



Reference: AF11/866 SM

3 April 2014

MEMBERS

NOTICE is hereby given that the Operational Services Committee will meet in the following Meeting Room on the day, date and time as follows:

Operational Services Committee
(Conference Room - Level 1):

Tuesday, 8th April 2014 at 7:30 a.m.

An agenda for the meeting is enclosed herewith.

Mark McSHANE
CHIEF EXECUTIVE OFFICER

OPERATIONAL SERVICES COMMITTEE

Meeting to be held on Tuesday, 8th April 2014 at 7.30 a.m.

AGENDA

1. STRATEGIC MANAGEMENT - Internal - Operational Services Committee - Business Arising Table - Ref. AF11/1900
2. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866
3. FINANCIAL MANAGEMENT - Demolition of Site Infrastructure - Former Mount Gambier Hospital - Ref. AF13/272
4. PROPERTY MANAGEMENT - Committees - Report of the Aquatic Centre Management Advisory Group meeting held at 7:00 a.m. Wednesday, 12th March 2014 - Ref. AF11/1370
5. PROPERTY MANAGEMENT - Compliance - Community Land Management - Ref. AF11/1381
6. TRAFFIC MANAGEMENT - Advice - Department of Planning, Transport and Infrastructure - Installation of Pedestrian Crossing - Jubilee Highway East - Ref. AF11/1845
7. TRAFFIC MANAGEMENT - Declaration of B-Double Routes - Provenance Drive and Pinaceae Court - Ref. AF11/1809
8. COMMITTEES - Environmental Sustainability Sub-Committee - Minutes of Meeting held 25th March 2014 - Ref. AF12/377
9. GOVERNANCE - Council Development Assessment Panel - Minutes of Meeting held 20th February 2014 - Ref. AF13/399
10. OPERATIONAL SERVICES REPORT NO. 9/2014 - Property Management - Playground Construction - Traditional Playgrounds v Natural Playgrounds - John Powell Drive Reserve - Ref. AF14/91
11. OPERATIONAL SERVICES REPORT NO. 10/2014 - Infrastructure - Public Reaction - Request for Public Lighting - Blue Lake Walking Path - Ref. AF11/1275
12. OPERATIONAL SERVICES REPORT NO. 11/2014 - Property Management - Council Property Maintenance - Commerce Place and Carpark Redevelopment - Ref. AF11/1512
13. TENDER - Supply and Delivery of Motor Vehicle - AF14/57
14. TENDER - Supply and Delivery of Tip Truck - AF14/56
15. TENDER - Supply and Delivery of Concrete Pavers for Ferrers Street - AF14/60
16. TENDER - Laying of Concrete Pavers to Ferrers Street - AF14/61

OPERATIONAL SERVICES COMMITTEE

Meeting to be held in the Conference Room, Operational Services Area, Level One of Civic Centre,
10 Watson Terrace, Mount Gambier, on Tuesday, 8th April 2014 at 7.30 a.m.

AGENDA

PRESENT: Crs M White (Presiding Member), I Von Stanke, B Shearing,
P Richardson and D Mutton

APOLOGIES: moved the apology received from be
accepted.
seconded

COUNCIL OFFICERS: Director - Operational Services, Daryl Sexton
Engineering Manager, Daryl Morgan
Team Leader - Administration (Operational Services), Sally Wilson
Administration Officer, Sarah Moretti

COUNCIL MEMBERS

AS OBSERVERS:

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: moved the minutes of the previous meeting held on
Tuesday, 11th March 2014 be taken as read and confirmed.
seconded

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice -

1. STRATEGIC MANAGEMENT - Internal - Operational Services Committee - Business Arising Table - Ref. AF11/1900

Goal: Governance
Strategic Objective: (i) Develop an improved means of communication and engagement between Council and the community (including vulnerable communities) in the building of community capacity

moved it be recommended that the Business Arising Schedule be recorded for information.

Date of Motion	Subject Matter	Action Required	Responsibility	Status	Comments
CORPORATE AND COMMUNITY SERVICES					
18/10/2011	Strategic Management Plan	Develop Operational Plans	Chief Executive Officer	In Progress	Meeting with Presiding Member 2nd April 2013 with Chief Executive Officer and Senior Staff to progress the two matters being: 1) Improved Corporate reporting and review; and 2) Strategic Plan reflecting roles of

Operational Services Committee Agenda for 8th April 2014 Cont'd...

					<p>Elected Members and Staff</p> <ul style="list-style-type: none"> • Desktop analysis to be conducted • Review of responsibility matrix to be completed • Comments reviewed by 27th November 2013 • Workshop commencing January 2014 • All workshops completed and consolidated document to Council in April.
20/11/2012	Establishment of City Development Framework		Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • Stage 1 completed • Stage 2 authorised • Additional funding authorised • Workshop conducted with Professor John Martin on 3rd December 2013 • Working group now a sub-committee of Corporate and Community Services • Professor John Martin engaged by Council • Workshops held during February and March • Draft Futures Paper being prepared, Professor John Martin in Mount Gambier 31st March - 3rd April.
09/07/2013	SELGA Review	Council prepare plans to undertake a review (of SELGA) by the end of the calendar year	Chief Executive Officer	Completed	<ul style="list-style-type: none"> • Waiting for a date from SELGA to arrange an extended Workshop for Elected Members. Facilitator is organised. • SELGA President and Executive Officer informal meeting with Council • SELGA conducting a review of its strategic plans including engagement with constituent Councils (independent of Council's resolution on this matter) • Councillor Workshop conducted 25th February, 2014 with SELGA President Richard Vickery & SELGA Executive Officer Ann Aldersey.
20/08/2013	Umpherston Sinkhole	<ul style="list-style-type: none"> • Expressions of Interest Process • Council Report 	Governance Officer	In Progress	Review of leasing options for this and other Council facilities
17/09/2013	China Relationship	Further investigations/members workshop	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • Initial workshop held • Regional workshop scheduled on 5th December • Members Informal workshop on 6th December

Operational Services Committee Agenda for 8th April 2014 Cont'd...

					<ul style="list-style-type: none"> • Further workshop scheduled for 19th February 2014. • Council Report and resolution in March to proceed to further investigation.
17/09/2013	Smoke Free areas	Implementation of	Operational Services, Governance Officer, Manager Community Services and Development	In Progress	Event surveys underway and results to be presented in 2014
15/10/2013	Policy Review	Review process confirmed	Governance Officer	Completed	Review continuing Report to Corporate and Community Services 11th February 2014
17/12/2013	Display of Aboriginal and Torres Strait Islander Flags in the Council Chamber	Engagement with stakeholders and establishing a process	Manager Community Services and Development	In Progress	Ongoing planning with Pangula Mannamurna, Burrandies Aboriginal Corporation and Elders Group. Date to be confirmed for May 2014 Ceremony .
28/1/2014	Men's Shed	Further Planning	Chief Executive Officer, Governance Officer	In Progress	Meeting with Men's Shed, Councillors and Staff scheduled for 10 th February, 2014 Report to Corporate and Community Services Sub-Committee 11 th March, 2014. Working Party established and meetings commenced.
28/1/2014	Pedal Prix Event	Further Report	Manager Community Services and Development	Completed	Application withdrawn
OPERATIONAL SERVICES					
16/04/2013	Park and Stride - community engagement	Matter left to lie on table pending further re-engagement with the community	Director - Operational Services	Completed	Ongoing behaviour change program commenced
17/09/2013	Playground Construction - Traditional Playgrounds vs. Natural Playgrounds	Prepare concept designs for a natural playground within the John Powell Drive Reserve, engage with the local community and schools regarding their ideas/ acceptance and contributions towards a natural playground	Engineering Manager	Completed	Refer to item on agenda
17/09/2013	Regional Development Assessment Panels	Support the focus of the proposal and review the recommendations at a later date	Strategic Project Officer	Ongoing	Waiting for outcomes of investigation by SELGA
15/10/2013	Desktop Analysis of Strategic Plan	Relevant sections of Strategic Plan - Beyond 2013 and the Corporate Plan 2012 be provided to relevant Committees, Members and Staff (subject to reviewing the responsibility matrix)	Strategic Project Officer	In Progress	Review is progressing

Operational Services Committee Agenda for 8th April 2014 Cont'd...

11/02/2014	Earth Hour 2014	Arrange for participation in Earth Hour	Environmental Sustainability Officer	Completed	Council participated in Earth Hour on Saturday, 29/03/2014
11/02/2014	Installation of Loading Zone - Lady Nelson Carpark	Arrange installation of Loading Zone	Team Leader - General Inspector	In Progress	Signage installed, line marking to be completed
11/02/2014	Installation of 1 Hour Parking Zone - Percy Street	Arrange installation of 1 Hour Parking Zone	Team Leader - General Inspector	Completed	Signage installed and line marking complete
11/02/2014	Grant of easement - Botanic Park	Consent be given to the granting of easements	Governance Officer	In Progress	Awaiting registration of easements
18/03/2014	12 Canavan Road - Front Fence	Send letter and copy of report to property owner	Director - Operational Services	Completed	Letter sent on 19/03/2014
18/03/2014	South East Animal Welfare League	Enter into a joint funding agreement with South East Animal Welfare League and District Council of Grant for a five (5) year term	Director - Operational Services	In Progress	Arrangements to be made
18/03/2014	Railway Lands - Places for People Program (Stage 2)	Execute and return Grant documentation	Manager - Regulatory Services	Completed	Documentation was returned to State Government in February 2014
18/03/2014	City Centre - Construction of Commercial Street Nodes	Send letter to owners / occupiers advising of information session	Engineering Manager	Completed	Letters sent on 19/03/2014, information session held on 27/03/2014
18/03/2014	Operational Service Policy Review	Update / remove Operational Service Policies as per report	Governance Officer	Completed	Memo issued to relevant staff on 21/03/2014 to complete their sections
18/03/2014	Operational Services Policy D150 - Development Act - Inspection of Building Work	Update Operational Services Policy D150 - Inspection of Building Work	Planning Officer	Completed	Policy has been updated on website and Council records
18/03/2014	Tender - Railway Lands - Construction of Wetlands and Creek	Advise successful and unsuccessful tenderers	Engineering Manager	Completed	Letters sent on 21/03/2014
18/03/2014	Tender - Supply and Delivery of Motor Vehicle	Advise successful and unsuccessful tenderers	Engineering Manager	Completed	Letters sent on 20/03/2014

seconded

2. **COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866**

The Acting Director - Operational Services reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

Commenced Tasks

% Completed

- Line marking program ongoing
- Elizabeth Street road reconstruction 5%
- Caroline Landfill 60%

Operational Services Committee Agenda for 8th April 2014 Cont'd...

- Streetscaping / Paving City Centre (Crouch Street to Krummel Street) 5%
- Streetscaping / Paving City Centre (Ferrers Street to Compton Street) drainage works 5%
- O'Leary Road (Calula Drive to Wireless Road West) kerbing and widening 5%

Completed

- Streetscaping / Paving City Centre stage 4 (Bay Road to Ferrers Street)
- Former Hospital demolition
- Railway Lands site remediation

moved it be recommended the report be received.

seconded

3. FINANCIAL MANAGEMENT - Demolition of Site Infrastructure - Former Mount Gambier Hospital - Ref. AF13/272

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

The Acting Director - Operational Services reported:

- (a) Council Officers can confirm that all of the requirements of the demolition contract have now been satisfactory completed in accordance with the contract documentation;
- (b) MaMahon Services as the Principal Contractor were asked to complete this highly complex project on time and on budget and Council has now issued the Certificate of Practical Completion dated Monday, 24th March 2014;
- (c) Council has now taken back possession of the site and will now be again responsible for all maintenance / management requirements;
- (d) Council's budget allocation for this project is \$2.55 million and current expenditure to date is approximately \$2.35 million which includes the contract sum for demolition, variations for additional asbestos removal and structural bracing (temporary / permanent) to the laundry building as well as minor infrastructure works such as timber posts, alterations to stormwater pits and alteration to balustrading around Lakes apartment buildings;
- (e) whilst there are still some minor site works still to occur such as landscaping and bollard placement to Keegan Drive, Council is likely to have a surplus of funds in the order of \$100,000 at the end of this current financial year which could be put towards the refurbishment of the laundry building now rather than waiting until next financial year as originally planned.

moved it be recommended:

- (a) The report be received;

Operational Services Committee Agenda for 8th April 2014 Cont'd...

- (b) Council acknowledge that the demolition contract was successfully completed on time and on budget;
- (c) Council use any surplus funds towards commencing the refurbishment of the laundry building in 2013/14 with additional funds as budgeted in the laundry upgrade required to realise Council's vision for this element be allocated in the 2014/15 budget.

seconded

4. PROPERTY MANAGEMENT - Committees - Report of the Aquatic Centre Management Advisory Group meeting held at 7:00 a.m. Wednesday, 12th March 2014 - Ref. AF11/1370

Goal: Building Communities

Strategic Objective: (i) Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc

The Acting Director - Operational Services reported:

(a) The Aquatic Centre Management Advisory Group met on Wednesday, 12th March 2014 at 7:00 a.m. This meeting was attended by:

- Cr Merv White
- Daryl Sexton, Director - Operational Services
- Peter Collins, Manager - Aquatic Centre

(b) the matters discussed were as follows:

1. Swim School
 - Numbers have been strong (after school program).
2. Casual Swimming
 - To end of January, ahead of Budget.
 - February - a quiet month.
 - March - should make Budget.
3. Lap Swimming / Recreational / Aqua Aerobics
 - Numbers are well up.
4. Swim Carnivals
 - Both went well, no issues.
5. Income
 - Slightly ahead of Budget.
6. Expenditure
 - Slightly above Budget (mainly due to additional life guards/instructors with increased swim school numbers).
7. Closing Date
 - Currently due to close 31st March 2014.

Operational Services Committee Agenda for 8th April 2014 Cont'd...

8. Business Plan Draft

- Peter to start work on the next Business Plan (May - possible date to go to Council).

9. Boiler

- Operationally it is now working very well with many of the teething problems now sorted out.

moved it be recommended:

- (a) The report be received and contents noted.

seconded

5. **PROPERTY MANAGEMENT - Compliance - Community Land Management - Ref. AF11/1381**

Goal: Building Communities

Strategic Objective: (i) Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc
(ii) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Acting Director - Operational Services reported:

- (a) Section 196 of the Local Government Act 1999 requires Council to have in place Community Land Management Plans for certain lands that it owns. Council regularly receives new land holdings by way of “reserves” from new land divisions, and these, by definition are classified as community land;
- (b) prior to Council adopting a Community Land Management Plan for a parcel of land it must undertake community consultation on the proposed plan as set out in Section 197 of the Local Government Act 1999;
- (c) similarly, if Council wishes to amend an existing plan, this can be done pursuant to Section 198 of the Local Government Act 1999, but a community consultation process is also required;
- (d) attached to the Operational Services Committee agenda is a Schedule of new land holdings as well as holdings to be amended, that Council must now manage in accordance with an adopted Community Land Management Plan, together with complete copies of the draft Community Land Management Plans.

moved it be recommended:

- (a) The report be received;
- (b) Council, in accordance with its Consultation Policy, place on public exhibition the draft Community Land Management Plans as listed in the Schedule below:

Operational Services Committee Agenda for 8th April 2014 Cont'd...

CT Reference	Reserve Address	General Description
NEW LAND HOLDINGS		
6118/154	Penola Road	Roadside screening reserve
5946/670	Wandaree Court	Open drainage reserve
LAND HOLDINGS TO BE AMENDED		
5992/835	Jubilee Highway East (Umpherston Sinkhole)	Open reserve, playground area and sinkhole
5663/245, 5808/209, 5633/71	Shepherdson Road (Hastings Cunningham Reserve)	Open reserve, playground area, BMX area, soccer, tennis and Community use sheds

- (c) Council further consider the draft plans together with any public comments received following the closing of the public consultation period.

seconded

6. TRAFFIC MANAGEMENT - Advice - Department of Planning, Transport and Infrastructure - Installation of Pedestrian Crossing - Jubilee Highway East - Ref. AF11/1845

The Acting Director - Operational Services reported:

- (a) Council is in receipt of a letter from the Department of Planning, Transport and Infrastructure giving notification of the installation of a Pedestrian Activated Crossing on Jubilee Highway West (adjacent to the Andami Shopping Centre);
- (b) this work is to be funded from the Motor Accident Commission and will be installed within the current financial year.

moved it be recommended:

- (a) The report be received;
- (b) Council congratulate the Department of Planning, Transport and Infrastructure on obtaining funding for the construction of a pedestrian crossing on Jubilee Highway West (adjacent Andami Shopping Centre) and advise that Council is supportive of this project considering the safety benefits to be gained to pedestrians from such a project.

seconded

7. TRAFFIC MANAGEMENT - Declaration of B-Double Routes - Provenance Drive and Pinaceae Court - Ref. AF11/1809

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Acting Director - Operational Services reported:

- (a) At the commencement of 2014 there has been a significant change in the way heavy vehicle permits have been issued to transporters of over dimensional / over mass vehicles. These changes have been designed to simplify and unify the

Operational Services Committee Agenda for 8th April 2014 Cont'd...

process in the way vehicle operators obtain permission from both Local Government and State road authorities;

- (b) whilst there are still some teething problems with the new system that is now controlled by the National Heavy Vehicle Regulator, the system eventually will lessen the role that Council has to play in assessing routes and issuing permits;
- (c) as part of the new change, Council has realised that there are two existing roads, Provenance Drive and Pinaceae Court, that service the Van Schaik's Bio Gro land division whilst were originally designed for B-Double access but the roads were never gazetted as B-Double general access;
- (d) In order for Council to remove the need to issue a permit each time for access, Council needs to consider these roads for general B-Double access and to declare these roads as being fit for the purpose.

moved it be recommended:

- (a) The report b received;
- (b) Council voice no objection to Provenance Drive and Pinaceae Court being declared as B-Double routes and initiate proceedings to have these roads gazetted as B-Double routes.

seconded

8. COMMITTEES - Environmental Sustainability Sub-Committee - Minutes of Meeting held 25th March 2014 - Ref. AF12/377

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

moved to be recommended:

- (a) The minutes of the Environmental Sustainability Sub-Committee held on Tuesday, 25th March 2014 be received;
- (b) the following recommendations (number 1 to 3) of the Environmental Sustainability Sub-Committee be adopted by Council:

1. CLEAN UP AUSTRALIA DAY 2014

- The report be received;
- Council continue to support this national environmental conservation event in future years (in the same capacity as 2014).

2. PUBLIC EDIBLE PLANTS EXPRESSION OF INTEREST

- The report be received;
- Council release a competitive Expression of Interest (EOI) to the community for the planting of \$250 worth of edible plants in a Council reserve, at least 10 metres away from utilities infrastructure and houses, in line with the program as contained in this report.

Operational Services Committee Agenda for 8th April 2014 Cont'd...

3. REPORTS FOR INFORMATION

Environmental Sustainability Program 2014 - Project Progress

The current table outlining projects for 2014 was attached to the Environmental Sustainability Sub-Committee agenda for Members information.

seconded

9. GOVERNANCE - Council Development Assessment Panel - Minutes of Meeting held 20th March 2014 - Ref. AF13/399

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 20th March 2014 be received;
- (b) the decisions made by the Council Development Assessment Panel be noted.

seconded

10. OPERATIONAL SERVICES REPORT NO. 9/2014 - Property Management - Playground Construction - Traditional Playgrounds v Natural Playgrounds - John Powell Drive Reserve - Ref. AF14/91

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

Goal: Learning

*Strategic Objective: (i) Promote the benefits of cooperative learning and the contribution learning makes to our enhanced quality of life
(ii) Council support opportunities for the community to strengthen relationships with families, friends and extended networks so as to promote and extend the learning of life skills*

moved it be recommended:

- (a) Operational Services Report No. 9/2014 be received;
- (b) Council endorse Plan No. 1314-12 as the concept design plan for the nature scape for the John Powell Drive Reserve;
- (c) Council Officers proceed with the construction of the major elements of this plan in accordance with the 2013/14 budget allocation.

seconded

Operational Services Committee Agenda for 8th April 2014 Cont'd...

11. OPERATIONAL SERVICES REPORT NO. 10/2014 - Infrastructure - Request for Public Lighting - Blue Lake Walking Path - Ref. AF11/1275

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

Goal: Environment

Strategic Objective: (i) Systematically build Council as an environmentally sustainable organisation

moved it be recommended:

- (a) Operational Services Report No. 10/2014 be received;
- (c) Council reconfirm its commitment to install solar lights to the walking path around the Blue Lake in preference to hard wire;
- (d) the allocation of \$450,000 in the 2014/15 draft budget remain in order to realise this project. Further work to be carried out by the administration to confirm costs of this project prior to the finalisation of the 2014/15 budget;
- (e) administration staff investigate opportunities for grant funding for this project.

seconded

12. OPERATIONAL SERVICES REPORT NO. 11/2014 - Property Management - Council Property Maintenance - Commerce Place and Carpark Redevelopment - Ref. AF11/1512

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans.

moved it be recommended:

- (a) Operational Services Report No. 11/2014 be received;
- (b) Council approve the plan (Plan No. 1011-25) for the redevelopment of the Commerce Place carpark and commence detailed design and construction works in line with the budget allocation.

seconded

13. TENDER - Supply and Delivery of Motor Vehicle - AF14/57

The Acting Director - Operational Services reported:

- (a) Council's Budget, at Account No. 7300.7400 has an allocation of \$30,000 to replace unit 113 - FG Falcon XT Sedan (vehicle driven by the Engineering Manager). A trade in allowance of \$18,000 has been estimated for the current vehicle, giving a net change over cost of \$12,000 (after GST);

Operational Services Committee Agenda for 8th April 2014 Cont'd...

- (b) quotations have been invited, and received, and these are summarised in the following table:

Supplier	Make/Model	Cost (excl. GST)	Trade in (excl. GST)	Change Over (excl. GST)	Notes
Barry Maney Ford	Ford FG MK11 Falcon XT Sedan (6CL)	\$26,255.45	\$13,636.36	\$12,619.09	Same as current vehicle being traded
	Ford FG MK11 Falcon G6 Sedan (6CL)	\$27,302.29	\$13,636.36	\$13,665.93	
	Ford FG MK11 Falcon XR6 Sedan (6CL)	\$29,480.04	\$13,636.36	\$15,843.68	
Barry Maney Volkswagen	130TDI Volkswagen Passat Sedan (4CL)	\$37,037.26	\$13,636.36	\$23,400.90	5.6L / 100km
OG Roberts	VF Commodore 3.6L SV6 Sedan	\$32,156.54	\$12,727.27	\$19,429.27	
Noel Barr Toyota	Toyota Aurion AT-X (6CL) Sedan	\$27,019.92	\$10,909.09	\$16,110.83	Boot carrying capacity significantly smaller than Falcon or Commodore

Discussion

The offer provided by Barry Maney Ford for the Ford Falcon FG MK11 XT Sedan is the same vehicle as being tendered for sale and is the cheapest option.

moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of Barry Maney Ford to supply and deliver one (1) only new Ford MK11 Falcon XT Sedan as per quotation AF14/57 at a price of \$26,255.45 (excluding GST) and also accept the trade in offer of \$13,636.36 (excluding GST) for the existing FG Falcon XT Sedan (unit 113, Reg. No. S042-APF).

seconded

14. TENDER - Supply and Delivery of Tip Truck - AF14/56

The Acting Director - Operational Services reported:

- (a) Council's Budget, at Account No. 7300.7400 has an allocation of \$62,000 (after GST) to purchase a replacement truck for Unit 14 (Hino Tip Truck). The replacement unit will be of similar size to the trade in unit and an estimated trade in price of \$6,000 (after GST) has been allowed for Unit 14;

Operational Services Committee Agenda for 8th April 2014 Cont'd...

- (b) the tender was placed on VendorPanel (Local Government Procurement) and four (4) truck companies were invited to tender. The results of the tender are listed in the following table:

Supplier	Make/Model (cab/chassis)	Tipper Body	Total Cost (excl. GST)	Trade in allowance (excl. GST)	Change Over Cost (excl. GST)	Notes
Mt Gambier Trucks Pty Ltd Trading As OGR Trucks	ISUZU NPR300 (MY 13)	AJ Stock (made in Adelaide)	\$61,547	\$19,500	\$42,047	Standard cab chasis to Council spec
	ISUZU NPR300 (MY 13)	Isuzu tipper body (made in Japan)	\$52,223	\$19,500	\$32,723	Not the tipper body quality inferior to AJ Stock
	IVECO Daily 70C17 single cab MWB	AJ Stock	\$70,420	\$19,500	\$50,920	
Barry Maney	Hino 300 series 717	AJ Stock	\$61,330	\$20,909.09	\$40,420.91	

Discussion

The Isuzu has been a reliable vehicle for Council in the past and is a more environmentally friendly option with regard to less emissions. Council's mechanics have also indicated their preference for this vehicle to be recommended for purchase.

moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of OGR Trucks to supply and deliver one (1) only new Isuzu NPR 300 fitted with AJ Stock body as per specification AF14/56, at a total cost of \$61,547 (excl. GST) and also accept the trade in offer of \$19,500 (excl. GST) for existing Unit 14 (Reg. No. XBL-084).

seconded

15. TENDER - Supply and Delivery of Concrete Pavers for Ferrers Street - AF14/60

The Acting Director - Operational Services reported:

- (a) Council has recently invited selective tenders from four (4) concrete paver suppliers, namely:
- Stonevue Pty Ltd (Melbourne) - supplied pavers to Commercial Street
 - Urban Stone Pty Ltd (Perth) - supplied pavers to Civic/Library area
 - APC Paving (Mount Gambier)
 - Build Pro (Mount Gambier)

Operational Services Committee Agenda for 8th April 2014 Cont'd...

- (b) the reason for selecting these companies is that they are either local suppliers or have previously supplied pavers for Council's recent redevelopment projects (i.e. Commercial Street, Civic Centre precinct);
- (c) the contract involves supplying approximately 1600m² of high quality 400 x 400 x 60mm shot blast concrete pavers to be used in Ferrers Street footpath redevelopment works;
- (d) the following table summarises the tenders received:

Company	Description	Rate / Unit \$1m ² (excl. GST)	Comments
Stonevue Pty Ltd	400 x 400 x 50 shot blast concrete paver	\$72/m ²	Same pavers brand as used on Commercial Street (except colour and size vary)
APC Paving	400 x 400 x 50 shot blast concrete paver Adbri Euro stone	\$72.50/m ²	Pavers quoted were only 50mm thick. Tender called for 60mm so tender is non-conforming
Build Pro	400 x 400 x 60 shot blast concrete paver stone outdoors	\$67.70/m ²	New paver product, meets all expectations in terms of strength, colour, finish etc

moved it be recommended:

- (a) The report be received;
- (b) Council accept the tender of Build Pro to supply pavers for the Ferrers Street Redevelopment Project at a rate of \$67.70/m².

seconded

16. TENDER - Laying of Concrete Pavers to Ferrers Street - AF14/61

The Acting Director - Operational Services reported:

- (a) Council has recently invited tenders for the laying of concrete pavers to the Ferrers Street Redevelopment stimulus project;
- (b) the works involve the following components:
- Excavation and preparation of approximately 1600m² of existing bitumen footpath
 - Supply, placement and compaction of bedding material to Council's specifications
 - Laying of large concrete pavers

(note pavers to be supplied by Council from a separate tender process);

- (c) unfortunately no tenders were received at the close of tenders.

Operational Services Committee Agenda for 8th April 2014 Cont'd...

moved it be recommended:

- (a) The report be received and contents noted;
- (b) Council utilise day labour (when available) to lay pavers to the Ferrers Street footpath area for this project.

seconded

MOTIONS WITHOUT NOTICE

The meeting closed at a.m.

AF11/866

SM



LOCAL GOVERNMENT ACT 1999 - SECTION 196

COMMUNITY LAND MANAGEMENT PLAN - PROPOSED

Owner: City of Mount Gambier.

Reserve Title Description: CT 6118/154

Reserve Address: Penola Road

Reserve No: 550

Asset No: 551

General Description:

Roadside screening reserve.

Purpose of Land:

To provide a strip of reserve between a road and adjacent development.

Objectives of Land:

To prevent direct access from adjoining private property to road.

In some cases to provide for the planting of vegetation for screening and aesthetic purposes.

Proposal for Management:

Maintain vegetation in a healthy state.

Maintain screening reserve in a neat and tidy condition.

Performance Targets:

Replace dead and dying vegetation.

Grass to be generally less than 100 mm in length.

Measure of Performance Targets:

Biannual inspection of vegetation.

Maintain (and action) complaints received in relation to the reserve.

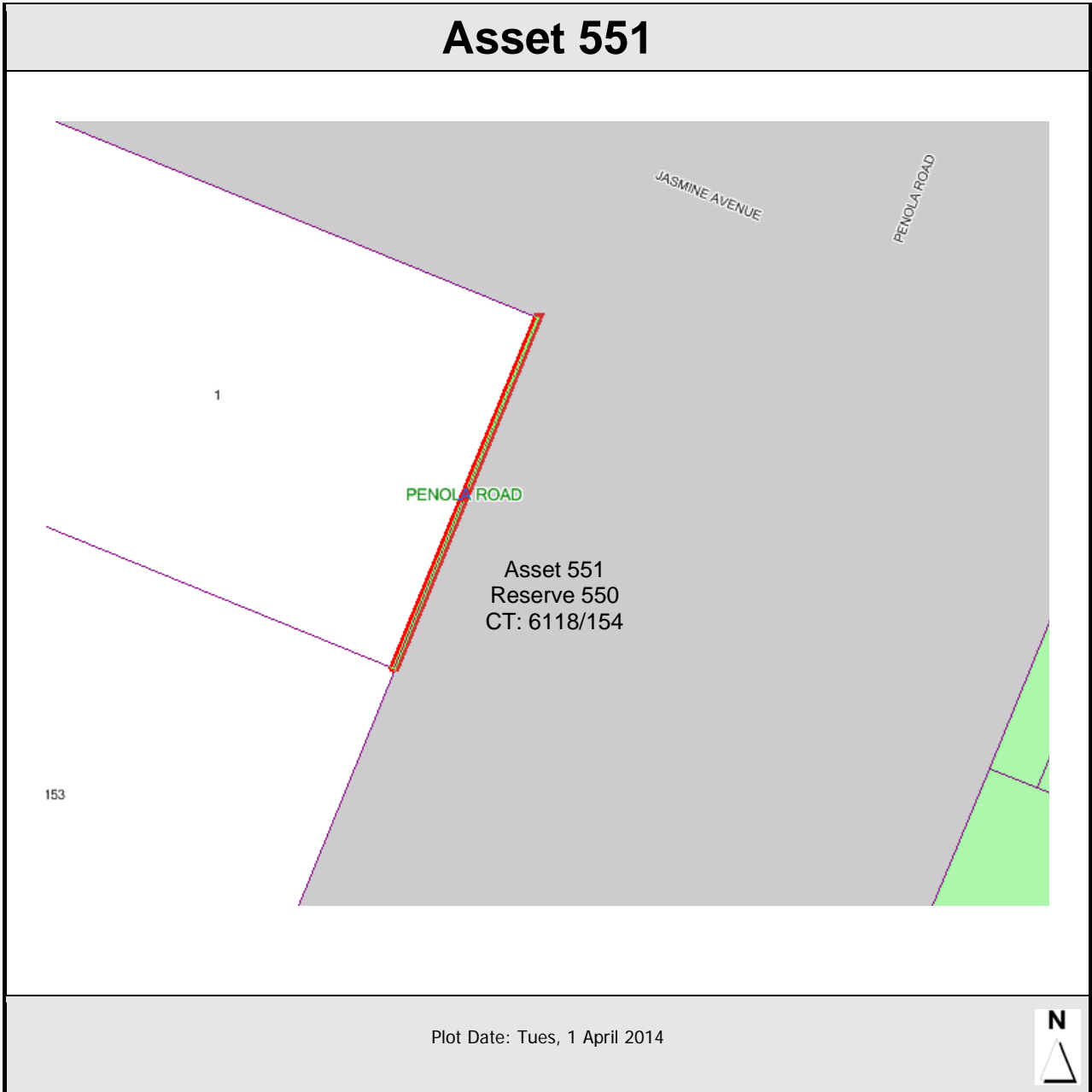
Random inspections of grass cutting and general presentation by supervisors.

Adopted by Council:



City of Mount Gambier

Asset 551



Disclaimer

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LOCAL GOVERNMENT ACT 1999 – SECTION 196

COMMUNITY LAND MANAGEMENT PLAN - PROPOSED

Owner: City of Mount Gambier.

Reserve Title Description: CT 5946/670

Reserve Address: Wandaree Court

Reserve No: 552

Asset No: 552

General Description:

Open drainage reserve.

Purpose of Land:

To provide for stormwater retention and discharge.

Objectives of Land:

To provide a mix of trees/shrubs and open grass land.

To provide for stormwater drainage.

Proposal for Management:

Maintain vegetation in a healthy state.

Maintain reserve in a neat and tidy condition.

Maintain recreational equipment and built infrastructure in a safe and presentable condition.

Performance Targets:

Replace dead and dying vegetation.

Grass to be generally less than 100 mm in length.

Regular inspections and maintenance of all built infrastructure.

Measure of Performance Targets:

Biannual inspection of vegetation.

Maintain (and action) complaints received in relation to the reserve.

Random inspections by supervisors of grass cutting and general presentation.

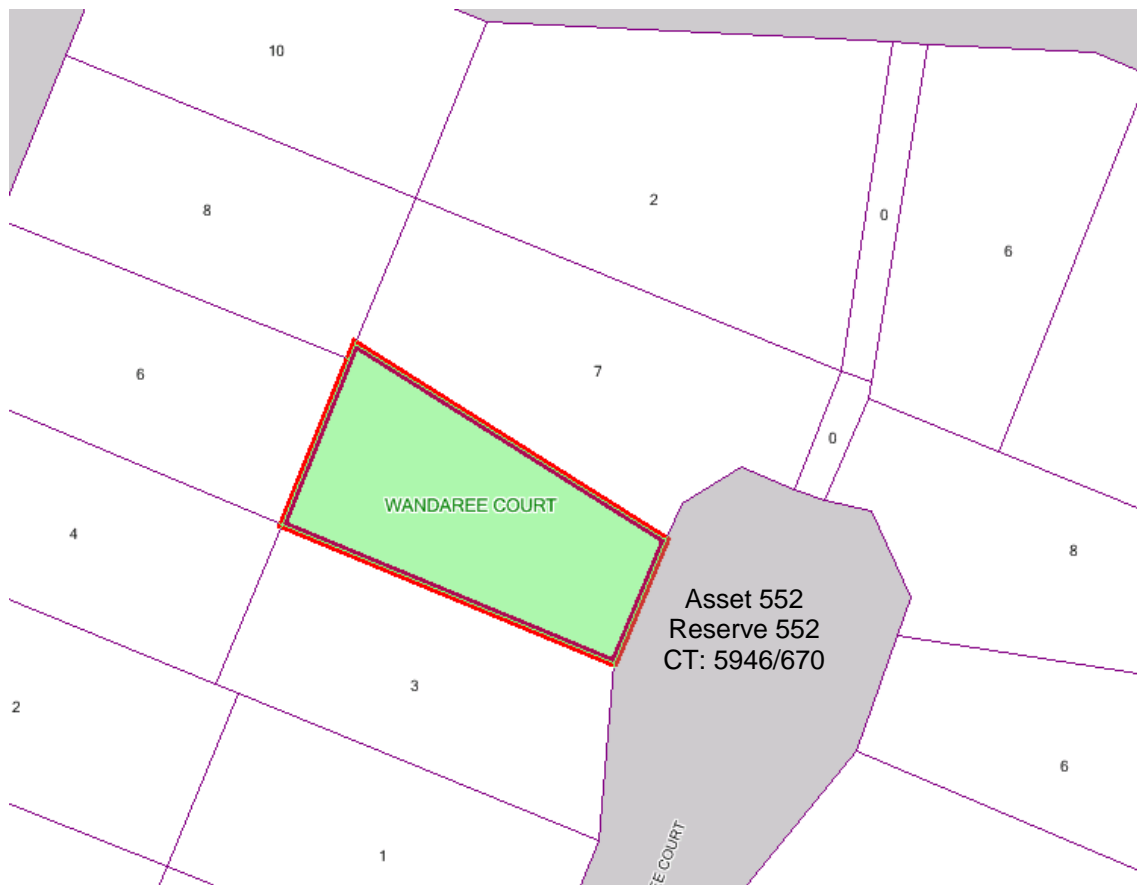
Regular maintenance inspections of built infrastructure.

Adopted by Council:



City of Mount Gambier

Asset 552



Plot Date: Tues, 1 April 2014



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LOCAL GOVERNMENT ACT 1999 - SECTION 196

COMMUNITY LAND MANAGEMENT PLAN - PROPOSED AMENDED

Owner: City of Mount Gambier.

Reserve Title Description: CT 5992/835

Reserve Address: Jubilee Highway East (Umpherston Sinkhole)

Reserve No: 352

Asset No: 352

General Description:

Open reserve, playground area, sinkhole and kiosk.

Purpose of Land:

To provide for passive recreation for the benefit of the community and for the interpretation of local geology, to provide an opportunity to display and interpret local history and to provide kiosk facilities under lease / licence.

Objectives of Land:

To provide recreational opportunities to the local neighbourhood, both passive and active.

To provide a community reserve within an area of development.

To provide an area of reserved land that may be utilised for future community needs of a recreational nature and historical interpretive information.

To provide a mix of trees/shrubs and open grassland.

To provide for the management and enhancement of the sinkhole.

To provide for the management of the kiosk under lease / licence.

Proposal for Management:

Maintain vegetation in a healthy state.

Maintain reserve in a neat and tidy condition.

Maintain built infrastructure in a safe and presentable condition.

When recourses permit, review of the Management Plan. prepared in 1995.

To provide lease / licence of the kiosk for terms not exceeding ten (10) years.

Performance Targets:

Replace dead and dieing vegetation.

Grass to be generally less than 100 mm in length.

Regular inspections and maintenance of all built infrastructure.

Measure of Performance Targets:

Biannual inspection of vegetation.

Maintain (and action) complaints received in relation to the reserve.

Random inspections by supervisors of grass cutting and general presentation.

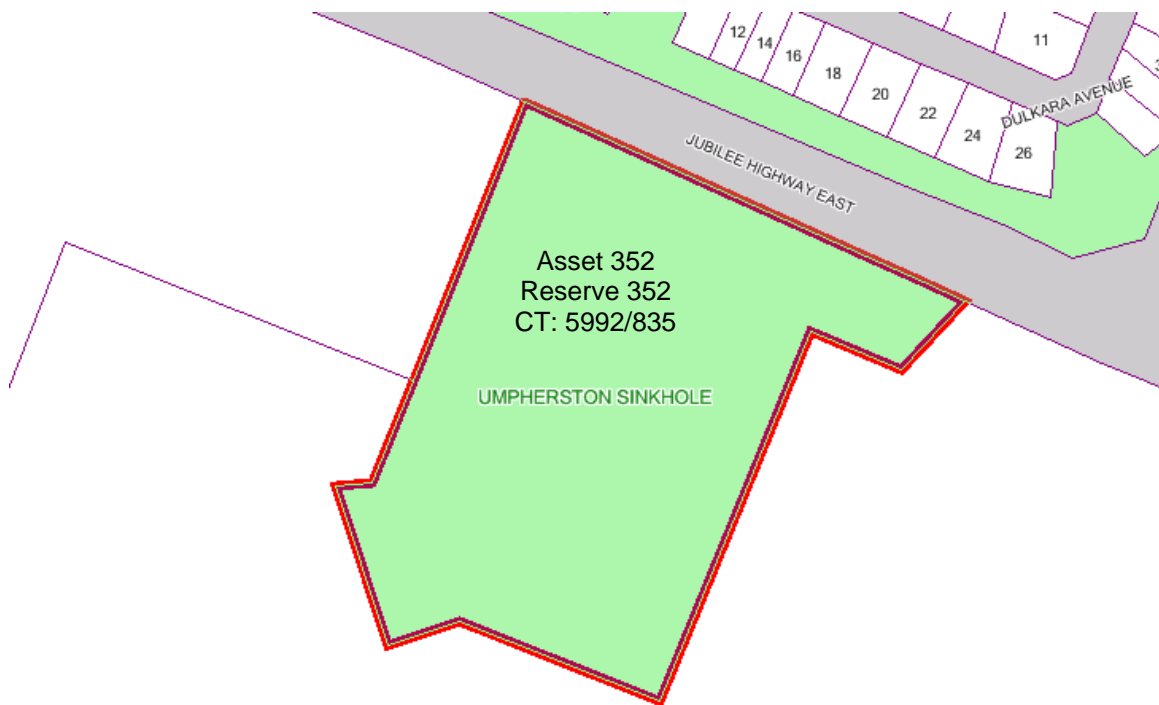
Regular maintenance inspections of built infrastructure.

Adopted by Council: 19th October 2004
Amended by Council:



City of Mount Gambier

Asset 352



Plot Date: Tues, 1 April 2014



Disclaimer

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LOCAL GOVERNMENT ACT 1999 - SECTION 196

COMMUNITY LAND MANAGEMENT PLAN - PROPOSED AMENDED

Owner: City of Mount Gambier.

Reserve Title Description: CT 5663/245, CT 5808/209, CT 5633/71

Reserve Address: Shepherdson Road (Hastings Cunningham Reserve)

Reserve No: 14, 115

Asset No: 115, 134, 145

General Description:

Open reserve, playground area, BMX area, soccer, tennis and Community use sheds.

Purpose of Land:

To provide for passive and active recreation for the benefit of the community.

To provide for structured sporting activities (eg. tennis, soccer, BMX) and land for community organisations to construct storage sheds/clubrooms.

Lease / Licence Management:

Occupiers are required to enter into formal lease / licence arrangements with Council.

The following rules / conditions apply to community use storage sheds / clubrooms:

- The sheds are intended for low level occupancy (ie. meeting room/club room, garage etc.), and not as a venue for functions and should not cause interruption to the quiet enjoyment of neighbours.
- All buildings and extensions require pre-approval by Council and will be considered on a case by case basis. The external size of sheds should be no greater than nine (9) metres by six (6) metres, however Council may consider a larger facility in exceptional circumstances.
- Siting of the sheds shall be in strict accordance with Council requirements / directions and normal development approvals and conditions will apply (and be the responsibility of the community based occupier).
- Council supports the provision of power to sheds, subject to all costs including ongoing costs being met by each occupier.
- Council does not support the connection of the sheds to other services and there should be no waste water (ie. sullage) discharged from the shed.
- Any external signage must be approved in accordance with Council Policy.
- No materials, items etc. are to be left or stored outside the buildings at any time.
- The area around each building is to be maintained in a clean and tidy condition by the occupier and the building is to be maintained to the satisfaction of Council at all times.

- Care is to be taken with the use of motor vehicles around the sheds at all times to ensure there is no damage to grass surfaces.
- Any acts of vandalism or damage to the exterior of the buildings to be repaired by the occupier without delay and to the satisfaction of the Council.
- Hours of use must not extend beyond 10.30 p.m. Monday to Friday, 11.30 p.m. on Saturday and 10.00 p.m. on Sunday, unless otherwise approved by Council. No activity should generally be undertaken at the sheds prior to 8.00 a.m. on any morning.
- All entry/exit to the Reserve is to be via the Millard Street entrance and all vehicle use should be at low speed and carried out in a safe manner.
- Toilet facilities are provided by Council at the adjacent toilet block. Shed occupiers may request a key to access the toilets and will be responsible for opening and closing when used by an occupier.

Objectives of Land:

To provide recreational opportunities to the local neighbourhood, both passive and active (including structured sporting activities).

To provide a community reserve within an area of development.

To provide an area of reserved land that may be utilised for future community needs of a recreational nature.

To provide a mix of trees/shrubs and open grassland.

To provide for dog obedience training.

To provide for the leasing of the land and the facilities to community organisations.

To provide for an increase in the number of community sheds at the reserve.

Proposal for Management:

Maintain vegetation in a healthy state.

Maintain reserve in a neat and tidy condition.

Maintain built infrastructure in a safe and presentable condition (including infrastructure under the care and responsibility of occupants of the land).

Performance Targets:

Replace dead and dieing vegetation.

Grass to be generally less than 100 mm in length.

Regular inspections and maintenance of all built infrastructure.

Measure of Performance Targets:

Biannual inspection of vegetation.

Maintain (and action) complaints received in relation to the reserve.

Random inspections by supervisors of grass cutting and general presentation.

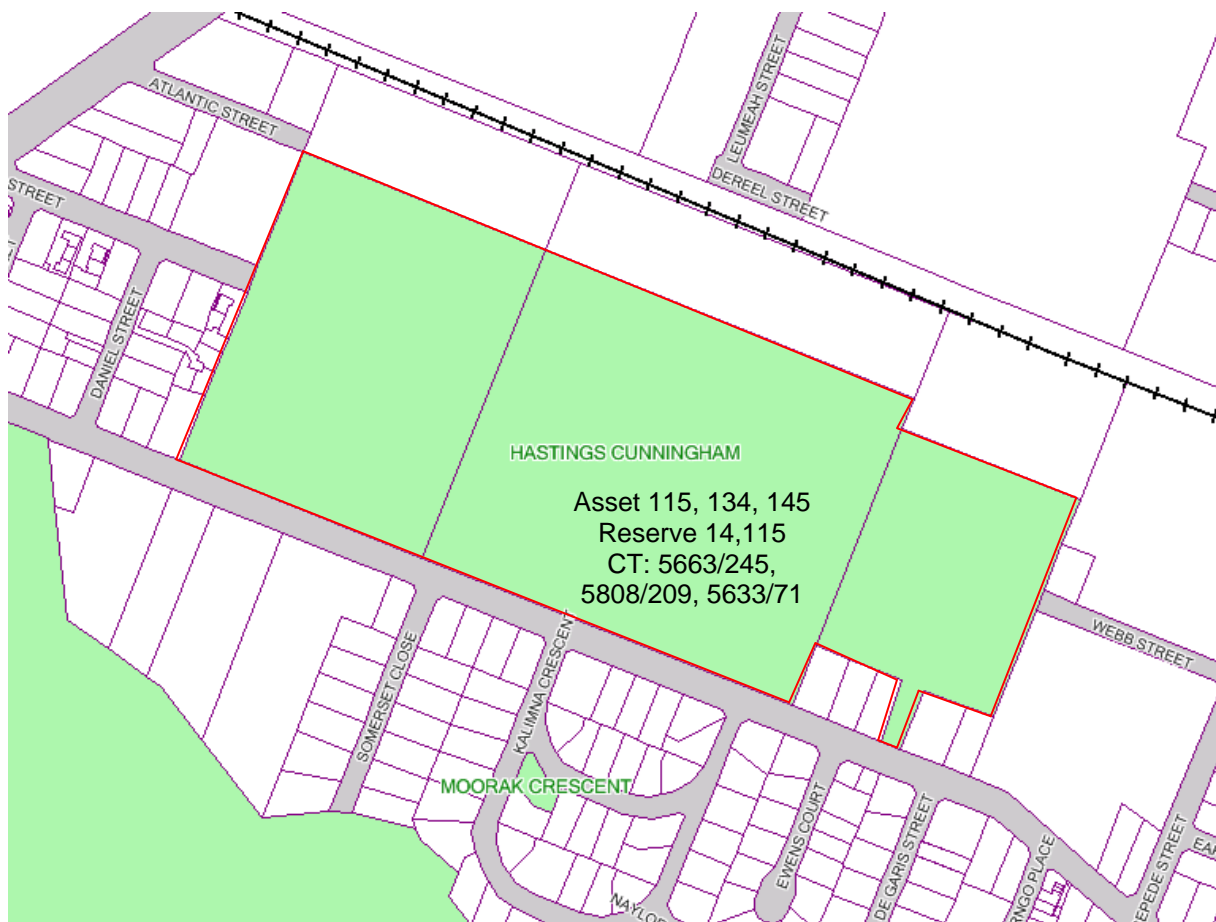
Regular maintenance inspections of built infrastructure.

Adopted by Council: 19th October 2004
Amended by Council:



City of Mount Gambier

Asset 115, 134, 145



Plot Date: Tues, 1 April 2014



Disclaimer

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In reply please quote 2014/02148
Enquiries to Jeff Overall
Telephone (08) 8762 8027
dpti.eastern@sa.gov.au

**TRANSPORT SERVICES
DIVISION - EASTERN
REGION**

121-129 Thomas Street
Murray Bridge SA 5253

Telephone: 08 7223 6011
Facsimile: 08 7223 6023

ABN 92 366 288 135

Mr Mark McShane
Chief Executive Officer
City of Mount Gambier
PO Box 56
MOUNT GAMBIER SA 5290

Dear Mark,

***RN8400 PRINCES HIGHWAY (JUBILEE HIGHWAY WEST)
PEDESTRIAN ACTIVATED (PUSH BUTTON) CROSSING
NEAR ANDAMI SHOPPING CENTRE***

I am pleased to advise that the department has obtained funding from the Motor Accident Commission for the installation of a pedestrian activated (push button) crossing on Jubilee Highway West in the vicinity of the Andami Shopping Centre, near Ehret Street, Mount Gambier.

It was tragic that a pedestrian/gopher fatality occurred at this location on 23 February 2012.

A pedestrian activated crossing will improve safety for pedestrians at this location and will only impact about 2 street parking spaces (one on the north side and one on the south side of Jubilee Highway West).

The department is working in cooperation with City of Mount Gambier officers.

It is anticipated that the works will commence in April 2014 and be completed by the end of June 2014.

I have attached a copy of the final design for your information.

The department looks forward to the completion of these important safety works.

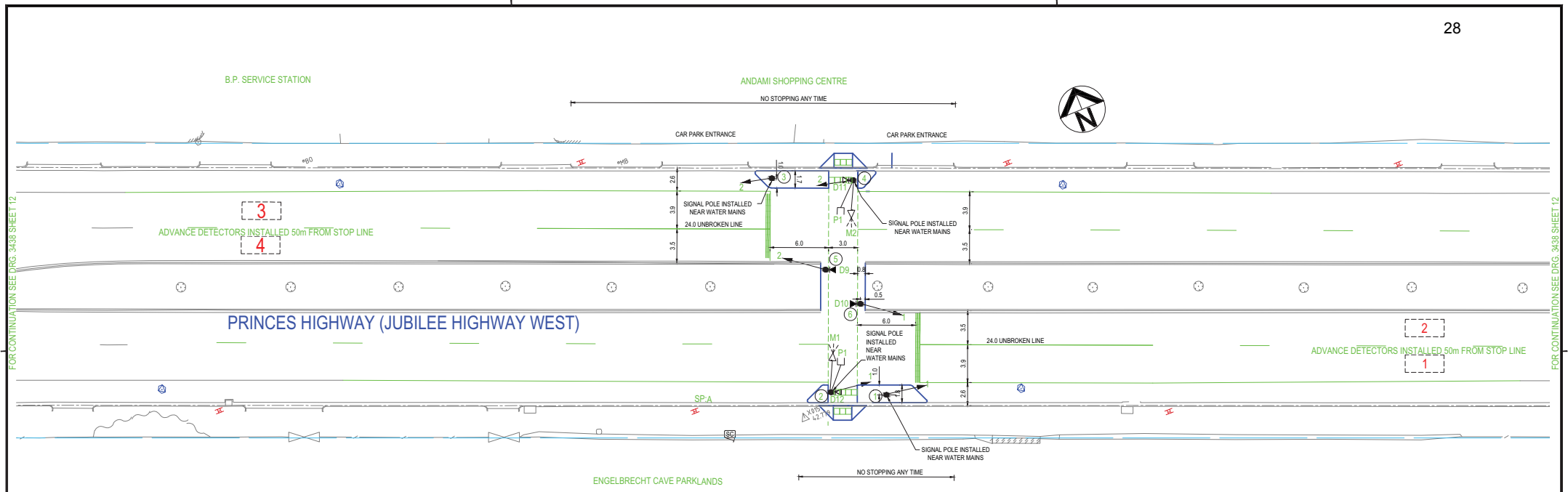
Should you have any further enquiries relating to this matter, please contact Mr Jeff Overall, Limestone Coast Unit Manager on telephone number 7223 6071.

Yours sincerely,

Jon Whelan
Regional Manager, Eastern

1 April 2014

Enc Drawing No 90332, Sheet 10



FOR CONTINUATION SEE DRG-3488 SHEET 12

FOR CONTINUATION SEE DRG-3488 SHEET 12

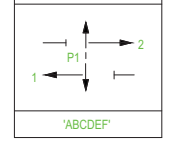
NOTES:

1. TRAFFIC CONTROL DETAILS AND RETROREFLECTIVE RAISED PAVEMENT MARKERS INSTALLED IN ACCORDANCE WITH AUSTRALIAN STANDARD 'AS 1742 MANUAL OF TRAFFIC CONTROL DEVICES' AS MODIFIED BY THE DPTI 'CODE OF TECHNICAL REQUIREMENTS FOR THE LEGAL USE OF TRAFFIC CONTROL DEVICES', AND THE DPTI 'PAVEMENT MARKING MANUAL'.
2. FOR SIGN INSTALLATION DETAILS REFER TO DPTI MASTER SPECIFICATION, PART 249 - INSTALLATION OF SIGNS.
3. KERB RAMP TYPE 2 INSTALLED UNLESS INDICATED OTHERWISE. FOR PEDESTRIAN KERB RAMP INSTALLATION DETAILS (INCLUDING HOLDING RAILS & TACTILE DETAILS) REFER STANDARD DRAWING S-4020, SHEET 1 & STANDARD DRAWING S-4074, SHEETS 1, 3, 4 & 6.
4. FOR MEDIAN CUT OUT DETAILS REFER TO STANDARD DRAWING S-4075 SHEET 1.
5. ALL LANE DIMENSIONS QUOTED ARE TO THE CENTRE OF LINE MARKING OR TO THE FACE OF KERB.
6. ALL VEHICLE LANTERNS ARE 200mm LED UNLESS OTHERWISE SHOWN.
7. LANTERN COWLS TO BE EXTRA LONG DUE TO EAST WEST ORIENTATION.

LEGEND

SYMBOL	DESCRIPTION
	TRAFFIC SIGNAL POLE
	AUDIO TACTILE - PEDESTRIAN PUSH BUTTON
	PEDESTRIAN PUSH BUTTON
	MICROWAVE PEDESTRIAN SENSOR
	THREE ASPECT LANTERN WITH VERTICAL OR HORIZONTAL LOUVRES AS SHOWN
	SIGNAL CONTROLLER BASE (TYCO PSC) CONNECTED TO SCATS
	SERVICE POINT
	INDUCTIVE LOOP DETECTOR

PHASE DIAGRAM



- P1 = SG4
- PB1 = DET12
- PB2 = DET11
- PB3 = DET10
- PB4 = DET9
- M1 = PED SENSOR / DET 8
- M2 = PED SENSOR / DET 7

VEHICLE MOVEMENT
 PEDESTRIAN MOVEMENT
 SG1 SG2 ARE A SPECIAL MOVEMENT
 (P1 MAY ONLY INTRODUCE OR RUN IF SG1 SG2 ARE RED)

THIS DRAWING PARTLY SUPERSEDES DRAWING 3438 SHEET 12

 Government of South Australia Department of Planning, Transport and Infrastructure				PROJECT No.: 64825 DESIGN No.: 201400893 PROJECT START ROAD RUNNING DISTANCE: 350.596 PROJECT END ROAD RUNNING DISTANCE: 350.284		FILE No.: 2014/04887/01 SURVEY No.: 201400894		SIGNAL No.: PC368	
				ROAD NO. 8400 PRINCES HIGHWAY (JUBILEE HWY WEST) NEAR EHRET STREET, MT GAMBIER TRAFFIC SIGNALS				ACCEPTANCE FORM KNET No.: 8399531 DRAWING No.: 90332 SHEET No.: 10 AMEND No.: 0	
DESIGNED: SK/SJK DRAFTED: SK/SJK ACCEPTED FOR USE: J WHELAN CHECKED: GG CHECKED: GG DATE: 26.03.2014									

CAD FILE NAME: P333: SHEET 10/10.DWG

ENVIRONMENTAL SUSTAINABILITY SUB-COMMITTEE

Meeting held in the Conference Room, Operational Services Area, Level One of Civic Centre,
10 Watson Terrace, Mount Gambier, on Tuesday 25th March 2014 at 7:30 a.m.

MINUTES

PRESENT: Cr I Von Stanke (Presiding Member)
Crs D Mutton, A Smith, B Shearing

APOLOGIES: Nil

COUNCIL OFFICERS: Mark McShane, Chief Executive Officer
Daryl Morgan, Acting Director - Operational Services
Aaron Izzard, Environmental Sustainability Officer
Kate Fife, Environmental Support Officer
Rene Furlong, Administration Officer
Team Leader - Administration (Operational Services), Sally Wilson

COUNCIL MEMBERS

AS OBSERVERS: Cr M White

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Smith moved that the minutes of the previous meeting held on Tuesday, 25th February 2014 be taken as read and confirmed.

Cr Mutton seconded

Carried

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice - nil received.

1. ENVIRONMENTAL MANAGEMENT - Programme Management - Clean Up Australia Day 2014 - Ref. AF11/404

Goal: Environment

Strategic Objective: (i) *Systematically build Council as an environmentally sustainable organisation.*
(ii) *Use every opportunity to increase the level of community understanding and awareness of the necessity of environmental sustainability.*

The Presiding Member reported:

- (a) The 2014 Clean Up Australia Day event involved approximately 150 volunteers and nine (9) registered community sites collecting approximately 58 bags of rubbish and seventeen (17) bags of recyclables. Volunteers ranged from toddlers to grandparents, families, individuals, community groups and school groups.

Environmental Sustainability Sub-Committee Minutes of 25th March 2014 Cont'd...

(b) the City of Mount Gambier provided:

- promotion (mail out, community posters, library display, media release, radio interviews, flat screen advertising in the Library, Council and Main Corner plus emailing of networks);
- co-ordination of kits and groups;
- extra bins at nominated sites;
- marshalling area and co-ordination of volunteer registrations on the day;
- rubbish removal from nominated sites;
- free sausage sizzle for participants which was a fundraiser for Rotary West;

(c) community sites cleaned up in 2014 were:

- Valley Lakes (Lions Club of Mount Gambier);
- Blue Lake/Hoo Hoo Look out area (Sorooptimists);
- Potters Point/Sealy Reserve (Deb Pashke neighbour group);
- Vansittart Park and surrounding streets (Council led site; Public);
- Olympic Park and surrounding streets (1st Mt Gambier Scout Group);
- McDonalds Restaurant/Frew Park and surrounding streets (McDonalds Restaurant employees);
- Wireless Road East/Kennedy Avenue area (Gambier City Lions);
- CBD (Council led site; Youth Advisory Group and Public);
- Jubilee Highway West/Millicent road (Rotary Club of Mount Gambier West)
- Hawkins Road/Jubilee Highway East (Eve Clarke neighbourhood group)

community areas cleaned on Schools Clean Up Day included:

- Lady Nelson/Frew Park and streets to school (St Martin's Lutheran College)
- Hasting Cunningham Reserve/Shepherdson road, Marist park and surrounding area (Tension Woods College).

(d) registrations were submitted online with Clean Up Australia Day or with Council. The weather was kind to participants this year and the promoted time (10am - noon) for the event was supported by the strong numbers. A few groups chose a different time/day to Sunday for community spaces which suited them. Feedback from groups has generally indicated minimal rubbish at sites and no reports have been made of any particular problem area for accumulation of rubbish. Rubbish in car parks and along roads was higher than in parks and reserves;

(e) it is recommended Council continues to support this national environmental conservation event in the same capacity as 2014. This event allows an opportunity to build on community awareness and connection with the local built environment and facilitates individuals from all walks of life to work together.

Cr Shearing moved it be recommended:

(a) The report be received;

(b) Council continue to support this national environmental conservation event in future years (in the same capacity as 2014).

Cr Mutton seconded

Carried

Environmental Sustainability Sub-Committee Minutes of 25th March 2014 Cont'd...

2. GOVERNANCE - Environmental Sustainability Sub-Committee - Public Edible Plants Expressions of Interest - Ref. AF11/407

Goal: Building Communities

Strategic Objective:

- (i) *Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met*
- (ii) *Build on the connections of the role and responsibilities of the Community Health Officer, Environmental Health Officer and Environmental Sustainability Officer to determine what is being undertaken to promote and achieve healthy communities objectives*

The Presiding Member reported:

- (a) At the 19th February 2013 Council meeting it was resolved to endorse the concept of edible plants in public spaces and release a competitive Expression of Interest (EOI) to the community for the planting of five (5) fruit/nut trees in a Council reserve;
- (b) following on from the EOI process Council, in conjunction with local residents, planted the requested fruit and nut trees in the reserve on the corner of North Terrace and Conroe Drive (eastern end);
- (c) feedback from residents involved in the submission is that the project is worthwhile, and facilitated them meeting their neighbours for the first time. The trees themselves are doing reasonably well, with one tree even producing fruit in this first year;
- (d) given the success of the trial, the City of Mount Gambier could again put out a competitive EOI to the community for fruit and nut tree plantings. It could be expanded to include other edible plants like herbs, if the residents desire. Instead of defining the amount of plants, the EOI could set a limit of \$250 worth of edible plants. This EOI would encourage people in their neighbourhood to get together and agree to maintain the plants, and would apply only to plantings in a reserve (at least 10 metres away from utilities infrastructure and houses);
- (e) the intended outcomes of the project are:
 - promotion of local food production;
 - encourages community interaction and community ownership;
 - gauges community interest for edible plantings in public spaces;
 - contributes to local food security.

Cr Mutton moved it be recommended:

- (a) **The report be received;**
- (b) **Council release a competitive Expression of Interest (EOI) to the community for the planting of \$250 worth of edible plants in a Council reserve, at least 10 metres away from utilities infrastructure and houses, in line with the program as contained in this report.**

Cr Shearing seconded

Carried

Environmental Sustainability Sub-Committee Minutes of 25th March 2014 Cont'd...

3. ENVIRONMENTAL MANAGEMENT - Environmental Sustainability Sub-Committee - Reports for Information - Ref. AF12/377

Goal: Environment

Strategic Objective: (i) *Systematically build Council as an environmentally sustainable organisation*

(a) Environmental Sustainability Program 2014 - Project Progress

The current table outlining projects for 2014 was attached to the Environmental Sustainability Sub-Committee agenda for Members information.

Cr Smith moved it be recommended:

(a) **The report be received;**

(b) **item (a) as above be received and noted for information.**

Cr Shearing seconded

Carried

MOTIONS WITHOUT NOTICE - Nil

CONFIRMED THIS

DAY OF

2014.

.....
PRESIDING MEMBER

The meeting closed at 7:45 a.m.

25 March 2014
AF12/377
RJF

COUNCIL DEVELOPMENT ASSESSMENT PANEL

Meeting held on Thursday, 20th March 2014 at 5.45 p.m. in the
Conference Room, Level One - Operational Services, Civic Centre

MINUTES

PRESENT: Cr D Mutton, Cr M White, Cr I Von Stanke, Mr B Beumer, Ms E Finnigan and Mr P Seebohm

APOLOGY/IES: Cr I Von Stanke moved the apology received from Mrs E Travers (Presiding Member) be accepted.

Cr White seconded Carried

ACTING PRESIDING
MEMBER:

The Senior Planner invited nominations for the position of Presiding Member for this Sub-Committee.

Ms Finnigan nominated Mr Beumer as Acting Presiding Member.

There being no further nominations Mr Beumer was nominated Acting Presiding Member for this meeting.

COUNCIL OFFICERS: Senior Planner, Simon Wiseman
Planning Officer, Jessica Porter
Clerical Officer, Sarah Moretti

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THE LAND.

MINUTES: Cr Von Stanke moved that the minutes of the Meeting held on Thursday, 20th February 2014 be taken as read and confirmed.

Ms Finnigan seconded Carried

- | | | |
|----|------------------------|--|
| 1. | Development Number: | 381/012/2014 |
| | Applicant / Owner: | J A Cheney |
| | Description: | To construct a second single storey dwelling on the site of an existing dwelling |
| | Address: | 6 Henty Street, Mount Gambier |
| | Nature of Development: | Consent / Category 1 |
| | Zoning: | Residential |
| | Report: | Council Development Assessment Panel Report No. 6 / 2014 |

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 6 / 2014 be received;
- (b) The Applicant and Owner be advised that having regard to the Development Plan and all supporting documentation, the proposed development is considered not to be at serious variance with the Council's Development Plan and be granted Development Plan Consent subject to the following conditions:

1. The development shall be carried out in accordance with the Plan/s as approved by the Council.
 2. The building and land shall not be used for purposes other than those approved by Council.
 3. All of the building shall be finished in a non-reflective unobtrusive colour.
 4. Provision shall be made for the disposal of storm water and surface drainage to the reasonable satisfaction of Council.
 5. Existing dense landscaping located along the Henty and Cardinia Street property boundaries shall maintained at all times. Should any tree, shrub, ground cover or other plant die, become diseased or otherwise fail to thrive at any time, it shall be forthwith replaced.
 6. A suitable isolation valve and/or a separate and independent water meter shall be supplied to each individual dwelling on the allotment.
 7. The SA Water Corporation sewer shall be made available to each of the dwellings on the allotment.
- (c) The Applicant and Owner be advised that the reasons for Council's Condition of Consent are:
1. To ensure orderly and proper development;
 2. It is not at serious variance with Council's Development Plan.

Carried

2. Development Number:	381/066/2014
Applicant / Owner:	Mr. Matthew Brodie
Description:	To demolish an existing garage and construct a new garage in association with an existing dwelling.
Address:	62 Bay Road, Mount Gambier
Nature of Development:	Consent / Category 1
Zoning:	Residential - Contributory Place - Bay Road Local Heritage Policy Area
Report:	Council Development Assessment Panel Report No. 7 / 2014
Correspondence:	Correspondence from Richard Woods, Heritage Adviser L.08

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 7 / 2014 be received;
- (b) The Applicant and Owner be advised that having regard to the Development Plan and all supporting documentation, that proposed development is considered not to be seriously at variance with the Mount Gambier (City) Development Plan and is granted Development Plan Consent, subject to the following conditions:
 1. The development shall be carried out in accordance with the plan/s as approved by Council and with the Conditions of Approval.
 2. The garage shall only be used for purposes associated with the existing residential land use of the subject property.

3. Gable ends should be provided with a verge overhangs. Barge capping should be round roll type profile.
 4. Gutters should be smoothline profile.
- (c) The Applicant and Owner be advised that the reasons for Councils Conditions of Development Plan Consent are:
1. To ensure that the proposed development is used for purposes associated with the existing residential land use of the subject site
 2. To ensure orderly and proper development
 3. The proposed development is not at serious variance to Councils Development Plan.

Carried

3. Development Number: 381/068/2014
 Applicant: McDonnell Industries Pty Ltd
 Owner: I L & K P & A J & S McDonnell
 Description: To relocate an existing office, deck and carport to an existing timber mill site to be used in association with an existing timber mill and to install a wastewater system on the same site
 Address: 102-124 Suttontown Road, Suttontown
 Nature of Development: Non-complying / Category 1
 Zoning: Deferred Urban
 Report: Council Development Assessment Panel Report No. 8 / 2014

The Council Development Assessment Panel moved it be recommended:

- (a) Council Development Assessment Panel Report No. 8 / 2014 be received;
- (b) The Council Development Assessment Panel resolves to proceed with the assessment of the application.
- (c) Council Officers are to proceed with the assessment of the development application pursuant to the *Development Act 1993*.

Carried

The meeting closed at 6:04 p.m.

21 March 2014
 AF13/399
 SW

CONFIRMED THIS

DAY OF

2014.

.....
 PRESIDING MEMBER

OPERATIONAL SERVICES REPORT NO. 9/2014

SUBJECT: PROPERTY MANAGEMENT - Playground Construction - Traditional Playgrounds v Natural Playgrounds - John Powell Drive Reserve - Ref. AF14/91

Goal: Building Communities
Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

Goal: Learning
Strategic Objective: (i) Promote the benefits of cooperative learning and the contribution learning makes to our enhanced quality of life
(ii) Council support opportunities for the community to strengthen relationships with families, friends and extended networks so as to promote and extend the learning of life skills

DISCUSSION

Council at its meeting held on 17th September 2013 resolved as follows:

“(a) The report be received;

(b) Council Officers:

- 1. Prepare concept designs for a natural playground within the John Powell Drive Reserve;*
- 2. engage with the local community and schools regarding their ideas/ acceptance and contributions towards a natural playground.*

(c) Subject to (b) above, a final design plan be placed before Council for approval prior to any works proceeding.”

Council Officers have now successfully completed part (b) of the above recommendation and are now seeking Council sign off on the final design plan before proceeding to construction.

Whilst some elements of this project may be beyond Council’s \$50,000 allocation for this project, this proposed plan should form the basis of any future works that cannot be funded as part of the 2013/14 budget allocation.

The following report summarises the consultation that was held as required under part (b)(2) of Council’s September 2013 resolution.

Background:

Under the auspice of the **“Perspectives of Children in the City”** project the views and aspirations of a wide range of young people from across Mount Gambier were gathered. These views were delivered in a series of presentations to Dr Carla Rinaldi by early childhood leaders (kindergartens, childcare centres, preschool, children’s centre, OSHC) who had sought the views of young people on a range of questions that included:

- What are the places you like to visit with your friends and family?
- Where do you like to play and why?
- What makes your place special?
- Where don’t you like to go and why?
- What do you think would make Mount Gambier even better?

Operational Services Report No. 9/2014 Cont'd...

The presentations reflected the thoughts, ideas and understandings of the children in their own words and drawings and a short workshop was held after the presentations.

Outcomes From “Perspectives Of Children In The City”:

- Council recognises early childhood learning and development as fundamentally important;
- Council acknowledges that the experts on childhood are the children themselves;
- Play settings which reconnect children to nature also encourage children to problem solve, think creatively and develop their own growth and knowledge.

John Powell Naturescape Community Engagement:

The Lifelong Learning Sub-Committee have worked with Operations staff and identified the John Powell Reserve as the most suitable reserve to introduce an outdoor learning environment.

Engagement with the Mount Gambier Children’s Centre, Mulga Street Primary School and wider community within the immediate area has been undertaken and includes the following:

- Local letter box drops informing over 400 households of the proposed development, describing the project, including a concept plan and detailed images depicting key design elements. The letter included an invitation to attend a community meeting and participate in offering feedback through an on-line survey on Council’s website (Bang the Table);
- Meeting with local Mulga Street Primary School Principal to discuss the project and partnership potentials;
- Written and verbal correspondence with the school’s Governing Council, meeting with the Chairperson at a community information session;
- Correspondence and discussion with Chair of the Parent Club;
- Meeting with Primary School students via the Waste Watch Warriors Program;
- Informing the Mount Gambier Children’s Centre of the project;
- Informing approx 80 parents of young children who attend the Children’s centre, including an invitation to attend the community meeting, or respond by survey;
- Informing their Partnership Group, which included representatives from Department of Social Inclusion, Disability SA, Disability Care, Pangula Mannamurna inc., Housing SA, Health SA, DECD, Centacare and Inclusive Directions amongst others;
- Hosting a community meeting for local residents and parents at the Mount Gambier Children’s Centre;
- Informing services focused on reducing the prevalence of developmental domain risk indicators currently recorded in Mount Gambier’s young children, through the AEDI Partnership Group meeting, which amongst other agencies, included representatives from SAPOL, AC Care, Uni SA, Inclusive Directions, DEEWR, OPAL and DECD;
- Consultation with pre-school aged children;
- Correspondence, discussion and site visit with NRM (Natural Resources South East) and invitation to be involved in the project should it be passed;
- The SA Housing Trust were also informed of the project, with Manager Mark Thompson commending Council for this move.

Community Response:

Community response to the proposal has been overwhelmingly positive. 83 people took the opportunity to respond to the proposal through surveys, dialogue and discussion. (*Detailed below*).

Survey Responses	Community Meetings	Associated Wider Community
25	12	26
Phone Response	Kindergarten Children’s responses	Primary School Children
1	26	5

Operational Services Report No. 9/2014 Cont'd...

Feedback:

The majority of respondents to surveys and discussions have strongly agreeing with the concept. By the close of March, we had received no negative response to the concept plan.

- 100% surveyed explained they would like to see the site developed as a Naturescape;
- 100% surveyed either strongly agree or agreed that they support the concept plan presented;
- 44% of those surveyed currently use the park;
- 92% surveyed said they would increase their use of the site if it were developed as a Naturescape;
- 64% of survey respondents identified they would like to be involved in the development in someway. Ideas included working bees, tree planting, further planning of the site, and community projects.

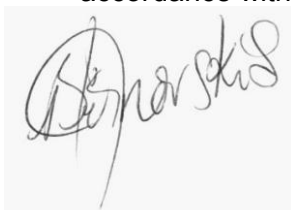
Inclusion of a BBQ, drinking fountain and planting of fruit trees were repeat recommendations made by a large number of respondents. Responding to illegal car traffic use of the site was another frequently raised concern, with the idea of placing bollards or a large tree near the carpark access point many people are currently using.

Expression Of Interest In Future Partnership And Project Opportunities Include:

The NRM are interested in discussing potential projects to engage students, should the project go ahead. The Children's centre are interested in being involved in projects within the space, and engaging young participants and their families. The school expressed an interest in being a part of projects within the space in the future. Many local residents are also keen to be involved in some way, including families of various ages, and retirees.

RECOMMENDATION

- (a) Operational Services Report No. 9/2014 be received;
- (b) Council endorse Plan No. 1314-12 as the concept design plan for the nature scape for the John Powell Drive Reserve;
- (c) Council Officers proceed with the construction of the major elements of this plan in accordance with the 2013/14 budget allocation.



Barbara CERNOVSKIS
MANAGER - COMMUNITY SERVICES
AND DEVELOPMENT



Daryl MORGAN
ACTING DIRECTOR - OPERATIONAL
SERVICES

sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

26 March 2014 - SM

Attachment: Plan No. 1314-12

(Refer Item of Operational Services Committee Minutes)



LOG BRIDGE



SAND PIT



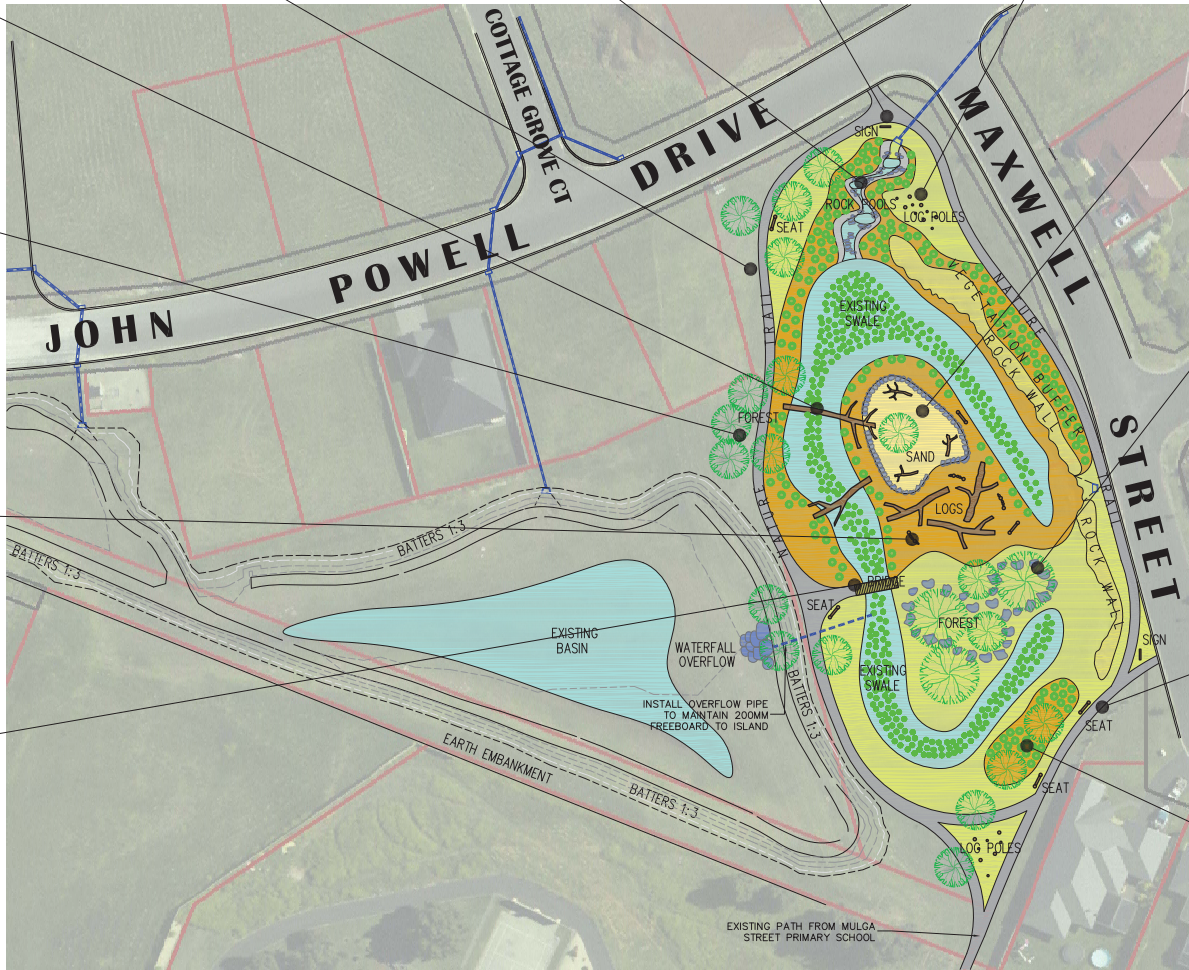
TREE FOREST



LOG WALLS



TIMBER BRIDGE



STEPPING STONES



LOG SEATS



FLOWER GARDEN

MASTER PLAN - PROPOSED STAGE ONE WORKS

JOHN POWELL DRIVE NATURE SPACE



Designed by
MICHAEL SILVY DEC 2013
 Scale 1 : 500 Sheet No 1 OF 1
 Plan No

1314-12

Operational Services Report No. 10/2014 Cont'd...

The unfortunate aspect of this scheme is there is no power readily available around the majority of the Blue Lake and it would therefore require the installation of underground power to achieve this system. Whilst exact costs are not known, it is expected to be significantly more costly due to the need to install the underground power supply before even installing the lights. An estimate for this alternative option may be as high as an additional \$250,000 to install compared to a solar option.

As there is also unlikely to be a need for power for other uses around the lake perimeter, the option of installing hard wiring seems unnecessary.

RECOMMENDATION

- (a) Operational Services Report No. 10/2014 be received;
- (b) Council reconfirm its commitment to install solar lights to the walking path around the Blue Lake in preference to hard wire;
- (c) the allocation of \$450,000 in the 2014/15 draft budget remain in order to realise this project. Further work to be carried out by the administration to confirm costs of this project prior to the finalisation of the 2014/15 budget;
- (d) administration staff investigate opportunities for grant funding for this project.



Daryl MORGAN
ACTING DIRECTOR - OPERATIONAL SERVICES

sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

27 March 2014
SM

Attachment: "CHAT" Survey Results
Operational Services Report No. 7/2008
Open Space Grant Funding - Application Form

(Refer Item of Operational Services Committee Minutes)

Compiled Survey Results

SURVEY: BLUE LAKE PEDESTRIAN LIGHTING

Average score of Survey: 71%

>70	Excellent! This activity will greatly improve the holistic performance of the organisation.
55-70	Good. This activity will improve the holistic performance of the organisation.
35-55	Average. The holistic performance of this activity could be improved.
15-35	Poor. Consider how the activity could be improved from a quadruple bottom line perspective
<10	Very poor. The activity should not proceed without a major rethinking.

Number of Surveys Completed: 3

Users Who have Completed a Survey:

1. Aaron Izzard (Environmental Sustainability Officer) - 71%
2. Daryl Sexton (Director - Operational Services) - 69%
3. Barbara Cernovskis (Manager Community Services and Development) - 72%

User Comments:

Q2. Waste Reduction

Barbara Cernovskis: Increased dog waste??

Aaron Izzard: May be a small amount of waste generated during construction, but only minor.

Q3. Sustainable Use of Resources

Barbara Cernovskis: Increased power usage - consider source of power

Aaron Izzard: Whilst it is a new project, the solar powered lights have the potential to be a demonstration project, and lead to the installation of more solar lights throughout the city. However, presumably some metals (non-renewable) are used in the construction of the lights and poles.

Q4. GHG Emissions

Barbara Cernovskis: Increased power usage - consider power source

Aaron Izzard: The lights will be powered by the sun, hence not generating GHG emissions.

Q9. Fundamental Human Needs

Barbara Cernovskis: Health and Wellbeing

Aaron Izzard: The project will allow residents to recreate around the Blue Lake for longer periods of time, especially during the cooler months when the days are shorter.

Q10. Sustainable Travel

Aaron Izzard: The project allows residents to walk around the Blue Lake even at night time.

Q11. Open Space

Aaron Izzard: The project allows residents to walk around the Blue Lake even at night time.

Q12. Community Engagement

Barbara Cernovskis: I think that this is an initiative that Council could go ahead with and inform the community of. I would not consider an engagement exercise as necessary in this instance, the project clearly meets a number of goals within the Strategic Plan.

Q13. Heritage & City Presentation

Aaron Izzard: Night-time presentation of the Blue Lake will be improved. Day time appearance should experience minimal impact if the lights are well designed and aesthetically pleasing.

Q14. Local Economy

Aaron Izzard: Minor increase through the construction of the project, and making Mount Gambier a more attractive place to live.

Q15. Financial Sustainability - Capital Costs

Barbara Cernovskis: If the budget is passed then the project is already included.

Aaron Izzard: If it is budgeted for.

Q16. Financial Sustainability - Operating Costs

Aaron Izzard: Should be minimal ongoing costs as the lights are powered by the sun. May be occasional maintenance costs.

Q17. Beyond 2015

Barbara Cernovskis: Building Communities Diversity Environment Community Well-being

Aaron Izzard: Building Communities, Community Well-Being and Environment.

Q18. Achieving Service Efficiency

Barbara Cernovskis: This project will provide a valuable community service by improving recreational infrastructure enabling 24hr use

Aaron Izzard: This will be an extra, and beneficial, service to the community.

Q20. Staff Satisfaction & Wellbeing

Barbara Cernovskis: I think that this project will be very well received within the community which in turn is good for staff morale

Aaron Izzard: Through providing better services to the community, which include staff.

OPERATIONAL SERVICES REPORT NO. 7/2008

SUBJECT: LIGHTING - BLUE LAKE WALKING PATH - REF. 285/3/1

Goal: *Environment*
Strategy: *Climate Change*
 Water
 Heritage
 Health

Goal: *Health*
Strategy: *Healthy Lifestyle*

Goal: *Infrastructure*
Strategy: *Infrastructure Plan*
 Funding

Operational Activity: *To investigate funding opportunities*

INTRODUCTION

Council at its meeting held on Tuesday 20th November, 2007 referred an amount of \$415,000 for P3 lighting to the Blue Lake Walking Path to the 2008/2009 Budget for further consideration.

Council Officers were also requested to investigate possible grants to fund this project as a solar/green energy power project.

THE PROJECT

The upgrading of the lighting around the entire Blue Lake Walking path is envisaged to achieve the following:

- enable the walking path to be used by the community during times of poor daylight, and after day light hours;
- enable members of the community more opportunities to be able to use the walking path;
- encourage residents to lead an active and healthy lifestyle;
- ensure the City's infrastructure is fit for purpose and has the capacity to meet the Council's and communities aspirations;
- maintain and improve the quality of life of the community;
- promote a sustainable future for the city;
- reduce crime through good urban design;
- enhance the City's unique environment; and
- further enhance the vibrant local tourism industry.

FUNDING

Funding for the project may be able to be applied through a various number of sources and could include the following:

- Planning SA - Open Space Grant Funding - Open space development;
- Office of Recreation and Sport - Community Recreation and Sports Facilities Program;
- South Australian Tourism Fund - Tourism Development Fund;
- Department of Transport and Regional Services - Regional Partnerships; and
- Department of Justice, SA - Crime Prevention and Community Safety Grants Program.

Operational Services Report No. 7/2008 Cont'd...

It should be noted that the proposed project to light the walking path around the Blue Lake does not necessarily satisfy all of the criteria specified for the above mentioned grant programs.

Unfortunately the Department of the Premier and Cabinet's Sustainability and Climate Change Division or the Energy Division of the Department of Transport, Energy and Infrastructure do not offer any grants for solar lighting projects or similar types of projects.

DISCUSSION

Funds that are available through grants are often limited and demand is high. A lot of work is required to be undertaken in relation to the preparation of an application for funding.

Many Grants schemes seek the following information as part of an application for funding:

- a project plan;
- an itemised budget that is supported by evidence of cost estimates;
- evidence of the need for the project and a commitment from people who will be involved in and benefit from, the project;
- letters of support from potential users of the project outcome; and
- copies of any relevant approvals, licences and other legal instruments required.

Quite often projects will be assessed against the following criteria;

- the outcomes that will be achieved;
- the level of partnership funding;
- local support for a project;
- the project's viability;
- the ability to quantify the benefits and targets of the project
- demonstrated need for, and potential impact of, the proposed project;
- the applicant's viability;
- the extent of any competitive advantage; and
- the extent of cost shifting by other levels of government.

Projects need to be planned and costed. Ideally, alternative funding and relevant approvals need to be secured prior to an application seeking funding are submitted.

Poorly planned projects, or applications which fail to address the specific criteria of a Grant program rarely receive grants.

It is highlighted that the guidelines for the different grants programs all specify that applications for funding need to demonstrate a level of support from other relevant bodies and the community in general. Letters of support are often required to be attached to any application seeking funding when submitted.

CONCLUSION

To successfully receive funding as part of a Grant program, Council will need to demonstrate:

- a commitment to the project;
- community support of the project;
- demonstrated need for, and potential impact of, the proposed project;
- a project plan;
- an itemised budget that is supported by evidence of cost estimates; and

Operational Services Report No. 7/2008 Cont'd...

- copies of any relevant approvals, licences and other legal instruments required.

RECOMMENDATION

- (a) Operational Services Report No. 7/2008 be received;
- (b) any application seeking funding as part of a 'Grant' program be prepared at such a time that Council has:
- made a firm commitment to undertake the project;
 - prepared a project plan including timeframes;
 - prepared an itemised budget supported by cost estimates;
 - obtained data demonstrating the need for the project;
 - sought community support for the project; and
 - obtained any relevant approvals and licenses. (please note that the Blue Lake and associated walking path are part of the Lakes State Heritage Area. (The development as proposed may need formal Development Approval as it may materially affect the value of the State Heritage Area).

Tracy TZIOUTZIOUKLARIS
STRATEGIC PROJECT OFFICER

Sighted:

Grant HUMPHRIES
ACTING CHIEF EXECUTIVE OFFICER

8 January 2008
MTT

(Refer Item of Operational Services Committee Minutes)

OPEN SPACE GRANT FUNDING

APPLICATION FORM

Important

Before completing this application form you should read the Open Space Grant Funding Guidelines booklet, which is available from the Planning SA website:

<http://www.planning.sa.gov.au/>

Making a valid application

To make a valid application you must:

- Use the form provided
- Make sure you include all attachments where requested

Address for submission of applications

"Open Space Grant Application"

Matthew Lang – Open Space Grant Coordinator

Open Space Unit

Planning SA

GPO Box 1815

Adelaide SA 5001

Contact details for assistance

Applicants requiring further information or assistance should contact the Open Space Grant Coordinator – Matthew Lang

Tel: (08) 8303 0728

Fax: (08) 8204 8390

Email: lang.matthew@saugov.sa.gov.au

OPEN SPACE GRANT FUNDING APPLICATION FORM

SUMMARY DETAILS

Project Name: *Lighting - Blue Lake Walking Path*

Council: *City of Mount Gambier*

Address: *Civic Centre
10 Watson Terrace
P O Box 56
MOUNT GAMBIER SA 5290*

Project Manager

Name: *Mr Daryl Sexton*
Position: *Director - Operational Services*
Phone: *(08) 8721 2520*
Mobile:
Fax: *(08) 8724 9791*
Email: *city@mountgambier.sa.gov.au*

Project Type (can tick more than one)

Open space development

Council contribution	\$207,500
Other Contribution*	\$
Open Space Funding	\$207,500
TOTAL PROJECT COST**	\$ 415,000

* Details of other funding contributions are to be provided on page 7 of this application form

** A breakdown of expenditure items contributing towards the Total Project Cost must be provided on the Project Targets Table shown on page 11 of this Grant Application Form.

OPEN SPACE GRANT FUNDING APPLICATION FORM

PROJECT DETAILS

Project Name: *Lighting - Blue Lake Walking path*

Project Type (can tick more than one)

- *Open space development*

Project Location:

(Street address – please identify project location on a street map and attach)

*115 Bay Road
MOUNT GAMBIER SA 5290*

Project Site - Legal Description

CT / CR	Volume / Folio	Parcel		Plan		Owner
		Type	No.	Type	No.	
CR	5417/991			<i>Hundred</i>	<i>420200</i>	<i>Minister of Water Resources</i>
	/					
	/					
	/					
	/					

Project Site - Reserve Status (tick applicable)

- *Reserve land vested to Council management of under the Crown Lands Act 1929*

Project Description (briefly describe the project works)

To install solar powered public lighting to the walking path around the Blue Lake.

Objectives of the project (briefly describe what you hope the project will achieve)

To upgrade the lighting around the entire Blue Lake walking path so as to:

- *enable the walking path to be used by the community during times of poor daylight, and after day light hours;*
- *enable members of the community more opportunities to be able to use the walking path;*
- *encourage residents to lead an active and healthy lifestyle;*
- *ensure the City's infrastructure is fit for purpose and has the capacity to meet the Council's and communities aspirations;*
- *maintain and improve the quality of life of the community;*
- *promote a sustainable future for the City;*
- *enhance the City's unique environment; and*
- *further enhance the vibrant local tourism industry.*

OPEN SPACE GRANT FUNDING APPLICATION FORM

PRELIMINARIES

Has Council funding been secured for the project?

No

Amount: *\$415,000 has been referred to the 2008/2009 Council Budget for further consideration*

Financial Year:

What approvals are still required for the project to commence?

Planning *Yes, directly adjacent to a State Heritage Area*
 Building
 Council
 Other
 None

How long after being notified of the grant approval can the project start?

Early in the 2008/2009 financial year, i.e. July, 2008

What is the estimated project duration? *Three months*

Are there any critical timelines / issues for the project that may affect delivery of the project? (e.g. planting season, council funding secured for current financial year only)

Yes, will be subject to further discussions by Council as part of its deliberations on its 2008/2009 financial year budget.

Will the completed project allow the community free access to the completed works, with no fee or charge levied to use the reserve, or ongoing exclusive use by particular groups? (please describe in detail)

The completed project will enable the community unlimited free access to the walking path around the Blue Lake for the whole year.

OPEN SPACE GRANT FUNDING APPLICATION FORM

STRATEGIC CONTEXT

OBJECTIVE 1: *Funding is only available for projects of regional significance and that are consistent with relevant State / local government strategic plans.*

Please outline how the project is consistent with relevant objectives of one or more of the following:

- South Australia's Strategic Plan

South Australia's Strategic Plan is built on six themes which include Growing Prosperity, Improving Wellbeing, Attaining Sustainability, Fostering Creativity and Innovation, Building Communities and Expanding Opportunity.

The project is consistent with the following objectives of South Australia's Strategic Plan:

Improving Wellbeing: Council is proactive in facilitating the provision of a healthy and long life through programs that promote healthy lifestyles, rather than trying to find solutions to deal with health issues associated with poor lifestyle choices.

Council employs a Community Health Officer, whose role is to promote healthy lifestyle choices for the community.

The installation of solar powered public lighting to the walking path around the Blue Lake is to enable the community safe and convenient access to a highly used walking path at all times.

Attaining Sustainability: Council has recently determined to establish a framework of basic principles to help achieve its goals in relation to environmental sustainability. As part of this decision, Council is looking to establish basic principles for sustainability that can guide Council into the future.

Council is keen to ensure that where possible, all projects undertaken are as environmentally sustainable as possible. Council has received a quote for public lighting that would be hard wired which is approximately \$90000 less than that of the solar powered lighting. However, Council is actively trying to ensure that its projects, wherever possible, are the most environmentally sustainable option.

- **Planning Strategy for South Australia**

The Planning Strategy for South Australia is based on key economic, social and environmental imperatives facing regional South Australia.

<i>Economic</i>	<p><i>As Mount Gambier's premier tourist attraction, the Blue Lake is a crucial component of the entire region's tourism industry. The 3.6 km road and walking track around the circumference of the lake provides access to many viewing points, the most popular being the tunnel beneath the road between the Blue Lake and the Leg of Mutton Lake.</i></p> <p><i>The lighting of the public walking path will help to upgrade the existing walking track and further enhance the Blue Lake as a tourist destination for the region.</i></p>
<i>Environment</i>	<p><i>Council's decision to install solar powered lighting in preference to installing hard wired lighting, reinforces Council's commitment to both embracing and promoting environmentally sustainable development.</i></p>
<i>Social</i>	<p><i>The Planning Strategy for South Australia identifies that people want to live in safe, attractive and healthy environment with easy access to community and recreational facilities.</i></p> <p><i>The City of Mount Gambier continually examines ways it can increase usage of its public spaces and recreational facilities. By upgrading the lighting around the Blue Lake, Council is hoping to provide a much safer environment to enable better access to both the walking track and the associated lookouts over the Blue Lake and associated Crater Lakes area not just for the local community but also for tourists.</i></p>

- **Council's Open Space Strategy**

Council does not have an Open Space Strategy

- **Other relevant strategic document**

Council has recently adopted its Strategic Plan 2007 - 2012. The Strategic Plan is focused on a range of goals, strategies and actions designed to deliver a vibrant and sustainable city. The actions within the Plan identify key goals and strategies that when implemented will enhance the quality of life of not just the residents of the City but also the region.

The project of installing solar powered lighting to the walking path around the Blue Lake fulfills the following goals of Council's Strategic Plan:

Environment: solar powered lighting will help to secure a sustainable future for the City.

Health: it is anticipated that the project will encourage and support both residents and tourist to lead an active

and healthy lifestyle via the provision of a walking track that will be accessible during both the day and night.

Financial (Sustainability)

Whilst more expensive to install it is anticipated that solar powered lighting will be cost effective within the long term.

Infrastructure:

The lights will become part of Council's infrastructure and will help to satisfy's the community's need to be able to use the walking path outside of daylight hours.

(Attach relevant documents where appropriate)

Please explain why you consider this project to be of regional significance?

The Planning Strategy for South Australia identifies Mount Gambier as the principle town within the South East of South Australia with a diverse range of commercial, cultural, health, education and recreation services and facilities which serve a broad region. The City of Mount Gambier is a major tourist hub, the gateway to South Australia from western Victoria and the site of some of South Australia's most significant natural attractions.

The Crater Lakes Areas, which incorporates the Blue Lake, is a dominant physical feature in the landscape and is of critical environmental importance, particularly as the principle water supply for the City of Mount Gambier, and it is of cultural and historical significance to both indigenous and European communities.

The project to install solar powered lighting to the walking path around the Blue Lake will help to improve access to the Blue Lake and will upgrade the useability of the walking path around the Blue Lake.

Who will be the main beneficiaries (expected user groups, age groups, etc) of the completed project?

It is anticipated that the project will benefit a very broad range of users and age groups given the significance of the Blue Lake to both the City of Mount Gambier and the region, including tourists from throughout Australia and overseas.

Will the project be accessible to a wide cross section of the community including, where possible, people with disabilities?

The walking path is accessible to as wide a range of the population as possible. Council is proactive in providing access to people with disabilities throughout the whole of the City, which includes its walking paths and in particular the walking path around the Blue Lake.

OPEN SPACE GRANT FUNDING APPLICATION FORM

CONSERVATION AND UNSTRUCTURED RECREATION

OBJECTIVE 2: *Preference will be given to projects that assist in the preservation, enhancement and enjoyment of features containing natural beauty, conservation significance and/or cultural and amenity values and where public use of the land is focused on the provision of unstructured recreation opportunities.*

Outline the main conservation elements of the project.

In September 2002, the City of Mount Gambier engaged Hassell, in association with McDougall and Vines Heritage Consultants and Austral Archaeology, to prepare a conservation management plan for the Mount Gambier Crater Lakes Area (Volcanic Complex). This study included the Blue Lake and sought to provide a management plan to:

- *guide the future ongoing conservation, improvement, development and maintenance of the Crater Lakes Area;*
- *complement the designation of the State Heritage Area within the City of Mount Gambier Development Plan, and provide appropriate planning policies; and*
- *examined the history of the Crater Lakes Area, address its current situation and identify issues, and provide a future vision of the area.*

The Conservation Management Plan was designed to focus attention on the environmental, historical and cultural significance of the area, and the need to balance development and management with the elements that people feel are significant.

The Blue Lake is the central iconic feature of the Crater Lakes System, a geological monument that was designated a State Heritage Area in 1992.

As identified within the Crater Lakes Management Plan the desired future character for the Blue Lake are:

- *to retain its iconic significance;*
- *protect its role as the public water supply for the City of Mount Gambier;*
- *further expose its volcanological features;*
- *retain cultural heritage buildings and structures;*
- **improve access and amenity** *for visitors; and*
- *control and limit future development within the precinct.*

It is envisaged the project as outlined within this submission, to provide solar powered lighting to the walking path around the Blue Lake will assist in the conservation of the Blue Lake as a whole.

Explain how the project will provide unstructured recreation opportunities for the community.

The walking path constructed around the Blue Lake is available to the public at any time, free of charge. Many people, including both residents and tourist use the walking path around the Blue Lake to:

- *access the many lookouts over the Lake, the adjoining craters within the Volcanic Crater Complex and the surrounding country side;*
- *access the tourist facilities such as the information centre and associated "Blue Lake Aquifer" tours;*
- *for regular unstructured exercise; and*
- *for exercising dogs;*

Explain what impact the project will have on adjoining streetscapes, built heritage and amenity of the area.

The proposed lighting will enhance the amenity and character of the area, in particular at night time. The lighting as proposed will also help to minimise the potential for crime related activities to occur within the subject locality.

Does the project include any elements of education / interpretation? Please list examples.

The proposed lighting of the walkway will help to illuminate the existing interpretative signage, associated monuments and the like.

OPEN SPACE GRANT FUNDING APPLICATION FORM

COUNCIL AND COMMUNITY COMMITMENT

OBJECTIVE 3: *Preference will be given to projects that can demonstrate a strong level of community support through public consultation and where council is contributing towards the cost of the project.*

Provide detail of the funding bodies contributing towards the development of this project

Council contribution	\$415,000
Other Contribution*	\$
Open Space Funding	\$
TOTAL PROJECT COST**	\$415,000

*Please provide details of:

- other agencies / bodies providing funding to the project
- contact details for the funding program
- amount of funding contribution being provided
- any matching funding that must be provided by council

At this time

** A breakdown of expenditure items contributing towards the Total Project Cost must be provided on the Project Targets Table shown on page 11 of this Grant Application Form.

Please provide evidence of community support for the project and outcomes of any public consultation that has been undertaken.

OPEN SPACE GRANT FUNDING APPLICATION FORM

ADDITIONAL INFORMATION

Open Space Grants are made available under the following categories:

- A - Open space land purchases
- B - Open space planning (e.g. concept plans)
- C - Open space development

Please supply the following additional information for the category / categories of funding you are applying for.

OPEN SPACE GRANT FUNDING APPLICATION FORM

ADDITIONAL INFORMATION

A – OPEN SPACE LAND PURCHASE GRANT APPLICATIONS

Method of Purchase

- Private treaty
- Auction (date)
- Compulsory acquisition

Critical dates and why (e.g. public auction, expression of interest closes, etc):

In the case of a private treaty sale, has a purchase price been negotiated with the vendor?

If so, what is the purchase price? \$

Has a contract been signed to purchase the land?

Valuation Details

Valuations will only be accepted where:

- they are less than 12 months old
- have been commissioned directly by Council
- include both Council and Planning SA as clients who can rely on the accuracy of the valuation

Please include a copy of the valuation with this application

What was the valuation of the land that is the subject of this grant application?

Future Ownership / Land Management

If successful with your grant application and council subsequently purchases the land, does council agree to:

- include the land on their Community Land register
- enter into a Land Management Agreement to ensure that the land remains as public open space

Attachments to be provided

- Valuation
- Map showing the location of the subject property
- Current Certificate of Title

OPEN SPACE GRANT FUNDING APPLICATION FORM

ADDITIONAL INFORMATION

B – OPEN SPACE PLANNING GRANT APPLICATIONS

How will the planning study be developed?

- In house
- External consultant

Will there be a steering committee overseeing the development of the project?

How will the community / stakeholders be involved in the planning?

Please attach a project brief for the planning study.

OPEN SPACE GRANT FUNDING APPLICATION FORM

C – OPEN SPACE DEVELOPMENT GRANT APPLICATIONS

Are the development works based on a detailed concept plan for the reserve?

Yes – Please attach copy

No – Have you considered applying for funding to carry out a concept plan?

If YES

Did the concept plan include community consultation?

Yes – Please attach results of consultation (if not included in concept plan report)

No -

Did the concept plan include detailed cost estimates for project works?

Yes – Please attach cost estimates (if not included in concept plan)

No -

OPERATIONAL SERVICES REPORT NO. 11/2014

SUBJECT: PROPERTY MANAGEMENT - Council Property Maintenance - Commerce Place and Carpark Redevelopment - Ref. AF11/1512

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans.

DISCUSSION

As part of the CBD renewal projects, one of the key identified projects was the redevelopment of the Commerce Place carpark (a copy of the plan is attached).

This carpark is a strategically placed carpark for main street shopping as it is linked by a number of walkways and has capacity for approximately 170 car parking spaces.

CURRENT CARPARK

The current carpark is in reasonably poor condition with various sections of concrete kerb being displaced and causing potential trip hazards to pedestrians.

The carpark layout provides orderly flow of vehicles in and out of the carpark and optimises the available space for car parking numbers. Accordingly the proposed upgrade does not include altering from the current configuration.

The carpark currently incorporates a selection of trees, (some of which have outgrown their useful purpose for this location) that have contributed to both kerb and road pavement deterioration.

Lighting levels in the carpark are considered reasonable however there may be a need to relocate / modify various sections of lighting depending on the final design for both tree planting and shade shelters.

Pedestrian access in/around the carpark is reasonable although improvements can be made by incorporating a number of "walk throughs" in the median islands. The presented plans will indicate these improvements.

There are sufficient disabled parks within the carpark although the locations could be better positioned to make it more convenient for disabled users.

PROPOSED REDEVELOPMENT OF CARPARK

The proposed upgrade works to the Commerce Place carpark are focused around providing visual appearance, improved shelter for patrons and improving pedestrian movements in/around the carpark.

Concept images provided at the meeting will indicate the proposed upgrade works which consist of a mixture of shade shelters and shade trees.

The following key elements are included in the redevelopment works:

- Replacement of concrete kerbs
- Asphalt overlay to existing bitumen surface
- Installation of pedestrian walk throughs and disabled ramps

Operational Services Report No. 11/2014 Cont'd...

- Relocation and improved disabled parks
- Installation of shade shelters to part of carpark (approximately 90 spaces)
- Removal of various trees and planting of shade trees in various locations
- Alteration to lighting

Council has an allocation of \$600,000 for the works as part of the CBD redevelopment works and this plan has been estimated to fit within this budget amount.

RECOMMENDATION

- (a) Operational Services Report No. 11/2014 be received;
- (b) Council approve the plan (Plan No. 1011-25) for the redevelopment of the Commerce Place carpark and commence detailed design and construction works in line with the budget allocation.



Daryl MORGAN
ACTING DIRECTOR - OPERATIONAL SERVICES

sighted:



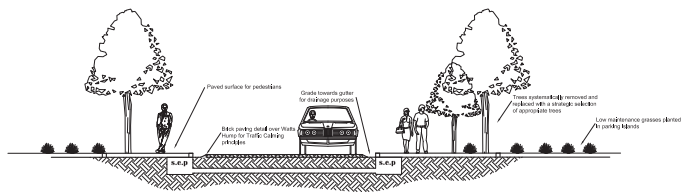
Mark McSHANE
CHIEF EXECUTIVE OFFICER

27 March 2014
SM

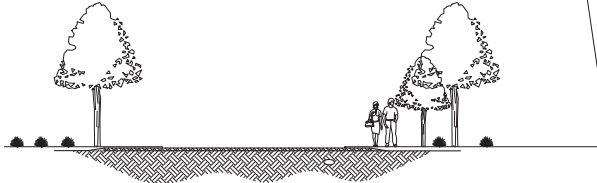
Attachment: Plan No. 1011-25

(Refer Item of Operational Services Committee Minutes)

LAWRENCE ST



a - a
ELEVATION
scale 1:100



b - b
ELEVATION
scale 1:100

CALDWELL STREET

GRAY STREET

COMMERCE PLACE

66

Possible Works to Undertake

- 1046 m² of Brick Paving
- 17 Vehicle Ramps for T.C
- 3953 m² of Road Re-Surfacing in Car park Area
- 4581 m² if including Car parks on Hill
- 703 m² of Parking Islands to be Skimmed and Planted
- 686 m² area north of Car park of unknown extent of works
- Pedestrian Kerb Openings in Strategic Locations
- Increased Disabled Access Parks by 1 or 2

CURRENT CAPACITY

161	CAR PARKS
2	DISABLED CAR PARKS
4	DISABLED CAR PARKS REQUIRED
83	(INC. DISABLED) 2 HOUR CAR PARKS
76	NFTL CAR PARKS
2	1/2 HOUR PARKS
4	BICYCLE RACKS
1	MOTORCYCLE PARK
1	LOADING BAY



site
PLAN
scale 1:250

 City of Mount Gambier BLUE LAKE CITY	Approved by	
	Co-ordinates	
	Height Datum	
	Level book	
	Designed by	MS MAR 2014
	CAD ref	1011-25
	Survey ref	

CITY OF MOUNT GAMBIER

COMMERCE PLACE

EXISTING CARPARK

Scale	Sheet No
1:250 at A1	1 OF 1
Plan No	
1011-25	