



Reference: AF12/379 SM

3 March 2015

MEMBERS

NOTICE is hereby given that the Former Hospital Redevelopment Sub-Committee will meet in the following Meeting Room on the day, date and time as follows:

Former Hospital Redevelopment Sub-Committee
(Conference Room - Level 1):

Friday, 13th March 2015 at 12:00 noon

An agenda for the meeting is enclosed herewith.

Mark McSHANE
CHIEF EXECUTIVE OFFICER

FORMER HOSPITAL REDEVELOPMENT SUB-COMMITTEE
Meeting to be held on Friday, 13th March 2015 at 12:00 noon

AGENDA

1. GOVERNANCE - Committees - Election of Former Hospital Redevelopment Sub-Committee Presiding Member - Ref. AF11/858
2. GOVERNANCE - Committees - Former Hospital Redevelopment Sub-Committee - Call for Nominations - Ref. AF11/858
3. GOVERNANCE - Scheduling of Former Hospital Redevelopment Sub-Committee Meetings - Ref. AF14/283
4. PROPERTY MANAGEMENT - Former Hospital Redevelopment - Budget Update and Works in Progress - Ref. AF11/1570
5. PROPERTY MANAGEMENT - Former Hospital Redevelopment - Liaison - Centenary of Lions - June 2017 - Ref. AF11/1570
6. PROPERTY MANAGEMENT - Former Hospital Redevelopment - Naming of Former Hospital Site - Adam Lindsay Gordon - Ref. AF11/1570

FORMER HOSPITAL REDEVELOPMENT SUB-COMMITTEE

Meeting to be held in the Conference Room, Level One of Civic Centre,
10 Watson Terrace, Mount Gambier, on Friday, 13th March 2015 at 12 noon

AGENDA

PRESENT: Crs C Greco, F Morello, D Mutton and I Von Stanke

COUNCIL OFFICERS: Director - Operational Services, Daryl Sexton
Engineering Manager, Daryl Morgan
Administration Officer - Operational Services, Sarah Moretti

COUNCIL MEMBERS

AS OBSERVERS:

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

The Director - Operational Services took the Chair for the following business:

1. GOVERNANCE - Committees - Election of Former Hospital Redevelopment Sub-Committee Presiding Member - Ref. AF11/858

Goal: Governance

Strategic Objective: (i) *Demonstrate innovative and responsible organisational governance*

The Director - Operational Services reported:

- (a) Council, at its meeting of Tuesday, 27th January 2015 adopted Terms of Reference for the Former Hospital Redevelopment Sub-Committee (refer to Attachment 1);
- (b) Terms of Reference 5.5 states "The Committee will appoint a Presiding Member". It is suggested that the Committee appoint the Presiding Member using the same process recently adopted for its two (2) Standing Committees and as set out in the following parts;
- (c) the term of office for the position of Former Hospital Redevelopment Sub-Committee Presiding Member be one (1) year commencing 13th March 2015;
- (d) the Former Hospital Redevelopment Sub-Committee determines that the method of choosing a Presiding Member be by an election process undertaken by secret ballot;
- (e) the successful candidate will be the candidate with the highest number of votes;
- (f) where two or more candidates have an equal number of votes one of those candidates will be determined as successful from a drawing of lots by the Returning Officer;
- (g) the Director - Operational Services be appointed the Returning Officer for the election;
- (h) upon the completion of the election, the Returning Officer be authorised to declare the successful candidate elected to the position of the Former Hospital Redevelopment Sub-Committee Presiding Member;

Former Hospital Redevelopment Sub-Committee Agenda for 13th March 2015 Cont'd...

- (i) upon declaration of the Returning Officer the candidate be appointed to the position of Former Hospital Redevelopment Sub-Committee Presiding Member for the term of office determined by this resolution.

moved it be recommended:

- (a) The report be received;
- (b) the above process to appoint the Presiding Member for the Former Hospital Redevelopment Sub-Committee be adopted.

seconded

2. GOVERNANCE - Committees - Former Hospital Redevelopment Sub-Committee - Call for Nominations - Ref. AF11/858

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

- (a) The Director - Operational Services called for nominations for the position of Presiding Member for the Former Hospital Redevelopment Sub-Committee;
- (b) The following nominations were received:

1. Cr _____ nominated Cr _____ to be Former Hospital Redevelopment Sub-Committee Presiding Member.
2. Cr _____ nominated Cr _____ to be Former Hospital Redevelopment Sub-Committee Presiding Member.

The Returning Officer declared Cr _____ be elected to the position of Presiding Member for the Former Hospital Redevelopment Sub-Committee.

moved it be recommended the report be received.

- (a) The report be received;
- (b) Cr _____ be appointed to the position of Presiding Member of the Former Hospital Redevelopment Sub-Committee.

seconded

Cr _____ took the Chair for the following business:

APOLOGIES: _____ moved the apology received from _____ be accepted.

seconded

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice -

Former Hospital Redevelopment Sub-Committee Agenda for 13th March 2015 Cont'd...

3. GOVERNANCE - Scheduling of Former Hospital Redevelopment Sub-Committee Meetings - Ref. AF14/283

Goal: Governance

Strategic Objective: (i) Establish measures for Council's performance and continually compare against community expectations
(ii) Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service deliver and performance

The Director - Operational Services reported:

- (a) The Committee is requested to consider the time of meetings and the scheduling of meetings.

moved it be recommended:

- (a) To be determined at the meeting.

seconded

4. PROPERTY MANAGEMENT - Former Hospital Redevelopment - Budget Update and Works in Progress - Ref. AF11/1570

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met
(ii) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Engineering Manager:

- (a) The below Budget Update table and Works in Progress is provided for Members information:

Item Description	Budget Est.	Actual to Date	Funds Committed	Outstanding Works	Estimated Project Cost	Variation From Budget
Hospital Demolition	\$2,550,000	\$2,455,930	-	-	\$2,445,930	\$94,070
Laundry Refurbishment**	\$200,000	\$277,496	\$61,533	\$60,000	\$399,186	-\$199,186
Landscaping Works	\$300,000	\$1,319	\$460	\$183,000 (\$10,000) - Site Security (\$15,000) - BBQs (\$28,000) - Paths (\$50,000) - Carpark Resurface (\$45,000) - Culdesac Construction (\$10,000) - Landscaping	\$184,779	\$115,221
Summary	\$3,050,000	\$2,724,902	\$61,993	\$253,000	\$3,039,895	\$10,105

**Note: Works on Laundry to date include installation of toilet at \$200,000

Former Hospital Redevelopment Sub-Committee Agenda for 13th March 2015 Cont'd...

Works in Progress:

<u>Item Description</u>	<u>Progress</u>
Laundry Building	
- Site Security	80%
- Rendering	95%
- Painting	75%
- Toilet Installation	100%
- Plumbing / Roofing	100%
- Electrical / Lighting	50%
- Flooring	0%
Landscaping Works	
- BBQs / Seating	0%
- Trees / Landscaping	90%
- Paths	0%
- Carpark Resurface	0%
- Culdesac Construction	0%

moved it be recommended:

- (a) The report be received and contents noted.

seconded

5. PROPERTY MANAGEMENT - Former Hospital Redevelopment - Liaison - Centenary of Lions - June 2017 - Ref. AF11/1570

Goal: Building Communities

- Strategic Objective:*
- (i) *Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc*
 - (ii) *Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community*

The Engineering Manager reported:

- (a) Council at its meeting of 17th February 2015 resolved:

“(a) The report be received;

(b) this matter be referred to the Former Hospital Sub-Committee for further consideration.”

- (b) The Centenary of Lions occurs in June 2017 and the local zone (which includes the three (3) Mount Gambier Clubs, Penola, Port MacDonnell and Kalangadoo) are considering commemorating this significant milestone with the establishment of a “Lions Park” in Mount Gambier;
- (c) very preliminary discussions between representatives of Lions and Council staff have identified a portion of the Old Hospital site (adjacent to the Old Laundry) as being a site of interest;

Former Hospital Redevelopment Sub-Committee Agenda for 13th March 2015 Cont'd...

- (d) this location does not have any “conflicts” with any other dedications, memorials or the like and is very high profile.

moved it be recommended:

- (a) The report be received;
- (b) to be determined at the meeting.

seconded

6. PROPERTY MANAGEMENT - Former Hospital Redevelopment - Naming of Former Hospital Site - Adam Lindsay Gordon - Ref. AF11/1570

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

The Engineering Manager reported:

- (a) Council has received correspondence from the Adam Lindsay Gordon Commemorative Committee Inc. requesting Council consider naming the Former Hospital site “The Adam Lindsay Gordon Reserve”.

moved it be recommended:

- (a) The report be received;
- (b) to be determined at the meeting.

seconded

MOTIONS WITHOUT NOTICE -

The meeting closed at _____ p.m.

AF12/379
26 February 2015
SM



Former Hospital Redevelopment Sub-Committee

TERMS OF REFERENCE

A Sub-Committee of Council Established
pursuant to the provisions of Section 41
of the Local Government Act 1999.

Terms of Reference for the conduct of the business of the Council Sub-Committee were approved and adopted by the City of Mount Gambier at its meeting held on 18th September, 2012.

Former Hospital Redevelopment Sub-Committee

The Former Hospital Redevelopment Sub-Committee has been established to:

- Oversee the development of the concept plan for the site redevelopment of the former hospital grounds
- Oversee consultation of the concept plan, which will be subject to the Operational Services Committee approval prior to any public release, and make recommendations to Council on any desired amendment to the concept released for public consultation.
- Oversee the development of the final vision for the Former Hospital grounds property.
- Oversee the construction of the Former Hospital property having regard to environmental, heritage and financial aspects of the development and in accordance with the final agreed vision.
- Review and make recommendations to the Operational Services Committee on any public feedback received or directed towards the Former Hospital Redevelopment project, which may include approaches from or to adjoining property owners.
- Provide advice and recommendations to the Operational Services Committee on any design and/or construction related issue (which may involve an amendment to the agreed vision) that may arise during the implementation of the agreed vision.

Former Hospital Redevelopment Sub-Committee

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1. NAME

The name of the Council Sub-Committee shall be the Former Hospital Redevelopment Sub-Committee (in these Terms of Reference referred to as “the Sub-Committee”).

2. INTERPRETATION

For the purpose of these Terms of Reference, unless inconsistent with the subject matter or context: -

2.1 Definition

- 2.1.1 “Act” means the Local Government Act 1999 and includes all Regulations and Schedules.
- 2.1.2 “Sub-Committee” means the Sub-Committee of Council established pursuant to 3.0.
- 2.1.3 “Sub-Committee Member” means the person appointed by the Standing Committee.
- 2.1.4 “Commencement Date” means the date on which the Sub-Committee is established and becomes operative pursuant to 3.2.
- 2.1.5 “Council” means the City of Mount Gambier.
- 2.1.6 “Presiding Member of the Sub-Committee of Council” means the person appointed to that position pursuant to 5.3.
- 2.1.7 “Observers” means those persons attending any meeting of the Sub-Committee of Council, but not having a vote on any matter to be determined by the Sub-Committee and not having been appointed as Members.
- 2.1.8 “Singular” includes a reference to the “plural”.
- 2.1.9 Standing Committee means the Committee that established the Sub-Committee and to which the Sub-Committee reports.

2.2 Defined Terms

Any words, phrases or terms used in these Terms of Reference that are defined in the Act shall have the same meaning as are given in the Act.

2.3 Local Government Act

These Terms of Reference shall be interpreted in line with the provisions of the Act.

2.4 Notices

All communication to be given to the Sub-Committee shall be addressed to: -

Former Hospital Redevelopment Sub-Committee
PO Box 56
MOUNT GAMBIER SA 5290
Email: city@mountgambier.sa.gov.au

3. ESTABLISHMENT

- 3.1 The Sub-Committee is established under Section 41 of the Local Government Act 1999.
- 3.2 The Sub-Committee will be established and become operative from the time a resolution of the Standing Committee is passed.
- 3.3 The Sub-Committee is established by the Standing Committee to assist in the co-ordination and administration of the development of the former hospital site on Lake Terrace West.

4. OBJECTIVES

- 4.1 The Sub-Committee is created for the express purpose of assisting the Standing Committee to develop and implement a range of Former Hospital Redevelopment initiatives and programs (LGAct S41(7)).

5. MEMBERSHIP

- 5.1 Membership of the Sub-Committee will comprise Elected Members and Community Members. The Mayor has Ex-Officio membership on this Sub-Committee.
- 5.2 The Standing Committee reserves the right from time to time to remove any Member of the Sub-Committee and appoint another Member in their stead. All Members hold office at the pleasure of the Standing Committee.
- 5.3 The Sub-Committee will appoint a Presiding Member.

6 CASUAL VACANCIES AND REPLACEMENT REPRESENTATIVES

- 6.1 The Standing Committee may replace any Member on the Sub-Committee or fill any casual vacancies, by notifying the Sub-Committee the identity of the person proposed to replace the representative or fill the casual vacancy.

7 NO PROXY

- 7.1 The appointment of a person as proxy for any Member on the Sub-Committee is not permissible.

8 RESIGNATION OF REPRESENTATIVES

- 8.1 Any Sub-Committee Member may resign from the Sub-Committee, but such resignation shall not be effective until the Presiding Member has received written notice to that effect.

9 QUORUM

- 9.1 At all Meetings of the Sub-Committee a quorum must be present.
- 9.2 A quorum will be determined by dividing by 2 the number of Members formally appointed to the Sub-Committee ignoring any fraction and adding 1 (excluding Mayor as ex-officio).

10 MEETINGS OF THE SUB-COMMITTEE

- 10.1 The Sub-Committee shall meet as and when determined by the Presiding Member.
- 10.2 The CEO or his appointee shall give notice to each Sub-Committee Member at least five clear days prior to any meeting.
- 10.3 The CEO or his appointee shall send a copy of the notice of a meeting and minutes of the Sub-Committee to the Standing Committee.
- 10.4 The CEO or his appointee must, at the request of the Presiding Member or three other Members, call a special meeting of the Sub-Committee.
- 10.5 All notices of meetings shall be issued under the hand of the CEO or his appointee.
- 10.6 No business shall be transacted at any meeting of the Sub-Committee unless a quorum of Members is present.
- 10.7 Each Member of the Sub-Committee including the Presiding Member present at any meeting of the Sub-Committee must vote on any matter requiring determination and all decisions shall be decided on a simple majority of votes cast.
- 10.8 Each Member of the Sub-Committee including the Presiding Member present at any meeting of the Sub-Committee shall have one deliberate vote only.

11 PROCEDURES AT MEETINGS

The procedure to be observed in relation to the conduct of meetings of the Sub-Committee is in accordance with Local Government (Procedures at Meetings) Regulations 2000.

12 LIABILITY OF THE SUB-COMMITTEE

12.1 A liability incurred by the Sub-Committee rests against Council.

12.2 No liability attaches to a Member of the Sub-Committee for an honest act or omission by that Member of the Sub-Committee in the performance or discharge, or purported performance or discharge, of the Member's or the Sub-Committee's functions or duties.

13 MINUTES OF THE SUB-COMMITTEE

13.1 Administration

13.1.1 The CEO or his appointee must cause minutes to be kept of the proceedings of the Sub-Committee.

13.1.2 Minutes of the Sub-Committee shall be available to all Members of the Sub-Committee, Standing Committee, Council and the public.

13.1.3 The Minutes of the proceedings of a meeting must include:

13.1.3.1 the names of the Members present and the time at which they entered or left the meeting;

13.1.3.2 the names of observers or visitors to any meetings;

13.1.3.3 every motion or amendment and the names of the mover and seconder;

13.1.3.4 any disclosure of interest declared by a Member;

13.1.3.5 whether the motion or amendment is carried, lost or lapsed;

13.1.3.6 Minutes of the Sub-Committee Meeting shall be distributed within 5 days of the meeting;

13.1.3.7 Minutes of the Sub-Committee Meeting shall be submitted for confirmation at the next meeting of the Sub-Committee and if confirmed, shall be signed by the Presiding Member or other person presiding at the subsequent meeting.

14 AMENDMENTS TO THESE TERMS OF REFERENCE

- 14.1 It will be lawful for the Standing Committee by resolution of the Standing Committee to revoke, vary or add to any of the provisions of these Terms of Reference at its own discretion within the parameters of the Local Government Act and other relevant legislation.
- 14.2 Notwithstanding 14.1 hereof before the Standing Committee resolves to revoke, vary or add to any of the provisions of these Terms of Reference the opinion of the Sub-Committee shall be obtained.

15 INTERPRETATION OF THESE TERMS OF REFERENCE

- 15.1 Should there be any dispute as to the definition and/or interpretation of these Terms of Reference, or any part thereof or any irregularities whatsoever, then the Standing Committee shall determine the dispute and the decision of the Standing Committee shall be final and binding.

16 WINDING UP

- 16.1 The Standing Committee may cease the operation of the Sub-Committee and the Sub-Committee may make such recommendation to the Standing Committee on the completion of its function.

4th September.2012
Ref: AF11/1570
SW

Sarah Moretti

From: Adam Lindsay Gordon <adamlindsaygordon@gmail.com>
Sent: Saturday, 18 January 2014 5:46 PM
To: City Emails
Subject: Naming Old Mount Gambier Hospital Site

To Mount Gambier City
 Councillors.

There could be no better name for the old Mount Gambier Hospital site than “The Adam Lindsay Gordon Reserve.” At an election meeting in Mount Gambier on

Wednesday 18th January 1865, Adam Lindsay Gordon

said, “I am in favour of a Grant to erect a District Hospital at Mount Gambier, and I will try, without loss of time, to get one.”

On October 3. 1865 Gordon, as a S.A. Parliamentarian representing the district, presented a petition on behalf of over 240 Mount Gambier and District inhabitants for a hospital in Mount Gambier, to which the S.A. Government agreed allocating a first instalment of 3000 pounds in early 1866 for the construction.

Regards

John Adams

Secretary

<http://www.adamlindsaygordon.org>

THE ADAM LINDSAY GORDON COMMEMORATIVE COMMITTEE INC. REG. NO. A0049425F

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