

4 May 2018

**MAYOR  
COUNCILLORS  
CITY OF MOUNT GAMBIER**

**NOTICE** is given that the Operational Standing Committee will meet in the following Meeting Room on the day, date and time as follows:

**Operational Standing Committee**  
(Conference Room - Level 1):

Tuesday, 8 May 2018 at 7:30 a.m.

An agenda for the meeting is enclosed.



**Mark McSHANE**  
CHIEF EXECUTIVE OFFICER

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## **AGENDA OF ORDINARY OPERATIONAL STANDING COMMITTEE MEETING**

Meeting to be held in the Conference Room, Civic Centre, 10 Watson Terrace, Mount Gambier  
on Tuesday, 8 May 2018 at 7:30 a.m.

### **PRESENT**

Mayor Andrew Lee

Cr Mark Lovett (Presiding Member)  
Cr Christian Greco  
Cr Ian Von Stanke  
Cr Steven Perryman  
Cr Des Mutton

### **COUNCIL OFFICERS**

|   |                   |
|---|-------------------|
| Chief Executive Officer                   | - Mr M McShane    |
| General Manager Community Wellbeing       | - Ms B Cernovskis |
| General Manager Council Business Services | - Mrs P Lee       |
| General Manager City Growth               | - Dr J Nagy       |
| General Manager City Infrastructure       | - Mr N Serle      |
| Manager Governance and Property           | - Mr M McCarthy   |
| Administration Officer Executive Support  | - Mrs F McGregor  |

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

### **1. APOLOGY(IES)**

Apology(ies) received from Cr

That the apology from Cr \_\_\_\_\_ be received.

Moved: \_\_\_\_\_ Seconded:

### **2. CONFIRMATION OF OPERATIONAL STANDING COMMITTEE MINUTES**

Meeting held on 10 April 2018.

That the minutes of the Operational Standing Committee meeting held on 10 April 2018 be confirmed as an accurate record of the proceedings of that meeting.

Moved: \_\_\_\_\_ Seconded:

### **3. QUESTIONS**

#### **3.1. With Notice**

Nil submitted.

#### **3.2. Without Notice**

### **4. DEPUTATIONS**

Nil



## 5. COMMITTEE MINUTES AND RECOMMENDATIONS

### 5.1. Minutes of the Junior Sports Assistance Fund (Section 41) Meeting - 11 April 2018

That the minutes of the Junior Sports Assistance Fund (Section 41) meeting held 11 April 2018 be noted.

Moved:

Seconded:

### 5.2. Correspondence Received - Report No. AR18/12981

(a) That Junior Sports Assistance Fund Committee Report No. AR18/12981 titled '*Correspondence Received*' dated 3 April 2018 as presented to the Junior Sports Assistance Fund Committee on 11 April 2018 be noted.

Moved:

Seconded:

### 5.3. Statement of Revenue and Expenses - 1/11/2017 to 28/02/2018 - Report No. AR18/13000

(a) That Junior Sports Assistance Fund Committee Report No. AR18/13000 titled '*Statement of Revenue and Expenses - 1/11/2017 to 28/02/2018*' dated 3 April 2018 as presented to the Junior Sports Assistance Fund Committee on 11 April 2018 be noted.

(b) The financial statement of the Fund as at 28 February 2018 be received noting a cash balance of \$74,825.

Moved:

Seconded:

### 5.4. Applications for Financial Assistance for Juniors and Payments from the Fund from 1/12/2017 to 31/03/2018 - Report No. AR18/13267

(a) That Junior Sports Assistance Fund Committee Report No. AR18/13267 titled '*Applications for Financial Assistance for Juniors from 1/12/2017 to 31/03/2018*' dated 4 April 2018 as presented to the Junior Sports Assistance Fund Committee on 11 April 2018 be noted.

Moved:

Seconded:



**5.5. Member Organisations Contributions 2017/2018 - Unpaid Membership - Report No. AR18/13172**

- (a) That Junior Sports Assistance Fund Committee Report No. AR18/13172 titled '*Member Organisations Contributions 2017/2018 - Unpaid Membership*' dated 4 April 2018 as presented to the Junior Sports Assistance Fund Committee on 11 April 2018 be noted;
- (b) letters be sent to Member Organisations with outstanding membership contributions requesting advice as to whether they wish to continue to be a member of the Fund, and if so payment is to be made by the end of April, 2018 or the Member Organisation will be suspended from the fund.

Moved:

Seconded:

**5.6. Commercial Club Inc. - Annual Donation - Exceptional Junior Program 2017 - Report No. AR18/12929**

- (a) That Junior Sports Assistance Fund Committee Report No. AR18/12929 titled '*Commercial Club Inc. - Annual Donation - Exceptional Junior 2017*' dated 3 April 2018 as presented to the Junior Sports Assistance Fund Committee on 11 April 2018 be noted.
- (b) For the 2017 year the following juniors receive the Commercial Club Inc. donation (i.e. \$500 each) to assist that junior to advance in their chosen sport and to achieve their potential:  
Awardees: Emily Close - Basketball Mount Gambier  
Mitchell Hunter - Basketball Mount Gambier
- (c) the presentation of the Commercial Club Inc. donation take place at a time convenient to the recipient, member organisation and a representative of the Commercial Club Inc.;
- (d) details of the donation program and the awardees for 2017 be released to the media immediately.

Moved:

Seconded:

**5.7. Rotary Club of Mount Gambier Lakes - Donations to Financially Disadvantaged Sportspersons - Report No. AR18/12883**

- (a) That Junior Sports Assistance Fund Committee Report No. AR18/12883 titled '*Rotary Club of Mount Gambier Lakes - Donations to Financially Disadvantaged Juniors*' dated 3 April 2018 as presented to the Junior Sports Assistance Fund Committee on 11 April 2018 be noted.



(b) the following application(s)/funding be made available to the Member Organisations named below to assist the identified junior(s) to achieve their fullest participation with the specific purpose donation from the Rotary Club of Mount Gambier Lakes - Donations to Financially Disadvantaged Junior Sportspersons initiative (funded from some of the proceeds from the 2018 Blue Lake Fun Run) and to be used strictly in accordance with their respective confidential application:

- |       |   |         |
|-------|---|---------|
| (i)   | South East Women's Football Association - 2 Nominees<br>(i.e. \$300 each) | \$600   |
| (ii)  | Limestone Coast Football Association - 1 nominee                          | \$300   |
| (iii) | Discretionary Donation - 12 nominees<br>(i.e. \$120 each)                 | \$1,440 |

Moved:

Seconded:

**5.8. Minutes of the Community Engagement and Social Inclusion Sub-Committee Meeting - 26 April 2018**

That the minutes of the Community Engagement and Social Inclusion Sub-Committee Meeting held 26 April 2018 be noted.

Moved:

Seconded:

**5.9. Governance - Community Engagement and Social Inclusion Sub-Committee - Vulnerable Families - Ref. AF17/432**

(a) That the project plan for the delivery of the Community Day at AF Sutton Reserve on Thursday 4 October 2018 be progressed and regular updates be provided to Council.

Moved:

Seconded:

**5.10. Confirmation of Environmental Sustainability Sub-Committee Minutes**

That the minutes of the Environmental Sustainability Sub-Committee meeting held on 7 November 2017 be confirmed as an accurate record of the proceedings of that meeting.

Moved:

Seconded:

**5.11. City of Mount Gambier Corporate Greenhouse Gas Emissions 2016-2017 - Report No. AR18/15108**

(a) That Environmental Sustainability Sub-Committee Report No. AR18/15108 titled '*City of Mount Gambier Corporate Greenhouse Gas Emissions 2016-2017*' as presented to the Environmental Sustainability Sub-Committee on 1 May 2018 be noted.



- (b) That Council continue to conduct greenhouse gas emission reduction measures. This may include activities such as energy efficiency and renewable energy measures, reducing waste to landfill, and landfill gas mitigation actions - within budget and resourcing constraints.

Moved:

Seconded:

**5.12. ReUse Market Update – May 2018 – Report No. AR18/13791**

- (a) That Environmental Sustainability Sub-Committee Report No. AR18/13791 titled '*ReUse Market Update – May 2018*' as presented to the Environmental Sustainability Sub-Committee on 1 May 2018 be noted.
- (b) That Council endorse the requirement for Council staff to make decisions on what will be accepted for resale at the ReUse market and the proposed pricing regime for accepting items at the Waste Transfer Station for reselling at the ReUse Market, as outlined in report AR18/13791.

Moved:

Seconded:

**6. OPERATIONAL STANDING COMMITTEE REPORTS**

Operational Standing Committee Reports commence on the following page.





**6.1. Works in Progress - City Infrastructure - Report No. AR18/12120**

|                                 |   |
|---------------------------------|---|
| <b>COMMITTEE</b>                | Operational Standing Committee  |
| <b>MEETING DATE:</b>            | 8 May 2018  |
| <b>REPORT NO.</b>               | AR18/16058  |
| <b>RM8 REFERENCE</b>            | AF17/505  |
| <b>AUTHOR</b>                   | Daryl Morgan  |
| <b>SUMMARY</b>                  | Update of works that are currently being undertaken and/or completed by the City Infrastructure Department. |
| <b>COMMUNITY PLAN REFERENCE</b> | Goal 2: Our Location  |

**REPORT RECOMMENDATION**

- (a) That Operational Standing Committee Report No. AR18/12120 titled '*Works in Progress - City Infrastructure*' as presented to the Operational Standing Committee on 8 May 2018 be noted.

Moved:

Seconded:



## Background

Works in progress and works completed are reported on a monthly basis to Council as part of the governance process to ensure planned and budgeted infrastructure works are completed in a timely manner.

## Discussion

The following projects have field work currently in progress:

| Commenced Tasks                                      | % Completed |
|--|-------------|
| • Reuse Market site – site civil works               | 20%         |
| • Rail Trail (stage 2) shared path                   | 70%         |
| • Valley Lakes Disc Golf                             | 95%         |
| • Carpark resurfacing program                        | 90%         |
| • Caldwell Street road reconstruction                | 60%         |
| • Elizabeth Street road reconstruction               | 30%         |
| • Wireless Road East concrete footpath construction  | 50%         |
| • Elizabeth St drainage works                        | 60%         |
| • Blackall Lane drainage works and road construction | 50%         |

## Completed Tasks

- Bailey St road reconstruction
- Hawkins Road shoulder repairs

## Conclusion

It is recommended that this report be received and noted for information by Council.

## Attachments

Nil



**Daryl MORGAN**  
MANAGER ENGINEERING DESIGN & CONTRACTS



**Nick SERLE**  
GENERAL MANAGER CITY INFRASTRUCTURE

23 April 2018  
DM



**6.2. Cave Gardens Claret Ash Tree - Report No. AR18/15717**

|                                 |  |
|---------------------------------|--|
| <b>COMMITTEE</b>                | Operational Standing Committee   |
| <b>MEETING DATE:</b>            | 8 May 2018   |
| <b>REPORT NO.</b>               | AR18/15717   |
| <b>RM8 REFERENCE</b>            | AF17/505   |
| <b>AUTHOR</b>                   | Sinaway Georgiou   |
| <b>SUMMARY</b>                  | Management of the remaining Claret Ash Tree trunk in the Cave Gardens. |
| <b>COMMUNITY PLAN REFERENCE</b> | Goal 2: Our Location   |
|                                 | Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage     |

|  |
|--|
| <b>REPORT RECOMMENDATION</b>   |
| <p>(a) That Operational Standing Committee Report No. AR18/15717 'Cave Gardens Claret Ash Tree' as presented to the Operational Standing Committee on 8 May 2018 be noted.</p> <p>(b) To be referred to the Operational Standing Committee for a decision.</p> |

Moved:

Seconded:



## Background

As a result of recent extreme winds the approximately 80 year old, large Claret Ash Tree (*Fraxinus angustifolia ssp. Oxycarpa 'Raywood'*) in the Cave Gardens failed with only the trunk remaining.

## Discussion

Anthony (Ant) Martin from Ants Redgum Gallery Millicent was engaged to investigate whether the remainder of the tree trunk could be used to create a carved sculpture. After an on-site inspection Anthony concluded that approximately 2m of the trunk of the tree could be used for sculpting. Depending on what is to be sculpted and the size of the sculpture the initial cost estimate is \$18,000 for a finished product using the remainder of the tree trunk. It should be noted that the ongoing maintenance of the sculpture would be approximately \$1,000 every 2 to 3 years to re coat the initial sealer.

It should be noted, that given the Cave Gardens is a listed State Heritage site development approval would be required prior to any sculpting works being undertaken.

Another option for Council is to remove the tree trunk and replace it with the same species of tree. Using the remaining wood that has already been salvaged from the removal of the tree some park furniture could be made as a symbol of the significance of the tree. This furniture could be placed in the Cave Gardens nearby the site of the existing trunk. Milling costs would be approximately \$5,000 with additional costs to construct the park furniture.

## Conclusion

The following options are recommended for the management of the remainder of the tree trunk located in the Cave gardens;

### Option 1


Council seek expressions of interest from local artists in regards to sculpting the remainder of the tree, and engage with Richard Woods, Council's Heritage advisor, in regards to his comments in relation to a sculpture in the Cave Gardens.

### Option 2

Council remove the remaining tree trunk and replace the tree like for like and use the remainder of the wood to construct some park furniture to install within the Cave Gardens.



**Sinaway GEORGIU**  
ENGINEERING TECHNICAL OFFICER



**Nick SERLE**  
GENERAL MANAGER CITY INFRASTRUCTURE

29 April 2018  
SG



**6.3. Cave Gardens and Town Hall Tree Management - Report No. AR18/10357**

|                                 |   |
|---------------------------------|---|
| <b>COMMITTEE</b>                | Operational Standing Committee  |
| <b>MEETING DATE:</b>            | 8 May 2018  |
| <b>REPORT NO.</b>               | AR18/10357  |
| <b>RM8 REFERENCE</b>            | AF17/505  |
| <b>AUTHOR</b>                   | Sinaway Georgiou  |
| <b>SUMMARY</b>                  | The required removal and replacement of 13 Oriental Plane trees around the Town Hall and the Cave Gardens precinct. |
| <b>COMMUNITY PLAN REFERENCE</b> | Goal 2: Our Location  |
|                                 | Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage  |

**REPORT RECOMMENDATION**

- (a) That Operational Standing Committee Report No. AR18/10357 '*Cave Gardens and Town Hall Tree Management*' as presented to the Operational Standing Committee on 8 May 2018 be noted.
- (b) That Council approves the removal of the 13 *Oriental Plane* trees around the Town Hall and Cave Gardens Precinct to allow for advanced replacement trees where practicably possible.
- (c) Council replaces the removed trees with the London Plane Tree whose form is more suited to the windy conditions of the area over 2 years.

Moved:

Seconded:



## Background

Prior to the recent failure of the large Claret Ash tree in the Cave Garden as a result of previous wind damage to the existing street trees located within the Cave Gardens and Town Hall precincts, Arborman Tree Solutions was engaged to undertake a visual tree assessment and provide recommendations for the management of these trees.

## Discussion

Like all assets, trees require ongoing management to ensure they provide value to our community and at times require maintenance in order to manage any risk they may present. There were a total of 27 trees that were assessed on Thursday 8<sup>th</sup> March 2018 by Arborman Tree Solutions. Of these 27 trees, it was found that 14 require no action. The trees in this category were generally located within the Cave Gardens area whereby the species of trees vary. There were also 4 Oriental Plane trees that require no action located along Bay Road.

The remaining 13 trees assessed were Oriental Plain Trees located around the Town Hall along Commercial Street, Bay road and Watson Terrace. All 13 trees were found to be of poor structure with a history of branch failure as indicated by branch wounds at the point of failure. These structural attributes indicate that branch failures are likely to be ongoing, and given the high pedestrian use of the area, it is recommended that these trees be replaced. Given that these areas are prone to high winds it is recommended that Council replace the current specie of Oriental Plain Tree with the London Plain Tree that has a structure which is more tolerant of such conditions.

The desired position for the replacement trees is the same position as the current trees should it be practicably possible. There are major underground services along these two major roads which dictated the positioning of the initial plantings. As a result, it may also not be possible to plant the replacement trees at or alongside the position of the current plantings. Hence it should be noted that the position of the replacement trees will be determined on an individual basis due to site suitability at the time of the replacement plantings.

In order to minimise the aesthetic impact to the precinct, it is recommended to stage the replacement of the trees over 2 years, starting with the trees that require immediate removal.

## Conclusion

It is recommended that Council approves the removal of the 13 Oriental Plane trees around the Town Hall and Cave Gardens Precinct to allow for advanced replacement trees where practicably possible.

It is recommended that Council replaces the removed trees with the London Plane Tree whose form is more suited to the windy conditions of the area.

In order to minimise the aesthetic impact to the precinct, it is recommended to stage the replacement of the trees over 2 years, starting with the trees that require immediate removal.

## Attachments

[Attachment 1 \(AR18/10060\): \*Tree Management Report - Cave Gardens and Town Hall Mount Gambier\*](#)





**Sinaway GEORGIU**  
ENGINEERING TECHNICAL OFFICER



**Nick SERLE**  
GENERAL MANAGER CITY INFRASTRUCTURE

8 May 2018  
SG



**6.4. Request from Foodbank for Council Funding - Report No. AR18/16919**

|                                 |  |
|---------------------------------|--|
| <b>COMMITTEE</b>                | Operational Standing Committee   |
| <b>MEETING DATE:</b>            | 8 May 2018   |
| <b>REPORT NO.</b>               | AR18/16919   |
| <b>RM8 REFERENCE</b>            | AF11/2283  |
| <b>AUTHOR</b>                   | Mark McShane   |
| <b>SUMMARY</b>                  | Council provided funding to assist Foodbank with their purchase of their Mount Gambier facility. Foodbank is seeking an extension of time to use Council funds as it's taking longer than expected for Foodbank to raise all funds to purchase the building. |
| <b>COMMUNITY PLAN REFERENCE</b> | Goal 1: Our People   |

**REPORT RECOMMENDATION**

- (a) That Operational Standing Committee Report No. AR18/16919 titled '*Request from Foodbank for Council Funding*' as presented to the Operational Standing Committee on 8 May 2018 be noted.
- (b) That Council grants an extension of time for the \$42,750 of funds previously provided to Foodbank to purchase the property on Cave Road, Mount Gambier to June 30 2021.
- (c) That Foodbank be advised that should the purchase and upgrade of Foodbank's property on Cave Road not be completed by 30 June 2021 the funds be returned to Council.

Moved:

Seconded:





## Background

Councillors are aware of the role of Foodbank and its contribution to Mount Gambier and the Limestone Coast Community. For some time one of Foodbank's goals has been to purchase their current rented property at Cave Road to enable ongoing security of their premises and to carry out improvements to the building and its facilities. In June 2017 Council considered a request from Foodbank for funding to assist them to purchase the property on Cave Road, Mount Gambier. Council resolved:

- “(a) That Operational Standing Committee Report No. AR17/22204 titled ‘Request from Food Bank for Council Funding’ dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.*
- (b) That Council allocate the \$42,750 from the 2016/2017 Budget.*
- (c) That should the purchase and upgrade of Food Bank’s property in Cave Road (in accordance with their plans) not be completed by 30th June 2018, the funds must be returned to Council.*
- (d) That the Manager Governance & Property prepare the appropriate agreements to be executed by the Mayor and/or Chief Executive Officer”.*

Following a recent meeting between the Mayor, Chief Executive Officer and Foodbank representatives a letter was received dated 18 April, 2018 requesting an extension of the time to utilise Council's funding due to the time it's taking to raise the full amount to purchase the building (Attachment 1).

## Discussion

As noted in the resolution of the 20 June 2017, Council provided Foodbank with the funding from 2016/2017 budget with the key condition being that if the property was not purchased by 30 June 2018 the funds must be returned to Council. Foodbank's letter of the 18 April 2018 seeks an extension of the time to 30 June 2021, by which time they anticipate having the necessary funds to purchase the Cave Road facility. As the financial contribution was made in the 2016/2017 budget year an extension of time to June 30 2021 has no material impact on the current or future budgets. It is suggested that a similar condition remain being that if the contribution is not used to purchase the Cave Road property by 30 June 2021 the funds must be returned to Council.

## Conclusion

Foodbank continue to provide a valuable service to our community and as noted in their recent letter have expanded their service including a small hub style shop and an increase in emergency food distribution.

## Attachments

[Attachment 1 \(AR18/15457\): Letter from Foodbank - Requesting Extension of Funding from Council](#)



**Mark McSHANE**  
CHIEF EXECUTIVE OFFICER

30 April 2018



**7. MOTION(S)**

**7.1. With Notice**

Nil Submitted

**7.2. Without Notice**



**8. CONFIDENTIAL ITEMS**

**8.1 Consideration for Exclusion of the Public**

The following Agenda Item be received, discussed and considered in confidence by excluding the public pursuant to Section 90(2) of the Local Government Act 1999, and an order be made that the public (with the exception of Mayor A Lee, Councillors - M Lovett, C Greco, D Mutton, S Perryman and I Von Stanke and Council Officers - M McShane, B Cernovskis, P Lee, J Nagy, N Serle, M McCarthy and F McGregor) be excluded from the meeting in order for the Agenda Item (Illegal Development – Occupation of an outbuilding) to be considered in confidence.

The Operational Standing Committee is satisfied that, pursuant to section 90(3)(a) of the Act the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of:

- Information concerning the personal affairs of any person (living or dead), which could reasonably be expected to prejudice the maintenance of law;
- Affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence or the right to a fair trial.

The Council is satisfied that the information to be received, discussed or considered in relation to this item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the occupier of the property.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances as the matter is personal to the occupier of the property.

| Item No. | Subject Matter  | S90(3) Grounds |
|----------|---|----------------|
| 8.2      | Illegal Development – Development constructed at variance to the Development Approval - Report No. AR18/16548 | (a) & (f)      |

Moved:

Seconded:



### 8.4 Consideration for Exclusion of the Public

The following item(s) be received, discussed and considered in confidence by excluding the public pursuant to Section 90 (2) of the Local Government Act, 1999 and an order be made that the public (with the exception of Mayor A Lee, Councillors - M Lovett, C Greco, D Mutton, S Perryman and I Von Stanke and Council Officers - M McShane, B Cernovskis, P Lee, J Nagy, N Serle, M McCarthy and F McGregor) now present be excluded from the meeting in order for the item to be considered in confidence as the Committee is satisfied that the item is a matter that can be considered in confidence.

The Committee is satisfied that pursuant to the following sections of the Act, the information to be received, discussed or considered in relation to this Agenda Item is:

- s90(3)(d) - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected:
  - **to prejudice the commercial position of the person who supplied the information, or**
  - **to confer a commercial advantage on a third party.**

The information to be considered in relation to this Agenda Item include costings for provision of recycling services and other specific financial information, the disclosure of which would prejudice the supplier’s commercial position in the open market.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of the supplier’s commercial position could jeopardise the delivery of the recycling service to the community.

| ITEM NO. | SUBJECT MATTER  | S90(3) GROUNDS |
|----------|---|----------------|
| 8.5      | Council Update on Recycling Issues and Options – May 2018 - Report No. AR18/16676 | (d)            |

Moved:

Seconded:



Meeting closed at                    a.m.

AR18/15533



**9. REPORT ATTACHMENTS**





# Tree Management Report

Site: Cave Gardens and Town Hall Mount Gambier

Date: Thursday, 8 March 2018

ATS4884-MntGamTRAM

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Appendix A - Tree Assessment Methodology

Appendix B – Tree Assessment Findings

Appendix C – Mapping

Appendix D – Tree Assessment Summary

Report Reference Number: ATS4884-MntGamTRAM

Report prepared for

Sinaway Georgiou, Engineering Technical Officer

Author

Gary Moran Consulting Arborist Arborman Tree Solutions Pty Ltd



## Brief

Arborman Tree Solutions was engaged to undertake a visual tree assessment of the trees located within Cave Gardens and Town Hall Mount Gambier and provide guidance to manage the tree population and risk.

Findings of this assessment and recommendations are provided within Appendix B as well as a map showing the location of the trees in Appendix C.

## Executive Summary

Arborman Tree Solutions was asked to inspect the Cut Leaf Plane Trees surrounding the Town Hall and the trees within the Cave Gardens.

This assessment found 13 of the Cut Leaf Plane Trees to be of poor structure and have a history of branch failure. These structural attributes indicate branch failures are likely to be ongoing.

Pruning was considered however is unlikely to be effective due to the numerous defects and history of failure.

This assessment has determined:

- The majority of the Cut Leaf Plane Trees were of poor stock and should not have been planted. A better assessment of stock should be conducted prior to any future plantings.
- The *Washingtonia ssp* (Palm Trees) in the courtyard area may be a potential arson/vandal target and therefore should have the dead fronds removed.
- The trees in the Cave Garden area represent a low risk and no works have been recommended.

## Introduction

Trees within the Cave Gardens and Town Hall Mount Gambier offer valuable amenity to the community. Trees like all assets have a useful life expectancy and require ongoing management to ensure they continue to provide value to the community.

Recommendations include pruning. Tree removal has been recommended only where pruning or other management options are not available.

## Site Location

The site is located at Cave Gardens and Town Hall Mount Gambier.



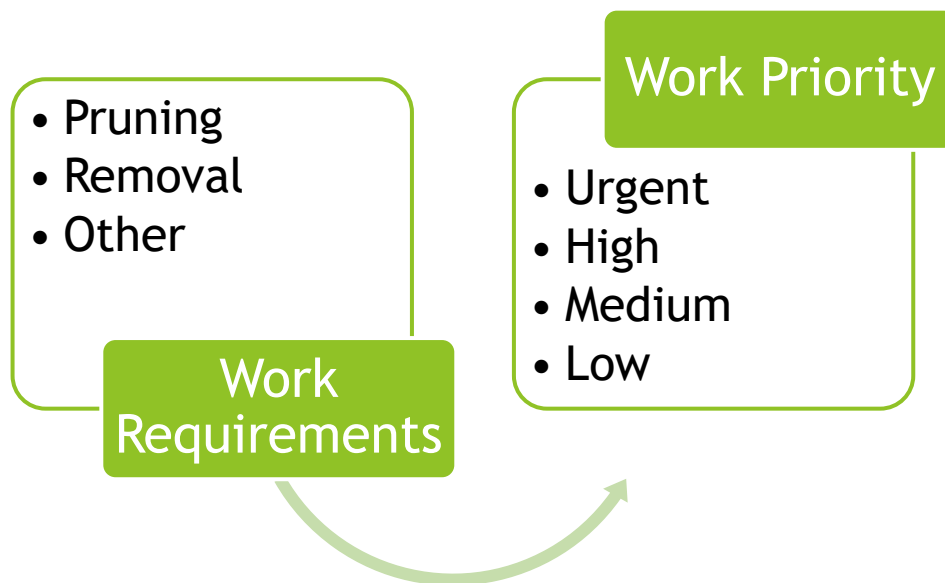
Figure 1 Site Location

## Methodology

### Tree Management Framework

Arborman Tree Solutions Tree Management Framework© methodology was used to assess the trees at Cave Gardens and Town Hall Mount Gambier. The framework is modelled on AS/NZS ISO 4360-1999 and is shown below in Figure 2.

Figure 2 Arborman Tree Solutions Tree Management Framework



The trees were assessed and recorded using GPS Trimble Technology and Arborman Tree Assessment Form (See Appendix B). The Useful Life Expectancy of each tree was determined using the Table shown in Appendix A. Legislative requirements are determined under the *Development Act 1993* and/or the *Native Vegetation Act 1992* as appropriate. Priority was assigned dependant on tree condition and the urgency of remedial works.

## Findings

### 1 Useful Life Expectancy

To assist in the management of the tree population, the Useful Life Expectancy of each tree is calculated. This provides an overview of the longevity of the tree population.

Table 2 Useful Life Expectancy

| Useful Life Expectancy | Number of Trees |
|------------------------|-----------------|
| >10 years              | 15              |
| <10 years              | 13              |

### 2 Legislative Requirements

No trees within this assessment are Regulated or Significant Trees under the *Development Act 1993* or are protected under the *Native Vegetation Act 1991*.

### 3 Recommended Works

There are 14 trees that are recommended for management, the following table identifies the number of trees requiring work and the type of work recommended.

Table 4 Recommended Works

| Recommended Work  | Number of Trees |
|-------------------|-----------------|
| No Action         | 14              |
| Prune dead fronds | 1 Group         |
| Remove            | 13              |

### 4 Works Priority

All 14 trees with recommended works have a Low Priority indicating the work should be conducted within twelve months.

## Recommendation

Work recommendations are provided to reduce risk. This may be in the form of pruning, or where pruning options are not available, Tree Removal is recommended.

- 1 Based on the findings of this report it is recommended that works in Appendix D – Tree Assessment Summary be undertaken within 12 months.
- 2 A better assessment of all future stock should be conducted prior to planting.
- 3 The trees should be reassessed within the coming two years.

Yours sincerely,



**GARY MORAN**  
**Senior Consulting Arboriculturist**  
**Advanced Certificate in Arboriculture**  
**International Society of Arboriculture – Tree Risk Assessment**



## Glossary

|                                |  |
|--------------------------------|--|
| <b>Size:</b>                   | approximate height and width of tree in metres.  |
| <b>Age:</b>                    | identification of the maturity of the subject tree.  |
| <b>Useful Life Expectancy:</b> | expected number of the years that the subject specimen will remain alive and sound and/or continues to achieve the relevant <i>Principles of Development Control</i> .   |
| <b>Health:</b>                 | visual assessment of tree health.  |
| <b>Structure:</b>              | visual assessment of tree structure.   |
| <b>Circumference:</b>          | trunk circumference measured at one metre above ground level. This measurement is used to determine the status of the tree in relation to the <i>Development Act 1993</i> .  |
| <b>Tree Damaging Activity</b>  | Tree damaging activity includes those activities described within the <i>Development Act 1993</i> such as removal, killing, lopping, ringbarking or topping or any other substantial damage such as mechanical or chemical damage, filling or cutting of soil within the TPZ. This can also include forms of pruning above and below the ground. |
| <b>Root Buttressing:</b>       | area of root development as it joins to the trunk base.  |
| <b>Bifurcation:</b>            | a stem union supporting ascending stems and potentially containing included bark.  |
| <b>Included Bark Union:</b>    | a poorly formed stem or branch union where bark becomes trapped between the structural fibres causing a weakness in the supporting structure.  |
| <b>Epicormic Growth:</b>       | regrowth developing from dormant buds located beneath the bark. Often developing as a result of inappropriate pruning or tree related stress. Such growth can be associated with poor attachment and therefore an increased potential for failure.   |

## References

Australian Standard AS4373–2007 *Pruning of amenity trees*: Standards Australia.

## Appendix A - Tree Assessment Methodology

## Tree Assessment Form (TAF©)

| Record                      | Description  |
|-----------------------------|--|
| <b>Tree</b>                 | A perennial woody plant with a mature height of greater than 5 metres and life expectancy of more than 10 years.   |
| <b>Genus and Species</b>    | Trees are identified using normal field plant taxonomy techniques. Due to hybridisation and plant conditions available on the day of observation it may not always be possible to identify the tree to species level; where species cannot be ascertained <i>sp.</i> is used.  |
| <b>Height</b>               | Tree height is observed and recorded in the following ranges; <5m, 5-10m, 10-15m and >20m.   |
| <b>Spread</b>               | Crown width (projection) diameter is recorded by the following fields <5m, 5-10m, 10-15m, 15-20m, >20m.  |
| <b>Tree Health</b>          | Tree health was assessed using the Arborman Tree Solutions - Tree Health Assessment Method that is based on international best practice.   |
| <b>Tree Structure</b>       | Tree structure was assessed using Arborman Tree Solutions - Tree Structure Assessment Method that is based on international best practice.   |
| <b>Tree Risk Assessment</b> | Trees were assessed using the International Society of Arboriculture Level 1 Tree Assessment method. The person conducting the assessment has acquired the International Society of Arboriculture Tree Risk Assessment Qualification (TRAQ).   |
| <b>Legislative Status</b>   | Legislation status was identified through the interpretation of the <i>Development Act 1993</i> , and the <i>Natural Resource Management Act 2004</i> as well as other relevant legislation, therefore determining regulatory status of the subject tree.  |
| <b>Mitigation</b>           | Measures to reduce tree risk may be recommended in the form of pruning and this listed in the Tree Assessment Findings (Appendix C). Tree pruning is recommended in accordance with AS4373-2007 <i>Pruning amenity trees</i> where practicable. Where measures to mitigate risk is not possible and the risk is unacceptable, then tree removal or further investigation is recommended. |

## Useful Life Expectancy (ULE)

| ULE Rating | Definition  |
|------------|---|
| Surpassed  | The tree has surpassed its Useful Life Expectancy.  |
| <10 years  | The tree displays either or both Poor Health and/or Structure and is considered to have a short Useful Life Expectancy of less than ten years.      |
| >10 years  | The tree displays Fair Health or Structure and Good Health and Structure and is considered to have a Useful Life Expectancy of more than ten years. |
| >20 years  | The tree displays Good Health and Structure and is considered to have an extended Useful Life Expectancy of more than twenty years.                 |

## Maturity (Age)

| Age Class   | Definition  |
|-------------|---|
| Senescent   | The tree has surpassed its optimum growing period and is declining and/or reducing in size. May be considered as a veteran in relation to its ongoing management. Tree will have generally reached greater than 80% of its expected life expectancy.          |
| Mature      | A tree which has reached full maturity in terms of its predicted life expectancy and size, the tree is still active and experiencing cell division. Tree will have generally reached 20-80% of its expected life expectancy.                                  |
| Semi Mature | A tree which has established, but has not yet reached maturity. Normally tree establishment practices such as watering will have ceased. Tree will generally not have reached 20% of its expected life expectancy.  |
| Juvenile    | A newly planted tree or one which is not yet established in the landscape. Tree establishment practices such as regular watering will still be in place. Tree will generally be a newly planted specimen up to five years old; this may be species dependant. |



## Tree Health Indication (THI©)

| Category | Description   |
|----------|---|
| Good     | Tree displays high vigour, uniform leaf colour, no or little dieback (<5%), crown density (>85%) and or healthy axillary buds and typical internode length. The tree has little to no pest and/or disease infestation.                                  |
| Fair     | Tree displays low vigour, dull leaf colour, little dieback (<15%), crown density (>70%) and/or reduced axillary buds and internode length. Minor pest and/or disease infestation potentially impacting on tree health.                                  |
| Poor     | Tree displays no vigour, chlorotic or dull leaf colour, moderate to high crown dieback (>15%), low crown density (<70%) and/or few or small axillary buds and shortened internode length. Pest and or disease infestation is evident and/or widespread. |
| Dead     | The tree has died and has no opportunity for recovery.  |

## Tree Structural Assessment (TSA©)

| Category | Description  |
|----------|--|
| Good     | Little to no branch failure observed within the crown, well-formed unions, no included bark, good branch and trunk taper present, root buttressing and root plate are typical.     |
| Fair     | History of minor branch failure observed in crown, well-formed unions, no included bark, acceptable branch and trunk taper present, root buttressing and root plate are typical.   |
| Poor     | History of significant branch failure observed in crown, poorly formed unions, included bark present, branch and trunk taper absent, root buttressing and root plate are atypical. |
| Failed   | The structure of the tree has or is in the process of collapsing.  |

## Priority

| Category | Description  |
|----------|--|
| Low      | Identified works within this priority should be carried out within 12 months.  |
| Medium   | Identified works within this priority should be carried out within 6 months.   |
| High     | Identified works within this priority should be carried out within 3 months.   |
| Urgent   | Identified works within this priority should be carried out immediately. Works within this priority rating will be brought to attention of the responsible person at the time of assessment. |

## Tree Risk Assessment

The risk assessment was conducted using the principles and guidelines of the International Society of Arboriculture - Tree Risk Assessment Qualification (TRAQ).

TRAQ assesses the Tree Risk Rating in three parts that are divided into two stages Likelihood and Consequence; the Likelihood assessment considers two parts Likelihood of Failure and Likelihood of Impact which are combined in a matrix to determine the Likelihood of Impacting a Target. The following categories are used to determine the Likelihood of Impacting a Target for a given tree:-

1. **Likelihood of Failure** – this is the assessment potential for branch failure. The likelihood of failure uses the following categories:-
  - a. Imminent the tree is failing or is about to fail i.e.: >90% chance.
  - b. Probable a failure is likely to occur within the inspection period i.e.: >50% chance.
  - c. Possible a failure may occur within the inspection period i.e.: <50% chance.
  - d. Improbable a failure is unlikely to occur within the inspection period i.e.: <10% chance.
  
2. **Likelihood of Impact** – this is an assessment of the potential for a failed branch to contact a person, vehicle, property or other target within the target area. The likelihood of failure uses the following categories:
  - a. High a failure will almost definitely impact a target.
  - b. Medium a failure will probably impact a target.
  - c. Low a failure will possibly impact a target.
  - d. Very Low a failure is unlikely to impact a target.

The results of the Likelihood assessment are placed into the following matrix to determine the **Likelihood of Impacting a Target**.

| Likelihood Matrix     |                                |                 |                 |                 |
|-----------------------|--------------------------------|-----------------|-----------------|-----------------|
| Likelihood of Failure | Likelihood of Impacting Target |                 |                 |                 |
|                       | Very Low                       | Low             | Medium          | High            |
| <b>Imminent</b>       | Unlikely                       | Somewhat likely | Likely          | Very likely     |
| <b>Probable</b>       | Unlikely                       | Unlikely        | Somewhat likely | Likely          |
| <b>Possible</b>       | Unlikely                       | Unlikely        | Unlikely        | Somewhat likely |
| <b>Improbable</b>     | Unlikely                       | Unlikely        | Unlikely        | Unlikely        |

The Consequence of Failure section of the assessment considers the result of a failure on the target. The following categories are used to determine the Consequences of a failure impacting a Target for a given tree.

3. **Consequence of Failure** – This is an assessment of the consequence of the branch failure on the target. Consequence of Failure includes factors such as size of part, the level of damage or injury, target protection and target value (monetary or otherwise). The following categories are used to determine the Consequences of Failure for a given tree:-
  - a. Severe The consequences of an impact will be severe potentially involving serious injury or death or serious damage to or loss of property or infrastructure.
  - b. Significant The consequences of an impact will be significant potentially involving major injury or damage to property or infrastructure.
  - c. Minor The consequences of an impact will be minor potentially involving minor injury or minimal damage to property or infrastructure.
  - d. Negligible The consequences of an impact will be negligible potentially involving no or inconsequential injury or damage to property or infrastructure.

The **Likelihood of Impact** and **Consequence of Failure** are then placed into the following matrix to determine the **Tree Risk Rating**.

| Tree Risk Rating Matrix          |                         |          |             |          |
|----------------------------------|-------------------------|----------|-------------|----------|
| Likelihood of Failure and Impact | Consequences of Failure |          |             |          |
|                                  | Negligible              | Minor    | Significant | Severe   |
| Very likely                      | Low                     | Moderate | High        | Extreme  |
| Likely                           | Low                     | Moderate | High        | High     |
| Somewhat likely                  | Low                     | Low      | Moderate    | Moderate |
| Unlikely                         | Low                     | Low      | Low         | Low      |

This Tree Risk Rating is used to qualify the risk so that suitable mitigation strategies can be implemented.

## Tree Retention Rating (TRR)

The Tree Retention Rating is based on a number of factors that are identified as part of the standard tree assessment criteria including Condition, Size, Environmental, Amenity and Special Values. These factors are combined in a number of matrices to provide a Preliminary Tree Retention Rating and a Tree Retention Rating Modifier which combine to provide a Tree Retention Rating that is measurable, consistent and repeatable

### Preliminary Tree Retention Rating

The Preliminary Tree Retention Rating is conducted assessing Tree Health and Structure to give an overall Condition Rating and Height and Spread to give an overall Size Rating. The following matrices identify how these are derived.

| Condition Matrix |        |      |      |      |
|------------------|--------|------|------|------|
| Structure        | Health |      |      |      |
|                  | Good   | Fair | Poor | Dead |
| Good             | C1     | C1   | C3   | C4   |
| Fair             | C1     | C2   | C3   | C4   |
| Poor             | C3     | C3   | C4   | C4   |
| Failed           | C4     | C4   | C4   | C4   |

| Size Matrix |        |       |       |      |    |
|-------------|--------|-------|-------|------|----|
| Spread      | Height |       |       |      |    |
|             | >20    | 15-20 | 10-15 | 5-10 | <5 |
| >20         | S1     | S1    | S1    | S2   | S3 |
| 15-20       | S1     | S1    | S2    | S3   | S3 |
| 10-15       | S1     | S2    | S2    | S3   | S4 |
| 5-10        | S2     | S3    | S3    | S4   | S5 |
| <5          | S3     | S3    | S4    | S5   | S5 |

The results from the Condition and Size Matrices are then placed in the Preliminary Tree Retention Rating Matrix.

| Preliminary Tree Retention Rating |           |          |     |     |
|-----------------------------------|-----------|----------|-----|-----|
| Size                              | Condition |          |     |     |
|                                   | C1        | C2       | C3  | C4  |
| S1                                | High      | High     | Low | Low |
| S2                                | High      | Moderate | Low | Low |
| S3                                | Moderate  | Moderate | Low | Low |
| S4                                | Moderate  | Moderate | Low | Low |
| S5                                | Low       | Low      | Low | Low |

The Preliminary Tree Retention Rating gives a base rating for all trees regardless of other environmental and/or amenity factors and any Special Value considerations. The Preliminary Tree Retention Rating can only be modified if these factors are considered to be of high or low enough importance to warrant increasing or, in a few cases, lowering the original rating.

### Tree Retention Rating Modifier

The Preliminary Tree Retention Rating is then qualified against the recognised Environmental and Amenity benefits that trees present to the community thereby providing a quantitative measure to determine the overall Tree Retention Rating. Data is collected in relation to Environmental and Amenity attributes which are compared through a set of matrices to produce a Tree Retention Rating Modifier.

| Environmental Matrix |         |          |           |            |
|----------------------|---------|----------|-----------|------------|
| Origin               | Habitat |          |           |            |
|                      | Active  | Inactive | Potential | No Habitat |
| Indigenous           | E1      | E1       | E2        | E3         |
| Native               | E1      | E2       | E3        | E3         |
| Exotic               | E2      | E3       | E3        | E4         |
| Weed                 | E3      | E3       | E4        | E4         |

| Amenity Matrix |            |          |     |      |
|----------------|------------|----------|-----|------|
| Character      | Aesthetics |          |     |      |
|                | High       | Moderate | Low | None |
| Important      | P1         | P1       | P2  | P3   |
| Moderate       | P1         | P2       | P3  | P3   |
| Low            | P2         | P3       | P3  | P4   |
| None           | P3         | P3       | P4  | P4   |

| Tree Retention Rating Modifier |             |          |          |          |
|--------------------------------|-------------|----------|----------|----------|
| Amenity                        | Environment |          |          |          |
|                                | E1          | E2       | E3       | E4       |
| P1                             | High        | High     | Moderate | Moderate |
| P2                             | High        | Moderate | Moderate | Moderate |
| P3                             | Moderate    | Moderate | Moderate | Moderate |
| P4                             | Moderate    | Moderate | Moderate | Low      |

### Tree Retention Rating

The results of the Preliminary Tree Retention Rating and the Tree Retention Rating Modifier matrices are combined in a final matrix to give the actual Tree Retention Rating.

| Tree Retention Rating Matrix   |                                   |          |          |
|--------------------------------|-----------------------------------|----------|----------|
| Tree Retention Rating Modifier | Preliminary Tree Retention Rating |          |          |
|                                | High                              | Moderate | Low      |
| High                           | Important                         | High     | Moderate |
| Moderate                       | High                              | Moderate | Low      |
| Low                            | Moderate                          | Low      | Low      |

## **Special Value Trees**

There are potentially trees that have Special Value for reasons outside of normal Arboricultural assessment protocols and therefore would not have been considered in the assessment to this point; to allow for this a Special Value characteristic that can override the Tree Retention Rating can be selected. Special Value characteristics that could override the Tree Retention Rating would include factors such as the following:

### *Cultural Values*

Memorial Trees, Avenue of Honour Trees, Aboriginal Heritage Trees, Trees planted by Dignitaries and various other potential categories.

### *Environmental Values*

Rare or Endangered species, Remnant Vegetation, Important Habitat for rare or endangered wildlife, substantial habitat value in an important biodiversity area and various other potential categories.

Where a tree achieves one or more Special Value characteristics the Tree Retention Rating will automatically be overridden and assigned the value of Important.

## **Tree Retention Rating Definitions**

- Important** These trees are considered to be important and will in almost all instances be required to be retained within any future development/redevelopment. It is highly unlikely that trees that achieve this rating would be approved for removal or any other tree damaging activity. Protection of these trees should as a minimum be consistent with Australian Standard AS4970-2009 *Protection of trees on development sites* however given the level of importance additional considerations may be required.
- High** These trees are considered to be important and will in most instances be required to be retained within any future development/redevelopment. It is unlikely that trees that achieve this rating would be approved for removal or any other tree damaging activity. Protection of these trees should be consistent with Australian Standard AS4970-2009 *Protection of trees on development sites*.
- Moderate** These trees are considered to be suitable for retention however they achieve less positive attributes than the trees rated as Important or High and as such their removal or other tree damaging activity is more likely to be considered to be acceptable in an otherwise reasonable and expected development. The design process should where possible look to retain trees with a Moderate Retention Rating. Protection of these trees, where they are identified to be retained, should be consistent with Australian Standard AS4970-2009 *Protection of trees on development sites*.
- Low** These trees are not considered to be suitable for retention in any future development/redevelopment; trees in this category do not warrant special works or design modifications to allow for their retention. Trees in this category are likely to be approved for removal and/or other tree damaging activity in an otherwise reasonable and expected development. Protection of these trees, where they are identified to be retained, should be consistent with Australian Standard AS4970-2009 *Protection of trees on development sites*.

## Appendix B - Tree Assessment Findings

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** 5-10 metres

**Spread:** <5 metres

**Health:** Good

**Structure:** Poor

**Trunk Circumference:** 0.87 metres

**Useful Life Expectancy:** <10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

There is a minor history of branch failure and multiple included bark unions.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480770 E, 5813090 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |



## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** 5-10 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Poor

**Trunk Circumference:** 0.81 metres

**Useful Life Expectancy:** <10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

There is an unstable union in the primary structure.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480774 E, 5813096 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** 5-10 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Poor

**Trunk Circumference:** 0.98 metres

**Useful Life Expectancy:** <10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

The upper crown has failed. The tree has a history of branch failure.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480786 E, 5813152 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018  
**Height:** 5-10 metres  
**Spread:** 5-10 metres  
**Health:** Good  
**Structure:** Poor  
**Trunk Circumference:** 0.70 metres  
**Useful Life Expectancy:** <10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

There is a history of branch failure. There is an unstable union in the primary structure.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480777 E, 5813156 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** 5-10 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Poor

**Trunk Circumference:** 0.70 metres

**Useful Life Expectancy:** <10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

There is an unstable union in the primary structure. The tree has a history of branch failure.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480763 E, 5813161 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** 5-10 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Poor

**Trunk Circumference:** 0.59 metres

**Useful Life Expectancy:** <10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

The tree has a history of branch failure. There is an unstable union in the primary structure.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480756 E, 5813163 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** 5-10 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Poor

**Trunk Circumference:** 0.68 metres

**Useful Life Expectancy:** <10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

The central crown has failed. The tree has a history of branch failure.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480741 E, 5813171 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** 5-10 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Poor

**Trunk Circumference:** 0.87 metres

**Useful Life Expectancy:** <10 years

### Legislative Status Comments

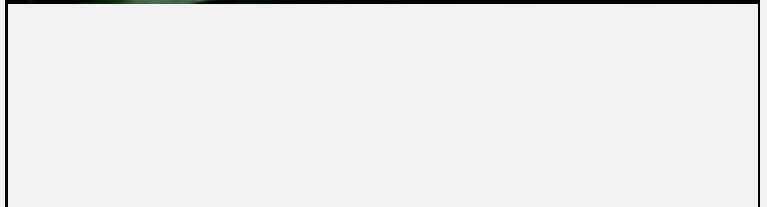
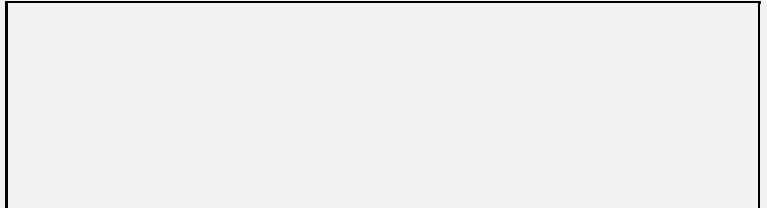
This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

There is a small hanging branch within the crown. The tree has a history of branch failure.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480700 E, 5813168 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** 5-10 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Poor

**Trunk Circumference:** 0.76 metres

**Useful Life Expectancy:** <10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

There is a partial failure of the primary structure.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480697 E, 5813162 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |



## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018  
**Height:** 5-10 metres  
**Spread:** 5-10 metres  
**Health:** Good  
**Structure:** Poor  
**Trunk Circumference:** 0.69 metres  
**Useful Life Expectancy:** <10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

The tree has a history of branch failure.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480695 E, 5813157 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** 5-10 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Fair

**Trunk Circumference:** 0.81 metres

**Useful Life Expectancy:** >10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

### Recommendations

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480691 E, 5813148 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** 5-10 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Poor

**Trunk Circumference:** 0.86 metres

**Useful Life Expectancy:** <10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

There is a hanging branch within the crown. The tree has a history of branch failure.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480687 E, 5813138 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** 5-10 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Fair

**Trunk Circumference:** 0.86 metres

**Useful Life Expectancy:** >10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

### Recommendations

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480679 E, 5813117 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** <5 metres

**Spread:** <5 metres

**Health:** Good

**Structure:** Good

**Trunk Circumference:** 0.16 metres

**Useful Life Expectancy:** >10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

### Recommendations

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480676 E, 5813111 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** <5 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Good

**Trunk Circumference:** 0.39 metres

**Useful Life Expectancy:** >10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

### Recommendations

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480673 E, 5813105 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018  
**Height:** 5-10 metres  
**Spread:** 5-10 metres  
**Health:** Good  
**Structure:** Poor  
**Trunk Circumference:** 0.73 metres  
**Useful Life Expectancy:** <10 years

### Legislative Status Comments

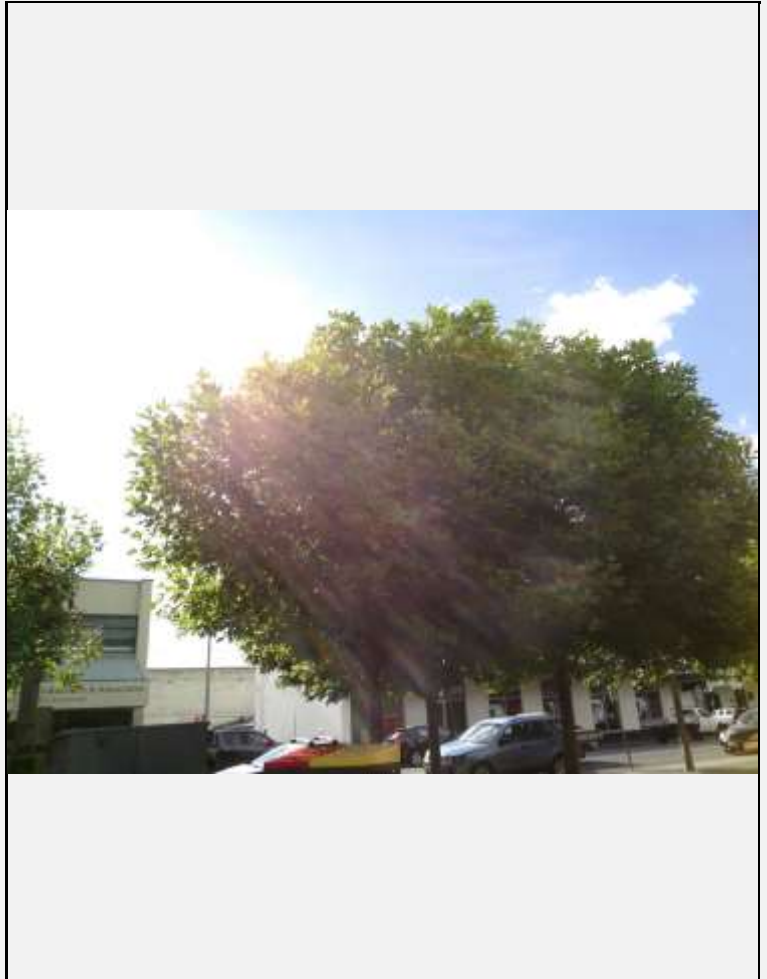
This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

There is decay within the failure location. The tree has a history of branch failure.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480693 E, 5813143 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |

## Cut Leaf Plane

**Inspected:** Friday, 23 February 2018

**Height:** 5-10 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Poor

**Trunk Circumference:** 0.75 metres

**Useful Life Expectancy:** <10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

There is a hanging branch within the crown. The tree has a history of branch failure. There is a partial failure of the primary structure.

### Recommendations

Tree removal is recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480694 E, 5813147 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | Remove              |
| <b>Priority</b>                 | Low                 |



Unknown

**Inspected:** Friday, 23 February 2018  
**Height:** 10-15 metres  
**Spread:** >20 metres  
**Health:** Good  
**Structure:** Good  
**Trunk Circumference:** 4.50 metres  
**Useful Life Expectancy:** >10 years

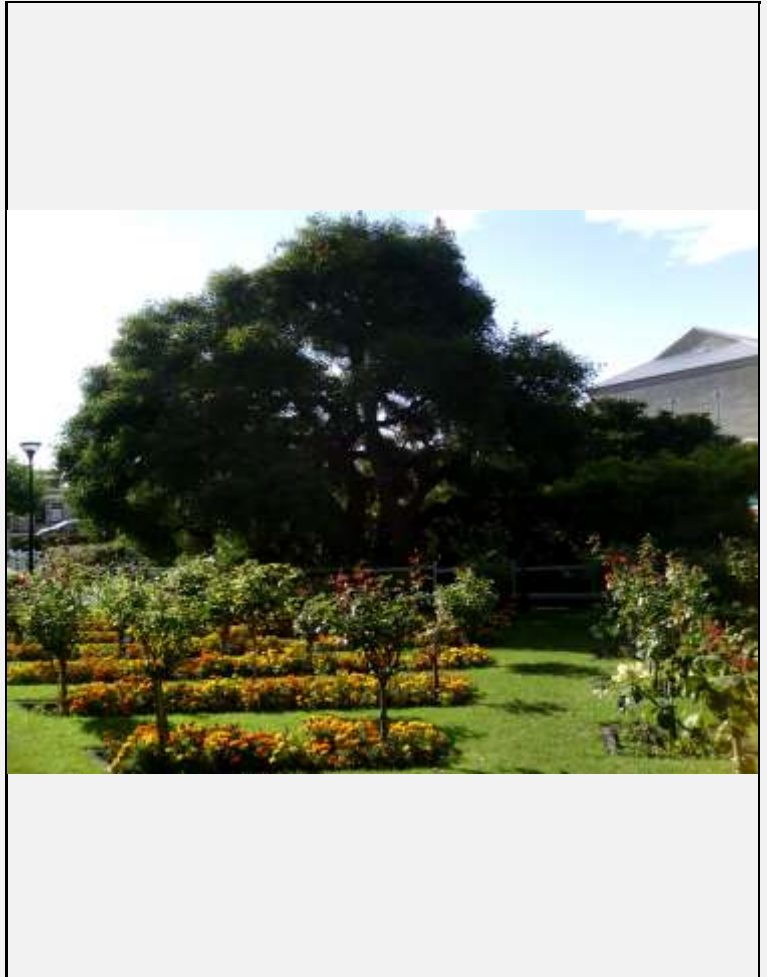
**Legislative Status Comments**

This tree is not regulated under the Development Act 1993. DA93 does not apply.

**General Observations**

**Recommendations**

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480711 E, 5813091 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |

# Metrosideros excelsa

Tree No: 19

## New Zealand Christmas Tre

**Inspected:** Friday, 23 February 2018

**Height:** 10-15 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Fair

**Trunk Circumference:** 3.57 metres

**Useful Life Expectancy:** >10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

### Recommendations

No remedial action is currently recommended. These works should be conducted within 12 months.



|                          |                     |
|--------------------------|---------------------|
| GPS Coords (MGA Zone 54) | 480731 E, 5813073 N |
| Legislative Status       | Unregulated         |
| Risk                     | Low                 |
| Recommendation           | No Action           |
| Priority                 | Low                 |

## Atlas Cedar

**Inspected:** Friday, 23 February 2018

**Height:** <5 metres

**Spread:** <5 metres

**Health:** Good

**Structure:** Good

**Trunk Circumference:** 0.53 metres

**Useful Life Expectancy:** >10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

### Recommendations

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480741 E, 5813061 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |

## Sweet Gum

**Inspected:** Friday, 23 February 2018

**Height:** 10-15 metres

**Spread:** 10-15 metres

**Health:** Fair

**Structure:** Good

**Trunk Circumference:** 1.71 metres

**Useful Life Expectancy:** >10 years

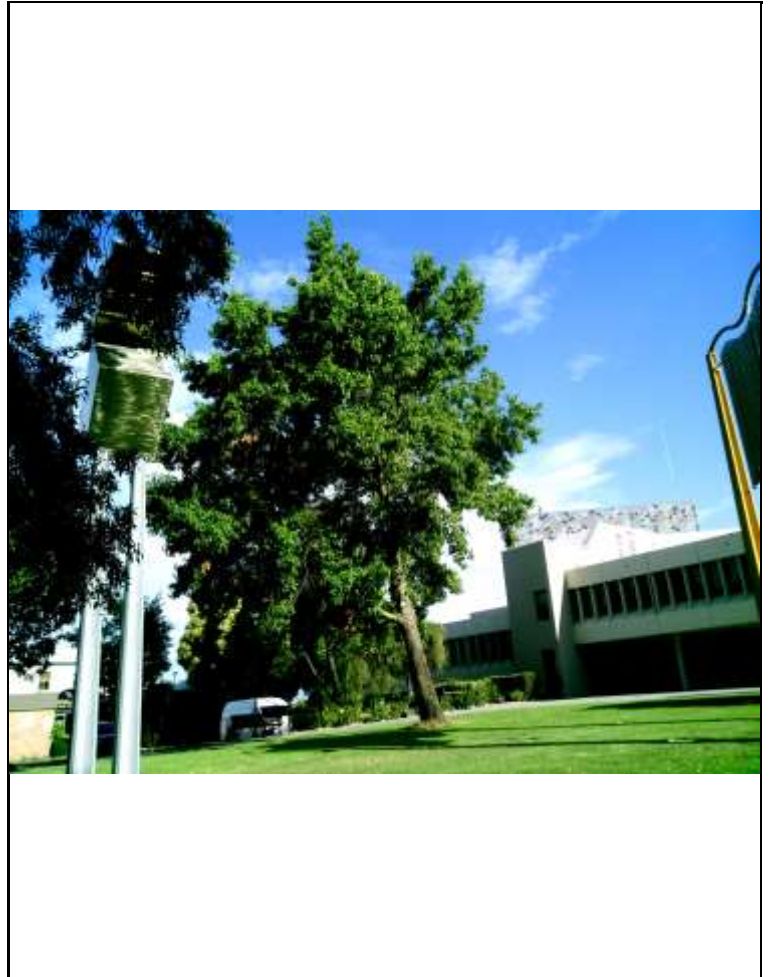
### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

### Recommendations

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480759 E, 5813052 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |

## Desert Ash

**Inspected:** Friday, 23 February 2018

**Height:** 15-20 metres

**Spread:** >20 metres

**Health:** Good

**Structure:** Good

**Trunk Circumference:** 3.20 metres

**Useful Life Expectancy:** >10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

### Recommendations

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480753 E, 5813072 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |

## Claret Ash

**Inspected:** Friday, 23 February 2018

**Height:** 15-20 metres

**Spread:** >20 metres

**Health:** Good

**Structure:** Fair

**Trunk Circumference:** 3.71 metres

**Useful Life Expectancy:** >10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

### Recommendations

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480740 E, 5813078 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |

## Bay Laurel

**Inspected:** Friday, 23 February 2018  
**Height:** 15-20 metres  
**Spread:** >20 metres  
**Health:** Good  
**Structure:** Fair  
**Trunk Circumference:** 2.28 metres  
**Useful Life Expectancy:** >10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

### Recommendations

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480738 E, 5813096 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |

Claret Ash

**Inspected:** Friday, 23 February 2018

**Height:** 15-20 metres

**Spread:** 15-20 metres

**Health:** Fair

**Structure:** Fair

**Trunk Circumference:** 2.41 metres

**Useful Life Expectancy:** >10 years

**Legislative Status Comments**

This tree is not regulated under the Development Act 1993. DA93 does not apply.

**General Observations**

This tree is in the early stages of ash dieback.

**Recommendations**

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480746 E, 5813102 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |



## Silky Oak

**Inspected:** Friday, 23 February 2018

**Height:** 10-15 metres

**Spread:** 5-10 metres

**Health:** Good

**Structure:** Good

**Trunk Circumference:** 1.22 metres

**Useful Life Expectancy:** >10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

### Recommendations

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480756 E, 5813107 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |

# Quercus robur

Tree No: 27

English Oak

**Inspected:** Friday, 23 February 2018

**Height:** 10-15 metres

**Spread:** >20 metres

**Health:** Good

**Structure:** Good

**Trunk Circumference:** 2.32 metres

**Useful Life Expectancy:** >10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

### Recommendations

No remedial action is currently recommended. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480767 E, 5813113 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | No Action           |
| <b>Priority</b>                 | Low                 |

## Washingtonia Palm

**Inspected:** Friday, 23 February 2018  
**Height:** 15-20 metres  
**Spread:** <5 metres  
**Health:** Good  
**Structure:** Good  
**Trunk Circumference:** 1.60 metres  
**Useful Life Expectancy:** >10 years

### Legislative Status Comments

This tree is not regulated under the Development Act 1993. DA93 does not apply.

### General Observations

This is a group of 7 individuals.

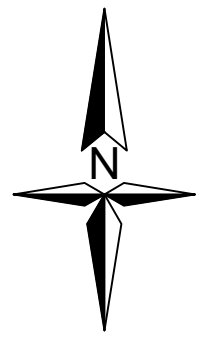
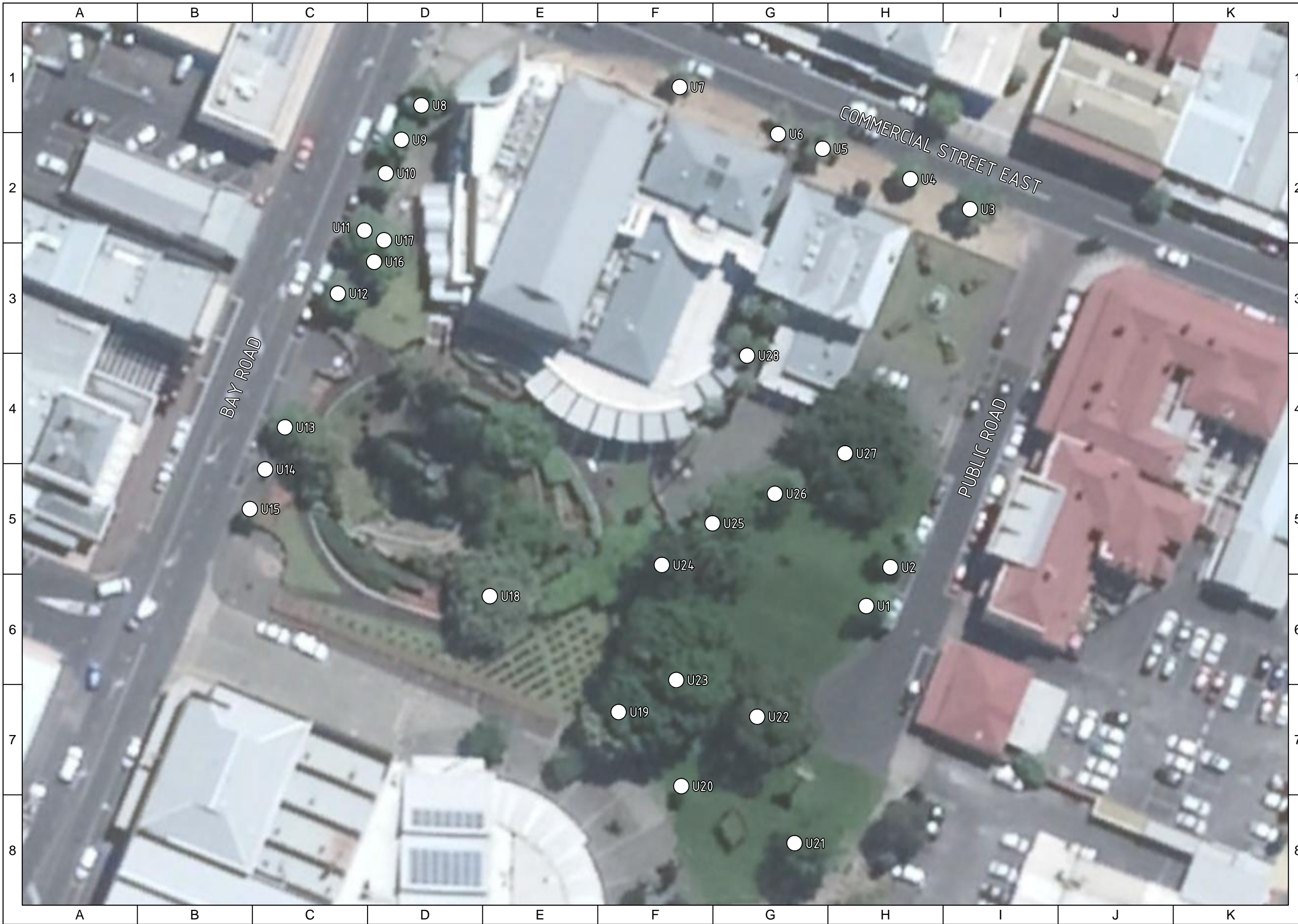
### Recommendations

General maintenance is recommended for this tree. Remove dead fronds. These works should be conducted within 12 months.



|                                 |                     |
|---------------------------------|---------------------|
| <b>GPS Coords (MGA Zone 54)</b> | 480751 E, 5813129 N |
| <b>Legislative Status</b>       | Unregulated         |
| <b>Risk</b>                     | Low                 |
| <b>Recommendation</b>           | General Maintenance |
| <b>Priority</b>                 | Low                 |

## Appendix C - Mapping



**Legislative Status**

- S Significant
- R Regulated
- U Unregulated
- E Exempt

**Risk Rating**

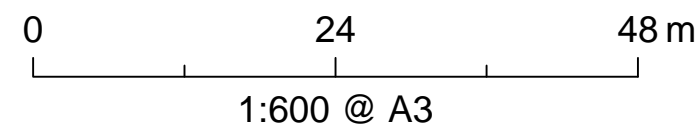
- Extreme
- High
- Moderate
- Low

Labels denote tree number and legislative status unless otherwise shown.

Date: 8/03/2018 Rev: 1  
 Ref: ATS4884-MntGamTRAM

Arborman Tree Solutions  
 23 Aberdeen Street  
 Port Adelaide SA 5015  
 (08) 8240 5555  
[www.arborman.com.au](http://www.arborman.com.au)

**Tree Risk Assessment**



## Appendix D - Tree Assessment Summary

# Tree Assessment Summary

| Tree Number | Botanic Name              | Legislative Status | Risk Rating | Priority | Recommendation | Comments   |
|-------------|---------------------------|--------------------|-------------|----------|----------------|--|
| 1           | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | Remove         | There is a minor history of branch failure and multiple included bark unions.                  |
| 2           | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | Remove         | There is an unstable union in the primary structure.   |
| 3           | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | Remove         | The upper crown has failed. The tree has a history of branch failure.                          |
| 4           | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | Remove         | There is a history of branch failure. There is an unstable union in the primary structure.     |
| 5           | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | Remove         | There is an unstable union in the primary structure. The tree has a history of branch failure. |
| 6           | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | Remove         | The tree has a history of branch failure. There is an unstable union in the primary structure. |
| 7           | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | Remove         | The central crown has failed. The tree has a history of branch failure.                        |
| 8           | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | Remove         | There is a small hanging branch within the crown. The tree has a history of branch failure.    |

# Tree Assessment Summary

| Tree Number | Botanic Name              | Legislative Status | Risk Rating | Priority | Recommendation | Comments  |
|-------------|---------------------------|--------------------|-------------|----------|----------------|---|
| 9           | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | Remove         | There is a partial failure of the primary structure.                                  |
| 10          | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | Remove         | The tree has a history of branch failure.   |
| 11          | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | No Action      |   |
| 12          | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | Remove         | There is a hanging branch within the crown. The tree has a history of branch failure. |
| 13          | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | No Action      |   |
| 14          | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | No Action      |   |
| 15          | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | No Action      |   |
| 16          | <i>Platanus digitalis</i> | Unregulated        | Low         | Low      | Remove         | There is decay within the failure location. The tree has a history of branch failure. |



# Tree Assessment Summary

| Tree Number | Botanic Name   | Legislative Status | Risk Rating | Priority | Recommendation | Comments   |
|-------------|--|--------------------|-------------|----------|----------------|--|
| 17          | <i>Platanus digitalis</i>                            | Unregulated        | Low         | Low      | Remove         | There is a hanging branch within the crown. The tree has a history of branch failure. There is a partial failure of the primary structure. |
| 18          | <i>Unknown sp.</i>                                   | Unregulated        | Low         | Low      | No Action      |  |
| 19          | <i>Metrosideros excelsa</i>                          | Unregulated        | Low         | Low      | No Action      |  |
| 20          | <i>Cedrus atlantica</i>                              | Unregulated        | Low         | Low      | No Action      |  |
| 21          | <i>Liquidambar styraciflua</i>                       | Unregulated        | Low         | Low      | No Action      |  |
| 22          | <i>Fraxinus angustifolia ssp. angustifolia</i>       | Unregulated        | Low         | Low      | No Action      |  |
| 23          | <i>Fraxinus angustifolia ssp. oxycarpa 'Raywood'</i> | Unregulated        | Low         | Low      | No Action      |  |
| 24          | <i>Laurus nobilis</i>                                | Unregulated        | Low         | Low      | No Action      |  |

# Tree Assessment Summary

| Tree Number | Botanic Name  | Legislative Status | Risk Rating | Priority | Recommendation      | Comments   |
|-------------|---|--------------------|-------------|----------|---------------------|--|
| 25          | <i>Fraxinus angustifolia</i> ssp. <i>oxycarpa</i> 'Raywood' | Unregulated        | Low         | Low      | No Action           | This tree is in the early stages of ash dieback. |
| 26          | <i>Grevillea robusta</i>                                    | Unregulated        | Low         | Low      | No Action           |  |
| 27          | <i>Quercus robur</i>  | Unregulated        | Low         | Low      | No Action           |  |
| 28          | <i>Washingtonia</i> sp.                                     | Unregulated        | Low         | Low      | General Maintenance | This is a group of 7 individuals.                |



**Regional Foodbank Limestone Coast**

23 Cave Road  
Mt Gambier SA

Regional Foodbank Limestone Coast is a branch of Foodbank of SA Inc  
Foodbank of SA Inc. is an ATO endorsed charity  
ABN: 70 673 398 230

April 18<sup>th</sup>, 2018

**Mr Mark McShane**

Chief Executive Officer

**The City of Mt Gambier**

Civic Centre, 10 Watson Terrace

Mount Gambier SA 5290

Cc: Mayor Andrew Lee;  
Foodbank director Ray Tanner

Dear Mark

I write in reference to our March 2018 meeting attended on behalf of Foodbank by:

Foodbank Limestone Coast Committee Chairman David Millard

Foodbank SA Director Ray Tanner

Foodbank Limestone Coast Branch Manager Lynne Neshoda

Foodbank SA GM/Founder Leigh Royans

In his opening comments Mayor Lee noted there was strong Elected Member approval to support Foodbank Limestone Coast property acquisition that resulted in a resolution to provide one off funding to Foodbank of \$42,750. This funding was provided in June 2017 on the basis that Foodbank Limestone Coast would return the funds to Council if the purchase and upgrade of Foodbank's property in Cave Road (in accordance with Foodbank's Plans) not be completed by 30 June 2018.

Leigh summarised key successes of the last 12 month period as

- (i) successful recruitment of new local branch manager Lynne Neshoda
- (ii) successful implementation of a *'small Hub-style shop'* within the local Foodbank warehouse (noting this service is in addition to our traditional welfare agency emergency-relief service model, providing assistance to people referred by other agencies who are usually in care/support for medium to longer-term)
- (iii) in the last 12 months, increased emergency food distribution in the region by 25%, improving systems to enhance outreach response to families and individuals experiencing challenge

Our key medium-term strategy discussed is the **purchase of suitable freehold warehouse & offices** within Mount Gambier, to provide a '*permanent home*' for Foodbank Limestone Coast operations. As mentioned in prior communications, we have freehold warehouses at our Adelaide, Berri and Whyalla operations.

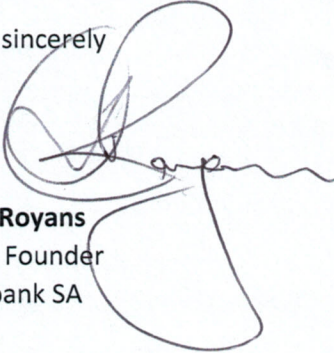
With this in mind, we have

- received a commitment from our landlord to sell the Cave Road property currently leased
- restructured the lease to include 1<sup>st</sup> Right of Refusal (as additional safeguard)
- undertaken independent, professional property valuation on Cave Road premises
- begun the process to establish a local '*property steering group*' to help with fundraising initiatives
- gained media support for our capital fundraising appeal with WINTV & Border Watch (at appropriate intervals)
- received a commitment by a major Mount Gambier business to generate in vicinity of \$50,000

We require additional time to raise what we expect will be approximately \$360,000. We also wish to remain sensitive to the needs of other charities and community group fundraising activities in the region and hence the gradual and larger than initially expected process. We therefore seek an extension of the agreement between the City of Mount Gambier and Foodbank Limestone Coast for additional time to complete the purchase, to 30 June 2021.

**Thank you for your ongoing assistance.**

Yours sincerely

A handwritten signature in black ink, appearing to read 'Leigh Royans', written over a large, light blue circular stamp or watermark.

**Leigh Royans**  
GM & Founder  
Foodbank SA