design, Documentation and Project Management: Mount Gambier Regional Sport and Recreation Centre*' as presented to the Regional Sport and Recreation Centre Committee on 16 July 2018 be noted.
- (b) That Council accept the tender of Design Inc Adelaide for the completion of Intermediate Design Stage One and Detailed Design Stage 2 (subject to securing future funding) for the Mount Gambier Regional Sport and Recreation Centre (as identified in Tender AF18/244) for funding applications.

Background

Council sought to engage an architectural firm for the Mount Gambier Regional Sport and Recreation Centre. The engagement of an architect would provide intermediate drawings required for funding grants, and provide full architectural and construction drawings in the event that funding is successful.

To engage an architectural firm a two stage procurement process was used. The first stage required the lodgment of an Expression of Interest to outline capability/capacity to undertake the work required.

There were 21 complying Expressions of Interest received by the due date of 1st June 2018 and in accordance with Council's *P420 Procurement, & Disposal of Land and Assets Policy* each submission was assessed individually by a panel comprising three Council Officers and the Elected Members of the Regional Sport and Recreation Centre Committee.

All documents were kept in confidence and individually assessed against a pre-determined and documented set of criteria. Shortlisted architectural firms were endorsed by Council on 19th June 2018 and were subsequently invited to tender for the project which included both a written submission and attendance at Council offices for a mandatory presentation/interview.

Discussion

Tender documents were received from the shortlisted architectural firms (one of which formally withdrew from the process) by the due date of 4th July 2018. Written submissions were provided to the Evaluation Panel, which included members of the Regional Sport and Recreation Centre Committee, along with an evaluation matrix for assessment.

A summary of the evaluation and pricing is presented in the tables below:

Evaluation Scores – Written Submission

Architectural Firm Name	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Evaluator 6	Evaluator 7	Average Score	Ranking
DesignInc Adelaide	37	40	44	39	43	38	34	39	1
Grieve Gillett Anderson	39	40	44	33	39	35	38	38	2

Pricing (excludes GST)

Activity	Design Inc Adelaide	Grieve Gillett Anderson
Intermediate Design Stage One: (with costings) To the extent to satisfy round two of the Federal Government Regional Growth Fund.	\$40,000.00	\$39,400.00



<p>Detailed Design Stage Two: (subject to securing available future funding)</p> <p>To the extent for engagement of a building contractor via a tender process.</p>	<p>\$1,173,000.00</p>	<p>\$1,316,470.00</p>
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On Tuesday 10th July 2018, both architectural firms made presentations to support their written applications to the tender evaluation panel and replied to a series of standardised questions. The evaluation matrices from the written tender submissions and presentations/interviews were then amalgamated. Summary provided below:

Total Tender Evaluation Qualitative Scoring

Architectural Firm Name	Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Evaluator 6	Evaluator 7	Average Score	Ranking
DesignInc Adelaide	52	55	60	56	60	54	48	55	1
Grieve Gillett Anderson	54	53	58	48	52	48	50	52	2

On the afternoon of the 10th July, the Regional Sport and Recreation Centre Committee met at a further designated informal gathering to discuss the evaluation summary outcomes. These discussions have informed the recommendation in this report.

Conclusion

Council accept the tender of Design Inc Adelaide for the completion of Intermediate Design Stage One and Detailed Design Stage 2 (subject to securing future funding) for the Mount Gambier Regional Sport and Recreation Centre (as identified in Tender AF18/244) for funding applications.



Judy NAGY
GENERAL MANAGER CITY GROWTH



MARK McSHANE
CHIEF EXECUTIVE OFFICER

11 July 2018
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Consideration for keeping Items Confidential

That an order be made pursuant to Section 91(7) and recorded in the publicly released version of the minutes in accordance with Section 91(9) of the Local Government Act, 1999 that the document in relation to Item insert number which has been considered by the Council on a confidential basis pursuant to Section 90(3) be kept confidential.

Item No.	Subject Matter	S90(3) Grounds	Element To Be Kept Confidential	Duration
8.2	Tender AF18/244 Architectural Design, Documentation and Project Management: Mount Gambier Regional Sport and Recreation Centre - Report No. AR18/27217	Section 90(3)(k)	All details	Until the matter has been considered by Council.