

OPERATIONAL SERVICES COMMITTEE

Meeting held in the Conference Room, Operational Services Area, Level One of Civic Centre, 10 Watson Terrace, Mount Gambier, on Tuesday 12th April 2016 at 7.30 a.m.

MINUTES

PRESENT: Cr D Mutton (Presiding Member)
Crs C Greco, F Morello and I Von Stanke

APOLOGIES: Cr Mutton moved the apology received from Cr P Richardson be accepted.

Cr Von Stanke seconded Carried

COUNCIL OFFICERS: Director Operational Services, Daryl Sexton
Engineering Manager, Daryl Morgan
Manager Governance & Property, Michael McCarthy
Administration Officer - Operational Services, Sarah Moretti
Administration Trainee, Ashlee Lavia

COUNCIL MEMBERS

AS OBSERVERS: Nil

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Morello moved the minutes of the previous meeting held on Tuesday, 8th March 2016 be taken as read and confirmed.

Cr Von Stanke seconded Carried

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice – nil received.

1. **COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866**

Goal: *Building Communities*

Strategic Objective: *The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans.*

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Eagle Court drainage improvements	50%
• Tumut Drive footpath construction	50%
• Old Hospital landscaping works (paths and culdesac)	20%

Completed Tasks

- Wireless Road East kerbing and widening
- Penola Road - Wireless Road kerbing / footpath works (traffic signals)
- Umpherston Street footpath construction
- Wehl Street South kerbing
- James Street reconstruction

Cr Mutton moved the report be received.

Cr Morello seconded

Carried

2. ENVIRONMENTAL MANAGEMENT - Caroline Landfill - Request - Waste Reveal - Ref. AF11/371

Goal: Securing Economic Prosperity
Strategic Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.
Constantly monitor the need for more revenue to meet demands caused by ageing infrastructure, increased local responsibilities and demands, cost shifting, and our desire for a safer more resilient community.

The Presiding Member reported:

- (a) Council has received a verbal enquiry from a regional waste collector regarding this Council's attitude to accepting waste collected from within the wider region;
- (b) the total annual tonnage is expected to be in the order of 5,000 tonnes, generating an income to Council in excess of \$500,000 per annum;
- (c) this additional volume will impact on the cell construction and rehabilitation frequency at the Landfill but as revenue exceeds expenditure it is a reasonable business proposition;
- (d) information to hand is that any new arrangement would likely start on 1st September 2016;
- (e) Council has the capacity to deal with this extra volume (it may require some additional labour hours per week - which will be drawn from the existing day labour workforce if required);
- (f) this arrangement would be with the contractor involved, and not the contractors clients. Normal gate charges would apply;
- (g) there will be no immediate impact on cell construction at the Landfill (Cell 3A is required to be constructed in the last of 2016 irrespective of any additional volume of waste being received), but future cell construction is likely to be accelerated marginally.

Cr Von Stanke moved it be recommended

- (a) **The report be received;**

- (b) Council advise the waste contractor that Council will accept its waste under Council's normal trading terms and conditions.

Cr Greco seconded

Carried

3. **HEALTH MANAGEMENT** - Joint Ventures - Food Safe Training 2016 - Arrangements - Ref. AF16/54

Goal: Community Well-Being
Strategic Objective: Advocate for the health needs of the community by encouraging partnerships in the provision of affordable and viable facilities and infrastructure.
Target/KPI: Support the 'Registered Training Organisation' in the provision of affordable and accessible food safety training for food handlers.

The Presiding Member reported:

- (a) Council's first subsidised session for volunteers to attend an accredited food safety short course was held on Tuesday, 8th March 2016. Volunteers paid \$5.00 per person to Council, rather than the normal price of \$95.00 per person to Tafe SA (no concessions available);
- (b) Tafe SA provided the group course to Council for a flat fee of \$870;
- (c) 92 volunteers from the Limestone Coast area attended the subsidised training and 38 community groups were represented by volunteers. This is the highest attendance for food safety courses held by Tafe SA and the City of Mount Gambier;
- (d) it is recommended that Council support at least one (1) subsidised accredited food safety short course session in 2016/2017.

Cr Mutton moved it be recommended:

- (a) The report be received;
- (b) Council continue to provide support for one (1) subsidised volunteers accredited food safety short course to be held within the 2016/2017 financial year, with funding to come from the Community Health Operational Budget.

Cr Greco seconded

Carried

4. **INFRASTRUCTURE** - Maintenance - Removal of Pine Trees - Crater Lakes - Ref. AF15/412

Goal: Environment
Strategic Objective: Plan and implement infrastructure to protect and enhance the natural and built environment, including in response to climate change influences.
Support the preservation and enhancement of the City's unique natural and built heritage for future generations.

The Presiding Member reported:

- (a) Council would be aware there is an allocation of \$100,000 on the 2015/2016 budget to remove diseased pine trees on the north/west slope of Mount Gambier adjacent to the Centenary Tower - referred to as the Centenary Tower Pines. This

allocation was made based on the recommendations of an inspection and report produced by Diana Lloyd and Dr Charlma Phillips in May 2013 (was attached);

- (b) partial or total removal of the plantation will involve consultation and possibly approvals from State Heritage and timely information being provided to adjacent land owners and the broader community;
- (c) Council Officers have engaged with well respected, local forester, Lew Parsons (of Wokurna Forestry), to analyse the trees and provide options for removal strategies given the complexity of the sloping site, the sheer size of the trees and the proximity to pedestrian tracks. It is also important to note the plantation is covered in the Crater Lakes Conservation Management Plan and is recommended to be retained in the long term;
- (d) Wokurna Forestry have indicated the disease has stabilised and not spread significantly to more trees since the initial inspection in 2013. The report (was attached) recommends the plantation should be 'hygiene thinned' rather than removed because most (around 54%) of the trees are healthy;
- (e) hygiene thinning is a cost effective and less invasive process where dead and poor form trees are manually felled (because it is impossible with large machinery on this site) and shredded on site where possible. Those trees felled where shredding is impossible or costly will be trimmed and left to gradually rot over time;
- (f) the trees left on site following this process would be on average 64cm diameter and leave an appropriate 'park like' setting on the mountain slope. This plantation is likely to last many more years in this state;
- (g) the approximate cost to conduct the felling, shredding and trimming of dead and poor form trees is \$150,000. This is specialised work and it is recommended by Wokurna Forestry to be carried out by All Trees All Stumps (Brenton English) as he has the previous experience and the equipment required for working in the area. All Trees All Stumps are pre-qualified with Council and have experience working in the Crater Lakes felling large pine trees;
- (h) the Director Operational Services supports the recommendation of Wokurna Forestry to use local contractor All Trees All Stumps because of their extensive experience in past years felling pine trees in the Lakes area. This is complex work in very difficult terrain and the work is not "main stream" tree felling. If Council do not wish to nominate a contractor then a public tender can be utilised, and this will require a detailed specification and tender process to be implemented.

Cr Von Stanke moved it be recommended:

- (a) The report be received;**
- (b) Council develop and implement a media strategy to engage with the adjacent land owners and the broader community;**
- (c) Council Officers be authorised to contract with All Trees All Stumps to conduct felling trials on site, focussing initially on the high traffic areas, up to the current budget allocation of \$100,000.**

Cr Morello seconded

Carried

5. PROPERTY MANAGEMENT - Arrangements - Request for temporary closure of Valley Lake - Blue Lake Aero Modellers Inc - Ref. AF14/475

Goal: Building Communities

Strategic Objective: Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.
Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.

The Presiding Member reported:

- (a) Council has received a request (was attached) from the Blue Lake Aero Modellers Inc to hold an inter club model aircraft float fly event at the Valley Lake on Saturday, 30th July and Sunday, 31st July 2016;
- (b) this event will involve the flying of model aircrafts over and on the Valley Lake waters and as such will require the Valley Lake waters to be closed to the general public during the period of the event.

Cr Mutton moved it be recommended:

- (a) The report be received;
- (b) Council authorise the closure of the Valley Lake waters to the general public to allow the Blue Lake Aero Modellers Inc to hold an inter club model aircraft float fly event on Saturday, 30th July and Sunday, 31st July 2016;
- (c) the event organiser be advised of the above and requested to submit the appropriate documentation (including public liability insurance) to Council.

Cr Greco seconded

Carried

6. COMMITTEES - Council Development Assessment Panel - Minutes of Meeting held 17th March 2016 - Ref. AF15/554

Goal: Governance

Strategic Objective: Demonstrate innovative and responsible organisational governance.

Cr Von Stanke moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 17th March 2016 be received;
- (b) the decisions made by the Council Development Assessment Panel be noted.

Cr Greco seconded

Carried

7. COMMITTEES - Environmental Sustainability Sub-Committee - Minutes of Meeting held 5th April 2016 - Ref. AF12/377

Goal: Governance

Strategic Objective: Demonstrate innovative and responsible organisational governance.

Cr Mutton moved it be recommended:

- (a) Minutes of the Environmental Sustainability Sub-Committee held on Tuesday, 5th April 2016 be received;
- (b) the following recommendations (number 1 to 4) of the Environmental Sustainability Sub-Committee be adopted by Council:
1. **ELECTRIC VEHICLES OPPORTUNITIES**
 - The report be received and contents noted.
 - Council provide Alan Richardson with a copy of this report.
 2. **CITY OF MOUNT GAMBIER 2016 WASTE AUDIT RESULTS**
 - The report be received.
 - Investigate implementing a more stringent penalty system for contaminated bins.
 - In February 2017 conduct a targeted waste audit to ascertain the results of the 2016-2017 kitchen caddy trial.
 3. **COUNCIL CARBON EMISSIONS - POTENTIAL FOR CARBON NEUTRALITY**
 - The report be received.
 - The Committee recommend to Council that as from 1st July 2017, the City of Mount Gambier endeavour to operate in a carbon neutral environment, including a possible levy and on landfill customers to offset carbon emissions from the landfill.
 4. **REPORTS FOR INFORMATION**
 - The current table outlining projects for 2016 (as attached to the Environmental Sustainability Sub-Committee agenda) be received and noted for information.

Cr Von Stanke seconded

Carried

MOTIONS WITHOUT NOTICE - Nil

The meeting closed at 8:00 a.m.
AF11/866
SM

CONFIRMED THIS

DAY OF

2016.

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PRESIDING MEMBER