



City of  
Mount Gambier

Civic Centre, 10 Watson Terrace  
Mount Gambier SA 5290

PO Box 56  
Mount Gambier SA 5290

Telephone 08 87212555  
Facsimile 08 87249791  
[city@mountgambier.sa.gov.au](mailto:city@mountgambier.sa.gov.au)

[mountgambier.sa.gov.au](http://mountgambier.sa.gov.au)

**I hereby give notice that a Council Meeting will be held on:**

**Date:** Tuesday, 15 December 2020  
**Time:** 6.00 p.m.  
**Location:** Council Chamber  
Civic Centre  
10 Watson Terrace  
Mount Gambier

# **CONFIDENTIAL AGENDA**

**Council Meeting  
15 December 2020**

**Barbara Cernovskis  
Acting Chief Executive Officer  
11 December 2020**

**28.3 BLUE LAKE GOLF CLUB - SEPTEMBER 2020 QUARTERLY KPI REPORT – REPORT NO. AR20/78759**

**CONSIDERATION FOR EXCLUSION OF THE PUBLIC**

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except Mayor L Martin, Councillors S Mezinac, K Amoroso, M Bruins, C Greco, B Hood, P Jenner, F Morello and S Perryman and Council Officers B Cernovskis, N Serle, M McCarthy, S McLean and M Telford be excluded from attendance at the meeting for the receipt, discussion and consideration in confidence of Agenda Item 28.3 AR20/78759 Blue Lake Golf Club - September 2020 Quarterly KPI Report.

The Council is satisfied that, pursuant to section 90(3) (d) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected:
  - to prejudice the commercial position of the person who supplied the information, or
  - to confer a commercial advantage on a third party

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the report attachment includes commercial information relating to the operations of the Blue Lake Golf Club the premature disclosure of which could reasonably be expected to confer advantage on a 3rd party and prejudice the commercial position of the Blue Lake Golf Club.

The public interest in the disclosure of this information is considered to be outweighed by the public benefit provided by the maintenance and management of the public land on which the golf course is located which is reliant on the continued successful operations of the Blue Lake Golf Club.

**28.3 BLUE LAKE GOLF CLUB - SEPTEMBER 2020 QUARTERLY KPI REPORT – REPORT NO. AR20/78759**

<b>Committee:</b>	<b>Council</b>
<b>Meeting Date:</b>	<b>15 December 2020</b>
<b>Report No.:</b>	<b>AR20/78759</b>
<b>CM9 Reference:</b>	<b>AF19/416</b>
<b>Author:</b>	<b>Michael McCarthy, Manager Governance and Property</b>
<b>Authoriser:</b>	<b>Barbara Cernovskis, Acting Chief Executive Officer</b>
<b>Summary:</b>	<b>This report presents the September Quarter 2020 Report of the Blue Lake Golf Club as required by the 2020/2021 Key Performance Indicators that comprise a special lease condition.</b>
<b>Strategic Plan Reference:</b>	<b>Goal 1: Our People</b> <b>Goal 2: Our Location</b> <b>Goal 3: Our Diverse Economy</b> <b>Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage</b> <b>Goal 5: Our Commitment</b>

The Council is satisfied that, pursuant to Section 90(2) & (3) of the *Local Government Act 1999*, the information to be received, discussed or considered in relation to this agenda item is:

- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected: to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party.

**REPORT RECOMMENDATION**

1. That Council Report No. AR20/78759 titled 'Blue Lake Golf Club - September 2020 Quarterly KPI Report' as presented on 15 December 2020 be noted.



## TYPE OF REPORT

Other

## BACKGROUND

Over the course of 2019/2020 Council agreed Key Performance Indicators ("KPI's") with the Blue Lake Golf Course as part of special conditions for an initial 2019/20 and current 2020/21 lease years.

The KPI's require the Blue Lake Golf Club to submit quarterly reports to Council.

Earlier in 2020 Council endorsed the granting of a one year first right of renewal of the golf course lease from 1 July 2020 until 30 June 2021 including KPI's for the new financial year require the Blue Lake Golf Club to submit quarterly reports to Council.

This report presents the first (September) Quarter report for the 2020/2021 financial year based upon the new KPI's

## PROPOSAL

Council acknowledges the receipt of the quarterly report from the Blue Lake Golf Club (**Attachment 1**) on required key performance indicators (KPIs) for the period July – September 2020, including its attachments.

It should be noted that 2020/21 quarterly reports are to respond to the previously agreed KPI's for this current year, as follows:

1. *Blue Lake Golf Club demonstrate sound financial management, solvency and governance to Council's satisfaction.*
2. *Blue Lake Golf Club provide Council annually with a complete set of Audited Financial Statements.*
3. *Blue Lake Golf Club provide Council quarterly with:*
  - (i) *Agendas and Minutes of each ordinary, special and annual general meeting of the Blue Lake Golf Club.*
  - (ii) *A report including the following information using the template format already provided:*
    - *Budgeted and actual income/expenditures, Cash Flows, Balance Sheets aligned with the Business Plan.*
    - *Membership numbers including new memberships secured compared to the budgeted position identified in the Business Plan.*
    - *Player/round statistics and category of players using course each day.*
4. *Blue Lake Golf Club has adopted and commenced implementation of an updated Asset Management Plan, consistent with the lease requirements. This includes a detailed summary of the proposed funding sources for any significant works.*
5. *That family/community focussed outcomes have been delivered in alignment with Council's Community Plan as demonstrated through increased numbers of events generally and increased participation by community members.*
6. *That the Blue Lake Golf Club can demonstrate the documentation of and compliance with appropriate minimum risk and safety standards and processes for all of its work and golf play related activities.*
7. *That the Blue Lake Golf Club maintains a 5 Star rating membership of the Office of Recreation and Sport StarClub Program (or equivalent club rating system).*

Council previously passed comment on the first complete year of operation of the Blue Lake Golf Club at the November 2020 Council meeting.

In reference to the provided 'Proposed Budget – Consolidated Result' document attached to the September 2020 a couple of matters are noted for consideration by the Blue Lake Golf Club for their next quarterly statement:





### Balance Sheet

No balance sheet has been included in the report attachments. This would be of great assistance to understand the position of the Blue Lake Golf Club, provide further insight in its capitalisation and asset management. An inclusion of the balance sheet in the quarterly reporting would be advocated.

With property, plant and equipment being the largest asset item on the balance sheet per 30 June 2020, a schedule of movement of assets from opening balance to closing balance for both last year and this year will be helpful to put into perspective this year's capitalisation as well as depreciation expenses, where disclosure of depreciation periods applied to different classes of assets would assist further in understanding the long term impact of capital acquisitions.

### Income Statement

With regards to the income statement we note the following

- Income – Course Operations:
  - Value increases from \$9,713 actual to \$63,800 proposed. This increase includes Greenkeepers Quarters refurbishment as income.
  - We note that the meeting minutes of 13 July 2020 include that “the club has secured a \$50,000 fund from the Council to fix the greenskeeper shed”.
  - Council notes that this funding is not included in Council's FY2021 budget and therefore recommends this to be removed from the 2020-2021 proposed income.
- Income – Machinery fund:
  - Source of new income stream (as no comparative figures for FY2020)
- Expenses – Administration & Indirect Activities
  - Council Rates from \$4,479 in FY2020 to \$600 in FY2021. The FY2021 figure is understated compared to the current rating.
  - Grants is included under expenses for the same amount as under income. This suggests this grant funding is assumed to fund additional expenses not specified.
- Expenses – Course Operations
  - Chemicals, general landscaping, fertiliser or driving range costs (total \$36,000) have no FY2020 comparative figures.
  - Depreciation is down from \$48,579 to \$38,000 after major capital works in FY2020.
- Expenses – Golf Operations:
  - Substantial increase compared to FY2020.
- Expenses – Machinery fund:
  - A remark on the page suggest capital items were purchased in FY2020 already. Therefore, capital and depreciation is expected rather than expense.

### Minutes

In the minutes of 7 July 2020 there is a reference to a 'nest egg account of \$41,053.85' and consideration is to be given on how to account for this within the quarterly financial report.

### **LEGAL IMPLICATIONS**

n/a

### **STRATEGIC PLAN**

n/a



## **COUNCIL POLICY**

n/a

## **ECONOMIC IMPLICATIONS**

n/a

## **ENVIRONMENTAL IMPLICATIONS**

n/a

## **SOCIAL IMPLICATIONS**

n/a

## **CULTURAL IMPLICATIONS**

n/a

## **RESOURCE IMPLICATIONS**

n/a

## **VALUE FOR MONEY**

n/a

## **RISK IMPLICATIONS**

Council should note the inherent risk associated with the non-viability of the golf club operations, being that the management of the open space associated with the golf course and driving range would revert to the responsibility of Council, and any failure would be expected to reflect negatively on the Council irrespective of any separation between the Council and the golf clubs operations as an incorporated association and lessee.

## **EQUALITIES AND DIVERSITY IMPLICATIONS**

Council should continue to note the perceived inequity associated with the operation of a public golf course on Crown/Council controlled land within the same city boundary as a private golf course.

In this regard the Council should also note that it has other competing sports/clubs located within its area that are located on Council and private land. This is a quite normal scenario across various sports and Council areas, whereby sports occupying Council land relieve Council of significant maintenance responsibilities in return for any benefits arising from the occupation of public land.

## **ENGAGEMENT AND COMMUNICATION STRATEGY**

n/a

## **IMPLEMENTATION STRATEGY**

n/a

## **CONCLUSION AND RECOMMENDATION**

This report recommends that Council receive the Blue Lake Golf Club September 2020 Quarterly Report, and include any proposed commentary to the club in the form of a resolution.

It should be noted that this and the next (December 2020) quarterly report would form the basis of Council's deliberations to granting a further year lease from 1 July 2021 to 30 June 2022, in accordance with the 5x 1 year lease periods granted from 1 July 2019.

## **ATTACHMENTS**

1. Blue Lake Golf Club September 2020 Quarterly KPI Report [↓](#)





Grant Avenue  
Mount Gambier SA 5290

16<sup>th</sup> November 2020

Reference: BLGC 001/2020/21

Barbara Cernovskis  
Acting Chief Executive Officer  
City of Mount Gambier  
10 Watson Terrace  
MOUNT GAMBIER SA 5290

Dear Barbara,

### **Quarterly Report from the Blue Lake Golf Club on Required Key Performance Indicators (KPI) for Period July – September 2020**

#### **Introduction**

The BLGC has relished the opportunity to continue operation at the Blue Lake Public Golf Links following agreement with Council on a second year of lease.

The BLGC, following one complete year of operation, has sought to consolidate and where possible expand on their good work from the first full year.

Budget deliberations have already been carried out using reliable historical data from the first full year of operation.

Despite the onset and prolongation of the Covid 19 pandemic the club has also managed to pass a new constitution, which is registered with the Office of Business and Consumer Affairs, together with the necessary approval for Stephen Smith to become the club's Public Officer.

Due to the demands placed on the club from the public we have now had to accelerate our Capital Works program; mainly to allow for increases in membership. During the Covid 19 pandemic the club was offering up 2 x monthly memberships to those community members that were unable to take on any other form of recreational activity due to restrictions. Some of these have now been converted into full term memberships, despite restrictions being relaxed.

One of the issues we recently found was that we had other members which wanted to join, however they required buggy spaces and we currently have a waiting list for spaces. To this end the club did apply for a grant, however was not successful. The club is now looking at other ways in which to have the capital work completed.

Budgetary deliberations have already taken place and a budget for 2020-2021 has been formulated and passed by the BLGC board. The adopted budget is predicting a surplus for this financial year, and is already on the way to exceeding budget income forecasts. However, having said this we have still had major outlays in order to maintain the asset. These outlays include:

1. Replacing a rough cutter mower, and
2. Replacement of the main airconditioning system for the clubhouse

Please find detailed within the remainder of this report, our response to the KPI's as set by Council.

**Blue Lake Golf Club demonstrate sound financial management and solvency.**

The BLGC believes, even at this early stage in the financial year cycle, that they have been prudent financially, and have actively researched any alternatives to the way in which we conduct business. The budget which has been adopted was considered to be conservative in expected income but as can be noted from the attached financial data, these conservative allowances have been exceeded.

This budget also extends to the expected additional funds which are required to complete the driving range development. The driving range is an extremely important income stream for the club, and if completed to a high standard then self-sustainability will progress towards a reality.

With regards to the sub lease to Bill Burley and Family we can advise that the renewal has been signed with remuneration to the club at the status quo. This election was due to the expected CPI to be a minus. This lease renewal has been forwarded onto Council for approval.

**Blue Lake Golf Club provide Council with both audited financial statements and agendas and minutes of each ordinary, special and annual general meeting of the Blue Lake Golf Club.**

***Finance***

The financial status of the club continues to be one of the club's main focuses. At the end of last financial year, the club recorded a surplus, and following analysis of the first quarter of this year this trend is continuing despite the pandemic.

Indeed this trend is primarily due to not only new memberships, but also greater use of the driving range, and public use of the course.

Please find at Attachment A to this report financial information as provided by the BLGC.

***Minutes of Meeting***

Please find attached as Attachment B. to this report the minutes of meeting held on a monthly basis at the club. Only minutes of meetings which could be conducted due to the pandemic are attached. In lieu of meetings the management of the course was carried out via emails between all committee members.



### ***BLGC Constitution***

As advised in our introduction the constitution has been finalized, adopted, and registered with the minutes of general meeting at Attachment C.

### **Membership numbers including new memberships secured**

Memberships at the club continue to rise with the club now exceeding 300 members. This represents a 35% increase on member numbers since the lease was taken over. Although this trend is expected to slow in this coming 12 months we believe that additional memberships will be secured.

This increase has hastened modest changes for competition days on the course. For example where the club used to have between 50-60 members on regular Saturday competition, our programming of the day has had to now include for over 100 players in the competition.

**Blue Lake Golf Club has progressed the preparation of a detailed asset management, consistent with the lease requirements.**

The BLGC has previously provided the Asset Management Plan for the course. This document will continue to be reviewed due to the following:

1. Adjustments which have to be made due to any financial constraints
2. Amendments to the asset register
3. Other issues which the club deems necessary for the maintenance of the asset

**That family/community focused outcomes have been delivered in alignment with Council's Community Plan as demonstrated through increased numbers of events generally and increased participation by community members.**

The committee and management of the BLGC have been extremely active in promotion of the venue for community use. Over the last several months there have been a significant number of events held at the club with over 3,000 people attending functions. Attached as Attachment C to this report are a list of functions, dates and numbers for the reporting period.

**That the Blue Lake Golf Club can demonstrate the documentation and compliance with appropriate minimum risk and safety standards and processes for all of its work and golf play related activities.**

This KPI has been extremely challenging, and even to the up until the date of this report the BLGC is finding non-compliant issues within the infrastructure of the golf course. As an example; it was brought to our attention, through inspection, that the existing bulk storage fuel tanks did not comply with the regulations, and as such had to be located outside the machinery shed. In order to comply and make sure that the fuel storage tanks were secure the tanks had to be replaced. The club is now, following tank compliance, undertaking the licence process.

The club has active registers now for chemicals and dangerous substances, as well as an extensive compliant volunteer induction process to ensure that all workers on the course conduct their work in a safe manner.

All registers and required documentation, which remains on site, is available for inspection by Council at a time of their choosing.

That the Blue Lake Golf Club maintains a 5 Star rating membership of the Office of Recreation and Sport Star Club Program (or equivalent club rating system)

The club, as confirmed by Council, is well advanced in the process of 5 star rating membership.

At the time of this report the club had received further information regarding the 5 star membership, and the President, Treasurer and Secretary have scheduled a meeting to respond to this further information. The process is well advanced.

#### Conclusion

Although this is only a relatively brief report the members of the BLGC would relish the opportunity to provide further information, under representation, to Council should the opportunity arise.

Yours Faithfully



Stephen Smith  
Secretary  
Blue Lake Golf Club

#### Attachments:

- A. Proposed Budget for 2020-2021
- B. Financial report for the 3 months July 2020 to September 2020
- C. Minutes of Meeting for the quarter and General meeting for adoption of Constitution
- D. Function data.
- E. Approved Constitution
- F. Record of Public Green Fees

ATTACHMENT A TO  
QUARTERLY REPORT

**BLUE LAKE GOLF CLUB**  
**Proposed Budget - Consolidated Results**  
**Financial Year 2020 - 2021**

	2019 - 2020 Budget	2019 - 2020 Actuals	2020 - 2021 Proposed
<b>Income</b>			
Golf Operations	\$275,000.00	\$325,332.00	\$345,000.00
Course Operations	\$6,500.00	\$9,713.00	\$63,800.00
Administration & Indirect Activities	\$167,044.00	\$229,579.00	\$169,864.00
Machinery Fund			\$88,548.00
<b>Total Income</b>	<b>\$448,544.00</b>	<b>\$564,624.00</b>	<b>\$667,212.00</b>
<b>Expenses</b>			
Golf Operations	\$39,500.00	\$47,443.00	\$65,748.00
Course Operations	\$217,512.00	\$216,650.00	\$273,540.00
Administration & Indirect Activities	\$159,515.00	\$161,987.00	\$228,709.00
Non-Depreciable Capital Expenditure	\$107,000.00		
Depreciation	\$48,863.00		Inc. Above
Machinery Fund			\$49,995.00
<b>Total Expenses</b>	<b>\$572,390.00</b>	<b>\$426,080.00</b>	<b>\$617,992.00</b>
<b>Other Income</b>			
Anticipated Grants/Funds	\$189,100.00	\$0.00	
<b>Net Profit / (loss)</b>	<b>\$65,254.00</b>	<b>\$138,544.00</b>	<b>\$49,220.00</b>

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**BLUE LAKE GOLF CLUB**  
**Proposed Budget - Machinery Fund**  
**2020 - 2021**

Income	2019 - 2020 Budget	2019-2020 Actuals	2020 - 2021 Proposed	Remarks
Green Fees	\$0.00	\$0.00	\$75,000.00	
Repayments from Public Green fees @ \$1,129.00/Month	\$0.00	\$0.00	\$13,548.00	
<b>Total Income</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$88,548.00</b>	
<b>Expenses</b>				
Purchase Spray Unit	\$0.00	\$0.00	\$15,000.00	Purchased 2019-2020
Purchase Vehicle	\$0.00	\$0.00	\$5,000.00	Purchased 2019-2020
Purchase Rough Cutter	\$0.00	\$0.00	\$10,000.00	Purchased 2019-2020
Purchase Fairway Mower	\$0.00	\$0.00	\$19,995.00	
<b>Total Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$49,995.00</b>	
<b>Net Profit / (loss)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,553.00</b>	



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**BLUE LAKE GOLF CLUB**  
**Proposed Budget - Golf Operations**  
**2020 - 2021**

<b>Income</b>	<b>2019 - 2020 Budget</b>	<b>2019-2020 Actuals</b>	<b>2020 - 2021 Proposed</b>	<b>Remarks</b>
Green Fees	\$95,000.00	\$86,493.00	\$95,000.00	
Subscriptions	\$130,000.00	\$175,862.00	\$185,000.00	
Tournament & Competition Fees	\$50,000.00	\$62,977.00	\$65,000.00	
<b>Total Income</b>	<b>\$275,000.00</b>	<b>\$325,332.00</b>	<b>\$345,000.00</b>	
<b>Expenses</b>				
Program and Scorecard Printing	\$3,500.00	\$5,116.00	\$4,000.00	
MiClub, One golf & Golfink	\$0.00	\$13,138.00	\$17,000.00	
Regular prizes and sponsor vouchers	\$25,000.00	\$22,050.00	\$24,000.00	
Travelling expenses	\$0.00	\$274.00	\$0.00	
Competition Balls	\$0.00	\$6,865.00	\$7,200.00	
Repayment of Machinery Fund			\$13,548.00	
<b>Total Expenses</b>	<b>\$28,500.00</b>	<b>\$47,443.00</b>	<b>\$65,748.00</b>	
<b>Net Profit / (loss)</b>	<b>\$246,500.00</b>	<b>\$277,889.00</b>	<b>\$279,252.00</b>	

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**BLUE LAKE GOLF CLUB**  
**Proposed Budget - Course Operations**  
**2020-2021**

Income	2019 - 2020 Budget	2019-2020 Actuals	2020-2021 Proposed
Fuel Tax rebate	\$5,500.00	\$3,804.00	\$4,000.00
Leasee Fuel Sales	\$0.00	\$713.00	\$800.00
Driving Range	\$0.00	\$5,196.00	\$8,000.00
Greenkeepers Quarters Refurbishment	\$0.00	\$0.00	\$50,000.00
Course Sundry Income	\$1,000.00	\$0.00	\$1,000.00
<b>Total Income</b>	<b>\$6,500.00</b>	<b>\$9,713.00</b>	<b>\$63,800.00</b>
<b>Expenses</b>			
Course Equipment (Small Items)	\$0.00	\$0.00	\$400.00
Electricity	\$15,000.00	\$18,170.00	\$19,000.00
Fuel & Oils	\$17,000.00	\$16,311.00	\$17,500.00
Gas	\$0.00	\$6,461.00	\$0.00
Depreciation	\$0.00	\$48,579.00	\$38,000.00
General Course Maintenance	\$6,000.00	\$0.00	\$2,000.00
Wages and Salaries	\$90,000.00	\$52,467.00	\$65,750.00
Machinery Repairs	\$35,305.00	\$14,149.00	\$12,000.00
Motor Vehicle Maintenance and Registration	\$3,500.00	\$1,114.00	\$4,000.00
Safety & Protective Equipment	\$2,400.00	\$661.00	\$1,000.00
Sand, Loam	\$35,000.00	\$26,699.00	\$3,000.00
Chemicals			\$17,000.00
General Landscaping			\$8,000.00
Fertilizer			\$4,000.00
Subcontracting greens	\$0.00	\$8,082.00	\$6,000.00
Greenkeepers Quarters Repairs	\$0.00	\$4,720.00	\$50,000.00
Superannuation	\$8,550.00	\$4,969.00	\$6,000.00
Equipment and Machinery Purchase	\$0.00	\$2,068.00	\$0.00
Surveying	\$0.00	\$630.00	\$0.00
Equipment Hire	\$0.00	\$503.00	\$600.00
Medical Expenses	\$0.00	\$81.00	\$90.00
Volunteer Gratuity	\$1,800.00	\$4,172.00	\$4,500.00
Irrigation	\$0.00	\$6,060.00	\$6,000.00
Workcover	\$2,956.50	\$754.00	\$1,000.00
Driving Range Costs			\$7,000.00
Department of Env. And Water Fees			\$700.00
<b>Total Expenses</b>	<b>\$217,511.50</b>	<b>\$216,650.00</b>	<b>\$273,540.00</b>
<b>Net Profit / (loss)</b>	<b>-\$211,011.50</b>	<b>-\$206,937.00</b>	<b>-\$209,740.00</b>

Delete as Included in  
Administration

Delete due to Machinery  
Fund

**BLUE LAKE GOLF CLUB**  
**Proposed Budget - Administration & Indirect Activities**  
**2020-2021**

Income	2019 - 2020 Budget	2019 - 2020 Actuals	2020 - 2021 Proposed
Bank Interest	\$480.00	\$1,065.00	\$1,000.00
Bingo Ticket Sales	\$3,000.00		\$9,500.00
Buggy Shed Fees	\$4,000.00	\$11,327.00	\$9,000.00
Fundraiser Revenue	\$15,000.00	\$23,825.00	\$25,000.00
Sub account required for each event held			
Grants	\$0.00	\$31,882.00	\$40,000.00
Lease of Bar & Bistro	\$36,364.00	\$36,364.00	\$36,364.00
Locker Fees	\$2,000.00	\$609.00	\$800.00
Mount Gambier City Council	\$75,000.00	\$75,000.00	\$0.00
Mini Putt Putt	\$0.00	\$0.00	\$0.00
Gas usage reimbursement	\$0.00	\$6,474.00	\$7,000.00
Bin clearance reimbursement			\$2,200.00
Rates Reimbursement			\$3,000.00
Sponsorship	\$30,000.00	\$34,064.00	\$35,000.00
Insurance Recovery	\$0.00	\$8,969.00	\$0.00
Sundry	\$1,200.00	\$0.00	\$1,000.00
<b>Total Income</b>	<b>\$167,044.00</b>	<b>\$229,579.00</b>	<b>\$169,864.00</b>
<b>Expenses</b>			
Accounting & Audit including BAS Statements	\$4,000.00	\$4,175.00	\$4,000.00
Accounting Software MYOB	\$1,080.00	\$0.00	\$1,000.00
Advertising	\$4,800.00	\$1,486.00	\$1,600.00
Bank Fees	\$0.00	\$13.00	\$0.00
Depreciation - Administration	\$0.00	\$1,471.00	\$1,200.00
Bingo Tickets	\$960.00		\$7,000.00
Catering Expenses	\$0.00	\$3,569.00	\$3,900.00
Cleaning Contract	\$3,000.00		\$0.00
Donations	\$0.00	\$2,205.00	\$2,000.00
Clothing	\$0.00	\$1,135.00	\$0.00
Clubhouse Electricity at \$50/month	\$4,000.00	\$0.00	\$600.00
Electricity		\$0.00	\$0.00
Clubhouse Repairs and Maintenance	\$3,000.00	\$0.00	\$20,000.00
Council Rates (NRM Fees)	\$4,400.00	\$4,479.00	\$600.00

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Fundraising	\$4,800.00	\$9,232.00	\$12,000.00
Sub accounts under fundraising for each event			Breakdown of each event required
Insurance	\$12,500.00	\$12,358.00	\$15,000.00
Internet	\$0.00	\$4,890.00	\$900.00
IT Hardware	\$2,000.00	\$0.00	\$500.00
Lease / Management Contracts	\$475.00	\$495.00	\$750.00
Legal fees	\$2,000.00	\$6,319.00	\$1,400.00
Levies	\$0.00	\$328.00	\$350.00
Liquor Licence	\$0.00	\$1,725.00	\$1,800.00
Clubhouse Gas	\$0.00	\$0.00	\$7,000.00
Gas Bottle Rental			\$400.00
Management Fees	\$100,000.00	\$90,909.00	\$90,909.00
Office Expenses	\$0.00	\$0.00	\$500.00
Rubbish Removal	\$4,800.00	\$8,025.00	\$2,200.00
Rubbish Bin Hire			\$500.00
Security Monitoring	\$1,200.00	\$2,374.00	\$2,500.00
Signage	\$0.00	\$3,037.00	\$500.00
Stationary	\$2,000.00	\$0.00	\$1,500.00
Sundry	\$0.00	\$131.00	\$500.00
Interest	\$0.00	\$2.00	\$0.00
Telephone	\$2,000.00	\$0.00	\$500.00
Water Rates	\$2,500.00	\$3,629.00	\$4,500.00
Website design and hosting			\$2,000.00
Fire Testing and compliance			\$600.00
Grants			\$40,000.00
<b>Total Expenses</b>	<b>\$159,515.00</b>	<b>\$161,987.00</b>	<b>\$228,709.00</b>
<b>Net Profit / (loss)</b>	<b>\$7,529.00</b>	<b>\$67,592.00</b>	<b>-\$58,845.00</b>

ATTACHMENT B TO  
QUARTERLY REPORT

BLUE LAKE GOLF CLUB				
Proposed Budget - Consolidated Results				
Financial Year 2020 - 2021 - 1st Quarter				
Income	2019 - 2020 Budget	2019 - 2020 Actuals	2020 - 2021	
			Proposed	2020/2021 Actual
Golf Operations	\$275,000.00	\$325,332.00	\$345,000.00	\$95,903.31
Course Operations	\$6,500.00	\$9,713.00	\$63,800.00	\$3,593.84
Administration & Indirect Activities	\$167,044.00	\$229,579.00	\$169,864.00	\$59,886.29
Machinery Fund			\$88,548.00	
<b>Total Income</b>	<b>\$448,544.00</b>	<b>\$564,624.00</b>	<b>\$667,212.00</b>	<b>\$159,383.44</b>
<b>Expenses</b>				
Golf Operations	\$39,500.00	\$47,443.00	\$65,748.00	\$5,973.64
Course Operations	\$217,512.00	\$216,650.00	\$273,540.00	\$37,363.03
Administration & Indirect Activities	\$159,515.00	\$161,987.00	\$228,709.00	\$38,363.21
Non-Depreciable Capital Expenditure	\$107,000.00			
Depreciation	\$48,863.00		Inc. Above	
Machinery Fund			\$49,995.00	
<b>Total Expenses</b>	<b>\$572,390.00</b>	<b>\$426,080.00</b>	<b>\$617,992.00</b>	<b>\$81,699.88</b>
<b>Other Income</b>				
Anticipated Grants/Funds	\$189,100.00	\$0.00		\$0.00
<b>Net Profit / (loss)</b>	<b>\$65,254.00</b>	<b>\$138,544.00</b>	<b>\$49,220.00</b>	<b>\$77,683.56</b>

B-2

<b>BLUE LAKE GOLF CLUB</b> <b>Proposed Budget - Machinery Fund</b> <b>2020 - 2021 YTD - 1st Quarter</b>					
Income	2019 - 2020 Budget	2019-2020 Actuals	2020 - 2021 Proposed	2020/2021 Actual	Remarks
Green Fees	\$0.00	\$0.00	\$75,000.00		
Repayments from Public Green fees @ \$1,129.00/Month	\$0.00	\$0.00	\$13,548.00		
<b>Total Income</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$88,548.00</b>		
<b>Expenses</b>					
Purchase Spray Unit	\$0.00	\$0.00	\$15,000.00		Purchased 2019-2020
Purchase Vehicle	\$0.00	\$0.00	\$5,000.00		Purchased 2019-2020
Purchase Rough Cutter	\$0.00	\$0.00	\$10,000.00		Purchased 2019-2020
Purchase Fairway Mower	\$0.00	\$0.00	\$19,995.00	\$18,177.27	
<b>Total Expenses</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$49,995.00</b>	<b>\$18,177.27</b>	
<b>Net Profit / (loss)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38,553.00</b>	<b>-\$18,177.27</b>	

B-3

**BLUE LAKE GOLF CLUB**  
**Proposed Budget - Golf Operations**  
**2020 - 2021 YTD - 1st Quarter**

Income	2019 - 2020 Budget	2019-2020 Actuals	2020 - 2021 Proposed	2020/2021 Actual	Remarks
Green Fees	\$95,000.00	\$86,493.00	\$95,000.00	\$26,513.62	
Subscriptions	\$130,000.00	\$175,862.00	\$185,000.00	\$52,328.76	
Tournament & Competition Fees	\$50,000.00	\$62,977.00	\$65,000.00	\$17,060.93	
<b>Total Income</b>	<b>\$275,000.00</b>	<b>\$325,332.00</b>	<b>\$345,000.00</b>	<b>\$95,903.31</b>	
<b>Expenses</b>					
Program and Scorecard Printing	\$3,500.00	\$5,116.00	\$4,000.00	\$0.00	
MIClub, One golf & Golfink	\$0.00	\$13,138.00	\$17,000.00	\$1,452.00	
Regular prizes and sponsor vouchers	\$25,000.00	\$22,050.00	\$24,000.00	\$3,481.64	
Travelling expenses	\$0.00	\$274.00	\$0.00	\$0.00	
Competition Balls	\$0.00	\$6,865.00	\$7,200.00	\$1,040.00	
Repayment of Machinery Fund			\$13,548.00	\$0.00	
<b>Total Expenses</b>	<b>\$28,500.00</b>	<b>\$47,443.00</b>	<b>\$65,748.00</b>	<b>\$5,973.64</b>	
<b>Net Profit / (loss)</b>	<b>\$246,500.00</b>	<b>\$277,889.00</b>	<b>\$279,252.00</b>	<b>\$89,929.67</b>	

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BLUE LAKE GOLF CLUB  
Proposed Budget - Course Operations  
2020-2021 YTD - 1st Quarter

Income	2019 - 2020 Budget	2019-2020 Actuals	2020-2021 Proposed	2020/2021 Actuals
Fuel Tax rebate	\$5,500.00	\$3,804.00	\$4,000.00	\$1,112.00
Leasee Fuel Sales	\$0.00	\$713.00	\$800.00	\$127.27
Driving Range	\$0.00	\$5,196.00	\$8,000.00	\$2,354.57
Greenkeepers Quarters Refurbishment	\$0.00	\$0.00	\$50,000.00	\$0.00
Course Sundry Income	\$1,000.00	\$0.00	\$1,000.00	\$0.00
<b>Total Income</b>	<b>\$6,500.00</b>	<b>\$9,713.00</b>	<b>\$63,800.00</b>	<b>\$3,593.84</b>
<b>Expenses</b>				
Course Equipment (Small Items)	\$0.00	\$0.00	\$400.00	\$39.67
Electricity	\$15,000.00	\$18,170.00	\$19,000.00	\$2,036.70
Fuel & Oils	\$17,000.00	\$16,311.00	\$17,500.00	\$2,608.50
Gas	\$0.00	\$6,461.00	\$0.00	\$0.00
Depreciation	\$0.00	\$48,579.00	\$38,000.00	\$0.00
General Course Maintenance	\$6,000.00	\$0.00	\$2,000.00	\$266.82
Wages and Salaries	\$90,000.00	\$52,467.00	\$65,750.00	\$16,999.97
Machinery Repairs	\$35,305.00	\$14,149.00	\$12,000.00	\$1,284.16
Motor Vehicle Maintenance and Registration	\$3,500.00	\$1,114.00	\$4,000.00	\$384.69
Safety & Protective Equipment	\$2,400.00	\$661.00	\$1,000.00	\$351.00
Sand, Loam	\$35,000.00	\$26,699.00	\$3,000.00	\$1,832.73
Chemicals			\$17,000.00	\$3,748.00
General Landscaping			\$8,000.00	\$391.47
Fertilizer			\$4,000.00	\$0.00
Subcontracting greens	\$0.00	\$8,082.00	\$6,000.00	\$460.00
Greenkeepers Quarters Repairs	\$0.00	\$4,720.00	\$50,000.00	\$0.00
Superannuation	\$8,550.00	\$4,969.00	\$6,000.00	\$1,614.99
Equipment and Machinery Purchase	\$0.00	\$2,068.00	\$0.00	\$0.00
Surveying	\$0.00	\$630.00	\$0.00	\$0.00
Equipment Hire	\$0.00	\$503.00	\$600.00	\$136.35
Medical Expenses	\$0.00	\$81.00	\$90.00	\$0.00
Volunteer Gratuity	\$1,800.00	\$4,172.00	\$4,500.00	\$1,322.73
Irrigation	\$0.00	\$6,060.00	\$6,000.00	\$2,240.88
Workcover	\$2,956.50	\$754.00	\$1,000.00	\$1,019.86
Driving Range Costs			\$7,000.00	\$0.00
Department of Env. And Water Fees			\$700.00	\$624.51
<b>Total Expenses</b>	<b>\$217,511.50</b>	<b>\$216,650.00</b>	<b>\$273,540.00</b>	<b>\$37,363.03</b>
<b>Net Profit / (loss)</b>	<b>-\$211,011.50</b>	<b>-\$206,937.00</b>	<b>-\$209,740.00</b>	<b>-\$33,769.19</b>

Delete as included in  
Administration

Delete due to Machinery  
Fund



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**BLUE LAKE GOLF CLUB**  
**Proposed Budget - Administration & Indirect Activities**  
**2020-2021 YTD - 1st Quarter**

Income	2019 - 2020 Budget	2019 - 2020 Actuals	2020 - 2021 Proposed	2020/2021 Actuals
Bank Interest	\$480.00	\$1,065.00	\$1,000.00	\$344.32
Bingo Ticket Sales	\$3,000.00		\$9,500.00	\$3,463.63
Buggy Shed Fees	\$4,000.00	\$11,327.00	\$9,000.00	\$400.00
Fundraiser Revenue	\$15,000.00	\$23,825.00	\$25,000.00	
200 Club				\$10,000.00
Special Meeting BBQ				\$25.45
Can & Bottle Recycling				\$285.73
3 Person Ambrose Golf Day				\$1,718.18
Cancer Week				\$636.36
AGM BBQ				\$200.91
Peter Sealey - Fundraising Contribution				\$909.09
Grants	\$0.00	\$31,882.00	\$40,000.00	\$0.00
Lease of Bar & Bistro	\$36,364.00	\$36,364.00	\$36,364.00	\$9,090.90
Locker Fees	\$2,000.00	\$609.00	\$800.00	\$0.00
Mount Gambier City Council	\$75,000.00	\$75,000.00	\$0.00	\$0.00
Mini Putt Putt	\$0.00	\$0.00	\$0.00	\$0.00
Gas usage reimbursement	\$0.00	\$6,474.00	\$7,000.00	\$2,124.10
Bin clearance reimbursement			\$2,200.00	\$682.15
Rates Reimbursement			\$3,000.00	\$0.00
Sponsorship	\$30,000.00	\$34,064.00	\$35,000.00	\$25,005.47
Insurance Recovery	\$0.00	\$8,969.00	\$0.00	\$0.00
Sundry	\$1,200.00	\$0.00	\$1,000.00	\$5,000.00 ATO - Cash Flow Boost
<b>Total Income</b>	<b>\$167,044.00</b>	<b>\$229,579.00</b>	<b>\$169,864.00</b>	<b>\$59,886.29</b>
<b>Expenses</b>				
Accounting & Audit including BAS Statements	\$4,000.00	\$4,175.00	\$4,000.00	\$1,263.64
Accounting Software MYOB	\$1,080.00	\$0.00	\$1,000.00	\$136.36
Advertising	\$4,800.00	\$1,486.00	\$1,600.00	\$395.32
Bank Fees	\$0.00	\$13.00	\$0.00	\$0.00
Depreciation - Administration	\$0.00	\$1,471.00	\$1,200.00	\$0.00
Bingo Tickets	\$960.00		\$7,000.00	\$1,886.36
Catering Expenses	\$0.00	\$3,569.00	\$3,900.00	\$313.63
Cleaning Contract	\$3,000.00		\$0.00	\$0.00
Donations	\$0.00	\$2,205.00	\$2,000.00	\$0.00
Clothing	\$0.00	\$1,135.00	\$0.00	\$0.00 Course Operations Only

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Clubhouse Electricity at \$50/month	\$4,000.00	\$0.00	\$600.00	\$0.00
Clubhouse Repairs and Maintenance	\$3,000.00	\$0.00	\$20,000.00	\$3,248.94 Includes airconditioning Replacement
Council Rates (NRM Fees)	\$4,400.00	\$4,479.00	\$600.00	\$59.09
Fundraising	\$4,800.00	\$9,232.00	\$12,000.00	
200 club Cancer Week				\$277.14
Insurance	\$12,500.00	\$12,358.00	\$15,000.00	\$30.00
Internet	\$0.00	\$4,890.00	\$900.00	\$1,683.98
IT Hardware	\$2,000.00	\$0.00	\$500.00	\$163.62
Lease/ Management Contracts	\$475.00	\$495.00	\$750.00	\$125.00
Legal fees	\$2,000.00	\$6,319.00	\$1,400.00	\$118.18
Levies	\$0.00	\$328.00	\$350.00	\$0.00
Liquor Licence	\$0.00	\$1,725.00	\$1,800.00	\$0.00
Clubhouse Gas	\$0.00	\$0.00	\$7,000.00	\$2,124.10
Gas Bottle Rental			\$400.00	\$110.00
Management Fees	\$100,000.00	\$90,909.00	\$90,909.00	\$22,727.25
Office Expenses	\$0.00	\$0.00	\$500.00	\$100.00
Rubbish Removal	\$4,800.00	\$8,025.00	\$2,200.00	\$923.18
Rubbish Bin Hire			\$500.00	\$0.00
Security Monitoring	\$1,200.00	\$2,374.00	\$2,500.00	\$311.64
Signage	\$0.00	\$3,037.00	\$500.00	\$607.00
Stationary	\$2,000.00	\$0.00	\$1,500.00	\$392.66
Sundry	\$0.00	\$131.00	\$500.00	\$305.99
Interest	\$0.00	\$2.00	\$0.00	\$0.00
Telephone	\$2,000.00	\$0.00	\$500.00	\$0.00
Water Rates	\$2,500.00	\$3,629.00	\$4,500.00	\$746.63
Website design and hosting			\$2,000.00	\$0.00
Fire Testing and compliance			\$600.00	\$313.50
Grants			\$40,000.00	\$0.00
<b>Total Expenses</b>	<b>\$159,515.00</b>	<b>\$161,987.00</b>	<b>\$228,709.00</b>	<b>\$38,363.21</b>
<b>Net Profit / (loss)</b>	<b>\$7,529.00</b>	<b>\$67,592.00</b>	<b>-\$58,845.00</b>	<b>\$21,523.08</b>

ATTACHMENT C TO  
QUARTERLY REPORT



Blue Lake Golf Club  
Meeting Minutes

**Date:** 13/07/20

**Time meeting started:** 5:30pm

**Attendees:**

Rhonda Ferguson, Shane Fenwick, Josh Gale, Greg Cooper, David Johnston, Geoff Munt, Peter Sealey, Beryl Mahoney, Gary Stevens and Jayne Bonney (In part)

**Apologies:**

Colin Stratford, Bill Burley and Dan Christian.

**Has quorum been achieved for meeting to proceed:** Yes

**Acceptance of minutes of previous meeting**

Geoff Munt MOVED that the minutes of the previous meeting held on 22/06/20 is received as a true and correct record of the proceedings and outcomes of the meeting.

Greg Cooper SECONDED, with the motion carried.

Colin Stratford has handed in his resignation to the committee after a verbal altercation between himself and Bill Burley. Colin came in to describe his version of events from the Saturday Competition the 11<sup>th</sup> of July. Greg Cooper moved that himself, Rhonda Ferguson and Gary Stevens are to approach Colin and Helen Stratford along with Bill Burley to resolve the conflict. Peter Sealey seconded the motion. Motion Carried.

**Business Arising:**

- Geoff raised the question of when the AGM will be held. The AGM will be held on the 9<sup>th</sup> of August at 2pm, The Constitution Meeting will be held first on the same day at 1.30pm followed by the AGM. Jayne is to organise newspaper notification for publishing the two meetings with two separate ads. Beryl and Jayne through the Sponsorship/Fundraising Committee will organise a BBQ lunch beforehand.
- Rhonda brought up how Graham Newlyn has left his role.
- Peter has asked for more information in regards to the toilet block for the 14<sup>th</sup> tee block before he can go to Council with a proposal. Beryl Mahoney is to chase up some figures and planning.

**Treasurers Report:**

C-2

- Jayne raised the \$35,000 air-conditioner quote. Jayne is to look at getting another 2 quotes to see what the competition can offer.
- Stephen Smith, Peter Sealey and Jayne Bonney are also getting to together to go over the budget of the Golf Club.
- Shane Fenwick moved that the Treasurers Report be passed, with Gary Stevens seconding the motion. Motion Carried

**Dan Christian's Report:**

- Peter brought up the news that the club has secured a \$50,000 fund from the Council to fix the greenskeeper shed.
- Gary brought up the need for the club to move the unleaded and diesel fuel outside of the building as the club is required to have the tanks 8m away from the building site. The tanks will be securely locked.
- Peter moved that Dan's report be passed with Greg seconding the motion. Motion Carried

**Manager's Report:**

Via email on the 8/7/2020

I don't have a lot to report to be honest apart from numbers are still very good and membership payments are coming in thick and fast.

I did have one thing though it seems the increase of the cart shed has caused some concern and with that I did some homework on what those who have electric carts are paying. It is probably known by now that other clubs in the area pay \$400 a cart space which I suppose has nothing to do with us but going on the number of rounds the golfers who have electric carts play on an average they are paying \$2.75 to recharge their cart and NOTHING FOR THE CART SPACE! That if the cost of a recharge is \$2.75 after each round. So one would say they are getting a very good deal as some play 3-4 times a week especially in summer. When my carts were all electric it use to cost me \$8 a cart per week on average.

**Ladies Report:**

- Beryl Mahoney moved that the Ladies Report be passed, with Shane Fenwick seconding the motion. Motion Carried

**Captains Report:**

- Greg mentioned his letter to the members about divot and plug mark repairing. Greg moved his report with Shane Fenwick seconding the motion. Motion Carried

**Handicappers Report:**

- Greg has been busy working away with the program booklet. The club has gotten Jen's Hotel to sponsor the Par round along with Bay Pizzeria sponsoring the Stableford round and the Lake Caddy Shack sponsoring the Stroke round. With their sponsorship the winner of the round will win a 25 dollar food voucher. Bill is also helping out with any events that need mentioning in the program booklet.

C-3

- Ladies have agreed to get in line with the clubs committee board selections which will mean the current ladies board will stay on for an extra 6mths.
- Greg has also put forward having 4 separate charity weeks, throughout the year.

Pink Ribbon Day 1<sup>st</sup> – 7<sup>th</sup> of September

Beyond Blue 7<sup>th</sup> – 12<sup>th</sup> of December

Flying Doctors 8<sup>th</sup> – 14<sup>th</sup> of March

For reasons why 7<sup>th</sup> – 14<sup>th</sup> of June

- Geoff moved that his report be passed with Peter seconding the motion. Motion carried.

**Working Committees Report:**

- The management committee are looking into changing from Credit Union to Bendigo Bank.
- Peter has been approached by Disc Golf to use the club facilities after competitions for social gatherings and meetings. Good opportunity to have extra income come in for the use of our facilities.
- Shane moved that his report be moved, with Peter Sealey seconding the motion.

**Social/Sponsorships Report:**

- The Lottery 200 Club was brought up and what is required to run a lottery club that would have over \$5,000 in fundraising. We'll need a Justice of the Peace or a Lawyer plus an Accountant to check and over look any fundraising events. Beryl will need Jayne to come with her to the next subcommittee meeting to help explain the situation to the rest of the sponsorship committee before any lottery could be run.
- Beryl asked if the Sponsorship part to the Social Fundraising and Sponsorship Committee was still needed. The board has agreed to keep the name as part of the subcommittee.
- Beryl moved that the Social/Sponsorship report be passed, with Gary seconding the motion. Motion Carried.

**Course Management Report:**

See Dan Christians Report.

**Match Committee Report:**

- Geoff moved that his report be passed, with Shane Fenwick seconding the motion. Motion Carried

**Committee General Business:**

**Geoff Munt** – Geoff went through the Board roles and the structure of the Board. Geoff stated that they are fluid documents that can change if needed but are a helpful guide for board members to understand what is required of them in their roles. The secretary role will need some changes, but Geoff has put forward that these roles be made official for board use. Greg Cooper seconded the motion. Motion Carried.

**Peter Sealey** – Peter has recommended the Club change over to the Bendigo Bank with the main reason being for the need of having two signatories. Peter has recommended setting up the bank



C-4

account after the AGM with any members on monthly memberships that are transferring money into the old account to continue until the following year by transfer out.

Peter has also raised Bill and a Facebook post he made sometime last week. Peter suggested a letter to the Council explaining our unawareness of the post and that the club deeply regrets his outburst and will take the necessary action including social media conduct.

**Beryl Mahoney** – Beryl asked what is going on with the tool shed. Gary has said that all the equipment and parts are there to put it together but he hasn't had the time to start. Greg is to look into it. Beryl moved that the club invest in a vest for a Marshall to patrol the course due to some altercations that have been happening out on the course. Josh seconded the motion. Motion carried.

**Gary Stevens** – There has been a bit of a delay with Council and the District Council in regards to the Driving Range. Gary just wanted to let the Board know that Stephen Smith has organised a meeting with all parties to help resolve any issues arising.

Gary has asked for a couple of quotes on the phone and internet connections to the club house as connection is poor.

Gary read out Bill's letter about an altercation involving a long term golfer and new golfer. Greg is to chase up with both players and sort out the issue.

**Rhonda Ferguson** – Life member Pat Fallas had a fall and Rhonda has suggested buying some flowers for her. Beryl seconded the motion. Motion Carried. Also Rhonda lastly announced that she'll step down as president for the next year.

#### **Agenda Items:**

##### **Item 1.**

Greg Cooper moved that himself, Rhonda Ferguson and Gary Stevens are to approach Colin and Helen Stratford along with Bill Burley to resolve the conflict between them.

**Moved:** Greg Cooper      **Seconded:** Peter Sealey

##### **Item 2.**

Geoff moved that the Board roles be made official as a helpful guide for board members to understand what is require of them in their roles. The secretary role will need some changes, but Geoff has put forward that these roles be made official for board use.

**Moved:** Geoff Munt      **Seconded:** Greg Cooper

##### **Item 3.**

Beryl moved that the club invest in a vest for a Marshall to patrol the course due to some altercations that have been happening out on the course.

**Moved:** Beryl Mahoney      **Seconded:** Josh Gale

##### **Item 4.**

Life member Pat Fallas had a fall and Rhonda has suggested buying some flowers for her.

C-5

Moved: Rhonda Ferguson

Seconded: Beryl Mahoney

Items moved and seconded via email.

- Paying the insurance from the nest egg account in full sum of \$14,246.31 and repay the loan at rate of \$1524.02 which will increase the nest egg account to \$41,053.85 after the 10 months. Rather than losing the interest & establishment fee of \$1053.85 to a loan.

Vote as below:

Yes = 11

No = 0

- Paying the invoice to Somerfield's Maintenance Service for SUPPLY ONLY of tiles for the front apron area of the bar totalling \$462.00

Vote as below:

Yes = 9

No = 0

- Paying the invoice to Steplen Constructions at a total of \$1695.10 for repairs to the Greenskeeper Shed.

Vote as below:

Yes = 10

No = 0

- Regarding the work to be completed on the Power board. Work to be carried out by Phase Electrical.

Vote as below:

Yes = 8

No = 0

Meeting Closed at: 9.10pm

Next meeting scheduled for: 3<sup>rd</sup> of August at 5.30pm

In Confidence\*\*\*

C-6



Blue Lake Golf Club  
Meeting Minutes

**Date:** 03/08/20

**Time meeting started:** 5:30pm

**Attendees:**

Rhonda Ferguson, Shane Fenwick, Josh Gale, Greg Cooper, David Johnston, Geoff Munt, Peter Sealey, Beryl Mahoney and Gary Stevens

**Apologies:**

Jayne Bonney, Bill Burley and Dan Christian

**Has quorum been achieved for meeting to proceed:** Yes

**Acceptance of minutes of previous meeting**

Peter Sealey MOVED that the minutes of the previous meeting held on 13/01/20 is received as a true and correct record of the proceedings and outcomes of the meeting.

Shane Fenwick SECONDED, with the motion carried.

**Dan Christian's Report:**

Peter read out Dan's report by starting with the quote received for Unleaded and Diesel tanks. Josh is to chase up the quote on 500L tanks as the club has only received a quote for 1000L tank.

Also raised was a meeting Peter and Dan held to discuss irrigation on the back nine. Dan has mentioned that the system is not being used to its full capacity. It's a system that can be used to remotely water each green together or separately. There is a cost to using this remote setting which maybe a reason why it was discontinued. Investigation is still needed.

Dan has been looking into a 2<sup>nd</sup> hand fairway mower that is 5yrs old but is waiting on a quote and availability first.

Lastly Dan has received a quote from Geoff Glasson from SA Mobile Mower Grinders for sharpening the greens mower blades. The quote can only be used as a guide at the moment of \$4,377+GST/Freight.

Peter Sealey moved the report with Gary Stevens seconding the motion. Motion carried.



C-7

**Manager's Report:**

No report received from Bill. Only point raised was the Sausage Sizzle that will be available for a two person, nine-hole Ambrose that will be held before the meeting to pass the Constitution this Sunday. The costs will be \$5 per person for the day

Peter Sealey seconded the report.

**Business Arising:**

- Air conditioning is still a work in progress with still more quotes to be chased up on.
- Disc Golf had their first AGM held up at the club last Sunday.

**Ladies Report:**

Beryl made mention how the ladies are trying a golf clinic to get new get new members out. So far, they're getting 13 ladies coming out to try golf with 2 of those ladies playing on a Friday now. Beryl moved that her Ladies Report be passed with Gary seconding the motion. Motion carried.

**Captains Report:**

No Report.

**Handicappers Report:**

Geoff mentioned how the club had 106 players on Saturday with 60 players nominating for the Handicap Championship.

Geoff also wanted to check with the Board on whether they wish to pay for Dan Christian's membership like the Board did last year. Gary moved a motion that the club pay for Dan's membership with Geoff seconding. Motion carried.

They're currently 220 members paid in full for the 2020-21 season of golf.

Geoff moved his report with Gary seconding the motion. Motion carried.

**Working Committees Report:**

Shane raised the idea of getting members help with the completion of the driving range whether that is helping erect the shed or painting.

Volunteer Day is still being postponed until further notice due to Covid 19.

Shane moved his report with Peter seconding the motion. Motion carried.

**Social/Sponsorships Report:**

Beryl and the social and sponsorship committee will start a "200 Club." The tickets will cost \$55 and there will be 8 draws to win \$500. This fundraiser will raise \$5000 for the club if all tickets are sold.

Beryl moved that her report be moved with Peter seconding the motion. Motion carried.

**Course Management Report:**

Dan requested a Gator utility vehicle for use around the golf course. The price would be around the \$8-12,000 mark. Dan has suggested running a "Greenskeeper Revenge" golfing day to help raise funds. Peter has also suggested looking at selling some unused equipment in the greenskeeper shed to help raise funds as well. Peter is to talk to Dan about rolling greens only on Monthly Medal and special events days.

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Peter moved his report and Shane seconding the motion. Motion carried.

**Match Committee Report:**

Geoff raised several points with the ball washers to remain out of use. There is also being a fair bit of wear and tear happening around the tee blocks at the moment with white tee markers being considered about being brought back. Lastly the new time sheets trial for Saturday will remain in place until further notice.

Geoff Munt moved his report with Beryl seconding. Motion carried.

**Treasurers Report:**

No report

**Committee Agenda Items:**

Following the report made by Dan about spraying being done without his approval that will result in damage rough on the 13<sup>th</sup>, Peter moved that a small disciplinary committee of Dan, Greg and Gary be held to discuss with volunteer Bruce Tichbon about what is required and that if he cannot follow instructions laid out by the greenskeeper that his services will no longer be required. David Johnston seconded the motion.

Geoff moved that the secretary role be made official along with all other roles and functions for the Board. Peter Sealey seconded the motion.

Peter moved that we get quotes from Green Triangle, Optus and Computer Bits on improving cell bar reception for the Club. Shane seconded the motion.

**Meeting Closed at: 8.40pm**

**Next meeting scheduled for: To be confirmed after AGM**

**IN CONFIDENCES**

**Business Arising:**

- Gary and Greg met with Colin and listened to his reasons about the conflict between him and Bill. They told Colin that they have not accepted his resignation as he did not formally write down his resignation. Bill admits he was out of line from informal discussions (no formal chat has happened yet). Both parties are happy to move on and let it go.



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**Blue Lake Golf Club**

**Special Meeting for new Constitution and General Meeting**

**Date: 09/08/20**

**Time meeting started: 1.30pm**

**Attendees:**

**Board Members**

Peter Sealey (Chairman), Rhonda Ferguson (President), Josh Gale (Secretary), Dan Christian (Greenskeeper), Geoff Munt (Match Committee), Shane Fenwick and Gary Stevens (Management Committee), Beryl Mahoney (Ladies Committee).

**Club Members**

Bev Pascoe, Lynda Nannings, Lucy Richards, Cherryl Hill, Russell Lingham, Stephen Von Duve, Bruce Tichbon, Colin Rex, Brad Talbot, Fred Knight, Mark Ferguson, Marty Markiewicz, Bill Burley, Helen Myers, Gavin Sparrow, Kevin Mansell, Brian Vause, David Adkins

**Apologies:**

G. Scott, G. Cooper, C. Megaw, S. Smith

**Has quorum been achieved for meeting to proceed: Yes**

Peter Sealey as Chairman and Management Committee, started the meeting by requesting to the general assembly that the new Constitution be passed for approval. Russell Lingham moved the motion with Bev Pascoe seconding.

The motion was carried Unanimously.

Peter read out his and Stephen Smith's report from the last year.

Dan Christian read out his report about his last year as head greenskeeper.

Geoff Munt read out his report for the Match Committee.

Peter Sealey had than opened up to the floor for questions from the members.

**Meeting Closed at: 2.45pm**

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**MINUTES OF MEETING**  
**Blue Lake Golf Club Board**

**Minutes of Monthly Meeting (Re-issued) – Dated 8<sup>th</sup> September 2020 at  
5:30 pm**

**Present:**

Position	Name	Phone Number	Email
President	Peter Sealey	0419 800 631	peepingpete@hotmail.com
Vice President	Gary Stevens	0418 421 094	sarah_gary@hotmail.com
Secretary	Stephen Smith	0418 825 015	stephen.smith@stephen.com.au
Treasurer	Jayne Bonney	0400 224 156	bluelakegc@gmail.com
Handicapper	Geoff Munt	0428 855 140	gmunt@internode.on.au
Club Captain	Bill Burley	0438 192 327	Lakes.caddy.shack@bigpond.com
Club Vice Captain	Greg Cooper	0408 828 642	gkcoops@bigpond.net.au
Greenskeeper	Daniel Christian	0409 737 799	Dchristian86.dc@gmail.com
Committee Member	Rhonda Ferguson	0437 951 067	Mrsferg11@bigpond.com
Committee Member	Beryl Mahoney	0407 553 196	berylivan@bigpond.com
Committee Member	Shane Fenwick	0410 519 885	itsacelebration94@gmail.com
Committee Member	Josh Gale	0417 123 145	joshgale87@gmail.com
Committee Member	Colin Stratford	0400 254 921	darkgolf@gmail.com
Deputy Handicapper	Wayne Dunford	0400 258 935	xb@seol.net.au
Committee Member	Brad Talbot	0409 558 488	razzle78@hotmail.com

**Absent:**

Position	Name	Phone Number	Email
Nil			

Item	Agenda Item Description	Action
	<b>Opening by the President</b>	
	The president opened the meeting with a welcome to all and provided his policy on alcohol at the meetings. He advised that given the board are making decisions on the clubs continued operation then he advised that it would be OK for board members to bring one drink to the table, but not return to the bar for another. The president set out the following:  1. The president congratulated our treasurer Jayne and husband Chris on the birth of Edwina Merle; and also thanked Jayne for her work whilst on maternity leave. 2. The president confirmed that the practice of getting committee reports in a minimum of 1 x week prior to meetings was essential in avoiding needless time wasting discussing reports where not required. 3. The president confirmed that under no circumstances are works to be carried out on the course without approval from Daniel the Greenskeeper. 4. The president outline a new purchase order system to be put in place to ensure accountability (Following approval from the board). The following will apply:  a. It is mandatory for order books to be used	All Board Members



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	<p>b. Daniel will have order book with his authorized limit of \$400.00 for any one purchase</p> <p>c. The manager, Bill, will have an authorization limit of \$1,000</p> <p>d. Purchases over \$1,000 must be approved by the board</p> <p>5. The president stressed that current projects on the course must be completed before checking with Daniel to start the next.</p> <p>6. The president advised that the changeover to the Bendigo Bank is underway with accounts for General Business, Machinery replacement, Nest Egg account and fundraising. Bank accounts to operate under 2 x signature system between President, Secretary and Treasurer</p> <p>7. The president advised that the treasurers report will be the only report to be tabled at this meeting.</p>	
1	<b>Minutes of Previous Meeting</b>	
1.1	<p>The minutes of the previous meeting dated 3<sup>rd</sup> August 2020 were read.</p> <p>Motion moved by Greg Cooper that the minutes be accepted as a true and accurate record of the meeting</p> <p>Motion seconded by Geoff Munt</p> <p>Result: Carried</p>	Noted
1.1a	Minutes of General Meeting for constitution. Not all names included. The Secretary advised that he currently has the list of all attendees and that the minutes will be amended to reflect the full list of attendees	Secretary
1.2	<u>Business arising from previous meeting minutes</u>	
1.2.1	<p>The president advised that they had received an amended quote from AFLO regarding the replacement unleaded and diesel tanks, however the revised quote did not include discount as per the original quote. This is the only quote that has been received. The Secretary advised that the tanks are proposed to go at the eastern end of the machinery shed with the unleaded tank to be located a minimum of 8m from buildings; and the diesel may be close to the building. Given that no other quote had been received a motion was moved by Geoff that the president be authorized to liaise with supplier to determine if a discount will apply; however regardless of this the president be authorized to arrangement for the purchase from supplier; through the treasurer (Purchase order). The costs involved were \$5,150.00 for Diesel and \$4,450.00 for unleaded; giving a total of \$9,600.00 plus \$500.00 for delivery = \$10,100.00</p> <p>Motion seconded by Beryl</p> <p>Result: Carried</p>	President / Treasurer



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	<p><b>Note:</b> Prior to the motion being put the president reiterated that this work needs to be done urgently so that we can get an appropriate license in place to comply.</p> <p>Daniel advised that he would need plenty of notice before delivery, to clear area, and that a proper flat base would be required i.e. scalps or crusher dust.</p> <p>The president is to report via email to the board following outcome with supplier.</p>	
1.2.2	<p>The president discussed the issue regarding the rough cutter and the fairway mower, with the best result being to just secure the new fairway mower, and to use the existing fairway mower (after blades lifted) to mow the open areas of rough. The president then advised that the machinery account that was set up has not been topped up for approx. 8 months, and that it needs to be maintained for future asset purchases. The president then presented several options for replenishment of the account, and following discussion Shane moved the motion that the board accept the 4 year option for replenishment. This represents a monthly transfer amount of \$1,129.00.</p> <p>Motion seconded by Gary</p> <p>Result: Carried</p> <p><b>Note:</b> Greg also raised the issue of a faulty seal on the existing fairway mower which needs to be addressed. Greg and Dan to investigate and repair. Advice on this to be provided at next meeting.</p>	<p>President / Treasurer</p> <p>Greg / Dan</p>
1.2.3	<p>This record is to be read in conjunction with item 1.2.2 whereby the president made the board aware of the issue with the 2<sup>nd</sup> rough cutter. The rough cutter was picked up by Wannon Machinery with them to provide a quote for the repair. \$1,400.00 was expended on the exercise and then the club was advised that repair cost could exceed \$5,000.00. This repair cost was uneconomical and it was decided that Wannon could keep the roughcutter if the \$1,400.00 was not levied to the club. The AMP needs to be amended to reflect this change.</p>	Secretary
1.2.4	<p>Geoff raised the issue of telecommunications at the clubhouse which remained unresolved from last meeting as no one had been identified to carry out the task. The issue was the constant interrupted and hap hazard internal signal service.</p> <p>It was moved by Beryl that the Secretary is to liaise, on behalf of the club, with Green Triangle Electronics (Club sponsor) to see what can be done to either improve, or</p>	Secretary



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	<p>resolve the situation.</p> <p>Motion seconded by Geoff</p> <p>Result: Carried</p>	
<b>2</b>	<b>Correspondence In/Out</b>	
2.1	<p>Correspondence In</p> <p>1. 2 x emails received from Penola and Robe golf clubs reference future events. Emails forwarded onto the BLGC and hard copies handed to Bill at meeting.</p>	Note
2.2	<p>Correspondence Out</p> <p>1. Nil</p>	
<b>3</b>	<b>Treasurers Report</b>	
3.1	The Treasurers report was presented	
3.2	<p>Business arising from Treasurers Report:</p> <p>1. The treasurer advised that given current figures then the club has exceeded income stats from the same time last year</p> <p>2. Geoff requested that the treasurers report be included in all future agenda's issued so that there is sufficient time to go through the report prior to actual meeting</p> <p>Josh moved that the treasurers report as presented be accepted</p> <p>Motion seconded by Wayne</p> <p>Result: Carried</p>	Treasurer
3.3	<p>Accounts for Payment. The following accounts for payment were presented at the meeting:</p> <p>1. Nil</p> <p>The treasurer is to ensure that all received accounts are presented at future meetings for passing and payment</p>	Treasurer
3.4	<p>General discussion regarding future requirements of the treasurer was discussed, and in particular the need for the MYOB system to reflect the Business Plan Budget. The following decisions were made:</p> <p>1. The Works Management Committee needs to finalise the 2020-2021 budget</p> <p>2. Once finalized that the Secretary and the treasurer are to liaise to look at modifying the MYOB system to reflect the budget</p> <p>3. Rather than a straight out profit and loss report presented at each monthly meeting the treasurer and secretary are to look at budget versus actual report so that board members can get a better idea of how the club is tracking against the</p>	<p>Treasurer / Secretary</p> <p>Works Management Committee</p>





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	<p>budget.</p> <p>4. The treasurer and secretary are to develop an event policy for financial purposes so that board members can see income versus expenditure for club held events.</p> <p>5. The treasurer is to provide in monthly report detail on membership payments so that payments can be tracked.</p>	
<b>4</b>	<b>Board Member Details</b>	
4.1	<p>All members of the Club Board are to ensure that the following details are provided to the secretary by no later than 11<sup>th</sup> September 2020 to enable agendas and minutes to be circulated within a suitable timeframe:</p> <ol style="list-style-type: none"> <li>1. Name,</li> <li>2. Email address, and</li> <li>3. Contact phone number.</li> </ol> <p>Note: Outstanding phone numbers were provided post meeting with only Brads details now outstanding</p>	Brad
<b>5</b>	<b>Blue Lake Golf Club Committees</b>	
5.1	<p>All Committees need to be identified as continuing, and each committee is required to provide to the secretary names, email addresses, and contact phone numbers for each member of the committee. Details required by no later than 1 x week prior to next monthly meeting in October 2020</p> <p>The board confirmed that existing committee chairpersons would remain in their positions for the 20-21 FY</p>	Committee chairpersons
5.2	<p>Committee reports:</p> <ol style="list-style-type: none"> <li>1. The president outlines in the opening address to the board that committee reports were not required for this meeting.</li> </ol> <p><b>Note:</b> <b><u>All committee reports are to be provided to the secretary a minimum of 1 x week prior to the next meeting to enable inclusion in the agenda (6<sup>TH</sup> OCTOBER)</u></b></p>	Committee chairpersons
<b>6</b>	<b>Council Reporting</b>	
6.1	The secretary is to complete the end of year one report to Council and have submitted prior to the 16 <sup>th</sup> September 2020	Secretary
6.2	All board members are to make themselves familiar with the KPI's as set out in our lease with Council, and provide required information no later than 2 x weeks following completion of each 3 months. Next report is due End of September 2020. All information is to be provided to the secretary for inclusion in the report by no later than 9 <sup>th</sup> October 2020.	Treasurer/ Secretary / Bill
<b>7</b>	<b>Blue Lake Golf Club Calender Booklet</b>	
7.1	Greg advised that we are currently waiting on confirmation	Greg / Bill





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	<p>of sponsor details; however advised that calendar will be out by end of September.</p> <p>Beryl asked why the calendar booklet is not done on a calendar year basis. In response Beryl was advised that both membership and sponsors go from financial year to financial year and hence the booklet is set up that way.</p>	
<b>8</b>	<b>Clubhouse Building Issue</b>	
8.1	<p>It has been noted that the main clubhouse area mechanical aircon systems are beyond economical life. 3 x Quotations have been received from local providers and the secretary has investigated the quotations with the following outcomes:</p> <ol style="list-style-type: none"> <li>1. HD Refrigeration. Quoted price of \$34,548.80 and does not include patching and painting where old units removed</li> <li>2. Mount Gambier Aircon. Quoted price of \$17,485.00, and does not include painting, power upgrade, concrete plinths or structural changes</li> <li>3. Macs Refrigeration. Quoted price of \$12,430.00 and does not include patching and painting of ceiling where old units removed. Units to be mounted on roof which is considered OK given that the units will not intrude above the existing clubhouse ridge line, and will be installed to the rear roof adjacent to verandah.</li> </ol> <p>It is recommended that the committee accept quote 3 from Macs refrigeration and that an order be issued from the club</p> <p>Moved: by the Secretary that the board accept Macs refrigeration quote for \$12,430.00</p> <p>Seconded by Gary</p> <p>Result: Carried</p> <p><b>Note:</b> Given the result the Treasurer is now authorized by the board to issue a purchase order for the work</p>	<p>Note</p> <p>Treasurer</p>
<b>9</b>	<b>Annual Budget</b>	
9.1	<p>The secretary provided the draft "rubbery" budget for 2020-2021 for comment and discussion.</p> <p>Following discussion, it was decided by all board members:</p> <ol style="list-style-type: none"> <li>1. That the Management Committee finalise the budget, in conjunction with Dan and Bill</li> <li>2. The Budget be presented to the board at the October 2020 meeting for approval or rejection</li> </ol>	<p>Shane</p> <p>Shane</p>



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	3. In the interim between step 1 & 2 the Secretary and Treasurer to proceed to setting up MYOB using the yet to be approved budget.	Treasurer / Secretary
<b>10</b>	<b>Social Media and Current Website</b>	
10.1	The issue of maintaining a current website was discussed, and Bill advised that the initial steps towards a functioning website is already being made by the Treasurer. The treasurer to provide update at next meeting.	Treasurer / Bill
<b>11</b>	<b>Course Machinery</b>	
11.1	<p>Prior to this meeting advice was received that another fairway mower/roughcutter needed to be purchased. As a result of discussions with the greenskeeper the management committee proposed to the main committee that another fairway mower be purchased, and that the existing fairway mower, with height adjustments to the blades, be set up as a second roughcutter to maintain the open areas of rough. The Kubota rough cutter will be used for all the around tree work as it is designed for this type of activity. Due to the urgency of this issue the above was put to an email vote with the following results:</p> <ol style="list-style-type: none"> <li>1. In favour – 11</li> <li>2. Nil reply – 1</li> <li>3. Not contacted as contact details not known at time of email – 2</li> </ol> <p>Given the above the motion was carried</p> <p><b>Note:</b> Refer Item 1.2.2 above for further information by the president.</p>	Note
<b>12</b>	<b>Lease and Management Contract</b>	
12.1	<p>The new lease and management contract has not yet been finalized due to 2 x factors:</p> <ol style="list-style-type: none"> <li>1. A building application has been submitted to the Council regarding construction of the deck. If Bill agrees to pay for the deck install then a monthly rebate would apply to the lease. This will ensure deck ownership by the club.</li> <li>2. Agreement needs to be reached on the issue of CPI</li> </ol> <p><u>Discussion:</u></p> <p>In response to the above the following outcomes apply:</p> <ol style="list-style-type: none"> <li>1. Bill has advised that he will pay for the deck to be built and donate the deck back to the club as a club asset.</li> <li>2. Given the current CPI being in the negative it was decided that for the sublease and management contract the existing conditions and rates will apply for the year 2020-</li> </ol>	Secretary



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	<p>2021.</p> <p>The Secretary is to liaise with Degaris Lawyers and arrange for the new contracts to be raised.</p> <p>The Secretary is also to liaise with Bill following determination on deck by Council.</p> <p>A motion was proposed by Shane that the above outcomes be accepted.</p> <p>Seconded by Greg</p> <p>Result: Carried</p> <p><b>Note:</b> Geoff advised that he had never seen the plans for the proposed deck, as is the case with most board members. The secretary is to distribute the plans to board members for their perusal.</p>	
<b>13</b>	<b>BLGC Mail</b>	
13.1	All mail which is delivered to the club is to be retained for pick up by the secretary, who will disseminate as required.	Secretary
<b>14</b>	<b>Asset Management Plan</b>	
14.1	<p>The asset Management plan (AMP) is required to be updated on an annual basis and we are currently overdue with revision. The Secretary will require the following:</p> <ol style="list-style-type: none"> <li>1. All equipment/tools etc. which have been purchased over the last 12 months need to be recorded on the asset register for depreciation and insurance purposes</li> <li>2. Any new purchases need to be inventorized with model numbers etc. year of manufacture and cost for depreciation purposes</li> </ol>	Secretary / Dan
<b>15</b>	<b>Capital Works</b>	
15.1	<p>Driving range status:</p> <ol style="list-style-type: none"> <li>1. Council have engaged a consultant to undertake a desktop audit of the range site, given it was an old rubbish tip. Consultant has already been to site. Secretary to chase up with Council (Nick Searle)</li> <li>2. We have an extension on the grant for acquittal</li> <li>3. Deck – As above</li> <li>4. Buggy Shed. Application for grant has been submitted by Shane. More advice to follow.</li> <li>5. Extension to building for family area. Bill to provide concept plan to the board for deliberation.</li> </ol>	Bill / Secretary / Shane
<b>16</b>	<b>Greenkeepers Quarters</b>	
16.1	A meeting was held with the greenskeeper to discuss the rectification works for the machinery shed building, and including location of the fuel tanks given that they now have to be outside the building. It was decided at the	Note



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	<p>meeting:</p> <ol style="list-style-type: none"> <li>1. The end stone wall that is currently propped up will be removed in its entirety, and steel posts and framing, with zincalume cladding put on the steel framing</li> <li>2. The propping timber will be used to install collar ties in the existing roof framing</li> <li>3. The stone chimneys to be removed and the stone building sections to be re-roofed in zincalume, including new timber fascias and barge boards</li> <li>4. A personal access door to be installed where the window is currently in the north wall of the stone section as a main access point</li> <li>5. Stairs and landing to be installed where there are large steps into the amenities areas</li> <li>6. Bunded slab to be installed at the chemical shower, and drained to a soakage pit. A soakage pit will also be installed adjacent to the amenities area for the kitchen sink unit</li> <li>7. Stephen Smith to supply a hot/cold water dispenser unit to amenity area, for bottled water from future rainwater tank.</li> <li>8. The president advised that he will speak to Gary Fox as his expertise as a tradesman volunteer would be invaluable to keeping the costs down so that we come in under the \$50,000.00</li> </ol> <p>Stephen Smith and Tony Steen met on site on 2/9/20 and measured up steel columns and framing, and once this is ready then liaison with greenskeeper is to occur to sort out timetable for working bee etc.</p> <p>The secretary provided 2 x quotes from Steeline with one being for the columns at \$433.41, and roofing and end wall framing/cladding at \$3,182.58.</p> <p>It was moved by Gary that the quotes from Steeline be accepted.</p> <p>Motion seconded by Dan</p> <p>Result: Carried</p> <p><b>Note:</b> The treasurer is now authorized to issue purchase orders to steeline for the materials. The secretary to email quotes to treasurer for records.</p>	<p>President</p> <p>Treasurer / Secretary</p>
<b>17</b>	<b>Items without notice</b>	
17.1	<p>Discussion on the 2019-2020 Audit Report</p> <p>A general discussion ensued regarding the annual audit report, and the secretary advised that a number of items had</p>	Note





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	<p>been amalgamated. This approach is acceptable unless you want to extract data for budgeting purposes; however, the secretary again advised that the auditor was not required to adhere to the financial reporting template, and therefore undertook a standard audit.</p> <p>No motions were raised regarding the audit report.</p>	
17.2	<p>Ladies Committee – Beryl advised that one of the members had some melamine shelving material which was available for free if the club wanted it. It was decided that the club would be happy to accept the materials.</p>	Beryl
17.3	<p>Ladies Committee – Beryl advised that the ladies will be having a working bee to clean up the ladies locker room. Bill advised that some of the items which are currently in there will be relocated into the new small shed.</p>	Beryl / Bill
17.4	<p>Ladies Committee – Beryl confirmed that it was cancer week next week, and that donations for raffles would be appreciated. Bill and others offered assistance in this regard. Bill asked when the presentations would be made and following discussion it was determined that the following Wednesday would be appropriate.</p>	Beryl
17.5	<p>Geoff raised the issue of Presentation Night 2020. Geoff advised 2 x possible dates being 6<sup>th</sup> or 20<sup>th</sup> November. Following discussion the motion was moved by Geoff that the date of the 20<sup>th</sup> be accepted.</p> <p>Motion seconded by Rhonda</p> <p>Result: Carried</p>	Geoff
17.6	<p>Geoff raised the issue of having vouchers to equal value for presentation award night with the exception of championship awards. Following discussion, it was put that this exception should extend to the Monthly medal awards.</p> <p>Bill raised the issue of supporting local business/sponsors to the club as this is the right thing to do. This was accepted.</p> <p>Geoff put the motion that vouchers be used at presentation night, with the exception of championship and monthly medals (Including medal of medals)</p> <p>Motion seconded by Colin</p> <p>Result: Carried</p>	Geoff
17.7	<p>Dan advised that the green renovations are scheduled for the 17<sup>th</sup> and 18<sup>th</sup> of September 2020, and that he will need volunteer support to assist with the process. It is intended</p>	Dan



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	<p>to be done over 2 x days so that the whole course does not have to be shut down (9 holes on one day, and 9 on the next).</p> <p>It was proposed that if Dan is absent at any time during the process then Dean will supervise</p> <p>The above motion was moved by Beryl</p> <p>Motion seconded by the secretary</p> <p>Result: Carried</p>	
17.8	<p>Greg advised the board that there is an opportunity for the club to be involved in the 2023 Mount Gambier Masters tournament with golf being held at the club.</p> <p>Greg moved the motion that the BLGC put their hand up to host the golf component of the masters</p> <p>Motion seconded by Rhonda</p> <p>Result: Carried</p>	Greg
17.9	<p>Bill advised the board that the wall behind the coffee machine was physically damaged and therefore needed to be repaired. The cost for this repair was \$539.00</p>	Note
17.10	<p>The issued was raised regarding the unauthorized use of round up on the course by Bruce Tichbon. Dan to address this issue.</p>	Dan
17.11	<p>Bill confirmed that in excess of \$20,000.00 had been spent in the kitchen and that tiles had been purchased for the bar area.</p>	Note
17.12	<p>Bill raised the issue of an incident with a junior golfer (Name not included). Bill emphasized and stressed that people should not be so judgemental and jump to conclusions with regards to the issue; mainly effecting the reputation of the junior; and therefore people should be mindful in what they say.</p> <p>Bill will be speaking to the junior and advise on outcome</p>	Bill
17.13	<p>Bill raised the issue regarding the recent birth in the treasurers family. He advised that he was appalled that the old committee never sort to acknowledge the event with a card, flowers or the like. Beryl advised that the Ladies committee were to send a card but could not confirm whether this was done.</p>	Note
17.14	<p>Beryl advised that over 40 tickets had already been sold in the 200 club raffle. Tickets are at \$55.00 each, and Beryl has been working with the treasurer on a facebook campaign</p>	Beryl
17.15	<p>Josh bought up the issue of whether the greens could be rolled before the Saturday competition. Dan confirmed that</p>	President





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	would assist in the maintenance of the greens.  The president advised that he would take the issue up with the finance committee	
17.16	Bill advised that the Huddy's Social Club had been rejuvenated and that he had already sold half of the tickets. Bill confirmed that from this a donation of \$1,000.00 would be made to the club, and with more events to follow.	Bill
17.17	Bill raised the issue of getting some volunteers to help out on octoberfest. If this is possible then Bill would be prepared to donate \$1,000.00 back to the club	Board Members to canvas for volunteers

Meeting Closed: 7:42 pm

Next Meeting: 13<sup>th</sup> October 2020

**Stephen Smith**  
Secretary



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ANNUAL GENERAL MEETING  
BLUE LAKE GOLF CLUB INCORPORATED  
Sunday 30<sup>th</sup> August 2020  
2pm Blue Lake Golf Club – Grant Ave, Moorak SA 5291

MEETING MINUTES

**Present:**

**Life Members:** Rhonda Ferguson, Russell Lingham, Geoff Muller, Peter Sealey,  
**Members:** Gary Stevens, Josh Gale, Roy Montgomery, Gary Fox, Helen Stratford, Colin Stratford, Beryl Mahoney, Dianne Allen, Annette Ford, John Millhouse, David Adkins, Geoff Munt, Lucy Richards, Wayne Dunford, Bruce Tichbon, Lee-anne Medhurst, Greg Cooper, Shane Fenwick, Stephen Smith, Gary Von Duve, David Johnston, Kevin Mansell, Geraldine Scott, Allan Stewart, Adrian Wallace, Lynda Nannings, Lesley, McPherson, Gavin Sparrow, Maureen Sparrow, Richard Dean, Mario Mancuso, Daniel Christian, Phil Richards, Colin Tester, Bev Pascoe, Brenton Speck, Colin Rex, Cheryl Hill, Mike Jazepeck, J Knight, Barry Humphries, Trudy Herbert

**Meeting Opened:**

1. **Welcome and introduction** **Rhonda Ferguson**  
Rhonda welcomed members to the meeting
2. **Apologies** **Rhonda Ferguson / Gary Stevens**  
Carol Megaw, Lyn Annand, Don Annand, Bill Burley, Brian Vawser
3. **Confirmation of Quorum** **Gary Stevens**  
Confirmed quorum achieved
4. **Confirmation of minutes of the previous Annual General Meeting minutes being true and correct.**  
**Moved: Beryl Mahoney**  
**Seconded: Brenton Speck**
5. **Presidents Report** **Rhonda Ferguson**  
Presented the presidents report for the 2019/2020 Financial Year  
**Moved: Geraldine Scott**  
**Seconded: Gavin Sparrow**
6. **Manager's Report** **Manager: Bill Burley – Read out by Gary Stevens in Bills absence**  
Presented the Manager's report for the 2019/2020 Financial Year  
**Moved: Russell Lingham**  
**Seconded: Bev Pascoe**
7. **Treasurers Report** **Jayne Bonney**  
Audited Profit & Loss statement presented for the 2019/2020 Financial Year  
**Moved: Kevin Mansell**  
**Seconded: Shane Fenwick**

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- 8. Ladies Report** **Beryl Mahoney**  
Presented the Ladies report for the 2019/2020 Financial Year  
**Moved: Geoff Munt**  
**Seconded: Russell Lingham**
- 9. Vice - Captains Report** **Greg Cooper**  
Presented the Captains report for the 2019/2020 Financial Year  
**Moved: David Adkins**  
**Seconded: Colin Stratford**
- 10. Management Sub-Committee Report** **Shane Fenwick**  
Presented the Management Sub-committee report for the 2019/2020 Financial Year  
**Moved: Geoff Munt**  
**Seconded: Russell Lingham**
- 11. Grounds Sub-committee Report** **John Millhouse**  
Presented the Grounds Sub-committee report for the 2019/2020 Financial Year  
**Moved: Gary Fox**  
**Seconded: Colin Stratford**
- 12. Match Sub-committee Report** **Geoff Munt**  
Presented the Match Sub-committee report for the 2019/2020 Financial Year  
**Moved: John Millhouse**  
**Seconded: Wayne Dunford**
- 13. Sponsorship, Fundraising Sub-committee Report** **Beryl Mahoney**  
Presented the Sponsorship, Fundraising Sub-committee report for the 2019/2020 Financial Year  
**Moved: Annette Ford**  
**Seconded: Phil Richards**

**14. Election of Officers** **Gavin Sparrow**

15. POSITION	NOMINATION	NOMINATED BY	SECONDED BY
President	Peter Sealey	Geoff Munt	Jayne Bonney
Vice-President	Gary Stevens	Jayne Bonney	Bill Burley
Secretary	Stephen Smith	Peter Sealey	Shane Fenwick
Treasurer	Jayne Bonney	Gary Stevens	Bill Burley
Captain	Bill Burley	Jayne Bonney	Gary Stevens
Vice-Captain	Greg Cooper	Geoff Munt	Trevor McLean
Handicapper	Geoff Munt	Gary Stevens	Jayne Bonney
Assist Handicapper	Wayne Dunford	Geraldine Scott	Helen Myers
Ladies Representative	Beryl Mahoney	Jayne Bonney	Gary Stevens
Committee	Josh Gale	Geoff Munt	Beryl Mahoney
	Rhonda Ferguson	Peter Sealey	Geoff Munt
	Shane Fenwick	Beryl Mahoney	Josh Gale
	Brad Talbot	Gary Stevens	Daniel Christian
	Colin Stratford	Colin Rex	Helen Stratford

- 16. Appointment of Auditor** **Gary Stevens**  
**Auditor appointed for 2020/2021 Financial Year – Mott Finnis & Co**  
**Moved: Gary Stevens**  
**Seconded: Colin Rex**



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**17. Next Annual General Meeting to be held August 2021**

Date TBC

**18. Meeting Closed: 2.25pm**

Gary Stevens thanked members for their attendance.

**General Business**

**Opened by Gary Stevens**

John Millhouse –

- Raised having half the committee rolling over for nomination each year (eg 2 year term) so that we don't lose the knowledge of the committee each year
- Raised having staff working for both the BLGC & for Bill & Wendy Burley.

Daniel Christian

- Starting volunteer days again as of Monday 7<sup>th</sup> September 2020
- Gave run down of what's happening and what's coming up regarding maintenance and machinery.

Annette Ford

- Raised that she didn't believe the Club needed to provide a luncheon on the Volunteer days.

Beryl Mahoney

- Asked the group in attendance if anyone would like to be on a Sub-Committee to get in touch with the president of the BLGC or the Sub-Committee chair as each sub-committee would like more numbers.

**Incoming Presidents Address**

**Peter Sealey**

Incoming President Peter Sealey addressed the meeting firstly acknowledging the work and dedication by outgoing President Rhonda Ferguson to the Blue Lake Golf Club over the last 10 years. Peter wished Rhonda well with her upcoming medical procedures and a speedy recovery.

Peter proceeded to thank the members present for giving him the opportunity to represent them as their President and with the help of the board work towards achieving the best results for Blue Lake Golf Club. He congratulated those filling the positions on the Blue Lake Golf Club Board for the 2020/2021 Financial Year and wished them an enjoyable time whilst serving the members of the club.

The 2020/2021 Financial year will be a year of consolidation tidying up the projects started in the 2019/2020 financial year and in 2 cases completion of those projects and then moving towards a longer lease with council. Peter noted that he plays golf on Tuesday's but will attend the golf club on most Saturdays from 11.30am to 12.30pm for a chat and or to make announcements, he would like to see the presentation of awards for monthly medals return with prizes handed out by the captain or vice-captain on Saturday he will survey the members re this. Peter reminded the board members to check their Emails on a regular basis for information on board matters as we move forward.

Peter concludes with asking the new board to meet with him for planning the first meeting at the conclusion of the AGM. Thanking those who attended today.





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### President's Report

A warm welcome to all members of the Blue Lake Golf Club for our 2020 AGM.

This past year has certainly been a busy one, with main administration committee meeting many times sometimes 2 or 3 times a week to be able to work out a business plan, a council lease, CPI & contract agreement for Bill & Wendy Burley. At this stage both the council & Bill's contract are for one year at a time.

A big thank you to Steve Smith, Peter Sealey, Shane Fenwick, Tony Steen & Gary Stevens for helping me deal with all the council & grants that are available. These people are members of the Administration Committee that are helping the club achieve our goal of being in the black at the end of this past year.

The club would not be able to financially survive without the help of our sponsors, whether they be a Gold sponsor or only a small one the help is financially appreciated.

A special mention to head greenskeeper Daniel Christian for the tireless work he has done on the course since starting with the help of our volunteers he has the course looking great, envied by other courses the area. The mulching of areas around the course has certainly spruced up the course with the weather improving (hopefully), the greens will be cored & sanded, bunkers improved, with drainage & grassed fronts on a lot of the front nine, also three filled in and made into a grassy mounds.

A big thank you to Bill, Wendy & staff for their help during the past 12 months & a special thank you to Gary for standing in for me when unavailable.

I am proud to put my hand up and say I helped put the club in the black for the first time.

As I am standing down from President after 10 years, I wish the incoming president & committee all the best for the coming 12 months.

**Rhonda Ferguson**

**President – Blue Lake Golf Club Inc.**

### Manager's Report

The start to season 2019/20 was a daunting one as the Blue Lake Golf Club entered into unknown territory as we took over the running of the golf course for the first time since its inception. With pride I wish to report that the club did this in style to achieve for the first time ever a profit since the course was opened back in January 1980. This was due to a lot of hard work and passion by volunteers and paid staff who went the extra lengths to make sure the club was able to show that it can be done. To the members who contributed and supported in a positive way with the changes we could not do it without you as this will not be a one year commitment it will be a motivated plan over years that will need to be put in place and will need to be driven with highly motivated people who receive positive support for the years to come.

I would like to make a special mention of all our sponsors and generous businesses who helped us get started with our first year as in these tough times it was amazing to see their ongoing support to our club and we must continue to support them where possible as they are part of our lifeline moving forward.

You as members should be very proud of your committee in what they have achieved in such a short space of time and so many hours were taken up with meetings in the likes that I've never seen before in my 16 years here as manager. A special mention must go to outgoing President and Life Member Rhonda Ferguson who continues to give and has certainly gone over and above in her time on the committee over the years and her work on course is evident and is no doubt appreciated by all.

I must make a special mention also to my assistant manager Gary Stevens whose passion for the club and his job is second to none as he juggles a young family, working on the management committee and as vice-president along with his commitment to his job I couldn't ask for a better foe. To our/my Administration Secretary/Treasurer Jayne





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Bonney quite simply amazing I haven't seen a harder working office person who gives her all and has played a huge part in setting the records straight as she certainly keeps us on our toes but her passion and direction is what we need in a role like hers and the fruit is in the pudding as what has been delivered this year as a team is nothing short of sensational and last but certainly not least our head greenkeeper Daniel Christian who has taken on his role head first showing the ability to mix with our members and encourage volunteers he has made my job so much easier with his endeavour to keep the course in excellent condition and exploring new projects with the minimum of costs and most times with our resources and his own bare hands. The extra lengths he has gone in his own time is shown in our course and he has been an amazing asset to our team as his crew of volunteers are proof of what respect he has within the club.

In closing I wish to thank the members who wanted me to continue as manager this year and I hope that you are satisfied with what I have helped achieve this year. We maybe being led into a false sense of security as COVID-19 has certainly helped our numbers but it's important we capture the moment and secure a great base for future committee's and members of the Blue Lake Golf Club.

I wish you all the best for the future as I will always endeavour to do my best as your manager as I need you to be successful as much as you need me to be as we can achieve so much together.

Your Sincerely

Bill Burley

Manager - Blue Lake Golf Club

#### Treasurer's Report

2019/2020 financial year saw its fair share of ups and downs. Ranging from budgets being set from scratch with little to no financial history given to work from, Breakins, right through to the impacts of Covid-19 on both the Blue Lake Golf Club but also our tenant & manager in Bill & Wendy and their business. We also had some ups such as well supported golf days, membership numbers increased dramatically over the course of the year, well supported and used driving range, increase in the number of sponsors etc. All of these items help make the club tick and make a great social atmosphere whilst providing the club with great income throughout the year.

The Committee continues to manage the club's finances to ensure we achieve that fine balance between generating a trading surplus / profit whilst keeping membership pricing at reasonable levels & being able to afford updates to machinery etc as needed. The financial results for the year ended June 2020 are comfortable however we must continue to work on this to ensure we are profitable well into the future. The results for the 2019/2020 financial year do include some one-off events that impacted the profitability such as the break-ins. I can not thank the team of Volunteers that the Blue Lake Golf Club has that continue week after week to donate their valuable time to the club in a variety of roles which in turn keeps our wage costs down whilst also allowing the club to complete projects at a greatly reduced cost.

I would like to thank Bill, Wendy & Staff, Daniel Christian & the Blue Lake Golf Club Committee for their support and assistance throughout the year and our accountant Adrienne Cross at Mott Finnis & Co for her time and expertise it is greatly appreciated.

With all this being said please find on tables within the function room the Audited Financials for the Blue Lake Golf Club for 2019/2020 Financial year. Please note: The Audited Financial reports are to be left on the tables at the end of the AGM and not to be taken from the building.

I can't wait to take on the 2020/2021 financial year head on and achieve more goals for the Blue Lake Golf Club.

Please stay safe and happy Golfing.

Jayne Bonney

Treasurer / Admin



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### Ladies Report

The Blue Lake ladies have had another successful year. Our ladies membership remains at 34 and 4 Life Members, with an average of 22 - 25 playing each Wednesday. As COVID regulations hit, all ladies appreciated the fact we were able to continue playing golf, and even gathering in groups of 10 at the end of play was good for members health and mental wellbeing. We have appreciated group's being able to hit off the 1<sup>st</sup> & 10<sup>th</sup> Tee's on our Wednesday competition days, coming into lunch together makes for a better social day.

We have promoted come and try Golf Clinics to encourage more ladies to play. Our Captain Helen Myers has organised 2 sessions of 5 weeks of lessons for beginners and Wednesday ladies. Some of our newer golfers are playing 9 holes on a Monday morning with some of our Lady members. We continue to work hard at attracting ladies to play golf.

This year we have used the Short Course over several weeks for Ladies Wednesday Golf with Stroke and Stableford formats. A new Short Course Trophy donated by Di Perryman will be presented to the winner at Club Presentation night later in the year.

Ladies have recently played over several weeks for the "Marlene Lingham Stableford Trophy" named in honour of Marlene a member for over 20 years, also to be presented at Club Presentation night.

Congratulations to our Club Champion Division 1 winner Josie Ashby and Division 2 winner Lucy Richards, also Congratulations to Sue Agars on winning the Laurel Wreath and Summer Cup. Our current Handicap Champions are Division 1 Sue Agars and Division 2 Lyn Annand.

Due to COVID -19 restrictions most of our Ladies District events, Open Days and Pennants have been Cancelled.

We have tried to self-fund many of our events and we thank the following sponsors for making this possible, Noel Barr, Jip Jip Rock wines, South Aussie Hotel, Café Belgiorio, Collins Court Butchers, Links Bar & Bistro, Sorrentos Café, She's Apples, Metro Bakery, Bev Pascoe, Grant & Di Perryman, Aquifer tours, and Life Members Rhonda Ferguson, Judy Collins and Pat Fallas.

Thank you to Helen Stratford for organising our sponsors and publicity during the year.

Club members also participated in the Southern Ports Golf week, with success. A Division Kerry Pegler came 2<sup>nd</sup> with Gross score. C Grade was won by Lynda Nannings with Carol Megaw 3<sup>rd</sup>. Social occasions are an important part of ladies golf. In November 19 Blue Lake Golf ladies attended a social weekend in Port Fairy becoming an annual event, and Christmas Novelty 9 Hole event with members dressed in all manner of "C" themed outfits followed by Christmas lunch. Last year we gave a donation to the Mayors Christmas Appeal.

The ladies committee resolved that women's Wednesday golf – for ease of printing- would come into line with men's golf in the program booklet. We are delighted the Blue Lake Golf Club has embraced our idea of holding a 'Pink Cancer Fundraising Week' 16<sup>th</sup> – 20<sup>th</sup> September, with funds raised shared between Breast Cancer and Prostate Cancer Groups.

We have agreed to hold our AGM in July instead of November, with all current office bearers willing to continue in their roles until July 2021, to support the idea of a united club.

We thank Bill and his team for their continued support of Ladies golf.

It has been a challenging last few months for the golf club with COVID -19 restrictions and a new beginning for our Club, congratulations to the Board and all committees on the work they have done to see the club go forward in a positive way.

**Beryl Mahoney**

**President Ladies Committee**

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Captains Report

Wow what a first year it has been with lots of learning on how to run our own club, then learning how to live with Covid.

I would like to take this time to thank all our sponsors and ask our members to utilise our sponsors and don't be afraid to let them know that you are a member of the BLGC.

I would like to say thank you to all the members of the board with all their hard work behind the scenes, it has not been easy running the club but I think everyone has done a fantastic job. We have had to start new committees and I would like to thank the Chairperson and all the members that have volunteered to go onto these committees without these committees life would be very hard for the board members.

A big thank-you must go out to Dan Christian and his merry team of volunteers that keep OUR course in such prestige conditions, his tireless effort everyday improving OUR course and keeping it looking like the best in the south east.

The next thank-you must go to Bill and Wendy Burley, Gary Stevens and all staff at the Blue Lake Bistro with the way they have the clubrooms open, fire roaring on those cold days and serving us some excellent food, coffee, beer and the most importantly bundy for when we have finished our rounds of golf.

On a personal note I have been on lots of committees for different sporting groups but this one has been an eye opener one for me, to see so many people come together to make BLGC survive but not just survive but to move forward. We have done some changes to try and make golf the winner, some have liked the changes and some have not but together we can make BLGC bigger and better in the future. Some of these changes we have made, is that in next year's program book we have four different weeks where we are going to introduce charity weeks, where all money raised will go to Breast Cancer, Beyond Blue, The Flying doctors and 4 reasons why (which is a local charity). The following year we will look into four different charities.

On a final note I would like to thank the members for your support, your trust in me and together we can make this club bigger and better in the future.

**Cheers Coops**

**Vice - Captain**

Management / Sub-Committee Report

Just like to congratulate everyone on getting through our first year, the efforts given and ownership taken with both hands by the Club!

What a year it has been, from not knowing our fate as a club 18 months ago and then to overcome so many hurdles and obstacles that have been thrown in our way.

It's been challenging to say the least but so rewarding to see a clear path forward after an amazing effort to finish in the Black in our first year!

The Management Committee was instigated early in March 2019 when uncertainty of not knowing what was going to happen to our financially stricken Community Golf Course.

Tasked with setting up a Business Plan and Asset Management Plan to help secure our future as a club and public golf course, we entered a lease agreement with the Mount Gambier City Council to move forward this Year taking on all aspects of running the course.

The last 12 months we have advised the BLGC Board on all matters financial, liaised and built a strong partnership with City Council, oversaw the lease and development of Asset management and business plans, KPI Quarterly reporting to City Council, instigated Staff with Bill Burley as Operation Manager and the appointment of Dan as Head





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Green Keeper, working with Jayne Bonney as our Admin/Treasurer, secured funding via Grants for the Driving range and Green Keepers Quarters.

Being able to continue the clubs long association with Bill and Wendy Burley and their family has been one of the highlights, with the efforts they continue to contribute to our community and the betterment of golf in our region and all they bring to our club.

Looking forward to the next 12 months implementing our asset plans which are well underway.

Completion of Driving Range to be done ASAP once EPA issues are resolved with councils, would have been great to see completed already but not far away and already have funding!

Work on the Green Keepers shed to be finalised this year.

Extension to the buggy shed on the agenda along with Deck and Family/Kids room additions.

Let's maximise the clubs strong start in this new era, with our strong volunteer base, passion, good planning and communication all things are possible.

Look forward with what we can achieve together for our community ☺

Special Thanks to

John and Adrienne at Mott Finnis Accountants

Bill, Wendy and the Burley Family

Dan Christian

Jayne Bonney

Mount Gambier City Council members and staff

BLGC Committee members and members

Big thankyou and respect to Management Committee members Rhonda Ferguson, Gary Stevens, Steve Smith, Tony Steen and Peter Sealey for all their tireless efforts for our club and community

Thank you

Shane Fenwick

### Grounds / Sub-Committee Report

The Grounds Committee was established in Oct 2019

Based on the large workload associated with our rough cutter mowers, several actions have been undertaken to reduce the workload or alternatively improve the efficiency of rough cutter mowing. These actions have included the following:

- Large areas of mulching including adjacent the 1<sup>st</sup> fairway and between the 11<sup>th</sup> and 12<sup>th</sup> fairways and in the corner area of Bay Road and Grant Avenue.
- Garden beds have been installed or tidied up at the 2<sup>nd</sup> tee, 9<sup>th</sup> tee and between the 11<sup>th</sup> green and 12<sup>th</sup> tee block.
- Sprinkler heads located within the rough areas have been capped off to avoid watering the rough.
- Growth suppressant, Primo has been sprayed on the rough areas to slow growth over spring.
- Areas of previous rough are now being mown shorter to form a linked area around the 1<sup>st</sup>, 5<sup>th</sup> and 7<sup>th</sup> greens
- Spraying around all trees on course is well underway eliminating the need to mow close to the tree trunks



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- Lower tree limbs are being progressively trimmed to improve access for the rough cutters under the trees
- A regular mowing and rough cutting roster has been established ensuring adequate manning levels for each machine as and when required.

A new second hand Kubota rough cutter was purchased from the City of Mt Gambier while our other rough cutter is currently out of action and likely due for replacement this coming year.

A new second hand Toro spray unit was purchased during the year enabling the green keeper to spray as required rather than depending on contractor availability

The regular maintenance of our mowing and spraying equipment has reached new levels of compliance and professionalism with all machinery being regularly serviced and maintained, generally by volunteers. All machines have been numbered with ongoing maintenance costs being correctly allocated to each machine for future identification of running costs and planned schedule for replacement.

General course enhancement included the following:

- Trees removed from the 2<sup>nd</sup> and 5<sup>th</sup> fairways improving the visual appeal of both fairways.
- A large tree at the 10<sup>th</sup> tee was removed for safety reasons as it was affected by rot.
- Trees have been removed from the edge of the 14<sup>th</sup> green, the 10<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup> fairways to improve course play-ability.
- The garden bed at the back of the 9<sup>th</sup> green has been mulched.
- The huge green waste heap that has been near the 15<sup>th</sup> fairway for several years, has been burnt and won't be allowed to get to that volume again with a planned burn each year.
- A second green waste heap has been established on the front nine adjacent to the 3<sup>rd</sup> fairway, which will also be burnt annually.
- A large dead black wood tree that was lying next to the 14<sup>th</sup> tee block for several years has been cleaned up and removed.
- The deep bunker on the 7<sup>th</sup> fairway has been filled in and will soon be seeded back to fairway or rough.
- The garden beds around the 8<sup>th</sup> green toilet and the main entrance from the car park to the club house have been tidied up and mulched.
- Blue lines have been painted across the fairways to ensure motorised golf carts don't drive on closely mown areas and green surrounds.
- Pathway realignment at the 13<sup>th</sup> tee block to assist motorised cart access

Other events during the year:

- The green keepers shed was broken in to on two occasions during the year with our ute tipper and many portable tools and equipment being stolen. Security equipment has since been installed.
- The club purchased a second hand Nissan Navara ute with the standard tray being converted to a tipper courtesy of some very generous volunteers.
- Several major working bees resulted in the green keepers shed being tidied up with 20m3 of rubbish being removed.
- A mirror has been installed at the tunnel to improve safety
- The old front-end loader that lay idle in the bushes near the 11<sup>th</sup> fairway has been resurrected and once some minor repairs are undertaken, will be available for use on course.
- A large volume of old redundant chemicals has been safely disposed of leaving us with only current chemicals that we need and use.
- The collection and recycling of refundable drink containers has resulted in several hundred dollars being returned to the golf club. New bins to segregate the cans from the rubbish will be introduced shortly.
- A notice board is located outside the club house door advising players and members of what projects are being undertaken on course
- We are currently investigating the need to register some of our equipment that needs to go on the road to travel between the front and back nines.





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Our greenkeeper Dan has monitored the soil core samples when relocating the cups on the greens and they show a strong indication of much deeper root growth on our greens than was previously the case.

I would like to thank our grounds committee of John Robertson, Peter Sealey, Bruce Tichbon, Cheryl Hill, Ken Milsop, Rhonda Ferguson and Daniel Christian for their ongoing commitment to improving our course for the benefit of all players. My thanks also go to our strong group of volunteers who have helped enormously throughout the year but most of all I would like to thank Daniel for continuing to present our course in the best condition it has ever been in. He has certainly set a high standard for the future and he is to be congratulated.

**Grounds Committee Chairman**  
**John Millhouse**  
**26.8.20**

### Match / Sub-Committee Report

With the BLGC becoming independent from the Mt Gambier Trust, the Match Committee was constituted consisting of 8 members including the men's and ladies' Captains and Handicappers. It was important that this committee included significant male and female representation as this signified the greater emphasis on being a combined club moving forward.

The role of the Match Committee was to work with the Groundsman and General Manager to provide a smooth and enjoyable golfing experience for all at the BLG Course. Its function was to administer all golfing matters including rules, competitions, scorecards, handicaps and disciplinary matters.

One of our initial tasks was to develop and approve role/function descriptors for Captain/Vice-Captain and Handicapper/Deputy. Once complete they were recommended to the BLGC Committee and subsequently accepted. This, however, highlighted the fact that the Club Captain has a major role to play and without a functioning Captain, the problems this creates. Greg Cooper as Vice-Captain stepped into this role and capably alleviated the situation.

The 2020/2021 Program booklet incorporated the ladies' competition program, a symbolic but an important event in our push for One Club recognition. Later in the year, led by Greg Cooper the 2020/21 Program draft was completed bringing into line both the men's and women's year schedule.

Throughout the year our composition changed with casual vacancies being filled by targeted recruitment for the skills needed. This enabled us to utilize this additional expertise and experience to make well considered decisions.

During the course of the year we;

- Implemented most of the new 2020 changes to the Rules of Golf but we limited the men's handicap to 36 and the ladies' to 45.
- We retained the traditional Out of Bounds and Lost Ball rules.
- We introduced Short Course Competitions for men successfully.
- We changed the handicap factor in calculating the Eclectic to 75% to make it fairer for all.
- We altered the men's grade parameters to make the competitions more even and to ensure sufficient competitors in C Grade championships.
- We introduced a new trial timesheet for Saturday competitions to cater for the extra numbers playing.
- We introduced occasional marshalling in Saturday competitions to regulate the speed of play.
- We advocated for competition players to have priority over public for Saturday competitions.

We also produced various publications and newsletter items to inform and to appeal to players to follow the rules of golf, to take care of the course and to be considerate of other players with regards to the speed of play and other matters of etiquette.

Some of our major organisational commitments included;

- Presentation Night organisation and presentation.



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- Assistance in planning and setting up competitions, events and championships together with resulting and prize allocation.

In achieving our obligations and commitments I would endorse the Match Committee's efforts throughout this somewhat strange year.

In closing I would especially thank Bill Burley for virtually carrying the club and running our competitions throughout the Covid-19 period whilst the Match Committee was in enforced recess. This enabled gains in membership and many new competitors who have continued post Covid-19 for the betterment of our club moving forward independently and prosperously.

**Geoff Munt**

**Match Committee Coordinator.**

### Fundraising, Sponsorship & Social / Sub-Committee Report

As with all committees this year it has been one of learning where we fit into the fabric of the golf club. Due to the COVID-19 pandemic many of our ideas have been postponed to a later date. I present this report on the achievements and activities of the fundraising, sponsorship & social committee, committee members for the past year have been Carol Megaw, Di Allen, Colin Stratford, Kevin Mansell, David Adkins, Jayne Bonney & Jenny Bowman. Bill Burley, Tony Steen & Jayne Bonney have organised the Sponsorship. I thank each one of them for their support.

The task of the committee is:

1. Raise funds for Blue Lake Golf Club and Course Projects
2. Social Events for members, families and volunteers throughout the year
3. Help with Club events and work in with the Operations Manager.

Our first fundraising event was a very well attended Quiz Night on the 1<sup>st</sup> of November an innovative fun way to raise funds for the Golf Club, with great atmosphere.

We assisted with the Presentation Night by organising raffles, lucky door prizes and music.

A Christmas raffle organised with donations from Club members, thank you for your donations.

Our committee organised the Children's Entertainment, Father Christmas & BBQ for the Golf Club Christmas Ambrose, a lovely family day.

Committee members also assisted at the Easter Tournament and various Ambrose events.

Due to COVID -19 our Twilight Race Meeting was postponed. We have set a date for Sunday 25<sup>th</sup> October 2020 to hold this event. Carol and Colin have put a tremendous amount of time into organising and sourcing, Gold, Silver & Bronze Sponsors. We approached Sponsors for our race meeting that do not currently provide sponsorship at the Blue Lake Golf Club. Fourteen have agreed to take sponsorship packages.

Our Easter Raffle was cancelled due to members having to provide goods for the raffle which was not appropriate at the time.

Assistance with refreshments has been given at well attended Volunteer days.

Sponsorship has been handled by Bill, Tony & Jayne.

Our final Social Event held in June was the "Bonfire, Pizza & Golf Night" A great social night, thank you to Bill, Dan, Koops, David & Carol for setting up and helping out on the night.

Thank you to all Golf Club Members who have supported this committee during the past 12 months.

**Beryl Mahoney**

**Co-ordinator**



ATTACHMENT D TO  
QUARTERLY REPORT

**Blue Lake Bar & Bistro**

**Functions July 2020 through to September 2020**

**July 2020**

- 1<sup>st</sup> – Wake 100 People
- 2<sup>nd</sup> – Wake 60 People
- 6<sup>th</sup> – Wake 80 People
- 7<sup>th</sup> – Wake 70 People
- 8<sup>th</sup> – Wake 50 People
- 9<sup>th</sup> – Conference 72 people
- 10<sup>th</sup> – Wake 50 People
- 15<sup>th</sup> – Wake 30 people
- 16<sup>th</sup> – Wake 90 People
- 17<sup>th</sup> – 40<sup>th</sup> Birthday 40 people
- 18<sup>th</sup> – 21<sup>st</sup> Birthday 90 people
- 19<sup>th</sup> – Conference – 20 people
- 20<sup>th</sup> – Wake 30 people
- 21<sup>st</sup> – Wake 70 people
- 25<sup>th</sup> – 21<sup>st</sup> Birthday 90 people
- 27<sup>th</sup> – Wake 80 people
- 28<sup>th</sup> – Wake 70 People
- 31<sup>st</sup> – Wake 40 people

**August 2020**

- 2<sup>nd</sup> – Golf Day Fundraiser for local person battling leukemia – 100 people
- 3<sup>rd</sup> – Wake 40 people
- 4<sup>th</sup> – Wake 55 people
- 11<sup>th</sup> – Wake 70 People
- 16<sup>th</sup> – Disc Golf Meeting – 25 People
- 20<sup>th</sup> – Wake 50 People
- 22<sup>nd</sup> – Community Group AGM – 50 People
- 24<sup>th</sup> – LSE Veterans Golf Day – 60 People
- 25<sup>th</sup> – Wake 30 People
- 28<sup>th</sup> – Games Night Raising money for 4 Reasons Why – 90 People
- 30<sup>th</sup> – BLGC AGM – 65 People

**September 2020**

- 1<sup>st</sup> – Wake 50 People
- 3<sup>rd</sup> – Wake 100 People
- 4<sup>th</sup> – Mental Health Seminar – 30 People
- 9<sup>th</sup> – Wake 100 People
- 11<sup>th</sup> – Wake 30 People & Wake 120 People
- 12<sup>th</sup> – Coles Community Night – 80 People
- 14<sup>th</sup> – Wake 60 People



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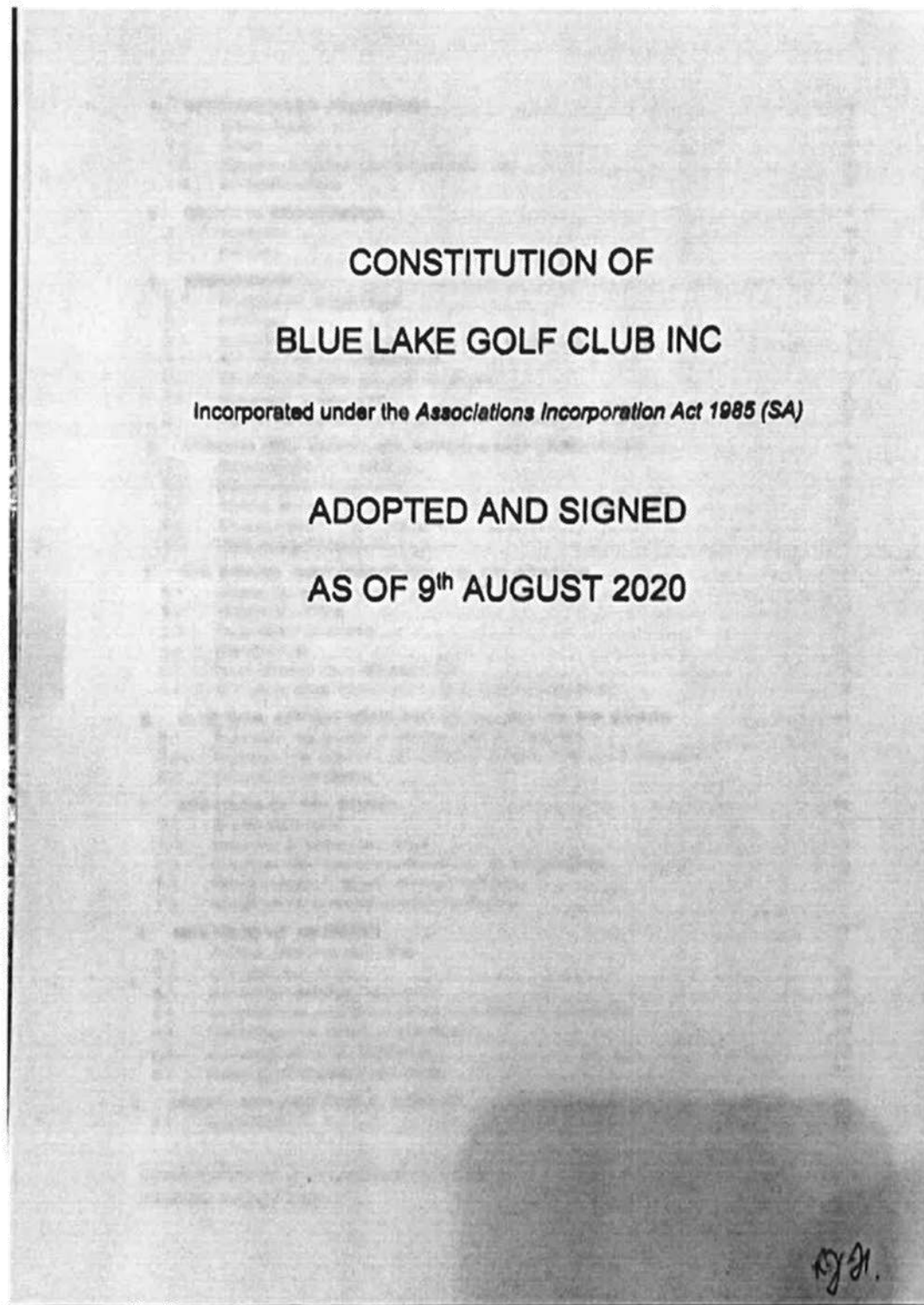
- 16<sup>th</sup> - Wake 30 People
- 20<sup>th</sup> - Zodiacs Presentation Night – 75 people
- 22<sup>nd</sup> – Wake 110 People
- 24<sup>th</sup> – Wake 100 People
- 26<sup>th</sup> – Engagement party 90 people
- 27<sup>th</sup> – Hockey Presentation Night – 86 People
- 28<sup>th</sup> – Wake 100 People
- 30<sup>th</sup> – Wake 85 people

CONFIDENTIAL





ATTACHMENT E TO  
QUARTERLY REPORT





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Date of adoption	August 2020
Date of registration with Consumer and Business Services	

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## 1. Introductory provisions

### 1.1. Definitions

#### 1.1.1. In this constitution:

- a. **act** means the *Associations Incorporation Act 1985 (SA)* as modified and amended from time to time and includes any regulations made under that Act and any exemption or modification to that Act applying to the association;
- b. **association** means BLUE LAKE GOLF CLUB INC, the incorporated association to which this constitution applies;
- c. **board** means committee, as defined in the Act;
- d. **bylaws** means the bylaws of the association;
- e. **by lot** means making a determination or choice by lottery. For example, this might include conducting a draw at random;
- f. **casual vacancy**, on the board, means a vacancy that occurs when a board member resigns, dies or otherwise stops holding office;
- g. **constitution** means rules as defined in the Act;
- h. **general meeting** means a meeting of the association's eligible voting members and includes all general meetings (annual general meetings, general meetings, special general meetings and extraordinary general meetings) called at the direction of the board under clause 8.2.1.a and on the request of members under clause 8.2.1.b;
- i. **majority** means more than half of all eligible voting members present and voting at a board meeting or a general meeting;
- j. **member** means a person who has been duly accepted as such by the board in accordance with this constitution and who has paid any fees and levies due to the association;
- k. **present** means:
  - i at a board meeting, see clause 7.1.3; or
  - ii at a general meeting, see clause 8.5.2.
- l. **signed** means agreed in writing;
- m. **special resolution** means a resolution that is passed at a general meeting by the votes of at least 75% of the members who are present and voting;
- n. **surplus assets** means the assets and property after payment of the debts and liabilities remaining on a winding-up of the incorporated association and the costs, charges and expenses of the winding-up;
- o. **subscription fee** means a fee payable to the association for the receipt of membership rights and privileges;



p. **written / in writing** means, unless the contrary intention appears, all forms of visible words, including printed, hard copy or electronic formats.

1.1.2. Words importing the singular include the plural where context requires or permits.

## **1.2. Name**

1.2.1. The name of the incorporated association is Blue Lake Golf Club Inc.

## **1.3. Associations Incorporation Act 1985**

1.3.1. In this constitution, unless the context requires otherwise, a word or expression has, in a provision of this constitution that deals with a matter dealt with by a particular provision of the Act, the same meaning as in that provision of the Act.

## **1.4. Interpretation**

1.4.1. The board has authority to interpret the meaning of this constitution and any matter relating to the association on which the constitution is silent, but any interpretation must have regard to the Act, including any regulation made under the Act.

## **2. Objects and powers**

### **2.1. Objects**

2.1.1. The objects of the association are to:

- a. foster, encourage, promote, support and manage the game of golf;
- b. abide by the rules regulating the conduct of golf;
- c. foster a safe, fair and inclusive environment and encourage a sense of community spirit and social interaction amongst members and visitors;
- d. ensure that all members receive equal treatment and access;
- e. establish and maintain facilities and amenities for the benefit, social comfort and advancement of golf, the association, its members and visitors;
- f. affiliate with Golf Australia, Golf South Australia and such other bodies as the association deems fit;
- g. adopt and abide by the provisions of the Golf Australia Member Protection Policy;
- h. ensure environmental considerations and the public interest are taken into account in all golf and related activities conducted by the association;

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- i. do such things as are incidental or conducive to the attainment of any or all of these objects.

## **2.2. Powers**

- 2.2.1. For the purpose of carrying out its objects, the association has the legal capacity and powers of an individual.
- 2.2.2. The association may, subject to the Act and this constitution:
  - a. acquire, lease, sublease and dispose of any real or personal property; and
  - b. administer any property on trust; and
  - c. open and operate financial institution accounts; and
  - d. invest its moneys; and
  - e. borrow money upon such terms and conditions as the board thinks fit; and
  - f. give such security for the discharge of liabilities incurred by the association as the board thinks fit; and
  - g. appoint agents to transact any business of the association on its behalf; and
  - h. enter into any other contract it considers necessary or desirable; and
  - i. do other things necessary or convenient to be done in carrying out its affairs.

## **3. Membership**

### **3.1. Classes of membership**

- 3.1.1. The membership of the association consists of the following classes:
  - a. Full Member:
  - b. Blue Lake Golf Club Member
  - c. Life Member:
  - d. Junior Member:  
Under 18 years of age
- 3.1.2. The board shall have the power to limit the number of members in any class of membership, from time to time.
- 3.1.3. The board may, in accordance with bylaws determined from time to time, on the written application of a member who has the qualifications for and wishes to become a member of a different class of membership, transfer that member from any class of membership to another class of membership. The board may, at its absolute discretion, make an adjustment in the subscription fee paid or payable by that member so transferred for the membership year in which the transfer takes place.





- 3.1.4. A right, privilege or obligation which a person has by reason of being a member of the association is not capable of being transferred or transmitted from one person to another person.
- 3.1.5. Any person who is a current employee of the association shall not be entitled to vote at any general meeting or board meeting and shall not be eligible to hold office as a board member.
- 3.1.6. The board may appoint ex-officio members to the board granting them full speaking and voting rights.

### **3.2. Patrons**

- 3.2.1. One or more patrons may be nominated by the board and appointed by the members present and voting at an annual general meeting.
- 3.2.2. A patron is not entitled to vote at general meetings of the association and is not eligible for election to the board, unless they are also an otherwise eligible member.

### **3.3. Subscription fees and levies**

- 3.3.1. The subscription fees for each class of membership are:
  - a. the amounts decided by the board; and
  - b. payable when, and in the way, the board decides.
- 3.3.2. The board may at any time impose a levy upon all or any members in any amount and upon such payment terms as the board may think fit.
- 3.3.3. A member will not cease to be a member as a result of non-payment of subscription fees, other fees or levies until such moneys are due and payable.
- 3.3.4. A member who fails to pay any subscription fee, other fee or levy payable by that member within one month after the due date must pay interest calculated based on the amount due, at a rate determined by the board from time to time.
- 3.3.5. A member who has any subscription fee, other fee or levy in arrears for a period of one month may have their membership terminated or suspended.
- 3.3.6. A member who has their membership terminated or suspended under clause 3.3.5 continues to be liable to pay any unpaid subscription fee, other fee or levy.

### **3.4. Application for membership**

- 3.4.1. An application for membership must be:
  - a. in writing; and
  - b. in the form decided by the board;



**3.5. Membership renewal and re-joining**

- 3.5.1. Members, other than life members, must re-apply for membership annually in accordance with the timeframes and procedures set down by the board from time to time.
- 3.5.2. Members acknowledge and agree that membership renewal is not automatic.
- 3.5.3. Upon renewal or rejoining a member must provide details of any change in their personal details, and any other information reasonably required by the association.

**3.6. Register of members**

- 3.6.1. The board must keep a register of members of the association.
- 3.6.2. The register must include the following particulars for each member:
  - a. the full name and date of birth of the member;
  - b. the postal or residential address of the member;
  - c. the email address of the member
  - d. the date of admission as a member;
  - e. the date of death or time of resignation of the member;
  - f. details about the termination or reinstatement of membership;
  - g. any other particulars the board or the members at a general meeting decide.
- 3.6.3. Having regard to privacy and confidentiality considerations, inspection of the register may be available to members of the association.

**3.7. Use of information on register of members**

- 3.7.1. Subject to the Act, confidentiality considerations and privacy laws, the register of members may be used solely to further the objects of the association, as the board considers appropriate.

**4. Resignation, discipline, appeals and grievances**

**4.1. Resignation of a member**

- 4.1.1. A member may resign from the association by giving a written notice of resignation to the secretary.
- 4.1.2. The resignation takes effect at:
  - a. the time the notice is received by the secretary; or
  - b. if a later time is stated in the notice, the later time.

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#### **4.2. Disciplinary procedure**

- 4.2.1. The board may take action to terminate or suspend a member's membership if it is determined that the member has:
- a. breached, failed, refused or neglected to comply with a provision of this constitution, the association's bylaws or any resolution or determination of the board or any duly authorised subcommittee;
  - b. refused to support the objects of the association;
  - c. acted in a manner unbecoming of a member, or prejudicial to the character and interests of the association; and/or
  - d. brought themselves, the association, any other member or the sport into disrepute;
  - e. been convicted of an indictable offence;
  - f. has subscription fees in arrears for at least one month under clause 3.3.5.
- 4.2.2. If the board decides to terminate or suspend a member's membership, the secretary must, within seven days after the decision, give the member written notice:
- a. setting out the decision of the board and the grounds on which it is based;
  - b. stating that the member may address the board at a meeting to be held not earlier than seven days and not later than 28 days after the service of the notice;
  - c. stating the date, place and time of that meeting;
  - d. informing the member that the member may do either or both of the following:
    - i attend and speak at that meeting;
    - ii submit to the board at or before the date of that meeting written representations relating to the decision.
  - e. setting out the member's appeal rights under clauses 4.3 and 4.4.
- 4.2.3. Before the board terminates or suspends a member's membership, the board must:
- a. give the member a full and fair opportunity to make verbal representations at a meeting as mentioned in clause 4.2.2.b;
  - b. give due consideration to any written representations submitted to the board by the member at or before the meeting mentioned in clause 4.2.2.b.
- 4.2.4. If, after considering all representations made by the member, the board decides by resolution to terminate or suspend the membership, the secretary must, within seven days of the meeting mentioned in clause 4.2.2.b, give the member a written notice of the decision.

**4.3. Appeal against termination or suspension of membership**

- 4.3.1. A person whose membership has been terminated or suspended may give the secretary written notice of their intention to appeal against the decision.
- 4.3.2. A notice of intention to appeal must be given to the secretary within seven days after the person receives written notice of the decision.
- 4.3.3. Within seven days of the secretary receiving a notice of intention to appeal, an appeals panel shall be constituted by up to three people, two of which are not board members.

**4.4. Appeals panel to decide appeal**

- 4.4.1. The appeals panel must hold the appeal meeting within 28 days after the secretary receives the notice of intention to appeal.
- 4.4.2. At the meeting, the member must be given a full and fair opportunity to show why the membership should not be terminated or suspended.
- 4.4.3. Also, the board must be given a full and fair opportunity to show why the membership should be terminated or suspended.
- 4.4.4. An appeal must be decided by a majority vote of the members of the appeals panel.
- 4.4.5. Where a decision of the board to terminate or suspend a member's membership is set aside by the appeals panel, the membership shall be reinstated to the member's former level of membership without payment of any further fee.

**4.5. Grievance procedure**

- 4.5.1. This grievance procedure applies to disputes between:
  - a. a member and another member;
  - b. a member and the board;
  - c. a member and the association.
- 4.5.2. This procedure does not apply to any appeal by a member against a decision made in accordance with the disciplinary procedure outlined in clause 4.2.
- 4.5.3. A member must not initiate a grievance procedure in relation to a matter that is the subject of a disciplinary procedure until the disciplinary procedure has been completed.
- 4.5.4. The parties to a dispute shall attempt to resolve the dispute between themselves within 14 days of the dispute coming to the attention of each party.
- 4.5.5. If the parties to a dispute are unable to resolve the dispute between themselves within 14 days, the parties may within a further ten days:





- a. notify the board of the dispute; and
  - b. agree to or request the appointment of a mediator; and
  - c. attempt in good faith to settle the dispute by mediation.
- 4.5.6. The mediator may be:
- a. a person chosen by agreement between the parties; or
  - b. in the absence of agreement:
    - i. if the dispute is between a member and another member, a person appointed by the board; or
    - ii. if the dispute is between a member and the board or the association, a suitable external agency.
- 4.5.7. A mediator appointed by the board may be a member or former member of the association but in any case, must not be a person who:
- a. has a personal interest in the dispute; or
  - b. is biased against, or in favour of, any party.
- 4.5.8. The mediator to the dispute, in conducting the mediation, must:
- a. give each party every opportunity to be heard; and
  - b. allow due consideration by all parties of any written statement submitted by any party; and
  - c. ensure that natural justice is accorded to the parties throughout the mediation process.
- 4.5.9. The mediator must not determine the dispute.
- 4.5.10. If the mediation process does not resolve the dispute, the board may take whatever steps it considers appropriate in the best interests of the association and the members concerned.
- 4.5.11. Neither party is entitled to be represented by a legal practitioner at mediation.
- 4.5.12. The board may prescribe additional grievance procedures, which are consistent with this constitution, in the association's bylaws.

## **5. The board, subcommittees and delegation**

### **5.1. Membership of board**

- 5.1.1. The board of the association comprises up to 15 members, each of whom must be at least 18 years of age.
- 5.1.2. The board comprises the following positions:
  - a. president;
  - b. vice president
  - c. treasurer;



- d. secretary
- e. captain;
- f. vice captain
- g. handicapper
- h. deputy handicapper
- i. ladies president
- j. any other members the association members elect at a general meeting, ensuring that each subcommittee is represented on the board.

5.1.3. A board member must exercise their powers and discharge their duties in good faith, in the best interests of the association for proper purpose and with a degree of care and diligence that a reasonable person would exercise in the circumstances.

## **5.2. Terms of office**

- 5.2.1. The term of office for board members is 1 year.
- 5.2.2. At each annual general meeting of the association, board members must retire from office, but are eligible, on nomination, for re-election.

## **5.3. Functions of board**

- 5.3.1. The business of the association is to be managed by or under the direction of the board.
- 5.3.2. The board must take all reasonable steps to ensure that the association complies with its obligations under the Act and this constitution.
- 5.3.3. Subject to this constitution, the board has the general control and management of the administration of the affairs, property and funds of the association.
- 5.3.4. The board may exercise all the powers of the association except any powers that the Act or this constitution requires the association to exercise at a general meeting.
- 5.3.5. The board has power to enforce the observance of all clauses in this constitution and any bylaws made by the board.

## **5.4. Delegation**

- 5.4.1. The board may delegate any of its powers and authorities, duties and functions to any person or to any subcommittee except:
  - a. the power to delegate; and
  - b. a function that is a duty imposed on the board by the Act or by any other law.
- 5.4.2. Despite any delegation under this clause, the board may continue to exercise all its functions, including any function that has been delegated and remains accountable for the exercise of those functions at all times.

**5.5. Appointment of subcommittees**

- 5.5.1. The board may create and dissolve any subcommittee, considered appropriate by the board to help with the conduct of the association's operations.
- 5.5.2. Subcommittees shall have such powers and duties as the board shall confer on them, or which the board shall delegate to them.
- 5.5.3. A subcommittee may meet and adjourn as it considers appropriate, or as directed by the board.
- 5.5.4. Subject to the board's absolute control and supervision, each subcommittee of the association may manage its own affairs but must make regular reports to the board (or otherwise as the board may require from time to time). Each subcommittee must promptly and regularly produce its minutes and records for inspection by or on behalf of the board.
- 5.5.5. A subcommittee of the association must in the exercise of those powers delegated to it, conform to any regulation or restriction that the board may impose upon it from time to time. The general manager may by virtue of their office be an ex-officio member of any subcommittee.

**5.6. Acts not affected by defects or disqualifications**

- 5.6.1. An act performed by the board, a subcommittee or a person acting under the direction of the board is taken to have been validly performed.
- 5.6.2. Clause 5.6.1 applies even if the act was performed when:
  - a. there was a defect, informality or irregularity in the appointment of a board member, subcommittee member or person acting under the direction of the board; or
  - b. there was an irregularity in the convening or conduct of any board meeting, subcommittee meeting or general meeting that was not discovered until after the conclusion of that meeting; or
  - c. a board member, subcommittee member or person acting under the direction of the board was disqualified from being a member.

**6. Election, appointment and vacancies on the board**

**6.1. Electing the board at annual general meeting.**

- 6.1.1. A board member may only be elected as follows:
  - a. the secretary calls for nominations for board positions at least 28 days before the general meeting at which the election is to be held;
  - b. any two members of the association, who are eligible to vote at general meetings, may nominate an eligible member (the candidate) to serve as a board member;

- c. nominations must be:
    - i in writing; and
    - ii signed by the candidate and the members who nominated them; and
    - iii given to the secretary at least 14 days before the general meeting.
  - d. if required by the board, balloting lists must be prepared containing the names of the candidates in order determined by lot.
  - e. each member present and entitled to vote at the general meeting may vote for one candidate for each vacant position on the board. Any equality in voting is resolved as follows:
    - i if there are two candidates and both candidates receive an equal number of votes, voting is determined by lot;
    - ii if there are three or more candidates and two or more candidates receive an equal highest number of votes, a second vote is conducted between only those candidates who received the equal highest number of votes. In the event that following the second vote, two or more candidates receive an equal highest number of votes, voting is determined by lot.
  - f. if there is only one candidate for a vacant board position, the candidate is declared elected if approved by a majority of members present and voting. If the candidate is not approved, nominations for the position may be taken from the floor of the meeting;
  - g. if, at the start of the general meeting, there are no candidates nominated for any vacant board position, nominations for that position may be taken from the floor of the meeting.
- 6.1.2. A person may be a candidate only if the person:
- a. is at least 18 years of age; and
  - b. is eligible to be elected as a board member under the Act.

**6.2. Resignation, removal or vacation of office of board member**

- 6.2.1. A board member may resign from the board by giving written notice of resignation to the secretary.
- 6.2.2. The resignation takes effect at:
  - a. the time the notice is received by the secretary; or
  - b. if a later time is stated in the notice, the later time.
- 6.2.3. A board member may be removed from office at a general meeting of the association if a majority of the members present and voting at the meeting vote in favour of removing the member.

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- 6.2.4. Before a vote is taken about removing the member from office, the member must be given a full and fair opportunity to show cause why they should not be removed from office.
- 6.2.5. The office of a board member may be vacated, and a casual vacancy thereby created, if that person:
- a. dies; or
  - b. ceases to be a member of the association;
  - c. becomes disqualified from being a board member under the Act; or
  - d. fails to disclose the nature of any material personal interest in a matter that relates to the affairs of the association; or
  - e. becomes of unsound mind or is a person whose person or estate is liable to be dealt with in any way under the law relating to mental health; or
  - f. is absent from three consecutive board meetings without leave of the board; or
  - g. becomes an employee of the association; or
  - h. is convicted of an indictable offence or is made bankrupt; or
  - i. does not agree to undergo a criminal history check or is disqualified as a result of such a check; or
  - j. does not otherwise comply with the requirements of this constitution.
- 6.2.6. A board member has no right of appeal against their removal from office under this clause.
- 6.2.7. Any board member who has their membership of the association terminated or suspended may not return to the office vacated by them for the remainder of the term for that position.
- 6.2.8. Clause 6.2.7 does not apply in the case of any decision of the board to terminate or suspend a member's membership, which is subsequently set aside by the appeals panel.

**6.3. Vacancies on board**

- 6.3.1. If a casual vacancy occurs on the board, the continuing members of the board may appoint another member of the association to fill the vacancy for the remainder of the term for that position.
- 6.3.2. If the number of board members is less than the number fixed under clause 7.3.1 as a quorum of the board, the continuing members of the board may act only to:
- a. increase the number of board members to the number required for a quorum; or
  - b. call a general meeting of the association.

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## **7. Meetings of the board**

### **7.1. Board meetings**

- 7.1.1. The board may meet for the transaction of business, call, adjourn and otherwise regulate its meetings as it thinks fit, provided that the board will meet at least once every two months.
- 7.1.2. The board may hold meetings or permit a board member to take part in its meetings, by using any technology that reasonably allows the member to hear and take part in discussions as they happen.
- 7.1.3. A board member who participates in the meeting as mentioned in clause 7.1.2 is taken to be present at the meeting.
- 7.1.4. A question arising at a board meeting is to be decided by a majority vote of board members present and voting at the meeting and, if the votes are equal, the question is decided by the vote of the president.
- 7.1.5. The president is to preside as chairperson at a board meeting.
- 7.1.6. If there is no president or if the president is not present for a board meeting, the members may choose one of their number to preside as chairperson at the meeting.

### **7.2. Minutes of board meetings**

- 7.2.1. The secretary must ensure full and accurate minutes of all questions, matters, resolutions and other proceedings of each board meeting are entered in a minute book, which may be in electronic format.
- 7.2.2. To ensure the accuracy of the minutes, the minutes of each board meeting must be signed by the chairperson of the meeting, or the chairperson of the next board meeting, verifying their accuracy.
- 7.2.3. Minutes of board meetings are not available for inspection, other than by board members or City of Mount Gambier Council.
- 7.2.4. The board may resolve either during or after any meeting that a matter is confidential.

### **7.3. Quorum for, and adjournment of, board meeting**

- 7.3.1. At a board meeting, more than 50% of the members elected to the board as at the close of the last general meeting of the members form a quorum.
- 7.3.2. If there is no quorum within 30 minutes after the time fixed for a board meeting:
  - a. the meeting is to be adjourned for at least one day; and
  - b. the members of the board who are present are to decide the day, time and place of the adjourned meeting.

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- 7.3.3. If, at an adjourned meeting mentioned in clause 7.3.2, there is no quorum within 30 minutes after the time fixed for the meeting, the meeting lapses.

**7.4. Resolutions of board without meeting**

- 7.4.1. The board may pass a resolution without a meeting of the board being held if a majority of the board members entitled to vote on the resolution sign a document containing a statement that they are in favour of the resolution set out in the document. The resolution will be as valid and effectual as if it had been passed at a meeting of the board duly called and held.
- 7.4.2. Such a resolution may be validly transmitted and agreed in writing electronically.
- 7.4.3. A resolution mentioned in clause 7.4.1 may consist of several documents in like form, each agreed in writing by one or more board members.

**7.5. Register of board members' interests**

- 7.5.1. The secretary shall cause to be kept and updated from time to time a register of declared interests of board members.
- 7.5.2. If a board member has a material personal interest in a matter that relates to the affairs of the association:
- the board member must declare the interest;
  - the board member must not vote on matters that relate to the interest and, if the member does vote, the member's vote must not be counted;

**8. Meetings of members**

**8.1. Annual general meetings**

- 8.1.1. The association's annual general meeting must be held:
- at least once each year; and
  - within two months after the end date of the association's financial year.
- 8.1.2. The following business must be conducted at each annual general meeting of the association:
- receiving and adopting the association's financial statement, and audit report, for the last reportable financial year;
  - electing board members;
  - appointing an auditor for the present financial year;
  - any other business, as determined by the board.

## **8.2. General meetings**

- 8.2.1. The secretary must call a general meeting by giving each member of the association written notice of the meeting within 14 days after:
  - a. being directed to call the meeting by the board; or
  - b. being given a written request signed by at least 10% of the number of members of the association who are entitled to vote at general meetings when the request is signed.
- 8.2.2. A request mentioned in clause 8.2.1 must state any proposed resolution to be considered at the general meeting.
- 8.2.3. Separate copies of a document setting out the request may be used for signing by members if the wording of the request is identical in each copy.
- 8.2.4. A general meeting must be held within 28 days after the secretary is directed or requested to call the meeting as mentioned in clause 8.2.1.
- 8.2.5. If the secretary is unable or unwilling to call the general meeting, the president must call the meeting.
- 8.2.6. If the secretary or president does not within 28 days from the date of receipt of the request mentioned in clause 8.2.1.b duly proceed to call the meeting, the members who made the initial request (or any of them) may themselves call and arrange to hold the meeting.
- 8.2.7. Any meeting called by the members under clause 8.2.6 must be called in the same manner as that in which meetings are called by the board, and the reasonable expenses of convening and conducting such a meeting shall be borne by the association.

## **8.3. Notice of general meetings**

- 8.3.1. The secretary must give written notice of any general meeting to each member of the association at least 21 days before the date of the general meeting.
- 8.3.2. Notice of a general meeting must state the business to be conducted at the meeting and must specify the date, time and place for the meeting, provided further that if the business to be conducted at a general meeting includes consideration of a proposed special resolution, the notice must state in full the wording of the proposed special resolution.

## **8.4. Quorum for, and adjournment of, general meetings**

- 8.4.1. The quorum for an annual general meeting and for a general meeting called at the direction of the board under clause 8.2.1.a is at least 5% of the association's members who are entitled to vote at general meetings.
- 8.4.2. The quorum for a general meeting called on the request of members under clause 8.2.1.b is at least 10% of the association's members who are entitled to vote at general meetings.

- 8.4.3. No business may be conducted at a general meeting unless there is a quorum of members when the meeting proceeds to business.
- 8.4.4. If the required quorum is not present within 30 minutes from the time fixed for a general meeting, the meeting:
  - a. if called upon the request of members under clause 8.2.1.b, lapses; or
  - b. in any other case will be adjourned to either the same day in the next week at the same time and at the same place or to any other date, time or place which the board specifies.
- 8.4.5. If the required quorum is not present at the adjourned meeting, the members who are present and entitled to vote will be deemed to be the quorum and may transact the business for which the meeting was called.
- 8.4.6. The chairperson must adjourn a general meeting if a majority of members present at the meeting agree or direct that the chairperson must do so.
- 8.4.7. No business will be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- 8.4.8. A resolution passed at any adjourned meeting will for all purposes be treated as having been passed on the date when it was in fact passed and will not be deemed to have been passed on any earlier date.
- 8.4.9. When a meeting is adjourned, a new notice of the adjourned meeting is required only if the meeting is adjourned for 21 days or more.

**8.5. Procedure at general meetings**

- 8.5.1. An eligible voting member may take part and vote in a general meeting in person.
- 8.5.2. A member who participates in a meeting as mentioned in clause 8.5.1 is taken to be present at the meeting.
- 8.5.3. At each general meeting:
  - a. the president is to preside as chairperson; and
  - b. if there is no president or if the president is not present within 30 minutes after the time fixed for the meeting or is unwilling to act, the members present may choose another board member to be chairperson of the meeting; and
  - c. if there is no board member present the members may choose one of their number to preside as chairperson at the meeting; and
  - d. the chairperson must conduct the meeting in a proper and orderly way; and
  - e. a member who is not present at a general meeting is not permitted to take part using technology.

- 8.5.4. No business other than that stated on the notice of meeting may be conducted at a general meeting.

**8.6. Voting at general meetings**

- 8.6.1. At a general meeting, each question, matter or resolution, other than a special resolution, must be decided by a majority vote of the members present and voting.
- 8.6.2. Each member present and entitled to vote is entitled to one vote only and, if the votes are equal, the question is decided by the casting vote of the president.
- 8.6.3. A member is not entitled to vote at a general meeting if the member has any subscription fee, other fee or levy in arrears at the date of the meeting.
- 8.6.4. A challenge to a member's right to vote at a general meeting:
- a. may only be made at the meeting; and
  - b. must be determined by the chairperson, whose decision is final.
- 8.6.5. The method of voting is to be decided by the board.
- 8.6.6. However, if at least 20% of the members present demand a secret ballot, voting must be by secret ballot.
- 8.6.7. If a secret ballot is held, the chairperson must appoint at least two members to conduct the secret ballot in the way the chairperson decides.
- 8.6.8. The result of a vote as declared by the chairperson is taken to be a resolution of the meeting at which the vote was held. Neither the chairperson nor the minutes need to state the number or proportion of the votes recorded in favour or against.

**8.7. Minutes of general meetings**

- 8.7.1. The secretary must ensure full and accurate minutes of all questions, matters, resolutions and other proceedings of each general meeting are entered in a minute book, which may be in electronic format.
- 8.7.2. To ensure the accuracy of the minutes:
- a. the minutes of each annual general meeting must be signed by the chairperson of the meeting, or the chairperson of the next meeting of the association that is a general meeting or annual general meeting, verifying their accuracy; and
  - b. the minutes of each general meeting must be signed by the chairperson of the meeting, or the chairperson of the next general meeting, verifying their accuracy.
- 8.7.3. If asked by a member of the association, the secretary must, within 28 days after the request is made:





- a. make the minutes for a particular general meeting available for inspection by the member at a mutually agreed time and place.

## **9. Secretary and public officer**

### **9.1. Secretary**

- 9.1.1. The association must have a secretary, who must be a natural person:
  - a. at least 18 years of age; and
  - b. ordinarily residing in Australia; and
  - c. not disqualified from managing a corporation.
- 9.1.2. If a vacancy occurs in the office of secretary, the members of the board must ensure a secretary is appointed or elected within 28 days after the vacancy occurs.
- 9.1.3. The secretary's functions include, but are not limited to:
  - a. calling meetings of the association, including preparing notices of a meeting and of the business to be conducted at the meeting; and
  - b. keeping minutes of each meeting; and
  - c. keeping copies of all correspondence and other documents relating to the association; and
  - d. maintaining the register of members of the association.

### **9.2. Public officer**

- 9.2.1. The association must have a public officer, who must be a natural person:
  - a. at least 18 years of age; and
  - b. ordinarily residing in South Australia; and
  - c. not disqualified from managing a corporation.
- 9.2.2. The public officer is appointed by the board.
- 9.2.3. The position of public officer may, but need not be, held by a board member.
- 9.2.4. The association must within one month after any change in the identity or address of the public officer give notice to Consumer and Business Services containing prescribed particulars of the change.

## **10. General manager**

### **10.1. Appointment of general manager**

- 10.1.1. A general manager may be appointed by the board.





**10.2. Powers, duties and authorities of general manager**

- 10.2.1. The general manager holds office on the terms and conditions (including as to remuneration) and with the powers, duties and authorities, delegated to them by the board.
- 10.2.2. The exercise of those powers and authorities and the performance of those duties by the general manager are subject at all times to the control of the board.
- 10.2.3. Abide by and promote all policies of the association and the decisions made by the board.

**10.3. Delegation to general manager**

- 10.3.1. The board may delegate to the general manager the power (subject to such reservations on the power as may be decided by the board) to conduct the day-to-day management and control of the business and affairs of the association.

**10.4. Dismissal of general manager**

- 10.4.1. Subject to any contract or legislation, the general manager may be dismissed by the board on the grounds that they:
  - a. resign from office by notice in writing to the board. Such resignation shall take effect at:
    - i the time the notice is received by the board; or
    - ii if a later time is stated in the notice and is approved by the board, the later time; or
  - b. have been guilty of persistent or gross neglect in the discharge of their duties; or
  - c. conduct themselves in a way considered by the board to be injurious or prejudicial to the character or interests of the association; or
  - d. become disqualified from managing a corporation or being a responsible person for a legal entity; or
  - e. become of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health; or
  - f. are convicted of an indictable offence or are made bankrupt; or
  - g. do not otherwise comply with the requirements of this constitution.
- 10.4.2. Before the general manager can be dismissed under clause 10.4.1, the board must:
  - a. conduct a due and proper inquiry into the existence and sufficiency of the ground for dismissal;

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- b. give details on the ground for dismissal to the general manager, who shall be given full and fair opportunity to show cause why they should not be dismissed.

## **11. Finance**

### **11.1. Funds and accounts**

- 11.1.1. The funds of the association must be kept in one or more accounts in the name of the association in a financial institution decided by the board.
- 11.1.2. Records and accounts must be kept in the English language showing full and accurate particulars of the financial affairs of the association.
- 11.1.3. All amounts must be deposited in a financial institution account as soon as possible after receipt.
- 11.1.4. Any cheque or electronic funds transfer must be signed or approved by:
  - a. one board member and:
    - i the public officer; or
    - ii any other person who has been authorised by the board to sign cheques issued or approve electronic funds transfers by the association.
- 11.1.5. Cheques, other than cheques for wages, allowances or petty cash recoupment, must be crossed not negotiable.
- 11.1.6. A petty cash account may be kept by the board, and the board must decide the amount of petty cash to be kept in any such account.
- 11.1.7. All expenditure must be approved or ratified at a board meeting.

### **11.2. Financial records, audit and annual return**

- 11.2.1. The association shall keep and retain such accounting records as are necessary to correctly record and explain the financial transactions and financial position of the association in accordance with the Act.
- 11.2.2. On behalf of the board, the treasurer must, as soon as possible after the end date of each financial year, ensure a financial statement for the association's last reportable financial year is prepared.
- 11.2.3. The board must ensure that the association's financial statement is audited by an auditor and presented to the annual general meeting for adoption.

### **11.3. General financial matters**

- 11.3.1. The income and property of the association must be applied solely towards the promotion of the objects of the association as set out in this constitution and no portion thereof is to be paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to or among the members of the association, provided that nothing herein prevents the payment in good faith of:

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- a. remuneration of any person in return for services actually rendered to the association; or
- b. repayment for out-of-pocket expenses incurred on behalf of the association; or
- c. payment for sale or hire of goods or payment of rent for premises let to the association; or
- d. interest to any member in respect of money advanced by that member to the association or otherwise owing by the association to the member, provided that the rate of interest is not more than the current rate being charged for overdrawn accounts on money lent by:
  - i the financial institution of the association; or
  - ii if there is more than one financial institution of the association, the financial institution nominated by the board.

11.3.2. The association precludes the payment to an officer or employee of the association of an amount by way of commission or allowance calculated by reference to the quantity of liquor sold or supplied by the association or the receipts of the association for such liquor.

#### **11.4. Financial year**

11.4.1. The association's financial year will commence on 1<sup>st</sup> July and end on 30<sup>th</sup> June in each year.

### **12. Documents and legal**

#### **12.1. Documents**

12.1.1. The board must ensure the safe custody of books, documents, instruments of title and securities of the association.

#### **12.2. Notices**

12.2.1. A written notice may be given by the association to any member either personally, electronically or by sending it by post to the member's last address notified in writing to the association.

12.2.2. Where a notice is sent by post:

- a. service of the notice is effected by properly addressing, pre-paying and posting a letter or packet containing the notice; and
- b. unless the contrary is proved, service will be taken to have been effected at the time at which the letter or packet would be delivered in the ordinary course of post.

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**12.3. Alteration of constitution**

- 12.3.1. Subject to the Act, this constitution may be amended, repealed or added to, or a new constitution may be adopted, by a special resolution carried at a general meeting.
- 12.3.2. If this constitution is amended, repealed or added to, or a new constitution is adopted, the amendment, repeal, addition or new constitution comes into force at the time the special resolution is passed.
- 12.3.3. Any amendment, repeal or addition to this constitution or any new constitution must be registered with Consumer and Business Services within one month of the special resolution being passed.

**12.4. Bylaws**

- 12.4.1. The board may make, amend or repeal bylaws, consistent with this constitution, for the internal management of the association.
- 12.4.2. A bylaw may be set aside by a majority vote of members at a general meeting of the association.

**12.5. Common seal**

- 12.5.1. The association shall have a common seal.
- 12.5.2. The name of the association must appear in legible characters on the common seal.
- 12.5.3. A document may only be sealed with the common seal by the authority of the board and the sealing must be witnessed by the signatures of two board members.
- 12.5.4. Every use of the seal shall be recorded in the minute book of the association, which may be in electronic format.

**12.6. Liability and indemnity**

- 12.6.1. A member of the association is not personally liable to contribute towards the payment of the debts and liabilities of the association or the costs, charges and expenses of a winding-up of the incorporated association, beyond the property of the incorporated association in the person's possession and the amount, if any, unpaid by the member in respect of membership of the association as required by clause 3.3.
- 12.6.2. The association will indemnify each board member, public officer, secretary, other officer and employee against any liability incurred in good faith by the person in the course of performing their duties as an officer of the association.



#### 12.7. Insurance

- 12.7.1. The association may pay, whether directly or through an interposed entity, a premium for a contract insuring a public officer, secretary, board member or employee against liability that the person incurs as an officer of the association including a liability for legal costs.

#### 13. Winding up

##### 13.1. Surplus assets on winding up

- 13.1.1. If upon winding up or cancellation of the association there remains, after satisfaction of all its debts and liabilities, any surplus assets whatsoever, the surplus assets must not be paid to or distributed among the members of the association.
- 13.1.2. Any surplus assets must be given up to the city of Mount Gambier Council.
- 13.1.3. The Queen Elizabeth Park Trust Honour Board And Photos are to be returned to The Council of The City of Mount Gambier .

#### 14. Adoption of constitution

- 14.1.1. This constitution was adopted at a meeting of the members of Blue Lake Golf Club Inc, held on 9th day of August in the year 2020.

SIGNED: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

PRESIDENT BLUE LAKE GOLF CLUB INC.



*Gary Stevens*  
Gary Stevens  
vice President

CONSTITUTION OF BLUE LAKE GOLF CLUB INC.  
ADOPTED AUGUST 2020

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*[Signature]*



*ATTACHMENT E TO  
QUARTERLY REPORT*

### Year on Year - Public Green Fees

	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021	2021/2022
July		\$3,154.00	\$4,253.00	\$1,931.00	\$4,778.00	\$10,495.00	
August		\$3,941.00	\$3,674.00	\$2,531.00	\$5,034.35	\$8,445.00	
September		\$3,618.00	\$3,977.00	\$3,900.00	\$4,718.00	\$10,255.00	
October		\$8,338.00	\$7,818.00	\$7,436.00	\$6,466.00	\$10,500.00	
November		\$8,170.00	\$7,321.00	\$7,282.00	\$6,642.00	\$7,170.00	
December		\$12,172.00	\$12,797.00	\$13,056.00	\$12,113.00		
January		\$10,706.00	\$9,852.00	\$9,985.00	\$11,148.00		
February	\$7,339.00	\$6,804.00	\$8,946.00	\$5,329.00	\$7,519.00		
March	\$9,633.00	\$8,825.00	\$9,243.00	\$5,912.00	\$10,090.00		
April	\$6,552.00	\$9,477.00	\$6,580.00	\$8,205.00	\$8,574.00		
May	\$3,272.00	\$3,897.00	\$3,848.00	\$4,275.00	\$7,830.00		
June	\$4,158.00	\$4,441.00	\$3,491.00	\$4,217.00	\$8,575.00		
<b>Total</b>	<b>\$30,954.00</b>	<b>\$83,543.00</b>	<b>\$81,800.00</b>	<b>\$74,059.00</b>	<b>\$93,487.35</b>	<b>\$46,865.00</b>	

Please Note: September 2018 was not recorded therefore we have put in an estimate for year on year predictions.



**CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL**

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 28.3 AR20/78759 Blue Lake Golf Club - September 2020 Quarterly KPI Report and its attachments, the discussion and the resolution/s and minutes arising from the report, having been considered by the Council in confidence under Section 90(2) & (3) (d) be kept confidential and not available for public inspection until 2 years have passed or the Blue Lake Golf Club has ceased operating, whichever is the earlier.
2. Further that Council delegates the power to review, revoke, but not extend the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

CONFIDENTIAL

**MINUTES OF COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE,  
MOUNT GAMBIER ON TUESDAY, 15 DECEMBER 2020 AT 6.00 P.M.**

**PRESENT:** Mayor Lynette Martin (OAM), Cr Sonya Meziniec, Cr Kate Amoroso, Cr Max Bruins, Cr Christian Greco, Cr Ben Hood, Cr Paul Jenner, Cr Frank Morello, Cr Steven Perryman

**OFFICERS IN  
ATTENDANCE:** Acting Chief Executive Officer  
General Manager City Infrastructure  
Manager Governance and Property  
Executive Administration Officer

- Ms B Cernovskis
- Mr N Serle
- Mr M McCarthy
- Mrs M Telford

**28.3 BLUE LAKE GOLF CLUB - SEPTEMBER 2020 QUARTERLY KPI REPORT – REPORT  
NO. AR20/78759**

**RESOLUTION 2020/418**

Moved: Cr Max Bruins

Seconded: Cr Frank Morello

**CONSIDERATION FOR EXCLUSION OF THE PUBLIC**

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except Mayor L Martin, Councillors S Mezinac, K Amoroso, M Bruins, C Greco, B Hood, P Jenner, F Morello and S Perryman and Council Officers B Cernovskis, N Serle, M McCarthy and M Telford be excluded from attendance at the meeting for the receipt, discussion and consideration in confidence of Agenda Item 28.3 AR20/78759 Blue Lake Golf Club - September 2020 Quarterly KPI Report.

The Council is satisfied that, pursuant to section 90(3) (d) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected:
  - to prejudice the commercial position of the person who supplied the information, or
  - to confer a commercial advantage on a third party

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the report attachment includes commercial information relating to the operations of the Blue Lake Golf Club the premature disclosure of which could reasonably be expected to confer advantage on a 3rd party and prejudice the commercial position of the Blue Lake Golf Club.

The public interest in the disclosure of this information is considered to be outweighed by the public benefit provided by the maintenance and management of the public land on which the golf course is located which is reliant on the continued successful operations of the Blue Lake Golf Club.

**CARRIED**

**RESOLUTION 2020/419**

Moved: Cr Max Bruins

Seconded: Cr Sonya Mezinac

1. That Council Report No. AR20/78759 titled 'Blue Lake Golf Club - September 2020 Quarterly KPI Report' as presented on 15 December 2020 be noted.

**CARRIED**



**RESOLUTION 2020/420**

Moved: Cr Max Bruins

Seconded: Cr Steven Perryman

**CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL**

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 28.3 AR20/78759 Blue Lake Golf Club - September 2020 Quarterly KPI Report and its attachments, the discussion and the resolution/s and minutes arising from the report, having been considered by the Council in confidence under Section 90(2) & (3) (d) be kept confidential and not available for public inspection until 2 years have passed or the Blue Lake Golf Club has ceased operating, whichever is the earlier.
2. Further that Council delegates the power to review, revoke, but not extend the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

**CARRIED**