

9 November 2017

**MAYOR
COUNCILLORS
CITY OF MOUNT GAMBIER**

NOTICE is given that the Operational Standing Committee will meet in the following Meeting Room on the day, date and time as follows:

Operational Standing Committee
(Conference Room - Level 1):

Tuesday, 14 November 2017 at 7:30 a.m.

An agenda for the meeting is enclosed.



Mark McSHANE
CHIEF EXECUTIVE OFFICER

AGENDA INDEX

1.	APOLOGY(IES).....	1
2.	CONFIRMATION OF OPERATIONAL STANDING COMMITTEE MINUTES.....	1
3.	QUESTIONS.....	1
	3.1. With Notice.....	1
	3.2. Without Notice.....	1
4.	DEPUTATIONS.....	1
5.	COMMITTEE MINUTES AND RECOMMENDATIONS.....	2
	5.1. Minutes of Environmental Sustainability Sub-Committee - 7 November 2017.....	2
	5.2. Sustainable Developments and Efficient Homes Project 2015-2016 - Report No. AR17/39555.....	2
	5.3. Environmental Sustainability Sub-Committee Terms of Reference Update -Report No. AR17/39477.....	2
	5.4. ReUse Market Update - October 2017 - Report No. AR17/39533.....	2
	5.5. Caroline Landfill Waste to Energy Pre-Feasibility Study - Report No. AR17/43576	3
	5.6. Minutes of Heritage Sub-Committee - 25 October 2017.....	4
	5.7. Heritage Advisor Report - September 2017 - Report No. AR17/43013.....	4
	5.8. Governance - Heritage Committee - Development of Work Plan - Ref. AF17/294.....	4
	5.9. Governance - Heritage Committee - Rook Walk Celebration - Verbal Report - Ref. AF17/294.....	5
	5.10. Minutes of Junior Sports Assistance Committee - 4 October 2017.....	6
	5.11. Statement of Revenue and Expenditure for Year Ended 30/06/2017 - Report No. AR17/36963.....	6
	5.12. General Developments of the Fund since Thirty First Annual Meeting - Report No. AR17/36975.....	6
	5.13. Members Organisation Contributions 2017/2018 - Report No. AR17/37006.....	6
	5.14. Minutes of Mount Gambier Building Fire Safety Committee - 3 November 2017.....	7
6.	OPERATIONAL STANDING COMMITTEE REPORTS.....	8
	6.1. Works in Progress - City Infrastructure - Report No. AR17/44839.....	9
	6.2. Governance - Council / Operational Standing Committee Meeting Arrangements for January 2018 - Report No. AR17/43415.....	11
	6.3. Junior Sports Assistance Fund Secretary - Report No. AR17/43897.....	14
	6.4. Design and Construction of Civic Centre Flytower Façade - Project Completion - Report No. AR17/43690.....	16
	6.5. Drift Challenge Australia - King of the Hill National Drift Event 2018 - Valley Lake - 16/02/2018 - 18/02/2018 - Report No. AR17/44158.....	19



6.6.	2018 Local Government Election Update - Report No. AR17/43713.....	21
6.7.	Exhibition - Ancient Rome: The Empire that Shaped the World - Report No. AR17/45747	24
6.8.	2018 Mount Gambier Fringe Festival - Report No. AR17/45777	28
6.9.	Country Arts 25 Years Celebration - Report No. AR17/45790	31
7.	MOTION(S)	34
7.1.	With Notice	34
7.2.	Without Notice	34
8.	CONFIDENTIAL ITEMS	35
8.1.	Consideration for Exclusion of the Public.....	35
9.	REPORT ATTACHMENTS.....	36



AGENDA OF ORDINARY OPERATIONAL STANDING COMMITTEE MEETING

Meeting to be held in the Conference Room, Civic Centre, 10 Watson Terrace, Mount Gambier
on Tuesday, 14 November 2017 at 7:30 a.m.

PRESENT Mayor Andrew Lee

Cr Christian Greco (Presiding Member)
Cr Ian Von Stanke
Cr Steven Perryman
Cr Des Mutton
Cr Mark Lovett

COUNCIL OFFICERS Chief Executive Officer - Mr M McShane
General Manager Community Wellbeing - Ms B Cernovskis
General Manager Council Business Services - Mrs P Lee
General Manager City Infrastructure - Mr N Serle
Manager Business & Strategic Planning - Mrs T Tzioutziouklaris
Team Leader Administration (City Infrastructure) - Ms S Wilson

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

1. APOLOGY(IES)

Apology(ies) received from Cr

That the apology from Cr be received.

Moved:

Seconded:

2. CONFIRMATION OF OPERATIONAL STANDING COMMITTEE MINUTES

Meeting held on 10 October 2017.

That the minutes of the Operational Standing Committee meeting held on 10 October 2017 be confirmed as an accurate record of the proceedings of that meeting.

Moved:

Seconded:

3. QUESTIONS

3.1. With Notice

Nil submitted.

3.2. Without Notice

4. DEPUTATIONS

Nil



5. COMMITTEE MINUTES AND RECOMMENDATIONS

5.1. Minutes of Environmental Sustainability Sub-Committee - 7 November 2017

That the minutes of the Environmental Sustainability Sub-Committee meeting held 7 November 2017 be noted.

Moved: Seconded

5.2. Sustainable Developments and Efficient Homes Project 2015-2016 - Report No. AR17/39555

- (a) That Environmental Sustainability Sub-Committee Report No. AR17/39555 titled '*Sustainable Developments and Efficient Homes Project 2015-2016*' as presented to the Environmental Sustainability Sub-Committee on 7 November 2017 be noted.
- (b) That Council staff further investigate the possibility of influencing developments to go beyond the minimum requirements of the building code.
- (c) That the Efficient Homes Project be continued.
- (d) That the matter be presented to the LCLGA Climate Change Adaption Committee via Council representative.

Moved: Seconded:

5.3. Environmental Sustainability Sub-Committee Terms of Reference Update - Report No. AR17/39477

- (a) That Environmental Sustainability Sub-Committee Report No. AR17/39477 titled '*Environmental Sustainability Sub-Committee Terms of Reference Update*' as presented to the Environmental Sustainability Sub-Committee on 7 November 2017 be noted.
- (b) That the Environmental Sustainability Sub-Committee Terms of Reference section 5.1 be updated to comprise four (4) City of Mount Gambier Elected Members.

Moved: Seconded:

5.4. ReUse Market Update - October 2017 - Report No. AR17/39533

- (a) That Environmental Sustainability Sub-Committee Report No. AR17/39533 titled '*ReUse Market Update*' as presented to the Environmental Sustainability Sub-Committee on 7 November 2017 be noted.

Moved: Seconded:



5.5. Caroline Landfill Waste to Energy Pre-Feasibility Study - Report No. AR17/43576

- (a) That Environmental Sustainability Sub-Committee Report No. AR17/43576 titled '*Caroline Landfill Waste to Energy Pre-Feasibility Study*' as presented to the Environmental Sustainability Sub-Committee on 7 November 2017 be noted.
- (b) That Council staff keep a watching brief on the waste to energy sector, with particular attention to options that may become feasible for the City of Mount Gambier.

Moved:

Seconded:



5.6. Minutes of Heritage Sub-Committee - 25 October 2017

That the minutes of the Heritage Sub-Committee meeting held 25 October 2017 be noted.

Moved: Seconded

5.7. Heritage Advisor Report - September 2017 - Report No. AR17/43013

(a) That Heritage Sub-Committee Report No. AR17/43013 titled 'Heritage Advisory Report - September 2017 as presented to the Heritage Sub-Committee on 25 October 2017 be noted.

Moved: Seconded:

5.8. Governance - Heritage Committee - Development of Work Plan - Ref. AF17/294

That the following items form the basis of the Heritage Sub-Committee work plan to be further developed and prioritised for implementation:

- Lake Terrace Cemetery Preservation
- Social History Exhibitions (e.g. projection of historical civic leaders on screens)
- Oral history project (with students)
- Acquire and preserve WIN TV film archive
- Preserve Old School - Sturt Street
- Celebrate 175 years of Mount Gambier - 10 May 2022
- List history resources available
- Women's history of Mount Gambier
- Celebrate Bi centenary of SA - 2036
- Host Stakeholder group meeting
 - City of Mount Gambier Heritage and Library
 - Heritage Group
 - National Trust
 - RSL
 - Stakeholder - group meeting
- Promote Sir Robert Helpmann
- Extend historic bollards
- Identify and promote Boandik sites of cultural significance
- Establish a Pioneer Walk: (e.g. buy a brick)
- Writing history classes
- Establish long term heritage action plan
- Street names signage historical list (update digitalising and make available online)
- Preserve Moorak Station (Tenison Woods)

Moved: Seconded:



5.9. Governance - Heritage Committee - Rook Walk Celebration - Verbal Report - Ref. AF17/294

- (a) That Council recognise the 100 year anniversary of the establishment of Rook Walk and support the development of an event or series of events to bring together and engage the community in celebrating the milestone.
- (b) The Heritage Sub-Committee will develop the structure of the event/s and the associated budget for further consideration by Council.

Moved:

Seconded:



5.14. Minutes of Mount Gambier Building Fire Safety Committee - 3 November 2017

That the minutes of the Mount Gambier Building Fire Safety Committee meeting held 3 November 2017 be noted.

Moved:

Seconded:



6. OPERATIONAL STANDING COMMITTEE REPORTS

Operational Standing Committee Reports commence on the following page.



6.1. Works in Progress - City Infrastructure - Report No. AR17/44839

COMMITTEE	Operational Standing Committee
MEETING DATE:	14 November 2017
REPORT NO.	AR17/44839
RM8 REFERENCE	AF17/243
AUTHOR	Daryl Morgan
SUMMARY	Update of works that are currently being undertaken and/or completed by the City Infrastructure Department.
COMMUNITY PLAN REFERENCE	Goal 2: Our Location

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/44839 titled '*Works in Progress - City Infrastructure*' as presented to the Operational Standing Committee on 14 November 2017 be noted.

Moved:

Seconded:



Background

Works in progress and works completed are reported on a monthly basis to Council as part of the governance process to ensure planned and budgeted infrastructure works are completed in a timely manner.

Discussion

The following projects have field work currently in progress:

Commenced Tasks	% Completed
• Crouch Street footpath paving (CBD works)	20%
• Margaret Street walkway / toilets	95%
• Commercial Street East road reconstruction	50%
• Reuse Market site earthworks / tree removal	50%
• Sturt Street road reconstruction	20%
• Railway Terrace reconstruction	10%
• North Terrace reconstruction	40%

Completed Tasks

- Bishop Road (construction)
- Crouch Street tree removal
- John Street (footpath construction)
- Elizabeth Street footpath paving (CBD works)
- Former St Johns Building at Frew Park demolition

Conclusion


It is recommended that this report be received and noted for information by Council.

Attachments

Nil



Daryl MORGAN
MANAGER ENGINEERING DESIGN & CONTRACTS



Nick SERLE
GENERAL MANAGER CITY INFRASTRUCTURE

7 November 2017
SW



6.2. Governance - Council / Operational Standing Committee Meeting Arrangements for January 2018 - Report No. AR17/43415

COMMITTEE	Operational Standing Committee
MEETING DATE:	14 November 2017
REPORT NO.	AR17/43415
RM8 REFERENCE	AF17/230
AUTHOR	Pamela Lee
SUMMARY	A report regarding arrangements for Council's Operational Standing Committee meeting in January 2018.
COMMUNITY PLAN REFERENCE	Goal 1: Our People
	Goal 3: Our Diverse Economy

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/43415 titled '*Governance - Operational Standing Committee Meeting Arrangements for January 2017*' as presented to the Operational Standing Committee on 13 November 2017 be noted.
- (b) The Operational Standing Committee meeting scheduled for 9 January 2018 be cancelled and all items referred directly to the full Council meeting in January 2018 with agenda items closing on Friday 5 January 2018.
- (c) That the Council meeting calendar be prepared / updated to reflect this resolution.

Moved:

Seconded:



Background

The City of Mount Gambier supports open, transparent and informed decision-making and encourages appropriate community participation in the affairs of Council.

Sections 86 and 89 of the Local Government Act 1999 ("the Act") provides that procedures to be observed for the conduct of Council and Committee meetings will be:

- (a) as prescribed by the Local Government (Procedures at Meetings) Regulations 2013;*
- (b) insofar as the procedure is not prescribed by regulation - as determined by the council;*
- (c) insofar as the procedure is not prescribed by regulation or determined by the council - as determined by the council committee itself.*

In considering meeting frequencies, it is important to note that pursuant to section 81(2) of the Act, there must be at least one ordinary Council meeting per month. There is no legal requirement, beyond compliance with Council resolutions which establishes Committee scheduling, to establish a certain number of Committee meetings.

Discussion

The Council, Standing and Sub-Committee meetings require lead time to prepare reports and collate agendas for the meetings.

Christmas Day 2017 and New Year's Day 2018 both occur on a Monday, and Proclamation Day occurs on a Tuesday meaning there are three Declared Public Holidays during the December 2017 and January 2018 Council and Committee meetings period, being Monday 25 December and Tuesday 26 December 2017 and Monday 1 January 2018.

In line with recent years the Council Offices will be closed from 4.00 pm Friday 22 December 2017 and will re-open on Tuesday 2 January 2018.

Conclusion

Given the limited time and reduced timeframe for the preparation of reports and the agenda following the Christmas/New Year break, it is recommended that:

- There be no Operational Standing Committee Meeting in January 2018.
- All items be prepared for the January 2018 Council Meeting.
- The Council meeting calendar be prepared / updated to reflect this change.

Attachments

Nil



Pamela LEE
GENERAL MANAGER COUNCIL BUSINESS SERVICES





Mark McSHANE
CHIEF EXECUTIVE OFFICER

7 November 2017
PL



6.3. Junior Sports Assistance Fund Secretary - Report No. AR17/43897

COMMITTEE	Operational Standing Committee
MEETING DATE:	14 November 2017
REPORT NO.	AR17/43897
RM8 REFERENCE	AF11/725
AUTHOR	Michael McCarthy
SUMMARY	This report provides notification of the appointment by the Chief Executive Officer of a replacement Secretary for the Junior Sports Assistance Fund.
COMMUNITY PLAN REFERENCE	Goal 3: Our Diverse Economy

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/43897 titled '*Junior Sports Assistance Fund Secretary*' as presented to the Operational Standing Committee on 14 November 2017 be noted.

Moved:

Seconded:



Background

The Terms of Reference for the Junior Sports Assistance Fund Section 41 Committee provides that a Secretary is appointed by the Chief Executive Officer to carry out those duties in accordance with the Rules of the Committee and any other discretion and direction associated with the administration of the Committee, with the Secretary having no voting rights.

The Chief Executive Officer, Mr Mark McShane has fulfilled the role of secretary since March 2014.

Discussion

The Chief Executive Officer has determined to appoint a replacement Secretary for the Junior Sports Assistance Fund in accordance with clause 2.1.16 of the Committees Terms of Reference.

Accordingly the General Manager Community Wellbeing Ms Barbara Cernovskis shall be the Secretary of the Junior Sports Assistance Fund on and from the next scheduled meeting in November/December 2017.

This appointment will relieve the Chief Executive Officer of the duties associated with this role which amongst other things includes to coordinate applications to the fund and the receipt of contributions and payment of distributions from the fund as approved by the committee.

Conclusion

This report recommends that the appointment of a replacement Secretary for the Junior Sports Assistance Fund be noted.

Attachments

Nil



Michael McCARTHY
MANAGER GOVERNANCE & PROPERTY



Pamela LEE
GENERAL MANAGER COUNCIL BUSINESS SERVICES

26 October 2017
MMc



6.4. Design and Construction of Civic Centre Flytower Façade - Project Completion - Report No. AR17/43690

COMMITTEE	Operational Standing Committee
MEETING DATE:	14 November 2017
REPORT NO.	AR17/43690
RM8 REFERENCE	AF15/133
AUTHOR	Michael Silvy
SUMMARY	A report of final costs for the Flytower Façade Refurbishment project.
COMMUNITY PLAN REFERENCE	Goal 2: Our Location

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/43690 titled '*Design and Construction of Civic Centre Flytower Façade - Project Completion*' as presented to the Operational Standing Committee on 14 November 2017 be noted.
- (b) That Council authorise the Chief Executive Officer to amend the contract with Dycer Construction for the Civic Centre Flytower Upgrade to a final contract amount of \$1,386,000 (plus GST) including contingencies and professional fees.
- (c) That Country Arts SA be invoiced for 50% of the works, including professional fees.
- (d) That Council refer the estimated shortfall of \$8,000 between its current budget allocation (\$685,000, 16/17 and 17/18) and the final contract price including professional fees to a future budget review, with the view that the increased costs be offset by reductions in expenditure within the Capital Works Program (resulting in a nil impact on the budget).

Moved:

Seconded:



Background

Council, at its meeting of 20 June 2017 in relation to the Civic Centre Flytower Façade - Project Update - Report No. AR17/20699, resolved:

- “(a) That Operational Standing Committee Report No. AR17/20699 titled ‘Design and Construction of Civic Centre Flytower Façade - Project Update’ dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted;*
- (b) Council authorise the Chief Executive Officer to amend the contract with Dycer Construction for the Civic Centre Flytower Upgrade to a final contract amount of up to \$1,370,000 (plus GST) including contingencies and professional fees.*
- (c) Country Arts SA be invoiced for 50% of the works, including professional fees;*
- (d) Council refer the shortfall of \$35,000 between its current budget allocation (\$450,000, 16/17 and \$200,000, 17/18) and the final contract price including professional fees to a future budget review, with the view that the increased costs be offset by reductions in expenditure within the Capital Works Program (resulting in a nil impact on the budget).”*

Discussion

Members have been made aware, via regular updates in the Friday Edition, that significant alterations were required to the design of the scaffolding system for the flytower project due to limitations in the load bearing capabilities of the Civic Centre roof. This structural inadequacy was unknown at the time of tender.

The redesigned scaffolding was more complex and required additional anchor points (props) to ensure appropriate worker safety and to ensure the roof structures were not compromised by the building works. These changes have caused significant delays which were also exacerbated by closure of the site when excessive noise impacted on Theatre performances.

Co-operation between Country Arts SA and Council has been a high priority, ensuring minimal interruptions through the identification of performance commitments and rescheduling works where possible to keep down-time as low as possible.

A final breakdown of the project costs are as follows:

CIVIC CENTRE FLYTOWER FAÇADE REFURBISHMENT PROJECT	
Contract Amount (including 5% contingency)	\$1,149,000
Fees for Architect, Engineer, QS and Building Surveyor	\$67,500
ORIGINAL CONTRACT SUB TOTAL (ex GST)	\$1,216,500
Variations above contract contingency sum - relating to additional scaffolding construction, engineering, supply, installation and removal of props, loss of time for Theatre operations	\$112,000
Scaffold Hire above contract PC sum	\$47,500
Variation for alterations to cladding system - additional labour hours	\$40,000
Credit for ‘Misc. Hire’, ‘Make Good’ & reduction to ‘Alter Decks’ PC sum	+\$30,000
FINAL CONTRACT TOTAL (ex GST)	\$1,386,000



Additional notes:

1. Credit allowance has been provided for 'Alter Decks', 'Make Good' and 'Miscellaneous hire' in the original tender because alternative solutions were negotiated to save costs. Dycer Constructions are to be commended for their diligence in saving costs where possible.
2. Whilst the project incurred additional costs for scaffolding hire due to the additional time taken to complete the works, it must be noted that the scaffolding company (Acrow Formwork & Scaffolding) were extremely generous in their application of hire for the project. Our costs for the additional scaffolding hire could have been much higher.
3. Variation for alterations to the cladding system are labour related expenses for the cladding contractor (ZincTech) given the additional time required to work around the props and the scaffolding system in general. Working around props was acknowledged by the contractor but not the sheer number given the revised scaffolding design. The final agreed claim has been verified by Chapman Herbert Architects and represents a fair and reasonable figure.

Conclusion

We are pleased to report that despite significant changes required to works and works schedules as a result of project complexities, cost increases have been kept to a minimum with an estimated budget shortfall of \$16,000 (plus GST) split evenly between Council and Country Arts SA.

The final contract figure is \$1,386,000 (plus GST), and will be shared equally between Council and Country Arts SA, at a cost of \$693,000 each. This includes the original 5% contingency allowance, project variations and professional fees.

Council currently has \$685,000 from its 2016/2017 and 2017/18 Budget.

This report recommends Council accepts the final costs.

Attachments

Nil



Michael SILVY
MANAGER DEVELOPMENT & REGULATORY



Dr Judy NAGY
GENERAL MANAGER CITY GROWTH

31 October 2017
SW



6.5. Drift Challenge Australia - King of the Hill National Drift Event 2018 - Valley Lake - 16/02/2018 - 18/02/2018 - Report No. AR17/44158

COMMITTEE	Operational Standing Committee
MEETING DATE:	14 November 2017
REPORT NO.	AF14/270
RM8 REFERENCE	AR17/44158
AUTHOR	Nick Serle
SUMMARY	This report is to request approval for the closure of the Valley Lake precinct and limited in-kind support a National Drift event to be held from Friday, 16 February 2018 to Sunday, 18 February 2018.
COMMUNITY PLAN REFERENCE	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/44158 titled '*Drift Challenge Australia - King of the Hill National Drift Event 2018 - Valley Lake - 16/02/2018 - 18/02/2018*' as presented to the Operational Standing Committee on 14 November 2017 be noted.
- (b) That Council approve the closure of the Valley Lake precinct from Thursday, 15 February 2018 to Monday, 19 February 2018 inclusive to allow for the event to be held.
- (c) That Council provide in-kind support up to the value of \$2,000 to assist with closure of the Valley Lake precinct, track sweeping, waste management, grandstands and fencing.
- (d) That approval is conditional upon an appropriate Risk, Safety and Traffic Management plan, receipt of a Certificate of Currency for Public Liability insurance to be provided at least two months prior to the event and all approvals received from relevant authorities.

Moved:

Seconded:



Background

Following the success of previous events held in September 2016 and March 2017, Drift Challenge Australia (DCA) have again requested the support of Council for a National Drift event in 2018.

DCA has run up to 30 events Australia wide with a high number of attendance bringing spectators from Australia wide. The Valley Lake provides a unique location and is highly regarded by DCA and their competitors.

Discussion

DCA have proposed the event be held from Friday, 16 February 2018 to Sunday, 18 February 2018 which will require a full closure of the Valley Lake precinct.

To ensure safety of the public whilst setting up and dismantling event infrastructure it is recommended the Valley Lake precinct also be closed on Thursday, 15 February 2018 and Monday, 19 February 2018.

Additionally, DCA are seeking in-kind support up to the value of \$2,000 to assist with closure of the Valley Lake precinct, track sweeping, waste management, grandstands and fencing.

DCA have submitted their Risk, Safety and Traffic Management Plans and will provide a Certificate of Currency (public liability) upon approval of the event from Council.

As resolved by Council in November 2015, in the event that an extreme or catastrophic fire ban is declared the Valley Lake precinct will be closed and no events held. DCA are aware that should there be such a fire ban in place that the event will not progress.

Conclusion

That Council provide support to DCA for the 2018 King of the Hill drift event at the Valley Lake from Friday, 16 February 2018 to Sunday, 18 February 2018, and Council approve the closure of the Valley Lake precinct from 0700 Thursday, 15 February 2018 and until 0700 Tuesday, 20 February 2018.

Attachments

Nil



Nick SERLE
GENERAL MANAGER CITY INFRASTRUCTURE



Barbara CERNOVSKIS
GENERAL MANAGER COMMUNITY WELLBEING

7 November 2017
SW



6.6. 2018 Local Government Election Update - Report No. AR17/43713

COMMITTEE	Operational Standing Committee
MEETING DATE:	14 November 2017
REPORT NO.	AR17/43713
RM8 REFERENCE	AF17/288
AUTHOR	Michael McCarthy
SUMMARY	A report to update Council on the preparations underway for the 2018 Local Government Elections to be held in November 2018.
COMMUNITY REFERENCE	PLAN Goal 3: Our Diverse Economy
	Goal 1: Our People

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/43713 titled '*2018 Local Government Election Update*' as presented to the Operational Standing Committee on 14 November 2017 be noted.

Moved:

Seconded:



Background

Members will recall the period leading up to the South Australian local government elections held in November 2014, whether as an existing Member or as a newly nominating candidate.

Leading up to and following the elections, a range of administrative activities occur to inform and enroll eligible voters, inform potential candidates, post, receive and count voting papers, and following the election to induct the new council and ensure Elected Members receive appropriate access to training and development on the respective roles of Council, Mayor, Councillor and Administration.

With the 2018 local government elections now less than one year away, the Local Government Association (LGA) is liaising with the State Electoral Commissioner and begun preparing election resources to assist councils during this busy time. The first of these resources are expected to be presented at the LGA AGM in mid-November 2017.

Similarly, the Council administration has also commenced preparations to ensure that all the necessary election associated activities are conducted in a planned, organised and timely manner during the 2018 calendar year. This report is the first of numerous communications with Council and the community in this regard.

Discussion

Many of the activities associated with the local government elections are undertaken by or on behalf of the State Electoral Commissioner who is the Returning Officer for Council elections.

Whilst the Council provides most of the physical, financial and human resources for election activities, including a local contact officer, the timeframes/deadlines and processes are strictly regulated and oversighted by the State Electoral Commission and local Deputy Returning Officers.

Accordingly, the Council has limited discretion with regard to election activities and is required to adopt and follow a Caretaker Policy that prohibits the making of 'designated decisions' during the election period, commencing from the day that nominations open for the election so that the policy provisions apply to all Council Members whilst they are considering nominating for re-election.

Attached to this report is a summary of key dates for the 2018 local government elections (Attachment 1).

The LGA has published a 2018 Council Elections webpage <http://www.lga.sa.gov.au/councilelections>.

Council's administration will publish on Council's website various links to notices, flyers, booklets and other resources promoting election participation to the community and ratepayers.

Noting that the 2018 State Elections will be held on 17 March 2018, it is proposed that any unnecessary promotion of the local government elections be deferred until after that date. At the time of writing this report, no Federal election announcements have been made for the 2018 year.

Conclusion

The community should become increasingly aware of the upcoming 2018 local government elections as promotional material is released progressively over the next 12 months.



Attachments

[Attachment 1 \(AR17/44213\): Key Dates - 2018 Local Government Elections](#)



Michael McCARTHY
MANAGER GOVERNANCE & PROPERTY



Pamela LEE
GENERAL MANAGER COUNCIL BUSINESS SERVICES

3 November 2017
MMc



6.7. Exhibition - Ancient Rome: The Empire that Shaped the World - Report No. AR17/45747

COMMITTEE	Operational Standing Committee
MEETING DATE:	14 November 2017
REPORT NO.	AR17/45747
RM8 REFERENCE	AF16/240
AUTHOR	Dr Melentie Pandilovski
SUMMARY	Council give favourable consideration to underwriting the delivery of <i>Ancient Rome: The Empire that Shaped the World</i> exhibition proposed for 2019 at the Riddoch Art Gallery.
COMMUNITY PLAN REFERENCE	Goal 1: Our People
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

- (a) That Operational Standing Committee Report No. AR17/45747 titled '*Exhibition - Ancient Rome: The Empire that Shaped the World*' as presented to the Operational Standing Committee on 14 November 2017 be noted.
- (b) That Council support the proposal as presented for '*Ancient Rome: The Empire that Shaped the World*' for the period 16 August 2019 - 10 November 2019 be supported and the 2018-2019 and 2019-2020 budget incorporate both the expenditure and anticipated income.
- (c) That Council, once costs have been recovered for *Ancient Rome: The Empire that Shaped the World*, allocate surplus revenue to support future exhibition and programming for the Riddoch Art Gallery.

Moved:

Seconded:



Background

In the interest of developing an Exhibition program, the Riddoch Art Gallery are keen to secure *Ancient Rome: The Empire that Shaped the World* exhibition at the Riddoch Art Gallery for the period Friday 16 August to Sunday 10 November 2019 (total duration of twelve weeks).

The exhibition brings to life one of the most technologically significant times in the history of civilisation and covers an epic period of history, from the triumphant victory of Julius Caesar over the Gauls in 52 BC to the transformation of Rome from a Republic into the mighty Roman Empire.

The displayed artefacts have been constructed over a number of years by the team of Artisans of Florence. They are the result of fine craftsmanship, interpretation, skill and modern day technology. The total number of exhibits including accessories: 282. Total insurance value \$203,340.

Discussion

Following the success of the *Da Vinci Machines* Exhibition, an event that attracted over 11,700 people for the 2 months it was on display (including over 2,900 school students), and made \$117,766 (Total expenses \$61,280. Operating Profit: \$56,486), it is with reasonable confidence that we have interpreted that success as a demonstration of the level of community support that an exhibition of this genre would receive. We therefore believe that *Ancient Rome: The Empire that Shaped the World* will be a very successful as well as profitable exhibition. The exhibition will also appeal to a diverse spectrum of the community and be of great interest to school groups and children particularly with machines that encourage interactive use by the community.

As per the *Da Vinci Machines* exhibition, *Ancient Rome: The Empire that Shaped the World* will have merchandise for sale - provided on consignment. The exhibition includes a complementary education program. It is a great draw-card for schools as it provides educational opportunities that align with the principles of S.T.E.M / S.T.E.A.M learning.

To host an exhibition of this class for a period of twelve weeks would also provide an economic benefit to Mount Gambier and the surrounding district given the audience catchment area would extend throughout the Limestone Coast region and Western Victoria. It is important to note that *Ancient Rome: The Empire that Shaped the World* will not be presented in any other venues in South Australia and Victoria, so that we will be able to attract the general public from both states.

The award-winning resource, *Primary Physics: the principles behind Roman Machines* accompanies the Ancient Rome exhibition. It is the key component of the Education Program and copies will be available to sell in our retail shop. The retail price is \$20 and experience has shown that teachers like to purchase their copy before bringing their school groups to see the exhibition. Brief outline on the website: <http://www.artisansofflorence.com/education/>

The activities can also be used by children and families as part of holiday programs, workshops, and other events. The exhibition attracts members of the general public with its broad range of interest areas which include; European history & culture, the arts, physics, engineering & construction, design & creativity, military strategy and politics. School tours engage Primary, Secondary school and Tertiary students. Market research has shown that school tours and special events encourage repeat visitation.

Negotiation with the Artisans of Florence, owners of the exhibition, has enabled a decision on this matter to be delayed pending a Council decision. Once determined the exhibition will be confirmed for August - November 2019. If not then the opportunity to host the exhibition will lapse.



The Riddoch Art Gallery will be responsible for attracting sponsorship, marketing and hosting of the exhibition and additional programming (Attachment 1).

Conclusion

In conclusion, the Riddoch Art Gallery and Main Corner have the appropriate environment and available space to host an exhibition of this size and the spaces are conducive for value adding activities to be held throughout 2019 period.

It is proposed that the City of Mount Gambier approve the requested \$5,000 to secure the exhibition and additional instalments of 3 x \$15,000 to be paid as follows:

First Instalment (Deposit)	\$5,000	1 December 2017
Second Instalment	\$15,000	30 June 2018
Third Instalment	\$15,000	1 July 2019
Fourth Instalment	\$15,000	10 November 2019
Total (inc. rent & freight)	\$50,000	

The total costs for the ancient Rome exhibition for the City of Mount Gambier are capped at \$50,000 + GST. Based on the experiences with the Da Vinci exhibition, we expect to recover the total costs of the exhibition, and generate an income of \$64,000. (Attachment 2). The income generated beyond this amount will support the Riddoch Art Gallery and the hosting of further exhibitions.

The proposed entry fees have been set at a reasonable level to encourage attendance by as many people as possible and to be affordable for families to attend (a family entry fee will be applied but an exact amount is yet to be determined). The merchandise list will be provided before the end of the year.

The exhibition has a proven track record for generating revenue. The exhibition has returned a profit and has generated positive media coverage for each host venue to date. The visitors for the exhibition have ranged from 10,000 for the Palmerston North Science and Art Museum New Zealand in 2013, to 670,000 for the Chongqing Science and Technology Museum China in 2015.

Attachments

[Attachment 1 \(AR17/45750\): Ancient Rome Exhibition Draft Program](#)

[Attachment 2 \(AR17/45751\): Ancient Rome Exhibition Budget](#)



Melentie PANDILOVSKI
RIDDOCH ART GALLERY DIRECTOR
MANAGER ART AND CULTURAL DEVELOPMENT



A handwritten signature in black ink, appearing to read 'Cernovskis', enclosed in a light grey rectangular box.

Barbara CERNOVSKIS
GENERAL MANAGER COMMUNITY WELLBEING

8 November 2017
SW



6.8. 2018 Mount Gambier Fringe Festival - Report No. AR17/45777

COMMITTEE	Operational Standing Committee
MEETING DATE:	14 November 2017
REPORT NO.	AR17/45777
RM8 REFERENCE	AF14/300
AUTHOR	Barbara Cernovskis
SUMMARY	Seek approval from Council to progress a 2018 Mount Gambier Fringe event with funding secured.
COMMUNITY PLAN REFERENCE	Goal 1: Our People
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION
<p>(a) That Operational Standing Committee Report No. AR17/45777 titled '2018 Mount Gambier Fringe Festival' as presented to the Operational Standing Committee on 14 November 2017 be noted.</p> <p>(b) That Council approve to progress a 2018 Mount Gambier Fringe event with the funding secured by Country Arts SA via Arts SA.</p> <p>(c) That Council representatives be involved in the planning and delivery of the event to support the cultural development of local artists.</p>

Moved:

Seconded:



Background

Council resolved the following at its meeting on Tuesday, 20 June 2017:

14.12 2017 Fringe Festival Evaluation Report - Report No. AR17/22253

- (a) That Operational Standing Committee Report No. AR17/22253 titled '*2017 Fringe Festival Evaluation Report*' dated 9 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.
- (b) That subject to allocation being made in Council's draft 2017/2018 Budget, Council negotiate a further 3 year funding commitment with Adelaide Fringe, Country Arts and SATC.
- (c) That if the project is funded then Council have representatives involved in the planning of the event.
- (d) That subject to funding, further update reports be provided to Council through the Operational Standing Committee on the progression of the 2018 Fringe in Mount Gambier Festival.

Moved: Cr Greco

Seconded: Cr Lovett

Carried

Discussion

The 2018 Mount Gambier Fringe Festival is proposed to be held on the weekend of 24 March 2018 in the Cave Garden.

In accordance with the resolution of Council in June 2017 negotiations occurred with Country Arts SA and SATC. So far Country Arts SA have secured \$10k cash contribution via Arts SA. Negotiations are still underway seeking an additional \$10k from SATC and is yet to be confirmed. Negotiations have revealed that a 3 year term is unachievable.

Council's 2017-2018 budget allocated \$20,000 cash and \$5,000 in-kind to support the 2018 Mount Gambier Fringe Event.

Adelaide Fringe are not in a position to contribute any funding to the 2018 event noting that their contribution for the 2017 event was in essence the SATC contribution. However, Adelaide Fringe will continue to provide advice to support independent venues and artists in the hosting of the presentation of Fringe events.

Council have been consistently approached by a number of community representatives involved with the 2017 Mount Gambier Fringe event who are keen to be involved in the planning of a 2018 event and extend programs into the local schools.

Support for a 2018 Mount Gambier Fringe event will provide a strong cultural development opportunity that provides our local artists a forum to engage and learn from visiting artists in a supported environment.



Conclusion

Whilst the funding terms of the June 2017 resolution have not been realised, consideration is sought from Council to grant approval to progress planning for a 2018 Mount Gambier Fringe event with the funding that has been secured.

Further discussion regarding planning and logistics for the event are pending Council's decision.

Attachments

Nil



Barbara CERNOVSKIS
GENERAL MANAGER COMMUNITY WELLBEING



Mark McSHANE
CHIEF EXECUTIVE OFFICER

8 November 2017
SW



6.9. Country Arts 25 Years Celebration - Report No. AR17/45790

COMMITTEE	Operational Standing Committee
MEETING DATE:	14 November 2017
REPORT NO.	AR17/45790
RM8 REFERENCE	AF11/2287
AUTHOR	Barbara Cernovskis
SUMMARY	Seek approval from Council to provide financial support to the Country Arts 25 year celebrations over two financial years for the delivery of a Mount Gambier program.
COMMUNITY PLAN REFERENCE	Goal 1: Our People
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION
<p>(a) That Operational Standing Committee Report No. AR17/45790 titled '<i>Country Arts 25 Years Celebration</i>' as presented to the Operational Standing Committee on 14 November 2017 be noted.</p> <p>(b) That Council support the proposal as presented for '<i>Country Arts 25 Years Celebration</i>' to the value of \$15,000 to be paid as follows:</p> <ul style="list-style-type: none"> • First instalment of \$7,000 from 2017-2018 budget (GL 6350.0805). • Second instalment of \$8,000 be allocated to GL 6350.0805 in the 2018-2019 budget preparation.

Moved:

Seconded:



Background

Council have received correspondence from Steve Saffell, Chief Executive Officer of Country Arts SA that introduces the Country Arts SA 25th birthday in 2018.

Country Arts SA will be celebrating this milestone by showcasing the achievements of regional artists and creative communities throughout Regional South Australia. To achieve this they will be staging a number of special events and unveiling new ways of engaging with communities and fostering creativity.

To deliver these experiences Country Arts SA are seeking financial support to the value of \$15,000 over two financial years to contribute to the expenses associated with delivering four arts outcomes unique to Mount Gambier as part of their celebrations.

Discussion

The arts outcomes proposed for Mount Gambier include:

Mar 2018	Oedipus Schmoedipus, POST Oedipus Schmoedipus involves 25 local people performing on stage in this hilarious show that mashes up death scenes from classical literature
May 2018	Especially on Birthdays, The PaperBoats Especially on Birthdays sees a new theatre work made with local young people and their families for young people aged 4-8
Jul 2018	The Spinners, Lina Limosani The Spinners involves people of all ages sharing their stories of strong women and their love for crafts which involve thread and wool
Dec 2018	Australian String Quartet The Australian String Quarter shares its expertise in music making with the general community and with local musicians through open rehearsals and masterclasses

The artists will engage with the community in schools, hospitals, retail centres and other places that builds on local activity, to enliven a creative city and ensure that as many people as possible engage with the arts. The performances will also be marketed across the state to attract visitors to the region.

It is anticipated that more than 1,600 people will engage with these ensembles with approximately 10% travelling to Mount Gambier.

Conclusion

In addition to the financial support of \$15,000 sought from Council, Country Arts SA have sourced investment of \$75,000 from sponsorships, State Government and ticket sales. The total budget for these projects is \$90,000.

Investment in these experiences will support the ongoing development of Mount Gambier as a cultural destination and inspire development of our local artists.

Attachments

Nil





Barbara CERNOVSKIS
GENERAL MANAGER COMMUNITY WELLBEING



Mark McSHANE
CHIEF EXECUTIVE OFFICER

8 November 2017
SW



7. MOTION(S)

7.1. With Notice

Nil Submitted

7.2. Without Notice



8. CONFIDENTIAL ITEMS

8.1. Consideration for Exclusion of the Public

The following Agenda Item be received, discussed and considered in confidence by excluding the public pursuant to Section 90(2) of the Local Government Act 1999, and an order be made that the public (with the exception of Mayor A Lee, Councillors - C Greco, M Lovett, J Lynagh, S Meziniec, F Morello, D Mutton, S Perryman, H Persello, P Richardson and I Von Stanke and Council Officers - M McShane, B Cernovskis, P Lee, N Serle, T Tzioutziouklaris and S Wilson) be excluded from the meeting in order for the Agenda Item (Legal Action - 1/29 Willow Avenue, Mount Gambier - EMT Holdings Pty Ltd) to be considered in confidence.

The Committee is satisfied that, pursuant to section 90(3)(i) of the Act the information to be received, discussed or considered in relation to this Agenda Item is information relating to:

- Information relating to actual litigation, or litigation that the council or council committee believes on reasonable grounds will take place, between Council and a third party.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because it involves legal action before a court.

Item No.	Subject Matter	S90(3) Grounds
8.2	Legal Action - 1/29 Willow Avenue, Mount Gambier - EMT Holdings Pty Ltd - Report No. AR17/44088	(i)

Moved:

Seconded:

Meeting closed at p.m.

AR17/45886



9. REPORT ATTACHMENTS





2018 Local Government Election – Key Dates

<i>Date/Time</i>	<i>Action</i>
<i>1 January 2018</i>	<i>Council/CEO Voters Roll 'resets'</i>
<i>1st/2nd Qtrs 2018</i>	<i>Flyers/Promotion re: necessity to enrol to vote</i>
<i>10th August 2018</i>	<i>Close of Roll</i>
<i>4 Sept 2018</i>	<i>Nominations Open / Caretaker Period Commences</i>
<i>18 Sept 2018</i>	<i>Close of Nominations</i>
<i>18 Sept- 12noon</i>	<i>Candidate Draw (Ballot Paper Order)</i>
<i>22-26 October</i>	<i>Issue of Voting Papers</i>
<i>5pm Fri 9th Nov</i>	<i>Close of Voting</i>
<i>Sat 10th Nov</i>	<i>Scrutiny Count</i>
<i>Fri 16th Nov</i>	<i>Conclusion of Election</i>
<i>By 30th Nov 2018</i>	<i>1st Meeting of 2018-2022 Council</i>
<i>Late 2018-2019</i>	<i>Elected Member Development Program</i>

DRAFT
COMPLIMENTARY PROGRAM OUTLINE – ANCIENT ROME EXHIBITION

EVENT	LOCATION	BENEFIT
Pre-event Sponsors Dinner - Roman theme. Exposure to items that will be available during exhibition and potential naming rights opportunities	City Hall	Cash or in-kind sponsorship of exhibition. Preliminary marketing and PR exercise
Opening VIP Banquet - Roman theme - Local wineries	City Hall	Complimentary tickets as part of sponsorship package. \$\$ Income from paying guests
ROMAN FAIR Face Painting, Chariot building, Food stalls, Live drawing (perhaps partner with markets)	Cave Garden Opening weekend	\$ for stall holders and vendors
CHILDRENS EVENT Clay crockery making workshop	RAG Studio	\$ (gold coin donation)
CHILDRENS EVENT Roman architecture diorama & film making (Create set then film a closeup walkthrough)	Library for creation Media Editing suite Dress Circle for screening	\$
CHILDRENS EVENT Colosseum building challenge with the LEGO fan club	Library	
CHILDRENS EVENT Robot chariot racing STEM event involving coding of small devices	Library	\$ (gold coin donation) During school holidays
CHILDRENS EVENT Roman food making (spaghetti meatballs etc)	Commercial Kitchen	\$
YOUTH EVENT Cleopatra makeup tutorial Katie Fox / Headspace	Library	\$ (gold coin donation) During school holidays
COMMUNITY EVENT TOGA Party	Partner with a Hotel (Mac's, or The G)	Promotion opportunity
COMMUNITY EVENT Make a warrior arm band using WORBLA (Cosplay)	Riddoch Studio	\$
COMMUNITY EVENT Visit ROME in Virtual Reality	King's Floor	\$
COMMUNITY EVENT Adult Master series of cooking classes	Commercial Kitchen	\$
COMMUNITY EVENT Ancient Rome Computer game challenge Partnership with Game Haven or PC Zone	King's Floor or City Hall	\$
COMMUNITY EVENT Architectural Lecture by Dr Linda Walker	Dress Circle	\$
COMMUNITY EVENT Woodfire Oven Pizza and exhibition Tour	Community Garden and Riddoch	\$ and Promotion
COMMUNITY EVENT Exhibition & Architectural Tours	Riddoch and surrounding areas	\$ and Promotion
COMMUNITY EVENT Film screenings - Kids: Asterix V Caesar cartoon - Adults: 1953 Cleopatra	Dress Circle Dress Circle	\$ (gold coin donation) \$ (gold coin donation)
COMMUNITY EVENT Life drawing (in togas) with April Hague	Main Corner Foyer	\$

DRAFT

FURTHER POSSIBLE PARTNERSHIPS:

- U3A event
- TBW kids challenge (send in photos of Roman creations?)
- Reels Film Society program of screenings (SRHT?)
- Wineries (Wine making and grape stomp)

--

--

Riddoch Art Gallery**ANCIENT ROME BUDGET PROPOSAL - Income & Expenses - 16 August - 10 November 2019****INCOME****A\$**

Tickets - Main Corner Adult: \$12.00 / Concession: \$10.00 / Child 5–17: \$6.00 Family - 2 Adults, 2 Children: \$25.00	100,000
Misc- Tickets	1,000
After Hours / Functions	2,000
School Bookings	10,000
Retail	15,000
Education Programs (Primary Physics, Roman Machines)	1,500
Sponsors	10,000
Ancient Rome Friend - Donations	2,500
Ancient Rome Donations	800
Ancient Rome Fund-raising banquet	5,000
Ancient Rome Opening	1,000
ANCIENT ROME Feast	1,200
Total Income	150,000

EXPENSES

Ancient Rome Invoices - Exhibit Hire - Artisans Florence	55,000
Ancient Rome Retail	10,000
Riddoch - Retail Stock Purchases	2,500
Media/Advertising	5,000
Ancient Rome Media Border Watch	2,000

Education Programs	3,000
Sundries- Printing, hardware, misc	1,000
ANCIENT ROME Feast Expense	2,500
Ancient Rome Fundraising Banquet expense	500
Opening night expenses	500
Total Expenses	82,000
Operating Profit (Loss)	68,000
Additional Wage Expense	4,000
Operating Profit (Loss) incl Wage Expense	64,000