

OPERATIONAL SERVICES COMMITTEE

Meeting held in the Conference Room, Operational Services Area, Level One of Civic Centre,
10 Watson Terrace, Mount Gambier, on Tuesday, 11th February 2014 at 7.30 a.m.

MINUTES

PRESENT: Crs M White (Presiding Member), I Von Stanke, D Mutton and B Shearing

APOLOGIES: Nil

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Director - Operational Services, Daryl Sexton
Environmental Sustainability Officer, Aaron Izzard
Governance Officer, Michael McCarthy
Team Leader - Administration (Operational Services), Sally Wilson

COUNCIL MEMBERS

AS OBSERVERS: Crs P Richardson, A Smith and A Lee

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Von Stanke moved the minutes of the previous meeting held on Tuesday, 21st January 2014 be taken as read and confirmed.

Cr Mutton seconded Carried

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice - nil received.

1. **STRATEGIC MANAGEMENT - Internal - Operational Services Committee - Business Arising Table - Ref. AF11/1900**

Goal: Governance
Strategic Objective: (i) *Develop an improved means of communication and engagement between Council and the community (including vulnerable communities) in the building of community capacity*

Cr Von Stanke moved it be recommended that the Business Arising Schedule be recorded for information.

Date of Motion	Subject Matter	Action Required	Responsibility	Status	Comments
CORPORATE AND COMMUNITY SERVICES					
18/10/2011	Strategic Management Plan	Develop Operational Plans	Chief Executive Officer	In Progress	Meeting with Presiding Member 2nd April 2013 with Chief Executive Officer and Senior Staff to progress the two matters being: 1) Improved Corporate reporting and review; and 2) Strategic Plan reflecting roles of Elected Members and Staff

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					<ul style="list-style-type: none"> • Desktop analysis to be conducted • Review of responsibility matrix to be completed • Comments reviewed by 27th November 2013 • Workshop commencing January 2014
20/11/2012	Establishment of City Development Framework		Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • Stage 1 completed • Stage 2 authorised • Additional funding authorised • Workshop conducted with Professor John Martin on 3rd December 2013 • Working group now a sub-committee of Corporate and Community Services • Professor John Martin engaged by Council • Visits by John Martin 16th January 2014 and week beginning 3rd February 2014
09/07/2013	SELGA Review	Council prepare plans to undertake a review (of SELGA) by the end of the calendar year	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • Waiting for a date from SELGA to arrange an extended Workshop for Elected Members. Facilitator is organised. • SELGA President and Executive Officer informal meeting with Council • SELGA conducting a review of its strategic plans including engagement with constituent Councils (independent of Council's resolution on this matter)
20/08/2013	Umpherston Sinkhole	<ul style="list-style-type: none"> • Expressions of Interest Process • Council Report 	Governance Officer	In Progress	Review of leasing options for this and other Council facilities
17/09/2013	China Relationship	Further investigations/members workshop	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • Initial workshop held • Regional workshop scheduled on 5th December • Members Informal workshop on 6th December • Further workshop scheduled for 19th February 2014
17/09/2013	Smoke Free areas	Implementation of	Operational Services, Governance Officer, Manager Community Services and Development	In Progress	Event surveys underway and results to be presented in 2014

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15/10/2013	Policy Review	Review process confirmed	Governance Officer	In Progress	Review commenced Report to Corporate and Community Services 10th December 2013
19/11/2013	Community Engagement and Social Inclusion Sub-Committee	Members Workshop	Manager Community Services and Development, Chief Executive Officer	Completed	
17/12/2013	Display of Aboriginal and Torres Strait Islander Flags in the Council Chamber	Engagement with stakeholders and establishing a process	Manager Community Services and Development	In Progress	Opening discussion with Pangula Mannamurna, Burrandies Aboriginal Corporation and Elders Group. Amended handover date to be advised.
28/1/2014	SELGA Appointments	Notify SELGA	Chief Executive Officer	Completed	SELGA meeting and AGM 7 th February 2014
28/1/2014	Men's Shed	Further Planning	Chief Executive Officer, Governance Officer	In Progress	Meeting with Men's Shed, Councillors and Staff scheduled for 10 th February 2014
28/1/2014	Pedal Prix Event	Further Report	Manager Community Services and Development	In Progress	Correspondence sent to District Council of Grant and A & H Society as per resolution.
28/1/2014	Committee Appointments	Nominations Called	Chief Executive Officer	Completed	Close 7 th February, 2014, report to Council 18 th February 2014
OPERATIONAL SERVICES					
16/04/2013	Park and Stride - community engagement	Matter left to lie on table pending further re-engagement with the community	Director - Operational Services	In Progress	Referred to Environmental Sustainability Sub-Committee for further action
17/09/2013	Playground Construction - Traditional Playgrounds vs. Natural Playgrounds	Prepare concept designs for a natural playground within the John Powell Drive Reserve, engage with the local community and schools regarding their ideas/ acceptance and contributions towards a natural playground	Engineering Manager	In Progress	Concept being prepared, consultation in process
17/09/2013	Regional Development Assessment Panels	Support the focus of the proposal and review the recommendations at a later date	Strategic Project Officer	Ongoing	Waiting for outcomes of investigation by SELGA
15/10/2013	Desktop Analysis of Strategic Plan	Relevant sections of Strategic Plan - Beyond 2013 and the Corporate Plan 2012 be provided to relevant Committees, Members and Staff (subject to reviewing the responsibility matrix)	Strategic Project Officer	In Progress	Review is progressing
19/11/2013	Disposal of surplus materials	Nominate all surplus/unwanted materials ad arrange public auction	Director - Operational Services	In Progress	This will occur in early 2014, date yet to be confirmed

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19/11/2013	Equip Mobility - request for permit area (disabled) - Canavan Road	Send letter to Equip Mobility, arrange installation of two (2) permit area (disabled) car parking bays	Team Leader - General Inspector	Completed	Signage installed and invert has been constructed
17/12/2013	12 Canavan Road - fence and retaining walls	Prepare report on condition of the fence	Director - Operational Services	In Progress	Letter sent to Tonkin Consulting on 02/01/2014 to undertake assessment
28/01/2014	Caroline Landfill - TANA Compactor	Replace front and rear drums	Director - Operational Services	Completed	GCM Enviro will undertake these works
28/01/2014	Mount Gambier Cemetery Trust	Adopt Terms of Reference (with addition of Clause 17.1.2) and Memorandum of Understanding	Director - Operational Services	In Progress	Documents to be signed and forwarded to the Mount Gambier Cemetery Trust
28/01/2014	Village Medical Centre	Send letter to Village Medical Centre	Director - Operational Services	Completed	Letter sent on 31/01/2014
28/01/2014	Aquatic Centre Management Advisory Group	Send letter of congratulations to Peter Collins, Manager	Director - Operational Services	Completed	Letter sent on 29/01/2014
28/01/2014	Penola Road Bicycle Lanes	Send letter to DPTI, Minister Koutsantonis and Local Member for Mount Gambier	Director - Operational Services	Completed	Letters sent on 29/01/2014
28/01/2014	Elizabeth Street Traffic Safety Investigation	Send letter and copy of Report to Mr Renko	Director - Operational Services	Completed	Letter and Report sent on 31/01/2014
28/01/2014	Installation of Bus Zone - Lady Nelson Carpark	Arrange installation of Bus Zone	Team Leader - General Inspector	In Progress	Signage has been ordered
28/01/2014	Rescission of Motorcycle Parking - Railway Terrace Carpark	Arrange for rescission of Motorcycle Parking	Team Leader - General Inspector	In Progress	Signage to be removed and lines repainted
28/01/2014	Operational Services Policy Review	Receive feedback by 21/02/2014, to present further report in March 2014	Governance Officer	In Progress	Further report will be presented at March 2014 meeting

Cr Shearing seconded

Carried

2. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Streetscaping / paving city centre stage 4 (Bay Rd to Ferrers St)	90%
• Line marking program	ongoing
• Wireless Road East Construction (Aramanta Drive to 500m west of Aramanta)	70%
• Bishop Road (Penola Road to 300m east) kerb and channel widening and reshaping of road	75%
• Elizabeth Street road reconstruction	5%
• Access ramp program	10%
• Road Reseal Program (to commence 10/02/2014)	0%
• Caroline Landfill	15%
• Former Hospital demolition	95%

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- Rail lands site remediation 80%

Cr Von Stanke moved it be recommended the report be received.

Cr Shearing seconded

Carried

3. STRATEGIC MANAGEMENT - Development and Review - Environment Section of Strategic Plan and Corporate Plan - Ref. AF11/1790, AF13/286

Goal: Environment

Strategic Objective: (i) Systematically build Council as an environmentally sustainable organisation

The Presiding Member reported:

- (a) The Environment section of both the Strategic Plan and the Corporate Plan have been reviewed and updated by staff and the Council Member Environment Portfolio Holders;
- (b) the Strategic Plan did not require any updating and the updated version of the Corporate Plan was attached to the Operational Services Committee agenda;
- (c) when both plans are comprehensively reviewed in 2015/2016 some of the Environmental Strategic Objectives could be consolidated.

Cr Shearing moved it be recommended:

- (a) **The report be received;**
- (b) **the updated version of the Environment section of the Corporate Plan be adopted.**

Cr Mutton seconded

Carried

4. ENVIRONMENTAL MANAGEMENT - Unconventional Gas Mining - Ref. AF11/426

Goal: Environment

Strategic Objective: (i) Systematically build Council as an environmentally sustainable organisation

The Presiding Member reported:

- (a) Council has received correspondence from numerous residents regarding unconventional gas mining (fracking) in the South East. A number of these submissions are calling for Council to support a moratorium on these mining processes within the South East of South Australia;
- (b) a briefing is being organised for SELGA councils regarding the issue, and will be held in early March 2014. The purpose of the briefing is to provide a balanced view of the issue for the information of elected members. The proposed outline of the briefing session was attached to the Operational Services Committee agenda.

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**

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- (b) all available Elected Members be encouraged to attend the SELGA briefing regarding unconventional gas mining in March 2014.

Cr Shearing seconded

Carried

5. **ENVIRONMENTAL MANAGEMENT** - Programme Management - Participation in Earth Hour 2014 - Ref. AF11/407

Goal: *Environment*

- Strategic Objective: (i) *Systematically build Council as an environmentally sustainable organisation*
(ii) *Use every opportunity to increase the level of community understanding and awareness of the necessity of environmental sustainability*

The Presiding Member reported:

- (a) The City of Mount Gambier has participated in Earth Hour for the past three (3) years. Earth Hour 2014 will be held on Saturday, 29th of March 2014 between 8:30 p.m. and 9:30 p.m. Earth Hour is an initiative that started in Sydney in 2007 in response to climate change;
- (b) it is proposed that Council again participate in Earth Hour for 2014. In previous years Council turned off the external lights at Main Corner, City Hall, Vansittart Park, the Library, the Centenary Tower, and the Lady Nelson Brig for one hour. In addition, the Library ran an Earth Hour theme for their story time sessions and made 'Earth Hour' candles during craft time. It is proposed to do the same this year.

Cr Mutton moved it be recommended:

- (a) The report be received;
- (b) Council participate in Earth Hour 2014 by switching off the external lights at Main Corner, City Hall, Vansittart Park, the Library, the Centenary Tower, and the Lady Nelson Brig between 8:30 p.m. and 9:30 p.m. on Saturday, 29th of March 2014.

Cr Von Stanke seconded

Carried

6. **ENVIRONMENTAL MANAGEMENT** - Environmental Sustainability Sub-Committee - Reports for information - Ref. AF12/377

Goal: *Environment*

- Strategic Objective: (i) *Systematically build Council as an environmentally sustainable organisation*

The Presiding Member reported the following for information:

- (a) Environmental Sustainability Program 2014 - Project Progress

The current table outlining projects for 2014 was attached to the Operational Services Committee agenda for Members information.

Cr Von Stanke moved it be recommended:

- (a) The report be received;

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(b) item (a) as above be received and noted for information.

Cr Shearing seconded

Carried

7. TRAFFIC MANAGEMENT - Consultation - Penola Road Bicycle Lanes - Ref. AF11/1853

The Presiding Member reported:

(a) Council, at its meeting of 28th January 2014 resolved:

“(a) The report be received;

(b) Council write to Mr Whelan, Regional Manager, the Chief Executive Officer of the Department of Planning, Transport and Infrastructure, Minister Koutsantonis and Local Member for Mount Gambier, Mr Don Pegler expressing its disappointment of the failure for DPTI not to address the Mount Gambier community in an open forum on the issue of Penola Road bicycle lanes and request that they reconsider their position as a matter of urgency;

(c) Council further advise the Department of Planning, Transport and Infrastructure that conducting such an open forum as envisaged by Council via a formal Council meeting process is not considered appropriate for this particular matter that has caused high levels of concern within the community;

(d) Council request no action be taken by the Department of Planning, Transport and Infrastructure on the matter of bike lanes on Penola Road until Council and the community have been provided the above opportunity and understand the Departments decision making on this matter.”

(b) The Department of Planning, Transport and Infrastructure have now responded to Council's previous resolution on this matter indicating that works are to commence on 24th February 2014 and that Mr Whelan is still available to talk to Elected Members;

(c) it is important to remember that this project on Penola Road is a significant road upgrade, that involves resurfacing, linemarking for a central median and bicycle lanes (which will operate part time). It is anticipated that there will be interruptions to traffic flow and this will impact on adjoining businesses.

Cr Shearing moved it be recommended:

(a) The report be received and contents noted.

Cr White seconded

Carried

8. TRAFFIC MANAGEMENT - Regulating - Parking Off-Street - Lady Nelson Carpark - Ref. AF11/1879

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Presiding Member reported:

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- (a) Council is requested to consider the placement of a loading zone within the Lady Nelson carpark (closer to the main office building) to alleviate any problems associated with loading and unloading delivery vehicles, to ensure any delivery process will be safe and practical;
- (b) the location requested for the loading zone was shown on the aerial map attached to the Operational Services Committee agenda.

Cr Mutton moved it be recommended:

- (a) **The report be received;**
- (b) **the Traffic Impact Statement that was attached to the Operational Services Committee agenda be endorsed by Council;**
- (c) **the City of Mount Gambier, pursuant to Ministerial delegation resolves the following:**

**Prohibited Area
2.2.078**

Loading Zone

LADY NELSON CARPARK - situated within the central parking area to apply at all times

to be effective upon the installation of appropriate signage

Cr Von Stanke seconded

Carried

9. TRAFFIC MANAGEMENT - Regulating - Parking On-Street - Percy Street (southern side) - Ref. AF11/1879

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Presiding Member reported:

- (a) With the completion of the UFS Chemist carpark, bollards have been placed that effectively eliminate crossing places and Council is now able to place two (2) additional one (1) hour only parking bays on Percy Street (southern side);
- (b) the location requested for the one (1) hour parking area was shown on the aerial map attached to the Operational Services Committee agenda.

Cr Shearing moved it be recommended:

- (a) **The report be received;**
- (b) **the Traffic Impact Statement that was attached to the Operational Services Committee agenda be endorsed by Council;**
- (c) **the City of Mount Gambier, pursuant to Ministerial delegation resolves the following:**

**Prohibited Area
3.3.197**

1 Hour Parking

PERCY STREET (southern side) - from 20.0 metres west of the intersection with Mitchell Street to 60.0 metres west of the said intersection to apply at all times

to be effective upon the installation of appropriate signage

Cr Von Stanke seconded

Carried

10. INFRASTRUCTURE - Joint Boundary Roads Advisory Group - Notes of discussion held on Wednesday, 22nd January 2014 - Ref. AF11/1228

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Presiding Member reported:

- (a) The notes of the Joint Boundary Roads Advisory Group discussion held on Wednesday, 22nd January 2014 were attached to the Operational Services Committee agenda. This meeting considered a request to bring forward the construction of Wireless Road West (west of O'Leary Road) to coincide with the proposed development of an adjacent residential land division. The developer has offered to contribute \$82,000 towards the cost of the road upgrade.

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council endorse the alteration to the Boundary Roads Program as indicated in Attachment 1 to the notes of the Joint Boundary Roads Advisory Group meeting held on Wednesday, 22nd January 2014;
- (c) Council also endorses leaving the annual contribution to the Boundary Roads Program of \$82,000 per annum resulting in a cash surplus of \$84,000 at the end of 2017/18 (to be used in the next five (5) year program).

Cr Mutton seconded

Carried

11. OPERATIONAL SERVICES REPORT NO. 3/2014 - Property Management - Grant of Easement - Botanic Park - Ref. AF11/1400

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsive organisational governance

Cr Von Stanke moved it be recommended:

- (a) Operational Services Report No. 3/2014 be received;
- (b) consent be given (as custodian) to the granting of easements over Crown Land parcels in the vicinity of Keegan Drive, Mount Gambier for infrastructure associated with SA Water Network Modifications to be undertaken in that locale;
- (c) consent be given (as landowner) to the granting of an easement over portion of Allotment 73 - Reserve contained in Certificate of Title Volume 5891 Folio

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901 (Botanic Park, Lake Terrace East, Mount Gambier) for infrastructure associated with SA Water Network Modifications to be undertaken in that locale, and the Chief Executive Officer and Mayor be authorised to affix the common seal of the Council to any necessary documents.

Cr Shearing seconded

Carried

12. OPERATIONAL SERVICES REPORT NO. 4/2014 - Property Management - Purchase of Vacant Land - Wandaree Court - Drainage Improvement Works - Ref. AF11/1344

Goal: Environment

Strategic Objective: (i) Support the preservation and enhancement of the City's unique natural and built heritage for future generations

Cr Shearing moved it be recommended:

(a) Operational Services Report No. 4/2014 be received.

Cr Von Stanke seconded

Carried

13. OPERATIONAL SERVICES REPORT NO. 5/2014 - Development Control - Liquor Licence - Application for Restaurant License with Entertainment Consent - Metro Bakery and Cafe - 13-15 Commercial Street East, Mount Gambier - Ref. AF13/266

Goal: Securing Economic Prosperity

Strategic Objective: (i) Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region
(ii) Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City

Pursuant to Division 3 - Conflict of Interest, Sections 73 and 74 Part 4 of the Local Government Act 1999, Cr Shearing disclosed an interest in Item 13 (*due to being the holder of a liquor licence*) and did not:-

- (a) propose or second a motion relating to the matter; or
- (b) take part in discussion by the Committee relating to that matter; or
- (c) while such discussion is taking place, be in, or in the close vicinity of, the room in which or other place at which that matter is being discussed; or
- (d) vote in relation to that matter.

Cr Shearing vacated the meeting at 7:50 a.m.

Pursuant to Division 3 - Conflict of Interest, Section 74 Part 4 of the Local Government Act 1999, Cr Mutton disclosed an interest in Item 13 (*due to a family member being the holder of a liquor licence*) however the Member sought the benefit of Section 74(4a)(c) and (6) of the said Act, as the interest was only in respect of a non pecuniary interest, as defined.

Cr Von Stanke moved it be recommended:

(a) Operational Services Report No. 5/2014 be received;

(b) both the Applicant and the Office of the Liquor and Gambling Commissioner be advised that Council does not voice any objection to the proposed

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Entertainment Consent for the Restaurant at 13-15 Commercial Street East, Mount Gambier to be known as Metro Bakery and Cafe;

(c) the Applicant be advised the proposed Restaurant Licence with Entertainment consent be supported subject to the following conditions:

1. the subject use hereby approved, shall not operate outside of the following times:

- **Thursday to Saturday 5:00 p.m. to 11:00 p.m.**
- **Sundays from 10:00 a.m. to 5:00 p.m.**
- **Christmas Eve 5:00 p.m. to 11:00 p.m.**
- **Sunday Christmas Eve 10:00 a.m. to 5:00 p.m.**
- **New Years Eve 5:00 p.m. to 11:00 p.m.**
- **Days preceding other Public holidays 5:00 p.m. to 11:00 p.m.**
- **Sundays preceding Public holidays 10:00 a.m. to 5:00 p.m.**

2. the amplified music shall only be that associated with 'small bands' (i.e. no more than four (4) people) or 'solo performers' and no amplified music shall be audible from outside of the building.

Cr Mutton seconded

Carried

Cr Shearing returned to the meeting at 7:51 a.m.

14. OPERATIONAL SERVICES REPORT NO. 6/2014 - Property Management - Lease Expiry/Salvage Rights - 24 Margaret Street - Ref. AF12/114

Goal: Environment

Strategic Objective: (i) Support the preservation and enhancement of the City's unique natural and built heritage for future generations

Cr Von Stanke moved it be recommended:

- (a) Operational Services Report No. 6/2014 be received;**
- (b) the salvage rights associated with the Lease of 24 Margaret Street be extended from six (6) months to twelve (12) months to expire on 19th March 2015;**
- (c) the exercise of salvage rights be at the Lessee's own arrangement and cost in all things, including the preparation and documentation of all associated worksite safety and other worksite requirements, irrespective;**
- (d) in the event that the salvage rights are exercised after the expiry of the lease on 19 March 2014, the Lessee must enter into a separate occupation licence and/or works contract upon such conditions as determined by the Council Administration;**
- (e) in the event that neither the Lessee nor Council have progressed to demolish the improvements at 24 Margaret Street by 19th March 2015, the salvage rights shall lapse.**

Cr Mutton seconded

Carried

15. TENDER - Provision of Organic Waste Modelling and Advice - Ref. AF13/484

The Presiding Member reported:

- (a) Council at its meeting held on 15th October 2013 resolved to seek proposals from suitably qualified consultants to undertake the expert modelling of future organic waste volumes going to Caroline Landfill;
- (b) Council received nine (9) submissions, and one (1) late submission. Submissions were received from the following companies:
 - CT Management Group
 - GHD
 - Urban Elements & Practice
 - AECOM
 - Mike Ritchie and Associates
 - EC Sustainable
 - Blue Environment
 - Talent with Energy
 - Rawtec
- (c) copies of all submissions are available for Elected Members to read upon request. (contact Operational Services administration staff for copies of the proposals);
- (d) eight (8) of the nine (9) proposals responded well to Council's specification, with three (3) responding exceptionally well in terms of their understanding of the project requirements as outlined in the specification, and their demonstrated experience with similar projects. The lump sum prices listed in all nine (9) proposals fit within the allocated budget, however they do not all include the same level of deliverables for the listed lump sum price;
- (e) in terms of the most cost effective proposal, with the required project experience, Blue Environment is the preferred consultant. Council Officers have contacted referees as listed on the Blue Environment proposal, and all are quite positive about their technical ability and working relationships.

Cr Von Stanke moved it be recommended:

- (a) The report be received;**
- (b) Council not consider the proposal from the company who made a late submission;**
- (c) Council accept the proposal of Blue Environment for the provision of organic waste modelling and advice for a lump sum price of \$22,650 (exc. GST) in accordance with contract No. AF13/484.**

Cr Shearing seconded

Carried

16. TENDER - Supply and Delivery of Out Front Deck Mower - Ref. AF13/509

The Presiding Member reported:

- (a) Council's Budget, at Account No. 7300/73 has an allocation of \$26,000 (excluding GST) to purchase a replacement mower for Unit 73 (Kubota Mower) of similar size and specification. The budget indicates an estimated trade in price of \$7,000 for existing Unit 73 and an estimated change over price of \$19,000 (excluding GST);
- (b) a number of companies were invited to tender for this unit on VendorPanel (Local Government Procurement) and four (4) submissions were received. These are summarised in the attached table:

Supplier	Make/Model	Cost (excl. GST)	Trade in (excl. GST)	Change Over (excl. GST)	Notes
Wannon Farm Machinery	Kubota F3690 36 HP 72" rear discharge deck	\$30,000.00	\$11,000.00	\$19,000.00	24 month/1500 hours warranty
Wickham Flower & Co.	John Deere 1445 31 HP	\$21,500.00	\$7,000.00	\$14,500.00	
Metropolitan Machinery Pty Ltd	John Deere 1445 31 HP	\$33,400.00	\$9,090.91.00	\$24,309.09	No trade price \$28,854.54
Toro Australia	Toro Groundmaster 3280-D 4WD 26 HP	\$26,068.18	\$6,818.18	\$19,250.00	2 year warranty
	Toro Groundmaster 360 4WD 36 HP	\$29,681.82	\$6,818.18	\$22,863.64	

Discussion

The price difference between the two (2) identical John Deere mowers is extraordinary. Both of these units are 31 HP which is substantially less than the Kubota and Toro. The trade in unit is very similar to Kubota F3690 and Council should consider the higher horsepower units.

Council has a fleet of Kubota mowers and this provides efficiency with parts and knowledge of the machines.

Cr Mutton moved it be recommended:

- (a) **The report be received;**
- (b) **Council accept the tender of Wannon Farm Machinery to supply and deliver one (1) only new Kubota F3690 front mower, fitted with 72" rear discharge deck as per specification AF13/509 at a GST exclusive price of \$30,000, less trade in allowance of \$11,000 (after GST) of existing Unit 73, giving a net change over of \$19,000 (after GST).**

Cr Shearing seconded

Carried

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17. TENDER - Supply and Delivery of Tip Truck - Ref. AF13/510

The Presiding Member reported:

- (a) Council's Budget, at Account No. 7300/5 has an allocation of \$106,000 (after GST) to purchase a replacement truck for Unit 5 (Isuzu Tip Truck). The replacement unit will be of similar size to the trade in unit and an estimated trade in price of \$16,000 (after GST) has been allowed for Unit 5;
- (b) the tender was placed on VendorPanel (Local Government Procurement) and four (4) truck companies were invited to tender. The results of the tender are listed in the following table:

Supplier	Make/Model (cab/chassis)	Tipper Body	Total Cost (excl. GST)	Trade in allowance (after GST)	Change Over Cost (after GST)	Notes
Barry Maney Group	Hino J08E-VD 206 kw 6 speed	AJ Stock	\$112,160.00	\$50,000.00	\$62,160.00	Body includes: CBS Burst Valve (\$830.00) Compliance Plate (\$400.00) 3 year / 150,000 km warranty
OGR Trucks	Isuzu FTR 900 Medium (MY14) 191 kw 6 speed	JG Schulz	\$111,473.00	\$47,800.00	\$63,673.00	Isuzu 5 year warranty (plus \$2,950.00) Body includes: CBS Burst Valve (\$830.00) Compliance Plate (included) AJ Stock Body (add \$1,450.00)
Daimler Trucks Mount Gambier	Fuso Fighter 1627 199 kw 6 speed	JG Schulz	\$111,723.96	\$31,818.18	\$79,905.78	CBS Burst Valve (\$830.00) Compliance Plate (included) <u>Includes</u> 5 year extended warranty
South Central Trucks	UD PK 16 280 106 kw 6 speed	JG Schulz	\$111,795.79	\$40,909.09	\$70,886.70	3 year / 200,000 km warranty CBS Burst Valve (\$830.00)

Discussion

All tenders received are conforming and can therefore be considered. All vehicles are very similar in size and specification and all pricing (including trade in) are very competitive.

This report will recommend the least expensive deal.

Cr Mutton moved it be recommended:

- (a) **The report be received;**
- (b) **Council accept the tender of Barry Maney Group to supply and deliver one (1) only new Hino J08E-VD fitted with AJ Stock Body (including CBS Burst Valve and Compliance Plate) as per specification AF13/510, at a total cost of**

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\$112,160.00 (plus GST) and also accept the trade in offer of \$50,000 (plus GST) for existing Unit 5 (Reg. No. WYW-375).

Cr Von Stanke seconded

Carried

18. TENDER - Painting Services - Council Buildings and Structures - Ref. AF14/8

The Presiding Member reported:

- (a) Council's Budget, at Account No. 6940.1900 has an allocation of \$300,000 for the maintenance of Council's buildings and structures. Following the condition rating of all of Council's buildings and structures a package of high priority works has been identified and a tender specification prepared and publicly advertised to undertake the identified works;
- (b) at the close of tenders, one (1) conforming tender had been received from G. Weyers Painting Services for a price of \$121,204.72 (plus GST). The schedule of works to be completed is:
 - 1. Lake Terrace Cemetery Sexton's Cottage
 - 2. Marist Park Pavilion
 - 3. Frew Park Gazebos
 - 4. Waste Transfer Centre Office
 - 5. Waste Transfer Centre Oil Recycling Unit
 - 6. Old Town Hall Interior
 - 7. City Hall Interior
 - 8. Lady Nelson Bus Shelters
 - 9. Ripley Arcade Carpark Walls
 - 10. Old Gaol

Cr Mutton moved it be recommended:

- (a) **The report be received;**
- (b) **Council accept the tender of G. Weyers Painting Services to undertake the painting works as per tender specification AF14/8 on the buildings listed in this report at a price of \$121,204.72;**
- (c) **Mr Daryl Sexton, Director - Operational Services be appointed Superintendent for this contract with the authority to authorise all payments and variations to this contract.**

Cr Von Stanke seconded

Carried

19. TENDER - Maintenance Services - Council Buildings and Structures - Ref. AF14/9

The Presiding Member reported:

- (a) Council has an allocation for both Capital upgrades and Maintenance Works (operational) for its buildings and structures (refer Budget of Accounts 7680.5810, 6940.1900 and 6240.0735). Following the completion of condition rating of all Council's buildings and structures a number of tasks have been identified. Some have been completed using sub-contractors, but to assist with getting the works undertaken, a tender specification was developed for seven (7) major projects involving Vansittart Park, Council Works Depot, Valley Lakes, Centenery Tower, Lake Terrace Cemetery entrance, Civic Centre and the Christmas Nativity Scene;

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- (b) tenders have been invited and received for the works and three (3) conforming tenders have been received and these are summarised below (note because of budget constrictions all these tenders have had the proposed works at the Valley Lakes removed from the contract price - this project will now be referred to the 2014/15 Budget for further consideration).

<u>Tenderer</u>	<u>Price</u>
Dycer Constructions Pty Ltd	\$172,171.00
Hok Homes Pty Ltd	\$181,289.99
Steplen Constructions Pty Ltd	\$212,465.00

- (c) all the above contractors are capable of fulfilling the works required by this contract and this report will recommend awarding the contract on the basis of price.

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**
- (b) **Council accept the tender of Dycer Constructions Pty Ltd to undertake the works of specification AF14/9 (and noting the deletion of Item 3 - Valley Lakes Toilet at Freemans Landing) at a GST exclusive price of \$172,171.00;**
- (c) **Mr Daryl Sexton, Director - Operational Services be appointed Superintendent for this contract with the authority to authorise all payments and variations to this contract.**

Cr Shearing seconded

Carried

MOTIONS WITHOUT NOTICE - Nil

CONFIRMED THIS

DAY OF

2014.

.....
PRESIDING MEMBER

The meeting closed at 8:13 a.m.

AF11/866

SW