

MINUTES OF OPERATIONAL STANDING COMMITTEE MEETING

Meeting held in the Conference Room, Civic Centre, 10 Watson Terrace, Mount Gambier
on Tuesday, 13th June 2017 at 7:30 a.m.

PRESENT Mayor Andrew Lee

Cr Christian Greco
Cr Ian Von Stanke
Cr Steven Perryman
Cr Des Mutton
Cr Mark Lovett

COUNCIL OFFICERS

Chief Executive Officer	- Mr M McShane
General Manager Council Business Services	- Mrs P Lee
General Manager City Growth	- Dr J Nagy
General Manager City Infrastructure	- Mr N Serle
Manager Governance and Property	- Mr M McCarthy
Team Leader Administration (City Infrastructure)	- Ms S Wilson
Administration Officer - City Infrastructure	- Ms S Moretti

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

As a newly established Committee the Chief Executive Officer took the Chair for the first item of business to elect a Presiding Member.

1. Presiding Member Selection - Report No. AR17/20717

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/20717 titled '*Operational Standing Committee - Presiding Member Selection*' dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
- (b) That Cr Greco be elected as Presiding Member of the Operational Standing Committee for a term to expire on 20th January 2018.

Moved: Cr Mutton

Seconded: Cr Lovett

Carried

2. APOLOGY(IES)

Nil

3. QUESTIONS

3.1. With Notice

Nil submitted

- The proposed monument is not sensitively designed and would become a dominant, stand out feature and would detract from the historic character of the Cemetery Reserve.
- The monument as proposed is not appropriate to the style and period of the cemetery and is incompatible with the historic character of the cemetery.
- The monument does not contribute towards the existing character of the cemetery.

Moved: Cr Greco

Seconded: Cr Von Stanke

Carried

5.4. Mount Gambier Cemetery Trust - Next Meeting

(a) The next meeting of the Trust be held on Friday 23 June 2017 at 12.15 p.m.

Moved: Cr Greco

Seconded: Cr Von Stanke

Carried

6. STANDING COMMITTEE REPORTS

6.1. Ordinary Meeting Day/Time - Report No. AR17/20844

REPORT RECOMMENDATION
(a) That Operational Standing Committee Report No. AR17/20844 titled ' <i>Operational Standing Committee - Ordinary Meeting Day/Time</i> ' dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
(b) That the Operational Standing Committee hold ordinary meetings on the Tuesday preceding each monthly Council Meeting commencing at 7:30 am

Moved: Cr Perryman

Seconded: Cr Mutton

Carried

6.2. Terms of Reference - Report No. AR17/20854

REPORT RECOMMENDATION
(a) That Operational Standing Committee Report No. AR17/20854 titled ' <i>Operational Standing Committee - Terms of Reference</i> ' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
(b) That the Draft Terms of Reference for the Operational Standing Committee as attached to the Operational Standing Committee agenda for the meeting held on 13 th June 2017 be adopted.

Moved: Cr Greco

Seconded: Cr Von Stanke

Carried



6.3. Financial Statement as at 31 May 2017 - Report No. AR17/22196

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/22196 titled '*Financial Statement as at 31 May 2017*' dated 7 June 2017 as presented to the Strategic Standing Committee on 13 June 2017 be noted.

Moved: Cr Greco

Seconded: Cr Lovett

Carried

6.4. Works in Progress - City Infrastructure - Report No. AR17/21366

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/21366 titled '*Works in Progress - City Infrastructure*' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.

Moved: Cr Greco

Seconded: Cr Lovett

Carried

6.5. Design and Construction of Civic Centre Flytower Façade - Project Update - Report No. AR17/20699

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/20699 titled '*Design and Construction of Civic Centre Flytower Façade - Project Update*' dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
- (b) That Council authorise the Chief Executive Officer to amend the contract with Dycer Construction for the Civic Centre Flytower Upgrade to a final contract amount of up to \$1,370,000 (plus GST) including contingencies and professional fees.
- (c) That Country Arts SA be invoiced for 50% of the works, including professional fees.
- (d) That Council refer the estimated shortfall of \$35,000 between its current budget allocation (\$450,000, 16/17 and \$200,000, 17/18) and the final contract price including professional fees to a future budget review, with the view that the increased costs be offset by reductions in expenditure within the Capital Works Program (resulting in a nil impact on the budget).

Moved: Cr Mutton

Seconded: Cr Greco

Carried



6.6. China Engagement - Potential Regional Business Delegation - September / October 2017 - Report No. AR17/20215

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/20215 titled '*China Engagement - Potential Regional Business Delegation - September / October 2017*' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.

Moved: Cr Greco

Seconded: Cr Lovett

Carried

6.7. 2017 Fringe Festival Evaluation Report - Report No. AR17/22253

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/22253 titled '*2017 Fringe Festival Evaluation Report*' dated 9 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
- (b) That subject to allocation being made in Council's draft 2017/2018 Budget, Council negotiate a further 3 year funding commitment with Adelaide Fringe, Country Arts and SATC.
- (c) That if the project is funded then Council have representatives involved in the planning of the event.
- (d) That subject to funding, further update reports be provided to Council through the Operational Standing Committee on the progression of the 2018 Fringe in Mount Gambier Festival.

Moved: Cr Greco

Seconded: Cr Perryman

Carried

6.8. Delegation of Powers Local Nuisance and Litter Control Act - Report No. AR17/20953

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/20953 titled '*Delegation of Powers Local Nuisance and Litter Control Act*' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
- (b) That Council hereby revokes all previous delegations to the Chief Executive Officer of those powers and functions under the Local Nuisance and Litter Control Act 2016 and Local Nuisance and Litter Control Regulations 2017.
- (c) That Council in exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the following Acts



and specified in the proposed Instrument of Delegation contained in Appendix 33 are hereby delegated this Tuesday, 20th June 2017 to the person occupying the office of Chief Executive Officer subject to the conditions and / or limitations specified herein or in the Schedule of Conditions in each such proposed Instrument of Delegation.

Local Nuisance and Litter Control Act 2016 (Appendix 33).

- (d) That Council acknowledges such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.
- (e) That Council for the purpose of these delegations all delegations to the Chief Executive Officer extend to any person appointed to act in the position of Chief Executive Officer.
- (f) That Council for the purpose of these delegations all further delegations made by the Chief Executive Officer extend to any person who is appointed to act in the position of the delegate.

Moved: Cr Lovett

Seconded: Cr Von Stanke

Carried

6.9. Ryder Cheshire - Withdrawal of Guarantee - Report No. AR17/21077

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/21077 titled '*Ryder Cheshire - Withdrawal of Guarantee*' dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
- (b) That the Guarantee/Mortgage over the Ryder Cheshire property at Willow Avenue be discharged and the Chief Executive Officer and Mayor be authorised to execute any necessary documentation.

Moved: Cr Greco

Seconded: Cr Mutton

Carried

6.10. Aquatic Centre - Proposed Entrance Fees 2017/2018 - Report No. AR17/21402

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/21402 titled '*Aquatic Centre - Proposed Entrance Fees 2017/2018*' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
- (b) That Council endorse the Mount Gambier Aquatic Centre Administration Fees and Charges for the 2017/2018 swimming season as proposed by



Innovative Leisure Management.

- (c) That Council's Schedule of Fees and Charges 2017/2018 be updated to reflect the Aquatic Centre Admission Fees and Charges for 2017/2018.

Moved: Cr Greco

Seconded: Cr Mutton

Carried

6.11. 7 Eucalypt Drive - Commercial Lease - Report No. AR17/21014

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/21014 titled '*7 Eucalypt Drive - Commercial Lease*' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
- (b) That subject to a further report being presented and endorsed by Council for the lease amount, the lease be granted for 7 Eucalypt Drive on commercial terms for waste management stream purposes and the Chief Executive Officer and Mayor be authorised to execute any necessary documentation.

Moved: Cr Perryman

Seconded: Cr Greco

Carried

6.12. Request from Food Bank for Council Funding - Report No. AR17/22204

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/22204 titled '*Request from Food Bank for Council Funding*' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
- (b) That Council allocate the \$42,750 from the 2016/2017 Budget.
- (c) That should the purchase and upgrade of Food Bank's property in Cave Road (in accordance with their plans) not be completed by 30th June 2018, the funds must be returned to Council.
- (d) That the Manager Governance & Property prepare the appropriate agreements to be executed by the Mayor and/or Chief Executive Officer.

Moved: Cr Perryman

Seconded: Cr Von Stanke

Carried

6.13. Request from Lake City Taxi's - Reinstatement of Bay Road Taxi Stand - Report No. AR17/21598

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/21598 titled '*Request from Lake City Taxi's - Reinstatement of Bay Road Taxi Stand*'



dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.

(b) That a further information report on this matter be presented to the Operational Standing Committee within two months.

Moved: Cr Greco

Seconded: Cr Von Stanke

Carried

6.14. Tender AF17/77 - In-Service Safety Inspection and Testing of Electrical Equipment - 1 July 2017 to 30 June 2019 - Report No. AR17/21610

REPORT RECOMMENDATION	
<p>(a) That Operational Standing Committee Report No. AR17/21610 titled '<i>Tender - In-Service Safety Inspection and Testing of Electrical Equipment (1 July 2017 to 30 June 2019)</i>' dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p>	
<p>(b) That Council accept the tender of Testel Australia Pty Ltd for the In-Service Safety Inspection and Testing of Electrical Equipment in accordance with tender submission AF17/61 (for the period 1 July 2017 to 30 June 2019) at the following tendered rates:</p>	
	UNIT RATE
Single phase plug-in, Multiphase plug-in, Non fixed RDCs, Fixed RCD's	3.00
Minimum Invoice Charge, ONLY applies when less than 50 items are tested	150.00

Moved: Cr Greco

Seconded: Cr Lovett

Carried

6.15. Tender AF17/134 - Supply and Delivery of Concrete Pavers for City Centre - Report No. AR17/21300

REPORT RECOMMENDATION	
<p>(a) That Operational Standing Committee Report No. AR17/21300 titled '<i>Tender AF17/134 - Supply and Delivery of Concrete Pavers for City Centre</i>' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p>	
<p>(b) That Council accepts the tender submitted by APC Mount Gambier for the Supply and Delivery of Concrete Pavers for Elizabeth Street, Helen Street and Crouch Street South urban realm projects at a per unit rate of \$59.95/m² - approximately \$215,820 exc GST.</p>	

Moved: Cr Greco

Seconded: Cr Mutton

Carried



6.16. Tender AF17/59 - Reveal of Recyclable Materials - 1 July 2017 to 30 June 2022

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/21420 titled '*Tender - Reveal of Recyclable Materials - 1 July 2017 to 30 June 2022*' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
- (b) That Council accept the tender of Green Triangle Recyclers (Weber Management Pty Ltd as trustee for Weber Family Trust) for the contract price of \$118/tonne subject to annual CPI increases and also adjustments in relation to any future changes to landfill gate charges.

Moved: Cr Greco

Seconded: Cr Mutton

Carried

6.17. Tender AF17/61 - Supply and Delivery of Fuel - 1 July 2017 to 30 June 2019 - Report No. AR17/21419

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/21419 titled '*Tender - Supply and Delivery of Fuel (1 July 2017 to 30 June 2019)*' dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
- (b) That Council accept the tender of Caltex for the supply and delivery of fuels to the City of Mount Gambier as per tender submission AF17/61 for the period 1 July 2017 to 30 June 2019.

Moved: Cr Greco

Seconded: Cr Mutton

Carried

7. MOTION(S)

7.1. With Notice

Nil submitted

7.2. Without Notice

Nil received

8. CONFIDENTIAL ITEMS

8.1. Consideration for Exclusion of the Public

Item 8.2

That the following Agenda Item be received, discussed and considered in confidence by excluding the public pursuant to Section 90(2) of the Local Government Act 1999, and an order be made that the public (with the exception of Mayor A Lee, Councillors - C Greco, I Von Stanke, S Perryman, D Mutton and M Lovett and Council Officers - M McShane, P Lee, J Nagy, N Serle, M McCarthy,



S Wilson and S Moretti) be excluded from the meeting in order for the Agenda Item (Mount Gambier Cemetery Trust - Tenders And Contracts - Supply and Delivery of Bronze Memorial Plaques - 1 July 2017 to 30 June 2022 - Ref. AF17/80) to be considered in confidence.

The Committee is satisfied that, pursuant to section 90(3)(k) of the Act the information to be received, discussed or considered in relation to this Agenda Item are tenders for:

- supply of goods.

The tender relates to the purchase of bronze memorial plaques.

The Trust is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be considered contains tender pricing.

ITEM NO.	SUBJECT MATTER	S90 (3) GROUNDS
8.2	Mount Gambier Cemetery Trust - Tenders And Contracts - Supply and Delivery of Bronze Memorial Plaques - 1 July 2017 to 30 June 2022 - Ref. AF17/80	(k)

Moved: Cr Lovett

Seconded: Cr Greco

Carried

8.2. Consideration for Exclusion of the Public

Item 8.5

That the following Agenda Item be received, discussed and considered in confidence by excluding the public pursuant to Section 90(2) of the Local Government Act 1999, and an order be made that the (with the exception of Mayor A Lee, Councillors - C Greco, I Von Stanke, S Perryman, D Mutton and M Lovett and Council Officers - M McShane, P Lee, J Nagy, N Serle, M McCarthy, S Wilson and S Moretti) be excluded from the meeting in order for the Agenda Item (Mount Gambier Cemetery Trust - Tenders And Contracts - Supply and Delivery of Bulk LP Gas - 1 July 2017 to 30 June 2022 - Ref. AF17/79) to be considered in confidence.

The Committee is satisfied that, pursuant to section 90(3)(k) of the Act the information to be received, discussed or considered in relation to this Agenda Item are tenders for:

- supply of goods.

The tender relates to the purchase of bulk LP gas.

The Trust is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be considered contains tender pricing.

ITEM NO.	SUBJECT MATTER	S90 (3) GROUNDS
8.5	Mount Gambier Cemetery Trust - Tenders And Contracts - Supply and Delivery of Bulk LP Gas - 1 July 2017 to 30 June 2022 - Ref. AF17/79	(k)

Moved: Cr Mutton

Seconded: Cr Lovett

Carried



Meeting closed at 8:21 am

AF17/225
SW

CONFIRMED THIS

DAY OF

2017.

.....
PRESIDING MEMBER

