

15 March 2019

**MAYOR
COUNCILLORS
CITY OF MOUNT GAMBIER**

NOTICE is given that the Regional Sport and Recreation Centre Committee will meet in the following Meeting Room on the day, date and time as follows:

Regional Sport and Recreation Centre Committee
(Committee Room - Level 4):

Wednesday, 20 March 2019 at 5:30 p.m.

An agenda for the meeting is enclosed.



Graeme MAXWELL
CHIEF EXECUTIVE OFFICER

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AGENDA OF REGIONAL SPORT AND RECREATION CENTRE COMMITTEE MEETING

Meeting to be held in the Committee Room, Civic Centre, 10 Watson Terrace, Mount Gambier on
Wednesday, 20 March 2019 at 5:30 pm

PRESENT Mayor Lynette Martin OAM (ex-officio)

Cr Ben Hood (Presiding Member)
Cr Frank Morello
Cr Max Bruins
Cr Sonya Mezinac

COUNCIL OFFICERS Chief Executive Officer - Mr G Maxwell
General Manager City Growth - Dr J Nagy
General Manager City Infrastructure - Mr N Serle
General Manager Council Business Services - Mrs P Lee
Community Development and Engagement Officer - Mrs H Gajic

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

1. APOLOGY(IES)

Apology(ies) received from Cr

That the apology from Cr be received.

Moved: Seconded:

2. CONFIRMATION OF REGIONAL SPORT AND RECREATION CENTRE COMMITTEE MINUTES

Meeting held on 3 December 2018.

That the minutes of the Regional Sport and Recreation Centre Committee meeting held on 3 December 2018 as attached be confirmed.

Moved: Seconded:

3. QUESTIONS

3.1. With Notice

Nil submitted.

3.2. Without Notice

4. DEPUTATIONS

Nil



5. REGIONAL SPORT AND RECREATION CENTRE COMMITTEE REPORTS

Regional Sport and Recreation Centre Committee Reports commence on the following page.



5.1. Community and Recreation Hub Working Parties - Report No. AR19/8621

COMMITTEE	Regional Sport and Recreation Centre Committee
MEETING DATE:	20 March 2019
REPORT NO.	AR19/8621
RM8 REFERENCE	AF18/175
AUTHOR	Dr Judy Nagy
SUMMARY	In anticipation of favourable funding outcomes, this report details the establishment of a working party structure to inform Council's design specification stage for the Community and Recreation Hub.
COMMUNITY PLAN REFERENCE	Goal 1: Our People
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

- (a) That Regional Sport and Recreation Centre Committee Report No. AR19/8621 titled '*Community and Recreation Hub Working Parties*' as presented to the Regional Sport and Recreation Centre Committee on 4 March 2019 be noted.

Moved:

Seconded:



Background

Consultation and engagement to date for the proposed Community and Recreation Hub has been focused on broad functionality informing the intermediate design of the facility. Consultation included the formation of a Community Reference Group, broader engagement across the community more generally, unsolicited feedback direct to Council and internal input from both the Elected Members and Council staff.

The Federal Government Business Case was lodged at the end of January 2019 for the Regional Growth Fund, with outcomes anticipated by the end of March 2019. Should funding be confirmed, the timelines before construction is to commence will be short and early identification of issues that may impact design will be an important.

In anticipation of a favourable outcome, there is now a need for more detailed specification work to be undertaken and across Council there are a range of subject matter experts who will have useful viewpoints to inform design.

Discussion

The forming of internal Council Working Parties has been identified as being crucial to gather valuable knowledge from Council staff on various aspects of building design and functionality. This will ensure that lessons learned from various council operations can be incorporated into the detailed design to enhance operational efficiencies and ensure high utilisation.

Council Staff have been identified who have knowledge and expertise across a wide range of areas to provide input into the specification phase of design for the Community and Recreation Hub. This includes representation from areas such events, tourism, planning, logistics, engineering, waste disposal, information technology, finance, record keeping, customer service, sustainability, health and food safety, communications and media, cleaning and maintenance. All have the potential to provide valuable feedback to inform design elements.

Attachment 1 provides details of the structure of the Working Parties that will operate as sub groups – Events, Engagement and Communication, Building and Site Functionality and Operations and User Groups. Staff have the option of attending more than one group meeting where it is considered their input could be useful.

Feedback from each working party will be collected using a standard template to enable aggregation and distribution across working parties for further discussion. Further meetings are likely to include research of issues identified (eg room booking software) and engagement of stakeholders both external and internal to ensure that information is comprehensive and considered. After consolidation the summaries will be presented to the Sport and Recreation Centre Committee, refined and then given to the architects for their consideration.

The working parties will be ongoing with an initial focus on identifying issues that have structural implications and then move onto operational considerations. The Sport and Recreation Committee will be provided with periodic updates of working party activities.

Conclusion

The establishment of Council working parties is an important next stage in the design and specification process. Working Party members have already had a number of meetings to review the interim plans and the collation of feedback has commenced.



Attachments

[Attachment 1 \(AR19/6049\): Community and Recreation Hub - Working Party](#)



Dr Judy Nagy
GENERAL MANAGER CITY GROWTH



Graeme Maxwell
CHIEF EXECUTIVE OFFICER

26 February 2019
DL



5.2. Recreation Facility Site Visits Summary - Report No. AR19/8616

COMMITTEE	Regional Sport and Recreation Centre Committee
MEETING DATE:	20 March 2019
REPORT NO.	AR19/8616
RM8 REFERENCE	AF18/175
AUTHOR	Dr Judy Nagy
SUMMARY	The report provides a summary of observations and learnings from recent site visits to three Sport and Recreation Centres to help inform decision making for the detailed design and functionality of the Community and Recreation Hub.
COMMUNITY PLAN REFERENCE	Goal 1: Our People
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

- (a) That Regional Sport and Recreation Centre Committee Report No. AR19/8616 titled '*Recreation Facility Site Visits Summary*' as presented to the Regional Sport and Recreation Centre Committee on 4 March 2019 be noted.

Moved:

Seconded:



Background

On the 16th February 2019, Mayor Lynette Martin OAM and all members of the Regional Sport and Recreation Centre Committee along with General Manager City Growth, Dr Judy Nagy undertook a site visit to the Hamilton Indoor Leisure and Aquatic Centre in Hamilton, Victoria.

Site visits were also conducted on 20th February 2019 by Mayor Lynette Martin, Presiding Member Councillor Ben Hood and General Manager City Growth, Dr Judy Nagy to The ARC in Campbelltown, with Councillor Hood and Judy Nagy also visiting The Fleurieu Aquatic Centre in Victor Harbor separately.

Site visits were previously undertaken in mid-2018 to a number of South Australian sport and recreation facilities to build knowledge on facility inclusions and functions, as well as operational challenges to inform the interim design for the Regional Growth Fund Federal Government Business Case.

The intention of the latest site visits was for the new members of Regional Sport and Recreation Centre Committee to become more familiar with other facilities and add their viewpoints to design specifications.

Discussion

Knowledge gained proved to be extensive and will greatly assist in informing decisions on the functionality, management and operations of the Community and Recreation Hub with observations of the group gathered and amalgamated to form a dot point summary that are included as an attachment to this report.

To summarise some of this insight, the key learnings identified are as follows:

- Crèche occasional care only operates 5 days a week in the mornings at both the ARC and at Fleurieu. Determining the model of operations and the need for the external play area requires discussion.
- Flow and ambience of foot traffic through any recreation facilities is important particularly when external groups run certain programs and require access to change rooms and other facilities.
- The transition between floor surfaces needs to be seamless and of an appropriate quality standard.
- Ventilation in change rooms and in pool areas is really important as is the consideration of noise transfer through ventilation outlets.
- Quality of fittings in pool and change room areas is important particularly for metal fittings which corrode easily.

Conclusion

All those participating found insights to be very beneficial with many important issues highlighted and knowledge gained.

A detailed report of findings from the visits is attached. Many pictures were taken at each location as part of the visit and has also been attached to this report for reference.




Attachments

[Attachment 1 \(AR19/6719\): Summary of Hamilton Indoor Leisure and Aquatic Centre Site Visit](#)

[Attachment 2 \(AR19/7860\): Site visit photo summary – Hamilton Indoor Leisure and Aquatic Centre 16/02/2019](#)



Dr Judy Nagy
GENERAL MANAGER CITY GROWTH



Graeme Maxwell
CHIEF EXECUTIVE OFFICER

26 February 2019
DL



6. MOTION(S) - With Notice

6.1. Project Management - Mount Gambier Regional Sport and Recreation Centre - Recruitment of Project Manager - Ref. AF18/112

MOTION
(a) That the committee and council staff begin discussion and investigation into the employment, position description/requirements and timelines to begin work for a project manager for the Community and Recreation Hub build.

Moved:

Seconded:

7. MOTION(S) - Without Notice

Meeting closed at p.m.

AR19/11675



8. REPORT ATTACHMENTS



MINUTES OF REGIONAL SPORT AND RECREATION CENTRE COMMITTEE MEETING

Meeting held in the Committee Room, Civic Centre, 10 Watson Terrace, Mount Gambier on Monday, 3 December 2018 at 5:30 pm

PRESENT Mayor Lynette Martin OAM (ex-officio)

Cr Frank Morello
Cr Max Bruins
Cr Sonya Meziniec
Cr Ben Hood

**COUNCIL MEMBERS
AS OBSERVERS:** Cr Steven Perryman

COUNCIL OFFICERS Chief Executive Officer - Mr M McShane
General Manager Community Wellbeing - Ms B Cernovskis
Project Officer - Mrs D Leckie
Management Accountant - Ms K Rolton

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

The Chief Executive Officer took the chair.

APPOINTMENT OF ACTING PRESIDING MEMBER:

Cr Ben Hood be appointed as Acting Presiding Member of the Regional Sport and Recreation Centre Committee for this meeting.

Moved: Cr Morello

Seconded: Cr Bruins

Carried

1. APOLOGY(IES)

Nil

2. CONFIRMATION OF REGIONAL SPORT AND RECREATION CENTRE COMMITTEE MINUTES

Meeting held on 22 October 2018

That the minutes of the Regional Sport and Recreation Centre Committee meeting held on 22 October 2018 as previously circulated be confirmed as an accurate record of the proceedings of that meeting.

Moved: Cr Meziniec

Seconded: Cr Morello

Carried

3. QUESTIONS

3.1. With Notice

Nil submitted.



3.2. Without Notice

Nil submitted.

4. DEPUTATIONS

Nil

5. REGIONAL SPORT AND RECREATION CENTRE COMMITTEE REPORTS

5.1. Regional Sport and Recreation Centre Committee Selection of Presiding Member - Report No. AR18/49978

COMMITTEE RECOMMENDATION

- (a) That Regional Sport and Recreation Centre Committee Report No. AR18/49978 titled '*Regional Sport and Recreation Centre Committee Selection of Presiding Member*' as presented to the Regional Sport and Recreation Centre Committee on 3 December 2018 be noted.
- (b) The term of office for the position of Regional Sport and Recreation Centre Committee Presiding Member be 2 years.
- (c) That Cr Ben Hood be endorsed as Presiding Member of the Regional Sport and Recreation Centre Committee.

Moved: Cr Mezinec

Seconded: Cr Bruins

Carried

5.2. Regional Sport and Recreation Centre Committee Ordinary Meeting Day/Time - Report No. AR18/49977

COMMITTEE RECOMMENDATION

- (a) That Regional Sport and Recreation Centre Committee Report No. AR18/49977 titled '*Regional Sport and Recreation Centre Committee – Ordinary Meeting Day/Time*' as presented to the Regional Sport and Recreation Centre Committee on 3 December 2018 be noted.
- (b) That the Regional Sport and Recreation Centre Committee hold ordinary meetings on the first Monday of each month commencing at 5:30 pm.
- (c) That ordinary meetings in accordance with resolution (b) commence from mid-January 2019.

Moved: Cr Mezinec

Seconded: Cr Morello

Carried



5.3. Regional Sport and Recreation Centre Committee - Review of Terms of Reference - Report No. AR18/49975

COMMITTEE RECOMMENDATION

- (a) That Regional Sport and Recreation Centre Committee Report No. AR18/49975 titled '*Regional Sport and Recreation Centre Committee - Review of Terms of Reference*' as presented to the Regional Sport and Recreation Centre Committee on 3 December 2018 be noted.
- (b) That the Regional Sport and Recreation Centre Committee Terms of Reference be adopted as attached to Regional Sport and Recreation Centre Committee Report No. AR18/49975.

Moved: Cr Mezinec

Seconded: Cr Bruins

Carried

5.4. Financial Modelling and Sensitivity Analysis - Report No. AR18/48937

COMMITTEE RECOMMENDATION

- (a) That Regional Sport and Recreation Centre Committee Report No. AR18/48937 titled '*Financial Modelling and Sensitivity Analysis*' as presented to the Regional Sport and Recreation Centre Committee on 3 December 2018 be noted.

Moved: Cr Morello

Seconded: Cr Mezinec

Carried

5.5. Community Engagement Program - Report No. AR18/48934

COMMITTEE RECOMMENDATION

- (a) That Regional Sport and Recreation Centre Committee Report No. AR18/48934 titled '*Community Engagement Program*' as presented to the Regional Sport and Recreation Centre Committee on 3 December 2018 be received and noted.

Moved: Cr Bruins

Seconded: Cr Mezinec

Carried



5.6. Elector Survey Update - Report No. AR18/48941

COMMITTEE RECOMMENDATION
(a) That Regional Sport and Recreation Centre Committee Report No. AR18/48941 titled ' <i>Elector Survey Update</i> ' as presented to the Regional Sport and Recreation Centre Committee on 3 December 2018 be received and noted.

Moved: Cr Mezinec

Seconded: Cr Morello

Carried

6. MOTION(S) - With Notice

Nil submitted.

7. MOTION(S) - Without Notice

Nil submitted.

Meeting closed at 6:36 p.m.

AR18/50004

CONFIRMED THIS

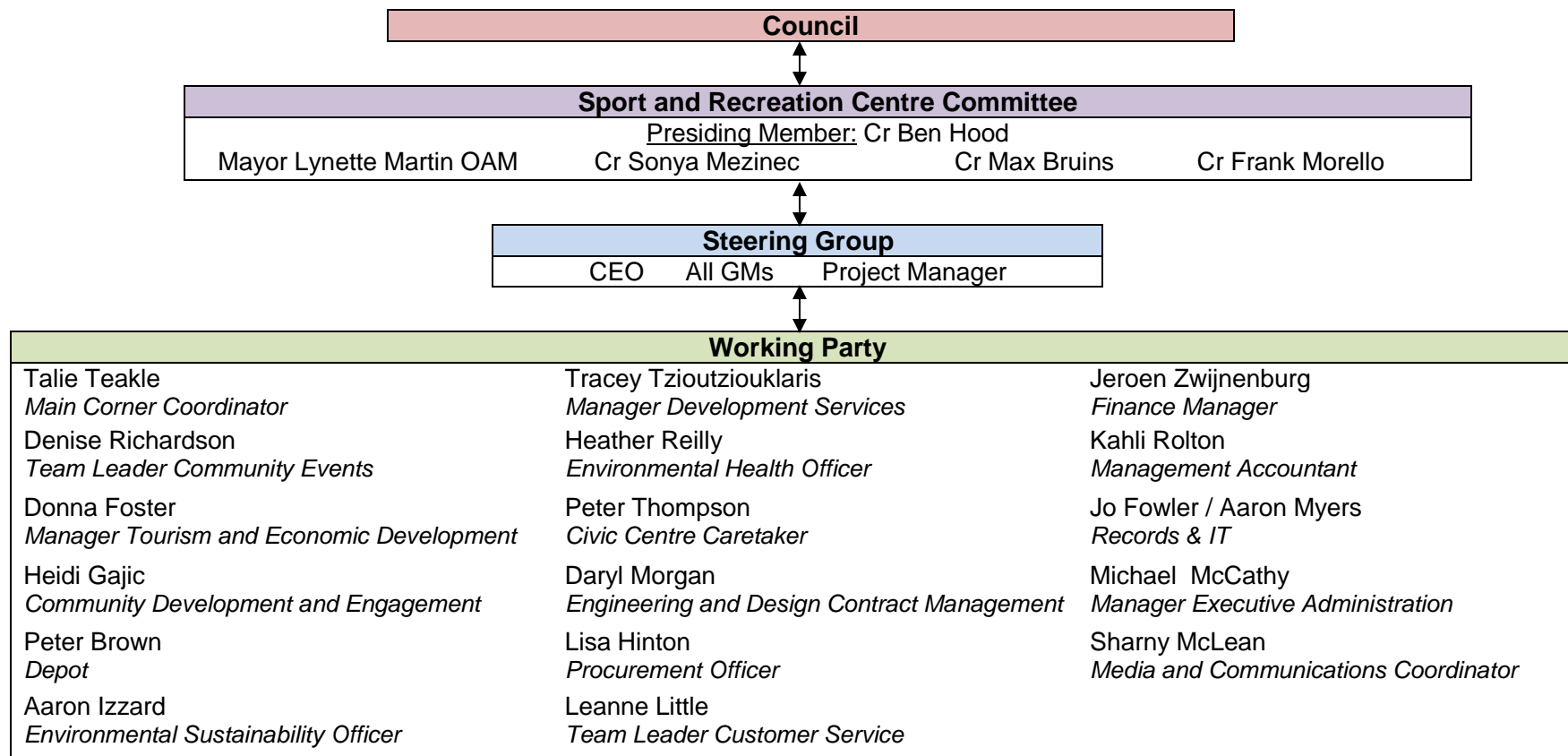
DAY OF

2018

.....
PRESIDING MEMBER



Community and Recreation Hub – Working Party



Working Party – sub groups

Events, Engagement and Comms			Building and Site Functionality			Operations and User Groups			
Talie	Denise	Donna	Talie	Peter B	Aaron I	Lisa	Kahli	Talie	
Heidi	Sharny	Heather	Daryl	Heather	Tracy T	Jeroen	Leanne	Jo / Aaron	
*Steering Group as required			Peter T	*Steering Group as required			Michael	*Steering Group as required	

Stakeholder Groups

Elite Academy	Squash	Learn to Swim	Netball	Generations in Jazz
Bowls	Basketball	Swimming SA	SACA	Soccer
Fiona Pulford – Early Childhood	Cricket	Swim Clubs – local (2)	Disability	Music/Arts
Peter Collins – ILM	Fringe	Surf Life Saving Club		

Mount Gambier Regional Sport and Recreation Centre Site Visit Summary



The [Hamilton Indoor Leisure and Aquatic Centre](#) was officially opened by Minister for Sport and Recreation, Justin Madden MP on March 5, 2006. The facility cost approximately \$9.7 million to construct.

The Centre is an expansion of existing facilities and has created a sporting hub for the region with the Centre known to many residents as [HILAC](#).

Facilities include:

- Eight lane heated indoor 25 metre pool
- Heated indoor leisure/program pool with beach entry
- Fully equipped gymnasium/dry program area
- Timber floored multi-purpose stadium
- Café and social facilities
- Multi-use table tennis arena
- Squash/racquetball facilities
- Meeting Space
- Occasion Care facility
- Off street parking

Programs and Competitions include:

- Full range of aquatic programs including Swim and Survive, Kinder Swim and Infant Aquatics
- Local indoor netball competition

Incorporating:

- Hamilton Amateur Basketball Association
- Hamilton Junior Basketball Association
- Hamilton Squash Club Incorporated
- Hamilton Table Tennis Association
- Hamilton Olympic Swimming Club

Opening Hours:

Aquatic Area

Monday to Thursday	6.00 am to 7.30 pm
Friday	6.00 am to 6.30 pm
Saturday	8.00 am to 5.00 pm
Sunday	9.00 am to 5.00 pm
Public Holidays	10.00 am to 4.00 pm

Centre (staffed hours)

Monday to Thursday	6.00 am to 10.00 pm
Friday	6.00 am to 9.30 pm
Saturday	8.00 am to 5.00 pm
Sunday	9.00 am to 5.00 pm
Public Holidays	10.00 am to 4.00 pm

AQUATICS

Outdoor Pool



- Outdoor 50m x 12m T-shaped main pool
- Outdoor 5m radius toddler pool and shade structure
- Change rooms

Opening Hours

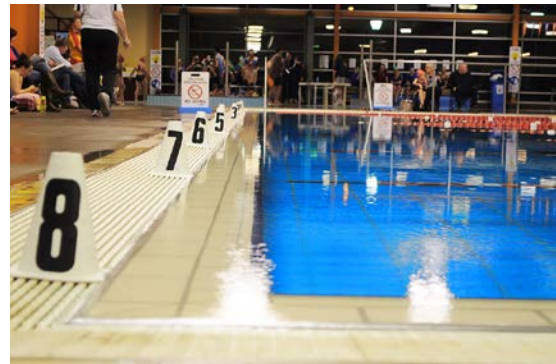
November – March

Open from 3:00pm to 7:00pm seven days a week, with the following exceptions:-

Closed when the air temperature forecast by the Bureau of Meteorology at 4:00pm for the next day is less than 21 degrees Celsius

This pool will open 12.00pm to 7:00pm when the when the air temperature forecast by the Bureau of Meteorology at 4:00pm for the next day is more than 35 degrees Celsius (Weekends and all of January only).

Indoor Pool



Programs offered:

- Swim and Survive
- Private Lessons
- Adult Lessons
- Grey Medallion (see below)

Grey Medallion

The Grey Medallion program is a water safety and lifesaving skills initiative for older adults. It aims to encourage a healthy, independent and active lifestyle through the development of essential skills in order to participate in aquatic recreation activities safely.

Program provides older adults with personal survival techniques, improved swimming skills, skills to deal with emergency situations and a thorough understanding of water safety knowledge in order to reduce the likelihood of drowning.

Unfortunately, older Australians (those aged 55 and over) make up a large proportion of the drowning statistics in Australia and as the population is ageing this continues to increase. According to the Royal Life Saving National Drowning Report for 2015, there were 89 drowning deaths of people aged 55 years and over which accounted for 33% of all drowning deaths. Open water environments particularly rivers, creeks and streams are a concern to this life stage and with the diversity of activities they are participating in, drowning prevention becomes a challenge.

GYM

GROUP EXERCISE @ HILAC						
From Sunday 29th January 2015						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
CIRCUIT 5:00	SPIN 5:00	CIRCUIT 5:00	SPIN 5:00	CIRCUIT 5:00		
GRIT 5:15	BOOTCAMP 5:15	CIRCUIT 5:15	GRIT 5:00	BOOTCAMP 5:15		
	FLEX'N CORE 5:45	COMBO 5:30	LABRILL 6:30			
SPIN 7:00		SPIN 7:00		SPIN 7:00	SPIN 8:00	
CIRCUIT 7:30		CIRCUIT 7:30		CIRCUIT 7:00		
CIRCUIT 8:30	FIT 55's 8:00	CIRCUIT 8:00	FIT 55's 8:00	CIRCUIT 8:00		
PILATES 9:30	KNOCKOUT 9:00	LABRILL 9:00	COMBO 9:00	LABRILL 9:00		
	CIRCUIT 12:30		YOGA 12:30			
AQUA 2:15		AQUA 2:15				
TRAINING Support Class 3:00	TRAINING Dry's Class 3:00	TRAINING Support Class 3:00	TRAINING Dry's Class 3:00	TRAINING Support Class 3:00		
SPIN 5:30	GRIT 5:30	SPIN 5:30	CIRCUIT 5:30	CIRCUIT 5:00		
BOOTCAMP 5:30	PILATES 5:00	GRIT 5:30	BOOTCAMP 5:45			
CIRCUIT 6:15	CIRCUIT 5:30	FLEX'N CORE 6:00	AQUA 6:15			
LABRILL 6:30						

HILAC Health and Fitness Services:

- Fully equipped gym facility open 24/7
- Individualised gym program and program reviews
- Gym based Circuits, Spin Classes and Fit 55's programs
- Comprehensive Group Exercise Timetable
- Nutritional support, advice and planning
- Seasonal Classes such as Bootcamp, 'Spring into Fitness', Men's Healthcamp and various team based challenges
- Injury Prevention and End Stage Rehabilitation
- Sports Specific Strength and Conditioning (Teams & Individuals)
- One on One and Group Personal Training options

Fit 55s

Provides gym access during off peak times in order to utilise strength, conditioning and cardio equipment in a safe and supervised environment.

HILAC also provides circuits and programs designed specifically for over 55's in our community, which focus on functional exercises which will maintain the spring in your step:

- Cardiovascular exercise
- Strength exercises
- Flexibility, balance and
- Mobility exercises
- Fit 55's circuits are engaging, social, fun, and self-paced to suit everyone from the first timer to the seasoned athlete.

COURTS

Features 4 courts which can be configured for basketball, badminton, netball and volleyball. Also used for Table Tennis, Squash, Bubble Soccer.



CHILDREN'S PARTIES

An hour and a half of fully supervised fun plus 30 minutes in the party area

Designated party area set up with chairs and tables

Invitations provided

Available Saturday and Sunday, 12 – 2pm or 2.30 – 4pm.

School holidays, weekdays may be available for bookings upon request.

Option 1 – Pool Party

The Party Leader/s will run a wide range of activities in the pool.

Suitable for ages 6+

Maximum 20 children

\$320

Option 2 – Inflatable Party

The Party Leader/s will provide supervision and activities for two interchangeable inflatables.

Suitable for ages 5 +

Maximum 20 children

\$380

Option 3 – Sports Party

The Party Leader will play some great sports and games with you –choose up to 3 options:

- Basketball – Badminton – Netball – Soccer - Mixed Games

Suitable for ages 5 +

Maximum 15 children

\$240

Option 4 – Bubble Soccer Party

The Party Leader/s will provide supervision and activities for two interchangeable inflatables.

Suitable for ages 8+

Maximum 15 children

\$330.50

OCCASSIONAL CARE

Open: Mon – Fri 9.00 am – 12.00 noon

Ages: 7 weeks to 7 years old

Cost: \$10 per child, per hour

Provides care by professional Early Childhood Educators in our Occasional Care Centre.

Children may be left at the Centre while parents/guardians:

- Access the facilities of the Hamilton Indoor Leisure and Aquatic Centre
- Attend other commitments outside the Leisure Centre.

Program is based on the interests and developmental stages of the children in accordance with the Early Years Learning Frame Work for Australia.

Also offer an indoor/outdoor program utilizing our secure playground (weather permitting).

Service is approved under the Family Assistance Law therefore Child Care Subsidy is available.

Casual Bookings are made through Hamilton Indoor Leisure and Aquatic Reception no later than the day prior to when care is required.

Ongoing Bookings (pre booked days /times) are available on a school term basis.



http://www.sthgrampians.vic.gov.au/Page/Page.aspx?Page_Id=2892&nc=2

Recreation Projects

Current recreation projects and capital works for the Southern Grampians Shire Council (only relevant items included):

Recreation and Leisure Strategic Plan

Current Status - In Progress. Open for public exhibition and submissions until COB 4 January 2019. Expected adoption date - March 2019 Council meeting.

Southern Grampians Shire Council's Recreation and Leisure Strategic Plan is an extensive 10 year plan that will be used to guide community and Council in the planning, development, provision and promotion of sport, recreation and leisure facilities, programs and services. The plan directly aligns with the current Southern Grampians Health and Wellbeing Plan and will inform future plans.

HILAC Pool Entry

Current Status - Material and work ordered, expected install January 2019

The current entry to the HILAC pool via the change rooms or office area is not accessible, inclusive or family friendly.

Throughout January, work will be completed to resurface the HILAC café floor with a non-slip surface, and automatic doors will be installed to allow direct access from reception to the pools. The doors will be linked with our system so you will be able to scan directly though as a member/pass holder/swim school member, and casual visitors will access once they have visited reception.

SITE VISIT

On Saturday 16 February 2019, Mayor Lynette Martin, Councillors Ben Hood, Max Bruins, Sonya Meziniec and Frank Morello and General Manager City Growth Dr Judy Nagy undertook a fact finding mission by attending the Hamilton Indoor Leisure and Aquatic Centre in Victoria.

The following information represents dot points of particular issues that were of interest or were offered by representatives of the facility at the visit.

Observations

Structure and Management of Facility

- Maintain relationship with users of the facility.
- Ensure council owns and maintains facilities.
- Facility should be considered for use equally by multiple users, no given user group to be given priority.
- Think about our specific outcomes - safe, accessible, activated.
- Management structure is important.
- Services that cover costs are Kitchen, Gym and Learn to Swim.
- Display a corporate sponsor's board listing the business and amount given for capital build and ongoing programs.
- Investigate allied health/treatment room rentals for a wellbeing vibe in the facility.

Design and Inclusions of Facility

- Ensure all relevant sporting bodies review plans to ensure they meet the required standards.
- Consider wheelchair sports as they are all inclusive and able to be enjoyed by all, including those with back or knee issues.
- Flexibility of use is essential for all areas to maximise use of the facility.
- A large amount of storage areas that are neat and out of sight is required.
- Turn styles/electronic key system or an island reception would help flow. Corporate style turnstiles (clear electronic gates that slide sideways) provide a clean, open look.
- Consider a light colour palette throughout facility so it's not dark and dreary.
- The industrial look feels oppressive. Cover up mesh/wire/steel beams.
- Plain concrete seats and flooring are uninviting.
- Consider catering trolley access and food hatches for various parts of the facility.
- Consider stretcher access to all areas especially the first aid rooms.
- Ease of cleaning/cleanliness must be thought of at every stage of design. How easy is it to clean, how visible will it be if it collects dust?
- Cleaning may need to be contracted out.
- Ensure correct court run off is allocated - this cannot include seating or scorers bench.
- Crèche area - Could the short term care be an income stream for people who need to drop kids and do jobs even if not using gym or pool facilities?
- Carefully consider the placement of lights for ongoing maintenance – no lights above the pool.
- Pool covers are too heavy to move.
- Hamilton's 50m pool is located approximately 1km away from main facility. Further consideration of having a 50m pool incorporated in plans would have provided benefits to facility given large distant between the indoor and outdoor pool.

- Flooring is crucial. Must be easy to clean, textured, durable with minimal/seamless junctions between surfaces. Consider material such as concrete with textured surface.
- Tiles are unappealing, collect grime, hard to clean. Keep tiles to a minimum.
- Gym can provide significant income (\$400K operational income annually).
- Ensure Gym area has separate toilet and change facilities, so access to other sections of the facility is not required.
- Investigate the potential of smartphone apps for gym access.
- Consider whether it's appropriate to use "community" in the proposed name as people may associate it with things beings free.

Hamilton Indoor Leisure and Aquatic Centre

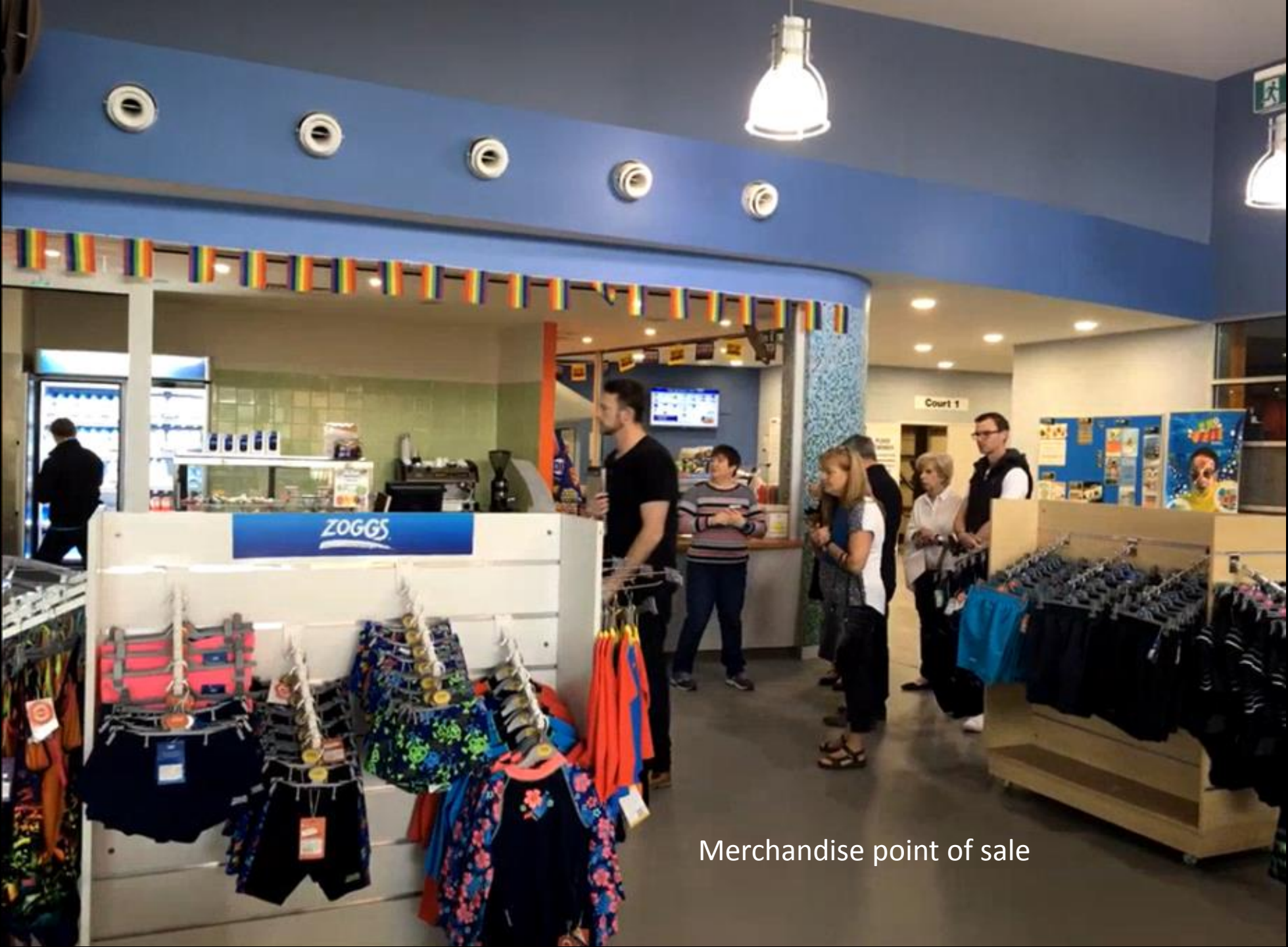
(HILAC)

Hamilton, Victoria

February 2019



Café seating



Merchandise point of sale



Merchandise point of sale

Industrial kitchen

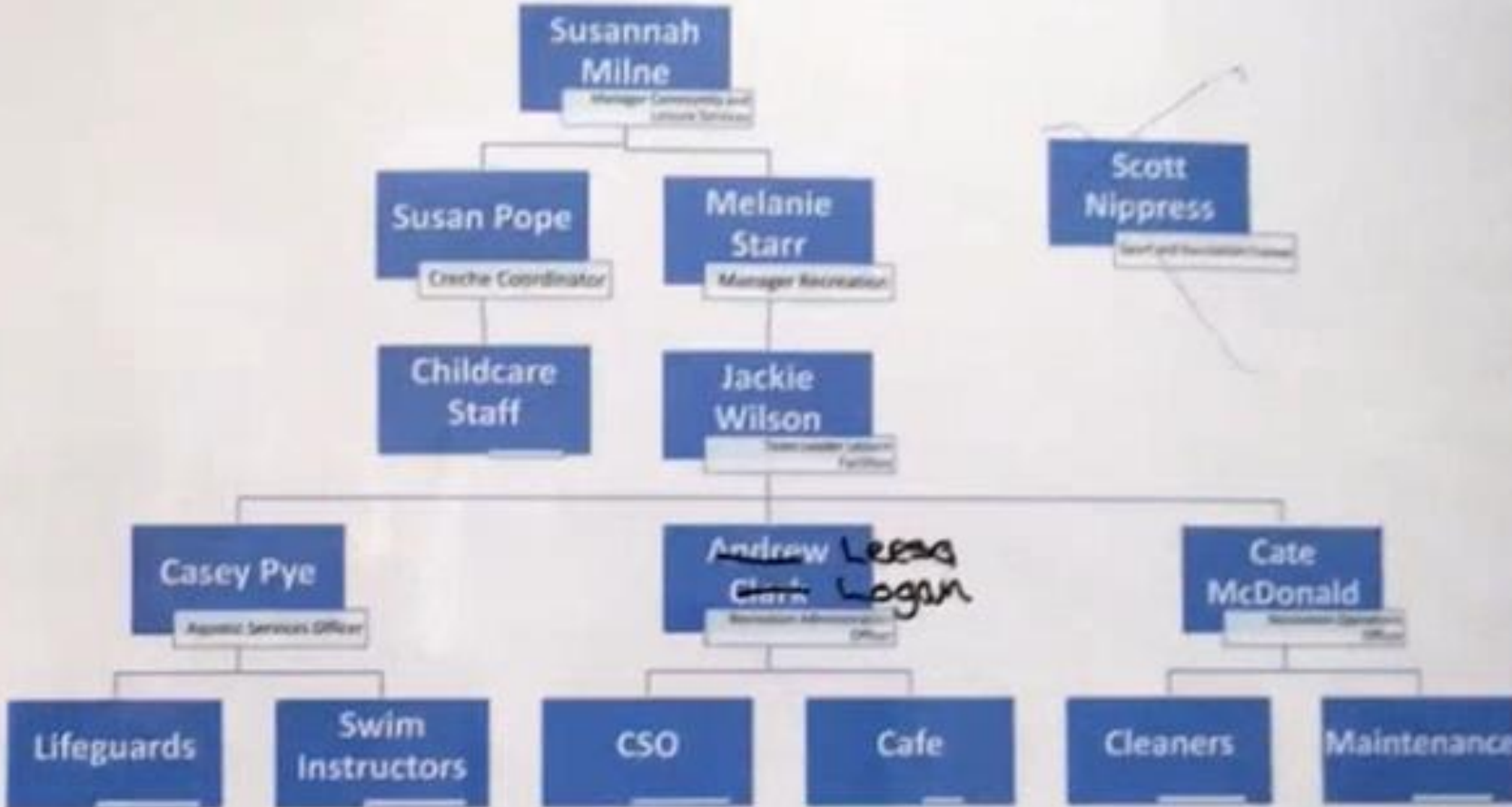




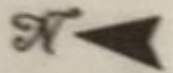
Cool store in kitchen



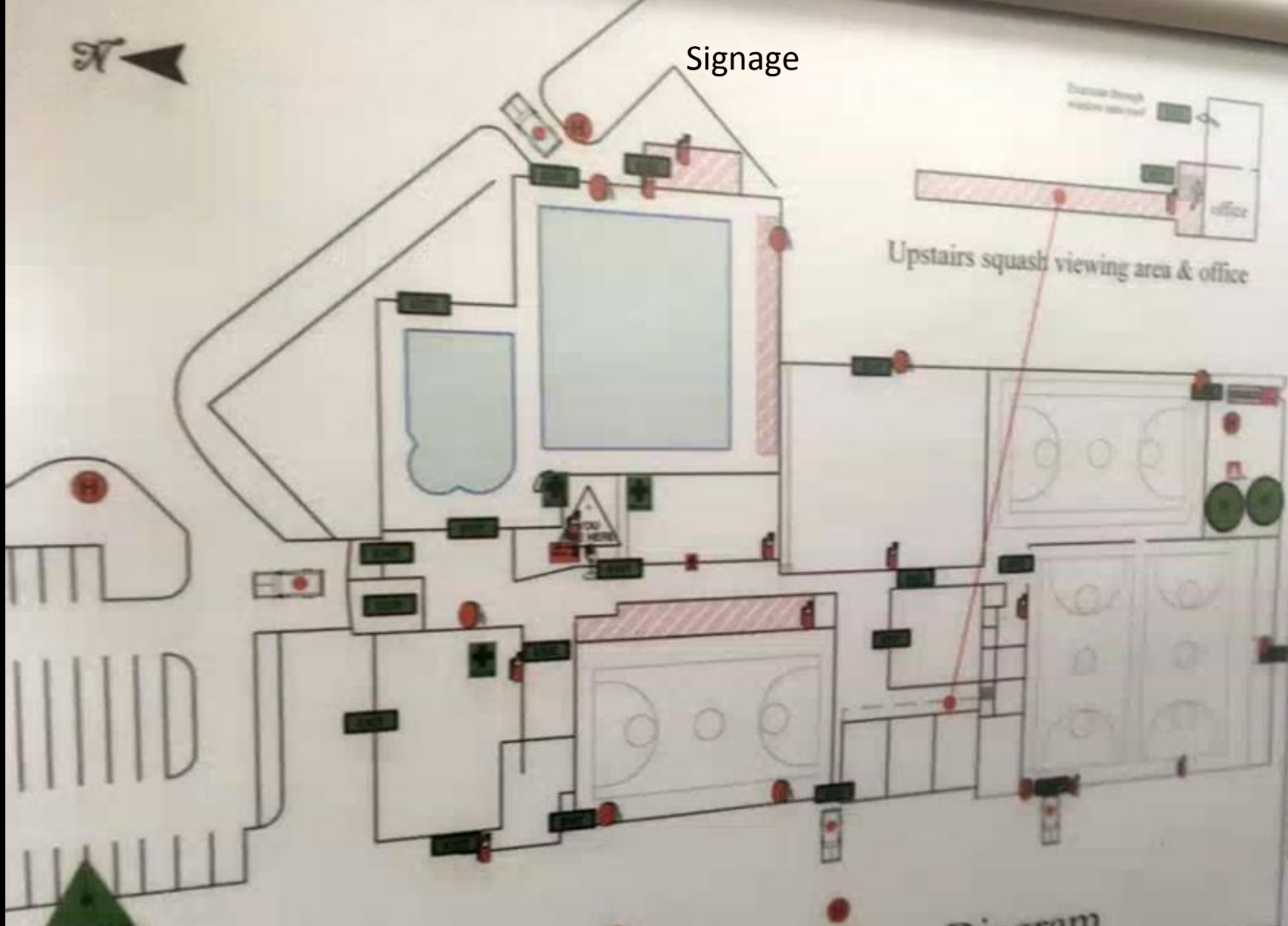
Organisational Structure of HILAC



Operational Management Structure



Signage



Upstairs squash viewing area & office



Emergency Evacuation Procedures
Remain calm, do not panic.
Leave building via designated exit or nearest safe exit.
Proceed to the Emergency Assembly Area or an area nominated by the chief warden or emergency personnel.

The address of this facility
83 - 83 Shakespeare Street
Hamilton

In Case of Fire
Remove people in immediate danger.
Alert others, raise the alarm.
Confine fire and smoke.
Close all windows and doors.
Evacuate to Assembly Area.

Emergency Contacts

Local Fire Emergency	1200
Police	01274 671111
Medical	01274 671111
Hamilton Water Supply	01274 671111
Hamilton Gas Supply	01274 671111
Hamilton Sewerage Services	01274 671111

HILAC Evacuation Diagram

- Emergency Vehicle access
- Water Tank
- Assembly Area
- PA system
- Your current location
- Restricted access area

Date Reviewed February 2018
Review Date July 2022
Drawn: Mike Sheridan

Signage



Southern Grampians Shire Council

OHS Policy Statement

Southern Grampians Shire Council (SGSC) respects its Mission and Values, is committed to ensuring a safe working environment. The health and safety of employees, visitors and contractors is of paramount importance to us.

The purpose of this statement is to articulate our commitment that a healthy and safe work environment will be provided in all work areas within the SGSC. This will be achieved through implementing effective processes and occupational health and safety systems to minimize risk and to aid in identifying, assessing and controlling work place hazards.

To ensure compliance with respect to occupational health and safety legislation and our duty of care to all employees, contractors and visitors to our facilities need to:

- (a) Provide appropriate physical and human resources to ensure the effective implementation, maintenance and improvement of occupational health and safety systems and to review the systems periodically with relevance to SGSC activities;
- (b) Achieve measurable occupational health and safety performance based objectives and targets to provide continuous improvement aimed at eliminating work related illness and injury;
- (c) Maintain an effective injury management program to minimize the long term impact of any workplace injury, illness or disability;
- (d) Provide appropriate occupational health and safety training and equipment to all employees to enable work activities to be performed in a safe manner;
- (e) Promote a consultative environment encouraging employees, contractors and other relevant parties to participate in decision making processes that positively impact on workplace health and safety;
- (f) Ensure effective communication and dissemination of occupational health and safety information to employees, contractors and visitors to the workplace;
- (g) Acknowledge that senior management and other employees, including contractors and visitors to the workplace effectively implement the OHS Policy.

Chief Executive Officer and Directors are responsible for the promotion, maintenance and regular review of occupational health and safety. Managers/supervisors in consultation with employees as appropriate are responsible for developing, implementing and reviewing effective occupational health and safety programs. Health and Safety Representatives along with the committee will provide support and assistance to those responsible for managing risk at a departmental level.

Signed

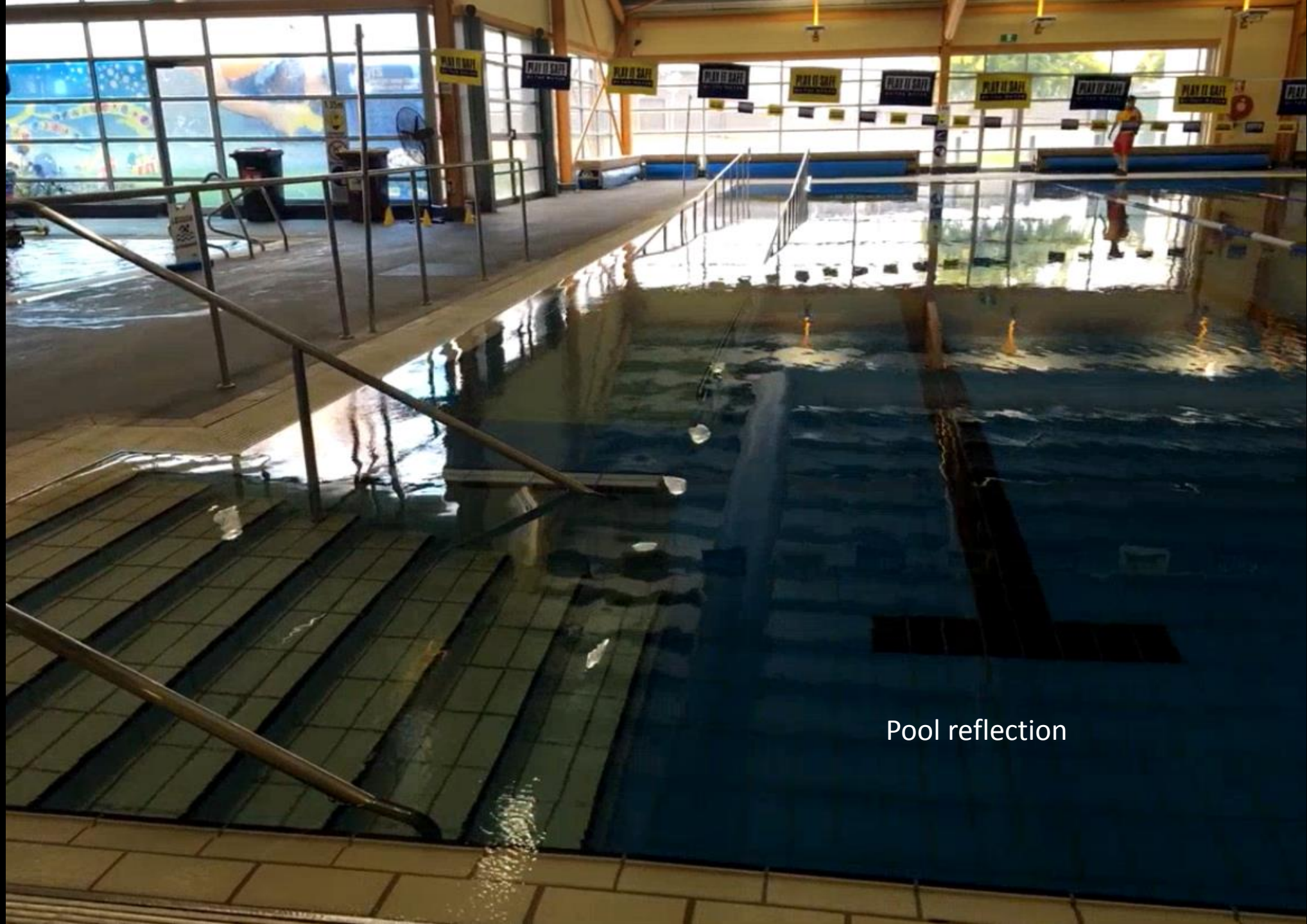
Michael Tudball
Southern Grampians Shire Council CEO
6 September 2016

File Location	51136	Document Number	DPH2046
Document name	OHS		
Version	1.1		
Version Date	02/08/2016		

Annual Aquatic In-Service Training – 2018/2019

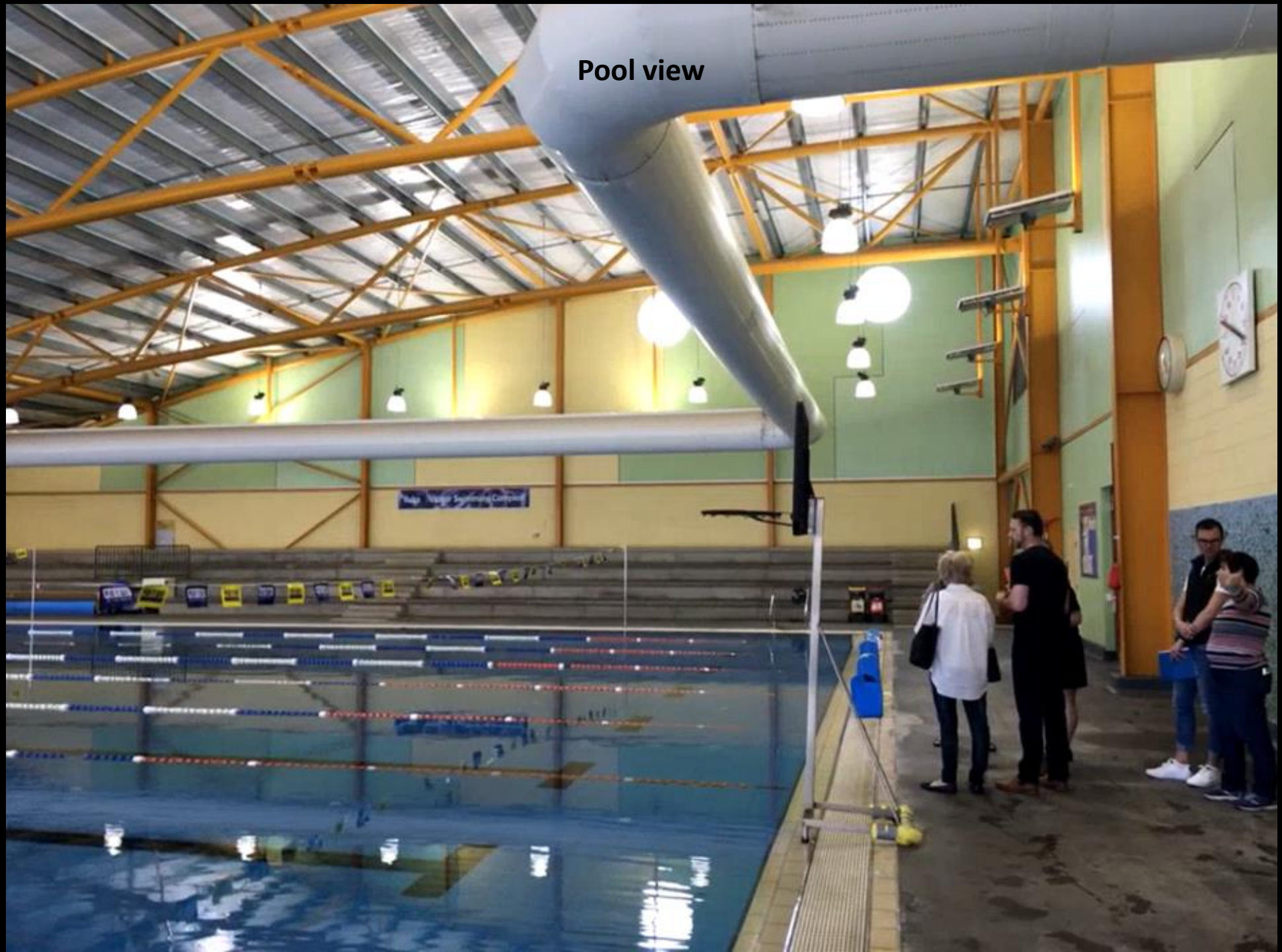
Minimum attendance of **four sessions** per year is recommended by Life Saving Victoria - it is your responsibility to ensure you attend enough sessions every year – times of sessions to be confirmed.

	Session 1 29/8/18 2/9/18 21/10/18	Session 2 21/2/19 25/2/19	Session 3 10/4/19 14/4/19	Session 4 17/12/18 19/12/18	Session 5 30/5/18
Lifesaving Skills and Spinal Management Spinal Rescue Practice 25m tow of unconscious person Scanning techniques and facility specific challenges / provisions					
Emergency Evacuation Procedures Revision and practice of full facility evacuation procedures (including live run through) Managing difficult and uncooperative patrons Watch around Water					
Role of a Lifeguard and Lifeguard and the Law Revision of the legal, morale and professional obligations of a professional lifeguard GSPO, Operations Manual and OHS policies understanding and review Revision and practice of lifeguard standards, uniform and communication methods Facility specific patrol details, vantage points and line of sight challenges (glare / blind spots)					
Resuscitation, Defibrillation and Oxygen Revision and practice of the resuscitation procedure and oxygen administration Revision and practice of defibrillation scenarios (adults and children) Setting up and down of oxygen equipment					
First Aid and Patient Care Practice of initiative assessment and response to simulated first aid incidents Revision of safe manual handling techniques (including special needs patrons) Management of missing person incidences and crowd control scenarios Filling in correct paperwork for each incident					
Water Quality, Chemicals and Manual Handling Chemicals, chemical handling and pool / plant room operations Availability and use of Personal Protective Equipment Use and purpose of Material Safety Data Sheets and chemical signage Storage provisions and manual handling techniques Calibration works and adjustments records					



Pool reflection

Pool view





Pool view and white ventilation – required cleaning

Pool cover storage





Functionality of pool covers - WHS



Dark tiles in pool

Poor digital signage



HAMILTON OLYMPIC SWIMMING CLUB

Staff Only
NO ENTRY
NO SWIMMING



Storage under stairs





Spaces between seating for marshalling tables

Uplights



ton Indoor Leisure & Aquatic
Centre Evaluation Procedure
of TMO 20 Item checklist. Management
to be
the facility use the manual, etc. and
at the end of the year, provide a copy
to the Supervisor or Teacher of your centre
being an individual please notify the
supervisor of your safety.
Emergency Services representatives notify
of program representatives or coordinators.
EMERGENCY PHONE NUMBERS
FIRE 000 OR 5551 9100
POLICE 000
AMBULANCE 000
EMERGENCY 13 25 99

Fans



Hamilton Indoor Leisure & Aquatics Centre Evacuation Procedure
At the sound of TWO (2) long whistle blasts, make all patrons to:

1. Stay Calm
2. Evacuate the facility via the nearest, safe exit
3. Assemble at the end of car park assembly area
4. Report to the Supervisor or Teacher of your class
5. If participating as an individual, please notify facility supervisor of your safety
6. Wait until Emergency Services representative patrons of program recommencement or cancellation

EMERGENCY PHONE NUMBERS

POLICE	900	OR	5551 9100
FIRE BRIGADE	900		
AMBULANCE	900		
STATE EMERGENCY	13 25 00		

Spaces for rubbish and branding on bins.
Counter is on pool deck



Storage visible from pool deck



Cleaning quality



Shower area not recessed



Cleaning and mineral build up



Water basketball



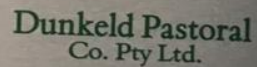
CORPORATE SPONSORS



GOLD



SILVER



BRONZE

"Employers caring about workers Health"

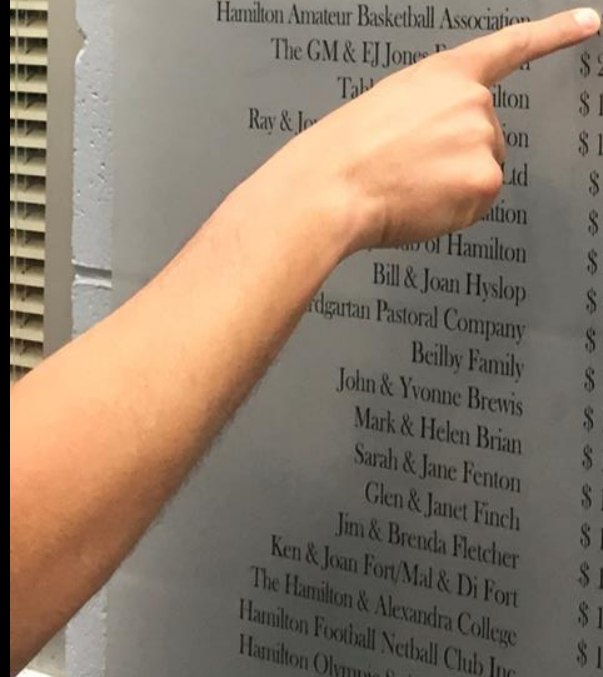
Lempriere Fox & Lillie Pty Ltd \$ 10,000
 Grampians Wool Industries Pty Ltd \$ 10,000
 McDonald Rural Services \$ 10,000
 National Australia Bank Ltd \$ 10,000
 Southern Grampians \$ 10,000
 Livestock & Real Estate Pty Ltd \$ 10,000
 Ted Finchett Pty Ltd \$ 10,000
 Vickery Bros \$ 10,000
 WHK Mahoney Archer \$ 10,000
 ML Design (Vic) Pty Ltd \$ 3,500
 Tapper Builders Pty Ltd \$ 2,500
 Leonard Andrew Walker Pty Ltd \$ 2,273

Jo & Glenn Howell \$ 2,000
 Andrew Huf Building Contractor \$ 2,000
 Sue & Peter Irvin \$ 2,000
 James Dean Pharmacy \$ 2,000
 Jigsaw Farms \$ 2,000
 Telstra Country Wide \$ 2,000
 Howard & Nanette Templeton \$ 2,000
 Mark & Mandy Uebergang \$ 2,000
 Wards Showcase Jewellers \$ 2,000
 Western District Health Service \$ 2,000
 Windowiz - R & K Wilkinson \$ 2,000

DONATIONS

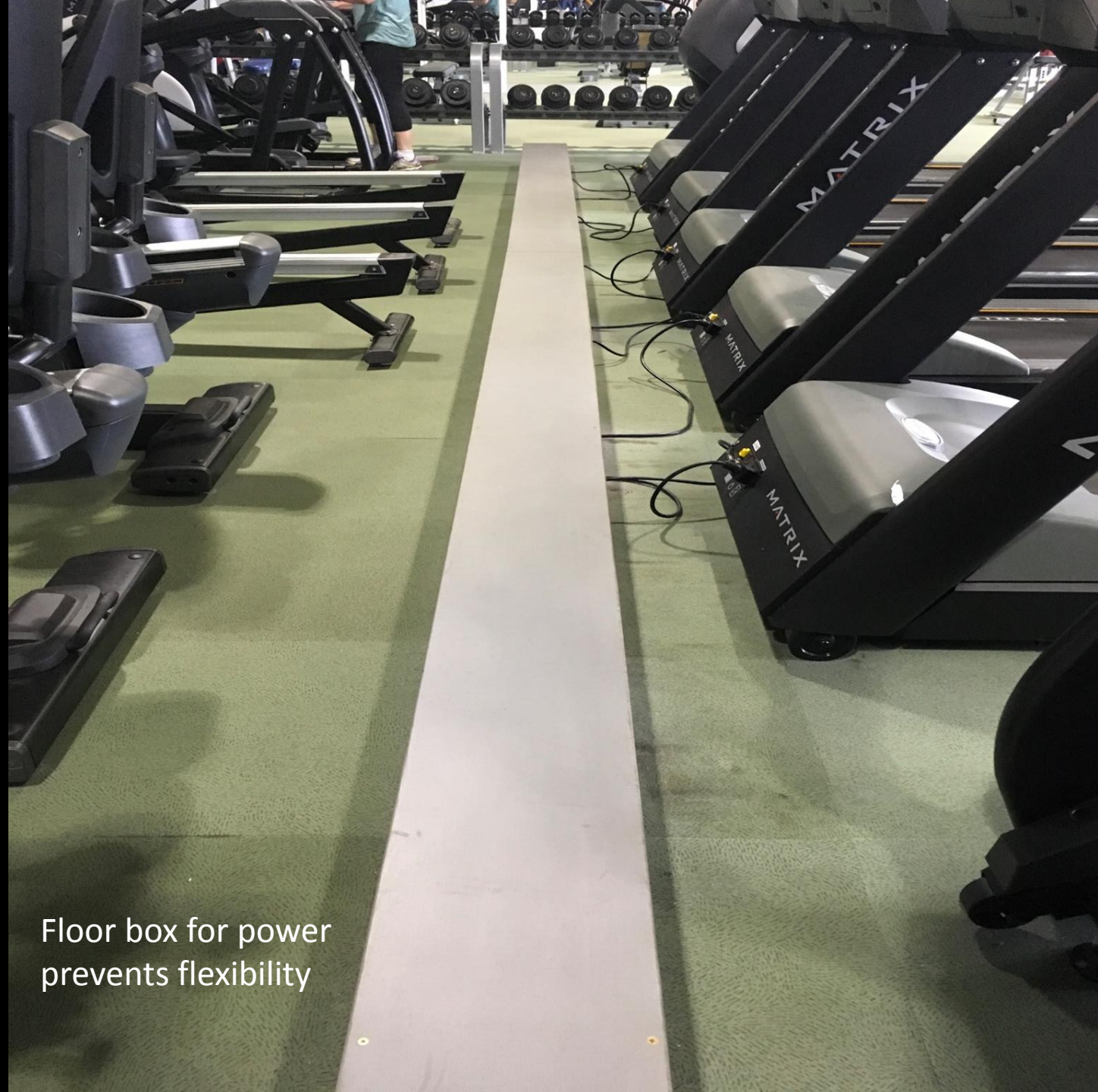
Handbury Family \$ 300,000
 Hamilton Amateur Basketball Association \$ 50,000
 The GM & EJ Jones \$ 20,000
 Tab... \$ 10,000
 Ray & Je... \$ 10,000
 ... Ltd \$ 5,000
 ... \$ 5,000
 ... of Hamilton \$ 5,000
 Bill & Joan Hyslop \$ 2,000
 ... Pastoral Company \$ 1,000
 Beilby Family \$ 1,000
 John & Yvonne Brewis \$ 1,000
 Mark & Helen Brian \$ 1,000
 Sarah & Jane Fenton \$ 1,000
 Glen & Janet Finch \$ 1,000
 Jim & Brenda Fletcher \$ 1,000
 Ken & Joan Fort/Mal & Di Fort \$ 1,000
 The Hamilton & Alexandra College \$ 1,000
 Hamilton Football Netball Club Inc \$ 1,000
 Hamilton Olympic Swimming Club \$ 1,000

David & Jan Koch \$ 1,000
 Neville & Shirley Kruger & Family \$ 1,000
 The Late Simon James Lewis & Family \$ 1,000
 Graeme & Robyn Linke \$ 1,000
 Lions Club of Hamilton \$ 1,000
 Russell & Davina Luhrs \$ 1,000
 Lawrie Lyons \$ 1,000
 Anita Macdonald \$ 1,000
 Hugh Macdonald \$ 1,000
 Jane Macdonald \$ 1,000
 David & Wendy McCulloch \$ 1,000
 Graham & Cheryl Mostyn \$ 1,000
 Murroa East Pastoral \$ 1,000
 Geoff & Jennifer Price \$ 1,000
 Don Robertson \$ 1,000
 Elizabeth Robertson \$ 1,000
 Richard & Karen Sharrock \$ 1,000
 Bob Templeton & Family \$ 1,000
 Leighton & Kaye Wraith \$ 1,000
 Peter JS Young \$ 1,000



Gym





Floor box for power
prevents flexibility

Digital vs analogue timers

12 10:44





Fitness room

Crèche facilities





Crèche flooring lino and carpet



Water damage from retro fitting roof

Signage

PLEASE REMEMBER

1. These are kids PLAYING
2. The Coaches are Volunteers
3. The Referees are Human
4. This is not the NBA



**Hamilton Indoor Leisure & Aquatic
Centre Evacuation Procedure**

At the sound of the EMERGENCY SIREN, Management ask all patrons to:

1. Stay Calm
2. Evacuate the facility via the nearest safe exit
3. Assemble at the end of car park assembly area
4. Report to the supervisor or Teacher of your group
5. If participating as an individual, please notify the facility supervisor of your safety
6. Wait until Emergency Services representatives notify patrons of program recommencement or cancelation

EMERGENCY PHONE NUMBERS

POLICE	000	OR	5551 9100
FIRE BRIGADE	000		
AMBULANCE	000		
STATE EMERGENCY	13 25 00		

Signage



Table tennis – single use space



Dark Floor and wall covering – oppressive feel



TCT
Techwool Trading

nab

Crowe Horwath

WARRILL
WARRILL & LLOYD

SINGH & PARTNERS

VENERY BROS.

Bendigo Bank

KALARI

bi

bi

NO
NATIONAL
FIRE, POLICE,
ARMY, AIR FORCE,
NAVY, DEFENCE,
POLICE, FIRE, POLICE,
ARMY, AIR FORCE,
NAVY, DEFENCE

The Hamilton
and
Alexandra College
A Graduated Day and Boarding School
Early Learning to Year 12
www.hamiltoncollege.com.au

Monivae
College Hamilton
www.monivae.com.au

SAMBRIDGE
COLLEGE
www.sambridgecollege.com.au

DRINK
WATER

www.miac.com.au

Sky lights and lighter timber flooring



Seating





Exit sign cover

Floor surface junctions not seamless

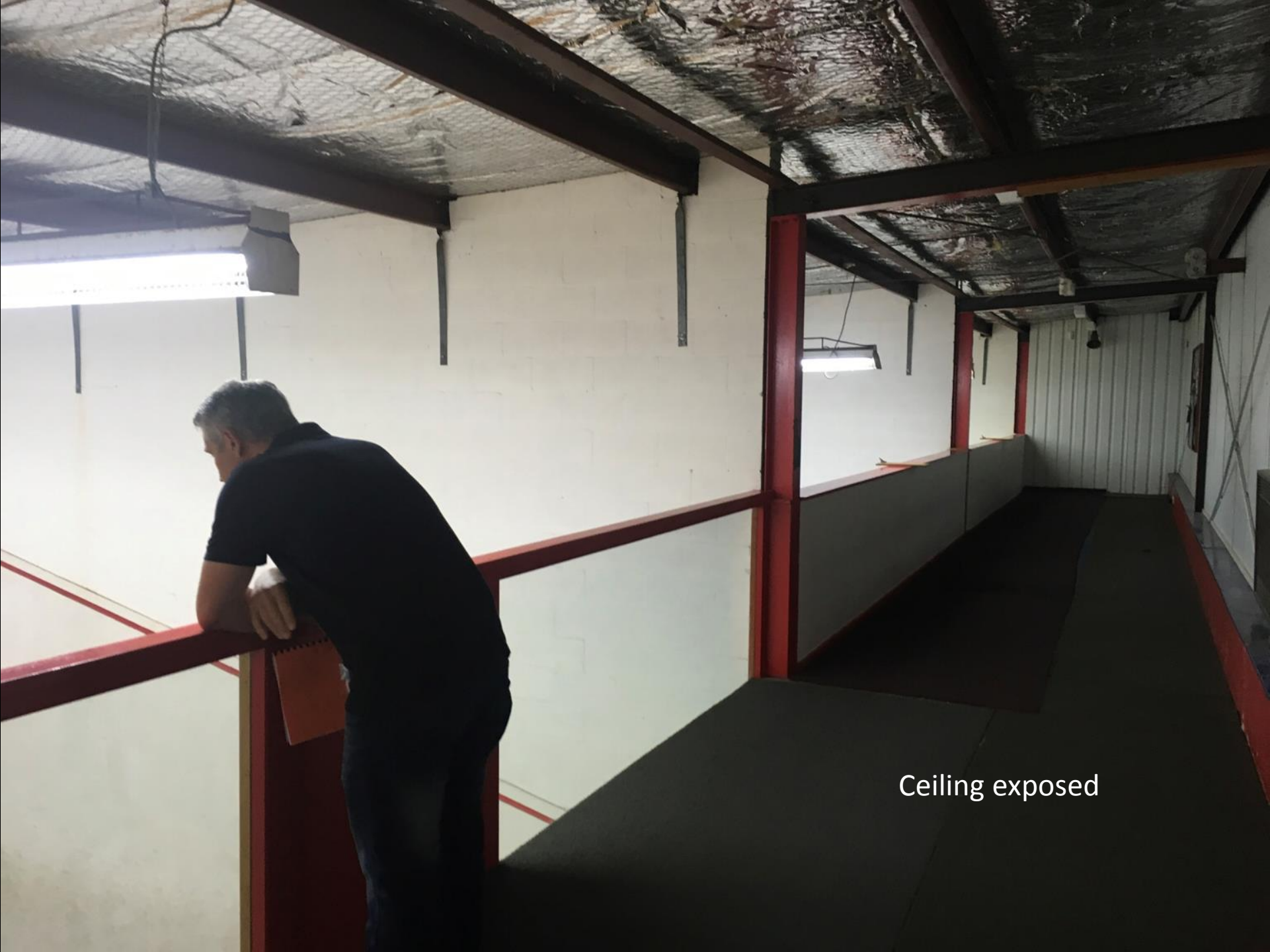


Disabled wheelchair sports



Moveable / light weight seating





Ceiling exposed

Versatile chicken wire look

