

OPERATIONAL SERVICES COMMITTEE

Meeting held in the Conference Room, Operational Services Area, Level One of Civic Centre, 10 Watson Terrace, Mount Gambier, on Tuesday 14th June 2016 at 7.30 a.m.

MINUTES

PRESENT: Cr D Mutton (Presiding Member)
Crs P Richardson, F Morello and I Von Stanke

APOLOGIES: Cr Morello moved the apology received from Cr Greco be accepted.
Cr Von Stanke seconded Carried

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Director Operational Services, Daryl Sexton
Engineering Manager, Daryl Morgan
Engineering Technical Officer, Sinaway Georgiou
Team Leader Administration (Operational Services), Sally Wilson

COUNCIL MEMBERS
AS OBSERVERS:

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Von Stanke moved the minutes of the previous meeting held on Tuesday, 10th May 2016 be taken as read and confirmed.
Cr Richardson seconded Carried

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice - nil received.

1. **COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866**

Goal: *Building Communities*

Strategic Objective: *The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans.*

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Old Hospital landscaping works (paths and culdesac)	80%
• Gordon Street footpath construction	80%
• Boandik Terrace blowhole drainage project (tree removal works)	5%
• Davison Street retention basin (fencing)	5%
• Rail Trail - Pick Avenue to White Avenue	25%

Railway Lands

- Major art piece tracks (paving works)/signalling change 10%
- Heritage elements (fence and stobie poles) 20%

Completed Tasks

- Suttontown Road / Wireless Road (roundabout works)
- Eagle Court drainage improvements
- Yeates Street / Locke Street roundabout (asphalt works)
- Livingston Street / Davison Street drainage upgrade

Cr Richardson moved the report be received.

Cr Von Stanke seconded

Carried

2. ANIMAL MANAGEMENT - Dog Control and Care Facilities - Ref. AF11/124

Goal: Building Communities

Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met.

Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.

Goal: Governance

Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community.

The Presiding Member reported:

(a) Council, at its meeting of 15th March 2016 resolved:

“Director - Operational Services to prepare report regarding Dog and Cat Management minimum supply and support by Council, also including the cost and implication of Council running the South East Animal Welfare League facility.”

(b) at this time, Council only administers dogs, but any discussion regarding owning and operating its own facility should at least have consideration to the likelihood of cat administration becoming a legal requirement;

(c) attached to the Operational Services Committee agenda was a simple concept plan for a suitable facility. Assuming Council has suitable land (e.g. Eucalypt Drive), the cost to establish the site is estimated at \$250,000. If Council needs to buy land, this will substantially increase the cost. The estimated cost to operate this facility (using paid staff) is estimated at \$170,000 per annum;

(d) cost sharing with the District Council of Grant and/or the use of volunteers may assist with cost reductions but at this time it is not possible to quantify any likely financial impact of one or both of these alternatives;

(e) Council’s resolution also addresses the issue of Council “running the South East Animal Welfare League (SEAWL) facility”. Obviously the costs (annual operating) will be in excess of the \$170,000 for a stand alone dog care facility, but the likely cost will depend on the level of service to be provided (e.g. opening hours, type of

animals to be catered for, any special needs for certain types of animals etc) and further work is required by Council to enable this cost to be established with any degree of confidence.

Cr Von Stanke moved it be recommended:

(a) The report be received and contents noted.

Cr Mutton seconded

Carried

3. ANIMAL MANAGEMENT - South East Animal Welfare League - Request for Contribution to Capital Upgrade - Ref. AF11/126

Goal: Building Communities

Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met.

Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.

Goal: Governance

Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community.

The Presiding Member reported:

- (a) The South East Animal Welfare League (SEAWL) made a presentation to the Elected Members Workshop on 1st June 2016 and have requested Council contribute \$350,000 towards the significant upgrade to their Riddoch Highway Property. The estimated cost of the complete upgrade is \$1.7 million;
- (b) Council has also been presented with a report that details the estimated cost for Council to provide and operate its own stand alone dog pound facility (refer item 2 of the Operational Services Committee minutes);
- (c) the SEAWL have a very long history of providing care for animals in the district and they have provided impounding services to Council for a very long time;
- (d) the Leagues upgrade plans are very ambitious and they are to be commended on their vision and efforts to date to realise this vision;
- (e) this report will recommend that Council endeavour to meet their funding requests (paid over two financial years being 2017/2018 and 2018/2019) together with a requirement that the SEAWL enter into a long term agreement with Council to continue to provide impounding services (in line with the current agreement), which is due to expire in 2019;

Cr Mutton moved it be recommended

(a) The report be received;

(b) Council commend the South East Animal Welfare League (SEAWL) on their vision for the upgrade to the Riddoch Highway facility;

- (c) Council refer an amount of \$175,000 to the 2017/2018 budget for consideration as its first contribution to the upgrade program noting that such funding will need to come from rates raised;
- (d) Council advise the SEAWL of this resolution and also advise the League that any funds provided will only be available if:
 - approved by Council in the 2017/2018 and 2018/2019 budgets, noting that the requests will be treated independently;
 - the works have substantially commenced;
 - the SEAWL have entered into an agreement with Council to provide impound services (in line with the current agreement) for a minimum 10 year period.

Cr Von Stanke seconded

Carried

4. **INFRASTRUCTURE** - Maintenance - Request for Removal of Street Tree - 11 Sherbrook Close - Ref. AF15/546

Goal: *Environment*

Strategic Objective: *Support initiatives that value and preserve our unique environment and contribute to environmental sustainability
Support the preservation and enhancement of the City's unique natural and built heritage for future generations*

The Presiding Member reported:

- (a) Roger Cutting of 11 Sherbrook Close has contacted Council requesting the removal of the two large Plane trees located on the Conroe Drive side of his property;
- (b) Mr Cutting has expressed his concerns over the extent of damage the tree roots are causing to his property;
- (c) upon inspection it was found that the trees in question are located approximately 4.5 metres south of the house. The tree root zone consists mainly of open grass area with a concrete footpath 1.5 metres south of the trunk of the trees. The trees structure is good with no evidence of visible structural flaws, whilst the trees health was unable to be verified as they are deciduous and the foliage has fallen from them. There was no evidence of pest activity at the time of the inspection;
- (d) from the inspection it was evident that the trees are causing damage to the paved areas around the house. The tree roots have grown under the fence at a number of random locations uplifting the pavers along the rear of the house. One major root has grown almost the full length along the front of the property uplifting the path as it has grown. Council has also replaced two sections of concrete footpath south of where the trees are located due to tree roots uplifting the path. Given the trees will double in size, it is evident that their location is unsuitable;
- (e) it should be noted that the tree roots under the concrete footpath were pruned as there was no other way of replacing the concrete path due to their size. Given the number of roots that would be required to be pruned to remove the nuisance to the property, the trees health and stability would be dramatically compromised. The likelihood of impact to a target should the tree fail due to extensive root pruning is high, however without pruning the trees roots the problems to the property cannot be removed and will persist as the trees grow.

Cr Mutton moved it be recommended

- (a) The report be received;**
- (b) Council authorise the removal of the two Plane trees adjacent to 11 Sherbrook Close.**

Cr Von Stanke seconded

Carried

5. INFRASTRUCTURE - Maintenance - Request for Removal of Street Tree - Helloworld - James Street Car Park - Ref. AF15/546

Goal: Environment

*Strategic Objective: Support initiatives that value and preserve our unique environment and contribute to environmental sustainability
Support the preservation and enhancement of the City's unique natural and built heritage for future generations*

The Presiding Member reported:

- (a) Mr Grant Horrigan of Helloworld has written to Council expressing his concerns over the native trees located near the James street toilet carpark owned by Council;
- (b) Mr Horrigan's main concern are the large Eucalypt trees which he believes constantly drop large limbs, bark and gum nuts making the area dangerous and untidy;
- (c) an on-site inspection of the trees in the area was conducted and it was found that four trees are currently located in the median island that belongs to Council. Of the four trees, two were small Melaleuca species, a Eucalyptus botryoides and a Eucalyptus Viminalis;
- (d) the southernmost Melaleuca tree has good tree health as indicated by the dense foliage and colour; however it has poor structure as indicated by a minor split developing in the truncal area near the point of divergence of the three main branches, one of which has been removed in the past. The second Melaleuca tree is in poor health as indicated by the poor foliage density. The trees structure is also poor, as indicated by the number of tree wounds located throughout the tree, an indication that it has lost a number of limbs in the past. The main contributing factor to the trees poor health and structure is that the tree has been planted near the large Eucalyptus botryoides tree which is overshadowing the smaller trees space. It should also be noted that both of these trees are uplifting and causing damage to the surrounding kerbing;
- (e) the Eucalyptus botryoides is a large tree also located within the small median island and is clearly too big for its location. As a result, the kerbing is being uplifted by the extensive root system associated with a large tree. The tree health is considered poor as indicated by the foliage density and the yellowing of the leaves throughout the tree. The tree is also infested with pests as indicated by frass under the bark of the trunk and major branches. It should be noted that pest and disease within trees are generally associated with trees that are stressed such as this one;
- (f) the Eucalyptus viminalis is also located in the median island, and as a result the tree roots are also uplifting the kerbing and causing some minor cracking to the

pavement. It is evident that the tree is too large for its current location. It should be noted that the tree's health is good as indicated by the dense foliage and colour with no evidence of pest or decay at the time of the inspection. The trees structure is also sound with no obvious notable flaws. There is some minor twiggy dieback which can be associated with some of the minor branches being shed, but this is part of the habit for this type of tree. The tree is also renowned for short fibrous bark throughout the stems which shed in long ribbons causing continual litter problems along with the gum nuts, both of which are not ideal in carpark areas.

Cr Mutton moved it be recommended

- (a) The report be received;**
- (b) Council authorise the removal of the southernmost Melaleuca tree given it has started to split;**
- (c) Council authorise the removal and replacement of the remaining three trees as part of the 2016/2017 City Centre Redevelopment Project which includes the upgrade of the James Street carpark;**
- (d) Council undertake the required routine pruning to the remaining trees and remove all existing deadwood and twiggy dieback to help ensure the trees are maintained in a safe manner until the carpark upgrade commences.**

Cr Von Stanke seconded

Carried

6. INFRASTRUCTURE - Street Tree Planting Program 2017 - Ref. AF16/212

Goal: Environment

*Strategic Objective: Support initiatives that value and preserve our unique environment and contribute to environmental sustainability.
Support the preservation and enhancement of the City's unique natural and built heritage for future generations.*

The Presiding Member reported:

- (a) In order for Council to receive specific tree species and cultivars for the 2017 Street Tree Program, it is necessary to reserve selected trees in advance. Without pre-ordering specific trees, there is no guarantee from nurseries that specific species, varieties or cultivars will be available in their preferred size and numbers when required;
- (b) it should be noted that a new species of tree not currently listed on Council's preferred list of street tree plantings has been selected to trial in the 2017 Street Tree Program. By measuring tree performance and correlating data to various site conditions we can examine which tree species are suitable to certain sites. This in turn will help build on the diversity of our current Street Tree listing which has now grown to 48 listed trees for selection;
- (c) the Designer Cherry, (*Prunus fruticosa* 'Globasa') is an attractive flowering cherry propagated onto a 'Standard'. This cultivar is used in a wide range of areas from small parks to narrow streets and median strips. It is not listed under SA Power Networks tree planting guide for plantings under powerlines, but given it grows to a mature height of approximately 5 metres it is more than suitable for planting under powerlines. The tree is listed under schedule 1 of the SA Water guide which allows trees to be planted in a street but not closer than two metres to any sewer

or connection without written approval from SA Water. It should be noted that all utilities as well as residents are notified by Council prior to any plantings in relation to the Street Tree Program and asked to comment upon;

- (d) Section 2.1 of Councils Street Tree Policy, outlines that Council has currently adopted to plant streets with the same species of tree, but tree species may vary from one side of the street to another. As a result of this, the removal of some trees may be necessary to gain street uniformity;
- (e) it is proposed to remove a total number of fourteen existing street trees as part of the 2017 Street Tree Program. It is proposed that four Melaleuca trees be removed from Somerset Close, as the trees will not be uniform with the trees selected for the new plantings. The three Prunus trees proposed for removal along Mahoney Avenue have passed their useful life expectancy and are showing signs of stress and decay. The Eucalypt tree adjacent to 14 Pearce Crescent is located under powerlines and is being lopped whilst the bottlebrush tree adjacent to 12 Mugford Street is structurally unsound. There are 5 Eucalypt trees located within the swale drain along Saint Martin's Drive. It should be noted that two had fallen over last year due to the high winds and constant wet ground typical of a swale drain during winter. The residents who live adjacent to the reserve approached Council at the time of the cleanup requesting that the trees be removed and replaced with a more suitable species away from the swale drain. This would be a good opportunity to remove the existing trees and replace them with the Japanese Zelkova which is located on the northern side so street uniformity is met.

Cr Mutton moved it be recommended:

- (a) **The report be received;**
- (b) **Council approves the proposed schedule of trees that have been selected for removal to allow for uniformity in the 2017 Street Tree Program as outlined in Policy T120;**
- (c) **Council notifies all residents and utilities affected by the plantings, and invite comment on same (in accordance with Councils Public Consultation Policy);**
- (d) **Council adopts the following program for the 2017 Street Tree Program so that the proposed species of trees selected may be pre-ordered:**

COMMON NAME	BOTANICAL NAME	STREET NAME	TREES BEING RETAINED	PROPOSED REMOVALS	PROPOSED PLANTINGS	NET GAIN
Blackwood	<i>Acacia melanoxylon</i>	Pearce Crescent (South Side)	0	1	15	14
Blackwood	<i>Acacia melanoxylon</i>	Paull Street (East Side)	0	0	3	3
Blackwood	<i>Acacia melanoxylon</i>	Mugford Street (North Side)	0	0	5	5
Capital Pear	<i>Pyrus calleryana 'Capital'</i>	Ayers Street (East Side)	0	0	12	12
Designer Cherry	<i>Prunus fruticosa 'Globasa'</i>	Ayers Street (West Side)	0	0	10	10
Designer Cherry	<i>Prunus fruticosa 'Globasa'</i>	West Street	0	0	33	33
Edgewood Pear	<i>Pyrus calleryana x betulaefolia 'Edgewood'</i>	Grange Place	0	0	18	18
Edgewood Pear	<i>Pyrus calleryana x betulaefolia 'Edgewood'</i>	Skyline Place	0	0	16	16
Edgewood Pear	<i>Pyrus calleryana x betulaefolia 'Edgewood'</i>	Ridgeview Court	0	0	16	20

Gawler Hybrid Bottlebrush	<i>Callistemon viminalis</i> 'Harkness'	Pearce Crescent (North Side)	0	0	18	18
Gawler Hybrid Bottlebrush	<i>Callistemon viminalis</i> 'Harkness'	Paull Street (West Side)	0	0	3	3
Gawler Hybrid Bottlebrush	<i>Callistemon viminalis</i> 'Harkness'	Mugford Street (South Side)	0	1	6	5
Korean Sun	<i>Pyrus fauriei</i> 'Westwood'	Mahoney Street (East Side)	0	1	13	12
Southworth Dancer Pear	<i>Pyrus betulaefolia</i> 'Southworth' Dancer	Emerald Drive	0	0	52	52
Southworth Dancer Pear	<i>Pyrus betulaefolia</i> 'Southworth' Dancer	Longmire Terrace	0	0	25	25
Southworth Dancer Pear	<i>Pyrus betulaefolia</i> 'Southworth' Dancer	Mahoney Street (West Side)	0	2	12	10
Southworth Dancer Pear	<i>Pyrus betulaefolia</i> 'Southworth' Dancer	Silverbrook Drive	0	0	25	25
Southworth Dancer Pear	<i>Pyrus betulaefolia</i> 'Southworth' Dancer	Somerset Close	0	4	22	18
Japanese Zelkova	<i>Zelkova Serrata</i> 'Greenvase'	St Martins Drive	0	5	19	14
			0	14	323	309

Cr Richardson seconded

Carried

7. TRAFFIC MANAGEMENT - Regulating - Parking On-Street - Grant High School - Request for Extension of Bus Zone - Newsham Avenue (Northern Side) - Ref. AF11/1880

Goal: Building Communities

Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met.

The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans.

The Presiding Member reported:

- (a) Council is in receipt of a letter from Grant High School regarding a number of issues. The first one being a request to extend the existing bus zone on the northern side of Newsham Avenue (by approximately 30 metres) towards Hosking Avenue. This request makes sense and will only displace 4-5 car parks;
- (b) Council Officers have prepared a Parking Resolution and Traffic Impact Statement (attached to the Operational Services Committee agenda) in support of this suggested change;
- (c) the second issue raised in the letter is that of traffic congestion along Newsham Avenue, whereby on-street parking (both sides of the road) is apparently causing congestion during pick up and drop off times. The author of the letter is suggesting a simple solution to this problem by removing on-street parking on one side of the road during certain times of the day or to consider making Newsham Avenue a one way street;
- (d) firstly, the suggestion to make Newsham Avenue one way is not supported by the Engineering Manager as this is likely to shift the problem elsewhere and cause more problems than it would solve. In addition, if Council was willing to consider one way streets in the vicinity of Grant High School, then it would require a more detailed study into traffic movements and likely congestion effects etc. At this stage there is no justification to warrant such a study;

- (e) the matter of removing parking on one side of Newsham Avenue also needs further consideration. If Council was going to consider this, matters such as:
 - likely shift of parking elsewhere (to other side streets of similar width);
 - effect of loss of parking for residents;
 - effect of further congestion on other side streets that will receive this overflow parking.
- (f) comments from Engineering Manager:
 - the parking issues/congestion that is being experienced on Newsham Avenue/Hosking Avenue is nothing new and has occurred for many years;
 - there is no history of accidents along this section of roadway and whilst the road may become congested at certain times, this congestion actually helps control (reduces) traffic speed (i.e. the more congestion, the slower the traffic speeds);
 - on-street parking around schools is a perceived problem by parents/motorists at all schools yet the accident statistics do not support the comments Council tends to receive on these matters;
 - unfortunately, Council cannot control the number of people who drive school children to and from school however Council is being proactive in this space by offering alternative modes of transport such as bike lanes, footpaths, Park & Stride and an extension to the existing bus zone;
 - by extending the bus zone by approximately 30 metres this will, by default, lessen the effect from parking congestion.

Cr Richardson moved it be recommended:

- (a) The report be received;
- (b) further correspondence received from Pauline Judd, Business Manager of Grant High School dated 8th June 2016 be received;
- (c) Council take no further action at this point in time with respect to removal of on-street parking on Newsham Avenue or consideration for Newsham Avenue to become one way;
- (d) Council Officers prepare a design and estimate for a car park extension to the Hosking Avenue carpark with the view to referring this matter to Council for consideration for inclusion in the 2017/2018 budget;
- (e) the Traffic Impact Statement to extend the bus zone on Newsham Avenue (as attached to the Operational Services Committee agenda) be endorsed by Council;
- (f) Council rescind the previous bus zone resolution on Newsham Avenue;
- (g) the City of Mount Gambier, pursuant to Ministerial delegation resolves the following:

**Prohibited Area
2.1.085**

BUS ZONE

NEWSHAM AVENUE (northern side) - from 10.0 metres east of the intersection with Hosking Avenue to 62.0 metres east of the said intersection, to apply at all times

To be effective on the installation of appropriate signage.

Cr Morello seconded

Carried

Cr Richardson vacated the meeting at 7:52 a.m. and did not return.

8. COMMITTEES - City of Mount Gambier Building Fire Safety Committee - Minutes of Meeting held 11th May 2016 - Ref. AF15/571

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organizational governance

Cr Mutton moved it be recommended:

- (a) Minutes of the City of Mount Gambier Building Fire Safety Committee meeting held on Wednesday, 11th May 2016 be received;**
- (b) the decisions made by the City of Mount Gambier Building Fire Safety Committee be noted.**

Cr Von Stanke seconded

Carried

9. COMMITTEES - Council Development Assessment Panel - Minutes of Meeting held 19th May 2016 - Ref. AF15/554

Goal: Governance

Strategic Objective: Demonstrate innovative and responsible organisational governance.

Cr Von Stanke moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 19th May 2016 be received;**
- (b) the decisions made by the Council Development Assessment Panel be noted.**

Cr Morello seconded

Carried

10. COMMITTEES - Environmental Sustainability Sub-Committee - Minutes of Meeting held 7th June 2016 - Ref. AF12/377

Goal: Governance

Strategic Objective: Demonstrate innovative and responsible organisational governance.

Cr Mutton moved it be recommended:

- (a) Minutes of the Environmental Sustainability Sub-Committee held on Tuesday, 7th June 2016 be received;**
- (b) the following recommendations (number 1 to 5) of the Environmental Sustainability Sub-Committee be adopted by Council:**

1. **LOCAL GOVERNMENT ACT 1999 LEGISLATION AND REGULATIONS**
 - The report be received and noted for information.
2. **ENVIRONMENTAL SUSTAINABILITY FILM CLUB**
 - The report be received and contents noted.
3. **SOLAR PHOTOVOLTAIC SYSTEM UPDATE**
 - The report be received.
4. **ORGANICS ATTITUDES AND PRACTICES SURVEY**
 - The report be received.
5. **REPORTS FOR INFORMATION**
 - The current table outlining projects for 2016 (as attached to the Environmental Sustainability Sub-Committee agenda) be received and noted for information.

Cr Von Stanke seconded

Carried

MOTIONS WITHOUT NOTICE - Nil

The meeting closed at 7:54 a.m.
AF11/866
SW

CONFIRMED THIS

DAY OF

2016.

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PRESIDING MEMBER



GRANT HIGH SCHOOL

ENGAGING EVERY STUDENT IN DYNAMIC LEARNING

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8 June 2016

Mr Daryl Morgan
Engineering Manager
City of Mount Gambier
Civic Centre
10 Watson Terrace
MOUNT GAMBIER SA 5290

Dear Daryl

I refer to previous correspondence with regards to the car park on Hosking Avenue that is being accessed by our senior students.

At this stage our senior student numbers are increasing and we are finding that the car park nearing the end of Term 3 as students gain their drivers licence is becoming full and extremely dangerous.

In your previous correspondence you advised that if we made contact with the City of Mount Gambier that this could be added to an Agenda for Council during the budgeting process. At this stage I am not able to give any indication of what financial contribution would be possible from our site as I have no idea how much a project like this would cost, but would be more than happy down the track to see if there is any way that we can contribute to this upgrade.

If you are able to provide me with any further details I can forward these on to the relevant staff in DECD to see if they may be able to provide some financial assistance.

I look forward to hearing from you in due course and please do not hesitate to contact me if you require any further details from us at this early stage in the planning process.

Kind regards

Pauline Judd
Business Manager



Government of South Australia
Department for Education and
Child Development

RESPECT TRUST COMMITMENT

RESPECT TRUST COMMITMENT