

**MINUTES OF CITY OF MOUNT GAMBIER  
AUDIT AND RISK COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE, MOUNT  
GAMBIER  
ON MONDAY, 25 JULY 2022 AT 5.30 P.M.**

**PRESENT:** Mayor Lynette Martin (OAM), Cr Sonya Meziniec, Mr Paul Duka, Mr Alexander Brown, Ms Belinda Johnson (*virtual*)

<b>OFFICERS IN ATTENDANCE:</b>	Chief Executive Officer	- Mrs S Philpott
	General Manager Corporate and Regulatory Services	- Mr D Barber
	General Manager City Infrastructure	- Ms B Cernovskis
	General Manager City and Community Growth	- Mr T Coote
	Manager Financial Services	- Mrs J Scoggins
	Organisational Development and Risk Coordinator	- Ms L Little ( <i>virtual</i> )
	Executive Administrator	- Ms S Wilson

**1 ACKNOWLEDGEMENT OF COUNTRY**

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR FIRST NATIONS PEOPLES HAVE WITH THE LAND.**

**2 APOLOGY(IES)**

Nil

**3 CONFIRMATION OF MINUTES**

**COMMITTEE RESOLUTION**

Moved: Alexander Brown  
Seconded: Belinda Johnson

That the minutes of the Audit and Risk Committee meeting held on 9 May 2022 and the Special Audit and Risk Committee meeting held on 6 June 2022 be confirmed as an accurate record of the proceedings of the meeting, noting the following:

- The minutes incorrectly reference Paul Duka as Councillor (Cr) and will be amended.

**CARRIED**

**4 QUESTIONS WITHOUT NOTICE**

Nil



## 5 REPORTS

### 5.1 CORRESPONDENCE RECEIVED

#### COMMITTEE RESOLUTION

Moved: Cr Sonya Mezinec

Seconded: Belinda Johnson

1. That Audit and Risk Committee Report No. AR22/49236 titled 'Correspondence Received' as presented on 25 July 2022 be noted.

**CARRIED**

### 5.2 RISK REPORT - JULY 2022

#### COMMITTEE RESOLUTION

Moved: Mayor Lynette Martin

Seconded: Alexander Brown

1. That Audit and Risk Committee Report No. AR22/33762 titled 'Risk Report - July 2022' as presented on 25 July 2022 be noted.

**CARRIED**

### 5.3 WORK HEALTH, SAFETY AND WELLBEING - JULY 2022

#### COMMITTEE RESOLUTION

Moved: Cr Sonya Mezinec

Seconded: Belinda Johnson

1. That Audit and Risk Committee Report No. AR22/33764 titled 'Work Health, Safety and Wellbeing - July 2022' as presented on 25 July 2022 be noted.

**CARRIED**

### 5.4 INTERNAL CONTROLS POLICY

#### COMMITTEE RESOLUTION

Moved: Alexander Brown

Seconded: Cr Sonya Mezinec

1. That Audit and Risk Committee Report No. AR22/46763 titled 'Internal Controls Policy' as presented on 25 July 2022 be noted.
2. That the Internal Controls Policy as attached to Report No. AR22/46763 having been reviewed by the Audit and Risk Committee on 25 July 2022 be adopted with minor editorial changes.

**CARRIED**



## 5.5 ASSET ACCOUNTING POLICY REVIEW

### COMMITTEE RESOLUTION

Moved: Mayor Lynette Martin  
Seconded: Belinda Johnson

1. That Audit and Risk Committee Report No. AR22/49260 titled 'Asset Accounting Policy Review' as presented on 25 July 2022 be noted.
2. That the Asset Accounting Policy as attached to Report No. AR22/49260 having been reviewed by the Audit and Risk Committee on 25 July 2022 be adopted.

**CARRIED**

## 5.6 EXTERNAL AUDIT ATTENDANCE

### COMMITTEE RESOLUTION

Moved: Paul Duka  
Seconded: Alexander Brown

1. That Audit and Risk Committee Report No. AR22/46762 titled 'External Audit Attendance' as presented on 25 July 2022 be noted.

**CARRIED**

## 5.7 EXTERNAL AUDIT MANAGEMENT REPORT

### COMMITTEE RESOLUTION

Moved: Alexander Brown  
Seconded: Belinda Johnson

1. That Audit and Risk Committee Report No. AR22/46765 titled 'External Audit Management Report' as presented on 25 July 2022 be noted.

**CARRIED**

## 6 MOTIONS WITHOUT NOTICE

Nil

## 7 MEETING CLOSE

The Meeting closed at 6:13pm.

The minutes of this meeting were confirmed at the Audit and Risk Committee held on 19 September 2022.

.....  
**PRESIDING MEMBER**

