

**I hereby give notice that a Regional Sport and Recreation Centre  
Committee Meeting will be held on:**

**Date: Tuesday, 9 February 2021**  
**Time: 7.00 pm**  
**Location: Council Chamber**  
**Civic Centre**  
**10 Watson Terrace**  
**Mount Gambier**

# **AGENDA**

## **Regional Sport and Recreation Centre Committee Meeting 9 February 2021**



**Barbara Cernovskis**  
**Acting Chief Executive Officer**  
**5 February 2021**

## Order Of Business

<b>1</b>	<b>Acknowledgement of Country .....</b>	<b>3</b>
<b>2</b>	<b>Apology(ies).....</b>	<b>3</b>
<b>3</b>	<b>Confirmation of Minutes.....</b>	<b>3</b>
<b>4</b>	<b>Questions without Notice.....</b>	<b>3</b>
<b>5</b>	<b>Reports.....</b>	<b>4</b>
5.1	Wulanda Recreation and Convention Centre - Community Reference Group Terms of Reference – Report No. AR21/6054.....	4
5.2	Wulanda Recreation and Convention Centre - Terms of Reference – Report No. AR21/6829.....	13
<b>6</b>	<b>Confidential Items.....</b>	<b>23</b>
<b>7</b>	<b>Meeting Close .....</b>	<b>25</b>
	Attachments Item 3      Regional Sport and Recreation Centre Committee Meeting - 8 December 2020.....	26



**1 ACKNOWLEDGEMENT OF COUNTRY**

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

**2 APOLOGY(IES)**

Nil

**3 CONFIRMATION OF MINUTES**

[Regional Sport and Recreation Centre Committee Meeting - 8 December 2020](#)

**RECOMMENDATION**

That the minutes of the Regional Sport and Recreation Centre Committee meeting held on 8 December 2020 be confirmed as an accurate record of the proceedings of the meeting.

**4 QUESTIONS WITHOUT NOTICE**



## 5 REPORTS

### 5.1 WULANDA RECREATION AND CONVENTION CENTRE - COMMUNITY REFERENCE GROUP TERMS OF REFERENCE – REPORT NO. AR21/6054

<b>Committee:</b>	<b>Regional Sport and Recreation Centre Committee</b>
<b>Meeting Date:</b>	<b>9 February 2021</b>
<b>Report No.:</b>	<b>AR21/6054</b>
<b>CM9 Reference:</b>	<b>AF18/175</b>
<b>Author:</b>	<b>Heidi Gajic, Community Development and Engagement Officer</b>
<b>Authoriser:</b>	<b>Barbara Cernovskis, Acting Chief Executive Officer</b>
<b>Summary:</b>	<b>This report presents updated Wulanda Recreation and Convention Centre Community Reference Group terms of reference for review.</b>
<b>Strategic Plan Reference:</b>	<b>Goal 1: Our People</b>
	<b>Goal 2: Our Location</b>
	<b>Goal 3: Our Diverse Economy</b>

#### REPORT RECOMMENDATION

1. That Regional Sport and Recreation Centre Committee Report No. AR21/6054 titled 'Wulanda Recreation and Convention Centre - Community Reference Group Terms of Reference' as presented on 09 February 2021 be noted.
2. That the Wulanda Recreation and Convention Centre Terms of Reference be endorsed.
3. That nominations for the Community Reference Group be sought in line with the revised Stage 3 Wulanda Recreation and Convention Centre Terms of Reference.



## TYPE OF REPORT

Corporate

## BACKGROUND

On 17 July 2018 Council endorsed the Mount Gambier Regional Sport and Recreation Centre (MGRSRC) Community Reference Group (CRG), as a cross section of stakeholders and community members to provide input into the intermediate design for the MGRSRC.

Throughout stages 1 (Intermediate design) and 2 (Final design) of the project the MGRSRC Community Reference Group have provided input from a community and user perspective into the development of the facility.

On 20 October Council endorsed the Community and Recreation Hub CRG Stage 3 Terms of Reference and the ongoing role of the CRG into the future acknowledging the expectation that representation would evolve as the project transitions through each development stage.

Stages	Purpose	Timing	Progress
Stage 1	Intermediate design	December 2018	Completed
Stage 2	Specification and final design	December 2019	Completed
Stage 3	Construction	May 2022	Commenced
Stage 4	Future involvement	To be determined	To be determined

*\*Note current stage highlighted in orange*

It is not intended that the CRG be a S.41 Committee (under the Local Government Act 1999), but rather that it remain a community reference group, with feedback from meetings reported to Council via the Regional Sport and Recreation Centre Committee.

## PROPOSAL

Continued community engagement with the development of the Wulanda Recreation and Convention Centre is important. The Community Reference Group (CRG) will remain part of the engagement process and assist with the implementation of communication strategies.

The CRG Terms of Reference have been updated to reflect the change of name for the facility to Wulanda Recreation and Convention Centre as endorsed by Council on 15 December 2020 and the proposed purpose of the CRG during stage 3.

## LEGAL IMPLICATIONS

N/A

## STRATEGIC PLAN

### Goal 1 Our People

1.2.2 Helping community groups to help themselves by providing support for effective networks to develop and grow.

1.3.1 Supporting community events and programs that bring people together, encourage interaction and promote a sense of community.

1.3.2 Providing opportunities to enable our community to be supported and involved.

### Goal 2 Our Location

2.4.1 Seeking to hold at least six regional standard community or sporting events in the new Community and Recreation Hub annually.

### Goal 3 Our Diverse Economy



3.4.2 Working with neighbouring Councils to develop and promote an integrated schedule of events that increases residential amenity and attracts tourists.

#### **COUNCIL POLICY**

The ongoing involvement of a Community Reference Group throughout the Wulanda Recreation and Convention Centre project are aligned with Council's commitment to a high level of community engagement as per the [P195 Community Consultation and Engagement Policy](#).

#### **ECONOMIC IMPLICATIONS**

There are no additional financial implications for Council associated with the continuation of the CRG. The group will be resourced within existing operational budgets.

#### **ENVIRONMENTAL IMPLICATIONS**

N/A

#### **SOCIAL IMPLICATIONS**

The development of an ongoing relationship with a group representing a cross section of interests and demographic within our community builds the capacity for timely identification and response to community questions, concerns and ideas. Whilst also generating productive relationships to improve advocacy and understanding for the facility.

#### **CULTURAL IMPLICATIONS**

N/A

#### **RESOURCE IMPLICATIONS**

The administration and support for the Wulanda Recreation and Convention Centre CRG will be undertaken as part of the ongoing community engagement program for the facility.

#### **VALUE FOR MONEY**

N/A

#### **RISK IMPLICATIONS**

Any applicable risks will be mitigated through the Council's standard stakeholder engagement planning processes.

#### **EQUALITIES AND DIVERSITY IMPLICATIONS**

The membership composition and selection criteria as stated in the Terms of Reference (Stage 3) aim to ensure the CRG represents a cross section of interests, backgrounds, experience and demographics within the community.

#### **ENGAGEMENT AND COMMUNICATION STRATEGY**

It is proposed that nominations open for a period of 22 days commencing on Wednesday 17 February 2021 and close at 5pm Wednesday 10 March 2021.

An online application form will be established on the Wulanda Recreation and Convention Centre page on Have Your Say Mount Gambier with hard copies made available at the Civic Centre, Mount Gambier Library and the Riddoch Arts and Cultural Centre.

Nominations will be broadly promoted via a media release, Council's website and social media platforms.

Members of the Community and Recreation Hub CRG (Stage 2) will be contacted directly and invited to complete a nomination if they are interested in continuing as a community representative.



### **IMPLEMENTATION STRATEGY**

Following the endorsement of the Wulanda Recreation and Convention Centre CRG Terms of Reference nominations will be opened to the community as per the above mentioned engagement and communication strategy.

Upon completion of the nomination period applications will be compiled and presented for review and decision at the 16 March 2021 Council meeting.

### **CONCLUSION AND RECOMMENDATION**

The updated Stage 3 Terms of Reference for the continuation of the Community Reference Group are attached for Council to review.

### **ATTACHMENTS**

1. Wulanda Recreation and Convention Centre - Community Reference Group - Stage 3 Terms of Reference PDF [↓](#)





**WULANDA RECREATION AND CONVENTION CENTRE**

**Community Reference Group**

**Stage 3**

**Terms of Reference**

Adopted by the City of Mount Gambier at its meeting held on -----.





## **Contents**

Purpose	3
Background	3
Composition	3
Appointment	4
Selection Criteria	4
Functions	4
Operation	5
Community Reference Group Powers	5
Disclaimer	5



## Purpose

The Wulanda Recreation and Convention Centre Community Reference Group (CRG) has been established to provide advice to the City of Mount Gambier in relation to the Wulanda Recreation and Convention Centre with a focus on:

- Input into the future operational model for the facility; and
- Current and future needs of potential users which may inform the operational model prior to the completion of construction.

The Community Reference Group will be a representative, cross section of individuals from the community that will contribute to the project by:

- Being a conduit for communications to and from stakeholder groups.
- Understanding the scope and constraints of the project to provide effective input.
- Providing advice to Council for key elements relating to the operation of the Wulanda Recreation and Convention Centre, including links to peak bodies and advice on major events.

## Background

The Wulanda Recreation and Convention Centre is a multi-purpose facility designed to be a community space, with facilities and activities for all ages and abilities including children, families, youth, community groups, recreational and organised sports and those with special needs.

The design included many features refined by consultation. The footprint and key deliverables have been established within the parameters of the Federal Government funding agreement.

Critical milestones specified in the funding from State and Federal Governments set the development schedule and the timeframes for the project.

## Composition

The Wulanda Recreation and Convention Centre CRG will seek an ideal composition of the following representatives, with the ability to modify the composition as and when needed as determined by the Regional Sport and Recreation Centre Committee:

- 2 x Education sector (preferably primary and secondary)
- 1 x Allied health sector
- 1 x Early childhood sector
- 1 x Retirement and aged care sector
- 2 x First Nations Community members
- 2 x Young person (aged between 12-25 year)
- 1 x Limestone Coast Inclusion Group representative
- 1 x Disability sector
- 1 x Community services sector
- 4 x Sporting/Recreation Club Representatives
- 1 x Netball
- 1 x Basketball
- 1 x Swimming
- 2 x Music, performing arts or events industry
- 2 x Other Community organisations



Representatives will be sought to ensure coverage across multiple sports.

Representatives of other groups including peak bodies, industry groups, other aquatic facilities and other stakeholders may be invited to attend or present to the CRG to provide information or feedback as required.

## **Appointment**

Nominations for membership of the of the Wulanda Recreation and Convention Centre will be open to the community through a formal application process which will be advertised in the local media and on Council's website and social media platforms.

Nominations are to be completed on the approved Wulanda Recreation and Convention Centre CRG application form and submitted by the nominated closing date.

Applicants who do not agree to the conditions of application contained with the application form will not be considered for appointment.

Member selection will be made by the Council based upon the

- representation of the group/category as per the approved CRG composition
- the ability of the individual to appropriately represent the community group/category nominated
- the nominee's willingness to function within the parameters of these Terms of Reference.

Council will invite Stage 2 CRG members who wish to continue as a representative to complete a nomination for the Wulanda Recreation and Convention Centre CRG (Stage 3).

Members of the CRG will hold their positions for a period of 12 months. This period may be extended by the Wulanda Recreation and Convention Centre Project Control Group (PCG) if required and if nominees are willing to continue their appointment.

## **Selection Criteria**

Appointments to the Wulanda Recreation and Convention Centre CRG will be approved considering the following selection criteria:

- Knowledge and experience in at least two of the following areas:
  - Sporting communities (as a player, volunteer, caregiver and/or committee member)
  - Education
  - Business
  - Community groups
  - Allied health services
  - Local community networks
  - Accessibility
  - Events experience
  - Music industry experience
- A balance of knowledge and experience within the CRG
- A balance of gender and age representation within the CRG
- A diverse range of backgrounds and life experience within the CRG

## **Functions**

The members of the Wulanda Recreation and Convention Centre CRG are required to:

- Attend Wulanda Recreation and Convention Centre CRG meetings.
- Provide a user perspective in relation to operating the Wulanda Recreation and Convention Centre.
- Provide feedback on issues raised.
- Assist with disseminating relevant project information within the community as requested.



- Be an advocate for the project within the community.

### **Operation**

Key operational details of the Wulanda Recreation and Convention Centre CRG include:

- Meetings will be for no more than two hours.
- The meeting schedule is expected to be quarterly dependent on development timelines and may include site visits.
- The City of Mount Gambier will be responsible for the administration associated with the Wulanda Recreation and Convention Centre CRG including the organisation of meetings, venues, agendas and briefing papers.
- The Wulanda Recreation and Convention Centre CRG will operate from 17 March 2021.

### **Powers**

The Wulanda Recreation and Convention Centre CRG does not have any formally delegated powers under the Local Government Act.

### **Confidentiality**

It is recognised that members may need to discuss issues and information with peers, nominating organisations and representative groups in order to gain feedback and information. It is not the purpose of this confidentiality clause to prevent this from occurring, but to ensure that confidentiality is maintained throughout the process.

### **Miscellaneous**

The City of Mount Gambier is committed to enhancing the public availability, dissemination and exchange of information. To that end, the Wulanda Recreation and Convention Centre CRG has been established to enable the exchange of information, ideas and feedback with regard to the design, function and operation of the Wulanda Recreation and Convention Centre.

Participation in the group is purely voluntary and members of the CRG will not be paid nor will time or costs associated be reimbursed.

Information, ideas and feedback obtained through the CRG where appropriate may be used by the Council's Regional Sport and Recreation Centre Committee and external specialists engaged by the City of Mount Gambier in the design, construction and operation of the Wulanda Recreation and Convention Centre.



**5.2 WULANDA RECREATION AND CONVENTION CENTRE - TERMS OF REFERENCE –  
REPORT NO. AR21/6829**

<b>Committee:</b>	<b>Regional Sport and Recreation Centre Committee</b>
<b>Meeting Date:</b>	<b>9 February 2021</b>
<b>Report No.:</b>	<b>AR21/6829</b>
<b>CM9 Reference:</b>	<b>AF18/175</b>
<b>Author:</b>	<b>Ashlee Lavia, Executive Administrator Community Wellbeing</b>
<b>Authoriser:</b>	<b>Barbara Cernovskis, Acting Chief Executive Officer</b>
<b>Summary:</b>	<b>This report presents the name change from the Regional Sport and Recreation Centre Committee to the Wulanda Recreation and Convention Centre Committee with the previous terms of reference for review.</b>
<b>Strategic Plan Reference:</b>	<b>Goal 1: Our People</b> <b>Goal 2: Our Location</b> <b>Goal 3: Our Diverse Economy</b>

**REPORT RECOMMENDATION**

1. That Regional Sport and Recreation Centre Committee Report No. AR21/6829 titled 'Wulanda Recreation and Convention Centre - Terms of Reference' as presented on 09 February 2021 be noted.
2. That the 'Regional Sport and Recreation Centre Committee' be renamed to the 'Wulanda Recreation and Convention Centre Committee'.
3. That the Wulanda Recreation and Convention Centre Committee Terms of Reference (Attachment 1 to Report No. AR21/6829) be endorsed.
4. That all documentation referencing the Regional Sport and Recreation Centre Committee be updated (where possible) to reference the Wulanda Recreation and Convention Centre Committee.



## **TYPE OF REPORT**

Corporate

## **BACKGROUND**

On 15 May 2018 Council endorsed the establishment of the Regional Sport and Recreation Centre Committee to:

- provide considered advice to assist Council in decision making on matters associated with the grant application and potential development of a Regional Sport and Recreation Centre.
- conduct and/or assist with stakeholder and community engagement
- assist with advocacy that supports Council's resolved position on the Regional Sport and Recreation Centre.

At the Council meeting held on 20 August 2019 Council reviewed its committee structure and adopted updated Terms of Reference for the Regional Sport and Recreation Centre Committee with the following amended objectives:

- provide advice to assist Council in decision making on matters associated with the grant application and development of the Regional Sport and Recreation Centre;
- conduct and/or assist with stakeholder and community engagement;
- assist with advocacy that supports Council's resolved position on the Regional Sport and Recreation Centre;
- to provide strategic advice regarding the design and operationalisation of the Regional Sport and Recreation Centre; and
- to make recommendations to Council on the future name of the Regional Sport and Recreation Centre.

Following community engagement and consultation, on 15 December 2020 Council endorsed the name Wulanda Recreation and Convention Centre.

## **PROPOSAL**

Following the endorsement of the name Wulanda Recreation and Convention Centre it is now proposed that the Regional Sport and Recreation Centre Committee be renamed to the Wulanda Recreation and Convention Centre Committee.

It is further proposed that the committee terms of reference as endorsed on 20 August 2019 be reviewed in line with the name change noting that some of the current objectives have been fulfilled and could now better reflect the construction and operational/activation phases of the project.

The current committee terms of reference are attached (Attachment 1) for review.

## **LEGAL IMPLICATIONS**

N/A

## **STRATEGIC PLAN**

### Goal 1 Our People

1.2.2 Helping community groups to help themselves by providing support for effective networks to develop and grow.

1.3.1 Supporting community events and programs that bring people together, encourage interaction and promote a sense of community.

1.3.2 Providing opportunities to enable our community to be supported and involved.



### Goal 2 Our Location

2.4.1 Seeking to hold at least six regional standard community or sporting events in the new Community and Recreation Hub annually.

### Goal 3 Our Diverse Economy

3.4.2 Working with neighbouring Councils to develop and promote an integrated schedule of events that increases residential amenity and attracts tourists.

## **COUNCIL POLICY**

[Policy C410 - Conduct of Meetings](#) applies to the presentation of committee recommendations.

## **ECONOMIC IMPLICATIONS**

N/A

## **ENVIRONMENTAL IMPLICATIONS**

N/A

## **SOCIAL IMPLICATIONS**

N/A

## **CULTURAL IMPLICATIONS**

N/A

## **RESOURCE IMPLICATIONS**

N/A

## **VALUE FOR MONEY**

N/A

## **RISK IMPLICATIONS**

N/A

## **EQUALITIES AND DIVERSITY IMPLICATIONS**

N/A

## **ENGAGEMENT AND COMMUNICATION STRATEGY**

N/A

## **IMPLEMENTATION STRATEGY**

Following the endorsement of this report references to the Regional Sport and Recreation Centre Committee will be updated to the Wulanda Recreation and Convention Centre Committee and the associated terms of reference will be updated in accordance with any Council resolution.

## **CONCLUSION AND RECOMMENDATION**

This report includes recommendations to rename the Regional Sport and Recreation Centre Committee to the Wulanda Recreation and Convention Centre Committee and to review the committee name and objectives as contained in the terms of reference endorsed by Council on 20 August 2019.

## **ATTACHMENTS**

1. Terms of Reference - Wulanda Recreation and Convention Centre Committee [↓](#)





## **Wulanda Recreation and Convention Centre Committee**

### **TERMS OF REFERENCE**

A Committee of Council Established  
pursuant to the provisions of Section 41  
of the Local Government Act 1999.

Terms of Reference for the conduct of the business of the Wulanda Recreation and Convention Centre Committee were approved and adopted by the City of Mount Gambier at its meeting held on **## #### ##**.





## **Wulanda Recreation and Convention Centre Committee**

The Wulanda Recreation and Convention Centre Committee has been established to:

- provide advice to assist Council in decision making on matters associated with the grant funding and development of the Wulanda Recreation and Convention Centre;
- conduct and/or assist with stakeholder and community engagement;
- assist with advocacy that supports Council's resolved position on the Wulanda Recreation and Convention Centre; and
- to provide strategic advice regarding the building and operationalisation of the Wulanda Recreation and Convention Centre.



## **Wulanda Recreation and Convention Centre Committee**

### **CONTENTS**

1. Name	1.
2. Interpretation	1.
Definitions	1.
Notices	1.
3. Establishment	1.
4. Objectives	2.
5. Membership	2.
6. Quorum	2.
7. Meetings of the Committee	2.
8. Procedures at Meetings	2.
9. Liability of the Committee	3.
10. Delegation	3.
11. Sub-Committees	3.
12. Minutes of the Committee	3.
13. Amendments to Terms of Reference	4.
14. Interpretation of Terms of Reference	4.
15. Winding Up	4.



## **1 NAME**

- 1.1 The name of the Council Committee shall be the Wulanda Recreation and Convention Centre Committee (in these Terms of Reference referred to as "the Committee").

## **2 INTERPRETATION**

- 2.1 For the purpose of these Terms of Reference, unless inconsistent with the subject matter or context:
- 2.1.1 "Act" means the Local Government Act 1999 and includes all Regulations and Schedules.
- 2.1.2 "Committee" means the Committee of Council established pursuant to clause 3.
- 2.1.3 "Committee Member" means the persons appointed by the Council to the Committee pursuant to clause 5.
- 2.1.4 "Commencement Date" means the date on which the Committee is established and becomes operative pursuant to clause 3.
- 2.1.5 "Council" means the City of Mount Gambier that established the Committee and to which the Committee reports.
- 2.1.6 "Presiding Member of the Committee of Council" means the person appointed to that position pursuant to clause 5.
- 2.1.7 "Observers" means those persons attending any meeting of the Committee of Council, but not having a vote on any matter to be determined by the Committee and not having been appointed as Committee Members.
- 2.1.8 "Sub-Committee" means a sub-committee established in accordance with the Act.
- 2.2 Any words, phrases or terms used in these Terms of Reference that are defined in the Act shall have the same meaning as are given in the Act.
- 2.3 A reference in these Terms of Reference to a "singular" includes a reference to the "plural" and a reference to a "plural" includes a reference to the "singular".
- 2.4 These Terms of Reference shall be interpreted in line with the provisions of the Act.
- 2.5 Notices
- 2.5.1 All communication to be given to the Committee shall be addressed to:
- Wulanda Recreation and Convention Centre  
Committee PO Box 56  
MOUNT GAMBIER SA 5290  
Email: [city@mountgambier.sa.gov.au](mailto:city@mountgambier.sa.gov.au)

## **3 ESTABLISHMENT**

- 3.1 The Wulanda Recreation and Convention Centre Committee is established under Section 41 of the Local Government Act 1999.
- 3.2 The Committee will be established and become operative from the time a resolution of the Council is passed.
- 3.3 The Committee is established by the Council to provide considered advice to assist decision making on matters associated with the development of a Wulanda Recreation and Convention Centre.



#### **4 OBJECTIVES**

- 4.1 The Wulanda Recreation and Convention Centre Committee has been established to:
- provide advice to assist Council in decision making on matters associated with the grant application and development of the Wulanda Recreation and Convention Centre;
  - conduct and/or assist with stakeholder and community engagement;
  - assist with advocacy that supports Council's resolved position on the Wulanda Recreation and Convention Centre;
  - to provide strategic advice regarding the design and operationalisation of the Wulanda Recreation and Convention Centre; and
  - to make recommendations to Council on the future name of the Wulanda Recreation and Convention Centre.

#### **5 MEMBERSHIP**

- 5.1 Membership of the Committee will comprise eight Councillors.
- 5.2 The Mayor has Ex-Officio membership on this Committee.
- 5.3 The Committee has the right to co-opt individual members who have special expertise to assist the Committee under its objective. Such co-opted members have the right to attend meetings and participate in discussion but will have no voting rights on the Committee.
- 5.4 Council will appoint a Presiding Member.
- 5.5 Council reserves the right not to appoint any nominee, to remove and replace any co-opted member.

#### **6 QUORUM**

- 6.1 At all Meetings of the Committee a quorum must be present.
- 6.2 A quorum will be determined by dividing by 2 the number of Members formally appointed to the Committee ignoring any fraction and adding 1 (excluding Mayor as ex-officio).

#### **7 MEETINGS OF THE COMMITTEE**

- 7.1 The Committee shall hold ordinary meetings at least bi-monthly.
- 7.2 No business shall be transacted at any meeting of the Committee unless a quorum of Members is present.
- 7.3 The Presiding Member, when physically present, shall preside at all meetings of the Committee and at any other time the Committee shall appoint an Acting Presiding Member who shall preside at that meeting.
- 7.4 Each Member of the Committee including the Presiding Member present at any meeting of the Committee must vote on any matter requiring determination and all decisions shall be decided on a simple majority of votes cast.
- 7.5 Each Member of the Committee including the Presiding Member present at any meeting of the Committee shall have one deliberate vote only.

#### **8 PROCEDURES AT MEETINGS**

- 8.1 The procedure to be observed in relation to the conduct of meetings of the Committee is in accordance with Local Government (Procedures at Meetings) Regulations 2013.



- 8.2 In accordance with s89 of the Act, insofar as a procedure is not prescribed by regulation, it shall be as determined by the Council, and insofar as a procedure is not determined by the Council, it shall be as determined by the Committee itself.

## **9 LIABILITY OF THE COMMITTEE**

- 9.1 A liability incurred by the Committee rests against Council.
- 9.2 No liability attaches to a Member of the Committee for an honest act or omission by that Member of the Committee in the performance or discharge, or purported performance or discharge, of the Member's or the Committee's functions or duties.
- 9.3 All members of the committee are bound by the Council Member Code of Conduct as published in accordance with Section 63 of the Act.

## **10 DELEGATION**

- 10.1 The Committee has no delegation to act with all recommendations of the Committee (and of any Sub-Committees established by the Committee) to be considered by full Council for final decision and resolution.

## **11 SUB-COMMITTEES**

- 11.1 The Committee may establish a Sub-Committee to assist it in a matter directly related to the Committees objectives.
- 11.2 When establishing a Sub-Committee the Committee must set out the Terms of Reference for the Sub-Committee.
- 11.3 The Committee may appoint to a Sub-Committee Council Members who are not members of the Committee, Council Officers and members of the public with skills or expertise in a field relevant to the matters which the Sub-Committee is established to assist with.
- 11.4 A Sub-Committee established in accordance with this clause will report to the Committee and will have the same meeting notice, minute keeping and procedural obligations as the Committee as defined in the Act.
- 11.5 If a Sub-Committee Member is absent from 2 or more consecutive meetings of the Sub-Committee without an apology accepted by the Committee and Council then that Sub-Committee Members position shall be considered vacant.
- 11.6 If a Sub-Committee established under this Clause 14 fails to achieve quorum on 2 consecutive occasions then the Sub-Committee will be considered to be in recess and the Chief Executive Officer is to present a report to the Committee for consideration.

## **12 MINUTES OF THE COMMITTEE**

- 12.1 The CEO or his appointee must cause minutes to be kept of the proceedings of the Committee.
- 12.2 Minutes of the Committee shall be available to all Members of the Committee, Council and the public.
- 12.3 The Minutes of the proceedings of a meeting are to comply with the requirements of the Act.
- 12.4 Minutes of the Committee Meeting shall be submitted for confirmation at the next meeting of the Committee and if confirmed, shall be signed by the Presiding Member or other person presiding at the subsequent meeting.



12.5 Minutes of the Committee Meeting and any recommendations (including the minutes and recommendations of any Sub-Committee established by the Committee) shall be submitted to Council and shall be of no effect until endorsed as a resolution of Council.

**13 AMENDMENTS TO TERMS OF REFERENCE**

13.1 It will be lawful for the Council by resolution to revoke, vary or add to any of the provisions of these Terms of Reference at its own discretion within the parameters of the Act and any other relevant legislation.

13.2 Notwithstanding 16.1 hereof before the Council resolves to revoke, vary or add to any of the provisions of these Terms of Reference it may, but will be under no obligation, to obtain the opinion of the Committee.

**14 INTERPRETATION OF TERMS OF REFERENCE**

14.1 Should there be any dispute as to the definition and/or interpretation of these Terms of Reference, or any part thereof or any irregularities whatsoever that are unable to be resolved by the Presiding Member then the Council shall determine the dispute and the decision of the Council shall be final and binding.

**15 WINDING UP**

15.1 The Council may cease the operation of the Committee and the Committee may make such recommendation to the Council on the completion of its function.

5 February 2021



## 6 CONFIDENTIAL ITEMS

### 6.1 PROJECT CONTROL GROUP (PCG) PROGRESS REPORT - AS AT 01/02/2021 – REPORT NO. AR21/6521

#### CONSIDERATION FOR EXCLUSION OF THE PUBLIC

Pursuant to section 90(2) of the *Local Government Act 1999* the Regional Sport and Recreation Centre Committee orders that all members of the public, except Mayor L Martin, Councillors B Hood, K Amoroso, M Bruins, C Greco, P Jenner, S Mezinec, F Morello and S Perryman and Council Officers B Cernovskis, N Serle, D Barber, H Gajic, A Lavia be excluded from attendance at the meeting for the receipt, discussion and consideration in confidence of Agenda Item 6.1 AR21/6521 Project Control Group (PCG) Progress Report - As at 01/02/2021.

The Regional Sport and Recreation Centre Committee is satisfied that, pursuant to section 90(3) (b), (d) and (k) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is
  - conducting business; or
  - proposing to conduct business; or
  - to prejudice the commercial position of the Council
- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected:
  - to prejudice the commercial position of the person who supplied the information, or
  - to confer a commercial advantage on a third party
- tenders for the:
  - supply of goods, or
  - the provision of services, or
  - the carrying out of works

The Regional Sport and Recreation Centre Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because specifically, the present matter relates to the execution of a signed contract between Council and Badge for the construction of the Mount Gambier Community and Recreation Hub.

**CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL**

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 6.1 AR21/6521 Project Control Group (PCG) Progress Report - As at 01/02/2021 and its attachments, the discussion and the resolution/s and minutes arising from the report, having been considered by the Council in confidence under Section 90(2) & (3) (b), (d) and (k) be kept confidential and not available for public inspection until that the item be reviewed 12 months after successful execution of the contract.
2. Further that Council delegates the power to review, revoke, but not extend the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.



**7 MEETING CLOSE**



**MINUTES OF CITY OF MOUNT GAMBIER  
REGIONAL SPORT AND RECREATION CENTRE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE, MOUNT  
GAMBIER  
ON TUESDAY, 8 DECEMBER 2020 AT 5.30 P.M.**

**PRESENT:** Cr Ben Hood (Presiding Member), Cr Max Bruins, Cr Christian Greco, Cr Paul Jenner, Cr Sonya Meziniec, Cr Frank Morello, Cr Steven Perryman (entered at 5:36 pm)

<b>OFFICERS IN ATTENDANCE:</b>	Acting Chief Executive Officer	- Ms B Cernovskis
	General Manager City Infrastructure	- Mr N Serle
	Executive Administrator City Infrastructure	- Ms S Wilson

**1 ACKNOWLEDGEMENT OF COUNTRY**

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

**2 APOLOGY(IES)**

**COMMITTEE RESOLUTION**

Moved: Cr Max Bruins

Seconded: Cr Paul Jenner

That the apology from Mayor Lynette Martin be received.

**CARRIED**

**3 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Cr Frank Morello

Seconded: Cr Christian Greco

That the minutes of the Regional Sport and Recreation Centre Committee meeting held on 10 November 2020 be confirmed as an accurate record of the proceedings of the meeting.

**CARRIED**

**4 QUESTIONS WITHOUT NOTICE**

Nil

**5 REPORTS**

The Presiding Member sought the approval of at least two-thirds of the members present at the meeting to suspend meeting procedures:



Purpose of the Suspension: to hold further discussion of the names presented by the Community.  
Carried by more than two-thirds of the members present at the meeting.  
Meeting Procedures were suspended at 5:35 pm

Cr Steven Perryman entered the meeting at 5:36 pm

The Presiding Member determined that the period of suspension should be brought to an end;  
Carried by more than two-thirds of the members present at the meeting.

The Period of Suspension came to an end and Meeting Procedures resumed at 5:45 pm

## **5.1 COMMUNITY AND RECREATION HUB - NAME CONSULTATION**

### **MOTION**

Moved: Cr Max Bruins  
Seconded: Cr Steven Perryman

1. That Regional Sport and Recreation Centre Committee Report No. AR20/78193 titled 'Community and Recreation Hub - Name Consultation ' as presented on 08 December 2020 be noted.
2. The following name for the Community and Recreation Hub be presented to Council for endorsement:
  - (a) Wulanda
3. The following suffix (extended title) for the Community and Recreation Hub be presented to Council for endorsement:
  - (a) Recreation and Convention Centre

### **AMENDMENT**

Moved: Cr Paul Jenner  
Seconded: Cr Christian Greco

1. That Regional Sport and Recreation Centre Committee Report No. AR20/78193 titled 'Community and Recreation Hub - Name Consultation ' as presented on 08 December 2020 be noted.
2. The following name for the Community and Recreation Hub be presented to Council for endorsement:
  - (a) Mount Gambier CORE
3. The following suffix (extended title) for the Community and Recreation Hub be presented to Council for endorsement:
  - (a) Recreation and Convention Centre

The Amendment was put and

**LOST**

The original Motion was put



### COMMITTEE RESOLUTION

Moved: Cr Max Bruins  
Seconded: Cr Steven Perryman

1. That Regional Sport and Recreation Centre Committee Report No. AR20/78193 titled 'Community and Recreation Hub - Name Consultation ' as presented on 08 December 2020 be noted.
2. The following name for the Community and Recreation Hub be presented to Council for endorsement:
  - (a) Wulanda
3. The following suffix (extended title) for the Community and Recreation Hub be presented to Council for endorsement:
  - (a) Recreation and Convention Centre

**CARRIED**

## 6 CONFIDENTIAL ITEMS

### 6.1 PROJECT CONTROL GROUP (PCG) PROGRESS REPORT - AS AT 29/11/2020 – REPORT NO. AR20/80910

#### COMMITTEE RESOLUTION

Moved: Cr Sonya Meziniec  
Seconded: Cr Christian Greco

#### CONSIDERATION FOR EXCLUSION OF THE PUBLIC

Pursuant to section 90(2) of the *Local Government Act 1999* the Regional Sport and Recreation Centre Committee orders that all members of the public, except Councillors B Hood, M Bruins, C Greco, P Jenner, S Meziniec, F Morello and S Perryman; Council Officers B Cernovskis, N Serle and S Wilson and Consultants N Argyros and A Thorstenson be excluded from attendance at the meeting for the receipt, discussion and consideration in confidence of Agenda Item 6.1 AR20/80910 Project Control Group (PCG) Progress Report - As at 29/11/2020.

The Regional Sport and Recreation Centre Committee is satisfied that, pursuant to section 90(3) (b), (d) and (k) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is
  - conducting business; or
  - proposing to conduct business; or
  - to prejudice the commercial position of the Council
- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected:
  - to prejudice the commercial position of the person who supplied the information, or

- to confer a commercial advantage on a third party
- tenders for the:
  - supply of goods, or
  - the provision of services, or
  - the carrying out of works

The Regional Sport and Recreation Centre Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because specifically, the present matter relates to the execution of a signed contract between Council and Badge for the construction of the Mount Gambier Community and Recreation Hub.

**CARRIED**

### **COMMITTEE RESOLUTION**

Moved: Cr Max Bruins  
Seconded: Cr Frank Morello

### **CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL**

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 6.1 AR20/80910 Project Control Group (PCG) Progress Report - As at 29/11/2020 and its attachments, the discussion and the resolution/s and minutes arising from the report, having been considered by the Council in confidence under Section 90(2) & (3) (b), (d) and (k) be kept confidential and not available for public inspection until that the item be reviewed 12 months after successful execution of the contract.
2. Further that Council delegates the power to review, revoke, but not extend the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

**CARRIED**

## **7 MEETING CLOSE**

**The Meeting closed at 6:24 pm**

**The minutes of this meeting were confirmed at the Regional Sport and Recreation Centre Committee held on 9 February 2021.**

.....  
**PRESIDING MEMBER**

