

OPERATIONAL SERVICES COMMITTEE

Meeting held in the Conference Room, Operational Services Area, Level One of Civic Centre,
10 Watson Terrace, Mount Gambier, on Tuesday 9th August 2016 at 7.30 a.m.

MINUTES

PRESENT: Cr D Mutton (Presiding Member)
Mayor A Lee, Crs C Greco, P Richardson, F Morello and
I Von Stanke

APOLOGIES: Nil

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Director Operational Services, Daryl Sexton
Engineering Manager, Daryl Morgan
Manager Governance & Property, Michael McCarthy
Team Leader Administration (Operational Services), Sally Wilson

COUNCIL MEMBERS

AS OBSERVERS: Nil

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Von Stanke moved the minutes of the previous meeting held on Tuesday, 12th July 2016 be taken as read and confirmed.

Cr Greco seconded

Carried

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice - nil received.

1. **COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866**

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Davison Street - retention basin (fencing)	60%
• Rail Trail - Pick Avenue to White Avenue	80%
• Pine Tree removal - selective thinning	90%
• CBD Renewal - Percy Street paving works	10%
• Carinya Gardens road extension	5%

Railway Lands

• Major art piece tracks (paving works)/signalling change	90%
• Heritage elements (fence and stobie poles)	50%

Completed Tasks

- Old Hospital landscaping works (paths and culdesac)
- Holloway Crescent - concrete footpath construction
- Street Tree Program

Cr Richardson moved the report be received.

Cr Greco seconded

Carried

2. INFRASTRUCTURE - Maintenance - Request for Removal of Street Trees - Duigan Street and Swan Street, Mount Gambier - Ref. AF15/546

The Presiding Member reported:

- (a) As part of Council's 2016/2017 Road Works Schedule, the full length of Duigan Street and Swan Street will be reconstructed (photographs attached to the Operational Services Committee agenda). It should be noted that there are 13 large Desert Ash trees (*Fraxinus angustifolia*), planted along Duigan Street that are causing damage to both the kerbing and road adjacent to a number of properties. The trees in question are located on both sides of the road. The 26 large Eucalypt trees located on the northern side of Swan Street are causing significant damage to the kerbing and road also. The trees location is one of the reasons both road assets have failed and require reconstruction;
- (b) the trees located on the eastern side of Duigan Street are all located under powerlines and are being severely topped on a regular basis by SA Power Networks. Topping is the cutting of tree branches to stubs or lateral branches and is normally carried out to reduce the size or height of the crown of a tree. This method of pruning is not recommended as it can harm the structure and eventually health of the tree;
- (c) upon inspection it was evident that the subject trees are poor in health as indicated by their exposure to disease. Their structure is also poor as indicated by structural flaws in their canopy due to topping. Examples of these structural flaws include crossing branches, re-shoots, pruning wounds and co-dominant stems. As a result the natural branching structure has become disfigured and will never recover to their original natural form. The trees are unbalanced and also offer minimal aesthetic value;
- (d) the Desert Ash trees on the western side of the road as well as the Eucalypt trees along Swan Street have grown so large that the root systems have grown to a point where they are damaging the kerbing and growing under the road. Without removing these roots there is no way of repairing the damage to the kerbing and road. The option of re-directing the kerbing around these main roots is not possible due to the extent of the root systems that have formed across the width of the road;
- (e) the tree roots that have grown around the kerbing are large structural roots which begin at the base of the tree and prevent it from falling. Removing these roots will compromise the stability of the trees which can lead to the trees falling in high winds or heavy rain. A number of feeder roots which are small fibrous roots that are responsible for taking up water and nutrients will also be damaged due to the road works. The more of these that are cut, the more the trees ability to feed itself becomes impaired which in turn leads to the demise of the tree over time. It should be noted that cutting roots creates entryways for harmful insects and

diseases that can harm or kill the tree in the long term. When trees become stressed they become more vulnerable to these infections including root systems;

- (f) it should be noted that the likelihood of these trees impacting a target such as a house or pedestrian should they fail is high with the consequence of the impact being severe. It is recommended that all the Desert Ash trees be replaced with a more suitable species of tree such as the Designer Flowering Ash (*Fraxinus ornus* 'Meczek) or Gawler Hybrid Bottlebrush (*Callistemon viminalis* 'Harkness'), depending on availability of trees at the time of their replacement. It should also be noted that 14 Eucalypt trees (*Angophora costata*), were planted approximately 5 years ago on the reserve adjacent to the existing trees to help soften the removal of the existing trees once the road was scheduled to be reconstructed.

Cr Mutton moved it be recommended

- (a) **The report be received;**
- (b) **Council notifies all residents affected by the plantings and invite comment on same (in accordance with Council's Public Consultation Policy).**

Cr Von Stanke seconded

Carried

3. ENVIRONMENTAL MANAGEMENT - Advice - Solid Waste Levy - Proposed Fees effective 1st September 2016 - Ref. AF11/2159

The Presiding Member reported:

- (a) Council's 2016/2017 Budget was prepared on the understanding that the State Government imposed solid waste levy (i.e. a levy on waste going to Caroline Landfill) would be \$31.00 per tonne. Account 6410.0892 shows this to be estimated at \$600,000 for 2016/2017;
- (b) correspondence from the Environment Protection Authority (EPA) dated 27th June 2013 (as attached to the Operational Services Committee agenda) shows the proposed levies for the period 2013 to 2017. The last three years levy has been as indicated in this advice;
- (c) the LGA informal advice (as attached to the Operational Services Committee agenda) on 5th July 2016 advises that the solid waste levy for the period 1st September 2016 to 30th June 2017 would be \$37.00 per tonne - a substantial and unfunded increase. Whilst Council does not appear to have received any official notification of this increase, a search of the EPA website shows the higher charges become effective from 1st September 2016 (as attached to the Operational Services Committee agenda);
- (d) the impact of this unexpected increase is substantial. Council's kerbside waste collection accounts for approximately 6,500 tonnes per annum and the unbudgeted levy increase will add approximately \$45,000 to the cost of this service;
- (e) Council's landfill customers will also need to pay the additional levy.

Cr Richardson moved it be recommended:

- (a) **The report be received;**

- (b) Council increase its waste disposal fees as indicated in the following table, noting that all fees are GST inclusive, with the increased fees to be effective from 1st September 2016:

General Public	1 st July 2016	1 st September 2016 (GST inclusive)
Single garbage bag	\$5.00 per bag	\$5.00 per bag
Minimum Fee (small loads, e.g. car boot)	\$22.00 per load	\$23.00 per load
Small trailer or utility	\$38.00 per standard load \$48.00 per heaped load \$51.00 per caged load	\$40.00 per standard load \$50.00 per heaped load \$52.00 per caged load
Tandem Trailer	\$64.00 per standard load \$79.00 per heaped load \$86.00 per caged load	\$65.00 per standard load \$81.00 per heaped load \$88.00 per caged load
Truck or large trailer	\$125.00 per tonne	\$132.00 per tonne
Mattresses (regardless of size)	\$26.00 each	\$26.00 each
Inspection fee - empty pesticide container	\$7.00 each	\$7.00 each
Degassing of appliances	\$22.00 per unit	\$22.00 per unit
Senior's Card/Aged Pensioners Card/Health Card		
On production of Seniors Card/Aged Pensioners Card/Health Card		
Single garbage bag	\$4.00 per bag	\$4.00 per bag
Limit car boot load only	\$15.00 per load	\$16.00 per load
Private Contractors		
Charge per tonne at Waste Transfer Centre	\$125.00 per tonne	\$132.00 per tonne
Charge per tonne via Waste Transfer Centre	\$116.00 per tonne	\$123.00 per tonne
Disposal by arrangement (direct to landfill)	\$188.00 per tonne	\$195.00 per tonne
Minimum Charge	\$125.00	\$132.00
Minimum charge for roll on roll off bin (based on volume of bin)	\$59.00 per m ³	\$61.00 per m ³
Minimum charge for Account Customers	\$62.00 per visit	\$65.00 per visit
Organic (Greenwaste) Collection		
Fortnightly Service (Applied on Pro-Rata Basis from 1 st July 2016)	\$81.90 (applied pro-rata)	\$81.90 (applied pro-rata)

- (c) Council advise all of its landfill customers of this increase and include the renewed fee schedule for the period 1st September 2016 to 30th June 2017.

Mayor Lee seconded

Carried

4. **COMMITTEES - Council Development Assessment Panel - Minutes of Meeting held 21st July 2016 - Ref. AF15/554**

Cr Greco moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 21st July 2016 be received;
- (b) the decisions made by the Council Development Assessment Panel be noted.

Mayor Lee seconded

Carried

5. **COMMITTEES** - Environmental Sustainability Sub-Committee - Minutes of Meeting held 2nd August 2016 - Ref. AF12/377

Cr Mutton moved it be recommended:

- (a) Minutes of the Environmental Sustainability Sub-Committee held on Tuesday, 2nd August 2016 be received;
- (b) the following recommendations (number 1 to 7) of the Environmental Sustainability Sub-Committee be adopted by Council:

1. **SOLAR SYSTEMS AT COUNCIL FACILITIES**

- The report be received.

2. **EDIBLE PLANTS (FRUIT TREES) - HASTINGS CUNNINGHAM RESERVE**

- The report be received.
- Plant five fruit trees on the northern boundary of Hastings Cunningham Reserve, in order for fruit to be accessible to users of the Rail Trail.

3. **KITCHEN CADDY ROLL OUT PROGRAM**

- The report be received.

4. **RECYCLE RIGHT BIN TAGGING PROGRAM**

- Environmental Sustainability Report No. 4/2016 be received.
- Council continue the Bin Tagging Program and provide incentives for improving the recycling behaviour of participating households; including 10 gift vouchers worth \$20.00 each.
- Council continue to enhance the waste and recycling education strategy through continued promotional material and increased local media activity.

5. **EDUCATION PROGRAM - OATMILL CINEMA ADVERTISING**

- The report be received and contents noted.

6. **SUSTAINABILITY INNOVATION FUND**

- The report be received.
- Council endorse the activation of the Environmental Sustainability Innovation Fund and in accordance with the recommendation actions in the report.

7. **REPORTS FOR INFORMATION**

- The current table outlining projects for 2016 (as attached to the Environmental Sustainability Sub-Committee agenda) be received and noted for information.

Cr Von Stanke seconded

Carried

6. OPERATIONAL SERVICES REPORT NO. 5/2016 - Property Management - 18 Ferrers Street (Former Red Cross) - Lease and Demolition of Building - Ref. AF11/1466

Cr Mutton moved it be recommended:

- (a) Operational Services Report No. 5/2016 be received;**
- (b) Council proceed with the demolition of the former Red Cross building located at 18 Ferrers Street, with costs to be debited to Account 7900.3999;**
- (c) Council refer an amount of \$58,000 to the 2017/2018 budget for consideration of the construction of an off street carpark on the site referred to in part (b);**
- (d) the family of Mr & Mrs E Krull be thanked for their interest in obtaining the memorial plaque at 18 Ferrers Street and Council advise that it intends to maintain the plaque and other commemorative items on site as historical records of the past community contribution and use.**

Cr Richardson seconded

Carried

Pursuant to Division 3 - Conflict of Interest, Section 74 of the Local Government Act 1999, Cr Mutton disclosed a perceived conflict of interest in Item 7: *"My son owns a restaurant which could conceivably wish to apply to use a community space. I could be considered to have a conflict of interest in setting fees, to recover Council's costs in managing such applications."*

Cr Mutton dealt with the perceived conflict of interest in the following transparent and following way: *"I do not consider the above fact would influence my decision to agree with the recommendations in this report, that Council recover the costs of assessing such applications to use community land."*

In accordance with section 75A(2)(b) Cr Mutton participated in the meeting in relation to the matter.

7. OPERATIONAL SERVICES REPORT NO. 6/2016 - Property Management - Enquiries - Approvals for use of Community Spaces - Ref. AF11/2421

Cr Richardson moved it be recommended:

- (a) Operational Services Report No. 6/2016 be received;**
- (b) Council impose a \$150 application fee (non refundable) on all applications by commercial operators or for events designed to generate a commercial profit for the organiser and as assessed by the Chief Executive Officer or Director Operational Services;**
- (c) Council authorise the Chief Executive Officer, Director Operational Services, Director Corporate Services and Manager Community Services & Development to impose a bond up to the value of \$500 on any commercial application to use a community space, which may be refunded in full or part, or if required it may be retained by Council to repair any damage, site clean up or the like in the event the applicant does not fulfill their obligations as part of the application approved.**

Mayor Lee seconded

Carried

MOTIONS WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE

8. PROPERTY MANAGEMENT - Enquiries - Aquatic Centre - Ref. AF11/2252

Cr Greco moved it be recommended:

- (a) Mr Barney McCusker be invited to speak at a Member's Informal Workshop to discuss his views on the Aquatic Centre;
- (b) Mr Peter Collins, Manager of the Mount Gambier Aquatic Centre, be invited to attend a Member's Informal Workshop to discuss the costs involved to extend the swimming season at the Aquatic Centre.

Cr Morello seconded

Carried

Pursuant to Division 3 - Conflict of Interest, Section 74 of the Local Government Act 1999, Cr Morello disclosed a perceived conflict of interest in Item 9 (Motion Without Notice): *"I manage the Sir Robert Helpmann Theatre and Varcoe Foundry through my employment with Country Arts SA, co-owner of the Civic Centre building"*.

Cr Morello dealt with the perceived conflict of interest in the following transparent and following way: *"The issue is about traffic safety. There is no material gain to me or my place of employment. I intend to participate in the discussion and vote"*.

In accordance with section 75A(2)(b) Cr Morello participated in the meeting in relation to the matter.

9. TRAFFIC MANAGEMENT - Regulating - Parking On-Street - Ferrers Street - Buslink SA - Ref. AF11/1880

Cr Morello reported:

- (a) Buslink SA buses park across the Varcoe Foundry driveway for several minutes each day, blocking access to the Ferrers Street parking bay.

Cr Morello moved it be recommended:

- (a) The verbal report from Cr Morello be received;
- (b) Council contact Buslink SA Manager, Mr Michael Suto, to determine bus parking procedures at the Ferrers Street bus stop;
- (c) undertake a safety review of the Ferrers Street bus stop and table the report at the October Operational Services Committee meeting.

Cr Richardson seconded

Carried

10. CONSIDERATION FOR EXCLUSION OF PUBLIC

Mayor Lee moved that the following items be received, discussed and considered in confidence by excluding the public pursuant to Section 90 (2) of the Local Government Act 1999, and an order be made that the public (with the exception of other Council Members and Council Officers now present) be excluded from the

meeting in order for the item to be considered in confidence as the Council is satisfied that the item is a matter that can be considered in confidence pursuant to the grounds referenced in Section 90 (3) of the said Act as follows:

- **S.90(3)(d)** - commercial information of a confidential nature (not being a trade secret) the disclosure of which:
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - (ii) would, on balance, be contrary to the public interest.
- **S.90(3)(k)** - tenders for the supply of goods, the provision of services or the carrying out of works.

The Council is satisfied that the information to be received, discussed or considered in relation to this item is information that the author has given to Council of a Commercial in Confidence nature.

<u>Item No.</u>	<u>Subject Matter</u>	<u>S90 (3) Grounds</u>
11.	<u>FINANCIAL MANAGEMENT</u> - Contract - Design and Construction of Civic Centre Flytower Façade System - Ref. AF15/133	(d)(i)(ii)(k)

Cr Von Stanke seconded

Carried

The meeting closed at 8:13 a.m.

AF11/866

SW