



Reference: AF11/866 SW

6 February 2014

MEMBERS

NOTICE is hereby given that the Operational Services Committee will meet in the following Meeting Room on the day, date and time as follows:

Operational Services Committee
(Conference Room - Level 1):

Tuesday, 11th February 2014 at 7:30 a.m.

An agenda for the meeting is enclosed herewith.

Mark McSHANE
CHIEF EXECUTIVE OFFICER

OPERATIONAL SERVICES COMMITTEE
Meeting to be held on Tuesday, 11th February 2014 at 7.30 a.m.

AGENDA

1. STRATEGIC MANAGEMENT - Internal - Operational Services Committee - Business Arising Table - Ref. AF11/1900
2. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866
3. STRATEGIC MANAGEMENT - Development and Review - Environment Section of Strategic Plan and Corporate Plan - Ref. AF11/1790, AF13/286
4. ENVIRONMENTAL MANAGEMENT - Unconventional Gas Mining - Ref. AF11/426
5. ENVIRONMENTAL MANAGEMENT - Programme Management - Participation in Earth Hour 2014 - Ref. AF11/407
6. ENVIRONMENTAL MANAGEMENT - Environmental Sustainability Sub-Committee - Reports for information - Ref. AF12/377
7. TRAFFIC MANAGEMENT - Consultation - Penola Road Bicycle Lanes - Ref. AF11/1853
8. TRAFFIC MANAGEMENT - Regulating - Parking Off-Street - Lady Nelson Carpark - Ref. AF11/1879
9. TRAFFIC MANAGEMENT - Regulating - Parking On-Street - Percy Street (southern side) - Ref. AF11/1879
10. INFRASTRUCTURE - Joint Boundary Roads Advisory Group - Notes of discussion held on Wednesday, 22nd January 2014 - Ref. AF11/1228
11. OPERATIONAL SERVICES REPORT NO. 3/2014 - Property Management - Grant of Easement - Botanic Park - Ref. AF11/1400
12. OPERATIONAL SERVICES REPORT NO. 4/2014 - Property Management - Purchase of Vacant Land - Wandaree Court - Drainage Improvement Works - Ref. AF11/1344
13. OPERATIONAL SERVICES REPORT NO. 5/2014 - Development Control - Liquor Licence - Application for Restaurant License with Entertainment Consent - Metro Bakery and Cafe - 13-15 Commercial Street East, Mount Gambier - Ref. AF13/266
14. OPERATIONAL SERVICES REPORT NO. 6/2014 - Property Management - Lease Expiry/Salvage Rights - 24 Margaret Street - Ref. AF12/114
15. TENDER - Provision of Organic Waste Modelling and Advice - Ref. AF13/484
16. TENDER - Supply and Delivery of Out Front Deck Mower - Ref. AF13/509
17. TENDER - Supply and Delivery of Tip Truck - Ref. AF13/510
18. TENDER - Painting Services - Council Buildings and Structures - Ref. AF14/8
19. TENDER - Maintenance Services - Council Buildings and Structures - Ref. AF14/9

OPERATIONAL SERVICES COMMITTEE

Meeting to be held in the Conference Room, Operational Services Area, Level One of Civic Centre,
10 Watson Terrace, Mount Gambier, on Tuesday, 11th February 2014 at 7.30 a.m.

AGENDA

PRESENT: Crs M White (Presiding Member), I Von Stanke, D Mutton and B Shearing

APOLOGIES: moved the apology received from be
accepted.
seconded

COUNCIL OFFICERS: Director - Operational Services, Daryl Sexton
Team Leader - Administration (Operational Services), Sally Wilson

COUNCIL MEMBERS
AS OBSERVERS:

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: moved the minutes of the previous meeting held on Tuesday, 21st January 2014 be taken as read and confirmed.
seconded

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice -

1. STRATEGIC MANAGEMENT - Internal - Operational Services Committee - Business Arising Table - Ref. AF11/1900

Goal: Governance
Strategic Objective: (i) Develop an improved means of communication and engagement between Council and the community (including vulnerable communities) in the building of community capacity

moved it be recommended that the Business Arising Schedule be recorded for information.

Date of Motion	Subject Matter	Action Required	Responsibility	Status	Comments
CORPORATE AND COMMUNITY SERVICES					
18/10/2011	Strategic Management Plan	Develop Operational Plans	Chief Executive Officer	In Progress	Meeting with Presiding Member 2nd April 2013 with Chief Executive Officer and Senior Staff to progress the two matters being: 1) Improved Corporate reporting and review; and 2) Strategic Plan reflecting roles of Elected Members and Staff

Operational Services Committee Agenda for 11th February 2014 Cont'd...

					<ul style="list-style-type: none"> • Desktop analysis to be conducted • Review of responsibility matrix to be completed • Comments reviewed by 27th November 2013 • Workshop commencing January 2014
20/11/2012	Establishment of City Development Framework		Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • Stage 1 completed • Stage 2 authorised • Additional funding authorised • Workshop conducted with Professor John Martin on 3rd December 2013 • Working group now a sub-committee of Corporate and Community Services • Professor John Martin engaged by Council • Visits by John Martin 16th January 2014 and week beginning 3rd February 2014
09/07/2013	SELGA Review	Council prepare plans to undertake a review (of SELGA) by the end of the calendar year	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • Waiting for a date from SELGA to arrange an extended Workshop for Elected Members. Facilitator is organised. • SELGA President and Executive Officer informal meeting with Council • SELGA conducting a review of its strategic plans including engagement with constituent Councils (independent of Council's resolution on this matter)
20/08/2013	Umpherston Sinkhole	<ul style="list-style-type: none"> • Expressions of Interest Process • Council Report 	Governance Officer	In Progress	Review of leasing options for this and other Council facilities
17/09/2013	China Relationship	Further investigations/members workshop	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • Initial workshop held • Regional workshop scheduled on 5th December • Members Informal workshop on 6th December • Further workshop scheduled for 19th February 2014
17/09/2013	Smoke Free areas	Implementation of	Operational Services, Governance Officer, Manager Community Services and Development	In Progress	Event surveys underway and results to be presented in 2014

Operational Services Committee Agenda for 11th February 2014 Cont'd...

15/10/2013	Policy Review	Review process confirmed	Governance Officer	In Progress	Review commenced Report to Corporate and Community Services 10th December 2013
19/11/2013	Community Engagement and Social Inclusion Sub-Committee	Members Workshop	Manager Community Services and Development, Chief Executive Officer	Completed	
17/12/2013	Display of Aboriginal and Torres Strait Islander Flags in the Council Chamber	Engagement with stakeholders and establishing a process	Manager Community Services and Development	In Progress	Opening discussion with Pangula Mannamurna, Burrandies Aboriginal Corporation and Elders Group. Amended handover date to be advised.
28/1/2014	SELGA Appointments	Notify SELGA	Chief Executive Officer	Completed	SELGA meeting and AGM 7 th February 2014
28/1/2014	Men's Shed	Further Planning	Chief Executive Officer, Governance Officer	In Progress	Meeting with Men's Shed, Councillors and Staff scheduled for 10 th February 2014
28/1/2014	Pedal Prix Event	Further Report	Manager Community Services and Development	In Progress	Correspondence sent to District Council of Grant and A & H Society as per resolution.
28/1/2014	Committee Appointments	Nominations Called	Chief Executive Officer	Completed	Close 7 th February, 2014, report to Council 18 th February 2014
OPERATIONAL SERVICES					
16/04/2013	Park and Stride - community engagement	Matter left to lie on table pending further re-engagement with the community	Director - Operational Services	In Progress	Referred to Environmental Sustainability Sub-Committee for further action
17/09/2013	Playground Construction - Traditional Playgrounds vs. Natural Playgrounds	Prepare concept designs for a natural playground within the John Powell Drive Reserve, engage with the local community and schools regarding their ideas/ acceptance and contributions towards a natural playground	Engineering Manager	In Progress	Concept being prepared, consultation in process
17/09/2013	Regional Development Assessment Panels	Support the focus of the proposal and review the recommendations at a later date	Strategic Project Officer	Ongoing	Waiting for outcomes of investigation by SELGA
15/10/2013	Desktop Analysis of Strategic Plan	Relevant sections of Strategic Plan - Beyond 2013 and the Corporate Plan 2012 be provided to relevant Committees, Members and Staff (subject to reviewing the responsibility matrix)	Strategic Project Officer	In Progress	Review is progressing
19/11/2013	Disposal of surplus materials	Nominate all surplus/unwanted materials and arrange public auction	Director - Operational Services	In Progress	This will occur in early 2014, date yet to be confirmed
19/11/2013	Equip Mobility - request for permit area (disabled) - Canavan Road	Send letter to Equip Mobility, arrange installation of two (2) permit area (disabled) car parking bays	Team Leader - General Inspector	Completed	Signage installed and invert has been constructed
17/12/2013	12 Canavan Road - fence and retaining walls	Prepare report on condition of the fence	Director - Operational Services	In Progress	Letter sent to Tonkin Consulting on 02/01/2014 to undertake assessment

Operational Services Committee Agenda for 11th February 2014 Cont'd...

28/01/2014	Caroline Landfill - TANA Compactor	Replace front and rear drums	Director - Operational Services	Completed	GCM Enviro will undertake these works
28/01/2014	Mount Gambier Cemetery Trust	Adopt Terms of Reference (with addition of Clause 17.1.2) and Memorandum of Understanding	Director - Operational Services	In Progress	Documents to be signed and forwarded to the Mount Gambier Cemetery Trust
28/01/2014	Village Medical Centre	Send letter to Village Medical Centre	Director - Operational Services	Completed	Letter sent on 31/01/2014
28/01/2014	Aquatic Centre Management Advisory Group	Send letter of congratulations to Peter Collins, Manager	Director - Operational Services	Completed	Letter sent on 29/01/2014
28/01/2014	Penola Road Bicycle Lanes	Send letter to DPTI, Minister Koutsantonis and Local Member for Mount Gambier	Director - Operational Services	Completed	Letters sent on 29/01/2014
28/01/2014	Elizabeth Street Traffic Safety Investigation	Send letter and copy of Report to Mr Renko	Director - Operational Services	Completed	Letter and Report sent on 31/01/2014
28/01/2014	Installation of Bus Zone - Lady Nelson Carpark	Arrange installation of Bus Zone	Team Leader - General Inspector	In Progress	Signage has been ordered
28/01/2014	Rescission of Motorcycle Parking - Railway Terrace Carpark	Arrange for rescission of Motorcycle Parking	Team Leader - General Inspector	In Progress	Signage to be removed and lines repainted
28/01/2014	Operational Services Policy Review	Receive feedback by 21/02/2014, to present further report in March 2014	Governance Officer	In Progress	Further report will be presented at March 2014 meeting

seconded

2. **COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866**

The Director - Operational Services reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Streetscaping / paving city centre stage 4 (Bay Rd to Ferrers St)	90%
• Line marking program	ongoing
• Wireless Road East Construction (Aramanta Drive to 500m west of Aramanta)	70%
• Bishop Road (Penola Road to 300m east) kerb and channel widening and reshaping of road	75%
• Elizabeth Street road reconstruction	5%
• Access ramp program	10%
• Road Reseal Program (to commence 10/02/2014)	0%
• Caroline Landfill	15%
• Former Hospital demolition	95%
• Rail lands site remediation	80%

moved it be recommended the report be received.

seconded

Operational Services Committee Agenda for 11th February 2014 Cont'd...

3. STRATEGIC MANAGEMENT - Development and Review - Environment Section of Strategic Plan and Corporate Plan - Ref. AF11/1790, AF13/286

Goal: Environment

Strategic Objective: (i) Systematically build Council as an environmentally sustainable organisation

The Environmental Sustainability Officer reported:

- (a) The Environment section of both the Strategic Plan and the Corporate Plan have been reviewed and updated by staff and the Council Member Environment Portfolio Holders;
- (b) the Strategic Plan did not require any updating and the updated version of the Corporate Plan is attached to this agenda;
- (c) when both plans are comprehensively reviewed in 2015/2016 some of the Environmental Strategic Objectives could be consolidated.

moved it be recommended:

- (a) The report be received;
- (b) the updated version of the Environment section of the Corporate Plan be adopted.

seconded

4. ENVIRONMENTAL MANAGEMENT - Unconventional Gas Mining - Ref. AF11/426

Goal: Environment

Strategic Objective: (i) Systematically build Council as an environmentally sustainable organisation

The Environmental Sustainability Officer reported:

- (a) Council has received correspondence from numerous residents regarding unconventional gas mining (fracking) in the South East. A number of these submissions are calling for Council to support a moratorium on these mining processes within the South East of South Australia;
- (b) a briefing is being organised for SELGA councils regarding the issue, and will be held in early March 2014. The purpose of the briefing is to provide a balanced view of the issue for the information of elected members. The proposed outline of the briefing session is attached to this agenda.

moved it be recommended:

- (a) The report be received;
- (b) all available Elected Members be encouraged to attend the SELGA briefing regarding unconventional gas mining in March 2014.

seconded

Operational Services Committee Agenda for 11th February 2014 Cont'd...

5. ENVIRONMENTAL MANAGEMENT - Programme Management - Participation in Earth Hour 2014 - Ref. AF11/407

Goal: Environment

Strategic Objective: (i) Systematically build Council as an environmentally sustainable organisation
(ii) Use every opportunity to increase the level of community understanding and awareness of the necessity of environmental sustainability

- (a) The City of Mount Gambier has participated in Earth Hour for the past three (3) years. Earth Hour 2014 will be held on Saturday, 29th of March 2014 between 8:30 p.m. and 9:30 p.m. Earth Hour is an initiative that started in Sydney in 2007 in response to climate change;
- (b) it is proposed that Council again participate in Earth Hour for 2014. In previous years Council turned off the external lights at Main Corner, City Hall, Vansittart Park, the Library, the Centenary Tower, and the Lady Nelson Brig for one hour. In addition, the Library ran an Earth Hour theme for their story time sessions and made 'Earth Hour' candles during craft time. It is proposed to do the same this year.

moved it be recommended:

- (a) The report be received;
- (b) Council participate in Earth Hour 2014 by switching off the external lights at Main Corner, City Hall, Vansittart Park, the Library, the Centenary Tower, and the Lady Nelson Brig between 8:30 p.m. and 9:30 p.m. on Saturday, 29th of March 2014.

seconded

6. ENVIRONMENTAL MANAGEMENT - Environmental Sustainability Sub-Committee - Reports for information - Ref. AF12/377

Goal: Environment

Strategic Objective: (i) Systematically build Council as an environmentally sustainable organisation

The Environmental Sustainability Officer reported the following for information:

- (a) Environmental Sustainability Program 2014 - Project Progress

The current table outlining projects for 2014 is attached to the agenda for Members information.

moved it be recommended:

- (a) The report be received;
- (b) item (a) as above be received and noted for information.

seconded

Operational Services Committee Agenda for 11th February 2014 Cont'd...

7. TRAFFIC MANAGEMENT - Consultation - Penola Road Bicycle Lanes - Ref. AF11/1853

The Director - Operational Services reported:

(a) Council, at its meeting of 28th January 2014 resolved:

“(a) The report be received;

(b) Council write to Mr Whelan, Regional Manager, the Chief Executive Officer of the Department of Planning, Transport and Infrastructure, Minister Koutsantonis and Local Member for Mount Gambier, Mr Don Pegler expressing its disappointment of the failure for DPTI not to address the Mount Gambier community in an open forum on the issue of Penola Road bicycle lanes and request that they reconsider their position as a matter of urgency;

(c) Council further advise the Department of Planning, Transport and Infrastructure that conducting such an open forum as envisaged by Council via a formal Council meeting process is not considered appropriate for this particular matter that has caused high levels of concern within the community;

(d) Council request no action be taken by the Department of Planning, Transport and Infrastructure on the matter of bike lanes on Penola Road until Council and the community have been provided the above opportunity and understand the Departments decision making on this matter.”

(b) The Department of Planning, Transport and Infrastructure have now responded to Council's previous resolution on this matter indicating that works are to commence on 24th February 2014 and that Mr Whelan is still available to talk to Elected Members;

(c) it is important to remember that this project on Penola Road is a significant road upgrade, that involves resurfacing, linemarking for a central median and bicycle lanes (which will operate part time). It is anticipated that there will be interruptions to traffic flow and this will impact on adjoining businesses.

moved it be recommended:

(a) The report be received and contents noted.

seconded

8. TRAFFIC MANAGEMENT - Regulating - Parking Off-Street - Lady Nelson Carpark - Ref. AF11/1879

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Team Leader - General Inspector reported:

(a) Council is requested to consider the placement of a loading zone within the Lady Nelson carpark (closer to the main office building) to alleviate any problems associated with loading and unloading delivery vehicles, to ensure any delivery process will be safe and practical;

Operational Services Committee Agenda for 11th February 2014 Cont'd...

- (b) the location requested for the loading zone is shown on the attached aerial map.

moved it be recommended:

- (a) The report be received;
 (b) the Traffic Impact Statement attached to the agenda be endorsed by Council;
 (c) the City of Mount Gambier, pursuant to Ministerial delegation resolves the following:

Prohibited Area	Loading Zone
2.2.078	

LADY NELSON CARPARK - situated within the central parking area to apply at all times

to be effective upon the installation of appropriate signage

seconded

9. TRAFFIC MANAGEMENT - Regulating - Parking On-Street - Percy Street (southern side) - Ref. AF11/1879

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Team Leader - General Inspector reported:

- (a) With the completion of the UFS Chemist carpark, bollards have been placed that effectively eliminate crossing places and Council is now able to place two (2) additional one (1) hour only parking bays on Percy Street (southern side);
 (b) the location requested for the one (1) hour parking area is shown on the attached aerial map.

moved it be recommended:

- (a) The report be received;
 (b) the Traffic Impact Statement attached to the agenda be endorsed by Council;
 (c) the City of Mount Gambier, pursuant to Ministerial delegation resolves the following:

Prohibited Area	1 Hour Parking
3.3.197	

PERCY STREET (southern side) - from 20.0 metres west of the intersection with Mitchell Street to 60.0 metres west of the said intersection to apply at all times

to be effective upon the installation of appropriate signage

seconded

Operational Services Committee Agenda for 11th February 2014 Cont'd...

10. INFRASTRUCTURE - Joint Boundary Roads Advisory Group - Notes of discussion held on Wednesday, 22nd January 2014 - Ref. AF11/1228

Goal: *Building Communities*

Strategic Objective: (i) *The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans*

The Director - Operational Services reported:

- (a) The notes of the Joint Boundary Roads Advisory Group discussion held on Wednesday, 22nd January 2014 are attached to the agenda. This meeting considered a request to bring forward the construction of Wireless Road West (west of O'Leary Road) to coincide with the proposed development of an adjacent residential land division. The developer has offered to contribute \$82,000 towards the cost of the road upgrade.

moved it be recommended:

- (a) The report be received;
- (b) Council endorse the alteration to the Boundary Roads Program as indicated in Attachment 1 to the notes of the Joint Boundary Roads Advisory Group meeting held on Wednesday, 22nd January 2014;
- (c) Council also endorses leaving the annual contribution to the Boundary Roads Program of \$82,000 per annum resulting in a cash surplus of \$84,000 at the end of 2017/18 (to be used in the next five (5) year program).

seconded

11. OPERATIONAL SERVICES REPORT NO. 3/2014 - Property Management - Grant of Easement - Botanic Park - Ref. AF11/1400

Goal: *Governance*

Strategic Objective: (i) *Demonstrate innovative and responsive organisational governance*

moved it be recommended:

- (a) Operational Services Report No. 3/2014 be received;
- (b) consent be given (as custodian) to the granting of easements over Crown Land parcels in the vicinity of Keegan Drive, Mount Gambier for infrastructure associated with SA Water Network Modifications to be undertaken in that locale;
- (c) consent be given (as landowner) to the granting of an easement over portion of Allotment 73 - Reserve contained in Certificate of Title Volume 5891 Folio 901 (Botanic Park, Lake Terrace East, Mount Gambier) for infrastructure associated with SA Water Network Modifications to be undertaken in that locale, and the Chief Executive Officer and Mayor be authorised to affix the common seal of the Council to any necessary documents.

seconded

Operational Services Committee Agenda for 11th February 2014 Cont'd...

12. OPERATIONAL SERVICES REPORT NO. 4/2014 - Property Management - Purchase of Vacant Land - Wandaree Court - Drainage Improvement Works - Ref. AF11/1344

Goal: *Environment*
Strategic Objective: (i) *Support the preservation and enhancement of the City's unique natural and built heritage for future generations*

moved it be recommended:

- (a) Operational Services Report No. 4/2014 be received.

seconded

13. OPERATIONAL SERVICES REPORT NO. 5/2014 - Development Control - Liquor Licence - Application for Restaurant License with Entertainment Consent - Metro Bakery and Cafe - 13-15 Commercial Street East, Mount Gambier - Ref. AF13/266

Goal: *Securing Economic Prosperity*
Strategic Objective: (i) *Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region*
(ii) *Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City*

moved it be recommended:

- (a) Operational Services Report No. 5/2014 be received;
- (b) both the Applicant and the Office of the Liquor and Gambling Commissioner be advised that Council does not voice any objection to the proposed Entertainment Consent for the Restaurant at 13-15 Commercial Street East, Mount Gambier to be known as Metro Bakery and Cafe;
- (c) the Applicant be advised the proposed Restaurant Licence with Entertainment consent be supported subject to the following conditions:
1. the subject use hereby approved, shall not operate outside of the following times:
 - Thursday to Saturday 5:00 p.m. to 11:00 p.m.
 - Sundays from 10:00 a.m. to 5:00 p.m.
 - Christmas Eve 5:00 p.m. to 11:00 p.m.
 - Sunday Christmas Eve 10:00 a.m. to 5:00 p.m.
 - New Years Eve 5:00 p.m. to 11:00 p.m.
 - Days preceding other Public holidays 5:00 p.m. to 11:00 p.m.
 - Sundays preceding Public holidays 10:00 a.m. to 5:00 p.m.
 2. the amplified music shall only be that associated with 'small bands' (i.e. no more than four (4) people) or 'solo performers' and no amplified music shall be audible from outside of the building.

seconded

Operational Services Committee Agenda for 11th February 2014 Cont'd...

14. OPERATIONAL SERVICES REPORT NO. 6/2014 - Property Management - Lease Expiry/Salvage Rights - 24 Margaret Street - Ref. AF12/114

Goal: Environment

Strategic Objective: (i) Support the preservation and enhancement of the City's unique natural and built heritage for future generations

moved it be recommended:

- (a) Operational Services Report No. 6/2014 be received;
- (b) the salvage rights associated with the Lease of 24 Margaret Street be extended from six (6) months to twelve (12) months to expire on 19th March 2015;
- (c) the exercise of salvage rights be at the Lessee's own arrangement and cost in all things, including the preparation and documentation of all associated worksite safety and other worksite requirements, irrespective;
- (d) in the event that the salvage rights are exercised after the expiry of the lease on 19 March 2014, the Lessee must enter into a separate occupation licence and/or works contract upon such conditions as determined by the Council Administration;
- (e) in the event that neither the Lessee nor Council have progressed to demolish the improvements at 23 Margaret Street by 19th March 2015, the salvage rights shall lapse.

seconded

15. TENDER - Provision of Organic Waste Modelling and Advice - Ref. AF13/484

The Environmental Sustainability Officer reported:

- (a) Council at its meeting held on 15th October 2013 resolved to seek proposals from suitably qualified consultants to undertake the expert modelling of future organic waste volumes going to Caroline Landfill;
- (b) Council received nine (9) submissions, and one (1) late submission. Submissions were received from the following companies:
 - CT Management Group
 - GHD
 - Urban Elements & Practice
 - AECOM
 - Mike Ritchie and Associates
 - EC Sustainable
 - Blue Environment
 - Talent with Energy
 - Rawtec
- (c) copies of all submissions are available for Elected Members to read upon request. (contact Operational Services administration staff for copies of the proposals);
- (d) eight (8) of the nine (9) proposals responded well to Council's specification, with three (3) responding exceptionally well in terms of their understanding of the project requirements as outlined in the specification, and their demonstrated experience

Operational Services Committee Agenda for 11th February 2014 Cont'd...

with similar projects. The lump sum prices listed in all nine (9) proposals fit within the allocated budget, however they do not all include the same level of deliverables for the listed lump sum price;

- (e) in terms of the most cost effective proposal, with the required project experience, Blue Environment is the preferred consultant. Council Officers have contacted referees as listed on the Blue Environment proposal, and all are quite positive about their technical ability and working relationships.

moved it be recommended:

- (a) The report be received;
- (b) Council not consider the proposal from the company who made a late submission;
- (c) Council accept the proposal of Blue Environment for the provision of organic waste modelling and advice for a lump sum price of \$22,650 (exc. GST) in accordance with contract No. AF13/484.

seconded

16. TENDER - Supply and Delivery of Out Front Deck Mower - Ref. AF13/509

The Director - Operational Services reported:

- (a) Council's Budget, at Account No. 7300/73 has an allocation of \$26,000 (excluding GST) to purchase a replacement mower for Unit 73 (Kubota Mower) of similar size and specification. The budget indicates an estimated trade in price of \$7,000 for existing Unit 73 and an estimated change over price of \$19,000 (excluding GST);
- (b) a number of companies were invited to tender for this unit on VendorPanel (Local Government Procurement) and four (4) submissions were received. These are summarised in the attached table:

Supplier	Make/Model	Cost (excl. GST)	Trade in (excl. GST)	Change Over (excl. GST)	Notes
Wannon Farm Machinery	Kubota F3690 36 HP 72" rear discharge deck	\$30,000.00	\$11,000.00	\$19,000.00	24 month/1500 hours warranty
Wickham Flower & Co.	John Deere 1445 31 HP	\$21,500.00	\$7,000.00	\$14,500.00	
Metropolitan Machinery Pty Ltd	John Deere 1445 31 HP	\$33,400.00	\$9,090.91.00	\$24,309.09	No trade price \$28,854.54
Toro Australia	Toro Groundmaster 3280-D 4WD 26 HP	\$26,068.18	\$6,818.18	\$19,250.00	2 year warranty
	Toro Groundmaster 360 4WD 36 HP	\$29,681.82	\$6,818.18	\$22,863.64	

Operational Services Committee Agenda for 11th February 2014 Cont'd...

Discussion

The price difference between the two (2) identical John Deere mowers is extraordinary. Both of these units are 31 HP which is substantially less than the Kubota and Toro. The trade in unit is very similar to Kubota F3690 and Council should consider the higher horsepower units.

Council has a fleet of Kubota mowers and this provides efficiency with parts and knowledge of the machines.

moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of Wannan Farm Machinery to supply and deliver one (1) only new Kubota F3690 front mower, fitted with 72" rear discharge deck as per specification AF13/509 at a GST exclusive price of \$30,000, less trade in allowance of \$11,000 (after GST) of existing Unit 73, giving a net change over of \$19,000 (after GST).

seconded

17. TENDER - Supply and Delivery of Tip Truck - Ref. AF13/510

The Director - Operational Services reported:

- (a) Council's Budget, at Account No. 7300/5 has an allocation of \$106,000 (after GST) to purchase a replacement truck for Unit 5 (Isuzu Tip Truck). The replacement unit will be of similar size to the trade in unit and an estimated trade in price of \$16,000 (after GST) has been allowed for Unit 5;
- (b) the tender was placed on VendorPanel (Local Government Procurement) and four (4) truck companies were invited to tender. The results of the tender are listed in the following table:

Supplier	Make/Model (cab/chassis)	Tipper Body	Total Cost (excl. GST)	Trade in allowance (after GST)	Change Over Cost (after GST)	Notes
Barry Maney Group	Hino J08E-VD 206 kw 6 speed	AJ Stock	\$112,160.00	\$50,000.00	\$62,160.00	Body includes: CBS Burst Valve (\$830.00) Compliance Plate (\$400.00) 3 year / 150,000 km warranty
OGR Trucks	Isuzu FTR 900 Medium (MY14) 191 kw 6 speed	JG Schulz	\$11,473.00	\$47,800.00	\$63,673.00	Isuzu 5 year warranty (plus \$2,950.00) Body includes: CBS Burst Valve (\$830.00) Compliance Plate (included) AJ Stock Body (add \$1,450.00)
Daimler Trucks Mount Gambier	Fuso Fighter 1627 199 kw 6 speed	JG Schulz	\$111,723.96	\$31,818.18	\$79,905.78	CBS Burst Valve (\$830.00) Compliance Plate (included) <u>Includes</u> 5 year extended warranty

Operational Services Committee Agenda for 11th February 2014 Cont'd...

South Central Trucks	UD PK 16 280 106 kw 6 speed	JG Schulz	\$111,795.79	\$40,909.09	\$70,886.70	3 year / 200,000 km warranty CBS Burst Valve (\$830.00)
----------------------	-----------------------------------	-----------	--------------	-------------	-------------	--

Discussion

All tenders received are conforming and can therefore be considered. All vehicles are very similar in size and specification and all pricing (including trade in) are very competitive.

This report will recommend the least expensive deal.

moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of Barry Maney Group to supply and deliver one (1) only new Hino J08E-VD fitted with AJ Stock Body (including CBS Burst Valve and Compliance Plate) as per specification AF13/510, at a total cost of \$112,160.00 (plus GST) and also accept the trade in offer of \$50,000 (plus GST) for existing Unit 5 (Reg. No. WYW-375).

seconded

18. TENDER - Painting Services - Council Buildings and Structures - Ref. AF14/8

The Director - Operational Services reported:

- (a) Council's Budget, at Account No. 6940.1900 has an allocation of \$300,000 for the maintenance of Council's buildings and structures. Following the condition rating of all of Council's buildings and structures a package of high priority works has been identified and a tender specification prepared and publicly advertised to undertake the identified works;
- (b) at the close of tenders, one (1) conforming tender had been received from G. Weyers Painting Services for a price of \$121,204.72 (plus GST). The schedule of works to be completed is:
 1. Lake Terrace Cemetery Sexton's Cottage
 2. Marist Park Pavilion
 3. Frew Park Gazebos
 4. Waste Transfer Centre Office
 5. Waste Transfer Centre Oil Recycling Unit
 6. Old Town Hall Interior
 7. City Hall Interior
 8. Lady Nelson Bus Shelters
 9. Ripley Arcade Carpark Walls
 10. Old Gaol

moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of G. Weyers Painting Services to undertake the painting works as per tender specification AF14/8 on the buildings listed in this report at a price of \$121,204.72;

Operational Services Committee Agenda for 11th February 2014 Cont'd...

- (c) Mr Daryl Sexton, Director - Operational Services be appointed Superintendent for this contract with the authority to authorise all payments and variations to this contract.

seconded

19. TENDER - Maintenance Services - Council Buildings and Structures - Ref. AF14/9

The Director - Operational Services reported:

- (a) Council has an allocation for both Capital upgrades and Maintenance Works (operational) for its buildings and structures (refer Budget of Accounts 7680.5810, 6940.1900 and 6240.0735). Following the completion of condition rating of all Council's buildings and structures a number of tasks have been identified. Some have been completed using sub-contractors, but to assist with getting the works undertaken, a tender specification was developed for seven (7) major projects involving Vansittart Park, Council Works Depot, Valley Lakes, Centenary Tower, Lake Terrace Cemetery entrance, Civic Centre and the Christmas Nativity Scene;
- (b) tenders have been invited and received for the works and three (3) conforming tenders have been received and these are summarised below (note because of budget constrictions all these tenders have had the proposed works at the Valley Lakes removed from the contract price - this project will now be referred to the 2014/15 Budget for further consideration).

<u>Tenderer</u>	<u>Price</u>
Dycer Constructions Pty Ltd	\$172,171.00
Hok Homes Pty Ltd	\$181,289.99
Steplen Constructions Pty Ltd	\$212,465.00

- (c) all the above contractors are capable of fulfilling the works required by this contract and this report will recommend awarding the contract on the basis of price.

moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of Dycer Constructions Pty Ltd to undertake the works of specification AF14/9 (and noting the deletion of Item 3 - Valley Lakes Toilet at Freemans Landing) at a GST exclusive price of \$172,171.00;
- (c) Mr Daryl Sexton, Director - Operational Services be appointed Superintendent for this contract with the authority to authorise all payments and variations to this contract.

seconded

MOTIONS WITHOUT NOTICE -

The meeting closed at _____ a.m.

AF11/866
SW

Current version (with proposed changes)

Goal	Strategic Objectives	Operational Activity	Key Performance Indicator & Target
Environment To incorporate into Council business and the development of our community a commitment to secure the long term integrity of the environmental systems, landscapes and services which support them.	1. Systematically build Council as an environmentally sustainable organisation.	1. Identify the Carbon footprint of Council and understand the carbon trading scheme and the legislative requirements for climate change adaptation.	1. Establish a system to a Annually measure and report on Council's carbon emissions by 2014 . 2. Annually assess if Council is required to comply with any carbon and/or climate change legislation. 3. Provide guidance to staff to adopt environmental practices in all operations 2013/2014
		2. Utilise the CHAT tool to understand the environmental impact of any decision relating to supply, Council Services and Operations Incorporate and promote ecological Sustainable Development (ESD) principles in Council's plans, projects and developments.	1. Assess all eligible initiatives and projects using the CHAT tool. Provide Council divisions with templates and checklists for incorporating ESD principles into Council's plans, projects and developments by 2013.
		3. Educate the community to minimise waste and improve recycling levels.	1. >5% reduction in waste generation per capita by 2015 (in line with South Australia's Waste Strategy 2011-2015).
		4. Coordinate and support the Environmental Sustainability Sub Committee (ESSC).-	1. ESSC meetings held monthly regularly. 2. The coordination and implementation of all action arising from meetings undertaken monthly .
	2. Partner with the community to conserve and reduce the quantity of water use and improve the quality of water entering our groundwater and lakes system.	1. Actively provide information for the community regarding the interpretation of the importance of groundwater for the region's lifestyle and economy through the website, talks etc. Develop a model that can be easily used to understand the environmental	1. Annually P provide Council divisions with templates and checklists for incorporating integrated water management principles into Council's plans, projects and developments by 2013water related information to the community in 3 different formats (e.g. talks, internet online and media). 2. Actively provide information for the community regarding the interpretation of the importance of

Formatted: Indent: Left: 0 cm, First line: 0 cm

Comment [a1]: Duplication.

Formatted: Indent: Left: 0.56 cm, No bullets or numbering

		impact of any decision relating to supply, Council Services and Operations	groundwater for the region's lifestyle and economy through the website, environmental drops etc..
3. Plan and implement infrastructure to protect and enhance the natural and built environment, including in response to climate change influences.	1. Ensure that development in areas of high natural and/or built heritage value complement and are sympathetic to the environment in which it is situated.	1. Ensure compliance with the requirements as specified within the Development Plan at all times. 2. Identify and plan for energy use requirements for Council buildings using the Building Code as a minimum requirement (try to achieve best practice).	
	2. Develop and deliver a tree planting and management program to improve the quality and quantity of local vegetation under Council's care and control	1. Trees planted on streets and reserves as per the tree planting policy program which will be reviewed annually (300 trees to be planted annually). 2. Trees trimmed, removed and replaced as required on an ongoing basis. All complaints addressed within 48 hours of receipt. 3. Undertake a fruit tree trial in public open space by 2014. Review the fruit trial established in 2013 by the end of 2014 and report outcomes to Council.	
4. Support initiatives that value and preserve our unique environment and contribute to environmental sustainability	1. Provide support to internal and external environmental sustainability initiatives.	1. Develop a merit assessment template to assess initiatives and projects linked to the Natural Step Framework by 2013. Assess all eligible initiatives and projects using the CHAT tool. 2. Assess initiatives and projects based on a merit assessment template (still to be developed) and linked to the Natural Step Framework once the template has been developed..	
5. Enhance the way of life and resilience of the Mount Gambier community through environmental sustainability guided by the Natural Step	1. Develop and implement community education programs around our environmental aspirations and obligations.	1. Deliver three community education programs activities per year. 2. Community education developed including articles and talks to key groups promoting our environmental aspirations.	

Formatted: Not Highlight

Formatted: Indent: Left: 0.56 cm, No bullets or numbering

Formatted: Not Highlight

Formatted: Not Highlight

Formatted: Indent: Left: 0.56 cm, No bullets or numbering

Comment [a2]: Duplication.

	Framework.		
	6. Support the preservation and enhancement of the City's unique natural and built heritage for future generations.	<p>1. Monitor and enforce the quality and standard of development approvals.</p>	<p>1. Provide information, including pre-lodgement advice, to assist applicants to improve the quality of information submitted with Development Applications. Suggest this be deleted as it is a business as usual function</p> <p>2. 1. Annually develop and complete a schedule of planning inspections by 2013 to be completed annually during 2014.</p>
		<p>2. Ensure the design of Council projects such as road, drainage, reserves and building projects undertaken in a timely and professional manner.</p>	<p>1. Council budgeted projects are designed in a timely and professional manner to reflect the annual planning and building program.</p>
		<p>3. Appropriately respond to and address storm, fire, accidental and criminal damage.</p>	<p>1. Minor maintenance is undertaken in accordance with service standards.</p> <p>2. Criminal damage is appropriately addressed and reported within twenty four hours.</p> <p>3. Emergency response to accidents undertaken immediately as required in accordance with the Regional Emergency Management Plan.</p> <p>4. 3. Storm damage and flooding is addressed and managed in line with disaster recovery.</p>

Formatted: Not Highlight

Formatted: Not Highlight

Formatted: Not Highlight

Formatted: Not Highlight

Formatted: Not Highlight

Formatted: Not Highlight

			<p>5.4. Implement and comply with the state-wideCity of Mount Gambier Bushfire Management Plan as developed by the South Australian Government at all times.</p>
		<p>4. Provide an efficient and effective development assessment service</p>	<p>1. Planning decisions and Building Rules Consent issued within the statutory timeframes and reviewed through the Systems Indicators Data Reporting mechanism as required by legislation.</p> <p>2. Development Assessment Panel (DAP) operations conducted to meet legislative requirements and be reviewed and reported on annually.</p> <p>3. Working Parties associated with development assessment are attended and supported by the provision of clear and concise information when required.</p> <p>4.2. High level customer service is achieved through maintaining the annual performance results of the Local Government Comparative Performance Survey.</p> <p>5.3. Records are maintained (i.e. scanning approved plans in TRIM) and Registers are kept up to date (i.e. Development Register, Builders database, Liquor Licence, Heritage and Notices).</p>

Formatted: Indent: Left: 0.06 cm, Hanging: 0.5 cm

Formatted: Not Highlight

		<p>5. Provide heritage conservation measures and liaise with the Heritage Advisor to ensure Best Practice is adhered to relative to the Burra Charter</p>	<p>1. Maintain-Manage the Local Heritage Grant Funding program annually.</p> <p>2. Continue to support the Heritage Advisory Service and provide a schedule of appointments monthly.</p> <p>3. The Heritage Advisory Committee-Group to continue to operate on a two bi monthly basis. (check the formal name of this group??)</p>
	<p>7. Use every opportunity to increase the level of community understanding and awareness of the necessity of environmental sustainability.</p>	<p>1. Raise awareness through the development of education programs as well as using other opportunities as they arise.</p>	<p>Deliver three community education programs activities per year including articles and talks to key groups (community/business/industry) promoting our environmental aspirations.</p>

Formatted: Not Highlight

Formatted: Indent: Left: 0 cm, Hanging: 0.56 cm

Formatted: Not Highlight

Formatted: Not Highlight

Goal	Strategic Objectives	Operational Activity	Key Performance Indicator & Target
<p>Environment</p> <p>To incorporate into Council business and the development of our community a commitment to secure the long term integrity of the environmental systems, landscapes and services which support them.</p>	<p>1. Systematically build Council as an environmentally sustainable organisation.</p>	<p>1. Identify the Carbon footprint of Council and understand the legislative requirements for climate change adaptation.</p>	<p>1. Annually measure and report on Council's carbon emissions.</p> <p>2. Annually assess if Council is required to comply with any carbon and/or climate change legislation.</p>
		<p>2. Utilise the CHAT tool to understand the environmental impact of any decision relating to supply, Council Services and Operations.</p>	<p>1. Assess all eligible initiatives and projects using the CHAT tool.</p>
		<p>3. Educate the community to minimise waste and improve recycling levels.</p>	<p>1. >5% reduction in waste generation per capita by 2015 (in line with South Australia's Waste Strategy 2011-2015).</p>
		<p>4. Coordinate and support the Environmental Sustainability Sub Committee (ESSC).</p>	<p>1. ESSC meetings held regularly.</p> <p>2. The coordination and implementation of all action arising from meetings undertaken.</p>
	<p>2. Partner with the community to conserve and reduce the quantity of water use and improve the quality of water entering our groundwater and lakes system.</p>	<p>1. Actively provide information for the community regarding the interpretation of the importance of groundwater for the region's lifestyle and economy through the website, talks etc.</p>	<p>1. Annually provide water related information to the community in 3 different formats (e.g. talks, online and media).</p>
	<p>3. Plan and implement infrastructure to protect and enhance the natural and built environment, including in response to climate change</p>	<p>1. Ensure that development in areas of high natural and/or built heritage value complement and are sympathetic to the environment in which it is situated.</p>	<p>1. Ensure compliance with the requirements as specified within the Development Plan at all times.</p>

	influences.	2. Develop and deliver a tree planting and management program to improve the quality and quantity of local vegetation under Council's care and control	<ol style="list-style-type: none"> 1. Trees planted on streets and reserves as per the tree planting policy program which will be reviewed annually (300 trees to be planted annually). 2. Trees trimmed, removed and replaced as required on an ongoing basis. All complaints addressed within 48 hours of receipt. 3. Review the fruit trial established in 2013 by the end of 2014 and report outcomes to Council.
	4. Support initiatives that value and preserve our unique environment and contribute to environmental sustainability.	1. Provide support to internal and external environmental sustainability initiatives.	1. Assess all eligible initiatives and projects using the CHAT tool.
	5. Enhance the way of life and resilience of the Mount Gambier community through environmental sustainability guided by the Natural Step Framework.	1. Develop and implement community education programs around our environmental aspirations and obligations.	1. Deliver three community education activities per year.
	6. Support the preservation and enhancement of the City's unique natural and built heritage for future generations.	1. Monitor and enforce the quality and standard of development approvals.	1. Annually develop and complete a schedule of planning inspections.

		<p>2. Ensure the design of Council projects such as road, drainage, reserves and building projects undertaken in a timely and professional manner.</p>	<p>1. Council budgeted projects are designed in a timely and professional manner to reflect the annual planning and building program.</p>
		<p>3. Appropriately respond to and address storm, fire, accidental and criminal damage.</p>	<p>1. Minor maintenance is undertaken in accordance with service standards.</p> <p>2. Criminal damage is appropriately addressed and reported within twenty four hours.</p> <p>3. Storm damage and flooding is addressed and managed.</p> <p>4. Implement and comply with the City of Mount Gambier Bushfire Management Plan.</p>
		<p>4. Provide an efficient and effective development assessment service</p>	<p>1. Planning decisions and Building Rules Consent issued within the statutory timeframes and reviewed through the Systems Indicators Data Reporting mechanism as required by legislation.</p> <p>2. Development Assessment Panel (DAP) operations conducted to meet legislative requirements High level customer service is achieved through maintaining the annual performance results of the Local Government Comparative Performance Survey.</p> <p>3. Records are maintained (i.e. scanning approved plans in TRIM) and Registers are kept up to date (i.e. Development Register, Builders database, Liquor Licence, Heritage and Notices).</p>

		<p>5. Provide heritage conservation measures and liaise with the Heritage Advisor to ensure Best Practice is adhered to relative to the Burra Charter</p>	<ol style="list-style-type: none"> 1. Manage the Local Heritage Grant Funding program. 2. Continue to support the Heritage Advisory Service and provide a schedule of appointments monthly. 3. The Heritage Advisory Group continue to operate on a bi- monthly basis.
	<p>7. Use every opportunity to increase the level of community understanding and awareness of the necessity of environmental sustainability.</p>	<p>1. Raise awareness through the development of education programs as well as using other opportunities as they arise.</p>	<p>Deliver three community education activities per year including articles and talks to key groups (community/business/industry) promoting our environmental aspirations.</p>

Proposed Briefing Session Regarding Unconventional Gas Mining in the South East

On the issue of gas exploration and drilling in the region, a number of councils have highlighted the need for information for Elected Members and staff. Given that a number of councils are planning briefings, it is proposed by SELGA to convene a regional briefing for all Elected Members and relevant staff of SELGA Constituent Councils. The briefing would be an internal session for local government.

The purpose of the briefing is to provide Elected Members and staff with information on:

1. The background and history of gas extraction and drilling in the SE.
2. An overview of the current and planned activity in the SE.
3. The State Government approval and regulatory processes, including the information requirements and local consultation.
4. The environment and sustainability questions associated with gas exploration, drilling and related activities.

It is proposed to invite the DMITRE Energy Resource Division to present information on 1-3; DEWNR, EPA and research/scientific expert (proposed Dr Gavin Mudd, Monash University) to provide information on 4.

Environmental Sustainability Program 2014 – Project Progress

Updated: 28th January 2014

Project	Summary	Progress Notes	% Complete
CHAT Roll Out	These tools are to be used to assess all major projects and programs, to ensure they are in line with Beyond 2015, the Natural Step Framework, and represent a good holistic option for Council.	Tool has been rolled out to Operational Services staff. It will be rolled out to remaining staff in early 2014.	80 %
Park & Stride Mount Gambier	The aim of the project is to encourage community members who come to central Mount Gambier to shop, to park in an off-street car park and walk to shop, rather than be “drive-through” shoppers, who drive from shop to shop.	The development of a community education program will commence in the near future.	5 %
Waste Education Strategy	The purpose of the strategy is to provide consistent and clear waste and recycling information to the community in order to improve waste management amongst residents.	Bin lids will be spot checked in February 2014 to ascertain if any further missed bin runs are necessary.	40 %
Resource Efficiency Review	Review of Council operations to identify what level of resources are currently being used, and identify opportunities for increased efficiency.	Some initial data received from Finance.	5 %
Salvage Yard Options Investigation	The aim of this project is to investigate options to give the community avenues for disposing their unwanted items for beneficial reuse – rather than going to landfill or being dumped. The project will involve investigating both physical and virtual options.	EOI is currently being developed.	40 %
Organics Use Options Investigation	This project involves investigating the potential options for diverting organic waste from landfill, as well as researching what that organic waste can be used for.	Submissions to the tender for the consultancy for expert modelling close on the 31 st of January 2014.	40 %
Efficient Homes Project	This project involves installing temperature loggers in houses constructed of a variety of materials – limestone, brick veneer, weatherboard – and leaving them in situ for 12 months. Heating and cooling actions will be recorded by residents, and operating costs of equipment calculated.	Interim report will be put on Council’s website pending approval at tonight’s Council meeting.	35 %
Renewable Energy Options Investigation	This project involves investigating the various options in a holistic sense with a view to making a recommendation to Council. The various options include purchasing green power, Council installing solar power, Council installing wind power, or Council installing bioenergy (from organic materials).	Initial investigations have commenced.	20 %

Carbon Reporting	Measure and report on Council's carbon emissions for the 2012-2013 financial year. Assess if Council triggers any carbon and/or climate change legislation.	Reporting will commence when final 2013-2014 utility bills are received in August.	0 %
Fruit Tree EOI	The 2013 EOI will be assessed to see if it is recommended to do another planting in 2014.	In February 2014 Council staff will revisit the six fruit and nut trees that were planted in June 2013. They will be assessed to see how they are doing. Residents involved in the submission will be contacted to get their feedback.	0 %
2014 KESAB Awards	Nominate City of Mount Gambier for numerous categories within the KESAB awards.	The collation of initiatives to be included in the 2014 City of Mount Gambier nomination has commenced. If you are aware of any relevant projects please forward the details to the Environmental Sustainability Officer.	5 %
Smaller Projects	<ul style="list-style-type: none"> - Smart Living profiles. - Talks at schools and community groups on environment and sustainability topics. 	<ul style="list-style-type: none"> - Four Smart Living profiles have been completed. - As required. A talk about urban water management was given to primary school students in conjunction with the clean out of the large Cave Gardens GPT. 	Ongoing Ongoing
Environmental Events	<ul style="list-style-type: none"> - World Wetlands Day - Clean Up Australia Day - Earth Hour - Environment Month - Ride to Work Day - Walk to Work Day 	<ul style="list-style-type: none"> - Sunday 2 February - Sunday 2 March. - Saturday 29 March. - June. - Wednesday 15th October. - Friday 7 November. 	10% 5 % 5 % 0 % 0 % 0 %

TRAFFIC IMPACT STATEMENT

Installation of a Loading Zone
Lady Nelson Carpark (central parking area)

Part A – Traffic Management

It is the view of the undersigned that the installation of a loading zone in the Lady Nelson Carpark (central parking area) will not be detrimental to traffic management in the area.

Part B – Road Safety Effects

It is anticipated that the proposal will not have any negative impacts on road safety.

Conclusion

It is the opinion of the undersigned that the proposal for a loading zone in the Lady Nelson Carpark (central parking area) will not have negative impacts on traffic management or road safety and is therefore deemed appropriate for the area.



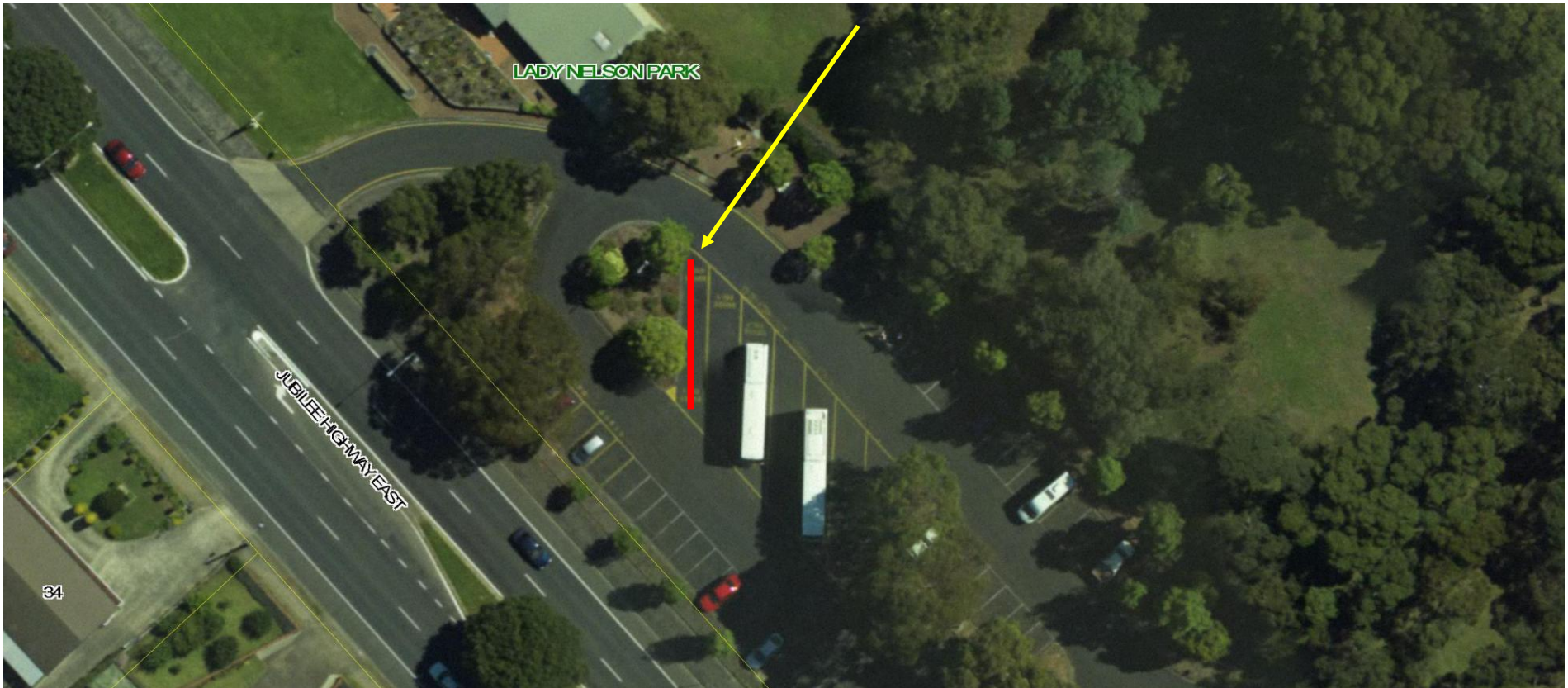
.....
Daryl SEXTON
DIRECTOR - OPERATIONAL SERVICES

4 February 2014
Ref. AF11/1879
SW



City of Mount Gambier

Proposed Loading Zone - Lady Nelson Carpark



Plot Date: Tue, 4 February 2014



TRAFFIC IMPACT STATEMENT

Installation of 1 Hour Parking Zone Percy Street (southern side)

Part A – Traffic Management

It is the view of the undersigned that the installation of a one (1) hour only parking area in Percy Street (southern side) will not be detrimental to traffic management in the area.

Part B – Road Safety Effects

It is anticipated that the proposal will not have any negative impacts on road safety.

Conclusion

It is the opinion of the undersigned that the proposal for a one (1) hour only parking area in Percy Street (southern side) will not have negative impacts on traffic management or road safety and is therefore deemed appropriate for the area.



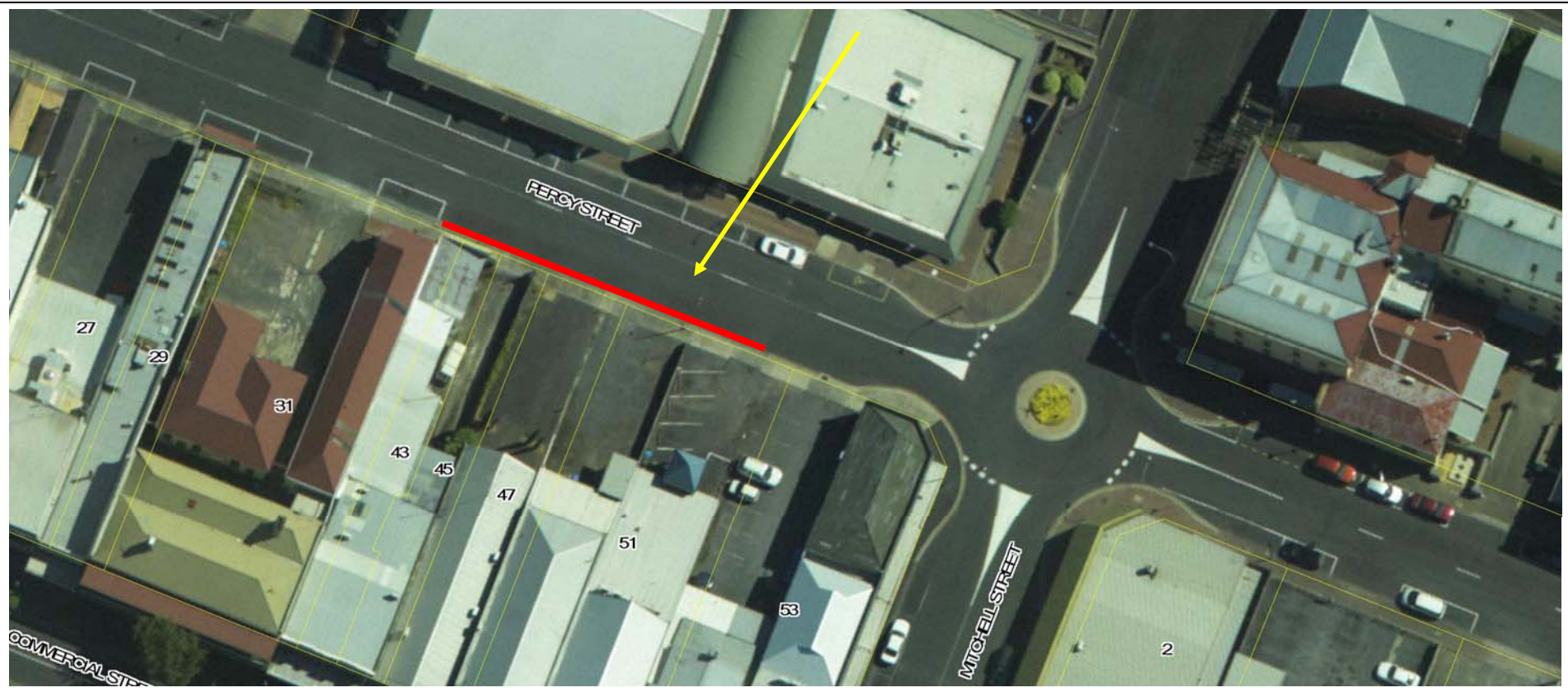
.....
Daryl SEXTON
DIRECTOR - OPERATIONAL SERVICES

4 February 2014
Ref. AF11/1880
SW



City of Mount Gambier

Proposed 1 Hour Parking Zone - Percy Street



Plot Date: Tue, 4 February 2014



BOUNDARY ROADS COMMITTEE

Notes of discussion held at 2:00 p.m. on Wednesday, 22nd January 2014 at the Civic Centre,
Level 1 Conference Room

IN ATTENDANCE:

District Council of Grant: Cr Alan Hill
Mr Adrian Schutz, Works Manager

City of Mount Gambier: Cr Merv White
Mr Daryl Sexton, Director - Operational Services

MATTERS DISCUSSED:

1. Calula Estate Development

The owners of the Calula Estate Development (corner O'Leary Road and Wireless Road West) have advised they wish to commence this development at the west end of the site, requiring access from Wireless Road West.

This section of Wireless Road West is substantially unconstructed and is a joint boundary road.

The land developer has indicated a willingness to contribute \$82,000 towards the \$250,000 cost to upgrade the road.

The work is shown as a project scheduled for construction in 2017/18 under the five (5) year Boundary Roads Program.

Generally agreed that the City of Mount Gambier rework the forward five (5) year plan to bring forward Wireless Road West construction to 2014/15 and both Council to consider the draft program.

Meeting closed at 2:10 p.m.

24th January 2014
AF11/1228
SW

ATTACHMENT 1

As discussed by the Boundary Roads Advisory Group the following three (3) tables have been amended to reflect the discussion held on 22nd January 2014.

Table 1

New Assets		
2013/2014	Nil Works (only carry over's from 2012/2013)	\$0
2014/2015	Wireless Road West (west of O'Leary Road) \$82,000 contribution from owner of Calula land division	\$168,000 (net cost to Councils)
2015/2016	Bishop Road - to link with Empak Homes (\$85,000) Intersection of Bishop Road / Kennedy Avenue (\$130,000)	\$215,000
2016/2017	Nil Works	\$0
2017/2018	Milton Street	\$230,000
	TOTAL	\$613,000

Table 2

Asset Renewal		
2013/2014	Nil Works (only carry over's from 2012/2013)	\$0
2014/2015	Nil Works	\$0
2015/2016	Reseal Pinehall Avenue (Wehl Street North to Penola Road) 7000 m ²	\$25,000
2016/2017	Reseal Wandilo Road 7000m ²	\$25,000
	Reseal Pinehall Avenue (Suttontown Road to Sturm Road) 7000 m ²	\$25,000
		\$50,000
2017/2018	Reseal O'Leary Road (Wireless Road to Pinehall Avenue) 8200 m ²	\$28,000
	Reseal Hawkins Road (Jubilee Highway East to Terrell Road) 2700 m ²	\$10,000
	TOTAL	\$113,000 (= \$22,600 per year)

Table 3

<i>Year</i>	<i>DC Grant</i>	<i>CMG</i>	<i>Total funds for year</i>	<i>Projected expenditure</i>	<i>Cash balance</i>
2013/2014	\$82,000	\$82,000	\$164,000	Nil	\$164,000
2014/2015	\$82,000	\$82,000	\$164,000	\$178,000	\$150,000
2015/2016	\$82,000	\$82,000	\$164,000	\$240,000	\$74,000
2016/2017	\$82,000	\$82,000	\$164,000	\$50,000	\$188,000
2017/2018	\$82,000	\$82,000	\$164,000	\$268,000	\$84,000

As can be seen, the \$82,000 cash contribution from the owner of the Calula Estate carries through to achieve a net cash system of \$82,00 (plus \$2,000 in the original program) at the end of five (5) years.

Council can either carry the money forward to assist with works beyond the five (5) year program (highly desirable approach) or adjust their annual contribution (by \$8,200/Council/year) to the Boundary Roads Program.

OPERATIONAL SERVICES REPORT NO. 3/2014

SUBJECT: PROPERTY MANAGEMENT - Grant of Easement - Botanic Park - Ref. AF11/1400

Goal: Governance
Strategic Objective: (i) Demonstrate innovative and responsive organisational governance

BACKGROUND

Council has been approached by SA Water seeking Council's consent to the granting of new/varied water supply easements over Council owned land (portion of Botanic Park at Lake Terrace East) and several parcels of dedicated Crown Land in Council's care control and management in the vicinity of Bay Road and Keegan Drive.

Member's attention was drawn to this proposal by way of a memorandum in the 24th January 2014 Friday Edition.

The attached aerial photo (Attachment 1) shows the extent of the works to be undertaken by SA Water between the (Blue Lake) Pump Station and Lake Terrace East.

The works mainly comprise of the replacement and duplication of water mains and communication and control systems within existing easements and the installation of two (2) telemetry towers and associated communication huts.

SA Water has consulted with Council's Operational Services Directorate to minimise the impact of the proposed works and now seeks Council consent to proposed easements/variations.

CROWN LAND CONSENT

Council's consent as custodian of the Crown Land is procedural in nature and will enable the local Crown Lands Officer to execute grant of easement documentation under delegation. Council will not be required to execute any documents or take any further action in this regard.

Should Council's consent to the Crown Land easements/variations be withheld for any reason, it will be necessary for the matter to be escalated for Ministerial approval.

COUNCIL LAND CONSENT

A Grant of Easement has been sought over Council owned land (portion of Allotment 73 – Reserve in Secondary Community Strata Plan 21609 contained in Certificate of Title Volume 5891 Folio 901) being a four (4) metre wide easement for electricity supply purposes in favour of SA Power Network as identified in the attached diagram. (Attachment 2)

The subject portion of Allotment 73 - Reserve is affected by an existing easement associated with the adjacent Community Strata Title (Apartments site).

SA Water have offered Council the sum of \$7,000 (plus GST) in consideration for the granting of the new easement. Should Council consent to the grant of easement SA Water/SA Power Networks would also be responsible for any and all costs associated with the negotiation, preparation and registration of documentation necessary to give effect to the grant of easement.

Allotment 73 - Reserve is classified as community land under the provisions of the Local Government Act 1999 ("the Act"). In accordance with Section 201(2)(d) of the Act, Council may grant an easement (including a right of way) over community land.

Operational Services Report No. 3/2014 Cont'd...

For registration of an easement the Lands Titles Office will require documentation that has been executed by the affixation of the common seal of the Council.

RECOMMENDATION

- (a) Operational Services Report No. 3/2014 be received;
- (b) consent be given (as custodian) to the granting of easements over Crown Land parcels in the vicinity of Keegan Drive, Mount Gambier for infrastructure associated with SA Water Network Modifications to be undertaken in that locale;
- (c) consent be given (as landowner) to the granting of an easement over portion of Allotment 73 - Reserve contained in Certificate of Title Volume 5891 Folio 901 (Botanic Park, Lake Terrace East, Mount Gambier) for infrastructure associated with SA Water Network Modifications to be undertaken in that locale, and the Chief Executive Officer and Mayor be authorised to affix the common seal of the Council to any necessary documents.



Michael McCARTHY
GOVERNANCE OFFICER

sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

5 February 2014
SW

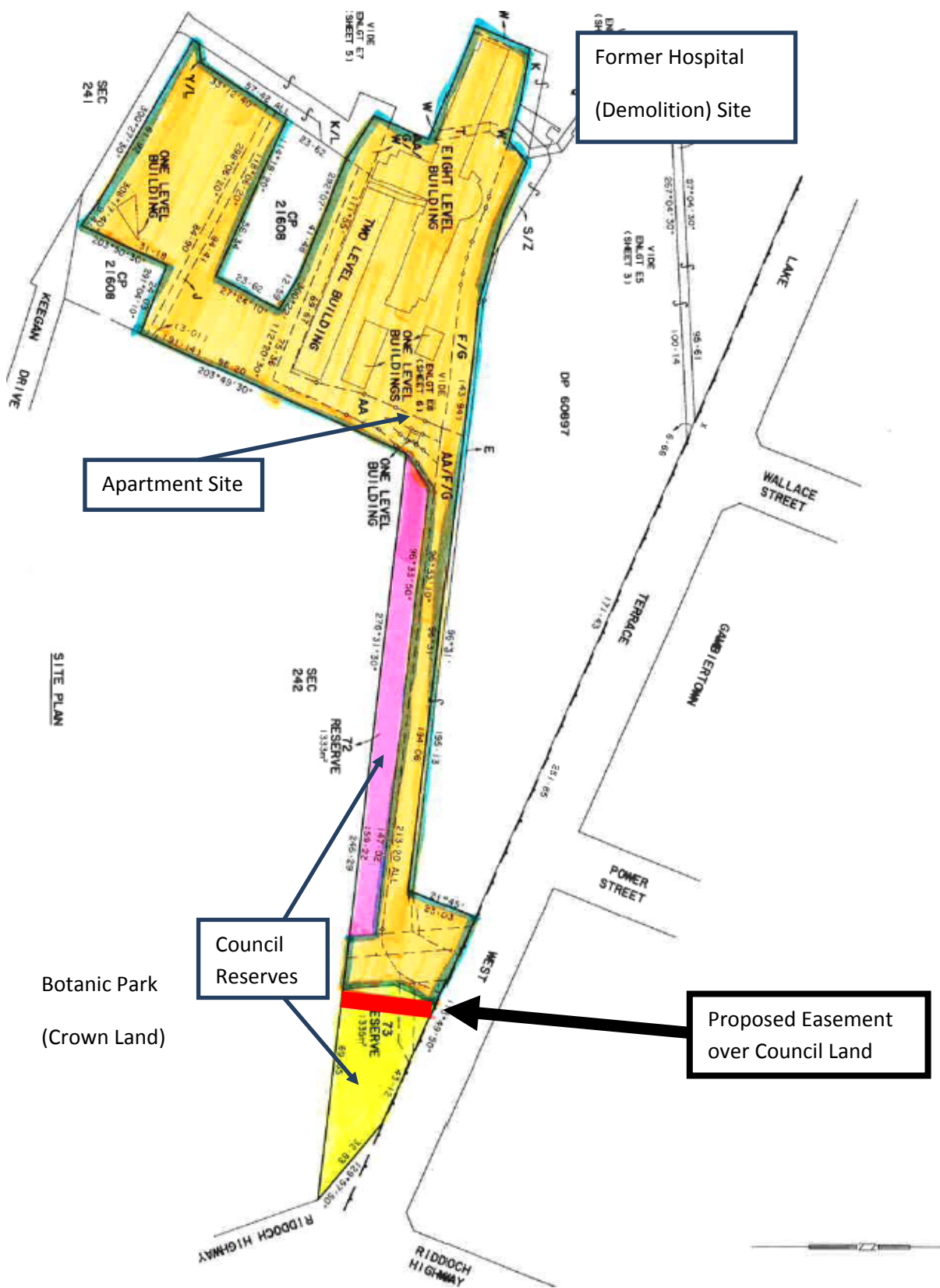
Attachment 1: Photographic view
Attachment 2: Plan of Council allotments 72 and 73

(Refer Item of Operational Services Committee Minutes)

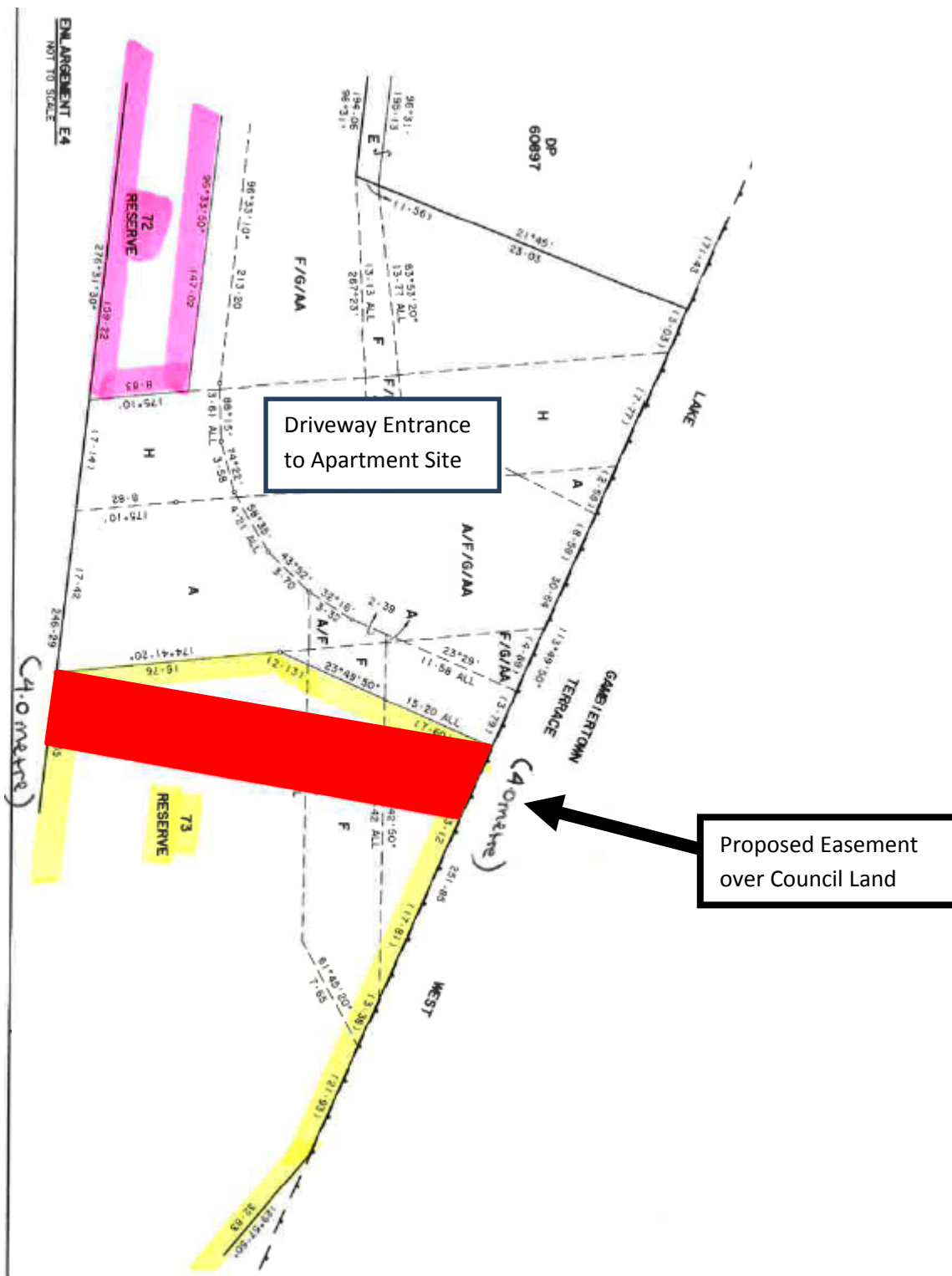
ATTACHMENT 1



EASEMENT LOCATION PLAN



EASEMENT (DETAIL) PLAN



OPERATIONAL SERVICES REPORT NO. 4/2014

SUBJECT: PROPERTY MANAGEMENT - Purchase of Vacant Land - Wandaree Court -
Drainage Improvement Works - Ref. AF11/1344

Goal: Environment
Strategic Objective: (i) Support the preservation and enhancement of the City's unique natural and built heritage for future generations

At its meeting on 17th December 2013 Council considered 'in-confidence' Operational Services Item 16 entitled 'Drainage Improvement Works - Wandaree Court - Purchase of Vacant Land' and made a confidentiality order under Section 91(7) in relation to all details for six (6) months.

An agent was appointed to negotiate and represent Council in the matter and a contract was executed for the purchase of 5 Wandaree Court, Mount Gambier for \$72,500.

Settlement was completed on Friday 31st January 2014 and the purchased land is now classified as community land in accordance with the provisions of the Local Government Act ("the Act").

In compliance with the Local Government Act this report discloses the identity of land purchased and the reason for its purchase - for drainage improvement works.

Operational Services Item 16 of 17th December 2013 relating to this matter that remains subject to a valid confidentiality order will be automatically released upon expiry of the order in June 2014.

RECOMMENDATION

(a) Operational Services Report No. 4/2014 be received.



Michael McCARTHY
GOVERNANCE OFFICER

sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

5 February 2014
SW

(Refer Item of Operational Services Committee Minutes)

OPERATIONAL SERVICES REPORT NO. 5/2014

SUBJECT: DEVELOPMENT CONTROL - Liquor Licence - Application for Restaurant License with Entertainment Consent - Metro Bakery and Cafe - 13-15 Commercial Street East, Mount Gambier - Ref. AF13/266

Goal: *Securing Economic Prosperity*
Strategic Objective: (i) *Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region*
(ii) *Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City*

BACKGROUND

The subject site is located at 13-15 Commercial Street East, Mount Gambier (adjacent the Cave Garden).

The existing use of the property is that of a Restaurant. A Restaurant is defined as a 'Shop' within the Development Act, 2008. The existing Restaurant has dining areas, a kitchen, toilets and outdoor dining. The Restaurant is accessed from an entrance on Commercial Street and Percy Street. A site plan has been attached for Member's perusal.

The existing Restaurant has a 'Restaurant Liquor Licence' for the premises. The current license allows service of liquor in Areas 1, 2, 3 and 4. This is shown on the attached site plan.

DISCUSSION

The Applicant is applying to the Liquor and Gambling Commissioner for a 'Restaurant Licence with Entertainment Consent' to authorise the consumption of liquor where food is provided and whilst 'live' music is playing. As part of the existing Restaurant Licence any person who wishes to consume liquor must be seated at a table, or attending a function at which food is provided. The applicant now seeks Entertainment Consent to enable any person to consume liquor without ordering a meal whilst seated within the premises, where live music is playing.

The Restaurant is authorised to operate the following trading hours:

- Monday to Wednesday from 8.30 a.m. to 5.00 p.m.
- Thursday to Saturday from 8.30 a.m. to 11:00 p.m.

The applicant wishes to have an Entertainment consent for the purposes of live music on 13-15 Commercial Street East premises in areas 1, 2 and 3 (as seen in the site plan) on:

- Thursday to Saturday 5:00 p.m. to 11:00 p.m.
- Sundays from 10:00 a.m. to 5:00 p.m.
- Christmas Eve 5:00 p.m. to 11:00 p.m.
- Sunday Christmas Eve 10:00 a.m. to 5:00 p.m.
- New Years Eve 5:00 p.m. to 11:00 p.m.
- Days preceding other
Public holidays 5:00 p.m. to 11:00 p.m.
- Sundays preceding
Public holidays 10:00 a.m. to 5:00 p.m.

Operational Services Report No. 5/2014 Cont'd...

The existing Restaurant is located within the City Centre Zone. The adjacent businesses will be generally closed when live music may be played.

This application is to be considered by Council and the licensing authority will be notified after that of Council's comments. It has been recommended that the Liquor Licence be supported subject to appropriate conditions.

RECOMMENDATION

- (a) Operational Services Report No. 5/2014 be received;
- (b) both the Applicant and the Office of the Liquor and Gambling Commissioner be advised that Council does not voice any objection to the proposed Entertainment Consent for the Restaurant at 13-15 Commercial Street East, Mount Gambier to be known as Metro Bakery and Cafe;
- (c) the Applicant be advised the proposed Restaurant Licence with Entertainment consent be supported subject to the following conditions:
 - 1. the subject use hereby approved, shall not operate outside of the following times:
 - Thursday to Saturday 5:00 p.m. to 11:00 p.m.
 - Sundays from 10:00 a.m. to 5:00 p.m.
 - Christmas Eve 5:00 p.m. to 11:00 p.m.
 - Sunday Christmas Eve 10:00 a.m. to 5:00 p.m.
 - New Years Eve 5:00 p.m. to 11:00 p.m.
 - Days preceding other
Public holidays 5:00 p.m. to 11:00 p.m.
 - Sundays preceding
Public holidays 10:00 a.m. to 5:00 p.m.
 - 2. the amplified music shall only be that associated with 'small bands' (i.e. no more than four (4) people) or 'solo performers' and no amplified music shall be audible from outside of the building.



Simon WISEMAN
SENIOR PLANNER

sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

4 February 2014
SW

Attachment: Letter and Site Plan (received from Metro Bakery and Café) - dated 28th January 2014

(Refer Item of Operational Services Committee Minutes)

METRO

bakery & café

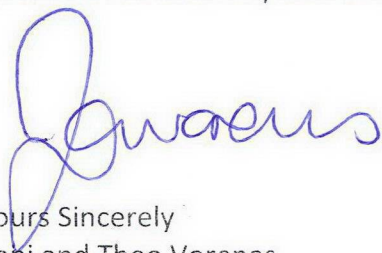
Attention: Simon Wiseman and members of Council

Please accept this notification that we have lodged an 'Application for entertainment consent' with the Liquor and Gambling Commission. The purpose for this consent is to primarily showcase local talent – solo, acoustic or small band.

Our current Restaurant License (50624464) allows us to serve liquor in Areas 1,2,3,4 however our Application for Entertainment Consent only includes areas 1, 2, 3. In effect this means that we are not requesting entertainment consent for any outdoor area. *Please see a copy of the Floor Plan attached*

Our trading hours are: Monday – Wednesday 8.30am – 5.00pm (Although entertainment consent has not been sought for these days) and Thursday – Friday 8.30am – 11.00pm. Although we do not trade on Sundays currently we are also licensed for Sundays and have therefore requested Entertainment consent to include Sunday (10.00am – 5.00pm). Please find attached a copy of the *Form 1*

Please advise us of any concerns or questions



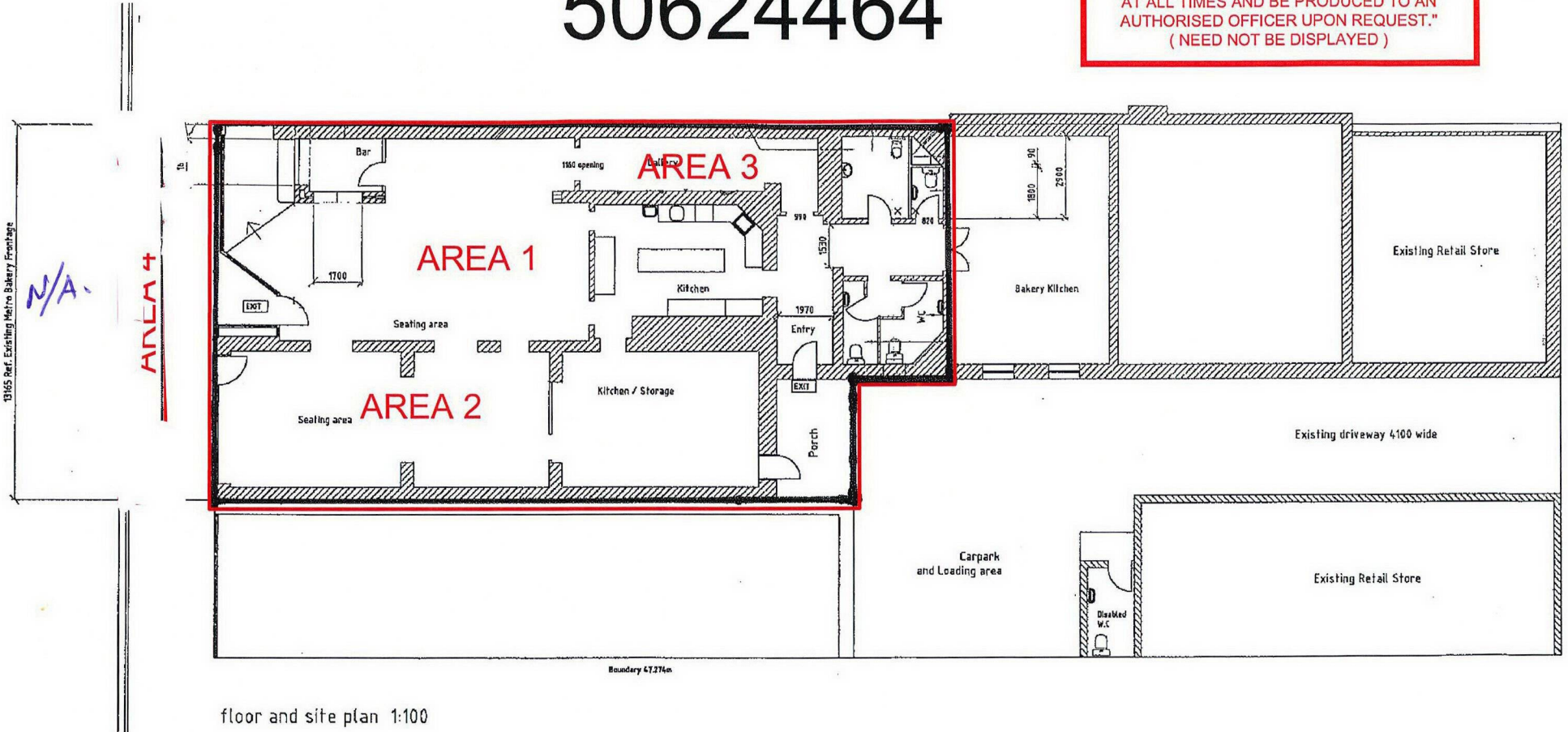
Yours Sincerely
Toni and Theo Vorenas
Metro bakery and cafe
13 to 15 commercial street east Mount Gambier.
Ph 87233179 or 0422822295
Email metrobakery@internode.on.net.au
January 28 2014

METRO BAKERY & CAFE

50624464

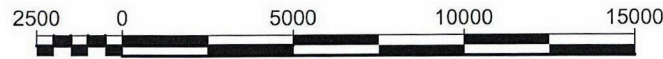
"THE PLAN MUST BE KEPT ON THE PREMISES AT ALL TIMES AND BE PRODUCED TO AN AUTHORISED OFFICER UPON REQUEST." (NEED NOT BE DISPLAYED)

Commercial Street East



LEGEND:

- LICENSED AREA.....RED LINE
- DESIGNATED DINING AREA.....GREEN LINE
- DESIGNATED RECEPTION AREA.....BROWN LINE
- GAMING AREA.....PURPLE LINE
- SAMPLING AREA.....YELLOW LINE
- ENTERTAINMENT CONSENT.....BLUE LINE
- EXTENDED TRADING AUTHORITY.....PINK LINE
- OUT OF BOUNDS TO MINORS.....ORANGE LINE
- MINORS PERMITTED AFTER MIDNIGHT.....BROKEN ORANGE LINE
- CONSUMPTION ON PREMISES.....BROKEN YELLOW LINE
- COLLECTIVE OUTLET.....BROKEN RED LINE



DIMENSIONS ARE IN MILLIMETRES

PLAN ACCURATE AS AT / /

LICENSEE

LIQUOR AND GAMBLING COMMISSIONER

PLAN updated 09/04/13

FORM 1

LIQUOR LICENSING ACT 1997

NOTICE OF APPLICATION

ANTONINA VORENAS HAS APPLIED TO THE LICENSING AUTHORITY FOR AN ENTERTAINMENT CONSENT IN RESPECT OF THE PREMISES SITUATED AT 13 COMMERCIAL ST EAST MT GAMBIER SA 5290 AND KNOWN AS METRO BAKERY & CAFE.

THE FOLLOWING IS SOUGHT IN THE APPLICATION:

- ENTERTAINMENT CONSENT HAS BEEN SOUGHT FOR AREA 1,2 AND 3 AS PER PLANS LODGED WITH THIS OFFICE FOR THE FOLLOWING:

THURSDAY - SATURDAY	5.00PM TO 11.00PM
SUNDAY	10.00AM TO 5.00PM
CHRISTMAS EVE	5.00PM TO 11.00PM
SUNDAY CHRISTMAS EVE	10.00PM TO 5.00PM
NEW YEARS EVE	5.00PM TO 11.00PM
DAYS PRECEDING OTHER	
PUBLIC HOLIDAYS	5.00PM TO 11.00PM
SUNDAYS PRECEDING	
PUBLIC HOLIDAYS	10.00AM TO 5.00PM

THE APPLICATION HAS BEEN SET DOWN FOR HEARING ON 24/02/2014 AT 11:00 AM. ANY PERSON MAY OBJECT TO THE APPLICATION BY LODGING A NOTICE OF OBJECTION IN THE PRESCRIBED FORM WITH THE LIQUOR AND GAMBLING COMMISSIONER (AND SERVING A COPY OF THE NOTICE ON THE APPLICANT) AT LEAST 7 DAYS BEFORE THE HEARING DATE (VIZ 17/02/2014).

THE APPLICANT'S ADDRESS FOR SERVICE IS:
C/-ANTONINA VORENAS 13 COMMERCIAL ST EAST, MT GAMBIER
SA 5290

THE APPLICATION AND CERTAIN DOCUMENTS AND MATERIAL
(INCLUDING PLANS) RELEVANT TO THE APPLICATION MAY BE
INSPECTED WITHOUT FEE AT A PLACE AND DURING A PERIOD
SPECIFIED BY THE LIQUOR AND GAMBLING COMMISSIONER,
91 GRENFELL STREET, ADELAIDE SA 5000.

PH: 08 8226 8655 FAX: 8226 8512

EMAIL: APPLICATIONS@AGD.SA.GOV.AU

DATED: 20/01/2014 APPLICANT: ANTONINA VORENAS

OPERATIONAL SERVICES REPORT NO. 6/2014

SUBJECT: PROPERTY MANAGEMENT - Lease Expiry/Salvage Rights - 24 Margaret Street - Ref. AF12/114

Goal: Environment
 Strategic Objective: (i) Support the preservation and enhancement of the City's unique natural and built heritage for future generations

BACKGROUND

At its meeting on 17th February 2009 Council considered Corporate and Community Services Committee Item 20 in relation to the purchase of property to facilitate the development of a walkway(s) between Margaret Street and the Railway Lands.

Following negotiations with several landowners Council reached agreement with the owner of 24 Margaret Street, Mr P Hopgood, on the following terms:

"(c) the property owners have now responded to the Council proposal and will accept the proposal which is now described as follows:

1. *Council offers the sum of \$180,000 plus GST to purchase the property with a settlement date of no later than 20th March 2009.*
2. *Council offers the right for the owners to remain in occupation of the property for a term of up to five years from settlement date.
The lease back arrangement will be for no rental consideration to Council i.e. rent free.*
3. *At the future time that Council seeks to remove the improvements upon the land that the owners are given the exclusive right to salvage the materials and Council notes the owners particular interest in obtaining all structural timbers.*
4. *Council will prepare at its expense the required lease agreement between Council and the owners and which will cover all the normal landlord and tenant responsibilities.*
5. *Council not levy Council rates on the property during the term of the lease however the lessee to continue to pay all other outgoings.*
6. *Council to pay the costs of the conveyancing for this sale and purchase.*
7. *As per 3 above, the lessee must use all careful methods when removing the salvage materials so as to preserve the remaining improvements.*
8. *As per 3 above, the lessee must remove any required salvage materials within six (6) months of vacating the property.'*

Accordingly, Council resolved at its meeting on 17th February 2009 as follows:

"Cr Smith moved it be recommended:

- (a) *the report be received;*
- (b) *Council accept the proposal, terms and conditions as detailed at (c) above whereby Council will purchase the property at 24 Margaret Street;*
- (c) *the Mayor and Chief Executive Officer be authorised to sign and seal all relevant documents, leases etc to finalise Council's purchase of the property at 24 Margaret Street.*

Operational Services Report No. 6/2014 Cont'd...

Cr Harfield seconded

Carried

Cr Kyrimis moved the recommendation of the Corporate and Community Services Committee as contained in Item 20 be adopted.

Cr Smith seconded

Carried"

The five (5) year rent free period specified at condition (c)(2) is now due to expire on 19th March 2014 and the period (6 months) within which the lessee must remove any required salvage materials will expire on 19th September 2014.

The Lessee has indicated their intention to vacate the premises by the lease expiry date, but has sought an extension of the period to exercise salvage rights beyond 19 September 2014.

The Lessee has had ample opportunity during the five (5) year lease period to make arrangements for the demolition and salvage of materials by 19th September 2014. Rather than obtaining their own (planning/heritage) approvals and undertaking the demolition works themselves, it appears the Lessee is waiting for Council to demolish the building before exercising their salvage rights.

The Administration has advised the Lessee that Council has no firm plans/budget for demolition of the existing improvements at 24 Margaret Street in the 2013/14 or 2014/15 financial years.

Whilst the Administration has no objection to extending the lease and/or salvage rights, it is constrained in doing so by the lease conditions specified in the 17th February 2009 resolution of Council that clearly provide for a 5 year (rent free) lease period and removal of salvage materials within six (6) months of vacating the property.

Should Council determine to grant an extension of the lease and/or salvage rights to the Lessee, it is recommended that such extension be for a finite period (eg until 19 March 2015), and that the Lessee be required to meet and evidence (at their own arrangement and cost) the minimum requirements for entering Council land to undertake works/organised activities (ie an occupation licence and/or works agreement including obligations for work/worksite, health and building safety, environmental/heritage and insurance/indemnity requirements, and any other requirements to ensure compliance with legislation, building code or development approval).

Irrespective of whether the Lessee or Council are undertaking the demolition of the improvements, it will be necessary that any persons entering the site be suitably trained/licensed for the purpose of entering a worksite.

RECOMMENDATION

- (a) Operational Services Report No. 6/2014 be received;
- (b) the salvage rights associated with the Lease of 24 Margaret Street be extended from six (6) months to twelve (12) months to expire on 19th March 2015;
- (c) the exercise of salvage rights be at the Lessee's own arrangement and cost in all things, including the preparation and documentation of all associated worksite safety and other worksite requirements, irrespective;
- (d) in the event that the salvage rights are exercised after the expiry of the lease on 19 March 2014, the Lessee must enter into a separate occupation licence and/or works contract upon such conditions as determined by the Council Administration;

Operational Services Report No. 6/2014 Cont'd...

- (e) in the event that neither the Lessee nor Council have progressed to demolish the improvements at 23 Margaret Street by 19th March 2015, the salvage rights shall lapse.



Daryl SEXTON
DIRECTOR - OPERATIONAL SERVICES

sighted:

Mark McSHANE
CHIEF EXECUTIVE OFFICER

6 February 2014
SW

(Refer Item of Operational Services Committee Minutes)