

OPERATIONAL SERVICES COMMITTEE

Meeting held in the Conference Room, Operational Services Area, Level One of Civic Centre, 10 Watson Terrace, Mount Gambier, on Tuesday 10th May 2016 at 7.30 a.m.

MINUTES

PRESENT: Cr D Mutton (Presiding Member)
Mayor A Lee, Crs P Richardson, F Morello and I Von Stanke

APOLOGIES: Mayor Lee moved the apology received from Cr C Greco be accepted.

Cr Von Stanke seconded Carried

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Engineering Manager, Daryl Morgan
Administration Officer - Operational Services, Sarah Moretti

COUNCIL MEMBERS

AS OBSERVERS: Nil

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Morello moved the minutes of the previous meeting held on Tuesday, 12th April 2016 be taken as read and confirmed.

Cr Von Stanke seconded Carried

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice – nil received.

1. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

Goal: Building Communities

Strategic Objective: The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans.

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Eagle Court drainage improvements	70%
• Old Hospital landscaping works (paths and culdesac)	80%
• Gordon Street footpath construction	20%
• Yeates Street / Locke Street roundabout (asphalt works)	5%
• Livingston Street / Davison Street drainage upgrade	5%
• Boandik Terrace blowhole drainage project (tree removal works)	5%

Railway Lands

- Major art piece tracks (paving works)/signalling change 10%
- Heritage elements (fence and stobie poles) 20%

Completed Tasks

- Wehl Street North road construction
- Tumut Drive footpath construction

Cr Mutton moved the report be received.

Cr Von Stanke seconded

Carried

2. ENVIRONMENTAL MANAGEMENT - Contract 460/11/05 - Supply, Emptying and Maintenance of Roll On Roll Off Bins - Ref. AF11/387

Goal: Building Communities
Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met.

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

The Presiding Member reported:

- (a) The above contract has now expired, but includes a 3 year roll over clause subject to the agreement of both Council and the Contractor (Cleanaway);
- (b) Cleanaway have indicated they wish to exercise the roll over clause and their service over the life of the contract has been excellent;
- (c) the 3 year extension would be at the current rate (subject to rise and fall provisions in line with CPI).

Cr Mutton moved it be recommended:

- (a) The report be received;
- (b) Council advise Transpacific Cleanaway Pty Ltd that pursuant to clause 4 of Contract 460/11/05 that it agrees to the implementation of the 3 year extension, with this contract now concluding on 31st March 2019.

Cr Richardson seconded

Carried

3. GOVERNMENT RELATIONS - Local Government Act 1999 Legislation and Regulations - Ref. AF11/1309

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

The Presiding Member reported:

- (a) The commencement date for the Accountability and Governance amendments to the Local Government Act 1999 was proclaimed in the SA Government Gazette on 31st March 2016;
- (b) provisions that directly affect Elected Members include:
 - Conflict of Interest/Disclosure provisions
 - Informal Workshops
 - Register of Interest/Ordinary Return provisions
- (c) Corporate and Community Services Report 24/2016 was provided at the Council Meeting on 20th April 2016 (was attached) which outlined the above provisions and the effect on Elected Members.

Cr Mutton moved it be recommended:

- (a) The report be received and noted for information.**

Cr Von Stank seconded

Carried

4. ENVIRONMENTAL MANAGEMENT - Committees - Blue Lake Capture Zone Working Group - Ref. AF15/393

Goal: Environment

*Strategic Objective: Partner with the community to conserve and reduce the quantity of water use and improve the quality of water entering our groundwater and lakes system.
Plan and implement infrastructure to protect and enhance the natural and built environment, including in response to climate change influences.
Support initiatives that value and preserve our unique environment and contribute to environmental sustainability.
Support the preservation and enhancement of the City's unique natural and built heritage for future generations.
Use every opportunity to increase the level of community understanding and awareness of the necessity of environmental sustainability.*

The Presiding Member reported:

- (a) Members will recall that for many, many years there was a very effective Committee called the Blue Lake Management Committee (BLMC) operating in the City;
- (b) originally (in the early 1990's) the "Committee" was 'informal' and largely driven by the Regional Manager of SA Water at that time. Organisations that had some level of interest in the Blue Lake typically had representation on the Committee. It operated such that Members would report back to their organisations on the activities of the Committee;
- (c) when the South East Natural Resources Management Board (SENRM) was formed the BLMC became a formal sub-committee of the Board. The BLMC had formal ownership for the first time. This arrangement continued for several years and when the SENRM "merged" with the State Government, the BLMC was formally 'wound up';

- (d) the above is a very short version of events and the time lines are compressed but the reality is there is no longer a formal BLMC in operation;
- (e) following the formal winding up of the BLMC, several key staff from local organisations came together to discuss issues that are integral to the Blue Lake and this group formed a new 'informal' group called the Blue Lake Capture Zone Working Group (BLCZWG);
- (f) the BLCZWG has now met 2-3 times and has finalised its Terms of Reference (was attached). As can be seen from the Terms of Reference, there is no official status for this group but it does provide an excellent forum for information sharing.

Cr Mutton moved it be recommended:

- (a) The report be received;**
- (b) Council note the involvement of the Director Operational Services (or his proxy) on the Blue Lake Capture Zone Working Group.**

Cr Morello seconded

Carried

5. HEALTH MANAGEMENT - Project Management - Public Health Week - Programmes - Ref. AF11/978

Goal: Community Well-Being

Strategic Objective: Increase the local awareness and understanding of the range of health issues and needs of the community.

The Presiding Member reported:

- (a) The inaugural Public Health Week was held this year from 4th-8th April 2016. This is an awareness program to promote what can be done collectively as a society to create conditions and environments that allow for the health and wellbeing of all South Australians and included the World Health Organisation's World Health Day on 7th April 2016;
- (b) services, programs and environments are run and created by many organisations within communities including SA Health, local councils and community groups that promote wellbeing, protect the health of the community and reduce the incidence of disease and injury;
- (c) Officers across Council were invited to include items and photos of events and environments created that fitted in with Public Health. A large display was held in the Library from 4th-10th April 2016 using these and SA Health resources;
- (d) Council contacted local schools, kindergartens and childcare centres and provided new brochures, fact sheets and an SA Health free resource list. They were invited to hold an event or include a relevant theme as part of the curriculum during Public Health Week and mark this annual event in their calendars for planning of future involvement;
- (e) promotion through local media and social media was used to promote the week and library display which saw a total of 7,319 door count, with the highest being 1,334 on Friday. A group of students from Gordon Education Centre attended the Library and used the display as part of their Food Safety studies;

- (f) Public Health Week aligns directly with Council's Regional Public Health Plan 2015-2020 and strategies for promoting public health;
- (g) it is recommended that Council continue to be actively part of Public Health Week and arrange and facilitate annual educational presentations/events.

Cr Mutton moved it be recommended:

- (a) The report be received;
- (b) Council continue to participate in Public Health Week as set out in this report.

Cr Richardson seconded

Carried

6. PROPERTY MANAGEMENT - Mount Gambier Aquatic Centre - Proposed Entrance Fees 2016/2017 - Ref. AF11/1451

Goal: Building Communities
Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met
Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc

Goal: Community Well-Being
Strategic Objective: Advocate for the health needs of the community by encouraging partnerships in the provision of affordable and viable facilities and infrastructure

The Presiding Member reported:

- (a) Innovative Leisure Management (Managers of the Mount Gambier Aquatic Centre) have submitted their proposed fee schedule for the 2016/2017 financial year. The proposed fees were attached to the agenda and reflect CPI increases, rounded to the nearest 10c.

Cr Mutton moved it be recommended:

- (a) The report be received;
- (b) Council endorse the fee schedule for the 2016/2017 swimming season as proposed by Innovative Leisure Management.

Cr Morello seconded

Carried

7. PROPERTY MANAGEMENT - Advisory Group - Report of the Aquatic Centre Management Advisory Group meeting held Wednesday, 13th April 2016 - Ref. AF11/1370

Goal: Building Communities
Strategic Objective: Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.

The Presiding Member reported:

- (a) The Aquatic Centre Management Advisory Group met on Wednesday, 13th April 2016 at 7:00 a.m. This meeting was attended by:
- Daryl Sexton, Director - Operational Services
 - Peter Collins, Manager - Aquatic Centre
- (b) the matters discussed were as follows:
1. Current Maintenance
 - Painters are on site doing scheduled maintenance works.
 2. Boiler
 - Boiler maintenance contract - real benefit in engaging Mark Wiseman Heating on an annual contract because of his detailed knowledge of the boiler and his ability to maintain it from his depot. Annual cost approximately \$10,000.
 3. Future Maintenance
 - Pool painting required in 2017 (prior to start up).
 - Heat exchangers need a service (Peter Collins to contact Paul Pfeifer).
 4. Business Plan
 - Peter Collins to prepare his next two year business plan and submit (include next years entry fee schedule).
 5. Hydrochloric Acid Containment
 - Prefer to store externally, avoids moving large containers of acid. Pricing for alternative storage being sought.

Cr Mutton moved it be recommended:

- (a) The report be received;
- (b) Council engage Mark Wiseman Heating on a three year contract to provide scheduled maintenance (2x annual visits) to the Aquatic Centre Biomass Boiler including help desk support (40 hours per annum) at an annual estimated cost of approximately \$10,500 (plus GST).

Cr Von Stanke seconded

Carried

8. COMMITTEES - Council Development Assessment Panel - Minutes of Meeting held 21st April 2016 - Ref. AF15/554

Goal: Governance

Strategic Objective: Demonstrate innovative and responsible organisational governance.

Cr Mutton moved it be recommended:

Operational Services Committee Minutes of 10th May 2016 Cont'd...

- (a) **Minutes of the Council Development Assessment Panel meeting held on Thursday, 21st April 2016 be received;**
- (b) **the decisions made by the Council Development Assessment Panel be noted.**

Cr Von Stanke seconded

Carried

MOTIONS WITHOUT NOTICE - Nil

The meeting closed at 7:39 a.m.
AF11/866
SM

CONFIRMED THIS

DAY OF

2016.

.....
PRESIDING MEMBER