

OPERATIONAL SERVICES COMMITTEE

Meeting held in the Conference Room, Operational Services Area, Level One of Civic Centre, 10 Watson Terrace, Mount Gambier, on Tuesday 13th September 2016 at 7.30 a.m.

MINUTES

PRESENT: Cr D Mutton (Presiding Member)
Mayor A Lee, Crs C Greco, F Morello and I Von Stanke

APOLOGIES: Cr Von Stanke moved the apology received from Cr P Richardson be accepted.

Cr Mutton seconded Carried

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Director Operational Services, Daryl Sexton
Engineering Manager, Daryl Morgan
Administration Officer - Operational Services, Sarah Moretti

COUNCIL MEMBERS

AS OBSERVERS: Nil

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Von Stanke moved the minutes of the previous meeting held on Tuesday, 9th August 2016 be taken as read and confirmed.

Cr Morello seconded Carried

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice –

1. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Rail Trail - Pick Avenue to White Avenue	90%
• Carinya Gardens road extension	50%
• Gray Street (CBD renewal)	50%
• Harvie Street (concrete footpath construction)	15%

Railway Lands

• Major art piece tracks (paving works)/signalling change	90%
• Heritage elements (fence and stobie poles)	80%

Completed Tasks

- Davison Street - retention basin (fencing)
- Pine Tree removal - selective thinning
- CBD Renewal - Percy Street paving works

Cr Von Stanke moved the report be received.

Cr Greco seconded

Carried

2. ENVIRONMENTAL MANAGEMENT - Environmental Protection (Air Quality) Policy 2016 - Ref. AF15/257

The Presiding Member reported:

- (a) Members will be aware that the Environment Protection (Air Quality) Policy 2016 came into effect on 23rd July 2016;
- (b) the policy reduces the impact of smoke and other air pollutants on communities across the state. The policy can be viewed at the following link (copy also attached to agenda):

[https://www.legislation.sa.gov.au/LZ/C/POL/ENVIRONMENT%20PROTECTION%20\(AIR%20QUALITY\)%20POLICY%202016/CURRENT/2016.-.UN.PDF](https://www.legislation.sa.gov.au/LZ/C/POL/ENVIRONMENT%20PROTECTION%20(AIR%20QUALITY)%20POLICY%202016/CURRENT/2016.-.UN.PDF)

- (c) the policy will have an immediate impact on the residents of Mount Gambier. These changes specifically relate to:

Outdoor burning within the City

Part 2, Division 1 - Burning offences, a person must not cause or permit the burning of matter by fire in the open on any land within a council area.

Exceptions to this are:

- burning agriculture or forestry waste for bushfire prevention;
- lighting or maintaining a fire using charcoal, dry wood or other dry matter for the purpose of preparing food and beverages; or
- burning charcoal (but not wood or other plant material) in a brazier, chiminea or fire pit for domestic heating.

Council, as the relevant authority, can issue a permit to carry out any 1 or more of the following burning activities outside of a fire danger season;

- burning agriculture or forestry waste; or
- Burning off vegetation for fire prevention control; or
- Burning vegetation for any other purpose.

The sale, installation or interference of solid fuel heaters

Part 2, Division 2 - A person must not sell a solid fuel heater unless it complies with the Australian Standard for emissions (AS/NZS 4013) and be installed in accordance with AS/NZS 2918.

A person must not alter or mark the structure, exhaust system or air inlet of a solid fuel heater in relation to which a certificate of compliance exists.

Operation of solid fuel heaters

The owner or occupier of a premises at which a solid fuel heater is used must not cause or permit excessive smoke to be emitted to the air from the heater. Smoke emitted to the air from a solid fuel heater will be taken to be excessive if;

- a visible plume of smoke extends into the air from a flue or chimney of the heater for a continuous period of not less than 10 minutes; and
- includes a period of not less than 30 seconds when the plume extends into the air at least 10m from the point at which the smoke is emitted from the flue or chimney.

Sale of green fire wood

A person must not cause or permit the sale of firewood or other solid fuel for use in a solid fuel heater of the moisture content of the firewood or other solid fuel exceeds 25% dry weight.

A retailer of firewood may store firewood or solid fuel with a moisture content of greater than 25% dry weight on retail premises if it is kept in a separate area clearly marked by a sign stating it is not for retail sale.

It is an offence by a retailer if a selection of 10 or more pieces of firewood or other solid fuel with a moisture content of greater than 25% dry weight is available for retail sale on the retailers premises (includes any place or vehicle occupied by the retailer).

- (d) residents living within residential areas of the City will only be able to burn outdoors or use solid fuel heaters under the prescribed activities and anything beyond these regulations are considered a Category B offence under the EPA Act;
- (e) under Part 2, Division 3 - Council can declare that localised air quality objectives apply within a designated area of the State. It is suggested Council consider adopting an amendment to the policy that precludes the burning restrictions on land owners where their allotment is greater than 3,000m² in area. This will allow only a few outskirt land owners to burn in the open without a permit.

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council seek to have any allotments greater than 3,000m² with a permit fee of \$100 to apply for permit.

Motion lapsed for want of a seconder.

Cr Morello moved it be recommended:

- (a) The report be received;
- (b) Council seek to have any allotments greater than 3,000m² exempted from the Policy and where a permit is required to burn outdoors, a permit fee of \$\$40/permit to apply.

Mayor Lee seconded

Carried

3. INFRASTRUCTURE - Public Reaction - Request to alter Town Hall Clock Chimes - Ref. AF11/1262

The Presiding Member reported:

- (a) Council has received a request from Carolyn Flood (refer attached), who has recently moved into the upper floor of the Jens Annex building, to turn off the Town Hall clock chimes at night time;
- (b) the electronic “brain” that controls the clock mechanism can be configured not to chime during specified hours and Council has removed the half hourly chime from night time hours already;
- (c) the Town Hall clock has chimed for many, many years with very little complaint and is possibly considered to be a very “traditional” practice.

Cr Mutton moved it be recommended:

- (a) The report be received;**
- (b) Council advise Carolyn Flood that her request is respectfully declined.**

Mayor Lee seconded

Carried

Pursuant to Division 3 – Conflict of Interest, Section 74 of the Local Government Act 1993, Cr Morello disclosed a perceived conflict of interest in Item 4: *I manage the Sir Robert Helpmann Theatre and Varcoe Foundry through my employment with Country Arts SA, co-owner of the Civic Centre building. City Buses routinely park across the backstage driveway*”.

Cr Morello dealt with the perceived conflict of interest in the following transparent and following way: *“The issue is about public safety and road rules. There is no material gain to me or my place of employment. I intend to participate in the discussion and vote.”*

In accordance with section 75A(2)(b) Cr Morello participated in the meeting in relation to the matter.

4. TRAFFIC MANAGEMENT - Regulating - Parking On-Street - Ferrers Street - Buslink SA - Ref. AF11/1880

The Presiding Member reported:

- (a) Council, at its meeting held on 16th August 2016 resolved:
 - “(b) Council contact Buslink SA Manager, Mr Michael Suto, to determine bus parking procedures at the Ferrers Street bus stop;
 - (c) undertake a safety review of the Ferrers Street bus stop and table the report at the October Operational Services Committee meeting.”
- (b) a meeting was held on Tuesday, 30th August 2016 to discuss the matter of bus parking with:
 - Mr Michael Suto, Buslink SA Manager
 - Mr Daryl Sexton, Director Operational Services
 - Mr Daryl Morgan, Engineering Manager
 - Mr Derek Ferguson, Team Leader General Inspector

- (c) the results of these discussions determined that there is a small period on each day where there are three buses at the Ferrers Street bus stop at the same time and that there is insufficient space in the current zones for the buses to park without blocking part of the driveway to the Varcoes building;
- (d) whilst it is acknowledged that this only occurs for a small period of time each day, it is however an inconvenience to any vehicle trying to enter or exit through the Varcoes building driveway;
- (e) given that Council has resolved to demolish the Red Cross building a very simple solution to this problem has now materialised, as the pending demolition will remove two driveways that connected the Red Cross building to Ferrers Street. As these driveways will no longer be required once the building is demolished this area (approximately 22 metres) can then be converted to bus parking which will alleviate the need for the third bus to stop in front of the Varcoes building driveway;
- (f) the conversion of the Red Cross building footprint to carparking will connect to the existing Sturt Street carpark and there will be no need for an additional driveway onto Ferrers Street. Accordingly the entire Ferrers Street frontage to the Red Cross building can now be converted to a bus stop;
- (a) the requested location for the bus zone is shown on the attached aerial map.

Cr Von Stanke moved it be recommended:

- (a) The report be received;**
- (b) The Traffic Impact Statement attached to the Operational Services Committee agenda be endorsed by Council;**
- (c) Council rescind resolution number 3.2.117;**
- (d) The City of Mount Gambier pursuant to Ministerial delegation resolves the following:**

**Prohibited Area
2.1.086**

BUS ZONE

FERRERS STREET (WESTERN SIDE) - from 156.0 metres south of the intersection with Commercial Street East to 221.0 metres south of the said intersection, to apply between 8:00 a.m. to 5:30 p.m. Monday to Friday and 8:00 a.m. to 12:00 noon Saturday.

to be effective on the installation of appropriate signage.

Cr Greco seconded

Carried

5. SOCIAL, CULTURAL AND COMMUNITY SERVICES - Recreation and Sport - Proposal for Disc Golf Park - Ref. AF11/1630

The Presiding Member reported:

- (a) Mr Ryan Nicholson has approached Council with a proposal for a Disc Golf Park in the Brownes Lake area. Disc Golf is an emerging sport and recreation activity (see information attached to agenda) and is suitable for all people to participate in;
- (b) Mr Nicholson has produced a plan of an 18 hole course (indicative plan only) that indicates a quality course is certainly possible;

- (c) Members can find a reference to a Disc Golf Course in the August edition of Focus magazine (third last page) or refer to link <http://www.lgfocus.com.au/editions/2016-08/first-free-disc-golf-park-for-south-australia.php>;
- (d) the significant benefits of this sport are the relatively low cost for establishment (likely to be in the order of \$20,000), the course can be used by other users concurrently and requires no specific maintenance and most importantly the course can be played by almost anyone, irrespective of skill or fitness level. The activity provides for excellent exercise with the only financial outlay being for some suitable discs to throw;
- (e) the purpose of this report is to introduce the proposal to Council and to seek endorsement to further research and develop a more complete proposal, with accurate costings, for further discussion.

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council request the Director Operational Services to further research and develop the proposal for a Disc Golf facility at Brownes Lake and provide a further report to Council for consideration.

Cr Greco seconded

Carried

6. COMMITTEES - City of Mount Gambier Building Fire Safety Committee - Minutes of Meeting held 22nd August 2016 - Ref. AF15/571

Cr Von Stanke moved it be recommended:

- (a) Minutes of the City of Mount Gambier Building Fire Safety Committee meeting held on Tuesday, 22nd August 2016 be received;
- (b) the decisions made by the City of Mount Gambier Building Fire Safety Committee be noted.

Cr Greco seconded

Carried

7. COMMITTEES - Council Development Assessment Panel - Minutes of Meeting held 18th August 2016 - Ref. AF15/554

Cr Von Stanke moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 18th August 2016 be received;
- (b) the decisions made by the Council Development Assessment Panel be noted.

Cr Greco seconded

Carried

8. COMMITTEES - Environmental Sustainability Sub-Committee - Minutes of Meeting held 6th September 2016 - Ref. AF12/377

Cr Von Stanke moved it be recommended:

- (a) Minutes of the Environmental Sustainability Sub-Committee held on Tuesday, 6th September 2016 be received;
- (b) the following recommendations (number 1 to 4) of the Environmental Sustainability Sub-Committee be adopted by Council:
1. **EDIBLE PLANTS IN COMMUNITY SPACES**
 - The report be received.
 - Council continue the Edible Plants in Community Spaces program.
 2. **SPARK MEFL CONFERENCE SUMMARY REPORT 2016**
 - The report be received and contents noted.
 - Environmental Sustainability Officers further investigate opportunities for transitioning the Council and community to a low carbon future.
 3. **NATURAL STEP FRAMEWORK AND THE COMMUNITY PLAN**
 - The report be received and contents noted.
 4. **REPORTS FOR INFORMATION**
 - The current table outlining projects for 2016 (as attached to the Environmental Sustainability Sub-Committee agenda) be received and noted for information.

Cr Greco seconded

Carried

MOTIONS WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE - Nil

The meeting closed at 7:59 a.m.
AF13/66
SM

CONFIRMED THIS

DAY OF

2016.

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PRESIDING MEMBER