OPERATIONAL SERVICES COMMITTEE

Meeting held in the Conference Room, Operational Services Area, Level One of Civic Centre, 10

Watson Terrace, Mount Gambier, on Tuesday 12th May 2015 at 7.30 a.m.

MINUTES

PRESENT: Cr I Von Stanke (Presiding Member)

Mayor A Lee, Crs C Greco, D Mutton, P Richardson and F Morello

seconded

COUNCIL OFFICERS: Director - Operational Services, Daryl Sexton

Engineering Manager, Daryl Morgan

Manager Strategic Projects, Tracy Tzioutziouklaris (arrived 8:05a.m)

Manager Governance and Property, Michael McCarthy

Community Health Officer, Kate Fife

Administration Officer - Operational Services, Sarah Moretti

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Von Stanke moved the minutes of the previous meeting held on

Tuesday, 14th April 2015 be taken as read and confirmed.

Cr Mutton seconded <u>Carried</u>

QUESTIONS: (a) With Notice - nil submitted.

(b) Without Notice - nil received.

1. <u>COMMITTEES</u> - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	% Completed
Railway Lands Paving Works	50%
 Road Reconstruction Program (various roads) 	85%
Caroline Landfill Cell 1 & 2 capping	80%
 Wireless Road East construction and widening 	5%
Buronga Avenue carpark construction	60%
 John Watson Drive concrete footpath construction 	50%
 North Terrace concrete footpath construction 	30%
Dog Park development	20%
Blue Lake solar light installation	20%

Completed Tasks

- Turnbull Drive drainage works
- Commerce Place Redevelopment (Stage 2)

Cr Von Stanke moved the report be received

Cr Greco seconded Carried

2. <u>ENVIRONMENTAL MANAGEMENT</u> - Illegal Dumping of Rubbish - Correspondence from District Council of Grant - Ref. AF11/439

Goal: Building Communities

Strategic Objectives:

- (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met
- (ii) Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community

Goal: Environment

Strategic Objective:

(i) Support initiatives that value and preserve our unique environment and contribute to environmental sustainability

The Presiding Member reported:

- (a) Council has received correspondence from the District Council of Grant regarding issues they are having with illegal dumping in "areas around the City of Mount Gambier":
- (b) correspondence also includes a map of the type and <u>general</u> location of illegal dumping. Abandoned vehicles feature significantly on the map (four occurrences) and this is a waste stream Council does not deal with. The map suggests that some of the dumping may be occurring on non Council owned lands (additional information has been sought from the District Council but had not been received at the time of preparing this report);
- (c) most people relate illegal dumping to dumping in remote areas. In City areas, illegal dumping occurs on Reserves, in street bins and littering is also a <u>significant</u> form of illegal dumping for this Council to deal with. The other major form of illegal dumping occurs at charity bins and Council has given a number of organisations concessions at the Waste Transfer Centre to deal with this issue;
- (d) all Councils have illegal dumping issues to deal with and it will never be known to any degree of accuracy who is responsible and where offenders live;
- the District Council are requesting Council to consider some form of relief to paying gate charges to dispose of waste (or to consider any other options);
- (f) cross sharing of financial responsibilities on matters that cross Council boundaries is complex and may not always result in an equitable outcome. Illegal dumping is particularly complex because the demographic of offenders is not clearly understood;
- (g) State wide this issue is significant and whilst a lot of work has been done to control this activity, local evidence tends to suggest that these efforts have not yielded the results all Councils (and communities) would expect;
- (h) Council fees for 2014/15 to dump a truck load of waste is \$121.00 per tonne which includes GST (10%) and the Landfill level (\$26.50), so approximately \$39.00 of the \$121.00 is made up of statutory costs and the balance of \$84.00 is for Council to operate its disposal facilities.

Mayor Lee moved it be recommended:

- (a) The report be received;
- (b) The matter left to lie on the table.

The Motion lapsed for want of a seconder.

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council advise the District Council of Grant that there request for reduced waste disposal fees is respectfully declined.

Cr Richardson seconded

Carried

3. <u>GOVERNMENT RELATIONS</u> - Proposed Changes to the Dog and Cat Management Act - Ref. AF11/1299

Goal: Building Communities

Strategic Objective:

(i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met.

The Presiding Member reported:

- (a) The State Government has recently released details of proposed changes to the Dog and Cat Management Act and they are now in the public consultation phase;
- (b) attached to the agenda was information taken from the "You Say" web page which summarises the changes;
- (c) from Council's perspective the relevant and significant changes appear to be a close alignment of the treatment of dogs and cats (the dedicated cat section in the current Act is being removed and the Act, as I read it, will continually refer to "dogs and cats" where relevant);
- (d) expiation fees for dog related offences will increase significantly;
- (e) cats (and dogs) over a specified age will be required to be microchipped. This is a significant change as currently cats are not required to be either registered or microchipped. Cat registration is not proposed to be compulsory, but microchipping is:
- (f) cat owners will likely be caught unaware of this impending requirement unless the level of community consultation by the State Government is significantly enhanced;
- (g) the impact on Council staff if, and when the changes proposed are implemented is difficult to assess. However, community expectations (particularly with unidentified cats) could create issues;
- (h) unless Members have any particular points of view on the proposed changes (noting that Cat registration is a Council issue and not a State Government issue) then this item could simply be received for information.

Cr Von Stanke moved it be recommended:

- (a) The report be received and contents noted.
- (b) Council write to the Dog and Cat Management Board identifying that the state wide public consultation is inadequate in that it is not reaching community members in this region.

Mayor Lee seconded

Carried

4. <u>PROPERTY MANAGEMENT</u> - Council Property - Vansittart Park Playground - Request for Fencing - Letter from L Hadeler - Ref. AF11/1576

The Presiding Member reported:

- (a) The Vansittart Park playground "carpark" area is an informal area used by drivers to park close to the playground. It is not formalised and would be unlikely to meet the carparking standards for size of bays, circulation areas etc if ever formalised;
- (b) there are two (2) options to fencing the area:
 - Option 1 fence the playground in a north south direction and include an access gate in the north end of the fenced carpark area (estimated cost \$11,340 plus GST); or
 - Option 2 simply extend the existing fence along the driveway into the oval to intersect with the entry gate, thus prohibiting any vehicles parking adjacent to the playground (estimated cost of \$3,120 plus GST).
- (c) Option 2 is the preferred alternative as it completely removes cars from the children's area (cars can park either on the road area or on Wehl Street North). Having manoeuvring vehicles in close proximity to children presents unnecessary risks to children.

Cr Richardson moved it be recommended:

- (a) The report be received;
- (b) The matter lay on the table pending further advice on the design of an appropriate carpark.

Cr Morello seconded

Carried

5. <u>TENDER</u> - Supply of Road Surfacing Services - 01/07/2015 to 30/06/2017 - Ref. AF15/145

The Presiding Member reported:

- (a) Council has recently advertised for the provision of road surfacing services to Council. This work involves resealing of existing roads and the provision of new sprayed sealed surfaces (not hotmix) to new roads. This contract requires the contractor to provide all materials and equipment to do the work;
- (b) at the close of tenders, two (2) conforming tenders had been received:
 - Gambier Earth Movers Pty Ltd
 - Bitumax Pty Ltd (trading as Boral Asphalt SA)

(c) the tendered rates for both tenderers are summarised in the following tables:

Gambier Earth Movers Pty Ltd

Querry/Source	Product (supply only)	Delivered to Council Depot	
Quarry/Source	Aggregates	\$ Per Tonne (inc. GST)	GST Component
Moree Quarry - Harrow, Vic	PM42	\$32.02	\$2.91
Moree Quarry - Harrow, Vic	PM43	\$34.04	\$3.09

Moree Quarry - Harrow, Vic	PM44	\$31.01	\$2.82
Moree Quarry - Harrow, Vic	PM45	\$30.50	\$2.77

	Supply and Lay all Aggregate, Bitumen Products and Equipment				
Item No	Description	Unit	Rate \$/unit (inc. GST)	GST Component	
1	Single 7mm seal	m²	\$3.85	\$0.35	
2	Single 10mm seal	m²	\$4.33	\$0.39	
3	Double 7/10mm seal	m²	\$6.14	\$0.56	
4	Double 7/14mm seal	m²	\$6.45	\$0.59	

Bitumax Pty Ltd

Quarry/Source	Product (supply only)	Delivered to Council Depot	
Quarry/Source	Aggregates	\$ Per Tonne (inc. GST)	GST Component
-	PM42	\$53.66	\$4.88
-	PM43	\$54.81	\$4.98
-	PM44	\$55.97	\$5.09
-	PM45	\$57.12	\$5.19

	Supply and Lay all Aggregate, Bitumen Products and Equipment				
Item No	Description	Unit	Rate \$/unit (inc. GST)	GST Component	
1	Single 7mm seal	m²	\$4.32	\$0.39	
2	Single 10mm seal	m²	\$4.93	\$0.45	
3	Double 7/10mm seal	m²	\$6.33	\$0.58	
4	Double 7/14mm seal	m²	\$6.72	\$0.61	

Cr Mutton moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of Gambier Earth Movers Pty Ltd for the supply of road surfacing services for the period 1st July 2015 to 30th June 2017 in accordance with Specification AF15/145 at the following tendered rates:

Quarry/Source	Product (supply ource only) Delivered		o Council Depot	
	Aggregates	\$ Per Tonne (inc. GST)	GST Component	
Moree Quarry - Harrow, Vic	PM42	\$32.02	\$2.91	
Moree Quarry - Harrow, Vic	PM43	\$34.04	\$3.09	
Moree Quarry - Harrow, Vic	PM44	\$31.01	\$2.82	
Moree Quarry - Harrow, Vic	PM45	\$30.50	\$2.77	

	Supply and Lay all Aggregate, Bitumen Products and Equipment				
Item No	Description	Unit	Rate \$/unit (inc. GST)	GST Component	
1	Single 7mm seal	m²	\$3.85	\$0.35	
2	Single 10mm seal	m²	\$4.33	\$0.39	
3	Double 7/10mm seal	m²	\$6.14	\$0.56	
4	Double 7/14mm seal	m²	\$6.45	\$0.59	

Cr Morello seconded <u>Carried</u>

6. <u>TENDER</u> - Supply and Delivery of Pre-Mixed Concrete - 01/07/2015 to 30/06/2017 - Ref. AF15/146

The Presiding Member reported:

- (a) Council has recently advertised tenders (AF15/146) for the supply and delivery of premixed concrete to Council for the period 1st July 2015 to 30th June 2017;
- (b) the tender was advertised in the Border Watch and on Council's website and at the time of closing of tenders Council had received two (2) tenders:
 - Quickmix Concrete
 - Hanson Heidelberg Cement Group
- (c) a summary of the prices received is follows:

	Quickmix Concrete / m ³	Hanson / m ³
Slipform Kerbing	\$211.00	\$223.85
General Large Projects	\$203.50	\$204.60
General Small Projects	\$ see attached schedule	\$206.80

Cr Richardson moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of Quickmix Concrete to supply and deliver premixed concrete in accordance with Specification AF15/146 for the period of 1st July 2015 to 30th June 2017 at the following tendered rates:

	Quickmix Concrete / m ³
Slipform Kerbing	\$211.00
General Large Projects	\$203.50
General Small Projects	\$ see attached schedule

Cr Mutton seconded Carried

7. <u>TENDER</u> - Supply and Delivery of Graded Limestone Rubble - 01/07/2015 to 30/06/2017 - Ref. AF15/147

The Presiding Member reported:

- (a) Council has recently advertised its two (2) year contract (for the period 1st July 2015 to 30th June 2017) for the supply and delivery of graded limestone rubble;
- (b) at the close of the tender period, one (1) tender was received from Gambier Earth Movers Pty Ltd (who are the current contractor). Performance with the current contract has been satisfactory and accordingly the following recommendation is put forward.

Cr Mutton moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of Gambier Earth Movers Pty Ltd for the supply and delivery of graded limestone rubble in accordance with Specification AF15/147, for the period 1st July 2015 to 30th June 2017, at a rate of \$13.20 per cubic metre (including GST).

Cr Greco seconded Carried

8. <u>TENDER</u> - Supply and Delivery of Asphalt (Hotmix) - 01/07/2015 to 30/06/2017 - Ref. AF15/150

The Presiding Member reported:

- (a) Council has recently advertised its two (2) year contract (for the period 1st July 2015 to 30th June 2017) for the supply and laying of asphalt;
- (b) at the close of the tender period, one (1) tender was received from Gambier Earth Movers Pty Ltd (who is the current contractor). Performance with the current contract has been satisfactory and accordingly the following recommendation is put forward.

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of Gambier Earth Movers Pty Ltd for the annual supply and placement of asphalt (hotmix) for the period 1st July 2015 to 30th June 2017 in accordance with Specification AF15/150 at the following tendered rates:

Item No	Description	Unit	Rate \$/unit	GST
			(Incl. GST)	Component
1	AC14 320	Tonne	\$200.20	\$18.20
2	AC14 PMB (AB6)	Tonne	\$216.70	\$19.70
3	AC10 320	Tonne	\$200.20	\$18.20
4	AC10 PMB (AB6)	Tonne	\$216.70	\$19.70
5	AC7 320	Tonne	\$200.20	\$18.20
6	AC5 320	Tonne	\$200.20	\$18.20
7	AC5320 (Footpaths)	Tonne	\$255.00	\$23.18
8	AC7320 (Footpaths)	Tonne	\$255.00	\$23.18

Cr Morello seconded <u>Carried</u>

9. <u>TENDER</u> - Supply and Delivery of Crushed Rock - 01/07/2015 to 30/06/2017 - Ref. AF15/151

The Presiding Member reported:

- (a) Council has recently advertised its two (2) year contract (for the period 1st July 2015 to 30th June 2017) for the supply and delivery of crushed rock:
- (b) at the close of tenders, two (2) tenders were received:
 - Gambier Earth Movers Pty Ltd (current contractor)
 - Boral Construction Materials Group
- (c) the tendered rates for both tenders are summarised below:

Gambier Earth Movers

Item No	Description	Unit	Rate \$/unit	GST
			(Incl. GST)	Component
1	PM2/20QG	Tonne	\$28.08	\$2.55
2	PM2/40QG	Tonne	\$27.50	\$2.50
3	PM1/20QG	Tonne	\$29.08	\$2.64
4	PM1/40QG	Tonne	\$28.50	\$2.59

Boral Construction Materials Group

Item No	Description	Unit	Rate \$/unit	GST
			(Incl. GST)	Component
1	PM2/20QG	Tonne	\$31.68	\$2.88
2	PM2/40QG	Tonne	\$31.68	\$2.88
3	PM1/20QG	Tonne	\$36.08	\$3.28
4	PM1/40QG	Tonne	\$36.08	\$3.28

Cr Richardson moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of Gambier Earth Movers Pty Ltd to supply and deliver crushed rock in accordance with Specification AF15/151 at the following tendered rates:

Item No	Description	Unit	Rate \$/unit	GST
			(Incl. GST)	Component
1	PM2/20QG	Tonne	\$28.08	\$2.55
2	PM2/40QG	Tonne	\$27.50	\$2.50
3	PM1/20QG	Tonne	\$29.08	\$2.64
4	PM1/40QG	Tonne	\$28.50	\$2.59

Cr Mutton seconded <u>Carried</u>

10. <u>TENDER</u> - Supply of Tyres and Repairs - 01/07/2015 to 30/06/2017 - Ref. AF15/152

The Presiding Member reported:

- (a) Council has recently invited tenders for the supply of new tyres, retreading and repairs to existing tyres for the period 1st July 2015 to 30th June 2017;
- (b) at the time of closing of tenders, two (2) submissions were received as follows:
 - Trident Tyre Centre Pty Ltd
 - Goodyear Dunlop Tyres Australia Pty Ltd (Beaurepaires)
- (c) both tenders received were very well compiled reflecting high levels of professionalism and each submission addressed the issuing of pricing in different ways. This makes side by side comparison of the value of tenders difficult to assess:
- (d) Trident Tyre Centre Pty Ltd tendered for four (4) tyre brands offering varying percentage discounts depending on the brand and tyre size;
- (e) Goodyear Dunlop Tyres Australia Pty Ltd tendered a price for each specific item of plant owned by Council;
- (f) A random selection of tyre sizes indicates that both dearer and cheaper options are available from Trident Tyre Centre Pty Ltd and compared to Beaurepaires, on balance, Council has more price flexibility and options with the Trident Tyre Centre Pty Ltd offer;
- (g) Trident Tyre Centre Pty Ltd are the current contractor and their performance and service has been excellent.

Cr Mutton moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of Trident Tyre Centre Pty Ltd for the supply of new tyres, retreading and repairs of existing tyres for the period 1st July 2015 to 30th June 2017 in accordance with Specification AF15/152 at the following tendered rates:

Bridgestone	- Less 35% (plus GST)
Firestone	- Less 30% (plus GST)
Bandag Retreads	- Less 25% (plus GST)
Yokohama	- Less 20% Passenger (plus GST)
	 Less 10% Truck (plus GST)
Michelin	- Less 12% (plus GST)
Supplementary Trident Price	- Net Pricing
List	

Cr Greco seconded <u>Carried</u>

11. <u>TENDER</u> - Annual Maintenance of Airconditioning Plant and Equipment - 01/07/2015 to 30/06/2015 - Ref. AF15/155

The Presiding Member reported:

- (a) Council has recently invited tenders for the Annual Maintenance of Airconditioning Plant and Equipment for the period 1st July 2015 to 30th June 2017. This tender applies to the following sites:
 - Main Corner Complex (including Riddoch)
 - City Hall
 - Old Town Hall / Institute
 - Library
 - Civic Centre Council Offices
 - Lady Nelson Visitor Information Centre

The capital value of all the plant and equipment of these sites is in excess of \$2,000,000 and the equipment ranges from very modern to quite old;

- (b) two (2) reputable local companies submitted tenders by the close of tender:
 - RCR Haden Infrastructure Pty Ltd (current contract);
 - HD Refrigeration and Airconditioning.
- (c) both tenders have addressed the requirements of the specification and the tendered prices are:
 - RCR Haden Infrastructure Pty Ltd \$4,355.37 per month +GST
 - HD Refrigeration and Airconditioning \$4,105.61 per month +GST

(the pricing for both tenders includes the nominated budget pricing for replacing all filters once per annum);

- (d) Pricing is very close. Council should consider the knowledge that Hadens have acquired over several years of maintenance of the array of systems compared to the knowledge held by HD Refrigeration and Airconditioning (noting that some of their staff have previously worked for Hadens and have a degree of knowledge of Council's systems);
- (e) on balance, this report will recommend the retainment of RCR Haden Infrastructure Pty Ltd for the works of this tender.

Cr Mutton moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of RCR Haden Infrastructure Pty Ltd for the Annual Maintenance of Airconditioning Plant and Equipment as per tender specification AF15/155 at a monthly rate of \$4,153.53 including GST (and excluding budgeted filter changes), the price with budgeted filter changes being \$4,355.37 (plus GST), for the period of 1st July 2015 to 30th June 2017.

Cr Greco seconded <u>Carried</u>

12. <u>TENDER</u> - Supply and Delivery of Fuels - 01/07/2015 to 30/06/2017 - Ref. AF15/169

The Presiding Member reported:

- (a) Council has recently advertised its next two (2) year supply and delivery contract for fuels (Tender AF15/169) on Vendorpanel and invited six (6) organisations to price this tender;
- (b) at the time the tender closed, two (2) submissions had been received:
 - Caltex Australia
 - Refuelling Solutions
- (c) understanding pricing for fuel on any given day can be complicated and typically tenders now require the tender price to be linked to a particular Terminal Gate Price (TGP) with a margin applied (+ / TGP) to Council's Depot;
- (d) for this tender the Caltex submission relates to the Caltex TGP at Adelaide (this price is publically available on their website) and their tender is based on the average weekly price for fuel for the preceding week less 8c / litre discount and add 6.5 c / litre freight;

For the Refuelling Solutions submission, their tender is based on the Shell TGP - Adelaide (publically available on the Shell website) and based on this submission their price is TGP plus $8.24\ c$ / litre for diesel and plus $8.82\ c$ / litre for unleaded petrol;

(e) taking a sample date of 30th April 2015 and using the above margins and the relevant TGP as publicised on the Shell and Caltex websites it is determined that on this day the price of fuel under each proposal is:

•	Caltex Australia	Unleaded Petrol Diesel	126.05 c / litre 124.21 c / litre
•	Refuelling Solutions	Unleaded Petrol Diesel	130.98 c / litre 127.58 c / litre

(f) Caltex Australia have a depot in Mount Gambier.

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of Caltex Australia to supply and deliver fuels to Council as per tender submission AF15/169 for the period 1st July 2015 to 30th June 2017.

Cr Greco seconded Carried

13. <u>GOVERNANCE</u> - Council Development Assessment Panel - Minutes of Meeting held 16th April 2015 - Ref. AF14/354

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational

governance

Cr Mutton moved it be recommended:

(a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 16th April 2015 be received;

(b) the decisions made by the Council Development Assessment Panel be noted.

Cr Greco seconded Carried

14. <u>OPERATIONAL SERVICES REPORT NO. 11/2015</u> - Social, Cultural and Community Services - Programme Management - CCTV Cameras - Ref. AF11/1696

Goal: Building Communities

Strategic Objective:

- (i) Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.
- (ii) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

Cr Richardson moved it be recommended:

- (a) Operational Services Report No. 11/2015 be received;
- (b) Council accept the \$40,000 Grant Offer and the terms and conditions of the Grant Details;
- (c) Council proceed with project planning;
- (d) Council continue its partnership with ISM Security to deliver Outcome no. 1. Council offers the work to ISM Security which involves the supply, delivery and commissioning of the CCTV cameras and related equipment, in accordance with the funding agreement.

Cr Greco seconded Carried

15. <u>OPERATIONAL SERVICES REPORT NO. 12/2015</u> - Health Management - Project Management - Development of Regional Public Health Plan - Ref. AF13/209

Goal: Community Well-Being

Strategic Objective: (i) Advocate for the health needs of the community by

encouraging partnerships in the provision of affordable

and viable facilities and infrastructure

Cr Von Stanke moved it be recommended:

- (a) Operational Services Report No. 12/2015 be received;
- (b) Council endorse the <u>Draft</u> City of Mount Gambier Regional Public Health Plan 2015-2020 for public consultation in line with the Public Consultation Policy and South Australian Public Health Act 2011.

Cr Mutton seconded <u>Carried</u>

MOTIONS WITHOUT NOTICE

<u>INFRASTRUCTURE</u> - Department of Planning, Transport and Infrastructure - Request for Pedestrian Activated Crossing - Ref. AF11/1232

Cr Richardson moved it be recommended:

(a) Council write to Department of Planning, Transport and Infrastructure requesting their consideration for the installation of a Pedestrian Activated Crossing adjacent to the Collins Court shopping precinct on Jubilee Highway West.

CC Mutton seconded

CONFIRMED THIS

DAY OF

2015.

PRESIDING MEMBER

The meeting closed at 8:18 a.m. AF11/866 SM