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**I hereby give notice that an Operational Standing Committee Meeting
will be held on:**

Date: Tuesday, 9 April 2019

Time: 5.45 p.m.

**Location: Civic Centre
10 Watson Terrace
Mount Gambier**

AGENDA

Operational Standing Committee Meeting

9 April 2019

**Graeme Maxwell
Chief Executive Officer**

4 April 2019

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1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

2 APOLOGY(IES)

Nil

3 CONFIRMATION OF MINUTES

[Operational Standing Committee Meeting - 12 March 2019](#)

4 QUESTIONS WITHOUT NOTICE



5 DEPUTATIONS

5.1 DEPUTATION - AGRICULTURAL & HORTICULTURAL SOCIETY

Meeting: Operational Standing Committee

CM9 Reference: AF18/497

DEPUTATION

Representatives of the Agricultural & Horticultural Society were invited to speak at 5:45 pm.

ATTACHMENTS

Nil



6 REPORTS

6.1 OPERATIONAL STANDING COMMITTEE - TERMS OF REFERENCE – REPORT NO. AR19/14022

Meeting:	Operational Standing Committee
Meeting Date:	9 April 2019
Report No.:	AR19/14022
CM9 Reference:	AF17/225
Author:	Michael McCarthy, Manager Executive Administration
Authoriser:	Pamela Lee, General Manager Council Business Services
Summary:	This report presents amended Terms of Reference for the Operational Standing Committee following a Council resolution dated 19 March 2019.
Community Plan Reference:	Goal 3: Our Diverse Economy

REPORT RECOMMENDATION

1. That Operational Standing Committee Report No. AR19/14022 titled 'Operational Standing Committee - Terms of Reference' as presented on 09 April 2019 be noted.
2. That the updated Operational Standing Committee Terms of Reference as attached to Report No. AR19/14022 be endorsed.



BACKGROUND

At the Council meeting on 19 March 2019 in relation to the Operational Standing Committee Terms of Reference Council resolved as follows:

- (a) *The Operational Standing Committee Terms of Reference be amended to include a provision that a letter of thanks from the Operational Standing Committee be sent to all organisations or individuals that make deputations to the Committee.*

The Terms of Reference for the Operational Standing Committee have been amended to include the resolved amendment and are presented for endorsement.

DISCUSSION

In accordance with the resolution of Council dated 19 March 2019 the Terms of Reference for the Operational Standing Committee have been amended to include new insertion text under the heading 'Minutes of the Committee – Administration' as follows:

- 16.2 *A letter of thanks from the Operational Standing Committee be sent to all organisations or individuals that make deputations to the Committee.*

CONCLUSION

Should the Committee and Council be satisfied with the insertion the amended Terms of Reference for the Operational Standing Committee are presented for endorsement.

ATTACHMENTS

1. DRAFT Terms of Reference - Operational Standing Committee - April 2019 [↓](#)





Operational Standing Committee

TERMS OF REFERENCE

A Committee of Council
established pursuant to the provisions of
Section 41
of the Local Government Act 1999

Terms of Reference for the conduct of the business of the Council Committee were approved and adopted by the City of Mount Gambier at its meeting held on ## Month, 2019.



Operational Standing Committee

The Operational Standing Committee has been established with a broad Operational 'business' focus on the following matters:

- Tenders
- Projects
- Legal Matters
- Road Closures
- Events
- Traffic Management
- Financial Management
- Quarterly Budget Reviews
- Leasing/Licensing
- Infrastructure
- Community Liaison
- Allocation & Delivery of Grants
- Regulatory Function
- Compliance



Operational Standing Committee

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1. NAME

The name of the Council Committee shall be the Operational Standing Committee (in these Terms of Reference referred to as “the Committee”).

2. DEFINITIONS

2.1 For the purpose of these Terms of Reference, unless inconsistent with the subject matter or context: -

2.1.1 “Act” means the Local Government Act 1999 and includes all Regulations and Schedules.

2.1.2 “Committee” means the Committee of Council established pursuant to clause 3.

2.1.3 “Committee Member” means the persons appointed by the Council to the Committee pursuant to clause 5.

2.1.4 “Commencement Date” means the date on which the Committee is established and becomes operative pursuant to clause 3.

2.1.5 “Council” means the City of Mount Gambier that established the Committee and to which the Committee reports.

2.1.6 “Prescribed Committee” means a Prescribed Committee as defined in the Remuneration Tribunal Determination 6 of 2018 (or any replacement determination)

2.1.7 “Presiding Member of the Committee of Council” means the person appointed to that position pursuant to clause 5.

2.1.8 “Observers” means those persons attending any meeting of the Committee of Council, but not having a vote on any matter to be determined by the Committee and not having been appointed as Committee Members.

2.1.9 “Sub-Committee” means a sub-committee established in accordance with the Act.

2.2 Any words, phrases or terms used in these Terms of Reference that are defined in the Act shall have the same meaning as are given in the Act.

2.3 A reference in these Terms of Reference to a “singular” includes a reference to the “plural” and a reference to a “plural” includes a reference to the “singular”.

2.4 These Terms of Reference shall be interpreted in line with the provisions of the Act.

2.5 Notices

All communication to be given to the Committee shall be addressed to: -

City of Mount Gambier Operational Standing Committee
PO Box 56
MOUNT GAMBIER SA 5290
Email: city@mountgambier.sa.gov.au



3. ESTABLISHMENT

3.1 The Operational Standing Committee is established under Section 41 of the Local Government Act 1999.

3.2 The Committee will be established and become operative from the time a resolution of the Council is passed.

3.3 The Committee is established by the Council with:

3.3.1 a Operational 'forward planning' focus on the following matters:

- Tenders
- Projects
- Legal Matters
- Road Closures
- Events
- Traffic Management
- Financial Management
- Quarterly Budget Reviews
- Leasing/Licensing
- Infrastructure
- Community Liaison
- Allocation & Delivery of Grants
- Regulatory Function
- Compliance

3.4 The Committee shall be a Prescribed Committee that is enduring to perform, assist and provide advice to Council on matters described in these Terms of Reference.

4. OBJECTIVES

The Committee is created with the express objective of providing considered advice to Council within the scope of its purpose and reasons for establishment

5. MEMBERSHIP



- 5.1 Membership of the Committee will comprise Elected Members as determined by resolution of Council in accordance with Council policy guiding appointment to committees.
- 5.2 The Council reserves the right from time to time to remove any Member of the Committee and appoint another Committee Member in their stead.
- 5.3 All Operational Standing Committee Members hold office at the pleasure of the Council.
- 5.4 The Mayor has Ex-Officio membership on this Committee.
- 5.5 The Committee will determine the Committee Member to be appointed to the position of Presiding Member of the Committee for a term of 1 year.

6 CASUAL VACANCIES AND REPLACEMENT MEMBERS

- 6.1 If a Committee Member is absent from 3 or more consecutive meetings of the Committee without an apology accepted by the Committee then that Committee Member's position shall be considered vacant.
- 6.2 The Council will determine the filling of any vacancy in the Committee Membership in accordance with clause 5.

7 NO PROXY

- 7.1 The appointment of a person as proxy for any Operational Standing Committee Member on the Committee is not permissible.

8 RESIGNATION OF COMMITTEE MEMBER

- 8.1 Any Committee Member may resign from the Committee, but such resignation shall not be effective until the Presiding Member and Council has received written notice to that effect.

9 QUORUM

- 9.1 At all Meetings of the Committee a quorum must be present.
- 9.2 A quorum will be determined by dividing by 2 the number of Operational Standing Committee Members formally appointed to the Committee ignoring any fraction and adding 1.

10 ATTENDANCE AT MEETINGS BY TELEPHONE OR OTHER ELECTRONIC MEANS

A Committee Member (including, subject to the operation of clause 11.2, the Presiding Member) may be considered as being present at a Committee Meeting despite not being physically present at the meeting, subject to the following conditions:

- 10.1 Written approval to participate in the meeting by telephone or other electronic means has been sought and obtained from the Committees Presiding Member and confirmed to the Chief Executive Officer not less than 24 hours prior to the meetings scheduled commencement time, and;



- 10.2 The Chief Executive Officer having confirmed prior to the scheduled commencement time of that meeting that the necessary technologies are available to accommodate the Committee Members participation in the meeting and compliance with the Act, and;
- 10.3 A Committee Member participating by such means being for the specified meeting only and not for 2 or more consecutive meetings of the Committee, and;
- 10.4 All Committee Members being able to hear each other Committee Member whilst a Committee Member is participating by telephone or other electronic means, and;
- 10.5 The Committee Member that is participating by telephone or other electronic means expressing their vote on each and every question in a manner that can be identified by all other persons present at the meeting (whether all other persons at the meeting are physically present or present by telephone or other electronic means), and;
- 10.6 The Presiding Member (or Acting Presiding Member) being authorised to disconnect the Committee Member in the event that the technology causes any disruption or inconvenience to the Committee meeting, and;
- 10.7 Should the telephone or other electronic connection fail, any attempt(s) to re-connect are made at the discretion of the Presiding Member, and;

Whilst participating in a Committee Meeting in accordance with this clause a Committee Member shall be considered as being present at the meeting for all purposes.

11 MEETINGS OF THE COMMITTEE

- 11.1 The Committee shall meet in accordance with its ordinary meeting schedule or otherwise in accordance with this clause.
- 11.2 The Presiding Member, when physically present, shall preside at all meetings of the Committee and at any other time the Committee shall appoint an Acting Presiding Member who shall preside at that meeting.
- 11.3 No business shall be transacted at any meeting of the Committee unless a quorum of Operational Standing Committee Members is present.
- 11.4 Each Operational Standing Committee Member of the Committee including the Presiding Member present at any meeting of the Committee must vote on any matter requiring determination and all decisions shall be decided on a simple majority of votes cast.
- 11.5 Each Operational Standing Committee Member of the Committee including the Presiding Member present at any meeting of the Committee shall have one deliberate vote only.

12 PROCEDURES AT MEETINGS

- 12.1 The procedure to be observed in relation to the conduct of meetings of the Committee is in accordance with the Act and the Local Government (Procedures at Meetings) Regulations 2013.



- 12.2 In accordance with s89 of the Act, insofar as a procedure is not prescribed by regulation, it shall be as determined by the Council, and insofar as a procedure is not determined by the Council, it shall be as determined by the Committee itself.

13 LIABILITY OF THE COMMITTEE

- 13.1 A liability incurred by the Committee rests against Council.
- 13.2 No liability attaches to a Operational Standing Committee Member of the Committee for an honest act or omission by that Operational Standing Committee Member of the Committee in the performance or discharge, or purported performance or discharge, of the Member's or the Committee's functions or duties.

14 DELEGATION

- 14.1 The Committee has no delegation to act with all recommendations of the Committee (and of any Sub-Committees established by the Committee) to be considered by full Council for final decision and resolution.

15 SUB-COMMITTEES

- 15.1 The Committee may establish a subcommittee to assist it in a matter.
- 15.2 When establishing a subcommittee the Committee must set out the Terms of Reference for the subcommittee.
- 15.3 The Committee may appoint to a Sub-Committee Council Members who are not members of the Committee, Council Officers and members of the public with skills or expertise in a field relevant to the matters which the Sub-committee is established to assist with.
- 15.4 A Sub-Committee established in accordance with this clause will report to the Committee and will have the same meeting notice, minute keeping and procedural obligations as the Committee as defined in the Act.
- 15.5 If a Sub-Committee Member is absent from 2 or more consecutive meetings of the Sub-Committee without an apology accepted by the Committee and Council then that Sub-Committee Members position shall be considered vacant.
- 15.6 If a Sub-Committee established under this Clause 15 fails to achieve quorum on 3 consecutive occasions then the Sub-Committee will be considered to be in recess and the Chief Executive Officer is to present a report to the Operational Standing Committee for consideration.

16 MINUTES OF THE COMMITTEE

- 16.1 Administration
- 16.1.1 The CEO or his appointee must cause minutes to be kept of the proceedings of the Committee.



- 16.1.2 Minutes of the Committee shall be available to all Operational Standing Committee Members of the Committee, Council and the public.
 - 16.1.3 The Minutes of the proceedings of a meeting are to comply with the requirements of the Act
 - 16.1.4 Minutes of the Committee Meeting shall be submitted for confirmation at the next meeting of the Committee and if confirmed, shall be signed by the Presiding Member or other person presiding at the subsequent meeting.
 - 16.1.5 Minutes of the Committee Meeting and any recommendations (including the minutes and recommendations of any Sub-Committee established by the Committee) shall be submitted to Council and shall be of no effect until endorsed as a resolution of Council.
- 16.2 A letter of thanks from the Operational Standing Committee be sent to all organisations or individuals that make deputations to the Committee.

17 AMENDMENTS TO THESE TERMS OF REFERENCE

- 17.1 It will be lawful for the Council by resolution of the Council to revoke, vary or add to any of the provisions of these Terms of Reference at its own discretion within the parameters of the Local Government Act and other relevant legislation.
- 17.2 Notwithstanding 17.1 hereof before the Council resolves to revoke, vary or add to any of the provisions of these Terms of Reference the opinion of the Committee shall be obtained.

18 INTERPRETATION OF THESE TERMS OF REFERENCE

- 18.1 Should there be any dispute as to the definition and/or interpretation of these Terms of Reference, or any part thereof or any irregularities whatsoever, then the Council shall determine the dispute and the decision of the Council shall be final and binding.

19 WINDING UP

- 19.1 The Council may cease the operation of the Committee and the Committee may make such recommendation to the Council on the completion of its function.



6.2 WORKS IN PROGRESS – REPORT NO. AR19/14371

Meeting: Operational Standing Committee
Meeting Date: 9 April 2019
Report No.: AR19/14371
CM9 Reference: AF18/497
Author: Daryl Morgan, Manager Engineering, Design and Contract Management
Authoriser: Nick Serle, General Manager City Infrastructure
Summary: This report is a summary of the works that are currently being undertaken and/or completed by the City Infrastructure Works Department
Community Plan Reference: Goal 2: Our Location

REPORT RECOMMENDATION

1. That Operational Standing Committee Report No. AR19/14371 titled 'Works In Progress' as presented on 09 April 2019 be noted.



BACKGROUND

Works in progress and works completed are reported on a monthly basis to Council as part of the governance process to ensure planned and budgeted infrastructure works are completed in a timely manner

DISCUSSION

The following projects have field work currently in progress:

Commenced Tasks	% Completed
• Landfill Cell 3C construction	90%
• Rail Trail shared path construction (Jub Hwy West to Wandilo Rd)	20%
• Finch St road reconstruction	50%
• Robin St road reconstruction	30%
• Wireless Rd East / Crouch St North Drainage Improvement works	20%

Completed Tasks

- Road Bitumen Reseal
- John St Footpath Construction
- Carnoustie Crt / Pinehurst Dr playground construction
- Line marking program
- Plover St Footpath Construction

CONCLUSION

It is recommended that this report be received and noted for information by Council

ATTACHMENTS

Nil



6.3 SOUTH EAST ANIMAL WELFARE LEAGUE (SEAWL) – REPORT NO. AR19/15736

Committee:	Operational Standing Committee
Meeting Date:	9 April 2019
Report No.:	AR19/15736
CM9 Reference:	AF18/497
Author:	Judy Nagy, General Manager City Growth
Authoriser:	Graeme Maxwell, Chief Executive Officer
Summary:	This report summarises considerations relevant to determining how Council may address the expiration of the Tripartied agreement between the South East Animal Welfare League (SEAWL) and the District Council of Grant.
Community Plan Reference:	Goal 1: Our People

REPORT RECOMMENDATION

1. That Operational Standing Committee Report No. AR19/15736 titled 'South East Animal Welfare League (SEAWL)' as presented on 09 April 2019 be noted.
2. To be determined at the meeting.



BACKGROUND

The South East Animal Welfare League (SEAWL) receives funding for operations via a tri-party agreement between SEAWL, the District Council of Grant and the City of Mount Gambier (CoMG) as established in 2014. This agreement runs for 5 years and will conclude in June 2019. CoMG contributes \$28,600 adjusted by CPI each year, as well as impound fees per dog to be retained by SEAWL.

Since this agreement, SEAWL has made two further requests for funding, \$350,000 for a capital contribution towards a \$1.7 million facility upgrade in June 2016 and a request in May 2018 to increase operational funding of \$100,000 per annum. Both requests were unable to be met.

Since the agreement with SEAWL was made in 2014, there have been significant changes in the way in which local government deals with animal control resulting in reductions in dog impounds. It is also predicted there will be further decreases in the coming years due to a number of factors including the use of social media to reunite dogs with their owners without the need for Council intervention and new State Government controls introduced in July 2018 requiring owners to have their dogs and cats registered and microchipped for easier identification.

A Motion with Notice was presented at the February Council meeting which resulted in the following Council Resolution:

Council Resolution 19/02/2019

16.4 Animal Management - South East Animal Welfare League - Ref. AF11/134

COUNCIL RESOLUTION

- (a) Council request a tour of the South East Animal Welfare League facilities, to be held prior to the March meeting of the Operational Committee of the City of Mount Gambier;
- (b) Council invite the President (or their representative) to attend the March meeting of the Operational Services Committee of the City of Mount Gambier to discuss the management of their operations;
- (c) Copies of any reports, discussion papers, power point presentations or any other information relating to the existing South East AWL funding agreement and management of Council's responsibilities under the Dog and Cat Management Act be distributed to Councillors.

DISCUSSION

The resolution items noted above have all been actioned and the following discussion provides further context for the options noted at the end of the report.

Council obligations and responsibilities for animal control have changed over time and the relationship with SEAWL can be considered in a manner consistent with other agencies supported by Council. Delineating SEAWL's community service function from the impound services provided for Dogs under current contractual relationships allows for Council to consider separately each function. In this way the broader vision and objectives of the SEAWL Board is not confused with Council roles and responsibilities in the community.

Requests for Council sponsorship or grants by groups in the community who also provide services through volunteer programs are evaluated against certain criteria and can be considered on an equitable and consistent basis. The SEAWL should be encouraged to apply for such funding on the same basis as other community organisations.

Recent research to support Council decision making



Over time we have seen changes in circumstances, registrations, technology of animal control and the rise in use of social media. These factors should be considered when reading older documents as the context is now very different.

YEAR	COMPLAINTS	Council Intervention				SELF RESOLVE		
		RETURNED TO OWNER		IMPOUNDS	TOTALS			
2018/19 (YTD Feb)	420 (8 mths)	170	80%	42*	20%	212	208	50%
2017/18	543	148	61%	95	39%	243	300	55%
2016/17	590	130	48%	141	52%	271	319	54%
2015/16	594	134	47%	149	53%	283	311	52%
2014/15	584	184	55%	151	45%	335	249	43%
2013/14	580	180	55%	146	45%	326	254	44%
2012/13	576	145	48%	157	52%	302	274	48%

* estimated as 70 for 2018/19

If current rates of complaints and impounds remain for 2018/19, we may expect to see around 70 impounds in total for the current financial year and a further decline in 2019/20.

In line with the introduction of new State Government controls to centralise animal registration through Dogs and Cats Online in July 2018 which required pet owners to both desex and microchip their dogs and cats (with some exceptions allowed), we have also seen an increase in dog registrations and the microchipping of dogs. Registrations have seen a 16% increase in 2018/19, with a higher rate of microchipping at 86% of registered dogs compared to 56% the previous year. This could be considered a contributing factor in the reduction in impounds required both this financial year and into the future.

Issues of relevance for consideration are as follows:

- The percentage of dogs in the Council area that are microchipped has increased from 56% in 2017/18 to 86% in 2018/19.
- The costs per dog impound during the time period of the current Agreement is directly related to the number of dogs being impounded and has increased from approximately \$205 in 2015/16 to \$470 in 2018/19. In addition Council has invested in some of its own infrastructure to manage dogs.
- In 2017 Council built 4 dog enclosures at the Council depot that allow for dogs to be reunited with owners very quickly and only if not reunited after 72 hours are they transferred to the Pound. Currently we have no more than 2 dogs at a time spending overnight in these cages.
- Should Council decide to expand our own facilities for dog management a preliminary estimate of \$20,000 - \$25,000 would expand the enclosures by 2 cages (making a total of 6 cages) and include a dog run for exercise and a storage facility for necessary equipment. This cost would be a once only capital outlay.
- A community group is willing to manage the daily feeding and exercise of any dogs that are retained in the Council facility for more the 72 hours. This would may require an estimated maximum of three hours of labor per day as required and this cost is estimated as \$90 for 292 days per year (20% of the time there are no dogs held overnight) = \$26,280.



- Council staff have met with the District Council of Grant on 12 February 2019 and established that they also have had a significant decline in impounds over the last 2 years and have established their own Council facility with 4 cages at the depot in 2018. The District Council of Grant have only impounded 10 dogs this year (to date) with total impounds of 25 for 2017/18.
- SEAWL has requested \$60,000 for the City of Mount Gambier to subsidise the whole of their operations when the services provided for Council only relate to dogs. Any community services claims made by SEAWL would be more appropriately evaluated against similar groups in the community.
- SEAWL balance sheet information discloses significant cash and share reserves to the value of \$380,578 (2017) including a redevelopment fund of \$188,634, shares of \$20,159 and numerous term deposit accounts. The Board of SEAWL appear to have significant funds available to consider future objectives and have disclosed a profit of \$9,200 in the year ended December 2018.

Possible options for Council dog Management Services

The estimates used consider a variety of influences such as; vaccinations, microchipping, desexing (if needed) and holding costs. They are estimates derived from consultation with relevant Council staff.

	Options	Positives	Negatives	Estimated Costs
1	Keep the existing agreement as is including the CPI increases.	SEAWL will have a degree of surety of funding for their purposes.	Does not take into account the significant reductions in impounds by both Councils and the new DACO benefits that reduce impounds.	Est \$34,000 - \$36,000
2	Reversion to a set fee per impound as existed prior to the current agreement	As the number of impounds reduces the costs to council recognises responsible ratepayer pet behavior.	SEAWL will not have a degree of surety of funding.	Est \$400 x 60 = \$24,000
3	An agreed annual subsidy plus a per dog impound fee	SEAWL will have a degree of surety.	The basis for the subsidy needs to be clearly spelt out	Est \$20,000 \$200 x 60 = \$12,000
4	Council manage our own dogs	A community service grant (evaluated against other community groups) can still provide support to the SEAWL activities.		\$25,000 once and then \$26,280 per year after the first year
5	Proving \$60,000 as requested by SEAWL	The amount is not fee for service but a mixture of community service support and dog control. Making changes to contracts terms to include	This would represent \$1,000 per dog impounded. Such an amount needs to be assessed against other community	\$60,000



		cat management and some clear KPIs to support any other claimed community benefits need clear specification.	service obligations.	
6	Other			

CONCLUSION

The context for dog management has changed significantly over the last few years and how Council manages its own obligations to the community has also changed. With mandatory microchipping, registration and desexing provisions, the number of dogs being impounded has declined significantly.

SEAWL provide services for pet management and have been similarly been impacted by the very positive trends in pet management.

The current tri-party agreement between SEAWL, the District Council of Grant and the City of Mount Gambier (CoMG) was created in 2014. This agreement runs for 5 years and will conclude in June 2019 requiring Council to determine the manner in which they may wish to consider ongoing funding for SEAWL.

ATTACHMENTS

Nil



7 URGENT MOTIONS WITHOUT NOTICE

8 MEETING CLOSE



COMMITTEE MINUTES

MINUTES OF ORDINARY OPERATIONAL STANDING COMMITTEE MEETING

Minutes of Meeting held in the Conference Room, Civic Centre, 10 Watson Terrace, Mount Gambier on Tuesday, 12 March 2019 at 5:45 p.m.

PRESENT Cr Christian Greco (Presiding Member)
Cr Kate Amoroso
Cr Paul Jenner
Cr Steven Perryman

COUNCIL OFFICERS Chief Executive Officer - Mr G Maxwell
General Manager Community Wellbeing - Ms B Cernovskis
General Manager City Infrastructure - Mr N Serle
Team Leader General Inspectorate - Mr Derek Ferguson
Executive Administrative Officer - Mrs M Telford

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

1. APOLOGY(IES)

Apology received from Mayor Martin

That the apology from Mayor Martin be received.

Moved: Cr Greco

Seconded: Cr Jenner

Carried

2. CONFIRMATION OF OPERATIONAL STANDING COMMITTEE MINUTES

Meeting held on 12 February 2019

That the minutes of the Operational Standing Committee meeting held on 12 February 2019 as attached be confirmed.

Moved: Cr Greco

Seconded: Cr Amoroso

Carried

3. QUESTIONS

3.1. With Notice

Nil submitted.

3.2. Without Notice

Nil submitted.

4. DEPUTATIONS

Cr Greco granted permission for the following presentations:

6.00 p.m. Mr Steve Toope and Chair of Mount Gambier Community Events Management, Mr Bert Bacher - New Year's Eve Celebrations.



6.18 p.m. Alexandra Lewis - Stakeholder Engagement, Steve Wachtel - Manager Network Asset Management and Kev Connell - Manager Vegetation of SA Power Networks.

*Documents tabled: Strategic Vegetation Management - Mount Gambier
SA Power Networks - Protocol for vegetation management
near powerlines 2016-2018
SA Power Networks - Powerline Friendly Trees*

6.55 p.m. Mr Trevor Twilley - President - South East Animal Welfare League.

*Documents tabled: Submission to the Operational Standing Committee
SEAWL Tri Partied Draft Funding Agreement
Number of Dogs and Cats
Year to Date Financials - December 2018*

5. OPERATIONAL STANDING COMMITTEE REPORTS

5.1. Works in Progress - City Infrastructure - Report No. AR19/9678

COMMITTEE RECOMMENDATION
(a) That Council Report No. AR19/9678 titled ' <i>Works in Progress - City Infrastructure</i> ' as presented to the Operational Standing Committee on 12 March 2019 be noted.

Moved: Cr Greco

Seconded: Cr Perryman

Carried

5.2. Quarter Two Budget Review for Financial Year Ending 30 June 2019 - Report No. AR19/6412

COMMITTEE RECOMMENDATION
(a) That Operational Standing Committee Report No. AR19/6412 titled ' <i>Quarter Two Budget Review for Financial Year Ending 30 June 2019</i> ' as presented to the Operational Standing Committee on 12 March 2019 be noted.
(b) That the Quarter Two Budget Review (BR2) be adopted for the financial year 1 July 2018 to 30 June 2019 as detailed in Attachment 1 of the report titled ' <i>Quarter One Budget Review for the Financial Year Ending 30 June 2019</i> ' which reflects a \$632k forecast operating surplus representing a net change from the Original Budget forecast operating surplus of \$303k.

Moved: Cr Greco

Seconded: Cr Perryman

Carried



5.3. Council Assessment Panel - Expression of Interest to Fill Vacancy - Report No. AR/9114

COMMITTEE RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR19/9114 titled '*Council Assessment Panel - Expression of Interest to fill the vacancy*' as attached be noted.
- (b) That the Council Assessment Panel continue to operate with the current membership.

Moved: Cr Jenner

Seconded: Cr Greco

Carried

5.4. Update to Rotary Club of Mount Gambier West - Community Art/Literacy Project Rotary - Report No. AR19/7887

COMMITTEE RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR19/7887 titled '*Update to Rotary Club of Mount Gambier West - Community Art/Literacy Project*' as presented to the Operational Standing Committee on 12 March 2019 be noted.
- (b) That Council approve the installation of a seat and plaque to commemorate the fictional character, Sam McGregor and his horse Musket in the 1982 storybook "The Ballad of the Blue Lake Bunyip".
- (c) That the proposed location for the seat be between the pedestrian path and John Watson Drive at the eastern side of the Blue Lake between light poles 21 & 22 and be supplied and installed at the cost of Rotary Club of Mount Gambier West.
- (d) That endorsement be subject to achieving all necessary development approvals and State Heritage compliance.
- (e) Council reserves the right to remove any infrastructure involved in this project should it become historically or culturally sensitive.

Moved: Cr Perryman

Seconded: Cr Greco

Carried



5.5. Letter from Mount Gambier Agricultural and Horticultural Society - Report No. AR19/10237

COMMITTEE RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR19/10237 titled '*Letter from Mount Gambier Agricultural and Horticultural Society*' as attached be noted.
- (b) That the Mount Gambier Agricultural and Horticultural Society be thanked for their letter received on 5 March 2019.
- (c) That the Mount Gambier Agricultural and Horticultural Society be asked to submit an application that includes their last audited financial statements and their forward strategic plan.
- (d) The Mount Gambier Agricultural and Horticultural Society be invited to attend the next meeting of the Operational Standing Committee.

Moved: Cr Greco

Seconded: Cr Jenner

Carried

5.6. Future PLEC Schemes - Report No. AR19/10220

COMMITTEE RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR19/10220 titled '*Future PLEC Schemes*' as presented to the Operational Standing Committee on 12 March 2019 be noted.
- (b) That Council adopt the 6 projects as presented in this report as the future PLEC plan and commence relevant design works and discussions with PLEC representatives in order to realise the first project in the 2020/2021 financial year (subject to Council making the relevant budget allocation), and
- (c) That Council Officers invite the PLEC Committee to meet with the Operational Services Committee and to inspect the proposed future PLEC projects.

Moved: Cr Jenner

Seconded: Cr Amoroso

Carried

6. MOTION(S) - With Notice

Nil Submitted.



7. URGENT MOTION(S) - Without Notice

7.1. Infrastructure - Committees - Limestone Coast Local Government Association - Roads and Transport Working Group - AF15/457

COMMITTEE RECOMMENDATION

- (a) Council write to the Limestone Coast Local Government Association proposing that the City of Mount Gambier representative on the Roads and Transport Working Group be changed from Cr Kate Amoroso to Cr Paul Jenner.

Moved: Cr Greco

Seconded: Cr Jenner

Carried

7.2. SA Power Networks - State Member for Mount Gambier - Liaison - AF11/953, AF11/2545

COMMITTEE RECOMMENDATION

- (a) Council write to SA Power Networks thanking them for their presentation.
- (b) Council write to Mr Troy Bell MP expressing Council's support of the proposed legislative changes in the Electricity Act and the Electricity (Principles of Vegetation Clearance) Regulations.

Moved: Cr Perryman

Seconded: Cr Jenner

Carried

7.3. Committees - Operational Standing Committee - Terms of Reference - AF17/225

COMMITTEE RECOMMENDATION

- (a) The Operational Standing Committee Terms of Reference be amended to include a provision that a letter of thanks from the Operational Standing Committee be sent to all organisations or individuals that make deputations to the Committee.

Moved: Cr Greco

Seconded: Cr Amoroso

Carried

Meeting closed at 8.11 p.m.

AR19/11296

