

MOUNT GAMBIER CEMETERY TRUST

Minutes of Meeting held at Carinya Gardens Cemetery Reception Area, Grant Avenue, Mount Gambier, on Friday 14th October 2016 at 12.15 p.m.

MINUTES

PRESENT: Cr B Collins (Presiding Member)
Crs M Lovett and G Von Stanke
Mr T Bolton and G Ware

APOLOGIES: Nil

COUNCIL MEMBERS
AS OBSERVERS: Nil

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Lovett moved the minutes of the previous meeting held on 14th June 2016 be taken as read and confirmed.

Mr Bolton seconded

Carried

QUESTIONS: (a) With Notice - nil submitted.
(b) Without Notice – nil received.

1. FINANCIAL STATEMENT – Statement of Trading Activity – Ref. AF11/1371

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Von Stanke moved the Statement of Trading Activity as at 30th June 2016 be received.

Cr Lovett seconded

Carried

2. BUDGET ESTIMATES – 2015/16 – Ref. AF11/1371

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Von Stanke moved the Budget estimates for 2016/17 be adopted.

Mr Ware seconded

Carried

3. BURIALS AND CREMATIONS – Statistics for 2015/16 – Ref. AF11/1403

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

The Secretary reported the following statistics for burials and cremations for 2015/2016:

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BURIALS - CARINYA GARDENS CEMETERY

<u>YEAR</u>	<u>TOTAL</u>	<u>CITY RESIDENT</u>	<u>DC GRANT RESIDENT</u>	<u>OTHER AREAS RESIDENT</u>	<u>USE OF CHAPEL</u>
2015/2016	123	101	12	10	51
2014/2015	140	101	22	17	63
2013/2014	111	77	15	19	36
2012/2013	108	80	18	10	29
2011/2012	134	98	19	17	53
2010/2011	110	81	16	13	41
2009/2010	136	102	22	12	61
2008/2009	132	86	20	26	31
2007/2008	103	73	16	14	31
2006/2007	113	81	21	11	41
2005/2006	116	84	11	21	32
2004/2005	129	100	19	10	39
2003/2004	117	88	17	12	not recorded
2002/2003	115	90	16	9	not recorded
2001/2002	138	94	31	13	not recorded
2000/2001	133	90	33	10	not recorded
1999/2000	126	87	26	13	not recorded
1998/1999	139	91	35	13	not recorded

CREMATIONS - MOUNT GAMBIER CREMATORIUM

<u>YEAR</u>	<u>TOTAL</u>	<u>City RESIDENT</u>	<u>DC GRANT RESIDENT</u>	<u>OTHER AREAS RESIDENT</u>	<u>USE OF CHAPEL</u>
2015/2016	302	119	21	162	100
2014/2015	279	110	32	137	100
2013/2014	225	91	18	116	77
2012/2013	286	104	20	162	105
2011/2012	235	90	23	122	80
2010/2011	218	74	22	122	81
2009/2010	230	66	23	141	73
2008/2009	256	74	23	159	86
2007/2008	272	81	21	170	82
2006/2007	232	68	16	148	69
2005/2006	225	51	17	157	67
2004/2005	213	69	12	132	75
2003/2004	225	57	21	147	86
2002/2003	226	71	21	134	92
2001/2002	197	60	11	126	91
2000/2001	186	49	17	120	74
1999/2000	163	52	8	103	69
1998/1999	157	47	15	95	73

ASHES MEMORIALISED

<u>YEAR</u>	<u>TOTAL</u>
2015/2016	57
2014/2015	55
2013/2014	58
2012/2013	39
2011/2012	64
2010/2011	49
2009/2010	47
2008/2009	45

LAKE TERRACE CEMETERY – SECTION H - VAULT SECTION

<u>YEAR</u>	<u>TOTAL</u>	<u>CITY RESIDENT</u>	<u>DC GRANT RESIDENT</u>	<u>OTHER AREAS RESIDENT</u>
2015/2016	0			
2014/2015	3	2		1
2013/2014	3	2	1	-
2012/2013	5	5	-	-
2011/2012	3	3	-	-
2010/2011	2	2	-	-
2009/2010	1	-	1	-

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2008/2009	3	2	1	-
2007/2008	4	4	-	-
2006/2007	3	1	1	1
2005/2006	2	2	-	-
2004/2005	2	2	-	-
2003/2004	1	1	-	-
2002/2003	2	2	-	-
2001/2002	2	2	-	-
2000/2001	5	4	1	-
1999/2000	Nil	-	-	-
1998/1999	6	6	-	-

LAKE TERRACE CEMETERY – SECTION J - BURIAL SECTION

<u>YEAR</u>	<u>TOTAL</u>	<u>CITY RESIDENT</u>	<u>DC GRANT RESIDENT</u>	<u>OTHER AREAS RESIDENT</u>
2015/2016	0			
2014/2015	1		1	
2013/2014	4	1	2	1
2012/2013	0	-	-	-
2011/2012	2	2	-	-
2010/2011	2	1	1	-
2009/2010	3	2		1
2008/2009	5	3	-	2
2007/2008	4	4	-	-
2006/2007	1	1	-	-
2005/2006	2	2	-	-
2004/2005	1	1	-	-
2003/2004	0	-	-	-
2002/2003	4	4	-	-
2001/2002	1	1	-	-
2000/2001	2	1	-	-

Cr Lovett moved the report be received.

Mr Ware seconded

Carried

4. **SURRENDER OF INTERMENT RIGHTS** – Letter from [REDACTED] - Ref. AF111/1376

Goal: Governance

Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community..

The Secretary reported:

(a) *the Burial and Cremation Act 2013 states:*

“(1) *The holder of an interment right may surrender the interment right of the relevant authority that issued it.*

(2) *On the surrender of an unexercised interment right, the relevant authority must give the former holder of the interment right a refund equal to the current fee payable for an interment right of the same kind, less a reasonable fee –*

(a) *for administration and maintenance costs; and*

(b) *for costs involved in the establishment of the cemetery or natural burial ground,*

determined in accordance with the regulations.”

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- (b) the Burial and Cremation Regulations 2014, Schedule 1 – Surrender of interment rights, states:

“1 – Determination of fee that may be deducted from refunds

- (1) *the fee that may be deducted by a relevant authority from a refund under section 34(2) of the Act on the surrender of an interment right issued for a specified term is an amount to be determined in accordance with the following formula:*

$$A - ((B \div C) \times D)$$

Where –

A is the current fee payable for an interment right of the same kind

B is 75% of the current fee payable for an interment right of the same kind

C is the number of years for which the interment right was issued

D is the number of full years in the unexpired portion of the period for which the interment right was issued.”

- (c) [REDACTED] purchased four advance leases in She-Oak Garden at a cost of \$1,750 (inc. GST) per lease in 2012.
- (d) according to legislation, [REDACTED] is entitled to a refund of \$1,377 per allotment. Prior to the current Act and Regulations a different formula was used by the Trust to calculate surrender of Interment Rights. Should the previous formula be applied, [REDACTED] would be entitled to a refund of \$1,506.68 per allotment.

Cr Von Stanke moved:

- (a) **The report be received;**
- (b) **the Trust acts according to State Government legislation of the day, therefore should [REDACTED] wish to proceed with the cancelling of the leases, a refund will be provided according to the formula set out in the Burial and Cremation Regulations 2014 .**

Cr Lovett seconded

Carried

5. NEXT MEETING

Mr Bolton moved the next meeting of the Trust be held on Friday 16th December 2016 at 12.15 p.m.

Mr Ware seconded

Carried

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MOTIONS WITHOUT NOTICE –

6. CARINYA GARDENS CEMETERY – Proposed Development – Carinya Gardens Cemetery Master Plan – Ref. AF11/1377

Goal: Building Communities

Strategic Objective: The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans.

Cr Lovett moved:

- (a) the Carinya Gardens Cemetery Master Plan be amended to reduce the size of the pedestrian mall to a width of approximately five metres;**
- (b) two seats be installed in She-Oak Garden between the existing family allotments and Row A;**
- (c) detailed plans be prepared showing vegetation planting in the She-Oak Garden.**
- (d) contour plans be prepared to determine layout of future burials in the She-Oak Garden, including family allotments.**

Cr Von Stanke seconded

Carried

The meeting closed at 12.55 p.m.

CAM

CONFIRMED THIS

DAY OF

2016.

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PRESIDING MEMBER