

MINUTES OF THE MEETING OF THE CITY OF MOUNT GAMBIER HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE, MOUNT GAMBIER ON TUESDAY, 15th DECEMBER, 2015 AT 6.00 P.M.

COUNCIL

PRESENT:

Mayor Andrew Lee

Cr Christian Greco
Cr Mark Lovett
Cr Josh Lynagh
Cr Sonya Meziniec
Cr Frank Morello
Cr Des Mutton
Cr Hanna Persello
Cr Penny Richardson
Cr Ian Von Stanke

APOLOGIES:

Cr Greco moved the apology received from Cr Steve Perryman be accepted.

Cr Lovett seconded

Carried

COUNCIL OFFICERS:

Chief Executive Officer	- Mr M McShane
Director – Corporate Services	- Mr G Humphries
Acting Director – Operational Services	- Mr D Morgan
Manager Community Services and Development	- Ms B Cernovskis
Manager Governance and Property	- Mr M McCarthy
Manager Business and Strategic Planning	- Mrs T Tzioutziouklaris
Administrative Officer Executive Support	- Mrs F McGregor

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

CONFIRMATION OF MINUTES:

Cr Meziniec moved the minutes of the previous meeting held on 17th November, 2015 be taken as read and confirmed.

Cr Von Stanke seconded

Carried

MAYORAL REPORT - Ref. AF11/881

- Welcome to Louise Adams at X-Factor Concert
- White Ribbon Cocktail Event
- Media Briefing re Riddoch Art Gallery
- Launch of 2015 Kmart Wishing Tree Appeal
- Lifelong Learning Sub-Committee Meeting
- Meeting with Vice Chancellor of UniSA
- Cocktail Party 150th Anniversary Christ Church Anglican Church
- Christmas Parade
- Formal Dinner 150th Anniversary Christ Church Anglican Church
- Official Opening of Mount Gambier Hospital Redevelopment
- Country Cabinet Community Forum and Barbecue
- Country Cabinet Dinner with Premier and Ministers
- LCLGA Presentation to Country Cabinet in Naracoorte
- Country Cabinet Community Meetings in Kingston, Robe, Millicent and Glencoe
- Tenison Woods College Year 12 Graduation
- Community Youth Forum
- Grant High School Presentation Evening
- Community Information Session – Woodlands
- Award Selection Australia Day Citizen of the Year
- Tenison Woods College Year 12 Graduation Dinner
- Community Engagement Session in the Library
- Christmas Parade Presentation Night
- Citizenship Ceremony
- Teleconference re PCA
- 2015 Automotive Industry Apprentice Awards Presentations
- 10 Year Anniversary – Tertiary Education Grants
- Members Workshop Strategic Plan
- Christmas Morning Tea for Isolated Elderly Residents
- Joint Council Christmas Dinner
- Welcome at Lake Y Swim Club Annual Swimming Carnival
- Mount Gambier High School Pre-performance Function and Awards Night
- Meeting with representatives from Cricket Australia
- Member's Informal Workshop
- End of Year Celebration for SA Collaboration with China and Launch of 2016 Plan for 30th Anniversary of SA-Shandong Sister-State relationship

REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS / ACTIVITIES - Ref. AF11/882

Member

Organisation

Cr Richardson

Flinders Uni & GGGPRCC Team Dinner, Christmas Parade, Christ Church 150th Anniversary Service & Celebration, Opening Hospital Redevelopment, Community Cabinet, Riddoch Art Gallery Board Meeting, Meeting with Community Garden Secretary, Heritage Advisory Committee, Review of Rural Speed Limits meeting, Western Border Soccer Association, AGM & Strategic Planning Workshop,

Cr Richardson cont.	Lakes Rotary Club – Fun Run Presentations, Riddoch Art Gallery Board Meeting, Joint Christmas function with District Council of Grant, Leukaemia Foundation, Launch of Aussie Muscle Car Rally, Members Informal Workshop, St Martins School end of year service and presentation, Health Advisory Committee meeting, Limestone Coast Local Government Association Meeting, Riddoch Art Gallery Board Meeting
Cr Greco	Louise Adams Concert, White Ribbon Concert event, Blue Lake Fun Run, Joint Councils Christmas Dinner
Cr Meziniec	St Marys 10 th Birthday lunch, White Ribbon Cocktail event, Christmas Parade, Community Barbeque and Forum Country Cabinet, White Ribbon Loudest Shout
Cr Lynagh	Louise Adams Concert, Blue Lake Carols, Australia Day Awards morning tea, Youth Advisory Group breakup, meeting with Tony Pasin MP and Anelia Blackie regarding refugees, Youth Services Network Meeting, Railway Lands opening, meeting with Youth Minister, Australia Day Citizen of the Year selection meeting, Strategic Plan Workshop, Joint Council Christmas Dinner
Cr Persello	White Ribbon events, cocktail night, breakfast and walk (Blue Lake), White Ribbon Loudest Shout, Youth forum “It starts with YOUth”, Christmas Parade and Presentation night, RAP Workshop – focus group meeting, Domestic Violence forum (Tony Pasin MP and Michaela Cash – Minister for Women, Blue Lake Carols and Railway Lands
Cr Mutton	Joint Councils Dinner, QEPT Board Meeting, QEPT Interview Sub-Committee to interview potential green keeper
Cr Morello	Christmas Parade, Country Cabinet, Joint Council Christmas Dinner, Christmas Parade

Cr Richardson moved the reports made by Council representatives on outside organisations / activities be received.

Cr Morello seconded

Carried

QUESTIONS:

- (a) With Notice – Nil submitted.
- (b) Without Notice – Nil submitted

PETITIONS: Nil

NOTICE OF MOTION TO RESCIND: Nil

ELECTED MEMBERS WORKSHOPS - Ref. AF15/83

2 Elected Members Informal Workshops were conducted between 18th of November, 2015 and 14th December, 2015.

Topics for discussion were:

<i>Date</i>	<i>Topic for Discussion</i>
03/12/2015	Strategic Planning
08/12/2015	City Centre Streetscape Developments, Rental Policy and Naming of Former Hospital Site

Records of Proceedings from the Workshop are attached.

Cr Von Stanke moved that the Record of Proceedings for the Strategic Planning, City Centre Streetscape Developments, Rental Policy and Naming of Former Hospital Site be received and the contents noted.

Cr Greco seconded

Carried

COUNCIL ACTION ITEMS - Corporate and Community Services Committee 9th November, 2015 and Operational Services Committee 10th November, 2015 - Ref. AF11/1718, AF11/866

Cr Greco moved that the Council Action Items for the Corporate and Community Services Committee held on 9th November, 2015 and the Operational Services Committee held on 10th November, 2015 be received and the contents noted.

Cr Meziniec seconded

Carried

CORPORATE AND COMMUNITY SERVICES

1. FINANCIAL STATEMENT – as at 30th November, 2015

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Meziniec moved the financial statement as at 30th November, 2015 be received.

Cr Von Stanke seconded

Carried

2. GOVERNANCE – Committees – Lifelong Learning Sub-Committee – Minutes of Meeting held 20th November, 2015 – Ref. AF15/77

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Meziniec moved:

(a) the minutes of the Lifelong Learning Sub-Committee Meeting held on 20th November, 2015 be received;

(b) the following recommendations (numbered 1 to 3) of the Lifelong Learning Sub-Committee be adopted by Council:

1. KEY FOCUS AREA – Wellbeing and Resilience - Ref. AF15/422

(a) The endorsed recommendations for the Lifelong Learning Sub-Committee from Council be received.

2. KEY FOCUS AREA – Wellbeing and Resilience - AF15/422

(a) The Manager Community Services & Development and Library Manager report be received;

(b) A draft Wellbeing and Resilience Workplan to be presented at the next meeting.

3. SOCIAL, CULTURAL AND COMMUNITY SERVICES - Project Management - Lifelong Learning Community - City of Mount Gambier Charter for Children - AF15/5

(a) Council be commended on the adoption and implementation of the principles of the Mount Gambier Children's Charter in the development of the Nature Play area of the Railway Lands.

Cr Lovett seconded

Carried

3. **GOVERNANCE – Committees – Community Engagement and Social Inclusion Sub-Committee – Minutes of Meeting held 23rd November, 2015 – Ref. AF15/78**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Persello moved:

(a) the minutes of the Community Engagement and Social Inclusion Sub-Committee Meeting held on 23rd November, 2015 be received;

(b) the following recommendations (numbered 1 to 4) of the Community Engagement and Social Inclusion Sub-Committee be adopted by Council:

1. **RECONCILIATION ACTION PLAN – Reconciliation Action Plan Progress Table - Ref. AF15/341**

(a) The Reconciliation Action Plan progress table be received.

2. **KEY FOCUS AREA – Domestic Violence - Ref. AF14/128**

(a) The Human Resource Administrative Principle – Domestic Violence and the Workplace be received;

(b) Council's Human Resources Manager be thanked for her extensive work on the development and wished all the best for the future.

3. **KEY FOCUS AREAS – Key Focus Area Progress Table - Ref. AF15/78**

(a) The Community Engagement & Social Inclusion Key Focus Area progress table be received and noted for information;

(b) The Community Engagement and Social Inclusion Sub-Committee enter into recess until 22nd February 2016.

Cr Mutton seconded

Carried

4. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 66/2015 – Policy Review - Members Training and Development Policy - Ref. AF11/1950**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Mezinec moved:

(a) Corporate and Community Services Report No. 66/2015 be received;

(b) Council hereby adopts new Council Policy M5## Members Training & Development Policy, as attached to this Report;

(c) Council hereby revokes former Council Policies (now superseded):

M170 – Members – Conference, Course and Seminars
M210 – Members – Newly Elected Members
M250 – Members – Training & Development
M255 – Members – Council Induction

(d) Council makes the necessary amendments to Council's Policy Manual Index.

Cr Richardson seconded

Carried

5. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 76/2015** – Financial Sustainability – Key Financial Indicators - Ref. AF14/81, AF11/858

Goal: Governance

Strategic Objective: (i) Establish measures for Council's performance and continually compare against community expectations.
(ii) Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance.

Cr Meziniec moved Corporate and Community Services Report No. 76/2015 be received for information.

Cr Greco seconded

Carried

6. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 77/2015** – Council Policy Review - R180 Records Management - Ref. AF11/1948

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Meziniec moved:

(a) Corporate and Community Services Report No. 77/2015 be received;

(b) Council hereby adopts the revised revision of existing Policy R180 Records Management.

Cr Lovett seconded

Carried

7. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 78/2015** – Policy C410 Conduct of Meetings (S92 Code of Practice) - Ref. AF15/606

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Meziniec moved:

(a) Corporate and Community Services Report No. 78/2015 be received;

- (b) having considered the public consultation responses received Council hereby adopts Council Policy C410 Conduct of Meetings (s92 Code of Practice) as attached to this report.
- (c) Council hereby revokes former/superseded Council Policies:
 - C275 – Access to Council Meetings
 - C300 – Protocol for Common Items
 - C310 – Presentation of Recommendations
 - C315 – Voting En-bloc
 - M190 – Deputy Mayor
 - S110 – SELGA - Delegates
 - S130 – SELGA – Guiding Principle for Appointments
 - C280 – Appointment to Committees
 - C285 – Appointment of Independent Members
- (d) Council makes the necessary amendments to Council's Policy Manual Index.

Cr Mutton seconded

Carried

8. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 79/2015** - Provincial Cities Association - Ref. AF11/935

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Meziniec moved:

- (a) Corporate and Community Services Report No. 79/2015 be received;
- (b) the resolution of the Provincial Cities Association of South Australia ('the Association') to wind up is supported;
- (c) the reasons for winding up the Association are confirmed as:
 - i. other representative entities such as Regional Local Government Associations, South Australian Regional Organisations of Councils, Local Government Association of South Australia and Regional Development Australia Boards are covering and actioning issues previously dealt with by the Association;
 - ii. it is the intention for the current constituent members (and possibly others) to meet informally as part of a consultation process (possibly organised through the Local Government Association of South Australia) to discuss on a regular basis, issues of mutual concern to provincial communities;
- (d) notes the advice of the Executive Officer and the audited Annual Financial Statements that the only asset of the Association is cash held within a Bank SA Account held in the Port Augusta Branch of the Bank and that the Association has no liabilities, and accordingly resolves that at the date of winding up of the Association the cash is to be divided equally between constituent members;

- (e) confirms that the information and resolution in (d) above reflect the appropriate identification and treatment of the assets and liabilities of the Association.**
- (f) The date and timing of the winding up to be determined between the Association, Constituent Councils and the Minister;**
- (g) Council makes formal application to the Minister for Local Government to request that the Minister winds up the Provincial Cities Association of South Australia regional subsidiary pursuant to Section 33 of the Local Government Act 1999.**
- (h) the Chief Executive Officer be authorised to make the necessary application to the Minister for Local Government in accordance with resolutions (b) – (g) above.**
- (i) That the Executive Officer and Member Councils of the Association be advised of Council’s resolutions herein, and thanked for their endeavours to represent and advocate the interests of South Australia’s provincial cities communities.**

Cr Richardson seconded

Carried

OPERATIONAL SERVICES

1. **COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866**

Goal: *Building Communities*

Strategic Objective: *The identified needs of the community are met, through implementing Long Term Asset Management Plan and Infrastructure Plans*

The Engineering Manager reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Caroline Landfill Cell 1 & 2 capping	95%
• Lake Terrace East road reconstruction	15%
• Holder Street road reconstruction	30%
• Eagle Court drainage improvements	10%
• Eglinton Terrace road reconstruction (kerbing works)	40%
• Wireless Road East kerbing and widening	30%
• O'Halloran Terrace kerbing	10%

Completed Tasks

- Playground construction Lui Ave

Cr Von Stanke moved the report be received.

Cr Greco seconded

Carried

2. **DEVELOPMENT CONTROL - Mount Gambier Heritage Advisory Group - Restoration Fund Grant Program 2015/2016 - Ref. AF11/265**

Goal: *Governance*

Strategic Objective: *Demonstrate innovative and responsive organisational governance*

The Senior Planner reported:

(a) The guidelines for the Heritage Restoration Fund are as follows:

1. all of the restoration fund is allocated by grants;
2. any property listed as a place of local heritage significance (excluding places owned by Local and / or State Government), is eligible for a grant;

3. the maximum amount of money available to each property is \$2,000. Properties will only be eligible to receive a grant every third financial year; and
 4. the criteria to successfully apply for a grant includes:
 - the grant is to be used for conservation work (e.g. painting, repairs, fencing, re-roofing), and/or professional design advice;
 - the minimum value of work to be undertaken is \$2,000;
 - the works to be undertaken shall be reasonably documented, including drawings, specifications and/or colour schemes or similar;
 - the works shall be undertaken within six (6) months of approval of grant;
 - the grant shall be issued to a successful applicant retrospectively i.e. after work completed;
 - the successful applicant must submit to Council, an invoice or receipt of payment for the completed works, prior to the grant being issued.
- (b) the Mount Gambier Heritage Advisory Group met on Wednesday, 25th November 2015;
- (c) applications for the 2015/2016 Local Heritage Restoration Fund have been received;
- (d) the total amount available for the 2015/2016 Local Heritage Restoration fund is \$20,000 as allocated in the budget;
- (e) please note two of the properties have been recommended to receive \$2,500, four applicants received funds last year and two applications were late. Although these vary with the guidelines, the Heritage Advisory Group were of the view that some of the variances were acceptable as the applicants are carrying out adequate heritage restoration for the betterment of the Local Heritage Places.

Cr Von Stanke moved:

- (a) The report be received;
- (b) Council allocate funding to the applicants listed below for the 2015/2016 Heritage Grants:

APPLICANT	RECOMMENDED VALUE OF GRANT
Park Hotel Pty Ltd	\$2,000
Brian Rowett	\$1,500
Karina Vanzati & Andrew McKinnins	\$2,000
Georgina & Merion Jones	\$2,500
Craig & Kathy Marsh	\$2,000

Kevin Hein	\$2,000
Nancy Nethercott	\$2,000
Stephen & Faith Baggio	\$2,000
Robert & Julie Forgan	\$2,500
Alfred Bamford	\$1,500
Total:	\$20,000

- (c) Council advise all successful applicants of the grant and the conditions relating to claiming.

Cr Mutton seconded

Carried

3. **HEALTH MANAGEMENT - Programme Management - Food Safety Rating Scheme - Ref. AF15/609**

Goal: Community Well-Being

Strategic Objective: Advocate for the health needs of the community by encouraging partnerships in the provision of affordable and viable facilities and infrastructure

The Community Health Officer reported:

- (a) SA Health have invited Council to participate in the state-wide Food Safety Rating Scheme (the Scheme) - refer attached for background information;
- (b) the Scheme aims to encourage improvements in how food businesses manage food safety standards by improving consumer and business awareness of the food safety practices at the site by the display of a Star Rating certificate.

Cr Von Stanke moved:

- (a) Council participate in the Food Safety Rating Scheme, due to commence early 2016.

Cr Greco seconded

Carried

4. **PROPERTY MANAGEMENT - Compliance - Community Land Management - Ref. AF11/1381**

Goal: Building Communities

Strategic Objective:

- (i) Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.
- (ii) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Director Operational Services reported:

- (a) Council, at its meeting of 20th October 2015, resolved that the draft Community Land Management Plans as detailed in the Schedule be placed on public consultation;
- (b) the community were advised via public notification in The Border Watch and 'Have Your Say' on Council's website;
- (c) the consultation has now concluded and no submissions were received.

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**
- (b) **Council, pursuant to Section 196 of the Local Government Act 1999, now adopt the Community Land Management Plans as placed on public consultation for the following lands:**

TITLE DESCRIPTION	ADDRESS	DESCRIPTION
NEW LAND HOLDINGS		
6136/677	Lot 204 Wehl Street North, Mount Gambier	Open Drainage Reserve
6150/317	Lot 605 St Andrews Drive, Worrolong	Open Reserve (Walkway)
6124/908	Lot 604 Kennedy Avenue, Worrolong	Roadside Screening Reserve
6124/907, 6150/314	Lot 603 St Andrews Drive, Worrolong & Lot 609 Kennedy Avenue, Worrolong	Roadside Screening Reserve
6124/909	Lot 607 St Andrews Drive, Worrolong	Open Reserve (Easement)
6134/665	Lot 900 Lillypilly Court, Worrolong	Open Drainage Reserve
6134/666	Lot 901 Australis Avenue, Worrolong	Roadside Screening Reserve
6129/516	80 Wireless Road East, Mount Gambier (1 Mickail Court)	Open Drainage Reserve
6129/515	78 Wireless Road East, Mount Gambier (2 Mickail Court)	Open Drainage Reserve
6146/398	Lot 107 Tecoma Close, Mount Gambier	Open Reserve
6150/315	Lot 610 St Andrews Drive, Worrolong	Roadside Screening Reserve
LAND HOLDINGS (TO BE AMENDED)		
CR 5947/867	Bay Road, Mount Gambier (Crater Lakes Reserve)	Include Lot 50 Shelley Crescent

- (c) Council give public notification of the adoption of the Community Land Management Plans as set out in Part (b) of this resolution as required by Section 197(3) of the Local Government Act 1999.

Cr Mutton seconded

Carried

5. **PROPERTY MANAGEMENT - Maintenance - Valley Lake Boat Mooring Area - Correspondence from Ken & Debbie Diedrich - Ref. AF11/1576**

Goal: Building Communities

Strategic Objective: The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Director Operational Services reported:

- (a) Council has received a request to repair the boat mooring area at the Valley Lake. Several years ago this area was a beach entry, but the receding water levels have now left a small cliff (say 1 metre to 1.5 metres high). This cliff creates difficulties getting into, and out of moored boats;
- (b) possible options include a retaining wall (not supported as water levels are likely to continue receding), floating dock area (this has merit but will likely have a high capital cost) or import of suitable fill (including sand) to establish a new beach area (preferred option due to amenity and ease of construction);
- (c) the beach entry material in (b) above will cost in the order of \$20,000 to \$25,000 and has not been budgeted for this financial year.

Cr Greco moved:

- (a) The report be received;
- (b) Council note the issues raised by Ken & Debbie Diedrich and refer this matter to the 2016/2017 budget for consideration.

Cr Richardson seconded

Carried

6. **PROPERTY MANAGEMENT - Railway Lands Redevelopment Project - Construction of Margaret Street Walkway - Ref. AF13/439**

Goal: Building Communities

Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

The Manager Regulatory Services reported:

- (a) Council currently has a budget of \$75,000 to construct a north-south walkway on land owned at 24 Margaret Street. This allotment currently contains an industrial shed that is listed as a contributory place in the Mount Gambier Heritage Survey.

The proposed walkway will connect the Railway Lands Plaza area with Margaret Street and the Olympic Park precinct;

- (b) the existing shed is approximately 170m² (3 bays) with timber wall frames, trusses and an elevated timber floor with galvanised iron external cladding and roof. The roof has a unique curved ventilated ridge. Four original sliding doors also still remain. The overall condition of the shed is quite good other than the external cladding and gutters which have failed or been subject to vandalism in recent years. The roof and wall failures have led to some minor deterioration of the floor in parts;
- (c) initial discussions with the Local Heritage advisor have indicated he would not support demolition of the building given it forms part of a 'set' of remnant buildings/sheds reflective of the site's former use. It is for this reason the shed has been listed as a contributory place. He has asked Council to investigate the possibility of retaining the building AND constructing the walkway as well;
- (d) feedback resulting from the recent opening of the Railway Lands indicates the community's strong desire to have toilets, water and three phase power for events and activities adjacent to eastern lawn and southern edge of the site;
- (e) the shed provides some significant opportunities and a concept plan is attached that retains the shed by converting it into toilets, two storage bays and clearing out the centre bay walls and floor to enable the walkway through the building. The storage bays are seen to be critical to the success of the Railway Lands ongoing events as there is limited other storage locations adjacent to the site;
- (f) the proposed cost to refurbish this shed including toilets, a new electrical system, lighting, security, water points, removal of asbestos and ramps for access is approximately \$150,000. The urban realm works to complete the walkway as per the attached concept is approximately \$100,000 - this concept does allow for the provision of car access into the site (via a removable bollard) for loading purposes. Additional paving to activate the adjacent shed (18 Margaret Street) is not included in these costs but Council Officers would continue to engage with these property owners about their possible involvement.

Cr Von Stanke moved:

- (a) The report be received;**
- (b) Council Officers be requested to further develop the attached concept including costings for a further report back to Council.**

Cr Meziniec seconded

Carried

7. TRAFFIC MANAGEMENT - Regulating - Parking On-Street - Pick Avenue (western side) - Letter from Pick Avenue Deli & Bakery - Ref. AF11/1880

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

(ii) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Team Leader General Inspector reported:

- (a) Council has received a request from the owner of the Pick Avenue Deli & Bakery (refer attached) requesting Council to consider changing the time zoned parking in front of their business located at 34 Pick Avenue, being from 30 minute parking to 15 minute parking;
- (b) the reason for their request is due to the frequent use of the showgrounds and upgrade to their business;
- (c) the proposed 15 minute parking area is shown on the aerial map attached to the Traffic Impact Statement.

Cr Von Stanke moved:

- (a) The report be received;**
- (b) The Traffic Impact Statement attached to the Operational Services Committee agenda be endorsed by Council;**
- (c) Council rescind resolution number 3.4.057;**
- (d) The City of Mount Gambier pursuant to Ministerial delegation resolves the following:**

**Restricted Parking Area
3.5.099**

15 MINUTE PARKING

PICK AVENUE (WESTERN HALF) - from 79.0 metres south of the T-intersection with Sturt Street to 194.0 metres south of the said T-intersection with Sturt Street, to apply between 8:00 a.m. to 5:00 p.m. Monday to Friday, 7:30 a.m. to 5:00 p.m. Saturday and 8:00 a.m. to 5:00 p.m. Sunday

to be effective on the installation of appropriate signage.

Cr Mutton seconded

Carried

8. INFRASTRUCTURE - Joint Boundary Roads Advisory Group - Notes of discussion held 12th November 2015 - Ref. AF11/1228

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Director Operational Services reported:

- (a) The notes of the Joint Boundary Roads Advisory Group discussion held on Thursday, 12th November 2015 are attached to the agenda for Members information.

Cr Von Stanke moved:

- (a) The report be received;
- (b) Council endorse the five year Joint Boundary Roads program as set out below:

Year 1 2015/2016		
Intersection Realignment	Bishop Road/Kennedy Avenue	\$200,000.00*
Bishop Road <i>(subject to Development Schedule of Empak)</i>	Construction to link with Empak Homes subdivision. Contribution to be negotiated with Empak Homes.	\$100,000.00*
Lake Terrace East	Contribution to the reconstruction of Lake Terrace East - East of the Council Boundary to Lewis Avenue	\$138,000.00
O'Leary Road	Pavement regulation and reseal	\$29,000.00
Pinehall Avenue	Reseal from Sturm Road to Penola Road	\$83,000.00
Total:		\$550,000.00

* These projects may not occur in 2015/2016 because an application for blackspot funding has been made for Bishop Road / Kennedy Avenue intersection realignment and the outcome may not be known until May / June 2016.

Bishop Road construction is "tied" to stage 5A of the Empak Land Development project and the actual timing of the required works is still to be determined.

Year 2 2016/2017		
Grant Avenue	Asphalt "braking" areas of Bay Road and White Avenue	\$11,000.00
Wireless Road West/ Wandilo Road	Kerb and repair intersection (south side)	\$7,000.00
Attamura Road/ Houston Drive	Asphalt intersection	\$4,000.00
Hawkins Road	Seal to drain west side, road reseal	\$14,000.00
McCormicks Road	Grade shoulder, repairs to intersection of Nelson Road	\$6,000.00
Tollner Road (reseal)	Mount Percy Road to Avey Road	\$18,000.00
Total:		\$60,000.00

Year 3 2017/18	
Periodic Reseals	allow \$60,000.00

Year 4 2018/19	
Periodic Reseals	allow \$60,000.00

Year 5 2019/20	
Periodic Reseals	allow \$60,000.00

* The \$60,000.00 in Year 3, 4 & 5 would be equivalent to \$30,000.00 per Council per year.

Cr Lovett seconded

Carried

9. **PROPERTY MANAGEMENT - Advisory Group - Report of the Aquatic Centre Management Advisory Group meeting held Wednesday, 4th November 2015 - Ref. AF11/1370**

Goal: Building Communities

Strategic Objective: Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.

The Director Operational Services reported:

(a) The Aquatic Centre Management Advisory Group met on Wednesday, 4th November 2015 at 7:00 a.m. This meeting was attended by:

- Cr Mark Lovett
- Daryl Sexton, Director - Operational Services
- Peter Collins, Manager - Aquatic Centre

(b) the matters discussed were as follows:

1. Swimming Season Start-Up

- Season has gotten off to a good start
- A few issues with seasonal start-up e.g. manual vacuum cleaner broke down

2. Staff

- Some new staff to induct and get up to speed
- Facility now has 52 staff working from 5 hours to 40 hours per week

3. Boiler

- Pool water/heating has been very good
- Council to invoice Aquatic Centre for woodchips in four (4) monthly equal invoices

4. Hydrochloric Acid

- Need to do modification work to the hydrochloric acid handling and storage system to eliminate manual handling (Peter to organise a formal quotation for a new system)

5. Attendances

- Season pass sales are good, up to 442 at present
- Swim School - term four record was about 805, this term 863 (about 60 person increase)
- Aqua Aerobics - program is continuing to grow. Up to 40 people per session (3 sessions per week)
- Infant Aquatics - (3 sessions per week) is growing, probably due to the warm weather. Only two (2) instructors available at present, will soon have four (4) additional instructors

Cr Von Stanke moved:

(a) The report be received and contents noted.

Cr Lovett seconded

Carried

10. **COMMITTEES - Environmental Sustainability Sub-Committee - Minutes of Meeting held 1st December 2015 - Ref. AF12/377**

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr Von Stanke moved:

(a) Minutes of the Environmental Sustainability Sub-Committee held on Tuesday, 1st December 2015 be received;

(b) the following recommendations (number 1 to 6) of the Environmental Sustainability Sub-Committee be adopted by Council:

1. **ELECTION OF PRESIDING MEMBER**

- The report be received.
- The above process to appoint the Presiding Member for the Environmental Sustainability Sub-Committee be adopted.

2. **CALL FOR NOMINATIONS**

- The Director - Operational Services called for nominations for the position of Presiding Member for the Environmental Sustainability Sub-Committee.
- The following nominations were received:
Cr Mutton nominated Cr Von Stanke to be Environmental Sustainability Sub-Committee Presiding Member.

- The Returning Officer declared Cr Von Stanke be elected to the position of Presiding Member for the Environmental Sustainability Sub-Committee on and from 2nd February 2016.

3. **JANUARY 2016 MEETING ARRANGEMENTS**

- The Environmental Sustainability Sub-Committee scheduled for January 2016 be cancelled.

4. **ENVIRONMENTAL PROTECTION (AIR QUALITY) POLICY 2016 IMPACT REPORT**

- Tied Vote (please refer to Item 11 of the Operational Services Committee agenda).

5. **KEEP SOUTH AUSTRALIA BEAUTIFUL KESAB SUSTAINABLE COMMUNITIES AWARDS 2015**

- The report be received.

6. **REPORTS FOR INFORMATION**

- The current table outlining projects for 2015 (as attached to the Environmental Sustainability Sub-Committee agenda) be received and noted for information.

Cr Mutton seconded

Carried

11. **ENVIRONMENTAL MANAGEMENT - Community Consultation - Environmental Protection (Air Quality) Policy 2016 Impact Report - Ref. AF15/257**

Goal: *Environment*

Strategic Objective: (i) *Plan and implement infrastructure to protect and enhance the natural and built environment, including in response to climate change influences*
(ii) *Support initiatives that value and preserve our unique environment and contribute to environmental sustainability*

The Director Operational Services reported:

- At its meeting of Tuesday, 1st December 2015 the Environmental Sustainability Sub-Committee referred this item to the Operational Services Committee for resolution (due to a tied vote);
- good quality air is vital to the health of our community and the natural environment. Effective regulation of air pollution is essential in ensuring South Australians are safe from air pollution. Recent scientific research has drawn strong links between air pollution and adverse health impacts, particularly in susceptible parts of the community which include children, the elderly and sick;
- the draft Environment Protection (Air Quality) Policy 2016, proposed by the Environmental Protection Authority (EPA), is the result of an extensive review of the

legislation and policies used in the regulation and management of South Australia's air quality. This policy proposal has been opened to public consultation until 5pm, Friday 15th January 2016. A copy of the draft is attached for reference;

- (d) the draft proposes several changes to the existing regulations which will have an impact on the residents of Mount Gambier. These changes relate to outdoor burning within residential areas of the City and the sale, installation and interference of solid fuel heaters as well as prevention of excessive smoke;
- (e) Division 3 - Burning offences, outlines the proposal that within a Council area burning in the open is generally not permitted. Exceptions to this include activities such as bushfire prevention, disposal of agricultural waste, preparation of food and beverages, for comfort, recreational purposes (such as scouting) and in exempted Council areas;
- (f) Councils are given the opportunity to make a declaration to opt out of this ban, however specific conditions must be met and burning in the open of matter within 200 metres of residential premises should be avoided;
- (g) this change to banning outdoor burning will have an impact on the residents of Mount Gambier. Residents living within residential areas of the City will only be able to burn outdoors under the prescribed activities and anything beyond these activities is considered a Category B offence under the EPA Act;
- (h) Division 4 - Solid fuel heaters, outlines the proposal around changing regulations in the sale, installation and interference of solid fuel heaters. Any solid fuel heater sold and installed must be marked in accordance with an approved standard and any interference with heaters meeting the standard is not permitted. In addition, owners of solid fuel heaters should not cause excessive smoke to be emitted. This division relates to new heaters and existing solid fuel heaters are not considered in this policy;
- (i) following the public consultation in April/May 2015, and the Members informal workshop; Outdoor Burning, held on Monday 3rd of August, 2015, a final decision on outdoor burning is pending;
- (j) Council has three options with regards to the public consultation for the draft Environment Protection (Air Quality) Policy 2016:
 - 1. Council can support this policy, due to the impact it will have on improving the community's health and local environment, and provide supportive feedback as part of the public consultation.
 - 2. Council can note the policy and not form an opinion on the subject or provide any feedback.
 - 3. Council can object to parts of the policy or object to the policy as a whole and provide comments and amendments as part of the public consultation.

Cr Meziniec moved it be recommended:

- (a) The report be received;**

- (b) Council support this policy, due to the impact it will have on improving the community's health and local environment, and provide supportive feedback as part of the public consultation.

Cr Richardson seconded

LOST

Cr Richardson called for a Division

The declaration was set aside

Voting by Division being

For the Motion

Against the Motion

Cr Richardson
Cr Morello
Cr Mezinec
Cr Persello

Cr Von Stanke
Cr Greco
Cr Mutton
Cr Lovett
Cr Lynagh

4 for the Motion

5 Against the Motion

The Motion was declared

LOST

12. **COMMITTEES - Council Development Assessment Panel - Minutes of Meeting held 19th November 2015 - Ref. AF14/354**

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr Von Stanke moved:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 19th November 2015 be received;
- (b) the decisions made by the Council Development Assessment Panel be noted.

Cr Greco seconded

Carried

13. **COMMITTEES - Mount Gambier Cemetery Trust (Section 41) Committee - Minutes of Meeting held 20th November 2015 - Ref. AF11/1371**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsible organisational governance

Cr Von Stanke moved:

- (a) Minutes of the Mount Gambier Cemetery Trust Committee meeting held on Friday, 20th November 2015 be received;

- (b) the following recommendations (number 1 to 8) of the Mount Gambier Cemetery Trust (Section 41) Committee be adopted by Council:

INCOME AND EXPENDITURE AS AT 31ST OCTOBER 2015

- The financial statement as at 31st October 2015 was not presented at the meeting.

1. BUDGET ESTIMATES 2015/2016

- Budget estimates for 2015/2016 be adopted.

2. TERMS OF REFERENCE

- The Trust recommend the following changes be made to the Terms of Reference of the Mount Gambier Cemetery Trust:

Page 3 - Delete 2.1.17 as it duplicates 2.1.10

Page 3 - Rename 2.1.18 to 2.1.17

Page 3 - Rename 2.1.19 to 2.1.18

Page 4 - 3.3 Replace 'cremations' with 'crematoria'

Page 6 - 10. Rename 10.0

Page 7 - 13. Rename 13.0

Page 8 - 14. Rename 14.0

Page 12 - 18. Rename 18.0

Page 12 - 19. Rename 19.0

Page 12 - Remove extra line between 19.1 and 19.2

Please refer to Item 14 of the Operational Services Committee agenda.

3. APPLICATION TO PLACE NON-CONFORMING MEMORIAL PLAQUE

- The report be received.
- The Trust have no objection to a 380mm x 215mm granite memorial plaque being placed on the burial allotment of the late Barry Francis Wright, subject to the following conditions:
 - a proof for the plaque being forwarded to the cemetery for final approval;
 - the applicant arranging for the fixing of the plaque to the concrete headblock;
 - the Trust will not be held responsible for any future damage or weathering of the plaque.

4. MASTER PLAN - ROAD CONSTRUCTION

- The estimate from Council of \$170,000 for the construction of roadways and a roundabout adjacent the She-Oak Garden be accepted.

5. NEXT MEETING

- the next meeting of the Trust be held on Friday, 29th January 2016 at 12:15 p.m.

MOTIONS WITHOUT NOTICE

6. SOLAR SYSTEMS AT COUNCIL FACILITIES

- \$14,000 be allocated in the Trust's 2015/2016 budget for the installation of a solar system to the administration building at Carinya Gardens Cemetery.
- The Trust authorise Council to engage Quark Consulting to undertake project management of the solar system.

7. FUTURE FUNDING

- Council be requested to investigate future funding models for the City cemeteries, including provision for future maintenance of Carinya Gardens Cemetery and the provision of a new cemetery when required.

Cr Mutton seconded

Carried

14. GOVERNANCE - Committees (Section 41) - Mount Gambier Cemetery Trust (Section 41) - Terms of Reference - Ref. AF14/283, AF11/1371

Goal: Governance

*Strategic Objective: (i) Establish measures for Council's performance and continually compare against community expectations
(ii) Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance*

The Director Operational Services reported:

(a) Council at its meeting held on Tuesday, 27th January 2015 resolved:

"Council or the relevant standing committee will review the Terms of Reference of all Committees and Sub-Committees by 31st August, 2015 to provide for the opportunity to alter or amend Terms of Reference to reflect Council's aims and objectives. This review does not preclude the winding up of any Committee or Sub-Committee."

(b) The Mount Gambier Cemetery Trust (Section 41 Committee) at its meeting held on Friday, 20th November 2015 reviewed the Terms of Reference for this Committee and have made the following recommendations:

- Page 3 - Delete 2.1.17 as it duplicates 2.1.10
- Page 3 - Rename 2.1.18 to 2.1.17
- Page 3 - Rename 2.1.19 to 2.1.18
- Page 4 - 3.3 Replace 'cremations' with 'crematoria'
- Page 6 - 10. Rename 10.0
- Page 7 - 13. Rename 13.0

- Page 8 - 14. Rename 14.0
 - Page 12 - 18. Rename 18.0
 - Page 12 - 19. Rename 19.0
 - Page 12 - Remove extra line between 19.1 and 19.2
- (c) a copy of the Terms of Reference (with the above recommendations included) are attached to the Operational Services Committee agenda for Members perusal.

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**
- (b) **in accordance with the above recommendation of the Mount Gambier Cemetery Trust the Terms of Reference be amended as follows:**
- **Page 3 - Delete 2.1.17 as it duplicates 2.1.10**
 - **Page 3 - Rename 2.1.18 to 2.1.17**
 - **Page 3 - Rename 2.1.19 to 2.1.18**
 - **Page 4 - 3.3 Replace 'cremations' with 'crematoria'**
 - **Page 6 - 10. Rename 10.0**
 - **Page 7 - 13. Rename 13.0**
 - **Page 8 - 14. Rename 14.0**
 - **Page 12 - 18. Rename 18.0**
 - **Page 12 - 19. Rename 19.0**
 - **Page 12 - Remove extra line between 19.1 and 19.2**
- (c) **the amended Terms of Reference (as attached the agenda) be endorsed and adopted by Council.**

Cr Greco seconded

Carried

15. OPERATIONAL SERVICES REPORT NO. 22/2015 - Traffic Management - Ramsay Avenue - Letter from Brad Shannon - Ref. AF11/1867

Goal: Building Communities

Strategic Objective: The identified needs of the community are met, through implementing Long Term Asset Management Plan and Infrastructure Plans

Cr Von Stanke moved:

- (a) **Operational Services Report No. 22/2015 be received;**
- (b) **Council take no further action with respect to implementing traffic management devices in Ramsay Avenue at this point in time given the absence of accident history and the lack of supporting traffic data that would justify the implementation of such devices;**
- (c) **a copy of this report be provided to the author of the recent letter to Council.**

Cr Lynagh seconded

Carried

MOTION WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE

1. **ENVIRONMENTAL MANAGEMENT** - Community Consultation - Environmental Protection (Air Quality) Policy 2016 Impact Report - Ref. AF15/257

Goal: *Environment*

Strategic Objective: (i) *Plan and implement infrastructure to protect and enhance the natural and built environment, including in response to climate change influences*
(ii) *Support initiatives that value and preserve our unique environment and contribute to environmental sustainability*

Cr Greco moved:

- (a) **the Report from the Director-Operational Services at Operational Services Item 11 of the Agenda be received;**
- (b) **a Council Workshop be held to discuss a more suitable Air Quality Policy for the community of Mount Gambier.**

Cr Lovett seconded

Carried

Meeting closed at 6.35 p.m.

FM