

20 July 2018

**MAYOR  
COUNCILLORS  
CITY OF MOUNT GAMBIER**

**NOTICE** is given that the Heritage Sub-Committee will meet in the following Meeting Room on the day, date and time as follows:

**Heritage Sub-Committee**  
*(Committee Room - Level 4):*

Wednesday, 25 July 2018 at 5:30 p.m.

An agenda for the meeting is enclosed.



**Judy NAGY**  
ACTING CHIEF EXECUTIVE OFFICER

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## **AGENDA OF HERITAGE SUB-COMMITTEE MEETING**

Meeting to be held in the Committee Room, Civic Centre, 10 Watson Terrace, Mount Gambier on  
Wednesday, 25 July 2018 at 5:30 p.m.

**PRESENT** Cr Penny Richardson (Presiding Member)  
Cr Mark Lovett  
Lynn Lowe  
Brian Sims  
Brian Brooksby  
David Burt  
Alexandra Nicholson  
Ken Jones  
Richard Woods, Heritage Advisor

**COUNCIL OFFICERS** Acting Chief Executive Officer - Dr J Nagy

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

### **1. APOLOGY(IES)**

Apology(ies) received from Cr

That the apology from Cr be received.

Moved: Seconded:

### **2. CONFIRMATION OF HERITAGE SUB-COMMITTEE MINUTES**

Meeting held on 27 June 2018.

That the minutes of the Heritage Sub-Committee meeting held on 27 June 2018 as previously circulated be confirmed as an accurate record of the proceedings of that meeting.

Moved: Seconded:

### **3. QUESTIONS**

#### **3.1. With Notice**

Nil submitted.

#### **3.2. Without Notice**

### **4. DEPUTATIONS**

Nil

### **5. HERITAGE SUB-COMMITTEE REPORTS**

Heritage Sub-Committee Reports commence on the following page.



**5.1. Commemorating 150 years since first burial at the Lake Terrace Cemetery - Report No. AR18/27189**

<b>COMMITTEE</b>	Heritage Sub-Committee
<b>MEETING DATE:</b>	25 July 2018
<b>REPORT NO.</b>	AR18/27189
<b>RM8 REFERENCE</b>	AF17/457
<b>AUTHOR</b>	Simon Wiseman
<b>SUMMARY</b>	Proposed wording for a commemorative plaque commemorating 150 years since the first burial at the Lake Terrace Cemetery and option/s for the location of the plaque.
<b>COMMUNITY PLAN REFERENCE</b>	Goal 1: Our People
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

<b>REPORT RECOMMENDATION</b>
<p>(a) That Heritage Sub-Committee Report No. AR18/27189 titled '<i>Commemorating 150 years since the first burial at the Lake Terrace Cemetery</i>' as presented to the Heritage Sub-Committee on 25 July 2018 be noted.</p> <p>(b) The wording on the plaque be '<i>Commemorating 150 years – Edward Hodge (Infant) - first burial 30<sup>th</sup> August 1868</i>'</p> <p>(c) The locality of the sign ('Sextons Cottage') and plaque be located together as per Richard Woods plan/sketch/comments at the entrance to the Old Cemetery off Lake Terrace East.</p>

Moved:

Seconded:



## Background

The 30<sup>th</sup> August 2018 marks the 150<sup>th</sup> year since the first burial at the Lake Terrace Cemetery. A child named Edward Hodge, the son of Mr. and Mrs. Thomas Hodge of Caveton was the first buried at the cemetery on the 30<sup>th</sup> August 1868. A small plaque acknowledging this lies just to the south east of Sextons Cottage in the first row of grave sites.

At the May 2018 Heritage Sub-Committee Meeting the Members moved to have the proposed words for a plaque celebrating the 150 years since the first burial finalised and to look at possible locations for the plaque.

Council's Heritage Advisor (and Sub-Committee Member) and Council's Senior Planner visited the Cemetery to investigate possible locations for the proposed plaque.

## Discussion

At the Heritage Sub-Committee meeting held 30<sup>th</sup> May 2018 the committee moved the following;

- (a) That Council Officers present a sample of the proposed wording for a plaque and also of options for the display of the plaque
- (b) Project Plan for the Lake Terrace Cemetery Day on September be updated as discussed.

After looking at several locations for the plaque including on the timber fence posts at the front of the Cemetery, in the main entry front stone fence and in the roadway/driveway entering the site it was considered that the best location for the plaque would be just off the entrance driveway in between the existing Cyprus trees.

It is also proposed that the existing Sexton's Cottage information sign be moved and located with the plaque. As the sign mentions Edward Hodge in the text, it seems meaningful to having both the sign for Sextons Cottage and the plaque acknowledging the first burial in the one location ensuring that both drivers and pedestrians entering the cemetery would clearly see the sign and plaque.

The plaque would sit at ground level in between the legs of the sign. A plan has been attached as well as photos showing the locality of both the sign and the plaque and the text on the Sextons Cottage sign.

After meeting onsite with Councils Heritage Advisor (Richard Woods), he made the following comments regarding the plaque and sign;

- The plaque should be installed just inside the entrance to the Cemetery where it will be visible to all visitors, but not visually intrusive.
- The plaque should be of similar size and construction and be mounted on a concrete plinth similar to the grave of Edward Hodge.
- The Sextons Cottage interpretive sign should be relocated behind the new plaque. This sign tells the story of the establishment of the cemetery, the first burial, the gates and the cottage. It is an appropriate introduction to the cemetery as a whole.
- It is best practice in interpretation of historic places to provide a trailhead at the beginning of the visitor experience. The sign and the plaque being placed together will complement each other. They will satisfy curious visitors with a general introduction to Lake Terrace Cemetery.
- Standing outside of the burial sections of the Cemetery, the plaque will neither compete with the memorials nor be lost in the busy visual context of the graves.
- The Sextons Cottage sign and stand needs a spruce up and fresh coat of paint.



The text on the plaque is important to commemorate the moment and this can be done simply without the distraction of lots of detail.

It is suggested that the text on the plaque could read like;

‘Commemorating 150 Years – Edward Hodge (Infant) - first burial 30<sup>th</sup> August 1868’

Or

‘Commemorating 150 years of burials - since 1868 – *‘A record of our past’*

## Conclusion

The proposed location and wording of the plaque is important so it is visible to those entering the cemetery. The movement of the Sextons Cottage sign will also assist with the visibility of the plaque creating a clear connection between the sign and the plaque.

## Attachments

[Attachment 1 \(AR18/27269\): Lake Terrace Cemetery – 150<sup>th</sup> Plaque photos/sketch Richard Woods](#)



**Simon WISEMAN**  
SENIOR PLANNER



**Judy NAGY**  
ACTING CHIEF EXECUTIVE OFFICER

11 July 2018  
SBW



**5.2. Heritage Adviser Report – June 2018 - Report No. AR18/27880**

<b>COMMITTEE</b>	Heritage Sub-Committee
<b>MEETING DATE:</b>	25 July 2018
<b>REPORT NO.</b>	AR18/27880
<b>RM8 REFERENCE</b>	AF11/2017; AF17/457
<b>AUTHOR</b>	Judy Nagy
<b>SUMMARY</b>	This Report is presented to review the Heritage Adviser Reports and other documents received since the previous meeting of the Heritage Sub-Committee.
<b>COMMUNITY PLAN REFERENCE</b>	Goal 3: Our Diverse Economy

<b>REPORT RECOMMENDATION</b>
(a) That Heritage Sub-Committee Report No. AR18/27880 titled ' <i>Heritage Adviser Report - June 2018</i> ' as presented to the Heritage Sub-Committee on 25 July 2018 be noted.

Moved:

Seconded:



## **Background**

LCLGA Councils have a shared service agreement with Mr Richard Woods, Habitable Places Architect to provide Heritage Adviser Services to the City of Mount Gambier and other LCLGA Councils.

## **Discussion**

Mr Richard Woods presents a Heritage Adviser Report on a monthly basis to Council. Heritage Sub-Committee meetings have been scheduled to coincide, where possible with these monthly visits to enable any necessary discussion and advice.

## **Conclusion**

The monthly reports from Mr Richard Woods are attached to this report for Council's noting.

## **Attachments**

[Attachment 1 \(AR18/26948\): Heritage Adviser - Monthly Report - June 2018](#)



**Judy NAGY**  
ACTING CHIEF EXECUTIVE OFFICER

13 July 2018  
SM





**5.3. Roundhouse Update - Report No. AR18/26576**

<b>COMMITTEE</b>	Heritage Sub-Committee
<b>MEETING DATE:</b>	25 July 2018
<b>REPORT NO.</b>	AR18/26576
<b>RM8 REFERENCE</b>	AF17/457
<b>AUTHOR</b>	Judy Nagy
<b>SUMMARY</b>	An update on the status of the Roundhouse and Turntable demolition.
<b>COMMUNITY PLAN REFERENCE</b>	Goal 1: Our People
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

**REPORT RECOMMENDATION**

- (a) That Heritage Sub-Committee Report No. AR18/26576 titled '*Roundhouse Update*' as presented to the Heritage Sub-Committee on 25 July 2018 be noted.

Moved:

Seconded:



## Background

The proposed demolition of the Roundhouse by the Department of Planning Transport and Industry has been halted as a consequence of correspondence from the Chair of the South Australian Heritage Council on 25<sup>th</sup> June 2018. This correspondence raised a concern that the Roundhouse and Turntable may meet one or more of the criteria for 'heritage significance' under Section 16(1) of the *Heritage Places Act 1993 (the Act)*, and that the building should be 'protected while an assessment of its heritage significance is carried out'.

As a result of the South Australian Heritage Council (SAHC) forming the opinion that the Roundhouse and Turntable may meet the criteria for heritage significance, they have provisionally entered the building as a State Heritage Place in the South Australian Heritage Register under section 17(2)(b) of the Act. The SAHC state that the Roundhouse and Turntable is now subject to the development control provisions under the Development Act 1993 and any development approvals given prior to this status can now not be validly implemented.

## Discussion

Council sought information from the Limestone Coast Heritage Advisor, Richard Woods about the implications of this correspondence. Mr Wood's response was as follows:

*'I confirm Council's request for background information on the role of the SA Heritage Council, interim State heritage listing and the State heritage assessment process in relation to the Mt Gambier Railway Roundhouse in Lacipede Street.*

*The SA Heritage Council is an independent body appointed by the State Government. Its functions include identifying places and objects of State heritage significance, and entering them in the State Heritage Register. Anyone can nominate a place for State Heritage Listing.*

*The Mt Gambier Roundhouse and Turntable was provisionally entered on the State Heritage Register by the Chair of the Heritage Council on 22nd June. The provisional entry provides protection from demolition while assessment of its heritage significance is carried out.*

*The heritage significance of the Roundhouse and Turntable will now be formally assessed against the following criteria. This assessment will be undertaken by Heritage SA officers for determination by the Heritage Council. A place need only satisfy one criteria to be eligible for State heritage listing. The structural condition or dilapidation of the place is a relevant criteria this assessment*

*The Roundhouse and the Turntable are both included in the provisional listing. Their heritage value may be interdependent and they will be assessed together.*

- (a) it demonstrates important aspects of the evolution or pattern of the State's history; or*
- (b) it has rare, uncommon or endangered qualities that are of cultural significance; or*
- (c) it may yield information that will contribute to an understanding of the State's history, including its natural history; or*
- (d) it is an outstanding representative of a particular class of places of cultural significance; or*



- (e) *it demonstrates a high degree of creative, aesthetic or technical accomplishment or is an outstanding representative of particular construction techniques or design characteristics; or*
- (f) *it has strong cultural or spiritual associations for the community or a group within it; or*
- (g) *it has a special association with the life or work of a person or organisation or an event of historical importance.*

*Written representations can be made by any person in the three month public consultation period.*

*Any person who has made a written representation may appear before the Heritage Council.*

*Written representations are made available on the Heritage Council webpage.*

*The Heritage Council should decide whether to confirm or decline the interim listing within 12 months.*

*The owner of the Roundhouse, the Minister for Infrastructure (DPTI), can request that the Minister for Heritage remove the place from provisional listing on public interest grounds.*

*The Minister for Heritage may determine that State heritage listing is contrary to the public interest, and may direct the Heritage Council that the listing be deferred or that the place should be removed from the Register.*

*While the Roundhouse and Turntable is provisionally entered on the State Heritage Register it has the same protection as any State Heritage Place. Demolition requires Development Plan Consent. The State Assessment Panel is the planning authority. Referral to the Minister for Heritage for assessment of heritage impact is required. The City of Mt Gambier would be advised.*

*Should Council require any further information as this process unfolds, I would be pleased to assist.'*

## **Conclusion**

As Council is not the land owner in this circumstance our position remains unchanged.

## **Attachments**

[Attachment 1 \(AR18/26583\): Correspondence from the Chair South Australian Heritage Council](#)



**Judy NAGY**  
GENERAL MANAGER CITY GROWTH

5 July 2018  
DL



**5.4. Rook Walk Centenary Event – Heritage Trust of South Australia - Report No. AR18/28098**

<b>COMMITTEE</b>	Heritage Sub-Committee
<b>MEETING DATE:</b>	25 July 2018
<b>REPORT NO.</b>	AR18/28098
<b>RM8 REFERENCE</b>	AF17/457
<b>AUTHOR</b>	Judy Nagy
<b>SUMMARY</b>	This Report provides details of the Heritage Trust of South Australia grant funding application for the Rook Walk Centenary Event.
<b>COMMUNITY PLAN REFERENCE</b>	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

<b>REPORT RECOMMENDATION</b>
<p>(a) That Heritage Sub-Committee Report No. AR18/28098 titled '<i>Rook Walk Centenary Event – Heritage Trust of South Australia Grant</i>' as presented to the Heritage Sub-Committee on 25 July 2018 be noted.</p> <p>(b) The Heritage Sub-Committee endorse the preparation and submission of the Rook Walk Centenary Event – Heritage Trust of South Australia Grant by the due date of 10<sup>th</sup> August 2018.</p>

Moved:

Seconded:



## Background

The Heritage Sub Committee have committed to pursuing a celebration for the 100 year anniversary of the construction of Rook Walk. A working party comprising Council staff, Brian Brooksby and Lynne Lowe have made further progress in discussing options that may be available to commemorate the event.

## Discussion

Since the Heritage Sub-Committee meeting held 27<sup>th</sup> June 2018, potential Grant funding has been identified as part of the History Trust of South Australia's 2018 Grant Program.

The South Australian History Fund (SAHF) 2018 annual grant program opened for applications on Friday 29<sup>th</sup> June 2018. Funding of up to \$5,000 per grant is available to undertake:

- Specific community-focused projects that explore, interpret or preserve aspects of South Australian history and make history accessible to the public.
- Publication of both academic histories and more popular forms of historical writing
- Research by established and emerging historians that makes a significant contribution to the body of knowledge about, or understanding of, South Australian history.

From advice from the History Trust of South Australia, grant applications must show a tangible outcome and be clear about community involvement in the project.

Applications for Grant funding must be lodged with the History of South Australia by 5.00pm Friday 10<sup>th</sup> August 2018, with outcomes being notified by mid October 2018.

## Conclusion

A draft grant application seeking funding of \$5,000 is currently being prepared by the City of Mount Gambier to support the Rook Walk Centenary event.

## Attachments

[Attachment 1 \(AR18/28125\) South Australian History Fund – 2018/2019 Grant – Frequently Asked Questions](#)

[Attachment 2 \(AR18/28126\) South Australian History Fund – Grant Guidelines 2018/2019](#)



**Judy NAGY**  
ACTING CHIEF EXECUTIVE OFFICER

16 July 2018  
DH



**5.5. Local Heritage Restoration Fund Guidelines Review - Report No. AR18/28266**

<b>COMMITTEE</b>	Heritage Sub-Committee
<b>MEETING DATE:</b>	25 July 2018
<b>REPORT NO.</b>	AR18/28266
<b>RM8 REFERENCE</b>	AF17/457
<b>AUTHOR</b>	Judy Nagy
<b>SUMMARY</b>	This Report provides details of the current Local Heritage Restoration Fund Guidelines for review.
<b>COMMUNITY PLAN REFERENCE</b>	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

<b>REPORT RECOMMENDATION</b>
<p>(a) That Heritage Sub-Committee Report No. AR18/28266 titled '<i>Local Heritage Restoration Fund Guidelines Review</i>' as presented to the Heritage Sub-Committee on 25 July 2018 be noted.</p> <p>(b) The Heritage Sub-Committee consider the current Local Heritage Restoration Fund Guidelines and present any recommended changes to Council for consideration.</p>

Moved:

Seconded:



## Background

Since October 1999, the City of Mount Gambier's Development Plan has contained heritage policies. Council's Development Plan contains a register of Local Heritage Places, a Schedule of State Heritage Places, Principle Local Heritage Conservation Areas and a schedule of Contributory Places.

As part of Council's commitment to the conservation and management of the City's heritage assets, a Heritage Restoration Fund was established by Council.

## Discussion

Current guidelines for the Heritage Restoration Fund state that the owner of a Local Heritage property can apply to Council for a grant to be used for the following conservation work;

- Painting and repairs of woodwork and windows
- Repair or replacement of heritage fences
- Re-roofing and new gutters
- Stonework restoration and salt damp repairs
- Verandah repairs and reconstruction

The value of the grant depends on the number of applications and Council budget. Generally the maximum amount of any grant available is \$2,000, although this amount can vary. The grant is issued to successful applicants after the work is completed, and all works are required to be completed within six months of approval.

The specific guidelines for the Heritage Restoration Fund are as follows:

1. all of the restoration fund is allocated by grants;
2. any property listed as a place of local heritage significance (excluding places owned by Local and/or State Government), is eligible for a grant;
3. the maximum amount of money available to each property is \$2,000 and properties will only be eligible to receive a grant every third financial year;
4. the criteria to successfully apply for a grant includes:
  - the grant is to be used for conservation work (e.g. painting, repairs, fencing, re-roofing), and/or professional design advice;
  - the minimum value of work to be undertaken is \$2,000;
  - the works to be undertaken shall be reasonably documented, including drawings, specifications and/or colour schemes or similar;
  - the works shall be undertaken within six (6) months of approval of grant;
  - the grant shall be issued to a successful applicant retrospectively i.e. after work completed.

## Conclusion

Consideration of current Heritage Restoration Fund guidelines to be discussed by the Heritage Sub-Committee and changes to be presented at the next meeting for endorsement.



## Attachments

[Attachment 1 \(AR17/41452\) – Local Heritage Restoration Fund Application Form and Information Leaflet - 2017/2018](#)



**Judy NAGY**  
ACTING CHIEF EXECUTIVE OFFICER

17 July 2018  
DL





**5.6. GOVERNANCE - Heritage Committee - Further Development of Project Plan  
- Ref. AF17/457**

*The Presiding Member sought the approval of at least two-thirds of the members present at the meeting to suspend meeting procedures:*

*Purpose of the Suspension:*

*To discuss the following:*

- *continue development of the Project Plan*

*Carried by more than two-thirds of the members present at the meeting.*

*Meeting Procedures were suspended at      p.m.*

*The Presiding Member determined that the period of suspension should be brought to an end.*

*Carried by more than two-thirds of the members present at the meeting.*

*The Period of Suspension came to an end and Meeting Procedures resumed at      p.m.*

<b>SUB-COMMITTEE RECOMMENDATION</b>
(a) <i>To be determined at the meeting.</i>

Moved:

Seconded:



**6. MOTION(S) - With Notice**

Nil Submitted

**7. MOTION(S) - Without Notice**

Meeting closed at                      p.m.

AR18/27856



**8. REPORT ATTACHMENTS**



## Sarah Moretti

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**From:** Richard Woods <richard@habitableplaces.com.au>  
**Sent:** Friday, 29 June 2018 12:12 PM  
**To:** Judy Nagy  
**Cc:** Simon Wiseman  
**Subject:** Lake Tce Cemetery 150th Plaque  
**Attachments:** P6270033.jpeg; ATT00001.htm; P6270037-1.jpeg; ATT00002.htm; P6270038-1.jpeg; ATT00003.htm; P6270039.jpeg; ATT00004.htm; 180627 Lake Tce Cemetery Plaque Sketch Plan.pdf; ATT00005.htm

Hi Judy

I confirm your request to advise Council on an appropriate location to install a plaque to mark 150 years at Lake Terrace Cemetery, a Local Heritage Place.

I have inspected the site and considered several options. I recommend that:

- The plaque should be installed just inside the entrance to the Cemetery where it will be visible to all visitors, but not visually intrusive.
- The plaque should be of similar size and construction and be mounted on a concrete plinth similar to the grave of Edward Hodge.
- The Sextons Cottage interpretive sign should be relocated behind the new plaque. This sign tells the story of the establishment of the cemetery, the first burial, the gates and the cottage. It is an appropriate introduction to the cemetery as a whole.
- It is best practice in interpretation of historic places to provide a trailhead at the beginning of the visitor experience. The sign and the plaque being placed together will complement each other. They will satisfy curious visitors with a general introduction to Lake Terrace Cemetery.
- Standing outside of the burial sections of the Cemetery, the plaque will neither compete with the memorials nor be lost in the busy visual context of the graves.
- The Sextons Cottage sign and stand needs a spruce up and fresh coat of paint.

Please find attached my sketch and images showing the recommendations.

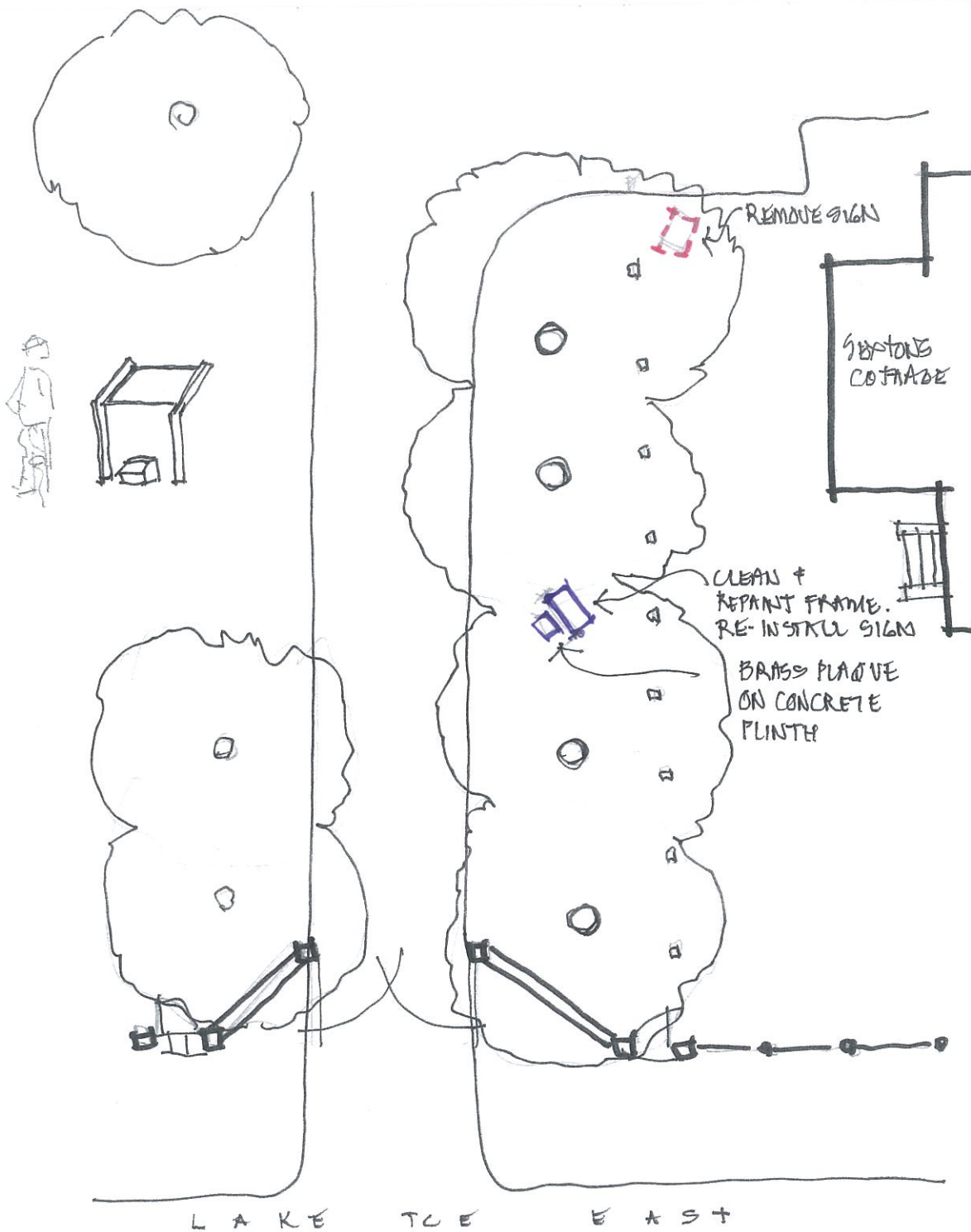
Regards

Richard Woods  
Limestone Coast Heritage Adviser

**habitable places**  
architects

24 Divett Place Adelaide SA 5000  
ph 8232 9925 mob 0417 827 118  
[richard@habitableplaces.com.au](mailto:richard@habitableplaces.com.au)

File Note



N LAKE TCE CEMETERY 150 YR PLAQUE LOCATIONS.  
27/06/2018





Existing Sign

Proposed Plaque and Sign Location







THIS PLAQUE MARKS THE SITE OF THE  
FIRST RECORDED BURIAL IN  
LAKE TERRACE CEMETERY

**EDWARD HODGE**

BORN 14.6.1865 - DIED 27.8.1868  
AGED 13 DAYS AND WAS BURIED 30TH AUGUST 1868  
SON OF MR & MRS THOMAS HODGE OF CAVEYTON





## Sexton's Cottage

A cemetery site was included in the original Mount Gambier survey of 1861 and the layout based on a plan of R H Gardener, who won a competition in early 1868. The cemetery opened in August 1868 with the first interment being that of Edward Hodge aged 13 weeks, son of Mr and Mrs Thomas Hodge of Caveton.

The cemetery entrance gates were built by Messrs Fulton and Co. of Adelaide and erected by Owen Jones in 1884. The cedar trees lining the main drive were planted at that time.

The Sexton's Cottage was built in 1904 by Joseph Hosking Snr for £250 to the design of Thomas Hall. Constructed of red dolomite and limestone in Gothic architectural style, its special features are gables and breaks. The dolomite masonry on the front is pitch-faced rubblework.

The cottage consists of three rooms, a pantry and an entrance porch. The north room was used by the clergymen conducting the funerals and the Sexton occupied the others. There are open fireplaces in each of the three larger rooms, all connected to the same chimney but there is no door between the front room and the rest of the cottage. Furniture consisted of table, chairs, a hat rail and pegs, a dressing table, looking-glass, and rails and hooks for files as well as the necessary tools for the digging of graves.

The Cottage was fully restored in 1988 by the City of Mount Gambier. Today the north room is still used as the records room but the others are used by the Mount Gambier Heritage and History Society.



## Habitable Places Architects

028L/rw  
9/07/18

Mr Dominic Testoni  
Executive Officer  
Limestone Coast Local Government Association  
Post Office Box 1445  
Mt. Gambier SA 5290

### Limestone Coast Heritage Adviser

### Report June 2018

Date /	Where /	Status /	Place /
01/06/18	Office	<b>SH</b>	Padthaway Estate

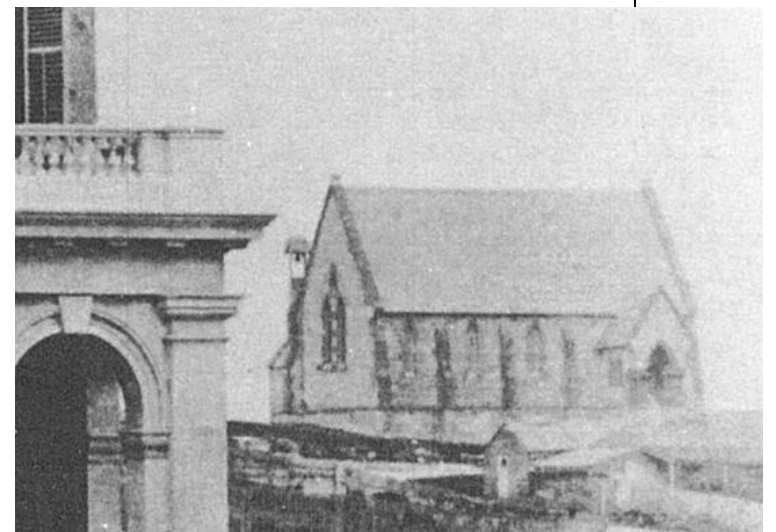
Advice /	Value
Review Development Application for cellar door and minor works.	<b>1.0</b>



<b>LH</b>	81 Bay Road, Mt Gambier	Advice to Council on proposed stone courtyard wall on northern boundary.	<b>0.25</b>
<b>SH</b>	Attic House, Victoria Street Robe	Draft Minister's Development Application response in support of new hardwood fence.	<b>0.25</b>
<b>SH</b>	Granny Banks Cottage, Sturt Street, Robe	Advice on amended chimney design.	<b>0.25</b>
<b>SH</b>	Beachport Museum	Draft Minister's Development Application response on fire safety equipment upgrade.	<b>0.25</b>

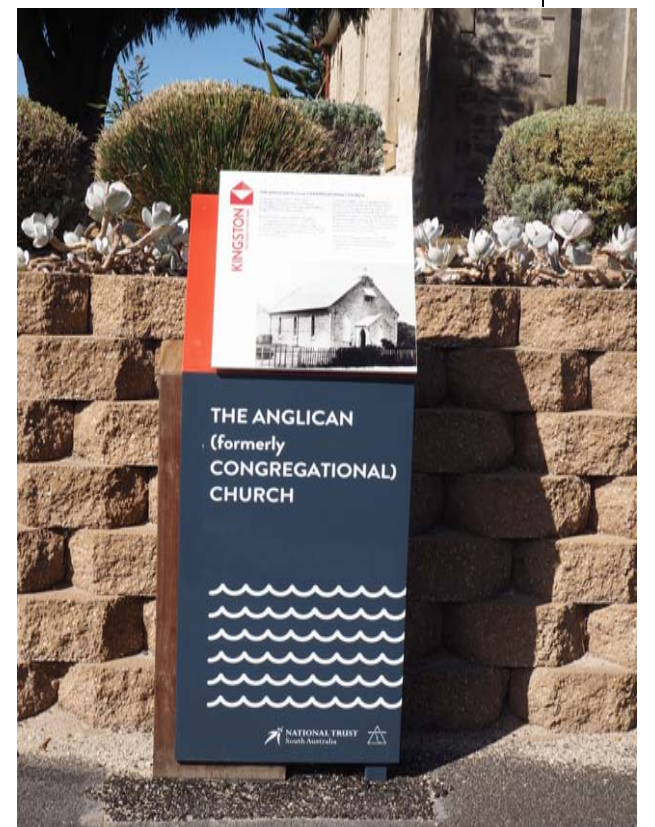


		SH	Padthaway Estate	Meeting with David Holland DASH Architects re Development Application details.	0.5
		SH	Woods MacKillop Schoolhouse	Liaise with Kirsty Neild, State Heritage. Provide initial comment on proposed wi-fi sign in Portland Street.	0.5
4/06/18	Office	SH	Pine Hall	Review and comment on amended outbuilding plans.	0.25
5/6/18	Office	SH	Woods MacKillop Schoolhouse	Heritage consultation (phone) with Mark Phelps SATC re wi fi sign.	0.25
19/06/18	Office	LH	St Peters Kirk, Robe	Heritage consultation (phone) with John Powell re repointing and stormwater disposal.	0.5



21/06/18	Office	LH		LCHA Report May. Program for July - December 2018.	2.75
22/06/18	Office	Nom SH	Mt Gambier Roundhouse	Liaise with Kirsty Neild at State Heritage.	0.25
	Office	LH	St Peters Kirk, Robe	Heritage consultation (phone) with John Powell re repointing and stormwater disposal.	0.5
	Office	SH	Robe Cemetery Wall	Review and advise on mortar mix samples.	0.75

22/06/18	Office	LH	5 Elizabeth Street, Robe	Heritage consultation (phone) with Michelle Gibbs.	0.25
25/06/18	Office	HCPA	1a Rotary Ave, Mount Gambier	Comment on amended plans for new infill dwelling.	0.25
		Adj SH	3 Victoria Street, Robe,	Assess Development Application for proposed change of use from dwelling to café.	0.25
		SH	Padthaway House	Finalise draft Ministers Development Application response on Cellar Door change of use and conservation work.	0.25
		Cont/LHPA	47 Elizabeth Street, Mt Gambier	Development Application Assessment and report on swimming pool.	0.25
26/6/18	Kingston	LH	12 Wehl Street South, Mt Gambier	Development Application Assessment and report on proposed garage.	0.25
		LH		Heritage consultation with Milan Hodak.	1.0



Naracoorte /Lucindale	SH	Meet with Paul McCrostie and Sarah Durand re Wrattobullie Shearers Quarters heritage incentives.	0.5
Wattle Range	SH	Consultation with prospective owner for a State heritage place	1.0



27/06/18	<b>Mt Gambier</b>	<b>Crater Lakes SHA</b>	Brownes Lake, Crater Lakes SHA	Heritage consultation (site) with Sinoway Georgiou, Tim and Josh regarding replacement of weeping willows at the former lake edge.	2.25
		<b>Nom SH</b>	Mt Gambier Roundhouse	Site Inspection. Discussion with Mark McShane and Judy Nagy.	
		LH Gen	Mt Gambier Bowling Club, Vansittart Park	Review concept sketches with Simon Wiseman.	7.75
		LH	Lake Tce Cemetery	Heritage consultation (site) and advice to Simon Wiseman regarding siting of 150th plaque. Sketch plan for 150 <sup>th</sup> plaque	



Cont/ LHPA	25 Wehl Street	Heritage consultation (site) with Grant and Lindy Lou Badger, Graham McKay and Emily Ruffin regarding alternative roof form for proposed extension.
LHPA	12 Amor Street	Heritage consultation (site) with Michael Olle re proposed shed details, repair of steel framed windows and concrete porch roof.
LH		Heritage Sub-Committee meeting.

28/6/18	<b>Robe</b>	HCPA	5 Elizabeth Street	Review amended shed details with Michelle Gibbs & M Hodak.	1.75
		LH	12 Victoria St	Site inspection with M Gibbs re unauthorised painting of natural stonework.	
		<b>Adj SH</b>	3 Victoria St	Heritage consultation (site) with with Hugh Altschwager and Michelle Gibbs re change of use to cafe.	<b>0.75</b>
		<b>SH</b>	12 Victoria St	Site inspection with Michelle Gibbs re unauthorised painting of natural stonework.	
		<b>SH</b>	2 Mundy Tce, Former Telegraph Office	Site inspection with Michelle Gibbs re reroofing.	



29/6/18	Office	<b>SH</b>	Woods MacKillop Schoolhouse	Heritage Advice to Tourism SA on proposed Wi-Fi sign	<b>0.75</b>
		<b>Nom SH</b>	Mt Gambier Roundhouse	Discussion with David Hanna SA Heritage Council. Information to on State heritage process.	<b>1.25</b>
		<b>Adj SH</b>	3 Victoria Street, Robe	Draft Ministers Development Application response on proposed change of use to cafe.	<b>0.25</b>
		LH		Report June 2018	0.25

LH Local Heritage Place  
 Nom LH Identified Place not listed.  
 Gen General Advice  
 Cont. Contributory Place.  
 HCZ Historic Conservation Zone.  
 LHPA Local Heritage Policy Area.

cc Dr Judy Nagy, Mr Tracy Tzoutzouklaris, Mr Simon Wiseman,  
 Ms Emily Ruffin, Ms Jessica Porter, City of Mt. Gambier  
 Mr John Best, Mr Peter Whiting, Mr Mark Threadgold, WRC  
 Mr Paul McCrostie, Ms Sarah Durand, NLC  
 Mr Leith McEvoy, Ms Trudy Glynn DC Grant  
 Mr Andrew McDonald, Mr Milan Hodak, DC Kingston  
 Mr Rocky Callisto, DC Tatiara  
 Ms Michelle Gibbs, DC Robe

## South Australian HERITAGE COUNCIL

SH/13313  
[SH/26496]

25 June 2018

City of Mount Gambier  
c/o Chief Executive Officer and Planning Department  
Email: [city@mountgambier.sa.gov.au](mailto:city@mountgambier.sa.gov.au)

Dear Sir/Madam,

**RE: Mount Gambier roundhouse and turntable  
Lacapede Street, Mount Gambier SA 5290  
CT 5962/699 AL28 DP33040 Hundred Blanche**

I am writing to advise that on 22 June 2018 the Chair of the South Australian Heritage Council (the Council) formed the opinion that the above property may meet one or more of the criteria for 'heritage significance' under section 16(1) of the *Heritage Places Act 1993* (the Act) and believes that this place '**...should be protected while an assessment of its heritage significance is carried out**'.

Accordingly, the **Mount Gambier roundhouse and turntable** has been **provisionally entered** as a **State Heritage Place** in the **South Australian Heritage Register** (the Register) under section 17(2)(b) of the Act. This letter is sent to you under section 17(4)(d) of the *Heritage Places Act 1993* (the Act) as the relevant place is within the area of your local council.

This place is now subject to the development control provisions under the *Development Act 1993*. If a development approval that was given prior to the provisional entry of this place, then please note that the approval cannot be validly implemented.

As required by the Act this provisional entry will be advertised in a public notice in *The Advertiser* in the near future.

Anyone has the right to make a **written** representation on whether this provisional entry should be confirmed in the Register (section 18(1) of the Act). If you wish to make written representation, please use the submission form made available on our website at the time of public notice: [www.environment.sa.gov.au/our-places/Heritage/SA\\_Heritage\\_Register/entries-confirmations](http://www.environment.sa.gov.au/our-places/Heritage/SA_Heritage_Register/entries-confirmations)

In addition, anyone who has made a written submission may also appear personally before the Council (section 18(2) of the Act). Please indicate on the submission form should you wish to exercise this right.

It is Council's policy to make all nominations for State heritage listing, information about places provisionally entered on the Register, and submissions on provisional entries publicly available on the following webpage:

[www.environment.sa.gov.au/our-places/Heritage/SA\\_Heritage\\_Register/entries-confirmations](http://www.environment.sa.gov.au/our-places/Heritage/SA_Heritage_Register/entries-confirmations)

The Council will adhere to the Privacy Principles, and names and personal details will not be released.

State Heritage Places can be viewed on the SA Heritage Places Database web site <http://maps.sa.gov.au/heritagesearch/HeritageSearchLocation.aspx> , which is maintained by the Planning Division of the Department of Planning, Transport and Infrastructure and updated overnight on working days.

You may also visit the Department for Environment and Water website at [www.environment.sa.gov.au/our-places/Heritage](http://www.environment.sa.gov.au/our-places/Heritage) for further background on the management of State Heritage Places.

If you have any questions relating to the provisional entry of this Place, please contact David Hanna, Executive Officer on (08) 8226 2127 or [David.Hanna@sa.gov.au](mailto:David.Hanna@sa.gov.au).

Yours faithfully,



Sher'ee Ellis

**Register Clerk**

**Delegate of the South Australian Heritage Council**





# 2018-19 South Australian History Fund

## FAQs about making your application

### **How do I apply?**

All applications need to be [lodged online](#) through the History Trust's website.

### **How long will I get to complete my project?**

All grants are due for acquittal by 30 November 2019.

### **Can I get help with my application?**

The History Trust of South Australia's two Community History Officers administer the South Australian History Fund (SAHF) and can assist you with all aspects of putting in an application. You are welcome to contact them to discuss a potential project, to get specific advice on undertaking your project, or completing your application form. Contact the Community History Officers by calling History Trust reception on 08 8203 9888 or email [community@history.sa.gov.au](mailto:community@history.sa.gov.au)

### **Can I apply for more than one grant?**

The SAHF is a heavily subscribed grant fund and only one application from any organisation or individual can be considered in this grant round.

### **What if my organisation is not incorporated?**

To apply for a grant, non-incorporated organisations and groups must seek sponsorship from an incorporated organisation or other legal entity that is prepared to take responsibility for the legal and financial accountability of the project. Examples of sponsor organisations include local government and incorporated community organisations. A signed letter from the sponsor organisation, stating that it agrees to receive and be responsible for the funding, must accompany your application.

### **How much detail should I include in the application?**

You need only include the detail required to fully answer the questions. Clearly and simply describe the project, why it is important and how it will be done. Include any attachments that support your application. Depending on the project this could include design plans, conservation assessment, mock-ups of interpretive signage, draft manuscript for publication, or specifications for equipment purchases.

### **Do I need to get quotes?**

You will need to include quotes for major expenses, such as printing costs, design fees and purchase costs of equipment. There is no need to get multiple quotes for the same thing.

### **What should I show in the budget?**

The budget needs to show that the project has been accurately costed and that there is adequate income to meet the anticipated expenditure. Include all the major project costs in the budget section of the grant form and ensure the income and expenditure totals are the same.

### **What about GST?**

You do not need to show GST in your application. If you/your organisation are/is registered for GST your grant will be grossed up for GST. When you come to claim your grant you will need to provide a Tax Invoice that shows the additional GST amount.

### **Can I attach additional information to the application form?**

The grant guidelines suggest items you should include depending on the project you're applying for. There is opportunity in the form to attach additional information.

### **What about confirmation of participation?**

Applications for funding sought for projects that are a partnership with another organisation or community should include evidence that any partner/s in the project are willing to participate or that a project has wider community support. This could include consent of a sponsoring organisation, permission for interpretive signage to be placed on council or private land, or for privately held collections to be accessed or presented as part of a project.

### **What about membership of historical and professional organisations?**

The History Trust encourages research and publication applicants to be members of historical and professional organisations that support the work of historians in South Australia. These include local historical societies, the Historical Society of SA and the History Council of SA, as well as professional organisations such as the Oral History Association of Australia, the Professional Historians Association and Museums Galleries Australia. If you are offered a grant you may be asked to indicate your memberships.

### **How is my application assessed?**

Your application goes through an administrative and peer assessment process. History Trust staff start by checking that you are eligible to apply and that any attachments you have indicated are included with your application have been received. History Trust staff then prepare summaries of applications and organise the applications for distribution to the peer assessment panel.

Applications are then assessed by a three-person peer assessment panel against the assessment criteria for applications as given in the grant guidelines. Panellists have relevant knowledge and experience in the production, preservation, interpretation, sharing or presentation of history gained through their practice of history and/or work in organisations that support historical practice in South Australia. Each year a panel is drawn from a pool of peer assessors.

Peer assessment panellists review applications independently against the assessment criteria shown in the SAHF grant guidelines and then meet to discuss the merits of applications. At the assessment meeting the panel agrees on which applications have the highest degree of merit against the grant assessment criteria.

The panel's decisions are recorded and written up by History Trust staff as a recommendation to the Board of the History Trust. The Board then considers the grant round recommendations and may ask for further information before grants are approved.

### **I've got a grant – what now?**

Successful applicants will be formally notified by mail with a letter of offer. This letter will specify the purpose and amount of the grant and detail the conditions of the grant, the claim process, and the reporting and acquittal requirements. You will be asked to return a grant acceptance form to the History Trust.

### **When and how are grants paid?**

Grants are payable once you have returned the grant acceptance form and provided the History Trust with an invoice for the amount of grant plus GST if you/your organisation are/is registered for GST. Please submit your claim by 31 December 2018. Grants are paid by direct deposit into your nominated bank account.

### **What if my application is unsuccessful?**

Unsuccessful applications will be formally notified by mail. There is a heavy demand on the SAHF and many applications do not receive funding in any one year. The Community History Officers are happy to provide feedback about your application – just call or email them on 08 8203 9888 or [community@history.sa.gov.au](mailto:community@history.sa.gov.au). You are welcome to apply again in future grant rounds.

# SOUTH AUSTRALIAN HISTORY FUND (SAHF) 2018-19 Grant Guidelines



Government  
of South Australia



## About the SAHF

The South Australian History Fund (SAHF) is an annual grant program offered by the History Trust of South Australia (History Trust) and intended to support the production and sharing of South Australia's history. Total funding available this year is \$50,000.

Funding is available for History grants and Training & Development grants. Tips for preparing applications for popular types of projects can be found on page three of these guidelines. It is not a full list of project types, and funding will be considered for any eligible project.

## History Grants (amounts up to \$5,000)

History grants support:

- Specific community-focussed projects that enable communities to explore, interpret or preserve aspects of their history and make South Australian history accessible to the public
- Publication of both academic histories and more popular forms of historical writing. Funding can be for publishing or editing costs. A detailed outline and writing sample must be submitted for assessment. Individual applicants are expected to be members of relevant historical or professional organisations.
- Rigorous research by established and emerging historians that makes a significant contribution to the body of knowledge about, or understanding of, South Australian history. It is expected that research will lead to a publication or other significant public outcome. Individual applicants are expected to be members of relevant historical and professional organisations.

## Training & Development Grants (amounts up to \$500)

Training and development grants assist organisations to:

- Provide appropriate skills development training or activities for their workers
- This can include training in historical skills or collections management or attendance at a relevant conference or seminar.

## HOW TO APPLY AND CLOSING DATES

- You can apply online from **Friday 29 June 2018** at <https://history.sa.gov.au/grants/>
- Applications close 5pm **Friday 10 August 2018**. Late applications will not be accepted.

## WHO CAN APPLY

Applications for History grants and Training & Development grants are invited from incorporated community organisations and local government. Unincorporated organisations may be eligible if an incorporated organisation is willing to sponsor their application. Individual and professional historians, tertiary institutions or other organisations may apply for funding for publications and research. Applicants from outside the State, who are working on South Australian history, will be considered. State and Federal government agencies are not eligible. Only one application from any organisation or individual can be considered in this grant round.

## WHAT CANNOT BE FUNDED

- Ongoing salaries
- Historical fiction, creative writing or community arts projects without substantial history content
- Building maintenance or repair
- Costs that have already been incurred
- Office and general organisational running costs
- Promotional brochures and advertising material

## ASSESSMENT CRITERIA

For History Grants applications need to demonstrate:

- the need for the project, including confirmation of participation by any project partners or the wider community, if relevant
- clear outcomes for South Australian history
- thorough planning and the capacity of those working on the project to deliver it
- use of appropriate techniques, methods, skills and services
- thorough costing, viability, value for money and audience reach.

For Training & Development Grants applications need to demonstrate:

- the need for the activity
- thorough costing
- ongoing value to the organisation

## ASSESSMENT PROCESS

Eligibility checks and administrative processes are undertaken by History Trust staff. Applications are then assessed by a peer assessment panel against the assessment criteria. Recommendations of the panel are considered and approved by the Board of the History Trust. You will be notified by letter about the outcome of your application in **mid-October 2018**.

## PAYMENT AND ACQUITTAL OF GRANTS

Grants are payable once you have returned the grant acceptance form and provided the History Trust with a tax invoice for the amount of grant plus GST if you/your organisation is registered for GST. Please submit your claim by **31 December 2018**.

All grants are due to be acquitted (finalised) by **30 November 2019** using the pro-forma provided by the History Trust. Required attachments are noted on the pro-forma.

## CONDITIONS OF GRANTS

- Grants may be used only for the purposes specified in the letter of approval
- The grant acceptance form is to be returned to the History Trust
- Approval from the History Trust must be obtained for any proposed changes to the use of the grant
- Changes to contact details must be advised
- Grantees are responsible for legal requirements such as planning approval and copyright clearance
- Where possible funding is to be acknowledged by the use of History Trust/Government of South Australia/ArtsSA logos. Specific use is to be negotiated with the History Trust to be appropriate to the project.
- The History Trust may offer funding subject to other conditions. Such conditions will be set out in the letter of offer.

## ASSISTANCE WITH YOUR APPLICATION

Please refer to the **Frequently Asked Questions** available on the History Trust website [grants](#) page.

Applicants are encouraged to contact the History Trust to discuss their applications. Telephone 08 8203 9888 and ask to speak to the Community History Officers or email [community@history.sa.gov.au](mailto:community@history.sa.gov.au)

## TIPS FOR PREPARING YOUR APPLICATION

The following examples, comments and advice from previous assessment meetings may be helpful to ensure that your application includes all the information that the assessment panel needs to properly assess it.

### History Grants

#### Collection storage projects

- Provide at least an estimate of the quantity and types of items to be stored and outline the methods and materials you'll be using
- Do your research about appropriate archival standard storage products available and include a list of items you expect to purchase
- If your project involves purchase or construction of shelving, describe the type of shelving including sizing and construction materials.

#### Conservation projects

- SAHF funding is intended for conservation treatment of objects relevant to significant people, places or events in South Australian history
- Funding is not available for heritage building maintenance or repair
- To be successful the application will need to make a clear case for the significance of the object and clearly show the appropriateness of the proposed conservation treatment

- The use of or advice from a professional conservator for any conservation treatment is recommended.

### **Digitisation or reformatting projects**

- Outline the type and quantity of the material to be digitised or reformatted and how you plan to do it (methods, what equipment will you use)
- Also tell us how you plan to store the original items, and store and maintain the digital files
- Include information about the digitisation standards you intend to use. The History Trust can assist you with information about current standards and digitisation practice.
- Consider whether material has already been digitised and available publicly, such as the online historic newspapers on Trove <http://trove.nla.gov.au>. Applications for previously digitised material will not be supported.

### **Equipment or software purchases**

- Specify what is to be purchased and why it has been selected
- Evidence that equipment can be maintained and upgraded will be highly regarded.

### **Events**

- Provide the following information about the proposed event: where and when it will be held, how it will be managed and promoted, who the expected audience is, and anticipated attendance.
- Outline the purpose of the event, why you want to hold it, and what you expect the outcomes to be. Events that have a tangible historical outcome and clearly involve local communities will be highly regarded.

### **Interpretive signage, displays or online projects**

- Be as specific as you can, outlining the topic and themes of the interpretive signage or display and how you will conduct your research
- Provide the following information about the signs/interpretive panels you will create: who will design them, their dimensions, materials to be used and how they will be mounted
- For signage trail projects, provide a map of the location of signs
- For projects involving the display of objects, tell us about the objects that will be included and how they will be displayed
- A sample draft text and graphics for one of the interpretive signs/display panels will be highly regarded
- Digital and online projects need to outline how the project will be undertaken and how the project will be presented.

## Oral history projects

- Projects need to demonstrate thorough planning, use of appropriate equipment, that the person/s conducting the interviews have appropriate skills or experience and that the interviewees have been carefully selected to meet the project aims
- Projects should clearly demonstrate understanding of the processes and ethics of conducting oral history interviews
- Include information about how many interviews will be done, how interviewees have been chosen, how the interviews will be conducted, how permissions will be obtained and how recordings will be transcribed and preserved
- Advice about planning and conducting oral histories and training courses are available through the Oral History Association of South Australia website <http://oralhistoryaustraliasant.org.au/>

## Publications

- Publication grants are aimed at publications that are getting close to final stage of production
- Publication grants are available for a wide variety of formats including books, booklets, walking or driving trail guides and digital publications. Thinking about the intended audience for your publication and how widely it can be made accessible will help in deciding what format to use
- Publications should highlight significant aspects of South Australian history and offer some analysis of that history
- If your publication uses illustrations it is useful to include at least some of them in your application
- Applications must include draft example sections and an outline of the whole publication
- It is advisable to have a publisher lined up and be able to tell us about the final design and layout of your publication
- The proposed look of booklets/guide books/online publications should be clearly set-out
- The History Trust acknowledges that writing history is a particular skill and evidence of input from both an historian and an editor is highly regarded.

## Research

- Projects should demonstrate substantial original research that make a significant contribution to the body of knowledge about or understanding of South Australian history
- Research projects need to be thoroughly planned, demonstrate sound research methods and show clear outcomes in terms of making the results of the research publicly available
- Please include a CV with your application.

## Training & Development Grants

- Outline the purpose of the training or development activity and how it will benefit your organisation
- Provide the following information about the activity:
  - what it will cover
  - where and when it will be held
  - who will attend.







## Local Heritage Restoration Fund Application

<b>Applicant Details:</b>			
Name:			
Postal Address:			
Email:			
Phone Number:		Mobile Number:	
Address of Property:			
Property Details:	Lot No: _____ Section: _____ Hundred: _____		
Certificate of Title:	Volume: _____ Folio: _____		
Policy Area:			
Has the Heritage Adviser inspected and advised on the proposed works? YES / NO			
Proposed Development Description:			
Development Application No. (If applicable)		Estimated cost of development:	\$

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please note:**

All applications must be accompanied by relevant supporting information, please see over for a checklist of plans and supporting information that is required to be submitted to Council.

## Checklist for Supporting Information:

Site Plan:	<input type="checkbox"/>	_____
Floor Plan:	<input type="checkbox"/>	_____
Elevations:	<input type="checkbox"/>	_____
Materials:	<input type="checkbox"/>	_____
Colour Scheme:	<input type="checkbox"/>	_____
Photographs: Current	<input type="checkbox"/>	_____
Photographs: Historical	<input type="checkbox"/>	_____
Pamphlets:	<input type="checkbox"/>	_____
Quotes: (minimum of two)	<input type="checkbox"/>	_____
Expected Commencement Date:		_____
Anticipated Completion Date:		_____

<b>Office Use Only:</b>			
Date Received:		Date Considered:	
Officer's Name:		Title:	
Signature:		Date:	
<b>The application has been:</b> <input type="checkbox"/> <b>approved</b> <input type="checkbox"/> <b>declined</b> <i>reason:</i>			

Since October 1999, the City of Mount Gambier's Development Plan has contained heritage policies. Council's Development Plan contains a register of Local Heritage Places, a schedule of State Heritage Places, six principal Local Heritage Policy Areas and a schedule of Contributory Places.

The objectives of the heritage policies contained in the Development Plan are:

- To retain and conserve buildings and features of historical and / or architectural significance
- Preserve the character of areas of historical significance
- Demolition control over places of local heritage significance
- Encourage new development which is compatible with exiting development and would preserve the historic character of a place and / or area

As part of Council's commitment to the conservation and management of the City's heritage assets, a Heritage Restoration Fund has been established by Council. An owner of a local heritage property can apply to Council for a grant to be used for the following conservation work:

- Painting and repairs of woodwork and windows
- Repair or replacement of heritage fences
- Re-roofing and new gutters
- Stonework restoration and salt damp repairs
- Verandah repairs or reconstruction

The value of the grant will be dependant on the number of applications and current budget allocation by Council. The maximum amount of any grant available is a maximum of \$2000, although this amount can vary. The grant will be issued to successful applicants after the work is completed. All works are required to be completed within six months of the approval.

The application form for the Heritage Restoration Fund contains further details regarding the information to be provided with any application for a grant. Council's Heritage Adviser is available for free on-site consultations.

There is a range of information available to assist in the conservation of heritage properties, which includes:

1. City of Mount Gambier Heritage Survey, August 1994. McDougall & Vines Conservation and Heritage Consultants.
2. Mount Gambier Residential Conservation Guidelines, 1998. McDougall & Vines Conservation and Heritage Consultants.
3. Australian Icomos – The Illustrated Burra Charter, 1992. Peter Marquis-Kyle & Meredith Walker.
4. Heritage Conservation – Alterations and additions 2-4, October 1997. Department of Environment and Natural Resources.
5. Heritage Conservation – Painting of Older Buildings in South Australia 3-7, March 2000. Heritage South Australia.
6. Heritage Conservation – Early Roofing and Roof Materials in South Australia 3-10, June 1999. Heritage South Australia.

7. Heritage Conservation – Early Bricks and Brickwork in South Australia 3-3, April 1998. Department for Environment Heritage and Aboriginal Affairs.
8. Heritage Conservation – Rising Damp and Salt Attack 3-8, May 1995. Department of Environment and Natural Resources.
9. Heritage Conservation – Fences in South Australian 2-3, May 1995. Department of Environment and Natural Resources.
10. Heritage Conservation – Gardens in South Australia 2-5, May 1998. Department for Environment Heritage and Aboriginal Affairs.
11. Heritage Conservation Practice Notes – Heritage Development Guideline 2.2, Advertising Signs on Heritage Buildings in South Australia, September 1992. Department of Environment and Planning.
12. Les Hill Photographic Collection, Mount Gambier Public Library.
13. Other information / material as it becomes available.

Copies of the above booklets are available in the reference collection of the Mount Gambier Public Library. Should you require any additional information or assistance in relation to Council's Heritage Restoration Fund, please contact:

City of Mount Gambier  
Planning Department  
Telephone: (08) 8721 2555 (option 2)  
Fax: (08) 8724 9791  
Email: [city@mountgambier.sa.gov.au](mailto:city@mountgambier.sa.gov.au)  
Web: [www.mountgambier.sa.gov.au](http://www.mountgambier.sa.gov.au)