

MINUTES OF ORDINARY OPERATIONAL STANDING COMMITTEE MEETING

Meeting held in the Conference Room, Civic Centre, 10 Watson Terrace, Mount Gambier
on Tuesday, 9 October 2018 at 7:30 a.m.

PRESENT Cr Mark Lovett (Presiding Member)
Cr Christian Greco
Cr Ian Von Stanke
Cr Steven Perryman
Cr Des Mutton

COUNCIL OFFICERS	General Manager Community Wellbeing	- Ms B Cernovskis
	General Manager Council Business Services	- Mrs P Lee
	General Manager City Infrastructure	- Mr N Serle
	Administration Officer	- Mrs F McGregor

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

1. APOLOGY

Apology received from Mayor Lee

That the apology from Mayor Lee be received.

Moved: Cr Greco

Seconded: Cr Perryman

Carried

2. CONFIRMATION OF OPERATIONAL STANDING COMMITTEE MINUTES

Meeting held on 11 September 2018

That the minutes of the Operational Standing Committee meeting held on 11 September 2018 as previously circulated be confirmed as an accurate record of the proceedings of that meeting.

Moved: Cr Mutton

Seconded: Cr Von Stanke

Carried

3. QUESTIONS

3.1. With Notice

Nil submitted.

3.2. Without Notice

Nil submitted.

4. DEPUTATIONS

Nil



5. COMMITTEE REPORTS, MINUTES AND RECOMMENDATIONS

5.1. Heritage Adviser Report - August 2018 - Report No. AR18/38770

COMMITTEE RECOMMENDATION
(a) That Heritage Sub-Committee Report No. AR18/38770 titled ' <i>Heritage Adviser Report - August 2018</i> ' as presented to the Operational Standing Committee on 9 October 2018 be noted.

Moved: Cr Lovett

Seconded: Cr Greco

Carried

5.2. Lake Terrace Cemetery 150 Year Anniversary Celebration - Report No. AR18/37578

COMMITTEE RECOMMENDATION
(a) That Heritage Sub-Committee Report No. AR18/37578 titled ' <i>Lake Terrace Cemetery 150 Year Anniversary Celebration</i> ' as presented to the Operational Standing Committee on 9 October 2018 be noted.

Moved: Cr Lovett

Seconded: Cr Von Stanke

Carried

5.3. Rook Walk 100 Year Celebration Update - September 2018 - Report No. AR18/38072

COMMITTEE RECOMMENDATION
(a) That Heritage Sub-Committee Report No. AR18/38072 titled ' <i>Rook Walk 100 Year Celebration Update September 2018</i> ' as presented to the Operational Standing Committee on 9 October 2018 be noted.

Moved: Cr Lovett

Seconded: Cr Von Stanke

Carried

5.4. Minutes of Audit Committee – 26 September 2018

That the minutes of the Audit Committee meeting held 26 September 2018 as previously circulated be noted.

Moved: Cr Von Stanke

Seconded: Cr Greco

Carried

5.5. Capital Work in Progress Budget Carry Overs from 2017/2018 - Report No. AR18/37381

(a) That Audit Committee Report No. AR18/37381 titled ' <i>Capital Work in Progress Budget Carry Overs from 2017/2018</i> ' as presented to the Audit Committee on 26 September 2018 be noted.
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Moved: Cr Lovett

Seconded: Cr Mutton

Carried



5.6. Control Track Continuous Improvement as at September 2018 - Report No. AR18/38581

- (a) That Audit Committee Report No. AR18/38581 titled '*Control Track Continuous Improvement September 2018*' as presented to the Audit Committee on 26 September 2018 be noted.

Moved: Cr Lovett

Seconded: Cr Von Stanke

Carried

5.7. Annual Financial Statements for 2017/2018 - Report No. AR18/38407

The Audit Committee acknowledges:

- Comments by Council's Audit Partner Tim Muhlhausler from Galpin's regarding the annual financial statements including:
 - Good standard of underlying financial data and financial statements
 - Quality of work on the assets including the asset revaluation internal process, calculations and assumptions is of a high and impressive standard
 - Comprehensive and quality the flow of asset revaluation data to Authority and to the financial standards
 - Audit clearance with unqualified financial statements for the financial year ended 30 June 2018.
- The caliber of expertise, effort and time by staff in preparing the EOFY and annual financial statements and working with Council's Auditors and Audit Committee members to provide / resolve / clarify queries regarding the annual financial statements leading up to and at the Audit Committee meeting.

- (a) That Audit Committee Report No. AR17/38407 titled '*Annual Financial Statements for 2017/2018*' as presented to the Audit Committee on 26 September 2018 be noted.
- (b) That in accordance with Section 126 of the Local Government Act 1999, the Audit Committee advises that it has reviewed the draft annual financial statements of Council for the financial year 2017/2018 and is satisfied 'they present fairly the state of affairs of Council'.
- (c) That the Audit Committee recommends to Council for the financial year ended 30 June 2018 that:
- i. Council adopts the annual financial statements and as presented at the meeting held 26 September 2018 as final.
 - ii. The Chief Executive Officer and the Mayor of the City of Mount Gambier be authorised to certify the financial statements.
- (d) That the Presiding Member of the Audit Committee and the Chief Executive Officer of the City of Mount Gambier be authorised to sign Council's *Certification of Auditor Independence Statement* that will accompany the financial statements for the financial year ended 30 June 2018.



- (e) That the Auditor's representative, Mr Tim Muhlhausler's verbal report providing an overview of the audit report as presented to the Audit Committee Meeting on 26 September 2018 be noted.

Moved: Cr Lovett

Seconded: Cr Perryman

Carried

5.8. Treasury Management - Annual Review - Report No. AR18/38413

- (a) That Audit Committee Report No. AR18/38413 titled '*Treasury Management – Annual Review*' as presented to the Audit Committee on 26 September 2018 be noted.

Moved: Cr Lovett

Seconded: Cr Greco

Carried

5.9. Resignation of Ms Vanessa McDonald from the Audit Committee - Report No. AR18/37443

- (a) That Audit Committee Report No. AR18/3443 titled '*Resignation of Ms Vanessa McDonald from Audit Committee*' as presented to the Audit Committee on 26 September 2018 be noted.
- (b) That Ms McDonald resignation be noted.
- (c) That a letter of appreciation be sent to Ms McDonald for her service to the Audit Committee.

Moved: Cr Lovett

Seconded: Cr Perryman

Carried

5.10. Recruitment of an Independent Member of the Audit Committee - Report No. AR18/37454

- (a) That Audit Committee Report No. AR18/37454 titled '*Recruitment of an Independent Member of the Audit Committee*' as presented to the Audit Committee on 26 September 2018 be noted.
- (b) That the Audit Committee recommend to Council a recruitment process be undertaken by the Chief Executive Office for a new independent member of the Audit Committee for Council's consideration.

Moved: Cr Lovett

Seconded: Cr Perryman

Carried



6. OPERATIONAL STANDING COMMITTEE REPORTS

6.1. Works in Progress - City Infrastructure - Report No. AR18/40177

COMMITTEE RECOMMENDATION
(a) That Operational Standing Committee Report No. AR18/40177 titled ' <i>Works in Progress - City Infrastructure</i> ' as presented to the Operational Standing Committee on 9 October 2018 be noted.

Moved: Cr Lovett

Seconded: Cr Mutton

Carried

6.2. Implementation of Agenda / Minute System - Report No. AR18/40177

COMMITTEE RECOMMENDATION
(a) That Operational Standing Committee Report No. AR18/39908 titled ' <i>Implementation of Agenda / Minute System</i> ' as presented to the Operational Standing Committee on 9 October 2018 be noted.

Moved: Cr Lovett

Seconded: Cr Von Stanke

Carried

6.3. 29 Ferrers Street Tree Retainment - Report No. AR18/39868

COMMITTEE RECOMMENDATION
(a) That Operational Standing Committee Report No. AF17/421 titled ' <i>29 Ferrers Street Tree Retainment</i> ' as presented to the Operational Standing Committee on 9 August 2018 be noted.
(b) That Council approves to remove a car parking space adjacent to 29 Ferrers Street and establish a no standing zone to be able to retain the tree adjacent to this property as per the attached parking resolution.
(c) The Traffic Impact Statement attached to the Report be endorsed by Council;
(d) The City of Mount Gambier, pursuant to Ministerial delegation resolves the following: Prohibited Area 1.2.073 FERRERS STREET (Eastern Side) From 72.19 metres south of the intersection with Heriot Street to 82.0 metres south of the said intersection. To apply at all times. To be effective on the installation of appropriate linemarking.

Prohibited Area

NO PARKING

1.2.073

FERRERS STREET (Eastern Side) From 72.19 metres south of the intersection with Heriot Street to 82.0 metres south of the said intersection.
To apply at all times.

To be effective on the installation of appropriate linemarking.

Moved: Cr Lovett

Seconded: Cr Von Stanke

Carried



7. MOTION(S) - With Notice

Nil Submitted

8. MOTION(S) - Without Notice

8.1. GOVERNANCE – Committees – Statutory Committee – Council Assessment Panel CAP 2018 Ref. AF17/507

- (a) a report be presented to the Operational Standing Committee detailing the requirements for referral to the Heritage Adviser in Development Applications.

Moved: Cr Von Stanke

Seconded: Cr Mutton

Carried

8.2. INFORMATION MANAGEMENT – Project Management – Agenda Management System and Implementation Ref. AF18/141

- (a) coinciding with the InfoCouncil project that Standing Committee and Council Agendas be prepared in such a way that all reports and correspondence pertaining to the items are included as attachments to said Agendas.

(b) an opt in system be made available to Councillors to collect a hard copy of the full Agenda.

Moved: Cr Perryman

Seconded: Cr Greco

Carried

Meeting closed at 8.03 a.m.

CONFIRMED THIS

DAY OF

2018.

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PRESIDING MEMBER

AR18/41431

