



Civic Centre, 10 Watson Terrace
Mount Gambier SA 5290

PO Box 56
Mount Gambier SA 5290

Telephone 08 87212555
Facsimile 08 87249791
city@mountgambier.sa.gov.au

mountgambier.sa.gov.au

I hereby give notice that a People and Place Committee Meeting will be held on:

Date: Monday, 2 December 2019
Time: 5.30 p.m.
Location: Council Chamber
Civic Centre
10 Watson Terrace
Mount Gambier

AGENDA

People and Place Committee Meeting 2 December 2019

Andrew Meddle
Chief Executive Officer

28 November 2019

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1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

2 APOLOGY(IES)

Nil

3 CONFIRMATION OF MINUTES

[People and Place Committee Meeting - 8 October 2019](#)

RECOMMENDATION

That the minutes of the People and Place Committee meeting held on 8 October 2019 be confirmed as an accurate record of the proceedings of the meeting.

4 QUESTIONS WITHOUT NOTICE



5 REPORTS

5.1 SPORT AND RECREATION MAJOR CAPITAL WORKS PROGRAM 2019/2020 - APPLICATIONS – REPORT NO. AR19/60773

Committee: People and Place Committee
Meeting Date: 2 December 2019
Report No.: AR19/60773
CM9 Reference: AF19/326
Author: Ashlee Lavia, Executive Administration Officer
Authoriser: Barbara Cernovskis, General Manager Community Wellbeing
Summary: The enclosed applications have been received, to seek Council endorsement for the distribution of funds for the 2019/2020 Sport and Recreation Major Capital Works Program 2019/2020.
Community Plan Reference: Goal 1: Our People
 Goal 3: Our Diverse Economy

REPORT RECOMMENDATION

1. That People and Place Committee Report No. AR19/60773 titled ‘Sport and Recreation Major Capital Works Program 2019/2020 - Applications’ as presented on 02 December 2019 be noted.
2. That \$70,000 be endorsed for distribution for the 2019/2020 Sport and Recreation Major Capital Works Program as follows:

<u>Applicant</u>	<u>Priority (Score)</u>	<u>Requested</u>	<u>Approved</u>
East Gambier Cricket Club	5	\$ 11,000.00	\$ 10,500.00
Blue Lake Golf Club	4	\$ 48,690.00	\$ 10,500.00
South Gambier Football Club	6	\$ 27,800.00	\$ 6,000.00
West Gambier Football Club	8	\$ 13,102.50	\$ 6,000.00
Mount Gambier Cycling Club*	3	\$ 1,061.07	\$ 1,000.00
North Gambier Football / Netball Club	7	\$ 32,000.00	\$ 6,000.00
West Gambier Netball Club	1	\$ 32,958.50	\$ 15,000.00
Mount Gambier Netball Association	2	\$ 34,761.00	\$ 15,000.00
Mount Gambier Croquet Club**	9	\$ 25,000.00	-
		\$ 226,112.00	\$ 70,000.00

Contribution supports compliance with Building Fire Safety Regulations ** Ineligible Application

3. All applicants be notified accordingly, advising that the provision and acquittal of these grant funds will always be subject to:
 - all necessary land holder and development approvals being obtained; and
 - all works being completed in accordance with all relevant legislative and compliance standards.



BACKGROUND

Council resolved to provide an allocation in the annual budget for ongoing support for a Sport and Recreation Major Capital Works Program and to publically call for applications. The 2019/2020 Budget provides an amount of \$70,000 for this Program.

The Sport and Recreation Major Capital Works Program was publicly advertised during October and November 2019 and at close of business 15 November 2019 the following applications were received:

Applications Received – Overview

1. East Gambier Cricket Club
Project Title: Scott Park Canteen Shelter
Total Project Cost: \$ 17,000.00
Contribution Requested: \$ 11,000.00 (65% of project)

2. Blue Lake Golf Club Inc
Project Title: Redevelopment of existing driving range
Total Project Cost: \$ 88,590.00
Contribution Requested: \$ 48,690.00 (55% of project)

3. South Gambier Football Club Inc
Project Title: Relocate and Modernise Umpires Change Room
Total Project Cost: \$ 44,300.00
Contribution Requested: \$ 27,800.00 (63% of project)

4. West Gambier Football Club Inc
Project Title: Building Fire Safety Upgrades
Total Project Cost: \$ 17,272.50
Contribution Requested: \$ 13,102.50 (75% of project)

5. Mount Gambier Cycling Club Inc
Project Title: Building Fire Safety Upgrades
Total Project Cost: \$ 1,561.07
Contribution Requested: \$ 1,061.07 (68% of project)

6. North Gambier Football / Netball Club
Project Title: Netball Changeroom Facility
Total Project Cost: \$ 324,500.00
Contribution Requested: \$ 32,000.00 (10% of project)

7. West Gambier Netball Club
Project Title: Court Redevelopment - Stage 1
Total Project Cost: \$ 44,368.50
Contribution Requested: \$ 32,958.50 (74% of project)

8. Mount Gambier Netball Association
Project Title: Installations of new LED light fittings
Total Project Cost: \$ 44,761.00
Contribution Requested: \$ 34,761.00 (74% of project)

9. Mount Gambier Croquet Club Inc
Project Title: Repair / Replace Retaining Fence
Total Project Cost: \$ 25,000.00



Contribution Requested: \$ 25,000.00 (100% of project)

DISCUSSION

The criteria developed for the Program Guidelines includes the following (in brief);

- as a general rule, a minimum total project cost of \$10,000
- preference to high incidence of self help
- preference to matching funds or significant in-kind contribution by the applicant (minimum 25% of total project costs)
- priority for capital renewal or upgrade of existing assets rather than enhancement/additions or new assets
- for projects aimed at increasing community usage of sport and recreation facilities
- not for operating costs, the purchase of land or repayment of loans
- not for projects already commenced or completed
- not for projects submitted by individuals
- projects completed and claims for payment to be submitted by 14 June 2019 to enable the release of funds before the end of financial year.

A copy of the guidelines (Attachment 1) and application form (Attachment 2) developed for the 2019/2020 Program are provided for further information.

Section 1: Membership Details

		Junior		Senior		Total		Grand Total
		M	F	M	F	M	F	
1	East Gambier Cricket Club	30	3	36	0	66	3	69
2	Blue Lake Golf Club	7	1	183	37	190	38	228
3	South Gambier Football Club	250	10	50	30	300	40	340
4	West Gambier Football Club	110	90	260	200	370	290	660
5	Mount Gambier Cycling Club	8	10	40	5	48	15	63
6	North Gambier Football / Netball Club	150	80	60	70	210	150	360
7	West Gambier Netball Club	0	50	0	22	0	72	72
	(Multi-purpose courts including Tennis)	19	32	10	13	29	45	74
8	Mount Gambier Netball Association	5	363	0	260	5	623	628
9	Mount Gambier Croquet Club	0	0	4	16	4	16	20



Section 2: The Project ✓

	Community Benefit	High	Average	Low
1	East Gambier Cricket Club		✓	
2	Blue Lake Golf Club		✓	
3	South Gambier Football Club		✓	
4	West Gambier Football Club	✓		
5	Mount Gambier Cycling Club	✓		
6	North Gambier Football / Netball Club		✓	
7	West Gambier Netball Club		✓	
8	Mount Gambier Netball Association	✓		
9	Mount Gambier Croquet Club		✓	

Location

1	East Gambier Cricket Club	McDonald Park Sporting Complex (Council owned)
2	Blue Lake Golf Club	Corner Orchard Road & Grant Avenue (Council owned)
3	South Gambier Football Club	Blue Lake Sports Park (Council owned)
4	West Gambier Football Club	Malseed Park (Council owned)
5	Mount Gambier Cycling Club	Blue Lake Sports Park (Council owned)
6	North Gambier Football / Netball Club	Vansittart Park (Council owned)
7	West Gambier Netball Club	Malseed Park (Council owned)
8	Mount Gambier Netball Association	Olympic Park (Council owned)
9	Mount Gambier Croquet Club	Malseed Park (Council owned)



Section 3: Project Funding

	Funding Breakdown	Cash	In Kind	Voluntary	Grant Funding	Grant Requested	Total
1	East Gambier Cricket Club	\$ 2,000.00	-	\$ 2,000.00	\$ 2,000.00	\$ 11,000.00	\$ 17,000.00
2	Blue Lake Golf Club	\$ 2,500.00	\$ 2,500.00	\$ 34,900.00	-	\$ 48,690.00	\$ 88,590.00
3	South Gambier Football Club	\$ 10,000.00	-	\$ 6,500.00	-	\$ 27,800.00	\$ 44,300.00
4	West Gambier Football Club	\$ 1,500.00	\$1,470.00	\$1,200.00	-	\$13,102.50	\$ 17,272.50
5	Mount Gambier Cycling Club	\$ 260.00	-	\$ 240.00	-	\$ 1061.07	\$ 1,561.07
6	North Gambier Football / Netball Club	\$ 20,000.00	\$40,000.00	\$19,500.00	\$ 213,000.00	\$ 32,000.00	\$ 324,500.00
7	West Gambier Netball Club	\$ 10,000.00	-	\$ 1,410.00	-	\$ 32,958.50	\$ 44,368.50
8	Mount Gambier Netball Association	\$ 12,000.00	-	-	-	\$ 34,761.00	\$ 46,761.00
9	Mount Gambier Croquet Club	-	-	-	-	\$ 25,000.00	\$ 25,000.00

	Funding Breakdown	Cash	In Kind	Voluntary	Grant Funding	Total
1	East Gambier Cricket Club	12 %	-	12 %	12 %	36 %
2	Blue Lake Golf Club	3 %	3 %	39 %	-	45 %
3	South Gambier Football Club	22 %	-	15 %	-	37 %
4	West Gambier Football Club	9 %	9 %	7%	-	25 %
5	Mount Gambier Cycling Club	17 %	-	15 %	-	32 %
6	North Gambier Football / Netball Club	6 %	12 %	6 %	66 %	90 %
7	West Gambier Netball Club	23 %	-	3 %	-	26 %
8	Mount Gambier Netball Association	26 %	-	-	-	26 %
9	Mount Gambier Croquet Club	-	-	-	-	0 %



		Star Club Rating	Financial Statements	Current Bank Statements	Quotations Received	Financial Capacity (to proceed with reduced funding)
1	East Gambier Cricket Club	3	✓	✓	✓	No
2	Blue Lake Golf Club	3	✓	✓	✓	Yes
3	South Gambier Football Club	5	✓	✓	✓	Yes
4	West Gambier Football Club	1	✓	✓	-	No
5	Mount Gambier Cycling Club	3	✓	✓	✓	Yes
6	North Gambier Football / Netball Club	2	✓	✓	-	Yes
7	West Gambier Netball Club	5	✓	✓	✓	Yes
8	Mount Gambier Netball Association	4	✓	✓	✓	Yes
9	Mount Gambier Croquet Club	1	-	-	-	No

Section 4: Selection Rationale

The following application assessment rationale has been developed (based on the program guidelines) which in turn has influenced the recommended grant allocations.

ASSESSMENT RATIONALE LEGEND								
Rating Legend	High 3	Renew of Existing 3	50% + 3	Yes 1	Provided 1	Provided 1	None Previously 3	Rating 5 4
	Average 2	Enhance/Add to Existing 2	26-50% 2	No 0	Not Provided 0	Not Provided 0	Moderate previously 2	Rating 4 3
	Low 1	New 1	25% 1				Significant previously 1	Rating 3 2
								Rating 2 1



ASSESSMENT									
	Community Benefit	Infrastructure Assessment	Contribution of Club/ Other Contributions		Guidelines Compliance				Score
Application		Infrastructure Priority	% Club Contribution	Other Contributions	Financial/Bank Statements	Quotations Provided	Previous / Level of Grants	Star Club Rating	
East Gambier Cricket Club	2	2	2	1	1	1	3	2	14
Blue Lake Golf Club	2	3	2	0	1	1	3	2	14
South Gambier Football Club	2	2	2	0	1	1	1	4	13
West Gambier Football Club	3	3	1	0	1	0	1	0	9
Mount Gambier Cycling Club	3	3	2	0	1	1	3	2	15
North Gambier Football / Netball Club	2	1	3	1	1	0	1	1	10
West Gambier Netball Club	2	3	2	0	1	1	3	4	16
Mount Gambier Netball Association	3	3	2	0	1	1	2	3	15
Mount Gambier Croquet Club	2	3	0	0	0	0	2	0	7

CONCLUSION

A copy of the list of previous recipients of the funding has been attached (Attachment 3) to this report for Elected Members information.

ATTACHMENTS

1. Sport and Recreation Major Capital Works Program 2019/2020 - Guidelines [↓](#)
2. Sport and Recreation Major Capital Works Program 2019/2020 - Application Form [↓](#)
3. Sport and Recreation Major Capital Works Program - Projects Previously Funded [↓](#)





SPORT AND RECREATION MAJOR CAPITAL WORKS PROGRAM 2019/2020 GUIDELINES

The aim of the City of Mount Gambier Sport and Recreation Major Capital Works Program is to foster and assist in the development and/or capital renewal of Sport and Recreation infrastructure, within the City.

For the 2019/2020 year, Council will again make available significant funds for allocation to eligible Sport and Recreation groups and organisations.

Applications for funding under the Sport and Recreation Major Capital Works Program, as a general rule, should be for projects with a minimum total project cost of \$10,000. An allocation of \$70,000 has been made in Council's 2019/2020 budget for distribution in this annual program.

As a general rule, preference will be given to applications which can demonstrate a high incidence of self help as evidenced by matching funds or significant in kind contributions by the organisation, towards the project evidenced by bank statements or written commitment from funding partner/s.

The applicant's contributions for this purpose may include cash from the organisation's own resources, grants or funds from sponsors or other sources or in kind support in the form of labour or services. If the applicant's contribution includes a grant from another source, the applicant must provide evidence that the grant has been awarded or confirmed with an application under this program.

The Applicants 'Self Help' contribution, as defined, must equate to a minimum contribution of at least 25% of the total project costs.

The following guidelines are provided to assist in the preparation of applications.

What Types of Projects are eligible for Program Funding?

The types of projects which would be considered appropriate for Sport and Recreation Major Capital Works Program funding include:

- Capital renewal of existing asset infrastructure e.g. replace lighting, pitches, upgrade courts, capital repair of buildings, grounds etc.
- Capital upgrades to enhance existing asset infrastructure e.g. building extensions, rebuild structures, upgrade lighting, additional new facilities etc.
- New capital assets - to build/develop assets not previously provided e.g. new clubrooms, toilets, lighting, change rooms etc.
- Projects which are aimed at increasing the community usage of specific sport or recreation facilities.

In respect of projects involving buildings or infrastructure, preference will be given to applications which aim to renovate, overhaul or repair existing buildings or facilities, rather than the construction of new or additional facilities.

What is not eligible for Program Funding?

Grants will not be awarded to fund:

- Routine or ongoing operating costs (staff wages, rent, electricity, water, insurance etc), the purchase of land or the repayment of financial loans.



- 2 -

- Projects which have already been commenced or completed prior to grants being awarded.
- Projects submitted by individuals.

Who can apply for Grant Funding?

In recognition of Council's support of the Office of Recreation and Sport Starclub Program to be eligible grant applicants must:

- Be an existing Starclub Member - minimum 4* with commitment to achieving 5* rating as pre-condition for release of funds, or
- Be a new Starclub Member - registered prior to closing date for applications with commitment to achieving 2* rating as a pre-condition for release of funds.
- Any Sport or Recreation organisation, which is based in the City of Mount Gambier area and who's activities are predominantly conducted within the City of Mount Gambier.
- Applicants **must** have a current Australian Business Number (**ABN**) issued by the Australian Taxation Office (ATO). Applications will not be considered unless the applicant has an ABN at the time of submitting the grant application.

Any individual or organisation can apply for an ABN very easily on-line via the Australian Business Register at <http://www.abr.gov.au/>

An organisation may only submit one application per annum.

Primary and Secondary schools are generally excluded from applying, unless they can demonstrate that their project is predominantly for the benefit of the wider community.

Assessment:

Council grant funding is subject to landowner/council consent including any engineering/building requests.

Council may seek additional information and support from Local or Regional Association or equivalent when and if required for assessment of application.

Payment Conditions of Grants:

Grant funds will be paid to successful applicants following receipt by Council of evidence clearly demonstrating that the project has been completed that include:

- Written Quotes – x 2 for works >\$5,000, x3 for works >\$20,000
- Invoices for completed works
- Development approvals / landowner consent
- Evidence of completed works (ie. Photos, Certificate/Statement of Completion, Electrical or Plumbing Certificates)
- Warranty Certificates/documentation
- As-Constructed plans including specifications and service locations
- Financial summary of completed project
- Payment will not be made for a completed project which is not the project detailed in the grant application.



- If the grant recipient is registered for GST, a tax invoice must accompany the Claim for payment.

Acquittal documentation must be submitted by 12 June 2020 to enable the release of funds before the end of the financial year.

Funds that are not acquitted by 30 June 2020 will be forfeited unless an extension has been sought and granted in writing by 31 May 2020. The applicant must demonstrate that the project is substantively complete at the time of submitting an extension request.

Claims for payment of a Grant which are received by Council after 30 June 2020 will not be considered under any circumstances.

Applications must be received by the Chief Executive Officer, City of Mount Gambier by 5.00 p.m. on the advertised closing date for the program.

Andrew MEDDLE
CHIEF EXECUTIVE OFFICER
City of Mount Gambier
Civic Centre
10 Watson Terrace
(P O Box 56)
MOUNT GAMBIER SA 5290
Email: city@mountgambier.sa.gov.au





**SPORT AND RECREATION MAJOR CAPITAL WORKS PROGRAM
2019/2020 APPLICATION**

SECTION 1 - INFORMATION ABOUT YOUR ORGANISATION

1. Name of Organisation

2. ABN (Mandatory)

3. Registered for GST? Yes No

4. Address of Organisation
Street Address :
Suburb/Town : Postcode :

5. Postal Address
(If different to Street Address)
Address :
Suburb/Town : Postcode :

6. Contact Person
Title : Mr Mrs Miss Ms Dr
First Name :
Surname :
Position :
Phone :
Mobile :
Email :

7. Is your Club/Association registered for the StarClub Development Program
Yes No

8. Is your Club/Association registered as a Good Sports Club?
Yes No
If yes, which Level: Level 1 Level 2 Level 3
Level 0 (accreditation Level for clubs without a Liquor Licence)

9. About Your Membership
(Indicate numbers under each heading)

	Junior	Senior	Total
Male	<input type="text"/>	<input type="text"/>	<input type="text"/>
Female	<input type="text"/>	<input type="text"/>	<input type="text"/>
Total			<input type="text"/>



SECTION 2 - INFORMATION ABOUT YOUR PROJECT

(Please attach extra pages if insufficient space is provided)

1. Title of your Project

--

2. Describe what you are planning to do

3. Describe why you are doing it

4. Will the wider community benefit from your project, and how will they benefit?

5. Where will the project be conducted? (If the project involves construction)

If the construction is to occur on land owned by City of Mount Gambier, you MUST obtain approval from Council PRIOR to submitting this application, or your application will not be considered.

Address:



SECTION 3 - PROJECT COSTS, FUNDING SOURCES AND GRANT SOUGHT

PROJECT COSTS

A. Project Cash Expenses

Item (List all items and expenses you will have to pay for with cash)	Amount (Inc GST)
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Sub Total (A) \$

B. Project In Kind Contributions

Item (List all items which are to be provided IN KIND toward your Project)	Estimated Value
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Sub Total (B) \$

C. Project Voluntary Labour Contributions

Item (Provide an estimate of any voluntary labour directly involved in your Project)			Estimated Value
Skilled (Trade) Voluntary Labour	(hours)	X \$45/hour =	\$
Unskilled Voluntary Labour	(hours)	X \$20/hour =	\$

Sub Total (C) \$

D. Total Project Cost (A + B + C) \$



PROJECT FUNDING

	Amount
E. Your Organisation's Cash Contribution	\$
F. Grant/s from other sources (Attach evidence that other grants have been awarded)	\$
G. Value of In Kind Contributions (Sub Total B from previous page)	\$
H. Value of Voluntary Labour (Sub Total C from previous page)	\$
I. Value of Grant Requested from Council	\$
J. Total Project Funding (E + F + G + H + I)	\$

[The Total Costs at (D) must equal the Total Funding at (J)]
 [Please ensure that the total of (e), (f), (g) and (h) equate to at least 25% of (j)].

Applications which are not accompanied by the following documents will not be considered.

The following documents for your organisation must be attached to this application:

1. Most recent annual financial statements (do not have to have been audited).
2. All bank statements for the last 3 months up to the current date.
3. Starclub Membership of minimum 4* (with commitment to achieving 5* rating), or
4. Starclub Membership registered prior to closing date for applications with evidence of commitment to achieving 2* rating

REDUCED GRANT VALUE

1. Will your Organisation be able to proceed with the Project if Council awards a Grant of a lower value than that requested in (I) above? Yes No
2. If your Project can still proceed with a lower value Grant, how will you meet the funding shortfall for the Project?

Signature :

Name :

Position :

Date :

Applications may be lodged at the Council Office, Civic Centre, 10 Watson Terrace, posted to PO Box 56, Mount Gambier SA 5290 or emailed to city@mountgambier.sa.gov.au but must be received by Council by **5:00 pm on Friday, 15 November 2019**.





**SPORT AND RECREATION MAJOR CAPITAL WORKS PROGRAM
PROJECTS PREVIOUSLY FUNDED**

Year	Organisation	Project Description	Allocation \$	Total Annual Allocation \$
2010	MG Little Athletics	Purchase of timing gate	10,000	45,000
	Basketball Mount Gambier	Canteen/viewing area upgrade (stage 1)	20,000	
	Suttontown Tennis	Court fencing upgrade	15,000	
2011	Apollo Soccer	Fencing	12,242	100,000
	MG Softball League	Fencing	25,000	
	Basketball Mount Gambier	Clubroom upgrade (stage 2)	31,046	
	West Gambier Cricket	Turf wicket development	22,312	
	MG Tennis Club	Kitchen upgrade	9,400	
2012	LSE Hockey Association	Upgrade/replace playing surface	40,000	100,000
	MG Croquet	Upgrade kitchen & watering system	10,000	
	MG Netball Association	Netball shelters	20,000	
	Basketball Mount Gambier	Clubroom upgrade (stage 3)	30,000	
2013	West Gambier Football Club	Clubroom air-conditioning	11,000	100,000
	MG Greyhound	Well construction	11,000	
	MG Softball League	Clubroom upgrade	18,000	
	MG Tennis Club	Safety fencing / sun shelters	10,000	
	North Gambier Football/Netball	Vansittart Park Infrastructure Upgrades (Special Allocation)	50,000	
2014	West Gambier Football Club	Purchase/Install Rainwater Tanks	10,000	70,000
	East Gambier Sportsmen's Club	Re-roof Clubrooms	20,000	
	North Gambier Football Club	Upgrade Canteen/BBQ Shed	8,000	
	Mount Gambier Little Athletics	Upgrade Athletic Track	24,000	
	Blue Lake BMX Club	Re-roof Clubrooms	8,000	
2015	Apollo Soccer Club	Water Reduction Program	15,000	70,000
	MG Harness Racing Club	Lighting Upgrade	20,000	
	MG Cricket Association	Sight Screens & Covers Upgrade	30,000	
	East Gambier Netball Club	Resurfacing of courts	5,000	
2016	West Gambier Football Club	Upgrade Flood Lighting and Tower	40,000	70,000
	South Gambier Football Club	Renovation Public Toilet Block	9,000	
	MG District Baseball League	Lighting Upgrade	14,000	
	Blue Lake Soccer Club	Storage Shed (Extension)	7,000	
2017	South Gambier Football Club	Home Change Room Renovations	15,000	56,450
	Mil-Lel Cricket Club	Upgrade Frew Park Nets	6,360	
	MG Harness Racing Club	Lighting and PA system upgrade	20,000	
	Basketball Mount Gambier	Upgrade Entrance	15,090	
2018	South Gambier Netball Club	Resurfacing of courts and new shelters	27,000	81,000
	Blue Lake Sports Club Inc.	Upgrade fences, seating, lighting and security	17,000	
	South Gambier Football Club	Modernise Change Rooms	15,500	
	MG District Baseball League	Upgrade of Batting Cages	10,500	
	Mount Gambier Golf Club	Construction of pathways	11,000	

AF18/216
31 October 2019

5.2 LOCAL HERITAGE RESTORATION FUND 2019/2020 - CONSIDERATION OF APPLICATIONS AND DISTRIBUTION OF FUNDS – REPORT NO. AR19/61062

Committee: People and Place Committee
Meeting Date: 2 December 2019
Report No.: AR19/61062
CM9 Reference: AF19/326
Author: Jessica Porter, Planning Officer
Authoriser: Judy Nagy, General Manager City Growth
Summary: An outline and summary of the applications received as part of the 2019/2020 Local Heritage Restoration Fund. A total of fifteen applications were received for this round of funding. It is recommended that the available restoration funds be distributed across all fifteen applicants.
Community Plan Reference: Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

1. That People and Place Committee Report No. AR19/61062 titled 'Local Heritage Restoration Fund 2019/2020 - Consideration of applications and distribution of funds' as presented on 02 December 2019 be noted.
2. That the Heritage Restoration Fund Grants for 2018/2019 be endorsed and funds distributed as follows:

APPLICATION NO.	APPLICANT	DESCRIPTION OF WORK	RECOMMENDED VALUE OF GRANT
1	B Gregory	Removal of existing roofing nails and replace with tech screws, re-fit ridges where required	\$750
2	C & K Ind	Repair and replacement of gutters.	\$1,500
3	K Fleming	Exterior Painting	\$1,500
4	St Martins Lutheran Church	Painting of Southern and eastern walls of church	\$1,500
5	Mount Gambier Club Inc.	Ongoing maintenance – painting exterior of sash windows, make good timbers etc.	\$1,500
6	M & M Gazzard	External painting – woodwork and windows, Roof repairs and repainting	\$1,500
7	C & C Marsh	Long term work – repairing walls, fascia, deteriorated ornate wood work on southern walls and repair, paint and restore 2 x gables	\$1,500



8	R Schubert	Replacement wooden gates in keeping with wooden fretwork on verandahs. Current gates will have to be removed, important feature of property	\$750
9	D Burt	Window repair – 12 Windows	\$500
10	A & H Haig	Roof repairs and replacement of gutters	\$1,500
11	R & I Williamson	Repair work – repaint, roofing, re-establishment of fences etc	\$1,500
12	J & J Turner	Erect heritage style (emu wire/red gum posts) fence and gate	\$1,500
13	G Jones	Re-development of rear garden and storm damage (fallen tree and repairs from that)	\$1,300
14	K & R Turner	Concrete front verandah – install period correct tessalated tiling, plus stone piers, pathway to front verandah and steps/borders from gate to pavers. Lamp post and lighting to front of house.	\$1,500
15	J & E Prohini	Re-tar/paint roof gullies as they have rusted	\$200
16	S Webster	Repairs to veranda, replace wood rot	\$1,500
			\$20,000

That Council staff advise successful applicants of the outcome of their applications.



BACKGROUND

As part of Council's commitment to the conservation and management of the City's heritage assets, a Local Heritage Restoration Fund has been established by Council. Each financial year, the owners of a Local Heritage Place can apply to Council for a grant, to contribute towards conservation works on the property, which may include:

- Painting and repairs of woodwork and windows,
- Repair or replacement of heritage fences,
- Re-roofing and new gutters,
- Stonework restoration and salt damp repairs, or
- Verandah repairs or reconstruction.

The application form and guidelines can be found as **Attachment 1**.

The value of each grant is dependent on the number of applications received and the budget allocation by Council. The 2019/2020 budget for the Local Heritage Restoration Fund is \$20,000. In the past, Council has set a maximum amount of \$2,000 per grant. However, this amount has varied depending upon number of applications received and the types of restoration/conservation works to be completed.

Funding will be issued to successful applicants upon completion of the restoration/conservation works. All restoration/conservation works are required to be completed within six months of approval of the grant. In certain circumstances where works may be urgent, retrospective approval may be granted; and are subject to discussion with Council staff and Council's Local Heritage Advisor, to ensure that appropriate evidence is provided and works have been completed to a satisfactory standard. A copy of the Local Heritage Restoration Fund application criteria and information can be found as **Attachment 2**.

DISCUSSION

All 127 Local Heritage Place property owners were notified of the Local Heritage Restoration Fund in September 2019. Council received a total of 16 applications, seeking funding for restoration/conservation works. All the applications vary, in both conservation works proposed and in value. A summary table of applicants and their proposed works and estimated cost of the project has been attached for the Members further information.

All of the applications seeking a grant from the Local Heritage Restoration Fund were considered by Council's Local Heritage Advisor. A summary of applications received, including the recommendations made by the Local Heritage Advisor, has been attached to this report.

CONCLUSION

The Local Heritage Restoration Fund continues to be a well supported Council initiative. It is recommended that Council support and endorse the issuing of the 2019/2020 Local Heritage Restoration Fund, in accordance with the funding advice provided by Council's Local Heritage Advisor.

ATTACHMENTS

1. Application Form & Guidelines - Local Heritage Restoration Fund 2019/2020 [↓](#)
2. 2019/2020 Local Heritage Restoration Fund - Summary of applications and Recommended Grants [↓](#)





Heritage Restoration Fund Application Form

Applicant Details:	
Name:	
Postal Address:	
Email:	
Mobile:	

Property Details:			
Address of Property:			
Property Details:	Lot No:	Certificate of Title: Volume	Folio
Policy Area:			

Development Details:			
Has the Heritage Adviser inspected and advised on the proposed works? YES / NO			
Proposed Development Description:			
Development Application No. (If applicable)		Estimated cost of development:	\$

Signature:

Date:

Please note:

All applications must be accompanied by relevant supporting information, please see over for a checklist of plans and supporting information that is required to be submitted to Council.

Please return completed form via email city@mountgambier.sa.gov.au or contact 8721 2555

AR11/16400[v3]





Heritage Restoration Fund Application Form

Checklist for Supporting Information:

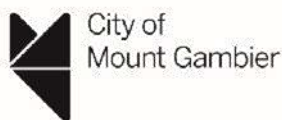
- Site Plan: _____
- Floor Plan: _____
- Elevations: _____
- Materials: _____
- Colour Scheme: _____
- Photographs: Current _____
- Photographs: Historical _____
- Pamphlets: _____
- Quotes:
 (minimum of two) _____
- Expected Commencement Date: _____
- Anticipated Completion Date: _____

Office Use Only:			
Date Received:		Date Considered:	
Officer's Name:		Title:	
Signature:		Date:	
The application has been: <input type="checkbox"/> approved <input type="checkbox"/> declined <i>reason:</i>			

Please return completed form via email city@mountgambier.sa.gov.au or contact 8721 2555

AR11/16400[v3]





Heritage Restoration Fund Guidelines

The City of Mount Gambier's Development Plan has contained heritage policies since 1999. The Plan contains a list of Local Heritage Places, a list of State Heritage Places, six principal Local Heritage Policy Areas and a list of Contributory Places.

The objectives of Council's heritage policies:

- To retain and conserve buildings and features of historical and / or architectural value
- Preserve the character of heritage areas
- Demolition control over local heritage places
- Encourage new development which is compatible with existing development and will preserve the historic character of a place and / or area

As part of Council's commitment to the conservation and management of the City's heritage assets, a Heritage Restoration Fund has been established by Council. An owner of a local heritage property can apply to Council for a grant to be used for the following conservation work:

- Painting and repairs of heritage woodwork and windows
- Repair or replacement of heritage fences
- Re-roofing and new gutters
- Stonework restoration and salt damp repairs
- Verandah repairs or reconstruction

The value of the grant will be dependant on the number of applications and current budget allocation by Council. All applications will be considered and the amount of funding provided will be determined by the committee within the limits of available funds. The grant will be issued to successful applicants after the work is completed. All works should be completed within six months of the approval and requires applicants to at least match the cash contribution made by Council.

In certain circumstances where works may be urgent, retrospective approval may be granted. These circumstances require discussion with Council staff to ensure appropriate evidence is provided for reimbursement.

The application form for the Heritage Restoration Fund contains further details regarding the information to be provided with any application for a grant. Council's Heritage Adviser is available for free on-site consultations.

There is a range of information available to assist in the conservation of heritage properties, which includes:

1. City of Mount Gambier Heritage Survey, August 1994. McDougall & Vines Conservation and Heritage Consultants.
2. Mount Gambier Residential Conservation Guidelines, 1998. McDougall & Vines Conservation and Heritage Consultants.
3. Australian Icomos – The Illustrated Burra Charter, 2013. Peter Marquis-Kyle & Meredith Walker.
4. Heritage Conservation – Alterations and additions 2-4, October 1997. Department of Environment and Natural Resources.
5. Heritage Conservation – Painting of Older Buildings in South Australia 3-7, March 2000. Heritage South Australia.

Please return completed form via email to city@mountgambier.sa.gov.au or contact 8721 2555





Heritage Restoration Fund Guidelines

6. Heritage Conservation – Early Roofing and Roof Materials in South Australia 3-10, June 1999. Heritage South Australia. Heritage Conservation – Early Bricks and Brickwork in South Australia 3-3, April 1998. Department for Environment Heritage and Aboriginal Affairs.
7. Heritage Conservation – Rising Damp and Salt Attack 3-8, May 1995. Department of Environment and Natural Resources.
8. Heritage Conservation – Fences in South Australian 2-3, May 1995. Department of Environment and Natural Resources.
9. Heritage Conservation – Gardens in South Australia 2-5, May 1998. Department for Environment Heritage and Aboriginal Affairs.
10. Heritage Conservation Practice Notes – Heritage Development Guideline 2.2, Advertising Signs on Heritage Buildings in South Australia, September 1992. Department of Environment and Planning.
11. Les Hill Photographic Collection, Mount Gambier Public Library.
12. Other information / material as it becomes available.

Copies of the above booklets are available in the reference collection of the Mount Gambier Public Library. Should you require any additional information or assistance in relation to Council's Heritage Restoration Fund, please contact:

City of Mount Gambier
Planning Department
Telephone: (08) 8721 2555
Fax: (08) 8724 9791
Email: city@mountgambier.sa.gov.au
Web: www.mountgambier.sa.gov.au

Please return completed form via email to city@mountgambier.sa.gov.au or contact 8721 2555



2019/20 HERITAGE RESTORATION FUND - SUMMARY OF APPLICATIONS

APPLICATION NO.	APPLICANT	PROPERTY	DESCRIPTION OF WORK	ESTIMATED COST	RECOMMENDED VALUE OF GRANT	DATE APPLICANT RECEIVED FUNDING
1	Beatrice Gregory	47 Ehret Street	Removal of existing roofing nails and replace with tech screws, re-fit ridges where required	Quote - \$1360	750	
2	Chris & Kylie Ind	36 Margaret Street	Repair and replacement of gutters.	Quote 1- \$28,890	1,500	
3	*Kiri Fleming	35 Jubilee Highway West	Exterior Painting	(No Quote) \$12,000	1,500	
4	St Martins Lutheran Church	11 Edward Street	Painting of Southern and eastern walls of church	Quote 1 - \$4,011 Quote 2 - \$4,400	1,500	
5	*Mount Gambier Club Inc.	7 Penola Road	Ongoing maintenance – painting exterior of sash windows, make good timbers etc.	Quote - \$6,300	1,500	
6	Matt & Marika Gazzard	68 Bay Road	External painting – woodwork and windows, Roof repairs and repainting	(No Quote) \$15,000	1,500	
7	Craig and Cathy Marsh	52 Bay Road	Long term work – repairing walls, fascia, deteriorated ornate wood work on southern walls and repair, paint and restore 2 x gables	Quote 1 - \$6165	1,500	
8	Ruth Schubert	61 Penola Road	Replacement wooden gates in keeping with wooden fretwork on verandahs. Current gates will have to be removed, important feature of property	Quote 1 - \$1,133 Quote 2 - \$1,308	750	
9	David Burt	101 Gray Street	Window repair – 12 Windows	Quote 1 \$946	500	
10	AR & HM Haig	12 Bay Road	Roof repairs and replacement of gutters	Quote 1- \$3973	1,500	
11	R & I Williamson (late application/ looking to purchase property –going through DA assessment)	29 Ferrers Street	Repair work – repaint, roofing, re-establishment of fences etc	No Quote – \$100,000	1,500	

* These Applicants received funding as part of the 2018/2019 Local Heritage Restoration Fund



2019/20 HERITAGE RESTORATION FUND - SUMMARY OF APPLICATIONS

	before purchase).							
12	Jasmine & Joel Turner (late application)	79 Bay Road	Erect heritage style (emu wire/red gum posts) fence and gate	Quote 1 – \$3,817	1,500			
13	*Georgina Jones (late application)	12 Canavan Road	Re-development of rear garden and storm damage (fallen tree and repairs from that)	Quote 1 – \$8,894.50	1,300			
14	*Kirsty & Ryan Turner (late application)	58 Bay Road	Concrete front verandah – install period correct tessalated tiling, plus stone piers, pathway to front verandah and steps/borders from gate to pavers. Lamp post and lighting to front of house.	Quote 1 – \$12,600	1,500			
15	Joseph & Ezter Prolini (late application)	89 Bay Road	Re-tar/paint roof gullies as they have rusted	Quote 1 - \$460	200			
16	Sam Webster (late application)	65 Bay Road	Repairs to veranda, replace wood rot	No Quote - \$2,788	1,500			
					20,000			

* These Applicants received funding as part of the 2018/2019 Local Heritage Restoration Fund



5.3 BLUE LAKE SPORTS PARK – REPORT NO. AR19/62088

Committee:	People and Place Committee
Meeting Date:	2 December 2019
Report No.:	AR19/62088
CM9 Reference:	AF19/326
Author:	Andrew Meddle, Chief Executive Officer
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	A report to support the future direction and improvement of the Blue Lake Sports Park following a request from a newly formed group aspiring to the above.
Community Plan Reference:	Goal 1: Our People Goal 2: Our Location Goal 3: Our Diverse Economy Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

1. That People and Place Committee Report No. AR19/62088 titled 'Blue Lake Sports Park' as presented on 02 December 2019 be noted.
2. That Council note the formation of the Blue Lake Sports Park Advisory Group (BLSPAG), together with its membership, Terms of Reference and aspirations.
3. That Council appoint the following as its member and proxy to support the work of this Group
 - (a) Member –
 - (b) Proxy –



BACKGROUND

The Council received an email on 14 November 2019, regarding the Blue Lake Sports Park. This email was sent on behalf of the newly formed Blue Lake Sports Park Advisory Group (BLSPAG), which is a collective of the relevant stakeholders within the complex.

The email requested Council support for this group, in terms of a member and proxy to attend their meetings. For Council consideration, you find as attachments to this report, the following:

- A letter regarding the potential for redevelopment of the Blue Lake Sports Park complex (**Attachment 1**);
- A preliminary matrix of current and proposed stakeholder facilities (**Attachment 2**); and
- The BLSPAG terms of reference (**Attachment 3**).

Further to the above, the BLSPAG are collating stakeholder participation numbers (past, present and predicted) and have commenced efforts to seek formal support from each stakeholders relevant state &/or national body (e.g. SACA, SANFL, Hockey SA, etc.). Their proactive and collaborative approach is commendable and worthy of Council support.

The Mayor and Chief Executive Officer met with Wayne Glynn in June 2019 and set out a potential approach. This was followed up by a meeting called by the Member for Mount Gambier, Troy Bell MP, in August 2019. Councillors Greco and Perryman have also attended meetings with representatives of this facility.

DISCUSSION

A strategic approach is needed to facilitate improvement at the Blue Lake Sports Park and a number of the Council's sporting facilities as has been discussed by Elected Members on a number of occasions. The Strategic Plan can put sports upgrades as the forefront of future budget considerations, noting that there will be a significant investment in indoor sports in 2019-21.

A strategic approach will enable Council to consider:

- What locations require upgrades;
- What upgrades are required;
- What these upgrades are likely to cost;
- What the priority for these upgrades is likely to be;
- What the funding model for each upgrade could be; and
- What form of response (or if) a letter of support would take.

At the current time, the Council has no sport, recreation or open space strategy and thus no hierarchy for considering investment or interventions.

Given the intent here to lift the facility and to make it fit for purpose for a variety of users, it would be of value to have a representative on the BLSPAG, who could formally report to Council and provide insight to the BLSPAG as to Council activities.

CONCLUSION

Council should consider supporting the BLSPAG and provide a nomination and proxy for membership of the BLSPAG.

ATTACHMENTS

1. Blue Lake Sports Park Stakeholder Committee letter to COGM [↓](#)



2. Blue Lake Sports Park Facility Matrix [↓](#)
3. Terms of Reference - BLue Lake Sports Park [↓](#)



Thursday, 14 November 2019

City of Mt Gambier
Attention: Mrs Lynette Martin OAM & Members of the City of Mount Gambier
PO Box 56
Mount Gambier SA 5290

REDEVELOPMENT OF BLUE LAKE SPORTS PARK

Dear Mayor Martin & Members

I write this letter on behalf of the newly formed Blue Lake Sports Park Advisory Group (BLSPAG). Our group has met on several occasions recently to discuss the current state of the Park's facilities and what can be done to improve them.

We believe there exists a tremendous opportunity for a major redevelopment of what was once the State's leading outdoor sports park. We suggest the redeveloped park will be an unparalleled beneficial community asset and attract State and National events at a frequency not previously experienced by Mount Gambier.

Attached to this document is a matrix showing each sport's current facilities and proposed future improvements, as well as a copy of the accepted Terms of Reference for the BLSPAG

We extend an invitation to Council to appoint a representative to assist the Working Party, and a proxy, on the occasion the Council representative is unavailable to attend meetings.

The BLSPAG would also like to request to meet with Council's Economic & Environment Committee to discuss this initiative directly with Councillors.

Kind regards,



Tony Elletson
Chairman
BLSP Working Group



BLUE LAKE SPORTS PARK FACILITY MATRIX		
CLUB	CURRENT FACILITIES	PROPOSED FACILITIES
Saints United Tennis Club	<ul style="list-style-type: none"> • Club rooms with toilet & kitchen • No change rooms • Facilities not suitable for State or National competition 	<ul style="list-style-type: none"> • Courts surfaced to as national standard • Courts adequately lit • Unisex change rooms
SE Women's Football Association	<ul style="list-style-type: none"> • No female or child facilities (players get changed in cars) • Share softball facilities • Facilities not suitable for State or National competition 	<ul style="list-style-type: none"> • All weather pitch & lighting • Unisex change rooms • Spectator facilities
Mt Gambier Softball League	<ul style="list-style-type: none"> • Club room with toilets & kitchen • No female or child change rooms (players get changed in toilet) • Facilities not suitable for State or National competition 	<ul style="list-style-type: none"> • Upgrade 1 pitch for night games • Potential to share facilities with baseball • Unisex change rooms • Spectator facilities
LSE Hockey Association	<ul style="list-style-type: none"> • Club room with toilets & kitchen • Male & female change rooms • Facilities not suitable for State or National competition 	<ul style="list-style-type: none"> • State & National standard pitch & lighting • Second turf pitch and lighting
Mt Gambier Cycling Club	<ul style="list-style-type: none"> • Club room with toilets & kitchen needs upgrading • Track need resurfacing • No male, female or child change rooms • Facilities not suitable for State or National competition 	<ul style="list-style-type: none"> • Upgraded club room • Upgraded change rooms • Track resurfaced to National standard
South Gambier Cricket Club	<ul style="list-style-type: none"> • Training nets • Sub-let oval with turf pitch • Oval with turf pitch • 2 x ovals with hard wicket • No change room or toilet facilities • Facilities not suitable for State or National competition 	<ul style="list-style-type: none"> • Oval with hard wicket pitch • Oval with turf pitch • Training nets • Double story viewing area and change rooms with unisex toilets and change rooms between the 2 pitches • SACA indoor facility & nets
Mt Gambier & Districts Baseball League	<ul style="list-style-type: none"> • Club room with toilets & kitchen • No change rooms • 1 diamond suitable for State or National 	<ul style="list-style-type: none"> • Move more pitches around club room • Potential to share facilities with softball • Double story club room to provide viewing areas, change rooms and toilets in lower level
South Gambier Netball Club	<ul style="list-style-type: none"> • 2 recently resurfaced courts with shelters • Inadequate lighting • No change rooms • Facilities not suitable for State or National competition 	<ul style="list-style-type: none"> • 3 courts surfaced to National standard • All courts adequately lit
South Gambier Football Club	<ul style="list-style-type: none"> • Inadequate change rooms (partial upgrade imminent) • 1 oval insufficient for current male, female and increasing junior numbers • Inadequate lighting • Inadequate spectator areas • Facilities not suitable for State or National competition 	<ul style="list-style-type: none"> • 2 x ovals • Both ovals adequately lit • Upgraded spectator areas



**BLUE LAKE SPORTS PARK
ADVISORY GROUP
Terms of Reference**



1. Name

The name of the Committee shall be the Blue Lake Sports Park Advisory Group (BLSPAG)

2. Background

The Blue Lake Sports Park (BLSP) was a visionary project 45 years ago, with approximately 32 hectares of land dedicated to multipurpose sporting reserves in Mount Gambier. It is currently home to 9 sports, facilities include football and social clubroom, two cricket ovals, netball, tennis, cycling velodrome and clubrooms, five baseball diamonds and clubrooms, two softball diamonds, one artificial turf hockey field and clubrooms, open playing fields for hockey and softball, extensive landscaping and public areas. Unfortunately, BLSP is becoming tired and out of date, with unsuitable and unsafe facilities impacting on the users of these facilities

3. Membership

It is envisaged that the BLSPAG will have a representative from all users of the Blue Lake Sports Park facilities

4. Term of Office

- The BLSP Advisory Group will review the Terms of Reference annually
- Membership of the Advisory Group shall be for a 2-year term, with a maximum of 3 terms
- The Chair shall be nominated from membership of the Advisory Group

5. Roles and Responsibilities of the BLSPAG Group

The BLSP Advisory Group has no binding decision making authority or executive function in the context of governing the Blue Lake Sport Park. Roles and responsibilities of the BLSPAG will include:

- Investigating ways to reinvigorate the Blue Lake Sport Park
- Advocate for the redevelopment of the BLSP
- Liaise and lobby Local, State & Federal Government for the upgrading and improvement of facilities
- Investigate funding sources
- Encourage the development of a governance framework that enables continued growth of the BLSP
- Encourage and support the exploration of new ideas
- Create a “learning forum”

6. Administrative Support

The Starclub Field Officer of the LCLGA shall ensure administrative support is available to the Advisory Group.

7. Calling and Timing of Meetings

- Meetings will be held as required to achieve the purpose of the Group
- The location of the meetings will reflect membership of the Advisory Group

8. Proceedings of Meetings

- All members of the Advisory Group will have equal voting rights in respect of all motions put to a Meeting.
- No business can be transacted at a Advisory Group meeting unless a quorum is present.
- A quorum is ascertained by dividing the total number of Members of the Committee by two, ignoring any fraction resulting from the division, and adding one.



**BLUE LAKE SPORTS PARK
ADVISORY GROUP
Terms of Reference**



- If at any meeting there is not a quorum present within 30 minutes after the time appointed for the commencement of the meeting, or if at any time after the meeting has commenced and before any business to be transacted is completed, there is not a quorum present, the meeting shall be adjourned to another time and date

9. Members to Disclose Interest

- A Member of the Advisory Group has an interest in a matter before the Committee if the member or a person with whom the member is closely associated would, if the matter were decided in a particular manner, receive or have a reasonable expectation of receiving a direct or indirect pecuniary or non-pecuniary benefit or suffer or have a reasonable expectation of suffering a direct or indirect pecuniary or non-pecuniary detriment.
- A Member of the Advisory Group who has an interest in a matter before the Advisory Group of which he or she is a member must declare the interest to the Advisory Group.
- A disclosure made must be recorded in the minutes of the Advisory Group.
- A Member of the Advisory Group who has an interest in a matter before the Advisory Group must not :-
 - i. Propose or second a motion relating to the matter
 - ii. Take part in discussion by the Advisory Group relating to that matter.
 - iii. While such discussion is taking place, be in, or in the close vicinity of the room in which the matter is being discussed.
 - iv. Vote in relation to the matter.
- A Member of the Advisory Group who has disclosed an interest in a matter may, by permission of the Advisory Group, attend during proceedings of the Advisory Group on the relevant matter in order to ask or answer questions, provided that the meeting is open to the public, the Member withdraws from the room after asking or answering the questions, and the Member does not in any other way take part in any debate or vote on the matter.

10. Reporting

The Advisory Group will provide Minutes for endorsement and/or consideration.

11. Financial Responsibility

The Advisory Group has no authority to expend funds unless

12. Dissolution

The Advisory Group may be dissolved at the completion of the project/purpose



5.4 MOUNT GAMBIER OUT OF SCHOOL HOURS CARE FUNDING FOR A PLAY STRUCTURE IN THE RAILWAY LANDS – REPORT NO. AR19/62091

Committee:	People and Place Committee
Meeting Date:	2 December 2019
Report No.:	AR19/62091
CM9 Reference:	AF19/326
Author:	Andrew Meddle, Chief Executive Officer
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	Support for a play structure from the disbursement of Mount Gambier OSHC funds
Community Plan Reference:	Goal 1: Our People Goal 2: Our Location Goal 3: Our Diverse Economy Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

1. That People and Place Committee Report No. AR19/62091 titled 'Mount Gambier Out of School Hours Care funding for a Play Structure in the Railway Lands' as presented on 02 December 2019 be noted.
2. That Council accept the offer from Mount Gambier Out of School Hours Care of approximately \$150,000 towards a play structure to be delivered in the Railway Lands.
3. That the Council appropriately commemorate the contribution made by Mount Gambier Out of School Hours Care to the project.
4. That the Chief Executive Officer advise Mount Gambier Out of School Hours Care of Council's decision.



BACKGROUND

The Council have been advised of funding being made available because of the closure of the Mount Gambier Out of School Hours Care (MGOSHC) service. There is approximately \$150,000 to be disbursed. Following discussions around funding activities and equipment at the Community and Recreation Centre and works in the Railway Lands, the MGOSHC have settled on the latter as a project they would like to support, as be seen in **Attachment 1**.

DISCUSSION

Council have a clear offer from MGOSHC, which is to provide a play structure (not including exercise equipment), which is to be clear commemorated as funded by MGOSHC. The design of the facility has been left to the discretion of Council. Whilst there were clear place-making principles that underpinned the Railway Lands development, it is not believed that these would be an impediment to the successful implementation of a co-designed facility. Co-designed facility in this case being the potential users and the Council. The 2011 Design Brief clearly articulated the expectations of a place space.

If Council decide to support the use of these funds from MGOSHC, it would undertake the community engagement works and commemoration from its own funds and would use the MGOSHC funding to pay for the play structure.

CONCLUSION

It is recommended that the offer from Mount Gambier OSHC be accepted and that work commence in early 2020 to co-design a facility in accordance with the place-making principles for the Railway Lands and which has an appropriate commemoration.

ATTACHMENTS

Nil



5.5 REQUEST FOR FINANCIAL SUPPORT FOR THE ANGLICAN PASTORAL DISTRICT OF MOUNT GAMBIER RELATING TO THE PARISH CHURCH BELL TOWER – REPORT NO. AR19/62164

Committee:	People and Place Committee
Meeting Date:	2 December 2019
Report No.:	AR19/62164
CM9 Reference:	AF19/326
Author:	Andrew Meddle, Chief Executive Officer
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	A report providing a request for support from the Anglican Pastoral District of Mount Gambier to enable works to be undertaken to the Parish Church.
Community Plan Reference:	Goal 1: Our People Goal 2: Our Location Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

1. That People and Place Committee Report No. AR19/62164 titled 'Request for Financial Support for the Anglican Pastoral District of Mount Gambier relating to the Parish Church Bell Tower' as presented on 02 December 2019 be noted.
2. That Council contribute 50% of the costs of repairs to the bell tower at the Mount Gambier Parish Church, up to a maximum contribution by Council of \$8,000.
3. That the Anglican Pastoral District Council of Mount Gambier provide an acquittal for the works demonstrating the total cost of repairs to the bell tower, within three months of completion of the same.



BACKGROUND

The Chief Executive Officer received a request to meet with members of the Anglican Pastoral District of Mount Gambier, which took place on 28 October 2019. At that meeting, the representatives sought financial support from the Council to undertake restoration works to the Mount Gambier Parish Church. The representatives were advised to put a formal request to Council in writing, providing a summary of their request and some context. This letter was received on 12 November 2019 and can be found as **Attachment 1**.

DISCUSSION

The Parish Church is a prominent building in Mount Gambier and is in need of restoration. Regrettably, those responsible for the upkeep of the building are not its owner. They also believe they have invested significantly in the restoration or improvement of the building fabric and are not able to do this currently.

The area requiring intervention is the bell tower, which is probable the most prominent part of the building. It is understood that the bell cannot be used without further remedial works.

As part of Council's commitment to the conservation and management of the City of Mount Gambier's heritage assets, a Local Heritage Restoration Fund has been established. Each year, owners of Local Heritage Places are invited to apply for a grant to be used in relation to restoration and conservation works at their property (i.e. painting, repairs, fencing, extensions, re-roofing). The fund does not apply to State Heritage or Contributory Places. Therefore, as the Parish Church is a State Heritage Place, it is ineligible for the aforementioned funding.

The Council does not have a specific budget for repairs to buildings that it does not own or where they fall outside of the above grant funding. However, there is no reason why a donation or grant towards the works could not be made as an one off. If Council are minded to support the restoration works towards, it is suggested that they make a contribution of 50% of the cost (up to \$8,000) towards the total cost of the works, which are expected to be \$16,000. That this offer be subject to an acquittal demonstrating the total cost of the repair works to the bell tower.

CONCLUSION

In the absence of a policy or specific funding stream, this request is a matter for the individual conscience of Elected Members.

ATTACHMENTS

1. Request - Donation - Assistance - Anglican Pastoral District of Mount Gambier [↓](#)





Anglican Pastoral District of Mount Gambier

Diocese of The Murray

11/11/2019

PO Box 1357
MT GAMBIER

The Chief Executive Officer
City of Mt Gambier
Mr Andrew Smeddle

Dear Andrew

Following a meeting recently with Mr Brian Smith & Mr David Glover from our church, I am pleased to be able to provide the following information for you in relation to the proposed restoration of the Bell Tower on our church building.

The building itself is over 130 years old and like many structures of this age it requires regular maintenance to ensure it remains structurally sound for future generations. The parish has always gone to great lengths to ensure all our buildings are kept safe and in good condition, often at considerable expense to the parish.

Some of the projects we have embarked upon in recent years include the following:

In the year **2000** the pipe organ in the church was completely restored at a cost of \$131,000. Public support was sought to meet the cost of this project from local businesses & the general public. The cost of this work was paid in full on the completion of the work required.

In **2011** the old toilets in our church complex were replaced. The Ashworth Room (meeting room with small kitchen facilities) and toilets were constructed annexed to the existing hall complex. Richard Woods (Heritage advisor) was heavily involved in discussions and decisions about the type and style of structure that was to be built to ensure the structure complied with heritage requirements. The cost of work on this project was \$320,000. Assistance from parishioners was sought to meet this cost and was finalised in a four year period.

In **2011** restorative work was carried out on the stonework around our hall complex under the direction once again of Richard Woods. An amount of \$9000 was required for this project and was again met by members of the parish family.

In October **2018**, Richard Woods examined the tower and suggested it be assessed by a heritage experienced engineer. Gene Lassaline of Tonkin Consulting, Mt Gambier was recommended and subsequently engaged to carry out an assessment. The report cost the parish approximately \$2500. From the report a staged project was drafted, the first stage of which has been completed at a cost of \$7000. This was to re-establish safe access inside the bell tower.

The second stage of the process will stabilise and repair loose and fretting stonework both inside and outside the tower. This will stop further degradation and enable the bell to be rung. A crane will be required to access the outside of the tower and a specialist heritage crew will be needed to carry out this work. It is anticipated that the total cost for this stage will be in the vicinity of \$16,000.

Fr Neil Fernando

Address: 26 Bay Road, Mt Gambier, SA, 5290
Postal Address: PO Box 1357, Mt Gambier, SA, 5290
Church e-mail: churchan@bigpond.net.au

Mobile: 0478 085 894
Phone/Fax: (08) 8723 1353

ABN : 49 553 127 396

Also in **2018** the parish applied for a heritage grant from the Mt Gambier City Council. Unfortunately the application was unsuccessful.

The Parish does not own the property but we are custodians and have the financial responsibility of maintaining this heritage property for The Diocese of the Murray. Regrettably there are no funds available from the Diocese to assist with this project.

Consequently we are seeking support from the City of Mt Gambier to assist us to do this very important work. The church building is a major landmark in the city & we believe it is critical that we maintain the building not just for its use as a place of worship but also as an attraction to visitors in our city.

Any help that you might be able to provide to us for this project would be greatly appreciated.

I look forward to hearing from you in the near future.

Yours sincerely



Jeff Bowman
Warden
Christ Church Anglican Church
Mt Gambier
Mobile 0487486260

Fr Neil Fernando
Address: 26 Bay Road, Mt Gambier, SA, 5290
Postal Address: PO Box 1357, Mt Gambier, SA, 5290
Church e-mail: churchan@bigpond.net.au

Mobile: 0478 085 894
Phone/Fax: (08) 8723 1353

ABN : 49 553 127 396



5.6 VALLEY LAKE CONSERVATION AREA SUPPORT – REPORT NO. AR19/62286

Committee:	People and Place Committee
Meeting Date:	2 December 2019
Report No.:	AR19/62286
CM9 Reference:	AF19/326
Author:	Andrew Meddle, Chief Executive Officer
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	A report in response to a request from volunteers involved in the Valley Lakes Conservation Area.
Community Plan Reference:	Goal 1: Our People Goal 2: Our Location Goal 3: Our Diverse Economy Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

1. That People and Place Committee Report No. AR19/62286 titled 'Valley Lake Conservation Area Support' as presented on 02 December 2019 be noted.
2. That Council maintain (and where possible grow) its current annual budget allocations for the maintenance of the Valley Lake Conservation Area (VLCA) and that this be considered as part of the Annual Business Plan and Budget setting process;
3. That Council allocate a further \$5,000 per year in the current year for project work at the VLCA and where the project work can vary from year to year;
4. That Council initiate a formal strategic relationship with Cleland Wildlife Park the desire of which is to seek access to research opportunities, fauna for the Park and other efforts that might provide mutual benefits to the parties, but at no material cost to Cleland;
5. That Council consider a special one off allocation that would enable a study of the form and content of:
 - An educational/schools resource kit on the opportunities to learn about the Park
 - The use of mobile phone technology to enable visitors to understand as they explore the Park
 - Naming plates at specific plants featured in the Parkand that this be considered as part of the Annual Business Plan and Budget setting process;
6. That Council actively encourage the achievement of all of the matters detailed in this Discussion Paper through inclusion in the Council's Strategic Plan Review.



BACKGROUND

The Valley Lake Conservation Area (VLCA) within the Crater Lakes precinct is cared for by a group of passionate volunteers and supported by Council Officers. Following an open invitation to the Chief Executive Officer to meet with the volunteers, this happened on Friday, 15 November 2019, correspondence was received on behalf of this group. An open invitation to meet with the volunteers has been extended to all Elected Members, when the group meeting mid-morning on a Friday to undertake tasks in the VLCA.

The conservation volunteers are seeking support from Council in five areas, as set out in their discussion paper (**Attachment 1**), which are:

1. That Council maintain (and where possible grow) its current annual budget allocations for the maintenance of the Valley Lake Conservation Area (VLCA);
2. That Council allocate a further \$5,000 per year for project work at the VLCA and where the project work can vary from year to year;
3. That Council initiate a formal strategic relationship with Cleland Wildlife Park the desire of which is to seek access to research opportunities, fauna for the Park and other efforts that might provide mutual benefits to the parties but at no material cost to Cleland;
4. That Council consider a special one off allocation that would enable a study of the form and content of:
 - An educational/schools resource kit on the opportunities to learn about the Park
 - The use of mobile phone technology to enable visitors to understand as they explore the Park
 - Naming plates at specific plants featured in the Park;
5. That Council actively encourage the achievement of all of the matters detailed in this Discussion Paper.

The VLCA have also forwarded a draft letter that they have suggested Council sends to the Director of Cleland Wildlife Park (**Attachment 2**), seeking support from the Department of Environment and Water.

DISCUSSION

Recently, the VLCA received the following from Council. Since July 2019, the Council has paid:

- \$6,350 in cash to A.B.O.C. Sustainable Systems for various maintenance tasks (at a rate of \$40/hr).
- \$600 of other direct costs (Materials, Vet etc).
- \$2,750 of council services (people and plant)
- **\$9,700 in total for the 4 months (equating to \$29,100 per annum)**

In 2018/19 the Council paid:

- \$14,900 to A.B.O.C.
- \$7,200 of other direct costs
- \$5,800 of council services
- **\$27,900 in total for 12 months**

In terms of addressing the request from the volunteers, it is believed that:

- Items 1 and 4 should be considered through the Annual Business Plan and Budget process in 2020/21;
- Item 5 will require a longer-term approach and will need to form part of any masterplanning exercise for this precinct; and
- Items 2 and 3 can be agreed at this time.



CONCLUSION

It is recommended to Council that they make a decision on the five elements raised by the volunteers as per the statement above, reflecting a planned approach to improvement in this precinct. This would appear as:

1. That Council maintain (and where possible grow) its current annual budget allocations for the maintenance of the Valley Lake Conservation Area (VLCA) and that this be considered as part of the Annual Business Plan and Budget setting process;
2. That Council allocate a further \$5,000 per year in the current year for project work at the VLCA and where the project work can vary from year to year;
3. That Council initiate a formal strategic relationship with Cleland Wildlife Park the desire of which is to seek access to research opportunities, fauna for the Park and other efforts that might provide mutual benefits to the parties, but at no material cost to Cleland;
4. That Council consider a special one off allocation that would enable a study of the form and content of:
 - An educational/schools resource kit on the opportunities to learn about the Park
 - The use of mobile phone technology to enable visitors to understand as they explore the Park
 - Naming plates at specific plants featured in the Parkand that this be considered as part of the Annual Business Plan and Budget setting process;
5. That Council actively encourage the achievement of all of the matters detailed in this Discussion Paper through inclusion in the Council's Strategic Plan Review.

ATTACHMENTS

1. Discussion Paper - Future Directions of the Valley Lake Conservation Park [↓](#)
2. Letter - Cleland Wildlife Park [↓](#)



DISCUSSION PAPER

FUTURE DIRECTIONS OF THE VALLEY LAKE CONSERVATION PARK - FROM THE VOLUNTEERS PERSPECTIVE

BACKGROUND

This discussion paper has been prepared by the volunteers who provide regular maintenance services at the Park and who have over a long period of time developed a deep appreciation of the Park's value as a community asset and a place of learning.

The volunteers provide some 800 volunteer hours per annum (and some resources) and are very proud of what they do and the outcomes that now present.

The volunteers are committed to:

- (i) The maintenance of the Park to a high (defined) level;
 - (ii) Ensuring that at all times the presentation of the Park doesn't compromise the overall objective of being NATURAL;
 - (iii) The Park's ethos of being as endemic and organic as it can be and where the flora and fauna hold greater value in the Park's evolution than the human visitor;
 - (iv) Making certain that the Park attempts always to represent an environment that existed pre-European settlement;
 - (v) Maintaining a place of learning and understanding of our unique landscapes and habitats, and featuring our flora and fauna.
-

To Present Time

The volunteers have achieved significant outcomes in the overall maintenance of the Park at no material cost to Council.

Through effort and enthusiasm, the Park is presented to the visitor as a place of tranquil beauty where the emphasis is on the environment and local endemic flora and fauna.

Most of the volunteer's efforts are directed at maintenance i.e. invasive weed control, pathway repairs, preservation of plantings, watering of plants, upkeep of lookouts, fences, bridges, creeks and ponds.

From time to time some project work is undertaken i.e. build creek bridges, build work compound, build bird-hides, rebuild internal display enclosures, repair boardwalks, extensive plantings, high pressure wash timber boardwalks, lookouts etc.



Overall the Park is significantly better for the efforts of the volunteers in their nurturing of the many spaces within the overall Park area.

Volunteer Observations

The Park is maintained to a high level with well delineated paths.

The volunteers are flexible in their work hours and the camaraderie amongst the group is exceptional.

The general public are not fully aware that the Park exists.

The boardwalk pond may need to be reconstructed/relined to prevent water loss through seepage.

Most visitors want to see more fauna in the Park.

Greater awareness through promotion of the Park's existence.

Council annual funding needs to be guaranteed and gradually increased.

Use of contractors to undertake "broad-acre" weed control is essential.

Where to From Here

The need to maintain the various spaces will always be the number one priority for the volunteers, however the volunteers believe that Council needs to encourage and resource the next step in the Park's progression.

These steps are described as follows:

- (i) Maintain existing budget allocations to ensure minimum standards of presentation.

These annual budget allocations would include elements for:

- Some continuing contract labour
- Some day labour from Council's workforce
- Utility costs
- Annual plantings to develop habitats and attract birdlife
- Purchase of goods and services for repairs and maintenance
- Some continuing contract weed control services;

- (ii) Council and its administration to be active in its understanding of the Park's needs and supportive always of the volunteers and the work that they do and be committed to the Park's ethos and directions;
-



- (iii) The volunteers do not believe any further external strategic plans or studies are necessary.

The expertise within the Council and especially amongst the volunteers is more than capable in driving the vision and the required directions for the Park.

Opportunities

The volunteers believe that to maximise the Park's value, the time has arrived to address some opportunities that will require Council's direct involvement and positive/active participation.

These opportunities are described as follows:

- (i) Initiate a strategic long term relationship with an agency whereby a greater range of endemic fauna is sourced and featured at the Park and maintained (and numbers better managed as and when required);
- (ii) Develop a more informed educational/schools resource kit that will encourage school visits to the Park and for students to explore and learn;
- (iii) Use social media and mobile phone applications where the visitor is able to learn as they walk through the Park;
- (iv) Higher level tertiary/educational research on the Park;
- (v) The Scope for guided tours through the Park (day or night) is a matter for future consideration.

Future Projects

The following are ideas of simple projects that should be undertaken at the Park in the next five years and which the volunteers could do:

- (i) Continual ongoing supply of mulch for weed control;
- (ii) Rebuild existing internal compounds, plant habitats ready for specific fauna display e.g.:
 - Compound under boardwalk overpass
 - Compound below T-lookout
- (iii) Build a new internal compound, plant habitats below the SQUARE lookout, ready for specific fauna display;
- (iv) Rebuild timber floor at the Des Lattin lookout;



- (v) Replace timbers at the remaining “bridges” over creeks;
- (vi) Selective removal off site of any cut timber i.e. trees that have been cut down (not fallen naturally);
- (vii) Continual annual supply of endemic flora for planting at the Park.
- (viii) Construct an “in and out” public pathway within the Tea-Tree paddock (open area up for public access to this space).
Build crushed rock pathways and small boardwalks where needed.
- (ix) Research and document all of the rare, threatened and endangered species that were planted at the Display Garden originally.
Obtain replacement seedlings for those species that did not survive the original planting so as to preserve the overall aims of this special area.

RECOMMENDATIONS OF THE VOLUNTEERS

Noting all of the above, the volunteers recommend to Council:

- (i) That Council maintain (and where possible grow) its current annual budget allocations for the maintenance of the Valley Lake Conservation Area (VLCA);
- (ii) That Council allocate a further \$5,000 per year for project work at the VLCA and where the project work can vary from year to year;
- (iii) That Council initiate a formal strategic relationship with Cleland Wildlife Park the desire of which is to seek access to research opportunities, fauna for the Park and other efforts that might provide mutual benefits to the parties but at no material cost to Cleland;
- (iv) That Council consider a special one off allocation that would enable a study of the form and content of:
 - An educational/schools resource kit on the opportunities to learn about the Park
 - The use of mobile phone technology to enable visitors to understand as they explore the Park
 - Naming plates at specific plants featured in the Park;
- (v) That Council actively encourage the achievement of all of the matters detailed in this Discussion Paper.

Date: 9th June 2019



Professor Chris Daniels
Director
Cleland Wildlife Park
Email: clelandwildlifepark@sa.gov.au , DEWNR.ClelandEducation@sa.gov.au

Dear Professor Daniels,

Council writes to extend its congratulations on your appointment as Director of Cleland and to provide some background on a long-standing relationship that has existed between Council and your facility.

Over many years your staff have provided advices to Council in respect of our Valley lake Conservation Park (VLCA) which is a precinct within the Mount Gambier Crater Lakes.

The advices go back some twenty years and whilst of a “casual nature”, those advices have guided Council in the redevelopment of the VLCA suitable to receive native animals indigenous to our area.

Your officers (who are probably not now located at Cleland) have in the past:

- (i) Visited Mount Gambier (at Council’s expense of travel, accommodation, meals etc.);
- (ii) Advised Council staff on the future directions it should aim for in respect of the VLCA;
- (iii) Advised Council staff on landscape, infrastructure, educational opportunities, tourism directions etc. to maximise the conservation values of the VLCA (both flora and fauna);
- (iv) Discussed opportunities for the VLCA to be an “outreach branch” of Cleland for research, staff development, sharing of resources and access to fauna suitable for the VLCA environment.

Council would be very keen to re-establish the strategic relationship between our two organisations, to reconnect at the strategic and operational levels.

Council extends in an invitation to you and/or your officers to visit our VLCA to view our advancements, receive your thoughts and ideas on improvements we could make, and whether a formal or informal relationship between our two organisations could be forged.

We do hope you can accept our invitation to visit Mount Gambier.

Kind Regards



5.7 STREET NAMING - PROMINENT WOMEN AND MIGRANTS – REPORT NO. AR19/63081

Committee:	People and Place Committee
Meeting Date:	2 December 2019
Report No.:	AR19/63081
CM9 Reference:	AF19/326
Author:	Simon Wiseman, Senior Planning Officer
Authoriser:	Tracy Tzioutziouklaris, Manager Development Services
Summary:	This report provides an update of the review of Council Policy S135 – Streets- Naming Of and provides updated lists of prominent women and migrants to Mount Gambier and a general discussion regarding the need for street naming lists.
Community Plan Reference:	Goal 1: Our People Goal 2: Our Location Goal 3: Our Diverse Economy Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

1. That People and Place Committee Report No. AR19/63081 titled 'Street Naming - Prominent Women and Migrants' as presented on 02 December 2019 be noted.
2. That Council endorse that in situations where new street names require consideration Councils Policy - S135 - Streets - Naming is to be used to provide guidance on the selection of street names.
3. That Council note the list of names for migrants of Mount Gambier and prominent women of Mount Gambier be noted.



BACKGROUND

Council endorsed the Policy Review - S135 - Streets - Naming of report at its meeting on the 15th January 2019. The resolution by Council was the following:

- (a) That Council Report No. AR18/53462 titled 'Policy Review - S135 - Streets - Naming of' as presented to the Council on 15 January 2019 be noted.
- (b) That the updated Council Policy 'S135 - STREETS - Naming of' as attached to the Council Report No. AR18/53462 be adopted, with inclusion of the word migrants added as a dot point on page 2 section 3 item b under name sources iv in the policy.
- (c) The related documents to the Policy, AR14/25619 Suggested Historical Street Names prominent people and AR14/25616 Suggested Historical Street Names Mayors and Alderman be reviewed and a process for adding names to the lists be considered within 3 months.
- (d) Council adds the following related policy documents;
 - suggested historical street names of prominent migrants and suggested historical street names of prominent women.
- (e) Names be added to the new related documents, as per resolution (d) within 3 mon.

DISCUSSION

The inclusion of the word migrants has been added as a dot point on page 2 section 3 item (b) under name sources (iv) in the reviewed policy.

The related documents to the Policy, AR14/25619 Suggested Historical Street Names prominent people and AR19/55114 Suggested Historical Street Names Mayors and Alderman, have been reviewed and updated. These have been attached for the Member's further information.

As part of the process of looking in to historical street names of prominent migrants and prominent women, Council engaged with several community groups/organisation's and experts in Mount Gambier. Such groups/organisations included the Soroptimists, Women in Business, Country Women's Association and a Local Heritage Expert.

A list of historic/prominent women of Mount Gambier has been created and is attached for the Members further information. A similar list has been created recognising migrants of Mount Gambier which is also attached for the Members further information. Further research may need to be done if a more extensive list of migrants to Mount Gambier is considered desirable.

Although Council has updated the lists of possible street names (including prominent women and migrants), providing lists of identified street names is not generally a common practice within Councils. As part of the investigations and research undertaken regarding this policy review it has been identified that other council's in South Australia (including city councils and regional councils) do not provide lists of suggested street names. They do have a street naming policy (similar to the City of Mount Gambier's) which guides the community/developers etc. when naming streets. Council policies reviewed included the District Council of Wattle Range, City of Port Adelaide Enfield, City of Onkaparinga, City of Charles Sturt and the City of Salisbury.

It is also considered inappropriate to include the names of living persons in the LGA Model Policy.

Historically when naming streets in the City of Mount Gambier developers and surveyors identify their own names for their developments in accordance with the Council Policy. All proposed street names should be in accordance with Council Policy (unless otherwise approved by Council) and are approved by Council as part of any Development Approval granted for a land division creating a new road.

It is not mandatory that Councils have a list of possible street names.



CONCLUSION

Council Policy S135 Streets - naming of has been reviewed and updated and for street naming purposes, new lists of the names of prominent women and migrants to Mount Gambier have been created.

It should be noted that developers generally do not use the Council list of street names and prefer to create their own street names for their developments using the Council policy for guidance. For this reason, it is important to keep the policy updated and current.

As suggested in the above report other Council's within South Australia do not have a specific list of street names and simply allow those naming streets to be guided by their street naming policy.

ATTACHMENTS

1. S135 - Streets - Naming Of [↓](#)
2. Migrants of Mount Gambier [↓](#)
3. Prominent women of Mount Gambier [↓](#)
4. Suggested Historical Street Names [↓](#)



 City of Mount Gambier	S135 STREETS - NAMING OF	Version No:	3
		Issued:	January 2019
		Next Review:	January, 2020

1. INTRODUCTION

This document sets out the policy of the City of Mount Gambier ("Council") for the naming of streets within the Council area.

The Local Government Act enables the delegation by Council of the authority to assign road names to the Council Administration, for example to the Chief Executive Officer.

Council has the power under section 219 of the *Local Government Act 1999* (the LG Act) to assign a name to, or change the name of:

- a public road;
- a private road; and
- a public place.

Council *must* assign a name to each public road created by land division.

It is Council's policy that all sealed public roads and all formed public roads within the Council area that are regularly accessed will be assigned a name.

All formed private roads that are accessible to the public (with the exception below) will also be assigned a name. This includes roads within complexes such as universities, hospitals, retirement villages, and roads in forests or parks etc. Private roads with five or less property addresses do not need to be named. In these cases address numbers will be assigned off the road that the private road exits on to.

All roads that can be used as part of an address for an address site will be assigned a name.

Note: The naming of State roads is the responsibility of DPTI.

Road name signs that identify each public road will, as far as practicable, be placed at every road intersection and will clearly indicate the road to which it applies.

2. INITIATING THE ROAD NAMING PROCESS

- (a) A road naming process may be initiated if:
- (i) a request is received by Council from an affected land owner or their agent;
 - (ii) Council resolves that a name change be investigated;
 - (iii) Council employees determine it is in the public interest to investigate a change in road name;
 - (iv) Council opens or forms a road; or
 - (v) Council receives an application for a land division.

3. ROAD NAMES

In the naming and renaming of public roads the following principles will be observed.

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(a) Uniqueness

- (i) A road will have only one name.
- (ii) A road name will be unique within the Council area. Duplicate road names within the Council area will be resolved in order to avoid confusion (e.g. emergency services response).
- (iii) Roads that are maintained by the Department for Planning, Transport and Infrastructure (DPTI) will be named by DPTI. Council will consult with DPTI in relation to naming these roads.
- (iv) Duplicate names and similar sounding names (e.g. Paice, Payce or Pace Roads) will be avoided where possible.
- (v) If possible, duplication of names in proximity to the adjacent Council area will also be avoided. However, roads crossing Council boundaries should have a single and unique name.
- (vi) Wherever practicable, road names will be continuous from the logical start of the road to the logical end of the road, irrespective of Council boundaries, landforms and intersecting roads.

(b) Name Sources

- (i) Where appropriate, proposed names for existing or new roads should have some historical significance to the actual parcel of land. Similarly any name associated with the overall land division (i.e. estate name, etc.) should also have some historical significance to the actual parcel of land.
- (ii) Should names with historical reference to the parcel of land not be available, names with historical significance to Mount Gambier and the region would be appropriate.
- (iii) Alternatives to historical names will be considered if an appropriate theme and associated names are developed for the subdivision and/or the surrounding locality.
- (iv) Sources for road names may also include:
 - Aboriginal names taken from the local Aboriginal language (and only with approval of the Aboriginal community);
 - early explorers, pioneers, and settlers;
 - eminent persons;
 - local history;
 - thematic names such as flora, fauna, ships etc;
 - war/casualty lists;
 - commemorative names;
 - migrants
- (v) Names will be selected so as to be appropriate to the physical, historical or cultural character of the area concerned.
- (vi) The origin of each name will be clearly stated and recorded as part of the Council's historical records.
- (vii) The local Aboriginal community will be consulted when choosing Aboriginal names or using words from relevant Aboriginal languages.
- (viii) Council's *Suggested Historical Street Names prominent people* and *Suggested Historical Street Names Mayors and Aldermen* lists are to be referred to during the selection of street names.

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(c) Propriety

- (i) Names should generally not reflect the current owner and/or developer of the subdivision, or any composite names associated with the current owner and/or developer.
- (ii) In all cases, where a parcel of land is to be named after an individual and/or family, the individual and/or the family must have made an extraordinary contribution to the Council area in some clearly identified manner.
- (iii) Names of living persons will be avoided.
- (iv) Names, which are characterised as follows, will not be used.
 - Offensive or likely to give offence;
 - Incongruous - out of place; or
 - Commercial or company.

(d) Communication

- (i) Names will be reasonably easy to read, spell and pronounce in order to assist service providers, emergency services and the travelling public.
- (ii) Street names should generally be single word only and be 'plain' English in terms of spelling and pronunciation to avoid any confusion, particularly in times of emergencies.
- (iii) Unduly long names and names composed of two or more words should be avoided:
 - a given name will only be included with a family name where it is essential to identify an individual or where it is necessary to avoid ambiguity. The use of given names will generally be avoided;
 - whilst street and cul-de-sac names should have only one word, it is recognised that some roads require a two word name because of their geographic relationship e.g. Proof Range Road;
 - roads with double destination names will be avoided.

(e) Spelling

- (i) Where it is intended that a road have the same name as a place or feature with an approved geographical name, particular care will be taken to ensure that the correct spelling of the official place name is adopted as shown in the State Gazette.
- (ii) Where the spelling of names has been changed by long established local usage, unless there is a particular request by the local community to retain the original name, the spelling that is sanctioned by general usage will be adopted.
- (iii) Generally road names proposed or approved will not contain abbreviations e.g. the "Creek" in "Wallaby Creek Road" must not be abbreviated.

(f) Form

- (i) The apostrophe mark ' will be omitted in the possessive case e.g. "Smith's Road" will be "Smiths Road".
- (ii) Names will avoid the use of the possessive "s" unless the euphony becomes harsh e.g. "Devil Elbow".
- (iii) The use of hyphens will be avoided. However, hyphens may be used when naming a road after a person with a hyphenated name.

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(g) Road Type

- (i) Road names will include an appropriate road type suffix conforming with the following guidelines:
- The suffix chosen will be compatible with the class and type of road. Assistance to both the motorists and pedestrians is a major consideration in choosing the suffix.
 - When a suffix with a geometric or geographic connotation is chosen it will generally reflect the form of the road, e.g.
 - Crescent - a crescent or half moon, rejoining the road from which it starts;
 - Esplanade - open, level and often along the seaside or a river.
 - For a cul-de-sac use Place, Close, Court or a suffix of similar connotation.
 - Highway (HWY) will be specifically reserved for roads associated with the state arterial road network. Its use will be restricted to roads of strategic importance constructed to a high standard.
- (ii) The following list of suitable road type suffixes is included as examples. [The list has been sourced from Australian Standards AS 1742.5 - 1997 and AS 4212 – 1994. An expanded road type list and acceptable abbreviations can be sourced from AS 4590:2006. In most instances the connotations are clear but where necessary a definition can be checked in a dictionary.]

Only road types shown in the standards documents will be used.

Alley	Avenue	Boulevard	Bypass
Circle	Circuit	Circus	Close
Court	Crescent	Drive	Arcade
Grove	Lane	Mews	Parade
Parkway	Place	Plaza	Promenade
Road	Row	Square	Street
Terrace	Walk	Way	

(h) No Prefix or Additional Suffix

- (i) The use of a compass point prefix/suffix or an additional suffix such as “north” or “extension” will be avoided, particularly where new roads are to be named.
- (ii) Where an existing road is subsequently bisected as a result of traffic management planning or some other reason, it may be appropriate to delineate each half of the road by the addition of a compass point suffix for the purposes of assisting the community and the emergency services to locate the appropriate part of the road.

(i) Disputes

- (i) In an instance when Council Officers and a proposer of a street name cannot agree on an appropriate name for a street, the matter be referred to Council for determination.

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4. NAMING OF PRIVATE ROADS

This policy covers all formed roads that are regularly accessed and therefore includes private roads.

- (a) Private land owners are not obliged to seek Council approval for naming their roads. However, there is a public interest in encouraging private land owners and developers to select suitable names, preferably in accordance with this policy, and to obtain Council endorsement for the name.
- (b) Where Council proposes to assign a name to a private road it will consult with the owner of the land over the proposed name and the signage requirements for the road.
- (c) Signage of private roads are to be purchased and erected at the owners/developers costs but under the direction of Council.

5. CONSULTATION WITH ADJOINING COUNCILS

- (a) If Council decides to change the name of a public road that runs into the area of the District Council of Grant, the Council will give the District Council of Grant at least two months notice of the proposed change.
- (b) Council will consider any representations made by the District Council of Grant in response to the notice. [Section.219(2) of the Local Government Act 1999]

6. PUBLIC NOTICE OF NAME ASSIGNMENT OR CHANGE

- (a) Council will give public notice of the assigning or changing of a road name. This will be by publication in the Government Gazette and by notice in a newspaper circulating generally throughout the State, as required under the Local Government Act.
- (b) Public notice will include the date that the new name takes effect (see below) and notice will also be published on the Council's website www.mountgambier.sa.gov.au.

7. ADVISE RELEVANT PARTIES OF NEW NAME OR NAME CHANGE

Council will provide written notice (e.g. by e-mail) of Council's decision on a new road name or name change to all relevant parties, including:

- Registrar-General;
- Surveyor-General; and
- Valuer-General [Section.219(3)(a) of the Local Government Act 1999]
- the owner of the road (if a private road);
- owners of abutting properties;
- Australia Post;
- Telstra;
- SA Water;

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 <p>City of Mount Gambier</p>	<p>S135 STREETS - NAMING OF</p>	Version No:	3
		Issued:	January 2019
		Next Review:	January, 2020

- SA Power Networks;
- SA Police;
- SA Ambulance Service; and
- SA Metropolitan Fire Service and/or Country Fire Service.

8. DATE OF EFFECT FOR NEW NAMES OR NAME CHANGES

- (a) The date of effect of the new or changed road name will be determined at the time the decision to assign the name so as to allow sufficient time for all stakeholders to make arrangements to ensure a smooth transition.
 - (b) The date of effect will be determined after considering:
 - (i) In respect of renaming an existing road, the impact on existing property owners, residents, tenants and occupiers. For example the time required to advise relevant parties to change letterhead stationary and advertising references;
 - (ii) Potential confusion for people using maps and street directories that effectively become out of date; and
 - (iii) The desire of some developers to sell property 'off the plan' and the opportunity for new owners to know their future address at an early stage.
- a) Council will update the Register of Public Roads as required by Section 231 of the Local Government Act.

9. ROAD NAME SIGNAGE

- (i) Council will ensure road naming signage in accordance with the relevant Australian Standard (AS 1742.5 – 1997) is erected.
- (ii) Signage may be erected during construction of a sub-division.
- (iii) Signage of roads created as part of a sub-division are to be purchased and erected at the owners/developers costs but under the direction of Council.

NOTE: Signage for State road names is the responsibility of DPTI

10. AVAILABILITY OF POLICY

This Policy will be available for inspection at Council's principal office during ordinary business hours and on the Council's website www.mountgambier.sa.gov.au. Copies will also be provided to interested members of the community upon request, and upon payment of a fee in accordance with Council's Schedule of Fees and Charges.

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 City of Mount Gambier	S135 STREETS - NAMING OF	Version No:	3
		Issued:	January 2019
		Next Review:	January, 2020

File Reference:	AF11/1746
Applicable Legislation:	Local Government Act 1999
Reference: Strategic Plan – Beyond 2015	Goal - Governance, Strategic Objective 5
Related Policies:	L130 Land Divisions
Related Procedures:	
Related Documents:	AF14/25619 Suggested Historical Street Names prominent people (compiled 1995) AF14/25616 Suggested Historical Street Names Mayors and Aldermen 1919-1930 Relevant Australian Standards

DOCUMENT DETAILS

Responsibility:	GENERAL MANAGER - CITY GROWTH
Version:	3.0
Last revised date:	15 January 2019
Effective date:	15 January 2019
Minute reference:	Council Meeting 15 January, 2019 - Item 14.18
Next review date:	January 2020
<u>Document History</u>	
First Adopted By Council:	15 th June 2010
Reviewed/Amended:	19 th August, 2014, 15 th January, 2019

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Migrants of Mount Gambier

(Compiled by Lynne Lowe – March 2019)

1. *denotes name has been used for street naming purposes
2. BOLD text denotes names that have not been used for street naming purposes
3. Underline denotes similar street name existing (e.g. Andrews – St. Andrews Drive exists)

MIGRANTS	COUNTRY OF ORIGIN
BRUINS	DUTCH
BUCHALKA	POLAND
BUETI	ITALY – Businessman/Community identity – involved with a number of local community groups
CASADIO , Tony	ITALY – Killed in action Vietnam
CHUCK (CHUN CHEOCK)	CHINA
DE BRUIN	DUTCH
DE NIJS	DUTCH
DE VALID	NORWEGIAN – Opera Singer /Barman Mt. Gambier Hotel
D’SOUZA	INDIA
HOLTJE	GERMANY
GENTILE	ITALY
GEROGIANIS	GREEK – joint 1 st Naturalisation ceremony in Mt Gambier
HEEMSKERK	DUTCH
HEINEMANN	GERMANY
JENS , Johannes	GERMANY - Publican
KANNENBURG , Ben	GERMANY - Photographer
KARKLINS , Marians	LATVIA – joint 1 st Naturalisation ceremony in Mt Gambier
KUMMEROW	GERMAN – Lutheran Minister
* LEE , Andrew	HONG KONG – Businessman/Mayor of City of Mount Gambier
LEHMANN	GERMAN
MICHIELAN , *Clem & Luigi	ITALY - Businessmen
MIESCHEL , Reverend	GERMAN - Lutheran Minister



Migrants of Mount Gambier

(Compiled by Lynne Lowe – March 2019)

1. *denotes name has been used for street naming purposes
2. BOLD text denotes names that have not been used for street naming purposes
3. Underline denotes similar street name existing (e.g. Andrews – St. Andrews Drive exists)

MOORS	DUTCH
PACE	ITALY
PANAGOPOULOS	GREEK
PASIN , Louigi, Josephine, Tony	ITALY – Business Woman/Politician
POST , Henry	DUTCH - Jeweller
RIQUIER , Leon & Gerard	BELGIUM - Businessmen
RISCHBEITH	GERMAN
SCUNGIO	ITALY
SIEGMUND	GERMAN – Designed Centenary Tower/Wood Carver
STOKKER	DUTCH
TADIC , Ivo	- Sculptor
VAN DEN HOOGEN	DUTCH
VAN DER SOMMEN	DUTCH
VAN SCHAIK	DUTCH
VERSACE	ITALY
VON MUELLER , Baron Ferdinand	GERMAN
WIN WAH , Jimmy	CHINESE
ZAADSTRA family	DUTCH - Artists
ZACCARDO	ITALY

The above names are only a few families or individuals that have migrated to our area. There are many more.

Some of the suggested names are also currently living and not deceased.

There have also been migrants from many other countries such as the United Kingdom; Burma; Vietnam; Congo; South Africa; America; Canada etc., which require further research. The above list is but a sample.



Prominent women of Mount Gambier

(Contributors to this list: Lynne Lowe – March 2019; Country Women’s Association; Christine Plunkett – June 2019; Di Ind – June 2019; Jessica Porter – August 2019)

1. *denotes name has been used for street naming purposes
2. Underline denotes similar street name existing (e.g. Andrews – St. Andrews Drive exists)

NAME	RELEVANCE
ANASTASIA JENS (Dec 1908)	Hotelier
ANNIE BRICE (Dec 1931)	Aboriginal woman/women’s rights activist
AUDREY SCOTLAND (Dec 2015)	Long serving volunteer for Royal Society for the Blind Guide Dogs Association & Boandik Aged Care Facilities/Soroptimist
CATHLEEN ELIZABETH EDKINS (Dec 2008)	Artist
CLARA FLINT (Dec)	Chemist – 1 st in South Australia and possibly in Australia
ELIZABETH KNIGHT (Dec 1941)	Midwife
ELIZABETH (Betty) WALKER (Dec)	Founder of Playford Street Pals (children’s group) & Author
ENID WILLIS (Dec)	Podiatrist/Property Owner/Elected Member of Council/Soroptimist
JANE (JEAN) DALEY (Dec 1948)	Australian political organizer
JEANNIE LATTIN (Dec)	Life Member of Mount Gambier Netball Association/Lioness
JUNE ROGERS (Dec)	Long-serving volunteer and co-ordinator for St Johns.
CATHERINE (KITTY) TEMPLE (Dec 1907)	Hotelier/Infamous
Elizabeth (LIZ) Skipper PYNE (Dec 2019)	Nurse
LOIS JOAN FLORENCE DEAN (Dec 2014)	Author/Historian
LOUISA BORS – aka Annie BORS (Dec 1890)	Pioneer-Farmer
MARGARET BLAKESLEY (Dec 1894)	Pioneer
MARY BUCHAN (Dec 1875)	Murder Victim
MARY (MAY) GLYN (Dec)	Boating Accident Survivor (Her Brother Drowned)/Daughter of.....Pioneering Family of The South East
Dr MARY PATTERSON (Dec)	Gynaecologist in Mount Gambier for many years



Prominent women of Mount Gambier

(Contributors to this list: Lynne Lowe – March 2019; Country Women’s Association; Christine Plunkett – June 2019; Di Ind – June 2019; Jessica Porter – August 2019)

1. *denotes name has been used for street naming purposes
2. Underline denotes similar street name existing (e.g. Andrews – St. Andrews Drive exists)

MEREDITH MARTIN (Dec 2015)	Pharmacist/Girl Guide Commissioner
MIM INGHAM (Dec 1992)	Educator/Soroptimist
MINNIE HUNTER (Dec)	Daughter of Pioneering Family
FRANCES MARY (MOLLY) OGDEN (Dec 1996)	Nursing/Matron of Mount Gambier Hospital
PATRICIA (PAT) YVONNE GALPIN (Dec 2013)	Historian
SHIRLEY UNDERWOOD (Dec 2019)	Served in WWII/Long serving volunteer for Girl Guides & Legacy
Sister MARY IMMACULATOR (Dec)	Sister of Mercy/Teacher for Over 50 Years
Sister ELSIE MARY HOWARD-JONES (Dec 1967)	Midwife. Ran a private hospital from several locations within Mount Gambier between 1912 & 1945. She was considered the highest qualified Sister in Australia at that time (1912).
Sister NIGHTINGALE (Dec)	Nursing Sister
VIV MAHER (Dec 2017)	Aboriginal Woman/ Highly Respected Social Worker/Add Something Else Here....
ZELDA PARKER (Dec 1988)	Dance Teacher/Dance Academy

There will be many more names suitable for use after further research.



CITY OF MOUNT GAMBIER

Updated Suggested Historical Street Names – previous Mayors and Alderman -1919 to 1930

1st December, 1919 – 30th November, 1920.	
Mayor:	Mr. Charles Norman MacKenzie (<i>Street</i>)
Alderman:	Ald. John Faull Palamountain (<i>Street</i>) Ald. Henry Lawrence (<i>Street</i>) Ald. Frederick Webster
North Ward:	Cr. Robert Marr Haig (<i>Street</i>) Cr. John Millhouse
South East Ward:	Cr. James Keengan (<i>Street</i>) Cr. Alexander Cameron (<i>Court – to be used DA 381/0276/2016</i>)
South West Ward:	Cr. William Hay Cr. Herbert James Wilson (<i>Street</i>)

1st December, 1920 – 30th November, 1921.	
Mayor:	Mr. Carl Louis Spehr (<i>Street</i>)
Alderman:	Ald. George Edward Truman (<i>Street</i>) Ald. Frederick Webster Ald. Henry Lawrence (<i>Street</i>)
North Ward:	Cr. Robert Marr Haig (<i>Street</i>) Cr. John Davey Fyfe Harbison (<i>Street</i>)
South East Ward:	Cr. James Keengan (<i>Street</i>) Cr. Paul Frederick Krummel (<i>Street</i>)
South West Ward:	Cr. Harrold Charles LeLeivre Cr. Herbert James Wilson (<i>Street</i>)

*Names in **bold text** have not been used as a street name (as of 14/10/2019)



1 st December, 1921-30 th November, 1922	
Mayor:	Mr. Carl Louis Spehr <i>(Street)</i>
Alderman:	Ald. James Keegan <i>(Street)</i> Ald. George Edward Truman <i>(Street)</i> Ald. Henry Lawrence <i>(Street)</i>
North Ward:	Cr. Robert Marr Haig <i>(Street)</i> Cr. John Davey Fyfe Harbison <i>(Street)</i>
South East Ward:	Cr. Eric Fitzgerald Harbison <i>(Street)</i> Cr. Paul Frederick Krummel <i>(Street)</i>
South West Ward:	Cr. Harrold Charles LeLeivre Cr. Herbert James Wilson <i>(Street)</i>

1 st December, 1923-30 th November, 1924	
Mayor:	Mr. Carl Louis Spehr <i>(Street)</i>
Alderman:	Ald. James Keegan <i>(Street)</i> Ald. Robert Marr Haig <i>(Street)</i> Ald. Henry Lawrence <i>(Street)</i>
North Ward:	Cr. Lucas Adolphus DeGaris <i>(Street)</i> Cr. John Davey Fyfe Harbison <i>(Street)</i>
South East Ward:	Cr. Eric Fitzgerald Harbison <i>(Street)</i> Cr. Paul Frederick Krummel <i>(Street)</i>
South West Ward:	Cr. Harrold Charles LeLeivre Cr. William Hay

*Names in **bold text** have not been used as a street name (as of 14/10/2019)



1 st December, 1924-30 th November, 1925	
Mayor:	Mr. Robert Marr Haig <i>(Street)</i>
Alderman:	Ald. James Keegan <i>(Street)</i> Ald. Carl Louis Spehr <i>(Street)</i> Ald. Henry Lawrence <i>(Street)</i>
North Ward:	Cr. Lucas Adolphus DeGaris <i>(Street)</i> Cr. Arthur Raymond Hill <i>(Cres)</i>
South East Ward:	Cr. Eric Fitzgerald Harbison <i>(Drive)</i> Cr. Stanley Charles William Davis <i>(Cres)</i>
South West Ward:	Cr. Harrold Charles LeLeivre Cr. William Hay

1 st December, 1925-30 th November, 1926	
Mayor:	Mr. Robert Marr Haig <i>(Street)</i>
Alderman:	Ald. James Keegan <i>(Street)</i> Ald. Carl Louis Spehr <i>(Street)</i> Ald. John Davey Fyfe Harbison <i>(Street)</i>
North Ward:	Cr. Henry Leo Kennedy <i>(Avenue)</i> Cr. Arthur Raymond Hill <i>(Cres)</i>
South East Ward:	Cr. Eric Fitzgerald Harbison <i>(Drive)</i> Cr. Stanley Charles William Davis <i>(Cres)</i>
South West Ward:	Cr. Harrold Charles LeLeivre Cr. William Hay

*Names in **bold text** have not been used as a street name (as of 14/10/2019)



1 st December, 1926-30 th November, 1927	
Mayor:	Mr. John Davey Fyfe Harbison (<i>Street</i>)
Alderman:	Ald. James Keegan (<i>Street</i>) Ald. Carl Louis Spehr (<i>Street</i>) Ald. Robert Marr Haig (<i>Street</i>)
North Ward:	Cr. Henry Leo Kennedy (<i>Ave</i>) Cr. Arthur Raymond Hill (<i>Cres</i>)
South East Ward:	Cr. Eric Fitzgerald Harbison (<i>Drive</i>) Cr. Stanley Charles William Davis (<i>Cres</i>)
South West Ward:	Cr. Harrold Charles LeLeivre Cr. William Hay

1 st December, 1927-30 th November, 1928	
Mayor:	Mr. John Davey Fyfe Harbison (<i>Street</i>)
Alderman:	Ald. James Keegan (<i>Street</i>) Ald. Carl Louis Spehr (<i>Street</i>) Ald. Robert Marr Haig (<i>Street</i>)
North Ward:	Cr. Henry Leo Kennedy (<i>Ave</i>) Cr. Arthur Raymond Hill (<i>Cres</i>)
South East Ward:	Cr. Paul Frederick Krummel (<i>Street</i>) Cr. Stanley Charles William Davis (<i>Cres</i>)
South West Ward:	Cr. Harrold Charles LeLeivre Cr. William Hay

*Names in **bold text** have not been used as a street name (as of 14/10/2019)



1 st December, 1928-30 th November, 1929	
Mayor:	Mr. William Hay
Alderman:	Ald. James Keegan (<i>Street</i>) Ald. Carl Louis Spehr (<i>Street</i>) Ald. Robert Marr Haig (<i>Street</i>)
North Ward:	Cr. William Samuel Clark Cr. Henry Leo Kennedy (<i>Avenue</i>)
South East Ward:	Cr. Paul Frederick Krummel (<i>Street</i>) Cr. Stanley Charles William Davis (<i>Cres</i>)
South West Ward:	Cr. Duncan John Fraser Cr. Henry Lawrence (<i>Street</i>)

1 st December, 1929-30 th November, 1930	
Mayor:	Mr. William Hay
Alderman:	Ald. James Keegan (<i>Street</i>) Ald. Carl Louis Spehr (<i>Street</i>) Ald. Robert Marr Haig (<i>Street</i>)
North Ward:	Cr. William Samuel Clark Cr. Henry Leo Kennedy (<i>Avenue</i>)
South East Ward:	Cr. John Davey Fyfe Harbison (<i>Street</i>) Cr. Stanley Charles William Davis (<i>Cres</i>)
South West Ward:	Cr. Duncan John Fraser Cr. Henry Lawrence (<i>Street</i>)

1 st December, 1929-30 th November, 1930	
Mayor:	Mr. William Hay
Alderman:	Ald. Harrold Charles LeLeivre

*Names in **bold text** have not been used as a street name (as of 14/10/2019)



	Ald. Carl Louis Spehr <i>(Street)</i> Ald. Robert Marr Haig <i>(Street)</i>
North Ward:	Cr. William Samuel Clark Cr. Henry Leo Kennedy <i>(Avenue)</i>
South East Ward:	Cr. John Davey Fyfe Harbison <i>(Street)</i> Cr. Carl Heinrich Hirth <i>(Street)</i>
South West Ward:	Cr. Duncan John Fraser Cr. Henry Lawrence <i>(Street)</i>

*Names in **bold text** have not been used as a street name (as of 14/10/2019)



5.8 WINTV UPDATE – REPORT NO. AR19/63609

Committee:	People and Place Committee
Meeting Date:	2 December 2019
Report No.:	AR19/63609
CM9 Reference:	AF19/326
Author:	Andrew Meddle, Chief Executive Officer
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	To provide Council with an update on discussions and to seek authority to grant the Right of Way as progress has been made with the archiving element of the previous resolution.
Community Plan Reference:	Goal 1: Our People Goal 2: Our Location Goal 3: Our Diverse Economy Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

- 1. That People and Place Committee Report No. AR19/63609 titled 'WINTV Update' as presented on 02 December 2019 be noted.*
- 2. That Council grant of a long form right of way in favour of WINTV to their site, over a portion of the Lake Terrace Cemetery (being Section 78, Hundred 420200 contained in Certificate of Title Volume 5836 Folio 64) at no cost to the City of Mount Gambier.*
- 3. The Chief Executive Officer be authorised to negotiate, have prepared, and to affix the Council Seal to any documents necessary to give effect to the right of way referred to in 2 above.*
- 4. The cost of the right of way to be valued at \$8,500 and transactional and legal costs required to give effect to 2 and 3 above be at no cost to Council.*
- 5. That negotiations continue in good faith with WINTV to secure a non-exclusive licence from WINTV, at no cost to the City of Mount Gambier, to utilise any footage that is archived at the NFSA in perpetuity (or set time to be reviewed periodically).*



BACKGROUND

Council has previously considered reports in relation to a request for a grant of easement from WIN TV at the January 2019 Council meeting and the February 2019 Operational Standing Committee and Council meetings. A further decision was made at the June 2019 Council meeting declining to accede to the WINTV request. The matter was further discussed at the Economic and Environment Committee and Council in August 2019. The matter was brought back to Council via a motion at the October 2019 Council meeting, where it was resolved that:

“That Council instruct the Chief Executive Officer to reopen discussions with WINTV, with the intent to:

- (a) Request a non-exclusive licence from WINTV, at no cost to the City of Mount Gambier, to utilise any footage that is archived at the NFSA in perpetuity (or set time to be reviewed periodically);*
- (b) Grant of a long form right of way in favour of WINTV to their site, over a portion of the Lake Terrace Cemetery (being Section 78, Hundred 420200 contained in Certificate of Title Volume 5836 Folio 64) at no cost to the City of Mount Gambier.”*

Discussions were reopened with WINTV and the correspondence from the Chief Executive Officer and an email chain from/to WINTV can be found as **Attachments 1 and 2** respectively. **Attachment 3** is a draft order form and indemnification.

These discussions make it clear that there is an opportunity here to ensure negotiations continue in good faith, it is recommended that Council grant the right of way in accordance with the independent valuation to ascertain the value of the right of way, which was received from the valuers on 29 August 2019 and amounted to \$8,500. Council are reminded that they have already given in principle support for the Right of Way at their meeting on 18 June 2019.

Council are reminded that your administration have investigated alternative access solutions to this site. As a result of this work, it is not believed that a safer or more acceptable access can be created from this property that provides long term surety to current and future owners/occupiers and uses of the WINTV site than the proposed right of way.

It is normal practice that Council, in lieu of the short form set out in the Real Property Act, grant long forms of easements (or right of way) specifically drafted by Council’s lawyer or conveyancer to address the specific circumstances in each case, ensuring that the instrument affords Council with appropriate protections in the form of indemnity, release, maintenance and make good provisions associated with the grantees use of Council land.

Council are again, recommended to make a decision which separates the two matters under consideration, noting that:

- The relevant value and process for the granting of the right of way can be progressed in a straightforward fashion, should Council so decide; and
- With regards to the archiving, progress has been made and WINTV are being positive in their approach to achieving a solution.

CONCLUSION

It is recommended that Council enable the right of way to be granted in favour of WINTV at no cost to Council and that this process be completed. It is also recommended that work continue between WINTV and the Council to continue moving forward on access to the WINTV archive.

ATTACHMENTS

1. Correspondence from CEO to Andrew Sculley WIN Television - WIN TV Easement Right of Way [↓](#)
2. Correspondence from Andrew Sculley WIN Television - WIN TV Easement Right of Way [↓](#)



3. Order Form Indemnification Against Liability [↓](#)





Reference: AF14/196; AR19/41034
Enquiries to: Mr Andrew Meddle

Civic Centre, 10 Watson Terrace
Mount Gambier SA 5290

PO Box 56
Mount Gambier SA 5290

Telephone 08 87212555
Facsimile 08 87249791
city@mountgambier.sa.gov.au

mountgambier.sa.gov.au

18th November 2019

Mr Andrew Sculley
Operations / Production Manager
WIN TELEVISION VIC Pty Ltd
BY EMAIL TO: sculleya@winvic.com.au

Dear Andrew

WIN TV EASEMENT / RIGHT OF WAY REQUEST & COUNCIL ARCHIVING REQUEST

I write further to our previous correspondence over the last few months on these matters. The matter was subject to a Motion With Notice at the Council meeting on 15 October 2019, which stated:

- "That Council instruct the Chief Executive Officer to reopen discussions with WINTV, with the intent to:*
- (a) Request a non-exclusive licence from WINTV, at no cost to the City of Mount Gambier, to utilise any footage that is archived at the NFSA in perpetuity (or set time to be reviewed periodically); and*
 - (b) Grant of a long form right of way in favour of WINTV to their site, over a portion of the Lake Terrace Cemetery (being Section 78, Hundred 420200 contained in Certificate of Title Volume 5836 Folio 64) at no cost to the City of Mount Gambier."*

The correspondence leading to the Motion referred to a separate document, which may provide some context for you. It can be found at:

http://www.copyright.org.au/acc_prod/ACC/Information_Sheets/Assigning_Licensing_rights.aspx?WebsiteKey=8a471e74-3f78-4994-9023-316f0ecef4ef

These two matters are linked in Council's mind. I believe we have reached an agreement on the way to proceed on the second matter and are all ready to move forward on that. The first matter appears to have us on opposite sides of the argument. The Council firmly believe in the local and community value of the whole collection and wish to come to an arrangement whereby that information is available to the Council, solely for non-commercial purposes.

It is appreciated that this material has commercial value to you and that the archiving of this material is important to you, but – to a significant degree – out of your control. I would still like to explore whether a joint project could be developed to enable Council to assist in any way it can to expedite the archiving and gain non-commercial access to it.

I look forward to your response in due course, In the meantime, if you have any questions, please contact me.

Yours sincerely



Andrew MEDDLE
CHIEF EXECUTIVE OFFICER

cc Manager – Executive Administration
Kevin Cook – WIN NETWORK (cookk@winnetwork.com.au)



From: [Andrew Sculley](#)
To: [Andrew Meddle](#)
Cc: [WIN Television](#); [Michael McCarthy](#)
Subject: RE: HPE Content Manager Administration Record : AR19/62244 : Letter from CEO to Andrew Sculley WIN Television - WIN TV Easement Right of Way Request and Council Archiving Request
Date: Friday, 22 November 2019 10:34:19 AM
Attachments: [image002.png](#)
[Order Form Indemnification Against Liability - WIN Bal News Dub.doc](#)

Andrew,

.. with regard to 'no-one taking advantage', I think the request mechanism through NSFA and review / approval from WIN will ensure that there is ongoing dialogue around the use and requirements for the archive.

In that way there is some governance over use of image and purpose, and we can work closely together through those conversations to get the right outcomes.

From experience we have found that it can be hard to control the distribution of content once released for a single application, content can be shared, and then a 3rd party could use the material in a way that it was not intended / approved.

Certainly to allow community enjoyment and for people to reminisce, a display is a safe and controlled way to allow access, social media is a great way to share but it's also a way for people to copy content.

So together we need to be responsible with how, when and where the material is used.

WIN Corporation have a very general indemnity form that members of the public would sign when purchasing a news story, or even when the dub was provided at no cost and this specifies some of the basic rules we have.

Moving forward we will be discussing use of the vision in a different context to this, but with correct controls should be able to come to a suitable arrangement.

Regards,

Andrew Sculley
Operations / Production
Manager Southern Region
VIC, TAS & SA

03 5320 1350
sculleya@winvic.com.au
03 5333 1889
0407 285 754

Walker Street, Ballarat VIC 3350

WIN WIN HD WIN BOLD WIN Peach sky NEWS on WIN

From: Andrew Meddle [mailto:AMeddle@mountgambier.sa.gov.au]

Sent: Thursday, 21 November 2019 5:14 PM



To: 'Andrew Sculley' <sculleya@winvic.com.au>
Cc: WIN Television <cookk@winnetwork.com.au>; Michael McCarthy <MMcCarthy@mountgambier.sa.gov.au>
Subject: RE: HPE Content Manager Administration Record : AR19/62244 : Letter from CEO to Andrew Sculley WIN Television - WIN TV Easement Right of Way Request and Council Archiving Request

Dear Andrew

Many thanks for your heartening correspondence. I look forward to hearing from you in due course. Do you have any ideas how to achieve your final point about no one taking advantage. In the meantime, I will draft a report for Council consideration in December advising of your response and seeking consent for the right of way.

Best wishes - Andrew

From: Andrew Sculley [<mailto:sculleya@winvic.com.au>]
Sent: Monday, 18 November 2019 3:34 PM
To: Andrew Meddle <AMeddle@mountgambier.sa.gov.au>
Cc: WIN Television <cookk@winnetwork.com.au>; Michael McCarthy <MMcCarthy@mountgambier.sa.gov.au>
Subject: RE: HPE Content Manager Administration Record : AR19/62244 : Letter from CEO to Andrew Sculley WIN Television - WIN TV Easement Right of Way Request and Council Archiving Request

Andrew,

.. I think we will be able to come to some arrangement regarding the archive.

But first we need to physically move the tapes and create a digital platform where they can live, capturing some limited metadata with the file.

We are currently working in the background on file formats that might suit our purposes and that of NSFA, to that end we have a test file with NSFA.

I'm also doing some extra work with NSFA on a specific arrangement where WIN could setup a process that allowed Mt Gambier Council to request of NSFA access to the digitized content, we can then discuss how that might work.

WIN would need to be in the loop with regard to the access and purpose, but in a non-commercial sense that's probably not going to be an issue, maybe some acknowledgment with logo of WIN providing vision if used on a display or social media.

Because NSFA would be doing some 'work' to provide clips to you, there may be some unavoidable costs relating to their man hours, I've asked for an indication of what that would be.

An aim that I have would be to try and get a broad sample of content and generate some material that might be suitable for a display, which we have discussed previously, and this might be a convenient way to display and share the heritage ... although everyone is going to have a different idea of what that should be.

(this may involve no cost to Council, but obviously some infrastructure could be required to play the media)



I think also that there might be some confusion in terms of 'commercial value' as stated the discussions and recent letter, the value we place on the archive is purely that of historical significance to the community and to WIN's broadcast history in Mt Gambier, its ownership being with WIN Corp.

Importantly we all need to ensure that the content is shared appropriately and no-one takes unfair commercial gain from access to the library, or extends the use of image beyond that of what it was intended, which largely centres around News, Sporting or Community events.

Look forward to talking further, I will give you an update on the progress of things as we move forward.

Regards,

Andrew Sculley
Operations / Production
Manager Southern Region
VIC, TAS & SA

03 5320 1350
sculleya@winvic.com.au
Walker Street, Ballarat VIC 3350

03 5333 1889
0407 285 754

WIN WIN HD WIN BOLD WIN Peach sky NEWS ON WIN

From: Lynne Dowling [<mailto:LDowling@mountgambier.sa.gov.au>]
Sent: Monday, 18 November 2019 9:37 AM
To: 'sculleya@winvic.com.au' <sculleya@winvic.com.au>
Cc: Michael McCarthy <MMcCarthy@mountgambier.sa.gov.au>; WIN Television <cookk@winnetwork.com.au>; Andrew Meddle <AMeddle@mountgambier.sa.gov.au>
Subject: HPE Content Manager Administration Record : AR19/62244 : Letter from CEO to Andrew Sculley WIN Television - WIN TV Easement Right of Way Request and Council Archiving Request

Attention Mr Andrew Sculley

Dear Andrew

Please find attached correspondence from CEO Mr Andrew Meddle.

With regards

Lynne Dowling
CEO & Mayoral Executive Support

Civic Centre 10 Watson Terrace Mount Gambier
D 08 8721 2503 / T 08 8721 2555
PO Box 56 Mount Gambier SA 5290

www.mountgambier.sa.gov.au





WIN NEWS DUB ORDER FORM AND INDEMNIFICATION

I _____
(full name)

of _____
(address)

Request the supply of a DVD of a television news report on the subject of:

which was telecast on WIN Television (location) (date) _____

I, the undersigned, agree with **WIN** that:

1. My request for the Footage is subject to acceptance by WIN, and WIN may reject my request in its sole and absolute discretion. WIN will not process or refund my payment in the event a request is rejected.

2. COPYRIGHT WARNING AND TERMS AND CONDITIONS OF USE

(1) WIN licences the Footage to me for private home use only. All other uses of the Footage are strictly prohibited unless expressly authorised in writing by WIN. Any unauthorized copying, editing, exhibition, renting, hiring, exchanging, public performance, diffusion, communication, broadcasting or commercial exploitation in whole or part, of the Footage is strictly prohibited. Any such action establishes liability for a civil action and may give rise to criminal prosecution.

(2) The Footage may be used by me or the applicant identified on this form on whose behalf I have made the application, without the need for further permission if such use is limited to use:

- (a) disclosed in this application form for a charitable website and for the Term specified in this Agreement;
- (b) disclosed in this application form for an academic assignment or presentation by a registered student; or
- (c) disclosed in this application form for in-house training by me or the applicant identified on this form, for my employees or employees of such applicant only, for the Term specified in this Agreement.

(3) Notwithstanding anything else in this Agreement, I must not, nor permit or allow any other person to, use the Footage for commercial purposes or in a manner that may harm, discredit or damage the reputation of WIN, its agents, employees, associated persons, related companies or affiliates (collectively referred to in this Agreement as "**WIN Entities**"), or that brings any member of the WIN Entities into disrepute.

(4) I must not, nor permit or allow any other person to, use the Footage in any way in or in connection with any:

- (a) complaint, action; demand; law suit; proceedings, or similar action against WIN or any of the WIN Entities; or
- (b) submission to any government or quasi-government department, authority or agency, industry association or industry body.

WIN TELEVISION VIC PTY LTD

Walker Street (PO Box 464) Ballarat VIC 3350 Australia 03 5320 1366 www.wintv.com.au ABN 49 004 441 561





- (5) WIN reserves the right to limit any time period and/or to terminate or revoke any permission, licence or authority granted under this Agreement immediately should the use of the Footage not conform to the purpose stated, or otherwise not comply with the terms and conditions of use, in this application form.

3. RELEASE AND INDEMNITY

I HEREBY RELEASE, INDEMNIFY AND KEEP INDEMNIFIED (on my own behalf and on behalf of any person for whom I act as agent, whether or not their existence or identity has been disclosed) WIN and the WIN Entities from and against all losses, costs, damages, expenses and claims, however arising (and whether or not as a result of negligence, defamation or other act or omission on the part of WIN or the WIN Entities or any of them) as a result or in connection with;

- (a) the supply to me of the Footage; or
- (b) any use of the Footage

PLEASE SPECIFY INTENDED PURPOSE FOR THE USE OF THIS FOOTAGE

AND the required time period of use of this Footage _____ (**"Term"**)

SIGNED: _____

Dated this _____ **day of** _____ **200**_____

ENCLOSED IS A CHEQUE FOR \$80.00 including GST made payable to WIN Television

OR

Please debit my credit card account as per details below:

Credit Card No. _____ Amount \$80.00
Type of Card _____ Expiry Date: / /
Name on Card _____
Signature _____

(All major credit cards accepted other than American Express / Diners)

Issued: June 2010

WIN TELEVISION VIC PTY LTD

Walker Street (PO Box 464) Ballarat VIC 3350 Australia 03 5320 1366 www.wintv.com.au ABN 49 004 441 561



**5.9 REQUEST TO INSTALL MEMORIAL SEAT AND PLAQUE AT "ARCHERY PARK" –
REPORT NO. AR19/64352**

Committee:	People and Place Committee
Meeting Date:	2 December 2019
Report No.:	AR19/64352
CM9 Reference:	AF19/326
Author:	Nick Serle, General Manager City Infrastructure
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	Council has received a request to install a memorial seat and plaque at "Archery Park"
Community Plan Reference:	Goal 1: Our People Goal 2: Our Location Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

1. That People and Place Committee Report No. AR19/64352 titled 'Request to install memorial seat and plaque at "Archery Park"' as presented on 02 December 2019 be noted.
2. That Council;
 - (a) approve the installation of a memorial seat and plaque at "Archery Park" with the cost of the seat and installation being met by Council and the cost of the memorial plaque to be met by Ms Vicki Maney, or
 - (b) do not approve the installation of a memorial seat and plaque at "Archery Park".



BACKGROUND

Council has received a request from Ms Vickie Maney to place a garden seat and plaque in memory of her father Mr John Cox at the former Archery Park (the corner of Bay Road and John Watson Drive opposite the Blue Lake Holiday Park).

DISCUSSION

Mr John Cox made a significant contribution to the Blue Lake Archers Club over a 50 year period and in recognition of his contribution was awarded with life membership. The vast majority of Mr Cox's involvement was when the Blue Lake Archers were active at the old "Archery Park" at Corporation Reserve B therefore it is fitting that a memorial plaque, if installed, is at this location.

There is an existing memorial seat and plaques for Ulysses Club Limestone Coast Branch "Members who have ridden on" at the same location (see attachment 2)

Ms Maney has visited the site with the General Manager City Infrastructure and identified that an identical memorial seat matching one already installed that could be placed nearby. The intention is that the seat and memorial post be used to honour past members of the Blue Lake Archers Club in a similar way to the Ulysses Club memorial.

It is estimated that the cost of installing the seat and minor landscaping works would be less than \$2,000.

CONCLUSION

Council consider the request from Ms Vickie Maney to place a garden seat and plaque in memory of her father Mr John Cox at the former Archery Park (the corner of Bay Road and John Watson Drive opposite the Blue Lake Holiday Park).

ATTACHMENTS

1. Request (PDF format) - Memorial Garden Seat - Archery Park or Corriedale Park - John Cox [↓](#)
2. Ulysses Club - Photographs of Memorial Seat and Plaque [↓](#)



From: kvmaney@gmail.com
To: [City Emails](#)
Subject: memorial garden seat
Date: Monday, 12 August 2019 10:34:01 AM

I am writing to ask what is involved in placing a garden seat and plaque on the back rest at either Archery Park or Corriedale Park or both in memory of my father John Cox who passed away very recently. He was a life member of the Archery club and this would mean a lot to our family and the Archery club if we could do this in honour of him. I know he would be very thrilled if this could happen and we feel it is the last loving, cherished connection we could have to him and do for him.

Just wondering the cost involved and how it all works.

In anticipation to your reply

Vickie Maney









6 MOTIONS WITH NOTICE

6.1 NOTICE OF MOTION - WRAPPING OF FLEET VEHICLES

Meeting: People and Place Committee
CM9 Reference: AF19/326
Member: Steven Perryman, Councillor

I, Councillor Steven Perryman, give notice that at the next Ordinary Meeting of the People and Place Committee to be held on 2 December 2019, I intend to move the following motion:

MOTION

1. That People and Place Committee Report No. AR19/62587 titled 'Notice of Motion - Wrapping of Fleet Vehicles' as presented on 02 December 2019 be noted.
2. Council endorse the 'wrapping' all fleet vehicles as they are replaced.
3. Costs to be incorporated into budget estimates for vehicles from the 2020/2021 year.
4. A further 2 designs be developed, in addition to the existing 2 developed for the mobile tourism vehicles, along the same theme of activities to do in Mount Gambier.

RATIONALE

I commend this Notice of Motion to Council.

ADMINISTRATIVE COMMENT

The Tourism and Events vehicles have recently been wrapped. The likely future cost is approximately \$2,300 per vehicle. It is assumed that the resolution applies to light fleet (cars and small vans) and not to our heavy fleet (trucks, garbage trucks, etc.). If this is the assumption, Council has 11 cars and 15 utilities / vans, which would be affected by this motion.

ATTACHMENTS

Nil



7 URGENT MOTIONS WITHOUT NOTICE



8 CONFIDENTIAL ITEMS

8.1 CONDITION OF THE PROPERTY – REPORT NO. AR19/62472

CONSIDERATION FOR EXCLUSION OF THE PUBLIC

Pursuant to section 90(2) of the *Local Government Act 1999* the People and Place Committee orders that all members of the public, except Mayor L Martin, Councillors F Morello, K Amoroso, M Bruins, C Greco, B Hood, P Jenner, S Meziniec and S Perryman and Council Officers A Meddle, B Cernosksis, J Nagy, N Serle, J Zwijnenburg and F McGregor be excluded from attendance at the meeting for the receipt, discussion and consideration in confidence of Agenda Item 8.1 AR19/62472 Condition of the property.

The People and Place Committee is satisfied that, pursuant to section 90(3) (g), (h) and (i) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- information concerning matters that must be considered in confidence in order to ensure that the Council does not:
 - breach any law, order or direction of a court or tribunal constituted by law,
 - breach any duty of confidence, or
 - breach any other legal obligation or duty
- legal advice
- information relating to:
 - actual litigation, or
 - litigation that the Council or Council committee believes on reasonable grounds will take place,
 - involving the Council or an employee of the Council

The People and Place Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because This reports is the commencement of legal action pursuant to the Local Nuisance and Litter Control Act 2016.

CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 8.1 AR19/62472 Condition of the property and its attachments, the discussion and the resolution/s and minutes arising from the report, having been considered by the Council in confidence under Section 90(2) & (3) (g), (h) and (i) be kept confidential and not available for public inspection until This should be reviewed at the completion of action before the Environment, Resources and Development Court.
2. Further that Council delegates the power to review, revoke, but not extension of the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

9 MEETING CLOSE



**MINUTES OF CITY OF MOUNT GAMBIER
PEOPLE AND PLACE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE,
MOUNT GAMBIER ON TUESDAY, 8 OCTOBER 2019 AT 5:30 P.M.**

PRESENT: Mayor Lynette Martin (OAM), Cr Frank Morello, Cr Kate Amoroso, Cr Max Bruins, Cr Christian Greco, Cr Ben Hood, Cr Paul Jenner and Cr Sonya Mezinec

OFFICERS IN ATTENDANCE:	Chief Executive Officer	- Mr A Meddle
	General Manager Community Wellbeing	- Ms B Cernovskis
	General Manager City Growth	- Dr J Nagy
	Manager Executive Administration	- Mr M McCarthy
	Executive Administration Officer	- Mrs M Telford

1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

2 APOLOGY(IES)

Nil

3 CONFIRMATION OF MINUTES

Nil

4 QUESTIONS WITHOUT NOTICE

The following question was received from Councillor Paul Jenner:

Cr Jenner requested a follow up on his request for a list of DPTI Roads that the City of Mount Gambier was seeking improvements.

Response

The Chief Executive Office took the question on notice and will provide a written response by the end of the week.



5 REPORTS

5.1 PROPOSED MEETING DATES FOR THE PEOPLE AND PLACE COMMITTEE FOR 2019/20

COMMITTEE RESOLUTION

Moved: Cr Frank Morello
Seconded: Mayor Lynette Martin

1. That People and Place Committee Report No. AR19/51179 titled 'Proposed Meeting Dates for the People and Place Committee for 2019/20' as presented on 08 October 2019 be noted.
2. That its meeting schedule for 2019/20, be as set out in Attachment 1 to this report.

CARRIED

The Presiding Member sought the approval of at least two-thirds of the members present at the meeting to suspend meeting procedures:

Purpose of the Suspension: To discuss the Work Program for the People and Place Committee for 2019/2020.

Carried by more than two-thirds of the members present at the meeting.

Meeting Procedures were suspended at 5.35 p.m.

The Presiding Member determined that the period of suspension should be brought to an end;

Carried by more than two-thirds of the members present at the meeting.

The Period of Suspension came to an end and Meeting Procedures resumed at 5.44 p.m.

5.2 WORK PROGRAM FOR THE PEOPLE AND PLACE COMMITTEE FOR 2019/20

COMMITTEE RESOLUTION

Moved: Cr Paul Jenner
Seconded: Cr Sonya Meziniec

1. That People and Place Committee Report No. AR19/51178 titled 'Work Program for the People and Place Committee for 2019/20' as presented on 08 October 2019 be noted.
2. That the following items comprise the Committee's work program for the remainder of the 2019/20 municipal year:
 - (a) Community events
 - (b) Visual arts
 - (c) Public art
 - (d) CBD activation and enhancement
 - (e) Tourism (strategy as opposed to assets)
 - (f) Place making and shaping
 - (g) Land use or transport planning policy matters
 - (h) Joint Planning Board matters
 - (i) Sports facilities and participation

CARRIED



5.3 TERMS OF REFERENCE OF THE PEOPLE AND PLACE COMMITTEE

COMMITTEE RESOLUTION

Moved: Cr Sonya Mezinec
Seconded: Cr Ben Hood

1. That People and Place Committee Report No. AR19/51185 titled 'Terms of Reference of the People and Place Committee' as presented on 08 October 2019 be noted.
3. That this is a prescribed Committee for the purposes of payments as required by the SA Remuneration Tribunal.

CARRIED

5.4 POLICY REVIEW - C410 CONDUCT OF MEETINGS AND M265 MEMBER COMPLAINTS HANDLING PROCEDURE

COMMITTEE RESOLUTION

Moved: Cr Christian Greco
Seconded: Cr Sonya Mezinec

1. That People and Place Committee Report No. AR19/47797 titled 'Policy Review - C410 Conduct of Meetings and M265 Member Complaints Handling Procedure' as presented on 08 October 2019 be noted.
2. Having reviewed the policy provisions Council re-adopts the following policies as attached to People and Place Committee Report No. AR19/47797:
 - (a) Policy C410 Conduct of Meetings
 - (b) Policy M265 Member Complaints Handling Procedure

CARRIED

5.5 MOUNT GAMBIER GIFT SPONSORSHIP REQUEST

COMMITTEE RESOLUTION

Moved: Cr Paul Jenner
Seconded: Cr Kate Amoroso

1. That People and Place Committee Report No. AR19/51127 titled 'Mount Gambier Gift Sponsorship Request' as presented on 08 October 2019 be noted.
2. That Council endorse sponsorship for the Mount Gambier Gift to the value of \$7,500 cash and \$1,000 in kind, for the 2019/2020 financial year only.

CARRIED



5.6 EMPLOYMENT ENGAGEMENT SURVEY 2019 UPDATE

COMMITTEE RESOLUTION

Moved: Cr Frank Morello

Seconded: Cr Max Bruins

1. That People and Place Committee Report No. AR19/45340 titled 'Employment Engagement Survey 2019 Update' as presented on 08 October 2019 be noted.

CARRIED

5.7 ADMINISTRATIVE PRINCIPLES RELATING TO THE ENFORCEMENT OF UNLAWFUL DEVELOPMENT AND UNSIGHTLY PREMISES

COMMITTEE RESOLUTION

Moved: Cr Frank Morello

Seconded: Mayor Lynette Martin

1. That People and Place Committee Report No. AR19/52752 titled 'Administrative Principles relating to the Enforcement of Unlawful Development and Unsightly Premises' as presented on 08 October 2019 be noted.

CARRIED

5.8 REFORMING LOCAL GOVERNMENT IN SOUTH AUSTRALIA - DISCUSSION PAPER

COMMITTEE RESOLUTION

Moved: Cr Sonya Meziniec

Seconded: Cr Max Bruins

1. That People and Place Committee Report No. AR19/47773 titled 'Reforming Local Government in South Australia - Discussion Paper' as presented on 08 October 2019 be noted.
2. That Council generally supports the position of the Local Government Association on each of the 72 local government reform proposals and further supports the additional 12 reform proposals contained in the August 2019 Discussion Paper.
3. That the establishment of a new (member) conduct management framework as a combination of Models 1 & 2 presented in the August 2019 Discussion Paper is supported.
 - Model 1 – the clarification of current legislation
 - Model 2 – using governance committees

Council does not support the establishment of another body to oversight local government, unless established and managed for the sector by the Local Government Association.

4. That Council implore the State Government in progressing local government reform to focus on outcomes that:
 - provide community benefit without increasing administrative burden;



- are not so prescriptive, but adaptable to suit needs of different communities;
 - are simple to understand and administer without the need for legal interpretation;
- and consistent with Reform Area 4 – Simpler Regulation, contribute toward cutting rather than creating red-tape which diverts Council resources from beneficial community services.

5. That Council seek further engagement on a Draft Amendment Bill, with an explanatory paper if necessary, prior to any of the proposed reforms becoming law.

CARRIED

5.9 COUNCIL ASSESSMENT PANEL RECRUITMENT AND TRAINING

COMMITTEE RESOLUTION

Moved: Cr Christian Greco

Seconded: Cr Paul Jenner

1. That People and Place Committee Report No. AR19/53262 titled 'Council Assessment Panel Recruitment and Training' as presented on 08 October 2019 be noted.
2. That Council authorise the Chief Executive Officer to undertake a recruitment process to seek interest in filling an independent member role on the Council Assessment Panel, with a report brought back to Council to consider any nominations.
3. That, at that time, Council consider whether to appoint a proxy Elected Member to the Council Assessment Panel and whether to appoint a further independent member to act as a proxy.
4. That Council authorise the Chief Executive Officer to formulate and deliver a training program for the Council Assessment Panel and staff to meet some or all of the needs of those affected by the Accredited Professionals elements of the Planning, Development and Infrastructure Act 2016 and for this to be offered to other councils in the region.

CARRIED

6 URGENT MOTIONS WITHOUT NOTICE

NIL



7 CONFIDENTIAL ITEMS

7.1 PROPERTY - 9 PENOLA ROAD, 1-3 LAWRENCE STREET – REPORT NO. AR19/48305

COMMITTEE RESOLUTION

Moved: Cr Max Bruins
Seconded: Cr Christian Greco

CONSIDERATION FOR EXCLUSION OF THE PUBLIC

Pursuant to section 90(2) of the *Local Government Act 1999* the People and Place Committee orders that all members of the public, except Mayor Martin, Councillors F Morello, K Amoroso, M Bruins, C Greco, B Hood, P Jenner and S Mezinac and Council Officers Mr A Meddle, Dr J Nagy, Ms B Cernovskis, Mr M McCarthy and Mrs M Telford be excluded from attendance at the meeting for the receipt, discussion and consideration in confidence of Agenda Item 7.1 AR19/48305 Property - 9 Penola Road, 1-3 Lawrence Street.

The People and Place Committee is satisfied that, pursuant to section 90(3) (b) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is
 - conducting business; or
 - proposing to conduct business; or
 - to prejudice the commercial position of the Council

The People and Place Committee is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be considered includes independent market valuations of property that the Council is considering for potential rental or sale, the public disclosure of which to potential market participants could reasonably be considered to prejudice the Council (and therefore communities) interest in obtaining the highest rental or sale result in the event that the Council determines to proceed with such activities for the subject properties, being land excluded from classification as community land.

CARRIED

Pursuant to Section 75A of the Local Government Act 1999, Cr Hood disclosed an actual conflict of interest in Item 7.2:

"I am Director of Stand Like Stone, an applicant for renting 9 Penola Road. "

Cr Hood informed the meeting of the manner in which they intend to deal with the actual conflict of interest in Item 7.2 as follows:

I intend to leave the chamber.

In accordance with Section 75A of the Local Government Act 1999 Cr Hood left the Chamber for Item 7.2.

Cr Hood vacated the chamber at 6.20 p.m.



7.2 PROPERTY - 9 PENOLA ROAD, 1-3 LAWRENCE STREET – REPORT NO. AR19/48305

COMMITTEE RESOLUTION

Moved: Cr Max Bruins

Seconded: Mayor Lynette Martin

2. That the Chief Executive Officer be instructed to liaise with the Stand Like Stone Foundation to discuss if they are interested in occupying the building as per their "Expression of Interest" dated 13 January 2019 on the basis of a peppercorn lease for a period of five years;
3. That the Chief Executive Officer write to the other six organisations who responded to the Expressions of Interest advising them of the offer to the Stand Like Stone Foundation;
4. That a lease to the Stand Like Stone Foundation include the following conditions:
 - a) Tenant to be fully responsible for the day to day operation and management of the building, including all building maintenance and upkeep;
 - b) Tenant responsibility for buildings and contents insurance and all outgoings, including any taxes, utilities or service costs incurred by Council;
 - c) The building management and use must accommodate other local community and / or Not For Profit organisations; and
 - d) Fees for other organisations to be nominal to cover administration for building management co-contribution towards taxes, utilities or service costs incurred.
5. That the Chief Executive Officer seek a report in relation to future access points to the Commerce Place car park should a second storey be considered appropriate by the Council in future years. The report should focus on whether the existing access to the northern side of the carpark from Lawrence Street could be adapted to provide access to a second storey car park should this be developed in future years, or whether the properties situated at 1 & 3 Lawrence Street would be better suited to provide a more cost effective and efficient access to any future carpark development.

CARRIED

COMMITTEE RESOLUTION

Moved: Cr Sonya Mezinac

Seconded: Cr Max Bruins

CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 7.1 AR19/48305 Property - 9 Penola Road, 1-3 Lawrence Street having been considered by the Council in confidence under Section 90(2) & (3) (b) be kept confidential and not available for public inspection until the Council has settled sales transaction(s) in relation to the subject properties, being land excluded from classification as community land.
2. Further that Council delegates the power to review, revoke, but not extension of the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

CARRIED



Cr Hood resumed the meeting at 6.33 p.m.

8 MEETING CLOSE

The Meeting closed at 6.34 p.m.

The minutes of this meeting were confirmed at the People and Place Committee held on 2 December 2019.

.....
PRESIDING MEMBER

