

Reference: AF11/866

3rd November, 2016

MEMBERS

NOTICE is given that the Operational Services Committee will meet in the following Meeting Room on the day, date and time as follows:

Operational Services Committee
(Conference Room - Level 1):

Tuesday, 8th November 2016 at 7:30 a.m.

An agenda for the meeting is enclosed.



Mark McSHANE
CHIEF EXECUTIVE OFFICER

Council has redacted portions of this document in accordance with a request made under Council's Privacy Policy P155 and in line with the Commonwealth Privacy Act 1988 and Department of Premier and Cabinet Information Privacy Principles Cabinet Administrative Instruction as at 27 September 2024. Council has considered subject specific legal advice and the SA Ombudsman Reports 2022/05292 and 2022/05757 when balancing the competing priorities of individuals privacy with Council's publication obligations under section 132 and Schedule 5 of the Local Government Act 1999.

CONFLICT OF INTEREST DISCLOSURE FORM

I _____
(insert name)

have received a copy of the agenda for the **ordinary** **special** meeting of the

_____ Council Committee Board
(insert full name of Committee/Sub-Committee/Board)

to be held on: _____
(insert date of meeting)

CONFLICT OF INTEREST DISCLOSURE

I consider that I have a:

material conflict of interest pursuant to section 73 (complete and sign below)

actual or **perceived** conflict of interest pursuant to section 74 (complete and sign overleaf)

of the *Local Government Act 1999* ("the LG Act") in relation to the following agenda item:

(insert details - include Agenda Item No, Report Number, Item/Report Subject Title)

which is to be discussed at that meeting.

MATERIAL

The nature of my **material** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you (or a person prescribed in section 73(1) of the LG Act) stands to obtain a benefit or suffer a loss depending on the outcome of the consideration of the matter at the meeting of the Council in relation to the agenda item described above]:*

In accordance with section 74(1)(b) I will be leaving the meeting room while the matter is being discussed and voted on.

Signature

Date

In accordance with section 75A(2)(b) I propose to not to participate in the meeting in relation to the matter.

ACTUAL

The nature of my **actual** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why the conflict between your interests and the public interests might lead to a decision that is contrary to the public interest in relation to the agenda item described above]:*

Where I have proposed to participate in the meeting I intend to deal with my **actual** conflict of interest in the following transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the actual conflict of interest in a transparent and accountable way].*

OR

PERCEIVED

The nature of the **perceived** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you consider that an impartial fair-minded person could reasonably consider that you have a perceived conflict of interest in the matter].*

Where I have proposed to participate I intend to deal with the **perceived** conflict of interest in the following transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the perceived conflict of interest in a transparent and accountable way].*

Signature

Date

OPERATIONAL SERVICES COMMITTEE

Meeting to be held on Tuesday, 8th November 2016 at 7.30 a.m.

AGENDA

1. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866
2. HEALTH MANAGEMENT - Project Management - Pedometer Loan Kits - Ref. AF15/379
3. HEALTH MANAGEMENT - Project Management - Rail Trail - Walking SA Award - Ref. AF15/379
4. HEALTH MANAGEMENT - Reporting - Regional Public Health Plan Reports - Ref. AF15/385
5. INFRASTRUCTURE - Joint Boundary Roads Advisory Group - Notes of discussion held 2nd November 2016 - Ref. AF11/1228
6. PROPERTY MANAGEMENT - Enquiries - Hosking Avenue Carpark Extension - Request from Grant High School - Ref. AF11/2245
7. COMMITTEES - Council Development Assessment Panel - Minutes of Meeting held 20th October 2016 - Ref. AF15/554
8. COMMITTEES - Environmental Sustainability Sub-Committee - Minutes of Meeting held 1st November 2016 - Ref. AF12/377
9. COMMITTEES - Mount Gambier Cemetery Trust (Section 41) Committee - Minutes of Meeting held 14th October 2016 - Ref. AF11/1371
10. OPERATIONAL SERVICES REPORT NO. 8/2016 - Regulating - Liquor Licence - Application for Restaurant Licence - 37 Degrees S - 34 Sturt Street, Mount Gambier - Ref. AF15/508

OPERATIONAL SERVICES COMMITTEE

Meeting to be held in the Conference Room, Operational Services Area, Level One of Civic Centre, 10 Watson Terrace, Mount Gambier, on Tuesday 8th November 2016 at 7.30 a.m.

AGENDA

PRESENT: Cr D Mutton (Presiding Member)
Crs C Greco, P Richardson, F Morello and I Von Stanke

APOLOGIES: moved the apology received from be
accepted.

seconded

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Daryl Sexton, Director Operational Services
Engineering Manager, Daryl Morgan
Team Leader Administration (Operational Services), Sally Wilson

COUNCIL MEMBERS
AS OBSERVERS:

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: moved the minutes of the previous meeting held on
Tuesday, 11th October 2016 be taken as read and confirmed.

seconded

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice -

1. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

The Engineering Manager reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

Commenced Tasks % Completed

- | | |
|--|-----|
| • Duigan Street (road reconstruction) | 20% |
| • Umpherston Street (concrete footpath construction) | 50% |
| • Foote Street (kerbing works) | 10% |
| • Lansell Street (kerbing works) | 10% |

Railway Lands

- | | |
|--|-----|
| • Heritage elements (fence and stobie poles) | 80% |
|--|-----|

Completed Tasks

- Railway Lands - major art piece tracks (paving works) / signalling change
- Rail Trail - Pick Avenue to White Avenue
- Carinya Gardens road extension

- Gray Street (CBD renewal)
- Harvie Street (concrete footpath construction)

moved the report be received.

seconded

2. HEALTH MANAGEMENT - Project Management - Pedometer Loan Kits - Ref. AF15/379

The Community Health Officer reported:

- In September 2016 the Lioness Club of Mount Gambier and the City of Mount Gambier released 21 Pedometer Loan Kits for hire in the Library. The Pedometer Loan Kits were developed after the Lioness Club of Mount Gambier approached staff to develop a project based on pedometers for seniors to encourage physical activity. Along with the pedometer the kits contain information to encourage physical activity and the health benefits of walking. The kits can be utilised by any age group, initial promotion will continue to be directed towards seniors and later to the wider community;
- in the first month of the kits being made available, over half have been loaned out by the public. Loan history will be monitored to gauge the public's use of these new resources and evaluate the program;
- the Pedometer Loan Kit project is directed towards two priorities in Council's Health Plan; Physical Inactivity (follow on effects for Obesity & Overweight) and Degenerative and Mobility Issues for the Aged (follow on effects for Potentially Avoidable Hospital Admissions through falls prevention with seniors).

moved it be recommended:

- The report be received and noted.

seconded

3. HEALTH MANAGEMENT - Project Management - Rail Trail - Walking SA Award - Ref. AF15/379

The Community Health Officer reported:

- On 13th October 2016 Council was presented with a Local Government Organisation award for the inaugural annual Walking SA Awards. The award nomination was for phase 1 works of the Rail Trail from Pick Avenue to White Avenue;
- Walking SA has initiated annual awards to recognise sustained and outstanding contribution to walking at all levels throughout South Australia;
- the Rail Trail project is directed towards the priority; Physical Inactivity (follow on effects for Obesity & Overweight) in Council's Regional Public Health Plan.

moved it be recommended:

- The report be received and noted.

seconded

4. HEALTH MANAGEMENT - Reporting - Regional Public Health Plan Reports - Ref. AF15/385

The Community Health Officer reported:

- (a) The South Australian Public Health Act 2011, Section 52 requires Council to report on the implementation of their Regional Public Health Plan biannually to the Chief Public Health Officer;
- (b) The reporting format must show what actions/strategies have targeted the City of Mount Gambier's 11 health priorities; and how these actions/strategies align with the State Public Health Plan;
- (c) A report for the period 1st July 2014 - 30th June 2016 has been submitted to meet reporting requirements (copy attached to the agenda).

moved it be recommended:

- (a) The report be received and noted.

seconded

5. INFRASTRUCTURE - Joint Boundary Roads Advisory Group - Notes of discussion held 2nd November 2016 - Ref. AF11/1228

The Director Operational Services reported:

- (a) The Boundary Roads Advisory Group met on Wednesday, 2nd November 2016 and the notes of the meeting are attached to the agenda;
- (b) as a result of the discussions, it is being recommended that Council adopt the Year 1 Program for the 2016/2017 financial year:

Bishop Road construction (Kennedy Avenue to Attamurra Road)	\$425,000
Hawkins Road - seal road shoulder to edge of drain	\$11,000
	TOTAL: <u>\$436,000</u>

Unexpended funds be carried forward to 2017/2018 to assist fund the indicated 2017/2018 program.

- (c) a formal indicative 5 Year Program is put forward for Council's consideration (refer attached notes of meeting).

moved it be recommended:

- (a) The report be received;
- (b) Council adopt the 5 Year Works Program as put forward in the Notes of the Boundary Roads Advisory Group meeting of Wednesday, 2nd November 2016 and proceed, with the concurrence of the District Council of Grant, with the following projects in 2016/2017:
 - Bishop Road construction (Kennedy Avenue to Attamurra Road)
 - Hawkins Road - seal road shoulder to edge of drain

seconded

6. PROPERTY MANAGEMENT - Enquiries - Hosking Avenue Carpark Extension - Request from Grant High School - Ref. AF11/2245

The Engineering Manager reported:

- (a) Council, at its meeting held on 21st June 2016 resolved:

“Council Officers prepare a design and estimate for a car park extension to the Hosking Avenue carpark with the view to referring this matter to Council for consideration for inclusion in the 2017/2018 budget.”

- (b) Council Officers have now prepared a concept design for an extension of the Hosking Avenue carpark (refer to attached Plan 956-03). The extension will add an additional 49 carparking spaces which will effectively double the capacity of the existing carpark;
- (c) the land required to expand the carpark is a passive reserve and can easily accommodate the carpark expansion without causing loss of community benefit;
- (d) the estimated cost to construct an additional 49 carparking spaces is estimated at \$90,000.

moved it be recommended:

- (a) Council acknowledge the concept design (956-03) to extend the current Hosking Avenue carpark by a further 49 spaces at an estimated figure of \$90,000;
- (b) in line with Council's resolution of 21st June 2016, the construction of a further 49 carparking spaces to the Hosking Avenue carpark be now referred to the 2017/2018 budget deliberations for consideration.

seconded

7. COMMITTEES - Council Development Assessment Panel - Minutes of Meeting held 20th October 2016 - Ref. AF15/554

moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 20th October 2016 be received;
- (b) the decisions made by the Council Development Assessment Panel be noted.

seconded

8. COMMITTEES - Environmental Sustainability Sub-Committee - Minutes of Meeting held 1st November 2016 - Ref. AF12/377

moved it be recommended:

- (a) Minutes of the Environmental Sustainability Sub-Committee held on Tuesday, 1st November 2016 be received;
- (b) the following recommendations (number 1 to 2) of the Environmental Sustainability Sub-Committee be adopted by Council:

1. SUSTAINABILITY INNOVATION FUND

- Council invites applications for a second round of the Environmental Sustainability Innovation Fund project in the first quarter of 2017 utilising the unallocated funding from Round 1.

2. REPORTS FOR INFORMATION

- The current table outlining projects for 2016 (as attached to the Environmental Sustainability Sub-Committee agenda) be received and noted for information.

seconded

9. **COMMITTEES - Mount Gambier Cemetery Trust (Section 41) Committee - Minutes of Meeting held 14th October 2016 - Ref. AF11/1371**

moved it be recommended:

- (a) Minutes of the Mount Gambier Cemetery Trust Committee meeting held on Friday, 14th October 2016 be received;

- (b) the following recommendations (number 1 to 6) of the Mount Gambier Cemetery Trust (Section 41) Committee be adopted by Council:

1. FINANCIAL STATEMENT - Statement of Trading Activity

- The Statement of Trading Activity as at 30th June 2016 be received.

2. BUDGET ESTIMATES 2016/2017

- Budget estimates for 2016/2017 be adopted.

3. BURIALS AND CREMATIONS - Statistics for 2015/16

- The report be received.

4. SURRENDER OF INTERMENT RIGHTS - Letter from [REDACTED]

- The report be received.
- The Trust acts according to State Government legislation of the day, therefore should [REDACTED] wish to proceed with the cancelling of the leases, a refund will be provided according to the formula set out in the Burial and Cremation Regulations 2014.

5. NEXT MEETING

- the next meeting of the Trust be held on Friday, 16th December 2016 at 12:15 p.m.

MOTIONS WITHOUT NOTICE

6. CARINYA GARDENS CEMETERY MASTER PLAN - PROPOSED DEVELOPMENT

- the Carinya Gardens Cemetery Master Plan be amended to reduce the size of the pedestrian mall to a width of approximately five metres.

- Two seats be installed in She-Oak Garden between the existing family allotments and Row A.
- Detailed plans be prepared showing vegetation planting in the She-Oak Garden.
- Contour plans be prepared to determine layout of future burials in the She-Oak Garden, including family allotments.

seconded

10. OPERATIONAL SERVICES REPORT NO. 8/2016 - Regulating - Liquor Licence - Application for Restaurant Licence - 37 Degrees S - 34 Sturt Street, Mount Gambier - Ref. AF15/508

moved it be recommended:

- (a) Operational Services Report No. 8/2016 be received;
- (b) both the Applicant and the Office of the Liquor and Gambling Commissioner be advised that Council does not voice any objection to the proposed Restaurant Licence for the café to be located at 34 Sturt Street, Mount Gambier to be known as 37 Degrees S;
- (c) the Applicant be advised the proposed Restaurant Licence be supported subject to the following conditions:
 1. the subject use hereby approved, shall not operate outside of the following times:
 - Monday to Thursday: 7:00 am to 3:30 pm;
 - Friday: 7:00 am to 7:00 pm;
 - Saturday and Sunday: 9:00 am to 7:00 pm.
 2. live musical performances must be “acoustic” in nature and must not involve amplified live music.

seconded

MOTIONS WITHOUT NOTICE -

The meeting closed at _____ a.m.
AF11/866
SW

The City of Mount Gambier

Regional Public Health Plan 2015-2020 – Implementation Report

Period 1 July 2014 – 30 June 2016

Section 1a: PROGRESS ON RPHP COMMITMENTS

STRONGER AND HEALTHIER COMMUNITIES AND NEIGHBOURHOODS FOR ALL GENERATIONS			
OBJECTIVE/STRATEGY	STATUS	ACHIEVEMENTS/ACTION	PRIORITY
Continue to develop and provide events support, management and assistance.	Ongoing	<p>Various community events have been organised or supported by Council through this reporting period. Most events are targeted toward the 11 health priorities highlighted in the Regional Public Health Plan and other target community connectedness and social cohesion.</p> <p>Many events will be listed in Library activities, promotion of active lifestyles or initiatives to address and respond to emerging health issues and trends within the community.</p> <p>Examples of additional events include:</p> <ul style="list-style-type: none"> • Tour of the Great South Coast Bike Race • Annual Citizenship Ceremonies • White Ribbon's Loudest Shout • Seniors Month Festivals • Park Run 	Degenerative and Mobility for the Aged, Substance Abuse, Mental Health, Suicide Prevention, Domestic Violence, Delayed Early Childhood Development, Dental Health, Potentially Avoidable Hospital Admissions, Physical Inactivity, Obesity and Overweight, Poor Nutrition and Diet
Continue to develop and deliver the library as a vibrant hub and destination, providing high quality library services and collections.	Ongoing	<ul style="list-style-type: none"> • The library delivers a wide range of services for our broad community, they include: <ul style="list-style-type: none"> ○ Baby-bounce and toddler time. ○ Early Literacy Program. ○ Volunteer program. 	

<p>Ensure a wide range of library programs are offered and continue to be developed to address the changing needs of the community.</p>		<ul style="list-style-type: none"> ○ School holiday programs. ○ LOUD in the Library. Youth week activities. ○ Book Week. ○ Find My Place ○ MakerSpace activities. ○ Justice of the Peace services ● Mount Gambier Library Service, Annual Statistics for 2014/2015 & 2015/2016 can be found in Appendix 1 at the end of this report. ● A variety of 'one off' or annual projects that are provided include: <ul style="list-style-type: none"> ○ History Month – More than 1,000 people attended various activities. ○ Cheer Up Hut ○ Unleashed Open Data Competition ○ Local Author event available, various educational displays on local services and events, and health issues and much more. ● Library meeting room and conference facilities are used by the public and local services providers when requested. ● The Library has approximately 7,000 people walk through the doors each week and provides multiple promotional opportunities through static and interactive displays and electronic displays to promote key health messages. 	<p>Degenerative and Mobility for the Aged, Substance Abuse, Mental Health, Suicide Prevention, Domestic Violence, Delayed Early Childhood Development, Dental Health, Potentially Avoidable Hospital Admissions, Physical Inactivity, Obesity and Overweight, Poor Nutrition and Diet</p>
<p>Maintain the value of existing annual funding programs, including existing funding for events and festivals, including the main corner and library programs, well-being, events management, sport and recreation and community development.</p>	<p>Completed</p>	<p>Council's Annual Financial Plan includes the provision of grant funding and assistance to a various groups and initiatives that are included in the 11 priority areas of the Regional Public Health Plan. Examples include:</p> <ul style="list-style-type: none"> ● Junior Sports Assistance Fund continued. <ul style="list-style-type: none"> ○ The Fund provides financial support for those junior sports persons who have achieved State selection or better in a specific sport. During 2015/2016 financial assistance included: <ul style="list-style-type: none"> ○ Assistance to Juniors - \$20, 600 ○ Support for special Coaching Clinics - \$5,000 	<p>Degenerative and Mobility for the Aged, Substance Abuse, Mental Health, Suicide Prevention, Domestic Violence, Delayed Early Childhood Development, Dental Health, Potentially Avoidable</p>

		<ul style="list-style-type: none"> ○ Assistance to Disadvantaged Juniors - \$1,200 ● Care Ring Telephone Service (Lifeline SE) ● Stand Like Stone Foundation ● The Junction ● Suicide Prevention Network ● Cultural Grants ● Naidoc Week ● Youth Advisory Committee and projects ● Mount Gambier Toy Library 	Hospital Admissions, Physical Inactivity, Obesity and Overweight, Poor Nutrition and Diet
Encourage the community to self manage events and identify opportunities for new events.	Ongoing	<ul style="list-style-type: none"> ● Railway Lands Activation Team: <ul style="list-style-type: none"> ○ Developed in August 2015, this activation team was responsible for activating the newly developed open space and nature play area in the Railway lands. ○ A key focus was on sustainable activation and use of the site which would require the communities buy-in. ○ The success of the activation team over a 12 month period has proven the effectiveness of this method that will be used for future events. ● Where practical and efficient smaller projects have been carried out partly or wholly by community groups and Council assisting with the provision of venue, equipment, advice and/or financial support. 	
Where possible, reasonable, practical and efficient, identify projects that may be carried out partly or wholly by community groups.			
Encourage community ownership of events and decrease reliance on council to manage and provide community events.			
Encourage community members to volunteer in community life and contribute to the social and cultural fabric of Mount Gambier.	Ongoing	<ul style="list-style-type: none"> ● Council continues to support and provide a variety of volunteer opportunities to encourage individuals connecting and being involved in their local community. 	
Develop a community profile identifying the diverse groups/communities within the City of Mount Gambier.	Completed	<ul style="list-style-type: none"> ● The City of Mount Gambier Community Profile: <ul style="list-style-type: none"> ○ Provides demographic analysis for the City and its suburbs based on results from the 2011, 2006, 2001, 1996 and 1991 Censuses of Population and Housing. ○ Population estimates are updated when the Australian Bureau of Statistics (ABS) releases new figures such as the annual Estimated 	
Gather and summarise information and statistics			

including census data (2011) to assist understanding and decision making regarding our community.		<p>Resident Population (ERP).</p> <ul style="list-style-type: none"> The City of Mount Gambier Economic Profile: <ul style="list-style-type: none"> Provides economic analysis for the City of Mount Gambier by combining 11 different datasets to build a cohesive story of a local economy, how it is changing and how it compares to other areas. The City of Mount Gambier Profiles are available for the public's use via Council's website. Identification of 11 health priorities during the development of the Regional Public Health Plan 2015-2020 shows current and emerging health needs of the community. 	
Identify minority groups and disadvantaged groups in our community by a review of census data.			
Continue to service the needs of the socially disadvantaged and/or impaired people within the community.	Ongoing	<ul style="list-style-type: none"> Ongoing participation in the Limestone Coast Community Services Round Table. 	
Advocacy and partnership with stakeholder groups to assist with service delivery programs.	Ongoing	<ul style="list-style-type: none"> Ongoing participation in the Limestone Coast Community Services Round Table. Continued funding arrangements in place. 	
Continue to promote a Child/Vulnerable People Safe Environment.	Ongoing	Staff complete Child Safe Environment training and complete mandatory notifications when required.	
Facilitate access to Council services and resources.	Ongoing	<ul style="list-style-type: none"> Information is becoming more readily available to residents through Council's use of the website and social media. Council provides phone interpreter services if required by customers. 	
Provide interpretation and education opportunities through appropriate displays.		Regular educational displays in the Mount Gambier Library and inclusion in the newspaper column 'Weekly Affairs' provides relevant health education information to individuals.	
Foster relationships and facilitate conversations to improve community engagement and learning.		<ul style="list-style-type: none"> Computing lessons. Life long learning sub-committee. Charter for Children. Seniors month. 	Delayed Early Childhood Development, Degenerative and Mobility Issues for the Aged.
Develop a coordinated approach across Council for the delivery of life long learning activities.		<ul style="list-style-type: none"> Life long learning. 	Delayed Early Childhood Development,

<p>Develop a framework within which learning achievements and initiatives can be recognised and celebrated.</p>		<ul style="list-style-type: none">○ The City of Mount Gambier has adopted Learning as a key theme and strategy. Learning is one of our key strategic goals and we are now moving forward strongly with an articulated vision and strong community support to achieve this.○ Lifelong learning can consist of formal and informal education.○ Various library programs strongly encourage learning at all stage of life, from baby bounce sessions to free computing lessons.	
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INCREASING OPPORTUNITIES FOR THEALTHY LIVING, HEALTHY EATING AND BEING ACTIVE			
OBJECTIVE/STRATEGY	STATUS	ACHIEVEMENTS/ACTION	PRIORITY
Advocate for means of safe crossing of Arterial roads.	Completed	During 2016 Council assisting with the redevelopment of the Penola Rd & Wireless Rd intersection to install traffic lights and increase vehicle and pedestrian safety.	Potentially Avoidable Hospital Admissions
Develop and manage sustainable infrastructure including roads, footpaths and drains.	Ongoing	<ul style="list-style-type: none"> • Infrastructure and Assets Management Plan implemented, includes: <ul style="list-style-type: none"> ○ Roads and Drainage Infrastructure; Levels of Service and Future Demand and Lifecycle Management (risk management, routine maintenance, renewal/replacement, creation and upgrade plan). • Implementation of Forward 5 Year Plan – Footpath Construction Program. • Redevelopment of the Central Business District. Undertake audits on the City Centre footpaths to appropriately address risk management issues. 	Potentially Avoidable Hospital Admissions, Degenerative & Mobility Issues for the Aged, Physical Inactivity
Provide a road and street network that provides safe movement of all traffic.			
Undertake an assessment on all Council buildings to assess, record any issues identified that prevent or restrict access (In accordance with the principles of the Disability Discrimination Act), and respond appropriately.	Completed	<ul style="list-style-type: none"> • Infrastructure and Assets Management Plan implemented, includes: <ul style="list-style-type: none"> ○ Building and Structures Infrastructure; Levels of Service and Future Demand and Lifecycle Management (risk management, routine maintenance, renewal/replacement, creation and upgrade plan). 	Potentially Avoidable Hospital Admissions, Degenerative & Mobility Issues for the Aged
Develop open spaces and recreation facilities that support active communities, healthy environments and maintain a high level of amenity.	Ongoing	<ul style="list-style-type: none"> • Mount Gambier Railway Lands • Rail Trail – shared cycling and walking path project. Stage 1 completed and Stage 2 to commence. 	Physical Inactivity, Obesity and Overweight
Provide access to reserves and facilities for community use, including sporting groups, special occasions.	Completed	<p>Council owns and maintains a large number of high quality sporting and recreational facilities. During the reporting period the below facilities have been completed for the public to use:</p> <ul style="list-style-type: none"> • John Powell Reserve (open space nature play area) • Hastings Cunningham Dog Park (enclosed off-leash 	

		<p>dog park).</p> <ul style="list-style-type: none"> Laundry Building – included the demolition of the old hospital to develop open space and retention of the Laundry building for shelter and provision of seating, BBQ's, toilets etc. 	
Advocate for the development of a special needs program for marginalised and vulnerable groups.	Ongoing	Council actively seeks opportunities to engage a higher quantity and quality of health services for the region.	Degenerative and Mobility for the Aged, Substance Abuse, Mental Health, Suicide Prevention, Domestic Violence, Delayed Early Childhood Development, Dental Health, Potentially Avoidable Hospital Admissions, Physical Inactivity, Obesity and Overweight, Poor Nutrition and Diet
Encourage SA Health to identify opportunities and programs addressing mental health concerns and issues.		Involvement in various committees and local government groups is used to assist in raising awareness of current and emerging needs and highlighting this to State Government when required.	
Advocate for and support the provision of health care services in Mount Gambier.			
Continue to maintain Council's advocacy role in the provision of health services.			
Network with age care and disability service providers to identify needs within the community.	Ongoing	Participation in the Limestone Coast Community Services Round Table provides valuable networking opportunities.	Degenerative & Mobility Issues for the Aged
Encourage and support identified collaborative arrangements and partnerships of a local community nature.	Ongoing		
Work with kindergartens and primary schools to improve health and well-being through active lifestyles.	Ongoing	<ul style="list-style-type: none"> Library programs Charter for Children Life Long Learning Multiple onsite and offsite consultation with kindergarten children on the development of local nature play spaces including the Mount Gambier Railway Lands and John Powell Reserve. 	Delayed Early Childhood Development, Physical Inactivity
Monitor the level of assisted care for residents of supported residential facilities and boarding houses within the City in accordance with legislation.	Ongoing	<ul style="list-style-type: none"> Annual licensing requirements. Onsite Resident visits by Environment Health staff. 	Poor Nutrition and Diet, Potentially Avoidable Hospital Admissions
Work closely with Universities, TAFE, training bodies and allied health providers.	Ongoing	<ul style="list-style-type: none"> Participation in local annual Careers Expo. Annual funding for Tertiary Education Grants. MOU with TAFESA for Accredited Food Safety Training for local food handlers. 	
Continue to promote active lifestyles amongst the	Ongoing	<ul style="list-style-type: none"> Park N Stride program: 	Physical Inactivity, Obesity and

community.		<ul style="list-style-type: none"> ○ Developed to encourage individuals to work between destinations when shopping in the CBD area and carrying small items. 	Overweight, Degenerative & Mobility Issues for the Aged, Potentially Avoidable Hospital Admissions
	Completed	<ul style="list-style-type: none"> ● Pedometer Loan Kits: <ul style="list-style-type: none"> ○ In September 2016, 21 pedometer loan kits were donated to the Mount Gambier Library for the community to borrow. ○ The intent of the kits is that individuals can measure their current level of activity by counting steps and develop goals to move more. ○ This was a joint project between the Lioness Club of Mount Gambier and the City of Mount Gambier. ● Various annual programs are promoted to encourage health initiatives, examples include: <ul style="list-style-type: none"> ○ Ride to Work Day ○ Blue Lake Fun Run ○ Walk to Work Day 	
Encourage community initiatives to identify, address and respond to emerging health issues and trends within the community.	Completed	<ul style="list-style-type: none"> ● Local promotion of SA Health's smoke free public outdoor dining areas legislation - commenced 1 July 2016 and participation in World No Tobacco Day 2016. ● July 2015 local presentation for COTA SA's 'Pills & Spills' falls prevention and medication management for seniors. ● Dental Health Week 2015: <ul style="list-style-type: none"> ○ In 2015 local dental professionals conducted sessions with reception students at local public schools. Approximately 250 children were captured during these sessions and provided with free toothbrushes, toothpaste and information to assist in dental hygiene. ○ Now promoted annually to highlight dental health. ● Public Health Week and Food Safety Week are promoted annually as a change to provide 	Degenerative and Mobility for the Aged, Substance Abuse, Mental Health, Suicide Prevention, Domestic Violence, Delayed Early Childhood Development, Dental Health, Potentially Avoidable Hospital Admissions, Physical Inactivity, Obesity and Overweight, Poor Nutrition and Diet

		<p>preventative health education and information at a community level; rather than the information provided to commercial businesses during regulation of relevant legislation.</p> <ul style="list-style-type: none">• Edible Cities and Fruit & Nut Tree Program – during 2015-2016, 26 fruit and nut trees were planted in local reserves.	
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PREPARING FOR CLIMATE CHANGE			
OBJECTIVE/STRATEGY	STATUS	ACHIEVEMENTS/ACTION	PRIORITY
Develop appropriate mechanisms to identify emerging economic, social and environmental conditions.	Completed	<ul style="list-style-type: none"> • Smart Living Community Profiles: <ul style="list-style-type: none"> ○ Focus on individuals who are leading the way in a particular area of sustainable living. These profiles are available on Council's website and promoted in the community to encourage others to uptake sustainable choices. 	Physical Inactivity, Obesity & Overweight, Poor Diet and Nutrition, Delayed Early Childhood Development
	In progress	<ul style="list-style-type: none"> • Sustainability Innovation Fund: <ul style="list-style-type: none"> ○ Launched in September 2016. ○ Council will fund up to \$5,000 for each small-scale project that is; innovative and creates positive environmental, social and economic benefits for the community. 	Potential for submitted projects to target health priority areas.
Develop a model that can be easily used to understand the environmental impact of any decision relating to supply, Council services and operations.	Completed	<ul style="list-style-type: none"> • Comprehensive Holistic Assessment (CHAT) Tool. <ul style="list-style-type: none"> ○ The CHAT tool is required to be completed on capital works projects at a value of \$30,000 or more. The survey must be completed by multiple officers and covers questions regarding water and electrical usage, native plants, development of waste, financial implications, community involvement and use of renewable and non-renewable resources. ○ If the project scores below the acceptable average the terms of the project should be reconsidered. • City of Mount Gambier – Natural Step Framework. <ul style="list-style-type: none"> ○ Planning tool to enable Council to integrate environmental and social considerations into strategic decisions as well as daily operations. 	
Identify carbon footprint of Council and understand the carbon trading scheme and the legislative requirements for climate change adaption.	Completed	The City of Mount Gambier's corporate greenhouse gas (GHG) emissions 2014-2015 report completed.	
Incorporate and promote Ecological Sustainable	Completed	<ul style="list-style-type: none"> • Mount Gambier Railway Lands – solar lighting on 	Physical Inactivity, Obesity &

Development (ESD) principles in Council's plans, projects and developments.		<p>shared walking and cycling path.</p> <ul style="list-style-type: none"> • Solar Power systems installed at Works Depot, Waste Transfer Station and Carinya Gardens Cemetery. A total over 45kW of solar systems installed. • Blue Lake solar lighting along walking path to encourage community use all year round. 	Overweight
Educate the community to minimise waste and improve recycling levels.	Completed	<ul style="list-style-type: none"> • Created 5 educational videos about waste, recycling and organics in Mount Gambier. • Waste Audit – contents of 95 household general rubbish bins, 95 recycling bins and 25 organic bins were sorted. Results were used to inform educational campaigns. • 10,300 educational fridge magnets on recycling provided to community. • 2,000 kitchen caddies for green waste provided to community. • Community tours of local facility, Green Triangle Recyclers. • Waste audits of household bins to assess contamination levels and educate community. • Clean out of Gross Pollutant Traps and educational talks with school children. 	
Develop and implement community education programs around our environmental aspirations and obligations.			
Raise environmental awareness through the development of education programs as well as using other opportunities as they arise			
Coordinate and support Environmental Sustainability Sub Committee (ESSC)	Ongoing	Monthly meetings held to discuss ongoing and future environmental sustainability work and projects.	
Ensure that development in areas of high natural and/or built heritage value complement and are sympathetic to the environment in which it is situated.	Ongoing	<ul style="list-style-type: none"> • Council continues to support and offer a Heritage Advisory Service to the City's residents. • Local Heritage Restoration Fund - \$2,000 maximum grants provided to Local Heritage Places. In 2015/2016 Council allocated \$12,000 to the fund. 	
Develop and deliver a tree planting and management program to improve the quality and quantity of local vegetation under Council's care and control.	Ongoing	<ul style="list-style-type: none"> • Implementation of the Street Tree Planting and Maintenance Program 2017: <ul style="list-style-type: none"> ○ Net increase of 300 street trees per year. 	Potentially Avoidable Hospital Admissions

Provide support to internal and external environmental sustainability initiatives.	Completed	<ul style="list-style-type: none">• Various internal and external sustainability initiatives are supported, most on an annual basis, some include:<ul style="list-style-type: none">○ Water Week○ Sustainable Communities / Tidy Town Awards○ Earth Hour○ Clean Up Australia Day○ Environmental Health Day	Physical Inactivity, Obesity and Overweight, Poor Diet and Nutrition
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SUSTAINING AND IMPROVING PUBLIC AND ENVIRONMENTAL HEALTH			
OBJECTIVE/STRATEGY	STATUS	ACHIEVEMENTS/ACTION	PRIORITY
Ensure the efficient implementation of the Dog and Cat Management Act through the enhancement, implementation and review of the Dog and Cat Management Plan 2013-2018.	Ongoing	<ul style="list-style-type: none"> • Dog and Cat Management Act regulated by Council's General Inspectors. <ul style="list-style-type: none"> ○ Dog and Cat Management Plan allows for the consistent enforcement of the above Act. • Various reduced rate microchipping days to promote responsible pet ownership. <ul style="list-style-type: none"> ○ Opening of Council's enclosed Hastings Cunningham Reserve Dog Park on 30 August 2015 provided reduced microchipping for just over 40 dogs. • Continued relationship and funding assistance to South East Animal Welfare League. 	
Continue to provide an efficient and high performance kerbside household waste and recycling service.	Ongoing	<ul style="list-style-type: none"> • Continuously supplied by Council's staff: <ul style="list-style-type: none"> ○ Weekly collection of household waste bin (green bin 140L), ○ Fortnightly collection of recycling bin (blue bin 240L) and green organics bin (green bin 240L). 	Potentially Avoidable Hospital Admissions.
Provide timely and effective burial and cremation services in accordance with relevant acts (Carinya Gardens and Lake Terrace Cemetery).	Ongoing	<ul style="list-style-type: none"> • Mount Gambier Cemetery Trust undertakes the care, control and management of same. <ul style="list-style-type: none"> ○ 419 services conducted at Carinya Gardens Cemetery in 2014/2015 and 425 services in 2015/2016. ○ 140 burial services were conducted in 2014/2015 and 123 in 2015/2016. ○ During 2014/2015 279 cremations were conducted with a further 302 in 2015/2016. 	Potentially Avoidable Hospital Admissions.
Ensure all public toilet facilities and amenities are maintained and kept clean.	Ongoing	<ul style="list-style-type: none"> • Maintained through cleaning schedule. • Audits conducted by Environmental Health Officer. • 16 Sharps Wallsafe units are provided in public toilets for the safe disposal of sharps/needles. 	Potentially Avoidable Hospital Admissions.
Ascertain the capacity of current utility services and infrastructure.	Ongoing	<ul style="list-style-type: none"> • Development Application submitted to Council assist in regulating the provision of essential 	

		<p>services.</p> <ul style="list-style-type: none"> • Infrastructure and Assets Management Plan – Plans for the Future; plan for renewed infrastructure and access standards that meet the demands and expectations of the community. 	
Appropriately respond to and address storm, fire, accidental and criminal damage.	Ongoing	<ul style="list-style-type: none"> • Representation on the Limestone Coast Bushfire Management Committee. • Responsibility for the implementation of The City of Mount Gambier Strategic Bushfire Prevention Plan. • Council Policy E500 - provision of Council resources to support the emergency services in emergencies. 	Potentially Avoidable Hospital Admissions.
Reduce risk and improve public health outcomes for the community through the effective and timely implementation of the Public and Environmental Health Act (repealed), South Australian Public Health Act 2011, associated regulations and codes.	Ongoing	<ul style="list-style-type: none"> • Food premises are inspected as per the SA Food Act and on a risk basis and notified accordingly. • Undertake inspections of public pools and spas in respect to relevant acts and regulations. • Support the 'Registered Training Organisation' in the provision of affordable and accessible food safety training for food handlers. • Undertake annual auditing, or ensure it is undertaken, of high risk food businesses serving vulnerable people. • Inspect hairdressers and skin penetration facilities in accordance with relevant acts, legislation and risk management. • Ensure all cooling tower and warm water systems are audited annually as per relevant acts, regulations, codes and standards. • When insanitary conditions are identified, attempt to resolve in a timely and effective manner. • Ensure timely follow up of communicable diseases where required. 	Potentially Avoidable Hospital Admissions.
Ensure applications for on site waste water treatments are assessed according to the Public and Environmental Health Act 1987 (repealed) South Australian Public Health Act 2011 and are regularly reviewed for maintenance.	Completed	Onsite Waste Water System applications assessed by Environmental Health Team.	Potentially Avoidable Hospital Admissions.

Have safe and regulated outside displays/eateries in accordance with relevant legislation.	Ongoing	<ul style="list-style-type: none">• Permits assessed and provided by General Inspectors on request.• Food premises are inspected as per the SA Food Act and on a risk basis.	Potentially Avoidable Hospital Admissions.
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Appendix 1 – Mount Gambier Library Service, Annual Statistics 2014/2015 & 2015/2016

MOUNT GAMBIER LIBRARY SERVICE		
Annual Report Statistics 2015/2016		
	2015/2016	2014/2015
Loans		
Adult Fiction	77,794	82,343
Adult Non-Fiction	35,740	37,594
Large Print	20,453	21,199
Ebooks	9,101	7,981
Childrens Fiction	51,870	56,094
Childrens Non-Fiction	5,473	6,088
Graphic Novels	5,105	4,715
Magazines	12,107	12,809
Music CD	8,829	9,293
Software	147	181
DVD	106,179	115,097
Hear a Books	6,199	6,091
Eaudiobooks	5,831	4,616
Community Languages	379	326
Bikes	54	35
Other	448	566
TOTAL	345,709	365,028

	2015/2016	2014/2015
Door Count	382,335	394,172
Internet (hours)	24,946	25,860
Baby bounce, Storytime, Move & Groove	8,459	7,203
Holiday Activities	1,624	2,241
School and Outreach Visits	3,253	2,257
Adult and other programs	4,180	1,923
JP Service	1,132	1,197
Author Events	1,287	3,282
Visits per head of population	14.51	15.02
Number of borrowers (est.)	18,347	20,891

NOTES OF MEETING OF BOUNDARY ROADS ADVISORY GROUP

**Discussion held at 3:00 p.m. on Wednesday, 2nd November 2016
Civic Centre, 10 Watson Terrace, Mount Gambier, (Operational Services - Level 1)**

City of Mount Gambier: Mr Daryl Sexton, Director - Operational Services

District Council of Grant: Cr Alan Hill
Mr Adrian Schutz, Works Manager

Apology: Cr Des Mutton, City of Mount Gambier

Discussion was held regarding the Boundary Roads Works Program for the next 5 year period (commencing 2016/2017).

Budget

Carry over funds from 2015/2016	\$449,000.00
Budget allocation for 2016/2017 (<i>\$30,000 per Council</i>)	\$60,000.00

TOTAL: \$509,000.00

As a result, the following 5 year program was discussed (based on both Council's contributing \$30,000 per year for the next 5 years, including 2016/2017).

Year 1 - 2016/2017

Intersection Realignment	Bishop Road/Kennedy Avenue <i>(project deferred to 2017/2018 and a Black Spot Funding application be submitted)</i>	\$0
Bishop Road (subject to development schedule of Empak)	Full length <i>(Negotiation with Empak Homes to occur to seek a contribution)</i>	\$425,000.00
Hawkins Road	Seal shoulder, west side, to edge of drain	\$11,000.00
		\$436,000.00
	Carry over funds to 2017/2018:	<u>\$73,000.00</u>

Year 2 - 2017/2018

Bishop Road/ Kennedy Avenue	Intersection realignment <i>(subject to Black Spot Funding application)</i>	\$200,000
Grant Avenue	Asphalt "braking" areas of Bay Road and White Avenue	\$11,000.00
Wireless Road West/ Wandilo Road	Kerb and repair intersection (south side)	\$7,000.00
Attamurra Road/ Houston Drive	Asphalt intersection	\$4,000.00
Hawkins Road	Seal to drain west side, road reseal.	\$14,000.00

McCormicks Road	Grade shoulder, repairs to intersection of Nelson Road	\$6,000.00
Tollner Road (reseal)	Mount Percy Road to Avey Road	\$18,000.00

**require Black Spot Funding to achieve the required budget*

TOTAL: \$260,000.00

Year 3 - 2018/2019

Periodic Reseals allow \$60,000.00

Year 4 - 2019/2020

Periodic Reseals allow \$60,000.00

Year 5 - 2020/2021

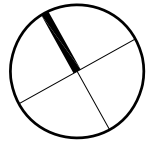
Periodic Reseals allow \$60,000.00

Council Officers will prepare reports to their respective Councils regarding the above discussion.

Note: the \$60,000.00 per in Year 3, 4 & 5 would be equivalent to \$30,000.00 per Council per year.

Discussion closed at 3:15 p.m.

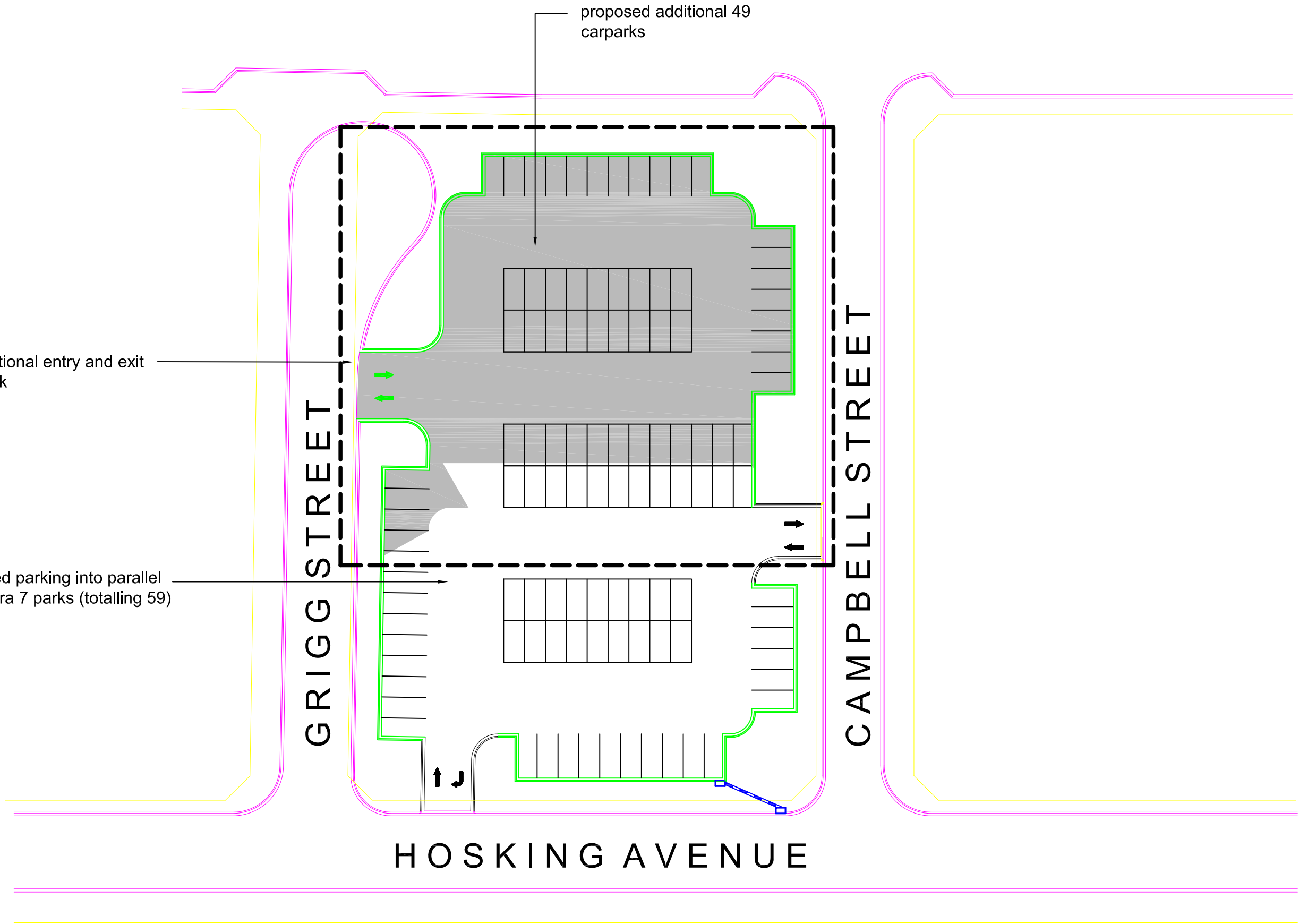
3rd November, 2016
AF11/1228
SW




proposed additional 49
carparks

proposed additional entry and exit
point to carpark

change existing angled parking into parallel
parking to gain an extra 7 parks (totalling 59)



 City of Mount Gambier	Approved by	
Drawn by	SG OCT 2016	CAD ref
Designed by	SG OCT 2016	AUTOCAD 9596-03
		Survey ref

CITY OF MOUNT GAMBIER

HOSKING AVENUE

PROPOSED CARPARK UPGRADE

Scale	Sheet No
1:500	10F1
Plan No	
9596-03	

COUNCIL DEVELOPMENT ASSESSMENT PANEL

Meeting held on Thursday, 20th October 2016 at 5.45 p.m. in the
Conference Room, Level One - Operational Services, Civic Centre

MINUTES

PRESENT: Cr C Greco, Cr I Von Stanke, Cr M Lovett, Mrs M Trotter, Ms E Finnigan and Mr P Seebohm

APPOINTMENT OF ACTING PRESIDING MEMBER: The Director Operational Services invited nominations for the position of Acting Presiding Member for this meeting of the Council Development Assessment Panel due to the absence of Mrs E Travers.

Ms Finnigan nominated Cr Greco to be Acting Presiding Member of this meeting.

There being no further nominations, Cr Greco was elected as Acting Presiding Member of the Council Development Assessment Panel for this meeting only.

Carried

The Acting Presiding Member took the chair for the following business:

APOLOGY/IES: Cr Lovett moved the apology received from Mrs Travers be accepted.

Cr Von Stanke seconded

Carried

COUNCIL OFFICERS: Director Operational Services, Daryl Sexton
Planning Officer, Jessica Porter
Team Leader Administration (Operational Services), Sally Wilson
Administrational Officer (Operational Services), Elisa Solly

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THE LAND.

MINUTES: Cr Von Stanke moved that the minutes of the Meeting held on Thursday, 18th August 2016 be taken as read and confirmed.

Ms Finnigan seconded

Carried

REPRESENTATIONS: The Acting Presiding Member read the following statement to the Representors and Applicant that attended the meeting:

- Every Council is required to establish a Development Assessment Panel to determine and make decisions on development applications as delegated to the Panel.
- The Panel Operates under the Development Act.
- When the Panel is considering an application, it must assess the proposal against Council's Development Plan.
- This will involve a judgement based on whether or not the proposed development meets and satisfies planning principles.
- The Development Assessment Panel consists of four (4) Independent Members and three (3) elected Council Members.
- The meeting itself is informal, however all decisions made by the Development Assessment Panel are formal.
- There will be no talking or interacting from the public gallery. If there is, you may be asked to leave.

Council Development Assessment Panel Meeting Minutes held on Thursday 20th October 2016 Cont'd....

- Once the Panel has heard your representation we will ask you to leave as the Development Assessment Panel reaches its decision in confidence. You may ring your Council tomorrow afternoon to find out the results of tonight's meeting.
- You will each have five (5) minutes to make your presentation.

Development Application No: 381/0251/2016

- Kevin and Margaret Johnston, the Representors, spoke in relation to this matter at 5:55 p.m.
- Frank Brennan (Frank Brennan Consulting) and Jamie Pohlner, the Applicant, spoke in relation to this matter at 6.00 p.m.

1. Development Number: 381/0330/2016
 Applicant: Thomson Bilt
 Owner: D MacDonald and M Prosser
 Description: To construct a carport in front of an existing dwelling and existing garage
 Address: 14 Marlow Court, Mount Gambier
 Nature of Development: Consent / Category 1
 Zoning: Residential Zone/North Eastern Growth Area
 Report: Council Development Assessment Panel Report No. 20/2016
 Correspondence: Letter from Thomson Bilt (Applicant); Letter from D MacDonald M Prosser (Owner)

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 20/2016 be received;
- (b) The Applicant and Owner be advised that having regard to the Development Plan and all supporting documentation, the Council Development Assessment Panel is not willing to support the application and the application is refused Development Plan Consent.
- (c) The reasons for the Council Development Assessment Panel's decision are:
 1. Development is not consistent with the Desired Character for the zone, in regards to the siting and setback of carports from the primary street boundary.
 2. The proposed carport is closer to the street than the dwelling with which it relates.
 3. The siting of the proposed carport is not sympathetic to the existing dwelling or the adjacent residential dwellings and immediate locality (being the eastern section of Marlow Court).
 4. The proposed development will visually dominate the existing dwelling.

Carried

2. Development Number: 381/0251/2016
 Applicant / Owner: Jaka Assets Pty Ltd
 Description: To construct a ten (10) unit storage shed facility in association with an existing bus servicing and repairs workshop
 Address: 4 Turnbull Drive, Worrolong
 Nature of Development: Non Complying / Category 3
 Zoning: Country Living
 Report: Council Development Assessment Panel Report No. 21/2016
 Correspondence: Statement of Representations from S Gooden; M Johnston; B Williamson and L Turnbull; Response to Representations (Frank Brennan Consulting Services); Statement of Effect (Frank Brennan Consulting Services)

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 21/2016 be received.
- (b) The Applicant and Owner be advised that having regard to the Development Plan and all supporting documentation, the proposed development is considered not to be at serious variance with Council's Development Plan and is granted Development Plan Consent subject to the following conditions:
 1. The development shall be carried out in accordance with the Plan/s as approved by the Council and with the Conditions of Approval.
 2. The building and land shall not be used for purposes other than those approved by Council.
 3. All of the building, including the roof, shall be constructed of a colour coated metal material that is of an unobtrusive, non-reflective colour.
 4. The car parking and driveway areas and footpath crossover as shown on the Plan/s as approved by Council, shall be graded, paved and sealed with bitumen or other similar material and be maintained in a useable condition at all times.
 5. Car parking spaces shall be appropriately identified, line-marked and maintained in a useable condition at all times.
 6. The car park shall be sealed and line-marked prior to the occupation of the building.
 7. All loading and unloading of goods must be carried out on the subject land.
 8. No loading or unloading of goods is to occur on the adjacent public roadways.
 9. Vehicular access to the subject land shall not be permitted from Turnbull Drive.
 10. Provision shall be made for the disposal of stormwater and surface drainage in accordance with the Plan/s approved by Council and to the reasonable satisfaction of Council.
 11. Landscaping shall be established in accordance with the Plans as approved by the Council and shall incorporate the use of established trees and shrubs.
 12. Landscaping must be completed in the first planting season concurrent with or following commencement of the use of the approved development and shall be maintained in good heart and condition at all times. Should any tree, shrub, ground cover or other plant die, become diseased or otherwise fail to thrive at any time, it shall be forthwith replaced.
 13. All fences shall be constructed in accordance with the Plan/s as approved by the Council and must be maintained in a useable condition at all times.
 14. All waste materials and refuse accumulated on the subject land shall be removed on a regular basis.
 15. The hours of operation of the storage facility and the use of the property shall not create nuisance and/or disturbance for any person/s and/or property in the immediate area.
 16. The storage facility shall only be accessible during the following times:
6:00am to 10:00pm, seven (7) days per week
 17. Any lighting on the subject land must be directed and screened so that overspill of light into nearby premises is avoided and drivers are not distracted.
 18. The building/s and surroundings shall be maintained in a state of good repair and tidy condition at all times.

19. The subject land shall not be used/occupied for the purposes as approved by Council, until conditions 3, 4, 6, 10 and 13 are completed.

(c) The Applicant and Owner be advised that the reasons for Council's Condition of Consent are:

- 1. To ensure orderly and proper development.

Carried

MOTIONS WITHOUT NOTICE - Nil

The meeting closed at 6:13 p.m.

21st October, 2016
AF15/554
ES

CONFIRMED THIS DAY OF 2016.

.....
PRESIDING MEMBER

MOUNT GAMBIER CEMETERY TRUST

Minutes of Meeting held at Carinya Gardens Cemetery Reception Area, Grant Avenue, Mount Gambier, on Friday 14th October 2016 at 12.15 p.m.

MINUTES

PRESENT: Cr B Collins (Presiding Member)
Crs M Lovett and G Von Stanke
Mr T Bolton and G Ware

APOLOGIES: Nil

COUNCIL MEMBERS
AS OBSERVERS: Nil

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Lovett moved the minutes of the previous meeting held on 14th June 2016 be taken as read and confirmed.

Mr Bolton seconded

Carried

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice – nil received.

1. FINANCIAL STATEMENT – Statement of Trading Activity – Ref. AF11/1371

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Von Stanke moved the Statement of Trading Activity as at 30th June 2016 be received.

Cr Lovett seconded

Carried

2. BUDGET ESTIMATES – 2015/16 – Ref. AF11/1371

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Von Stanke moved the Budget estimates for 2016/17 be adopted.

Mr Ware seconded

Carried

3. BURIALS AND CREMATIONS – Statistics for 2015/16 – Ref. AF11/1403

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

The Secretary reported the following statistics for burials and cremations for 2015/2016:

Mount Gambier Cemetery Trust Minutes of 14th October 2016 Cont'd...**BURIALS - CARINYA GARDENS CEMETERY**

<u>YEAR</u>	<u>TOTAL</u>	<u>CITY RESIDENT</u>	<u>DC GRANT RESIDENT</u>	<u>OTHER AREAS RESIDENT</u>	<u>USE OF CHAPEL</u>
2015/2016	123	101	12	10	51
2014/2015	140	101	22	17	63
2013/2014	111	77	15	19	36
2012/2013	108	80	18	10	29
2011/2012	134	98	19	17	53
2010/2011	110	81	16	13	41
2009/2010	136	102	22	12	61
2008/2009	132	86	20	26	31
2007/2008	103	73	16	14	31
2006/2007	113	81	21	11	41
2005/2006	116	84	11	21	32
2004/2005	129	100	19	10	39
2003/2004	117	88	17	12	not recorded
2002/2003	115	90	16	9	not recorded
2001/2002	138	94	31	13	not recorded
2000/2001	133	90	33	10	not recorded
1999/2000	126	87	26	13	not recorded
1998/1999	139	91	35	13	not recorded

CREMATIONS - MOUNT GAMBIER CREMATORIUM

<u>YEAR</u>	<u>TOTAL</u>	<u>City RESIDENT</u>	<u>DC GRANT RESIDENT</u>	<u>OTHER AREAS RESIDENT</u>	<u>USE OF CHAPEL</u>
2015/2016	302	119	21	162	100
2014/2015	279	110	32	137	100
2013/2014	225	91	18	116	77
2012/2013	286	104	20	162	105
2011/2012	235	90	23	122	80
2010/2011	218	74	22	122	81
2009/2010	230	66	23	141	73
2008/2009	256	74	23	159	86
2007/2008	272	81	21	170	82
2006/2007	232	68	16	148	69
2005/2006	225	51	17	157	67
2004/2005	213	69	12	132	75
2003/2004	225	57	21	147	86
2002/2003	226	71	21	134	92
2001/2002	197	60	11	126	91
2000/2001	186	49	17	120	74
1999/2000	163	52	8	103	69
1998/1999	157	47	15	95	73

ASHES MEMORIALISED

<u>YEAR</u>	<u>TOTAL</u>
2015/2016	57
2014/2015	55
2013/2014	58
2012/2013	39
2011/2012	64
2010/2011	49
2009/2010	47
2008/2009	45

LAKE TERRACE CEMETERY – SECTION H - VAULT SECTION

<u>YEAR</u>	<u>TOTAL</u>	<u>CITY RESIDENT</u>	<u>DC GRANT RESIDENT</u>	<u>OTHER AREAS RESIDENT</u>
2015/2016	0			
2014/2015	3	2		1
2013/2014	3	2	1	-
2012/2013	5	5	-	-
2011/2012	3	3	-	-
2010/2011	2	2	-	-
2009/2010	1	-	1	-

Mount Gambier Cemetery Trust Minutes of 14th October 2016 Cont'd...

2008/2009	3	2	1	-
2007/2008	4	4	-	-
2006/2007	3	1	1	1
2005/2006	2	2	-	-
2004/2005	2	2	-	-
2003/2004	1	1	-	-
2002/2003	2	2	-	-
2001/2002	2	2	-	-
2000/2001	5	4	1	-
1999/2000	Nil	-	-	-
1998/1999	6	6	-	-

LAKE TERRACE CEMETERY – SECTION J - BURIAL SECTION

<u>YEAR</u>	<u>TOTAL</u>	<u>CITY RESIDENT</u>	<u>DC GRANT RESIDENT</u>	<u>OTHER AREAS RESIDENT</u>
2015/2016	0			
2014/2015	1		1	
2013/2014	4	1	2	1
2012/2013	0	-	-	-
2011/2012	2	2	-	-
2010/2011	2	1	1	-
2009/2010	3	2		1
2008/2009	5	3	-	2
2007/2008	4	4	-	-
2006/2007	1	1	-	-
2005/2006	2	2	-	-
2004/2005	1	1	-	-
2003/2004	0	-	-	-
2002/2003	4	4	-	-
2001/2002	1	1	-	-
2000/2001	2	1	-	-

Cr Lovett moved the report be received.

Mr Ware seconded

Carried

4. **SURRENDER OF INTERMENT RIGHTS – Letter from [REDACTED] - Ref. AF11/1376**

Goal: Governance
Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community..

The Secretary reported:

(a) *the Burial and Cremation Act 2013 states:*

“(1) *The holder of an interment right may surrender the interment right of the relevant authority that issued it.*

(2) *On the surrender of an unexercised interment right, the relevant authority must give the former holder of the interment right a refund equal to the current fee payable for an interment right of the same kind, less a reasonable fee –*

(a) *for administration and maintenance costs; and*

(b) *for costs involved in the establishment of the cemetery or natural burial ground,*

determined in accordance with the regulations.”

Mount Gambier Cemetery Trust Minutes of 14th October 2016 Cont'd...

- (b) the Burial and Cremation Regulations 2014, Schedule 1 – Surrender of interment rights, states:

“1 – Determination of fee that may be deducted from refunds

- (1) *the fee that may be deducted by a relevant authority from a refund under section 34(2) of the Act on the surrender of an interment right issued for a specified term is an amount to be determined in accordance with the following formula:*

$$A - ((B \div C) \times D)$$

Where –

A is the current fee payable for an interment right of the same kind

B is 75% of the current fee payable for an interment right of the same kind

C is the number of years for which the interment right was issued

D is the number of full years in the unexpired portion of the period for which the interment right was issued.”

- (c) [REDACTED] purchased four advance leases in She-Oak Garden at a cost of \$1,750 (inc. GST) per lease in 2012.
- (d) according to legislation, [REDACTED] is entitled to a refund of \$1,377 per allotment. Prior to the current Act and Regulations a different formula was used by the Trust to calculate surrender of Interment Rights. Should the previous formula be applied, [REDACTED] would be entitled to a refund of \$1,506.68 per allotment.

Cr Von Stanke moved:

- (a) **The report be received;**
- (b) **the Trust acts according to State Government legislation of the day, therefore should [REDACTED] wish to proceed with the cancelling of the leases, a refund will be provided according to the formula set out in the Burial and Cremation Regulations 2014 .**

Cr Lovett seconded

Carried

5. NEXT MEETING

Mr Bolton moved the next meeting of the Trust be held on Friday 16th December 2016 at 12.15 p.m.

Mr Ware seconded

Carried

Mount Gambier Cemetery Trust Minutes of 14th October 2016 Cont'd...MOTIONS WITHOUT NOTICE –**6. CARINYA GARDENS CEMETERY – Proposed Development – Carinya Gardens Cemetery Master Plan – Ref. AF11/1377***Goal: Building Communities**Strategic Objective: The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans.***Cr Lovett moved:**

- (a) the Carinya Gardens Cemetery Master Plan be amended to reduce the size of the pedestrian mall to a width of approximately five metres;**
- (b) two seats be installed in She-Oak Garden between the existing family allotments and Row A;**
- (c) detailed plans be prepared showing vegetation planting in the She-Oak Garden.**
- (d) contour plans be prepared to determine layout of future burials in the She-Oak Garden, including family allotments.**

Cr Von Stanke seconded**Carried**The meeting closed at 12.55 p.m.

CAM

CONFIRMED THIS

DAY OF

2016.

.....

PRESIDING MEMBER

OPERATIONAL SERVICES REPORT NO. 8/2016

SUBJECT: DEVELOPMENT CONTROL - REGULATING - LIQUOR LICENCE - APPLICATION FOR RESTAURANT LICENCE - 37 DEGREES S - 34 STURT STREET, MOUNT GAMBIER

REF: AF15/508

Background

The subject site is located at 34 Sturt Street, Mount Gambier (currently known as Plants on Sturt).

It is the Applicant's intention to create a family friendly café, which will operate during the following times:

- Monday to Thursday: 7:00 am to 3:30 pm;
- Friday: 7:00 am to 7:00 pm;
- Saturday and Sunday: 9:00 am to 7:00 pm.

The Applicant has applied to the Consumer and Business Services (Liquor Licensing) to obtain a Restaurant Licence for the café. A Restaurant Licence 'authorises the sale and consumption of liquor on the premises at any time with or ancillary to a meal (e.g. cafe, restaurant)'.

The Applicant has advised that they intend to have entertainment on the weekends, including, but not limited to, children's activities and occasionally an acoustic performer. The Applicant anticipates that weekend activities would cease by 6:00 p.m.

The subject site is located within the City Centre Zone and has an existing approved land use (under the Development Act 1993) as a shop.

Discussion

The proposed new Licenced Premises is being presented to Council, in accordance with Council Policy L230 - Licensed Premises 2(b), which states:

"2(b) Any application or Notice received by Council for a new establishment that is proposed to be licensed for the first time (and has not previously been licensed) must be considered and determined by Council."

It is unlikely that the proposed Licence Premises will cause any negative impact on the surrounding locality, given the proposed land use (café), proposed hours of operation and the existing location and zoning (City Centre).

It is recommended that the Liquor Licence be supported subject to appropriate conditions.

RECOMMENDATION

- (a) Operational Services Report No. 8/2016 be received;
- (b) both the Applicant and the Office of the Liquor and Gambling Commissioner be advised that Council does not voice any objection to the proposed Restaurant Licence for the café to be located at 34 Sturt Street, Mount Gambier to be known as 37 Degrees S;
- (c) the Applicant be advised the proposed Restaurant Licence be supported subject to the following conditions:
 1. the subject use hereby approved, shall not operate outside of the following times:
 - Monday to Thursday: 7:00 am to 3:30 pm;
 - Friday: 7:00 am to 7:00 pm;
 - Saturday and Sunday: 9:00 am to 7:00 pm.

Operational Services Report No. 8/2016 cont'd...

2. live musical performances must be “acoustic” in nature and must not involve amplified live music.



Jessica PORTER
PLANNING OFFICER

sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

1st November, 2016
SW