



Reference: AF11/866 SW

3 September 2014

MEMBERS

NOTICE is hereby given that the Operational Services Committee will meet in the following Meeting Room on the day, date and time as follows:

Operational Services Committee
(*Conference Room - Level 1*):

Tuesday, 9th September 2014 at 7:30 a.m.

An agenda for the meeting is enclosed herewith.

Mark McSHANE
CHIEF EXECUTIVE OFFICER

OPERATIONAL SERVICES COMMITTEE

Meeting to be held on Tuesday, 9th September 2014 at 7.30 a.m.

AGENDA

1. STRATEGIC MANAGEMENT - Internal - Operational Services Committee - Business Arising Table - Ref. AF11/1900
2. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866
3. GOVERNANCE - City of Mount Gambier Building Fire Safety Committee - Minutes of Meeting held 27th August 2014 - Ref. AF13/420
4. GOVERNANCE - Council Development Assessment Panel - Minutes of Meeting held 21st August 2014 - Ref. AF13/399
5. GOVERNANCE - Railway Lands Sub-Committee - Minutes of Meeting held 27th August 2014 - Ref. AF11/1373
6. PROPERTY MANAGEMENT - Committees - Report of the Aquatic Centre Management Advisory Group meeting held at 7:00 a.m. Wednesday, 27th August 2014 - Ref. AF11/1370
7. INFRASTRUCTURE - Street Tree Planting Program 2015 - Ref. AF11/1259

OPERATIONAL SERVICES COMMITTEE

Meeting to be held in the Conference Room, Operational Services Area, Level One of Civic Centre, 10 Watson Terrace, Mount Gambier, on Tuesday 9th September 2014 at 7.30 a.m.

AGENDA

PRESENT: Crs M White (Presiding Member)
Crs I Von Stanke, B Shearing, P Richardson and D Mutton

APOLOGIES: moved the apology received from
be accepted.

seconded

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Acting Director - Operational Services, Daryl Morgan
Team Leader - Administration (Operational Services), Sally Wilson

COUNCIL MEMBERS
AS OBSERVERS:

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: moved the minutes of the previous meeting held on
Tuesday, 12th August 2014 be taken as read and confirmed.

seconded

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice -

1. **STRATEGIC MANAGEMENT - Internal - Operational Services Committee - Business Arising Table - Ref. AF11/1900**

Goal: Governance
Strategic Objective: (i) *Develop an improved means of communication and engagement between Council and the community (including vulnerable communities) in the building of community capacity*

moved it be recommended that the Business Arising Schedule be recorded for information.

Date of Motion	Subject Matter	Action Required	Responsibility	Status	Comments
CORPORATE AND COMMUNITY SERVICES					
20/11/2012	Establishment of City Development Framework		Chief Executive Officer	In Progress	<ul style="list-style-type: none">• City Development Framework Sub-Committee established December 2013 to oversee project.• Professor John Martin engaged by Council• Draft Futures Paper being prepared, Professor John Martin

Operational Services Committee Agenda for 12th August 2014 Cont'd...

					<p>in Mount Gambier 12 - 16th May, 2014.</p> <ul style="list-style-type: none"> • May/June 2014 - consultation to commence to develop strategies. • Final Draft completed in July and desktop published for community consultation commencing 1st August - 29th August. • Integration of community feedback and completion of final document for Council endorsement October 2014.
20/08/2013	Umpherston Sinkhole	<ul style="list-style-type: none"> • Expressions of Interest Process • Council Report 	Governance Officer	In Progress	Negotiations continuing with potential operator.
17/09/2013	China Relationship	Further investigations/members workshop	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • Initial workshop held • Regional workshop scheduled on 5th December • Members Informal workshop on 6th December • Further workshop scheduled for 19th February 2014. • Council Report and resolution in March to proceed to further investigation. • Members Workshop with Sean Keenihan - 12th June, 2014
17/09/2013	Smoke Free areas	Implementation of	Operational Services, Governance Officer, Manager Community Services and Development	In Progress	Internal Review and report to be developed.
18/3/2014	Men's Shed	Convene Project Group to finalise arrangements for Men's Shed at Council Depot Site.	Chief Executive Officer, Governance Officer, Director Operational Services	In Progress	<ul style="list-style-type: none"> • Project Group convened. • Lease document finalised. • Work to commence July pending 2014/2015 Budget. • Work completed September, 2014.
OPERATIONAL SERVICES					
17/09/2013	Regional Development Assessment Panels	Support the focus of the proposal and review the recommendations at a later date	Strategic Project Officer	Ongoing	Waiting for outcomes of investigation by SELGA
18/03/2014	South East Animal Welfare League	Enter into a joint funding agreement with South East Animal Welfare League and District Council of Grant for a five (5) year term	Director - Operational Services	In Progress	Joint Funding Agreement Drafted - with SEAWL

Operational Services Committee Agenda for 12th August 2014 Cont'd...

17/06/2014	Civic Centre maintenance - external cladding	Release Expression of Interest (in conjunction with Country Arts SA)	Director - Operational Services	In Progress	Not started as yet
17/06/2014	Parking restrictions - Commerce Place Carpark	Arrange for rescission and installation of parking restrictions at Commerce Place Carpark	Team Leader - General Inspector	Completed	Signage has been ordered and received, will be installed upon completion of Redevelopment Works
17/06/2014	Parking restrictions - Commercial Street East and West	Arrange for rescission and installation of parking restrictions on Commercial Street East and West	Team Leader - General Inspector	Completed	Signage has been installed
08/07/2014	Tender - Supply and Installation of Blue Lake Lighting	Set aside original Tender AF14/155 and retender by invitation (Tender AF14/277) to the tenderers who responded to AF14/155	Manager - Regulatory Services Environmental Sustainability Officer	Completed	Tender process has been completed and awarded
12/08/2014	Street Tree Removal - 250 Jubilee Highway West - Donahue's Leisure	Advise Donahue's of tree removal	Director - Operational Services	Completed	Letter sent to Donahue's Leisure on 21/08/2014, tree will removed within the next month
12/08/2014	Request for alterations to on-street parking - Bailey Street	Advise Courtney Jones of parking amendments, arrange for installation of amended parking restrictions	Team Leader - General Inspector	In Progress	Letter sent to Courtney Jones on 22/08/2014, signage has been ordered
12/08/2014	Request for alterations to on-street parking - Subway - Mitchell Street	Advise Subway of parking amendments, arrange for installation of amended parking restrictions	Team Leader - General Inspector	In Progress	Letter emailed to Subway on 25/08/2014, signage has been ordered
12/08/2014	Lake City Rod and Custom Club - Shed Extension - Hastings Cunningham Reserve	Advise Lake City Rod and Custom Club of Council's consent	Governance Officer	Completed	Lake City Rod and Custom Club have been advised and Crown Land approval has been obtained
12/08/2014	Policy Review - A170 Advertising and Signage	Adopt new Policy and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policy updated on Council's website
12/08/2014	Policy Review - Footways and Crossovers	Adopt new Policy and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policy updated on Council's website
12/08/2014	Policy Review - D160 Inspection and Copying of Documents	Adopt new Policy and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policy updated on Council's website
12/08/2014	Policy Review - Encroachments / Protection of Public During Building / Maintenance Work	Adopt new Policy and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policy updated on Council's website

Operational Services Committee Agenda for 12th August 2014 Cont'd...

12/08/2014	Policy Review - Operational Services Policies	Adopt new Policies and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policies updated on Council's website
12/08/2014	Tender - Supply and Delivery of a Lease-to-own Photovoltaic System on Roof of the Mount Gambier Library	Advise successful and unsuccessful tenderers	Director - Operational Services Environmental Sustainability Officer	Completed	Correspondence issued on 20/08/2014

seconded

2. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

The Engineering Manager reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Caroline Landfill (Cell construction only)	on hold
• Streetscaping / Paving City Centre (Krummel Street to Compton Street)	80%
• O'Leary Road (Calula Drive to Wireless Road West) kerbing and widening	75%
• Kennedy Avenue concrete footpath construction	10%
• Commerce Place Carpark Redevelopment	15%

Completed Tasks

- Bike lane linemarking
- Ferrers Street streetscape upgrade
- Commercial Street (Ferrers Street to Compton Street) protuberance kerbing works

moved it be recommended the report be received.

seconded

3. GOVERNANCE - City of Mount Gambier Building Fire Safety Committee - Minutes of Meeting held 27th August 2014 - Ref. AF13/420

Goal: Governance
Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

moved it be recommended:

- Minutes of the City of Mount Gambier Building Fire Safety Committee meeting held on Wednesday, 27th August 2014 be received;
- the decisions made by the City of Mount Gambier Building Fire Safety Committee be noted.

seconded

4. GOVERNANCE - Council Development Assessment Panel - Minutes of Meeting held 21st August 2014 - Ref. AF13/399

Goal: Governance

Strategic Objective: (i) *Demonstrate innovative and responsible organisational governance*

moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 21st August 2014 be received;
- (b) the decisions made by the Council Development Assessment Panel be noted.

seconded

5. GOVERNANCE - Railway Lands Sub-Committee - Minutes of Meeting held 27th August 2014 - Ref. AF11/1373

Goal: Governance

Strategic Objective: (i) *Demonstrate innovative and responsible organisational governance*

moved it be recommended:

- (a) Minutes of the Railway Lands Sub-Committee meeting held on Wednesday, 27th August 2014 be received;
- (b) the following recommendations (number 1 to 7) of the Railway Lands Sub-Committee be adopted by Council:

1. INDICATIVE TIME FRAME FOR PROJECT COMPLETION

- The report be received and contents noted.

2. UPDATE OF BUDGET

- The report be received and contents noted.

3. RELOCATION OF THE ROTARY MARKET

- The report be received;
- Council Officers to continue to liaise with the Rotary Club of Mount Gambier to proceed with the planning of the market relocation to the identified site east and/or west of the Railway Station building including any accommodation / site works and leasing arrangements.
- Funding for any accommodation / site works associated with the relocation of the market to be borne by the Rotary Club of Mount Gambier.

Operational Services Committee Agenda for 12th August 2014 Cont'd...

4. SEED FUNDING APPLICATION TO ARTS SA - ARTISTIC BALUSTRADE DESIGN

- The report be received;
- The Manager - Regulatory Services to continue to liaise with the shortlisted artists/artist groups for the duration of the concept design phase and coordinate the Project Advisory Panel to select a preferred concept at the conclusion of the concept design phase.

5. RAILWAY LANDS STAGED OPENING

- The report be received.
- Council to investigate staged openings of completed areas as sections of the site are made safe and operational.
- The initial opening of the area to the community be accompanied by a Community Celebration.

6. DESIGN OF PAVED AREAS

- The report be received.
- Superintendent of the tender contract be authorised to proceed with the purchase of pavers (and issue of variations if necessary) in line with the final design, budget allocation and specified finishes.

7. SUPPLY OF SOLAR PATH LIGHTS

- The report be received.
- Council Officers be authorised to purchase the preferred light fittings upon completion of the trial period and within the budget allowance.

seconded

6. **PROPERTY MANAGEMENT - Committees - Report of the Aquatic Centre Management Advisory Group meeting held at 7:00 a.m. Wednesday, 27th August 2014 - Ref. AF11/1370**

Goal: Building Communities

Strategic Objective: (i) Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc

The Director - Operational Services reported:

(a) The Aquatic Centre Management Advisory Group met on Wednesday, 27th August 2014 at 7:00 a.m. This meeting was attended by:

- Cr Merv White
- Daryl Sexton, Director - Operational Services
- Peter Collins, Manager - Aquatic Centre

Operational Services Committee Agenda for 12th August 2014 Cont'd...

(b) the matters discussed were as follows:

1. Pre-Season

- Pools now empty, preparation for painting well advanced (weather conditions have to be right to paint the pools).
- Shade structures are nearly cleaned, large shade to be pulled down to allow for repairs.
- Wood chip - large stock at Depot.
- Pre-season pump tests have been completed.
- Council has allocated money for the outdoor change station to be built by the Independent Learning Centre at end of September.
- Noted that this is the fifth year of the five year contract management term.
- Staffing nearly in place for coming season.
- Council to check integrity of external fence.

2. VacSwim

- 2014/2015 Program will be organised under the VacSwim banner, this will attract a State Government subsidy to run the program.

3. Opening Date

- Opening date is Monday, 13th October 2014.

4. Next Meeting

- To be held on Wednesday, 19th November 2014

moved it be recommended:

(a) The report be received and contents noted.

seconded

7. INFRASTRUCTURE - Street Tree Planting Program 2015 - Ref. AF11/1259

Goal:

Environment

Strategic Objective:

- (i) Support initiatives that value and preserve our unique environment and contribute to environmental sustainability*
- (ii) Support the preservation and enhancement of the City's unique natural and built heritage for future generations*

The Engineering Technical Officer reported:

- (a) In order for Council to receive specific tree species and cultivars for the 2015 Street Tree Program, it is necessary to reserve selected trees in advance. Without pre-ordering certain trees, there is no guarantee from nurseries that specific species, varieties or cultivars will be available in their preferred size and numbers when required;
- (b) Section 2.1 of Council's Street Tree Policy, outlines that Council has currently adopted to plant streets with the same species of tree, but tree species may vary

Operational Services Committee Agenda for 12th August 2014 Cont'd...

from one side of the street to another. As a result of this, the removal of some trees may be necessary to gain street uniformity;

- (c) It is proposed to remove a total number of twenty nine existing street trees and retain three existing street trees as part of the 2015 Street Tree Program. The two Gawler Hybrid Bottlebrush trees adjacent to 8 Mark Street and 33 Sturt Street are of the same species of trees to be planted and given the trees are healthy and structurally sound, there is no reason to have them removed, and hence will be retained. Having liaised with the property owner of 2A Shelley Crescent, he advised that he would like the large spotted gum to remain as a feature tree for his future development. Given the tree is structurally sound and healthy; It is recommended that the tree remain;
- (d) The thirty nine trees flagged for removal are for varying reasons. The two Crab Apple trees located along Krummel Street are in poor health and will require removal sometime in the near future. The three Willow Myrtle trees in Jenkins Street are located under powerlines and have poor structure due to the continual lopping of these trees by SA Power Networks. The Bottlebrush tree in Montebello Drive does not conform to the uniformity Policy for the newly selected type of plantings proposed for the street. Of the eleven trees proposed for removal along Lake Terrace East three are Hawthorns, whose sharp woody thorns prohibit them from being suitable as street trees. The four Queensland Box trees and Pyramid tree are too large for the footpath area and are causing damage to both the footpath and water table nearby. The Paperbark, Bottlebrush and Eucalypt trees are in decline and have poor structure and will also require removal sometime in the near future. The remainder of the proposed removals in Mark Street and Shelley Crescent do not conform to Council's uniformity Policy and should be removed so uniformity in the street is maintained as per Councils Street Tree Policy.

moved it be recommended:

- (a) The report be received;
- (b) Council approves the proposed schedule of trees that have been selected for removal to allow for uniformity in the 2014 Street Tree Program as outlined in policy T120;
- (c) Council notifies all residents and utilities affected by the plantings, and invite comment on same (in accordance with Councils Public Consultation Policy);
- (d) Council adopts the following program for the 2014 Street Tree Program so that the proposed species of trees selected may be pre-ordered.

<u>COMMON NAME</u>	<u>BOTANICAL NAME</u>	<u>STREET NAME</u>	<u>TREES BEING RETAINED</u>	<u>PROPOSED REMOVALS</u>	<u>PROPOSED PLANTINGS</u>	<u>NET GAIN</u>
Gawler Hybrid Bottlebrush	Callistemon Viminalis 'Harkness'	Jenkins Street	0	4	20	16
Gawler Hybrid Bottlebrush	Callistemon Viminalis 'Harkness'	Mark Street	2	2	29	27
Gawler Hybrid Bottlebrush	Callistemon Viminalis 'Harkness'	Shelley Crescent	1	4	63	59
Crepe Myrtle	<i>Lagerstroemia indica</i> x <i>L. Faurei</i> 'Natchez'	Krummel ST (WEST SIDE)	0	2	14	12
Purple Leaf Cherryplum	<i>Prunus cerasifera</i> 'Nigra'	Lake Terrace East (NORTH SIDE)	0	5	28	23

Operational Services Committee Agenda for 12th August 2014 Cont'd...

Purple Leaf Cherryplum 'Crimson Spire'	Prunus cerasifera 'Oakville Crimson Spire'	Lake Terrace East (SOUTH SIDE)	0	11	26	15
Southworth Dancer Pear	Pyrus betufoia 'Southworth Dancer'	Colonel Light Place	0	0	15	15
Southworth Dancer Pear	Pyrus betufoia 'Southworth Dancer'	Stuart Court	0	0	16	16
Southworth Dancer Pear	Pyrus betufoia 'Southworth Dancer'	Hill Crescent	0	0	15	15
Callery Pear	Pyrus calleryana " Glensform' Chanticleer	Heathfield Way	0	0	22	22
Callery Pear	Pyrus calleryana " Glensform' Chanticleer	Houston Drive	0	0	12	12
Callery Pear	Pyrus calleryana " Glensform' Chanticleer	King Grove	0	1	45	44
Callery Pear	Pyrus calleryana " Glensform' Chanticleer	Krummel ST (EAST SIDE)	0	0	14	14
Greenvase Japanese Elm	<i>Zelkova serrata</i> 'Greenvase'	Bodey Court	0	0	35	35
			1	30	354	325

seconded

MOTIONS WITHOUT NOTICE -

The meeting closed at _____ a.m.

AF11/866

SW

CITY OF MOUNT GAMBIER BUILDING FIRE SAFETY COMMITTEE

Meeting held on Wednesday 27th August 2014 at 12.00 p.m. in the
Conference Room, Level One - Operational Services, Civic Centre

MINUTES

- PRESENT: Cr Merv White (Presiding Member)
Mr Bruce Noble (MFS), Mr Grant Riches and Mr Daryl Sexton
- COUNCIL OFFICERS: Hayden Cassar - Building Officer
Chris Tully - Building Officer
Kathy Allen - Administration Officer
Sally Wilson - Team Leader - Administration (Operational Services)
- OTHER ATTENDANCES: Mr Dave Colliar – SA Regional Metropolitan Fire Service Manager
- APOLOGY/IES: Nil
- MINUTES: Mr Grant Riches moved that the Minutes of the Meeting held on
Wednesday, 16th June 2014 be taken as read and confirmed.

Mr Daryl Sexton seconded Carried
- QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice - nil received.

1. **BUILDING FIRE SAFETY COMMITTEE - ACTIVE8 COMPLEX - 99 PENOLA ROAD** - Ref:
AF14/10

The Presiding Member reported:

- (a) The Building Fire Safety Committee at its meeting held on Wednesday, 18th June 2014 resolved:

“(a) The report be received;

(b) The Building Fire Safety Committee await the completed report from Chapman Herbert Architects.”

- (b) The Committee shall consider the appropriateness of the design submitted (copy is attached to the agenda) both in terms of the suitability of the proposed upgrades to ensure the safety of occupants and the omission of items which are possibly unnecessary (e.g. disabled egress ramps in particular) to reduce the economic implications of the upgrade on the building owner.

Mr Bruce Noble moved it be recommended:

- (a) **The report be received.**
- (b) **The design report prepared by Chapman Herbert Architects be received.**
- (c) **The Building Fire Safety Committee accept the report prepared by Chapman Herbert Architects (including Meinhardt report dated 23rd July 2014) noting that the report does lack detail in some areas but provided the ‘deemed to satisfy’ provision of the Building Code Australia Volume 1 are met then the Committee is satisfied that its requirements will be met.**

- (d) **The Building Fire Safety Committee indicate that all works are to be completed within 12 months with immediate works being lighting and egress issues followed by hydrants as detailed in the submitted report.**

Mr Daryl Sexton seconded

Carried

2. BUILDING FIRE SAFETY COMMITTEE - INTERNATIONAL MOTEL - 300 JUBILEE HIGHWAY WEST - Ref: AF11/255

The Presiding Member reported:

- (a) The Building Fire Safety Committee at its meeting held on Wednesday, 18th June 2014 resolved:
- (a) *"The report be received;*
- (b) *Council write to the owner of the International Motel, seeking clear and concise details of his/her intentions to complete works as required by the Building Fire Safety Committee including timeframes. On receipt of the required information the Building Fire Safety Committee will reconsider its position in light of the advice received. Advice to be received with 28 days of the date of the letter."*
- (b) Council has received a copy of correspondence, dated 25th June 2014, sent to Robert Miles, Robert Miles Architects in response to the letter sent to David Wong, owner of the International Motel, dated 19th June 2014 (copy was attached to the agenda). This correspondence seeks clear and concise details of the owner's intentions to complete works as required by the Building Fire Safety Committee.
- (c) As indicated in the email, David Wong has instructed Robert Miles to arrange outstanding works required.
- (d) An inspection was carried out on the 15th August 2014 by Chris Tully, Building Officer which found that outstanding works are still to be completed.
- (e) At the time of the inspection Council was informed from the manager of the Motel (Shane Madden) that quotes had been obtained for the installation of an onsite fire hydrant, but no works had been undertaken to complete fire separation to the individual wings.
- (f) The manager advised they will contact the owner in regards to the outstanding fire safety issues and report back to Council.
- (g) Council has also contacted Robert Miles (by telephone) on 18th August 2014 requesting a report be provided to Council.
- (h) Council has not received any further correspondence in relation to this matter.

Mr Grant Riches moved it be recommended:

- (a) **The report be received;**
- (b) **The Building Fire Safety Committee notes the correspondence from Mr Robert Miles (dated 26th August 2014) regarding separation of the restaurant from the residential wings.**

- (c) **The Building Fire Safety Committee seeks further detail regarding its request for a fire hydrant to be installed but further indicates it requires the installation to be completed no later than 30th November 2014.**

Mr Bruce Noble seconded

Carried

3. BUILDING FIRE SAFETY COMMITTEE - LAKES APARTMENTS - 3 LAKE TERRACE WEST - Ref: AF11/2445

The Presiding Member reported:

- (a) The Building Fire Safety Committee at its meeting held on Wednesday, 18th June 2014 resolved:

“(a) The report be received;

(b) Council write to the owner of the Lakes Apartment, seeking clear and concise details of his/her intentions to complete works as required by the Building Fire Safety Committee including timeframes. On receipt of the required information the Building Fire Safety Committee will reconsider its position in light of the advice received. Advice to be received with 28 days of the date of the letter.”

- (b) Council has not received any further correspondence in relation to this matter.

Mr Daryl Sexton moved it be recommended:

- (a) **The report be received;**

- (b) **The Director - Operational Services indicated that he had contacted the property manager and was advised that work was proceeding in the planning of the required upgrades and Council will be advised very shortly on progress.**

Cr Merv White seconded

Carried

4. BUILDING FIRE SAFETY COMMITTEE - PAPA'S RICH NOODLES, LAKES VILLAGE BUTCHERS - 18 HELEN STREET - Ref: AF14/11

The Presiding Member reported:

- (a) The Building Fire Safety Committee at its meeting held on Wednesday, 18th June 2014 resolved:

“(a) The report be received;

(b) The correspondence received from Federation Centres, including as Essential Service Review prepared by Norman Disney & Young, dated 27th February 2014, be received.

(c) The Building Fire Safety Committee endorse the Norman Disney & Young report consistent with Council's tentative advice to the property owner.

(d) The Building Fire Safety Committee advise the applicant to lodge a development application for a fire safety upgrade to formalise the upgrade.”

- (b) An inspection was conducted prior to the meeting and a verbal report provided to Members at the meeting.

Mr Bruce Noble moved it be recommended:

- (a) The report be received;
- (b) Mr Hayden Cassar advised that the property has been inspected and all matters have been addressed to the satisfaction of the Building Fire Safety Committee.
- (c) The owner be advised that the Building Fire Safety Committee is satisfied that all matters previously raised have been satisfactorily addressed and the matter is now closed.

Mr Grant Riches seconded

Carried

5. BUILDING FIRE SAFETY COMMITTEE - VACANT BUILDING (FORMERLY KNOWN AS TONIC) - 29 PERCY STREET - Ref: AF12/397

The Presiding Member reported:

- (a) The Building Fire Safety Committee at its meeting held on Wednesday, 18th June 2014 resolved:
 - “(a) The report be received;*
 - (b) Council advise the owner of the building of 29 Percy Street, Mount Gambier that there is to be no occupancy of the upper storey until all issues with the building as previously raised by the Building Fire Safety Committee are adhered to the satisfaction of the Committee.*
 - (c) The Building Fire Safety Committee further advise that the lower storey works previously identified are to be completed within 60 days (as per report and plan previously submitted by the owner) of the date of this notification”.*
- (b) A letter was issued to the owner (A D & S Hill) dated 19th June 2014, however Council has not received any further correspondence in relation to this matter.
- (c) An inspection was conducted prior to the meeting and a verbal report provided to Members at the meeting.

Mr Bruce Noble moved it be recommended:

- (a) The report be received;
- (b) Mr Chris Tully gave a verbal update on this matter. An inspection was carried out on Wednesday 27th August 2014, no works to the lower storey have been commenced at this time.
- (c) The Building Fire Safety Committee, pursuant to Section 71(6) of the Development Act 1993 advise the property owner that:
 - (i) there is to be no additional occupancy of the building at 29 Percy Street until such time as all works required by the Building Fire Safety Committee (as previously advised) are completed to the satisfaction of the Committee.
 - (ii) with respect to occupancy of the Indoor Heated Pool (ground level) the Building Fire Safety Committee requires the emergency lighting to the pool area and the exits (including illuminated directional signage) be installed and door hardware be modified to comply with the requirements of the Building Fire Safety Committee as stated on 24th April 2013, with such

works to be completed within 30 days of this notice OR the building be entirely vacated within 30 days of this notice and the building to remain vacant until all works are completed.

(iii) All travel paths and exists to be clear and unobstructed at all times.

Mr Grant Riches seconded

Carried

MOTIONS WITHOUT NOTICE - Nil

GENERAL BUSINESS

(a) The next Building Fire Safety Meeting is to be scheduled for early December (to be advised).

The meeting closed at 12:49 pm.

Ref: AF13/420
29 August 2014
KMA

COUNCIL DEVELOPMENT ASSESSMENT PANEL

Meeting held on Thursday, 21st August 2014 at 5.45 p.m. in the
Conference Room, Level One - Operational Services, Civic Centre

MINUTES

PRESENT: Mrs E Travers (Presiding Member)
Cr D Mutton, Cr M White, Cr I Von Stanke, Mr B Beumer, Ms E Finnigan and
Mr P Seebohm

APOLOGY/IES: Nil

COUNCIL OFFICERS: Director - Operational Services, Daryl Sexton
Senior Planner, Simon Wiseman
Planning Officer, Jessica Porter
Administrational Officer - Operational Services, Sarah Moretti

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THE LAND.

MINUTES: Cr Mutton moved that the minutes of the Meeting held on Thursday, 17th July 2014 be taken as read and confirmed.

Cr Von Stanke seconded Carried

REPRESENTATIONS: The Presiding Member read the following statement to the Applicant that attended the meeting:

- Every Council is required to establish a Development Assessment Panel to determine and make decisions on development applications as delegated to the Panel.
- The Panel operates under the Development Act.
- When the Panel is considering an application, it must assess the proposal against Council's Development Plan.
- This will involve a judgement based on whether or not the proposed development meets and satisfies planning principles.
- The Development Assessment Panel consists of four (4) Independent Members and three (3) elected Council Members.
- The meeting itself is informal, however all decisions made by the Development Assessment Panel are formal.
- There will be no talking or interacting from the public gallery. If there is, you may be asked to leave.
- Once the Panel has heard your representation we will ask you to leave as the Development Assessment Panel reaches its decision in confidence. You may ring your Council tomorrow afternoon to find out the results of tonight's meeting.
- You will each have five (5) minutes to make your presentation.

Development Application No: 381/0208/2014

- Mr A Norman (Owner / Applicant), spoke in relation to his application at 5.50 p.m.

1. Development Number: 381/0162/2014
Applicant: J F Wilson Building Design Pty Ltd
Owner: Peter Lamb & Melissa Bucik
Description: To construct a swimming pool, to demolish and replace an existing garage and to construct a verandah on the property boundary.

Address: 3 McDonald Street, Mount Gambier
 Nature of Development: Consent / Category 2
 Zoning: Residential

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 22 / 2014 be received;
- (b) the Applicant and Owner be advised that having regard to the Development Plan and all supporting documentation, the proposed development is considered not to be at variance with Councils Development Plan and be granted Development Plan Consent subject to the following conditions:
1. The development shall be carried out in accordance with the Plan/s as approved by Council.
 2. The garage shall only be used for purposes associated with the existing residential land use of the subject property.

PLEASE NOTE:

1. Your attention is drawn to the Fences Act 1975, which describes your responsibility to notify adjoining property owners in relation to the removal and construction of fences on the property boundary.
 2. When constructing a building on the boundary, it is the Builder's responsibility to ensure it is sited on the true boundary. It is recommended that a professional Surveyor be engaged to locate and peg the boundary prior to commencing building work.
- (c) The Applicant and Owner be advised that the reason for Councils Condition of Consent are;
1. To ensure orderly and proper development;
 2. It is not at serious variance with Council's Development Plan

Carried

2. Development Number: 381/0207/2014
 Applicant: MasterPlan SA Pty Ltd
 Owner: Australian Leisure & Hospitality Group
 Description: To erect four (4) new signs on an existing shop and on the site of an existing Local Heritage Place
 Address: 112 Commercial Street East, Mount Gambier
 Nature of Development: Consent / Category 1
 Zoning: City Centre
 Correspondence: Correspondence from Applicant L.43, Correspondence from Richard Woods L.44, Letter from Applicant L.45

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 23 / 2014 be received;
- (b) The applicant and owner be advised that having regard to the Development Plan and all supporting documentation, the proposed development is considered not to be seriously at variance with the relevant Development Plan and is granted Development Plan Consent, subject to the following conditions:
1. The development shall be carried out in accordance with the plan/s as approved by Council and with the Conditions of Approval.

2. The advertising signs shall be maintained in a state of good and tidy condition at all times.
 3. The advertising signs, herein approved, must not blink, flash or rotate on any manner.
- (c) The applicant and owner be advised that the reasons for Council's Conditions of Development Plan Consent are:
1. To ensure orderly and proper development.
 2. The proposed development is not at serious variance to the relevant Development Plan.

Carried

3. Development Number: 381/0194/2014
 Applicant / Owner: S Di Censo
 Description: To construct a single storey detached dwelling and an outbuilding (17.75m x 7.5m x 3.6m), where the wall of the outbuilding exceeds 3.0 metres in height and is to be constructed along part of the western property boundary
 Address: 20 King Grove, Mount Gambier
 Nature of Development: Consent / Category 2
 Zoning: Residential
 Correspondence: Correspondence from MasterPlan L.46

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 24 / 2014 be received;
- (b) The applicant / owner be advised that having regard to the Development Plan and all supporting documentation, the proposed development is refused Development Plan Consent.
- (c) The applicant / owner be advised that the reasons for the Council's refusal are:
 1. The total floor area of the proposed outbuilding exceeds 60 square metres in floor area.
 2. The proposed outbuilding exceeds the maximum wall height and total building height parameters as contained within the Mount Gambier (City) Development Plan.
 3. The proposed outbuilding will be highly visible to the streetscape and locality and will dominate the associated and adjoining dwellings.

Carried

4. Development Number: 381/0181/2014
 Applicant: C A Freeman
 Owner: Spec Enterprises No 2 Pty Ltd & Andami Supermarkets Pty Ltd
 Description: To construct an upper storey addition to an existing shop
 Address: 5/16 Swallow Drive, Mount Gambier
 Nature of Development: Consent/Category 2
 Zoning: Local Centre
 Correspondence: Letter from Applicant L.47, Letter from Applicant L.48, Statement of Representation from I Cutting L.49, Correspondence from Applicant L.50

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 25 / 2014 be received;
- (b) The applicant and owner be advised that having regard to the Development Plan and all supporting documentation, the proposed development is considered not to be seriously at variance with the relevant Development Plan and is granted Development Plan Consent, subject to the following conditions:
 - 1. The development shall be carried out in accordance with the plan/s as approved by Council (Plan reference 14_105, 1 of 5, Rev B; 14_105, 2 of 5, Rev B; 14_105, 3 of 5, Rev B; 14_105, 4 of 5, Rev B; 14_105, 5 of 5, Rev B) and with the Conditions of Approval.
 - 2. The building and land shall not be used for purposes other than those approved by Council.
 - 3. All wall cladding, roofing material and external finishes used on the addition must be in a colour that matches those used on the existing building.
 - 4. Provision shall be made for the disposal of stormwater and surface drainage to the reasonable satisfaction of Council.
 - 5. The buildings and surrounds shall be maintained in a state of good repair and tidy condition at all times.
- (c) The applicant and owner be advised that the reasons for Council's Conditions of Development Plan Consent are:
 - 1. To ensure orderly and proper development.
 - 2. The proposed development is not at serious variance to the relevant Development Plan.

Carried

5. Development Number: 381/0210/2014
 Applicant: Blackbird Industries
 Owner: P & L Moligin
 Description: To construct three carports, where one of the carports is to be constructed in front of an existing dwelling
 Address: 11 Duigan Street, Mount Gambier
 Nature of Development: Consent / Category 1
 Zoning: Residential

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 26 / 2014 be received;
- (b) The applicant and owner be advised that having regard to the Development Plan and all supporting documentation, the proposed development is considered not to be seriously at variance with the relevant Development Plan and is granted Development Plan Consent, subject to the following conditions:
 - 1. The development shall be carried out in accordance with the plan/s as approved by Council and with the Conditions of Approval.
 - 2. Landscaping and fencing shall be established and maintained in accordance with the plan/s as approved by Council.

PLEASE NOTE:

1. Development approval maybe required for the construction of the front fence. Please contact Council Officers for further advice.
- (c) The applicant and owner be advised that the reasons for Council's Conditions of Development Plan Consent are:
1. To ensure orderly and proper development.
 2. The proposed development is not at serious variance to the relevant Development Plan.

Carried

6. Development Number: 381/0208/2014
 Applicant / Owner: A R Norman
 Description: To construct an outbuilding (10.8m x 7.8m) that has a wall height of greater than 3 metres on the site of an existing dwelling
 Address: 32 Willow Avenue, Mount Gambier
 Nature of Development: Consent / Category 2
 Zoning: Residential
 Correspondence: Letter from Applicant L.51

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 27 / 2014 be received;
- (b) The matter be left to lie on the table pending further information from the applicant.

Carried

7. Development Number: 381/0244/2014
 Applicant / Owner: J P Amoroso
 Description: To construct an outbuilding on a vacant allotment
 Address: 1/48 Elizabeth Street, Mount Gambier
 Nature of Development: Consent / Category 1
 Zoning: Residential / St. Andrew's Local Heritage Policy Area
 Correspondence: Correspondence from Applicant L.52, Correspondence from Applicant L.53

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 28 / 2014 be received;
- (b) The Applicant and Owner be advised that having regard to the Development Plan and all supporting documentation, that proposed development is considered not to be seriously at variance with the Mount Gambier (City) Development Plan and is granted Development Plan Consent, subject to the following conditions:
 1. The development shall be carried out in accordance with the plan/s as approved by Council and with the Conditions of Approval.
 2. The outbuilding shall only be used for purposes associated with the existing residential land use of the subject site.

- (c) The Applicant and Owner be advised that the reasons for Councils Conditions of Development Plan Consent are:
1. To ensure that the proposed development is used for purposes associated with the existing residential land use of the subject site.
 2. To ensure orderly and proper development.
 3. The proposed development is not at serious variance to Councils Development Plan.

Carried**MOTION WITHOUT NOTICE**

1. Development Number: 381/0243/2014
 Applicant: Thomson Bilt
 Owner: Dave Ashworth
 Description: To extend an existing garage and to construct a lean to
 Address: 85 North Terrace, Mount Gambier
 Nature of Development: Consent / Category 1
 Zoning: Residential
 Report: Council Development Assessment Panel Report No. 29 / 2014
 Correspondence: Letter from Applicant L.54, Correspondence from Applicant L.55

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 29 / 2014 be received;
- (b) The Applicant and Owner be advised that having regard to the Development Plan and all supporting documentation, the proposed development is considered not to be at variance with Councils Development Plan and be granted Development Plan Consent subject to the following conditions:
 3. The development shall be carried out in accordance with the Plan/s as approved by Council.
 4. The garage shall only be used for purposes associated with the existing residential land use of the subject property
 5. Dense landscaping at the front of the site shall be maintained at all times.
 6. A landscaped garden area shall be establish along the eastern boundary of the site.
- (c) The Applicant and Owner be advised that the reason for Councils Condition of Consent are;
 3. To ensure orderly and proper development
 4. It is not at serious variance with Councils Development Plan

Carried

2. Development Number: 381/0219/2014
 Applicant / Owner: Rob Lockwood
 Description: To construct a carport
 Address: 16 Navajo Drive, Mount Gambier
 Nature of Development: Consent / Category 1
 Zoning: Residential
 Report: Council Development Assessment Panel Report No. 30 / 2014
 Correspondence: Letter from Applicant L.56

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 30 /2014 be received;
- (b) The Applicant and Owner be advised that having regard to the Development Plan and all supporting documentation, the proposed development is considered not to be at variance with Councils Development Plan and be granted Development Plan Consent subject to the following conditions:
 - 1. The development shall be carried out in accordance with the Plan/s as approved by Council.
 - 2. Dense landscaping at the front of the site shall be maintained at all times.
 - 3. A landscaped garden area shall be established along the front boundary of the site.
 - 4. Access to the site shall be from existing invert and crossover only.
- (c) The Applicant and Owner be advised that the reason for Councils Condition of Consent are;
 - 1. To ensure orderly and proper development.
 - 2. It is not at serious variance with Council's Development Plan

The Motion was lapsed for want of a seconder.

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 30 / 2014 be received;
- (b) The applicant / owner be advised that having regard to the Development Plan and all supporting documentation, the proposed development is refused Development Plan Consent.
- (c) The applicant / owner be advised that the reasons for the Council's refusal are:
 - 1. The proposed carport will visually compromise the adjoining properties.
 - 2. The proposed carport does not contribute to the desired character of the area.
 - 3. The proposed carport will impact the safety of road users.
 - 4. The proposed carport will dominate the appearance of the dwelling from the street.

Carried

The meeting closed at 6.47 p.m.

22 August 2014
AF13/399
SM

CONFIRMED THIS

DAY OF

2014.

.....
PRESIDING MEMBER

RAILWAY LANDS SUB-COMMITTEE

Meeting held in the Committee Room, Level Four of Civic Centre,
10 Watson Terrace, Mount Gambier, on Wednesday, 27th August 2014 at 5:55 p.m.

MINUTES

PRESENT: Cr P Richardson (Presiding Member)
Crs A Lee, I Von Stanke, D Mutton and J Maher

APOLOGIES: Nil

COUNCIL OFFICERS: Director - Operational Services, Daryl Sexton
Manager - Regulatory Services, Michael Silvy
Administrational Officer - Operational Services, Sarah Moretti

COUNCIL MEMBERS

AS OBSERVERS: Cr M White

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Von Stanke moved that the Minutes of the previous meeting held on Wednesday, 25th June 2014 be taken as read and confirmed.

Cr Mutton seconded

Carried

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice - nil received.

1. PROPERTY MANAGEMENT - Project Management - Indicative Time Frame for Project Completion - Ref. AF11/1373

Goal: *Building Communities*

Strategic Objective: (i) *Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met*

The Presiding Member reported:

(a) The schedule of works has been amended and should be used as a guide to indicate the various elements of Stage 1 of the project together with indicative time frames:

TASK / ACTIVITY DESCRIPTION	TIMEFRAME
Approval to accept Department of Planning, Transport and Infrastructure's offer	Completed July 2013
Advertisement for Demolition and Remediation	Completed Late July 2013
Consider tenders for Demolition and Remediation and award contracts	Completed September 2013
Site demolition	Completed November 2013
Site remediation works	Completed April 2014

Railway Lands Sub-Committee Minutes of Wednesday, 27th August 2014 Cont'd...

Construction of WSUD ponds and creek	Completed August 2014
Construct rail easement shared path	Completed September 2014
Irrigation bore and irrigation system	Commenced April 2014
Rejuvenation of soil and planting of turf	Commenced April 2014
Paths, sandpit, concrete plinths and mulch for nature play area	Commenced May 2014
Refurbishment of railway heritage items including telegraph poles, fencing and construction of foot bridges by Rotary	Commenced June 2014
Reconstruct/extend platform and provide access ramps, stairs and balustrading	Commence July 2014
Concept design - Artistic Balustrade panels	Commenced June 2014
Tree Planting	Commenced June 2014

A gantt chart was attached to the agenda.

Cr Mutton moved it be recommended:

(a) The report be received and contents noted.

Cr Lee seconded

Carried

2. FINANCIAL MANAGEMENT - Railway Lands - Update of Budget - AF11/1373

Goal:

Governance

Strategic Objective:

(i) Fully integrate long term asset and financial plans with the annual business plan and annual budget

The Presiding Member reported:

(a) A schedule of Works for Stage 1 and 2 including budget allowances and actual expenditure up until preparation of this agenda was attached.

Cr Maher moved it be recommended:

(a) The report be received and contents noted.

Cr Mutton seconded

Carried

3. PROPERTY MANAGEMENT - Railway Lands Redevelopment Project - Relocation of The Rotary Market - AF14/166

Goal:

Building Communities

Strategic Objective:

(i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

The Presiding Member reported:

(a) No further news to report until Rotary make a formal application.

Cr Maher moved it be recommended:

- (a) **The report be received;**
- (b) **Council Officers to continue to liaise with the Rotary Club of Mount Gambier to proceed with the planning of the market relocation to the identified site east and/or west of the Railway Station building including any accommodation / site works and leasing arrangements.**
- (c) **Funding for any accommodation / site works associated with the relocation of the market to be borne by the Rotary Club of Mount Gambier.**

Cr Mutton seconded

Carried

4. PROPERTY MANAGEMENT - Railway Lands Redevelopment Project - Seed Funding Application To Arts SA For Artistic Balustrade Design - AF13/439

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

The Presiding Member reported:

- (a) Concept designs by the three shortlisted artists are to be presented to the Project Advisory Panel on 5th September 2014.

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**
- (b) **The Manager - Regulatory Services to continue to liaise with the shortlisted artists/artist groups for the duration of the concept design phase and coordinate the Project Advisory Panel to select a preferred concept at the conclusion of the concept design phase.**

Cr Mutton seconded

Carried

5. PROPERTY MANAGEMENT - Railway Lands Staged Opening - AF11/1373

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

The Presiding Member reported:

- (a) Council Officers are considering a staged opening of the site as various sections are completed and made safe.
- (b) A plan to identify possible staged opening boundaries will be presented at the meeting.

Cr Maher moved it be recommended:

- (a) The report be received.
- (b) Council to investigate staged openings of completed areas as sections of the site are made safe and operational.
- (c) The initial opening of the area to the community be accompanied by a Community Celebration.

Cr Lee seconded

Carried

6. PROPERTY MANAGEMENT - Selection of Project Paver Colours and Design of Paved Areas - AF11/1373

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

The Presiding Member reported:

- (a) The final design of the paved areas will be presented at the meeting along with paving samples of the specified finishes.

Cr Von Stanke moved it be recommended:

- (a) The report be received.
- (b) Superintendant of the tender contract be authorised to proceed with the purchase of pavers (and issue of variations if necessary) in line with the final design, budget allocation and specified finishes.

Cr Mutton seconded

Carried

7. PROPERTY MANAGEMENT - Supply of Solar Path Lights - AF11/1373

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

The Presiding Member reported:

- (a) In June an invitation to provide quotation was advertised on the SA Tenders Website for the Supply of Solar Path lighting along the shared path;
- (b) five (5) quotations were received from the following suppliers/manufacturers:

Supplier/Manufacturer	No of units	Cost per unit	Total Price (ex GST)	Comments
Outfront Concepts - Lonsdale SA	31	\$6,793	\$234,063	Freight excluded. 10 year maintenance included.
Green Frog Systems - Surrey Downs SA	31	\$2,430	\$75,330	Freight and 10 year maintenance excluded

Railway Lands Sub-Committee Minutes of Wednesday, 27th August 2014 Cont'd...

Light Source - Torrens Park SA	31	\$3,120	\$117,720	Freight excluded. 10 year maintenance included.
ORCA Solar Lighting - Coopers Plains QLD	31	\$1,793	\$95,433	Freight excluded. 10 year maintenance included but not annual cleaning.
Australasian LED - Burleigh QLD	31	\$3,575	\$130,825	Freight excluded. 10 year maintenance included.

- (c) the three (3) suppliers/manufacturers with the lowest quotations (Green Frog Systems, Light Source and ORCA Solar Lighting) were invited to provide a working sample for on-site testing. ORCA Solar Lighting subsequently declined to provide a working sample as they were not confident their quoted light fitting was going to meet the requirements of the project;
- (d) in mid August the sample received from Light Source was installed at the Railway Lands and will be monitored and tested in order to determine its effectiveness. A working sample from Green Frog Systems is also due to be delivered for testing in early September. The trial period is due to be complete by the end of September.

Cr Von Stanke moved it be recommended:

- (a) **The report be received.**
- (b) **Council Officers be authorised to purchase the preferred light fittings upon completion of the trial period and within the budget allowance.**

Cr Mutton seconded

Carried

MOTIONS WITHOUT NOTICE - Nil

CONFIRMED THIS

DAY OF

2014.

.....
PRESIDING MEMBER

The meeting closed at 6:40 p.m.

AF11/1373
28 August 2014
SW