

MINUTES OF THE MEETING OF THE CITY OF MOUNT GAMBIER HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE, MOUNT GAMBIER ON TUESDAY, 20TH OCTOBER, 2015 AT 6.00 P.M.

COUNCIL

PRESENT: Mayor Andrew Lee

Cr Christian Greco
Cr Mark Lovett
Cr Josh Lynagh
Cr Sonya Mezinec
Cr Frank Morello
Cr Des Mutton
Cr Stephen Perryman
Cr Hanna Persello
Cr Penny Richardson
Cr Ian Von Stanke

APOLOGIES: Nil

COUNCIL OFFICERS:

Chief Executive Officer	- Mr M McShane
Director – Corporate Services	- Mr G Humphries
Director – Operational Services	- Mr D Sexton
Manager Community Services and Development	- Ms B Cernovskis
Manager Governance and Property	- Mr M McCarthy
Administrative Officer Executive Support	- Mrs M Telford

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

CONFIRMATION OF MINUTES:

Cr Greco moved the minutes of the previous meeting held on 15th September, 2015 be taken as read and confirmed.

Cr Von Stanke seconded

Carried

MAYORAL REPORT:

September (absent for September Meeting)

- Members Workshop with Aaron Duff EO Confucius Institute
- With CEO – Guest Speakers to 3 Rotary Clubs at Community RSL
- Forest and Wood Products Australia Industry Dinner with CEO
- Strategic Planning Sub-Committee Meeting
- Presentation of Jazz Award at Showcase 2015
- Hastings Cunningham Reserve Dog Park Opening
- Presentation of Certificates at Way to Bike Education program at St Martins College
- Members Workshop – SENRMB and Jayne Downs re Palliative Care
- Meeting with EO of Regional Sport and Rec Advisory Group
- UniSA Building Tour and Roundtable Discussion
- Citizenship Ceremony

- Forestry Industry Roundtable with Australian Forest Products Association
- Inbound Shandong Networking Function in Adelaide
- Inbound Shandong Delegation Function and Showcase in Adelaide with CEO
- Out of the Shadows Event at Mel Hirth Lookout
- Official Opening of Valley Lakes Bird Hive Shelter
- Shandong County Mayors Welcome Dinner in Mount Gambier
- Special performance of Adelaide Symphony Orchestra
- Official Opening of RSL & District Bowling Club Season
- Official Opening of the Mount Gambier Bowls Club Season
- Members Workshop - NBN Rollout Briefing and YAG Workshop
- Visit to Meals on Wheels
- Finding My Place – Junior Graduation
- Members Workshop – Strategic Plan
- Presentation at Netball Grand Finals
- Members Workshop – Strategic Plan
- LC National Police Remembrance Day – Wreath Laying
- Leukaemia Foundation – Opening of local office

October

- Meeting with Federal Member for Barker
- Meeting with Minister for Health and Member for Mount Gambier
- Members Workshop with Member for Mount Gambier
- Palliative Care Forum
- 30th Anniversary Celebrations of GTE
- LCLGA Meeting with Minister Mullighan
- Opening of Port MacDonnell Marine Infrastructure Development
- LCLGA General Meeting
- CCS Meeting
- OPS Meeting
- 2015 NAB Chamber of Commerce Outstanding Business Awards
- Gambier City Sharks Soccer Club Presentation
- Community Engagement Session at Boandik Lodge
- Opening of Show Week Function – 155th Mount Gambier Show

REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS / ACTIVITIES - Ref. AF11/882

<u>Member</u>	<u>Organisation</u>
Cr Lynagh	MIFSA Art Display - Mental Health Week Joint Councils Dinner Meeting Palliative Care Community Forum
Cr Meziniec	Shandong Delegation - Regional Dinner Opening of Pine Tree Quilters Exhibition Opening of Mount Gambier Seniors Festival Closing concert for Seniors Festival Presentation of Senior Citizen Recreation Award and Senior of the Year Award Palliative Care Community Forum Community Engagement Session at Boandik, Crouch Street
Cr Morello	Queen Elizabeth Park Trust Meeting Joint Councils Dinner Meeting Palliative Care Community Forum

- Cr Mutton Queen Elizabeth Park Trust Meeting
- Cr Persello Joint Councils Dinner Meeting
Shandong Delegation - Regional Dinner
Melaleuka Reserve Community Day
Christmas Parade Advisory Group Meeting
Youth Advisory Group - Members Presentation
Mental Health Week - Launch Art Exhibition 'Colour My World'
Suicide Prevention Network of Networks Meeting
Limestone Coast Community Services Road Table
- Cr Richardson Opened Red Cross Zone Conference
Funeral Service for Mrs Lenora Bishop
Joint Councils Dinner Meeting
Health Advisory Committee Meetings
Riddoch Art Gallery Meeting
Chaired Special Meeting of the Community Garden
South East Local Government Association Meeting
Opening of Art Exhibition at the Riddoch Art Gallery
Funeral Service for Olga Elizabeth Janczyk

Cr Morello moved the reports made by Council representatives on outside organisations / activities be received.

Cr Mezinec seconded

Carried

QUESTIONS:

- (a) With Notice – Nil submitted.
(b) Without Notice –

Cr Mezinec (2 questions) 1 taken on notice with further information to follow.

PETITIONS: Nil

NOTICE OF MOTION TO RESCIND: Nil

ELECTED MEMBERS WORKSHOPS - Ref. AF15/83

4 Elected Members Informal Workshops were conducted between 15th September, 2015 and 14th October, 2015.

Topics for discussion were:

<i>Date</i>	<i>Topic for Discussion</i>
21/09/2015	NBN Update and Youth Advisory Group
23/09/2015	Review of Strategic Plan
28/09/2015	Review of Strategic Plan
06/10/2015	Meeting with Member for Mount Gambier

Records of Proceedings from the Workshop are attached.

Cr Greco moved that the Record of Proceedings for the NBN Update and Youth Advisory Group, Review of Strategic Plan, Review of Strategic Plan and the Meeting with the Member for Mount Gambier be received and the contents noted.

Cr Mutton seconded

Carried

COUNCIL ACTION ITEMS - Corporate and Community Services Committee 7th September, 2015 and Operational Services Committee 8th September, 2015 - Ref. AF11/1718, AF11/866

Cr Von Stanke moved that the Council Action Items for the Corporate and Community Services Committee held on 7th September, 2015 and the Operational Services Committee held on 8th September, 2015 be received and the contents noted.

Cr Greco seconded

Carried

CORPORATE AND COMMUNITY SERVICES COMMITTEE MINUTES – 12th October, 2015

Cr Greco moved that the minutes of the meeting held 12th October, 2015 be received.

Cr Von Stanke seconded

Carried

1. FINANCIAL STATEMENT – as at 30th September, 2015

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Persello moved it be recommended the financial statement as at 30th September, 2015 be received.

Cr Perryman seconded

Carried

Cr Perryman moved the recommendation of the Corporate and Community Services Committee as contained in item 1 be adopted.

Cr Mezinec seconded

Carried

2. GOVERNANCE – Committees – Community Engagement and Social Inclusion Sub-Committee – Minutes of Meeting held 28th September, 2015 – Ref. AF15/78

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Persello moved it be recommended:

(a) the minutes of the Community Engagement and Social Inclusion Sub-Committee Meeting held on 28th September, 2015 be received;

(b) the following recommendations (numbered 1 to 3) of the Community Engagement and Social Inclusion Sub-Committee be adopted by Council;

1. GOVERNANCE - Committees – Community Engagement and Social Inclusion Sub-Committee - Terms of Reference – Ref. AF15/78

(a) the Community Engagement and Social Inclusion Sub-Committee Terms of Reference as presented be received and adopted.

2. KEY FOCUS AREA – Reconciliation Action Plan - Community Engagement and Social Inclusion Sub Committee Report No. 6/2015 – Ref. AF15/341

(a) that Community Engagement and Social Inclusion Sub-Committee Report No. 6/2015 on the progress of the Reconciliation Action Plan be received.

3. KEY FOCUS AREA – Community Engagement and Social Inclusion Sub-Committee - Report for Information - Ref. AF15/78

(a) the Community Engagement and Social Inclusion Key Focus Area progress table be received and noted for information

Cr Mezinec seconded

Carried

Cr Perryman moved the recommendation of the Corporate and Community Services Committee as contained in item 2 be adopted.

Cr Lovett seconded

Carried

3. GOVERNANCE – Committees – Lifelong Learning Sub-Committee – Minutes of Meeting held 18th September, 2015 – Ref. AF15/77

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Meziniec moved it be recommended:

- (a) the minutes of the Lifelong Learning Sub-Committee Meeting held on 28th September, 2015 be received;
- (b) the following recommendations (numbered 1 to 2) of the Lifelong Learning Sub-Committee be adopted by Council;
 - 1. GOVERNANCE - Committees – Sub-Committee Terms of Reference - Lifelong Learning
 - (a) the Lifelong Learning Sub-Committee Terms of Reference as presented be received and adopted
 - 2. KEY FOCUS AREA – Wellbeing and Resilience – Lifelong Learning Sub-Committee Report 3/2015 - Ref. AF15/422
 - (a) Lifelong Learning Sub Committee Report No. 3/2015 be received.
 - (b) Council establish and facilitate the Wellbeing and Resilience collaboration model;
 - (c) Two Staff Members attend the next scheduled Wellbeing and Resilience training to be undertaken in November 2015 in Adelaide;
 - (d) Workplan for the Lifelong Learning be to investigate and scope a Wellbeing Workforce/Positive Organisation project to lead, measure, build and embed wellbeing and resilience inside the City of Mount Gambier workforce as a significant commitment to building a region of wellbeing inside the State of Wellbeing.

Cr Persello seconded

Carried

Cr Perryman moved the recommendation of the Corporate and Community Services Committee as contained in item 3 be adopted.

Cr Meziniec seconded

Carried

4. FINANCIAL MANAGEMENT - Grant Funding - Letter from Hon. Geoff Brock Re: 2015/2016 Grants Commission Allocation - Ref. AF15/247

Goal: Governance

Operational Activity: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

The Director - Corporate Services reported:

- (a) Council has now received formal advice in relation to the distribution of the Commonwealth Financial Assistance Grants to Councils for 2015/2016;
- (b) details of the distribution to the City of Mount Gambier are as follows:

Program/Grant	2014/2015		2015/2016		Variance + / -
	Budget	Actual	Budget	Actual	
General Purpose	2,038,000	2,208,000	2,208,000	2,184,025	-23,975
Roads (Formula)	376,000	386,587	387,000	384,182	-2,818
Roads (Supplementary)	0	0	0	0	0
Roads (SLRP)	175,000	0	0	175,000	+175,000
End of Financial Year Adjustment	0	0	0	9,469	+9,469

- (c) the following key impacts from the Ministers letter are highlighted:

- Supplementary Road funding:
 - Not reinstated;
 - Estimated to be a loss of \$19 million to SA Local Government
- Freezing of the indexation of Financial Assistance Grants:
 - Continues for a second year;
 - Other than the loss of revenue as a direct result of the indexation freeze SA Local Government's overall distribution has been reduced by a further \$1 million due to declining population base (part of the grant allocation calculation)
- Advance payment of allocations:
 - Two quarterly payment brought forward and paid in the previous financial year (2014/2015)
- Overall Budget impact:
 - Financial Assistant Grants - \$23,975 deficit against Operating Budget;
 - Roads (Formula) - \$2,818 deficit against Operating Budget;
 - End of year adjustment - \$9,469 surplus against Operating Budget
 - Overall - \$17,324 deficit to Operating Budget
- Special Local Roads Program:
 - No impact on overall Budget

Cr Persello moved it be recommended:

- (a) the report be received;
- (b) all funding adjustments as a result of these allocation be the subject of a Budget Update;

Cr Lynagh seconded

Carried

Cr Perryman moved the recommendation of the Corporate and Community Services Committee as contained in item 4 be adopted.

Cr Lovett seconded

Carried

5. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 67/2015 - Budget Update As At 30th September, 2015 – Ref. AF14/427**

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Lynagh moved it be recommended:

- (a) Corporate and Community Services Report No. 67/2015 be received;
- (b) the Budget Update as at 30th September, 2015 as presented with this Report be adopted by Council with all amendments to be made to the 2015/2016 Council Budget.

Cr Mezinec seconded

Carried

Cr Perryman moved the recommendation of the Corporate and Community Services Committee as contained in item 5 be adopted.

Cr Mutton seconded

Carried

6. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 68/2015 - IT Services Provision – Ref. AF11/1802**

Goal: Governance
Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community.

Cr Lynagh moved it be recommended:

- (a) Corporate and Community Services Report No. 68/2015 be received;
- (b) Council's current direction of outsourcing IT services including the hosting, managing and delivery of IT services generally, be maintained.
- (c) the proposal from Civica Pty Ltd to continue to host, manage and deliver Council's IT services as per the provided 'Cloud Solution Agreement' be accepted.

Cr Mezinec seconded

Carried

Cr Perryman moved the recommendation of the Corporate and Community Services Committee as contained in item 6 be adopted.

Cr Greco seconded

Carried

7. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 69/2015 - Major Events – Mount Gambier HPV Race – Ref. AF13/146**

Goal: Securing Economic Prosperity
Strategic Objective: Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City

Cr Persello moved it be recommended:

- (a) Corporate and Community Services Report No. 69/2015 be received;

- (b) Council approve the allocation \$13,000 sponsorship for the Mount Gambier 6-10 hour HPV Race conditional upon:
 - i. Confirmation that a minimum of 50 teams have entered the Mount Gambier 6-10 hour HPV Race
 - ii. Confirmation that all required approvals from relevant authorities have been received
- (c) A budget variation of \$13,000 for Major Events be made to the 2015/16 budget;
- (d) Council conduct a complete review and assessment of the 2016 Mount Gambier 6 - 10 hour HPV Race to ascertain the success or otherwise of the event and the economic benefit to the City.

Cr Meziniec seconded

Carried

Cr Perryman moved the recommendation of the Corporate and Community Services Committee as contained in item 7 be adopted.

Cr Persello seconded

AMENDMENT

Cr Greco moved it be recommended:

- (a) Corporate and Community Services Report No. 69/2015 be received;**
- (b) Council approve the allocation of \$13,000 sponsorship for the Mount Gambier 6-10 hour HPV Race and an additional amount of \$2,000 for prize money for the event conditional upon:**
 - i. Confirmation that a minimum of 50 teams have entered the Mount Gambier 6-10 hour HPV Race;**
 - ii. Confirmation that all required approvals from relevant authorities have been received.**
- (c) A budget variation of \$15,000 for Major Events be made to the 2015/16 Budget;**
- (d) Council conduct a complete review and assessment of the 2016 Mount Gambier 6 -10 hour HPV Race to ascertain the success or otherwise of the event and the economic benefit to the City.**

Cr Von Stanke seconded

The amendment was put and

Carried

and as the motion was put and

Carried

8. CORPORATE AND COMMUNITY SERVICES COMMITTEE REPORT NO. 70/2015 - Review Of Library Public Holiday Opening Hours – Ref. AF11/1595

Goal: Building Communities

Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met.

Goal: Governance
Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community.

Goal: Learning
Strategic Objective: Council support opportunities for the community to strengthen relationships with families, friends and extended networks so as to promote and extend the learning of life skills.

Cr Perryman moved it be recommended:

- (a) Corporate & Community Services report 70/2015 on Review Library Public Holiday Opening be received;
- (b) Council authorise the additional public holiday closure of Library Services on Boxing Day/Proclamation Day as per the proposed schedule in the report.

Mayor Lee seconded

Carried

Cr Perryman moved the recommendation of the Corporate and Community Services Committee as contained in item 8 be adopted.

Cr Von Stanke seconded

Carried

OPERATIONAL SERVICES COMMITTEE MINUTES – 13th October, 2015

Cr Von Stanke moved that the minutes of the meeting held 13th October, 2015 be received.

Cr Greco seconded

Carried

1. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

Commenced Tasks

% Completed

- | | |
|--|---------|
| • Railway Lands Paving Works | 90% |
| • Caroline Landfill Cell 1 & 2 capping | on hold |
| • Lake Terrace East road reconstruction | 15% |
| • Holder Street road reconstruction | 30% |
| • Eagle Court drainage improvements | 5% |
| • Commercial Street West road reconstruction (kerbing works) | 80% |

Completed Tasks

- Pedestrian ramp program

Cr Von Stanke moved the report be received.

Cr Greco seconded

Carried

Cr Von Stanke moved the recommendation of the Operational Services Committee as contained in item 1 be adopted.

Cr Greco seconded

Carried

2. CELEBRATIONS AND FESTIVITIES - 2015 Christmas Parade - Street Closure - Ref. AF14/352, AF11/1850

Goal: Building Communities

Strategic Objective: (i) Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community

The Presiding Member reported:

- (a) Since the introduction of the Australian Road Rules in late 1999, the power to close roads for special events is now contained within the Road Traffic Act 1961 (Section 33);
- (b) the Minister for Transport has delegated the powers of Section 33 to Council, and Council should make an appropriate order to close Commercial Street for the Christmas Parade on 21st November 2015;
- (c) the order should:
 - (i) close the required section of Commercial Street for the required period of the Christmas parade (including any adjacent or adjoining road); and

- (ii) exempt the persons taking part in the parade on the closed portion of the road/s from a duty to observe an enactment, regulation or by-law prescribing a rule to be observed on roads by pedestrians or drivers of vehicles;
- (d) Police Officers are given wide ranging powers by the order (as set out in Section 33 of the Road Traffic Act 1961) to ensure orderly conduct;
- (e) a copy of the order is to be published in a local newspaper at least two (2) clear days prior to the event.

Cr Richardson moved it be recommended:

- (a) the report be received;
- (b) Council, being of the opinion that the 2015 Christmas Parade is an event to which Section 33 of the Road Traffic Act applies to, pass the following order in relation to road closures for the purpose of the 2015 Christmas Parade on Saturday, 21st November 2015.

ORDER

Council, pursuant to Section 33 of the Road Traffic Act 1961 and instrument of Delegation from the Minister of Transport makes the following order to close the following roads on Saturday, 21st November 2015:

- (a) (i) COMMERCIAL STREET EAST - between East side of Davison Street and Bay Road/Penola Road

Between the hours of 7.00am and 1:00pm.

With the exception of the Ferrers Street/Mitchell Street intersection, north/south traffic will be permitted to cross Commercial Street East until 8.30am.

The portion of Commercial Street East between Crouch Street and East side of Davison Street may remain open to 10:30am.
- (b) COMMERCIAL STREET WEST - between Bay Road/Penola Road and Wehl Street.

Between the hours of 8.30am and 1:00pm.

North/South bound vehicles will be permitted to access Commercial Street West intersection until 10:55am.
- (c) CROUCH STREET SOUTH - between Commercial Street East and Sturt Street
WEHL STREET NORTH - between Commercial Street West and Wyatt Street/Eglington Terrace.
COMMERCIAL STREET WEST - between Wehl Street and Bertha Street

Between the hours of 10:50am and 1.00pm.
- (d) WATSON TERRACE - north south leg adjacent to Jens Hotel/Cave Garden

Between the hours of 6:30am and 5:00pm.

(e) WATSON TERRACE - east west leg off Bay Road adjacent to Elders

Between the hours of 8:30am and 5:00pm.

Council further orders that persons attending and taking part in the event are exempted from the following Road Rules when on roads (or section of road) closed pursuant to this Order:

1. Rule 221 Using hazard warning lights
2. Rule 230 Crossing a road – general
3. Rule 231 Crossing a road at pedestrian lights
4. Rule 232 Crossing a road at traffic lights
5. Rule 234 Crossing a road on or near a crossing for pedestrians
6. Rule 237 Getting on or into a moving vehicle
7. Rule 238 Pedestrians travelling along a road (except in or on a wheeled recreational device or toy)
8. Rule 250 Riding on a footpath or shared path
9. Rule 264 Wearing of seat belts by drivers
10. Rule 265 Wearing of seat belts by passengers 16 years old or older
11. Rule 266 Wearing of seat belts by passengers under 16 years old
12. Rule 268 How persons must travel in or on a motor vehicle
13. Rule 269 Opening doors and getting out of a vehicle etc
14. Rule 298 Driving with a person in a trailer

Conditions on Exemptions from Australian Road Rules

1. Rule 237 Getting on or into a moving vehicle – provided the speed of the vehicle does not exceed 5km/h
2. Rule 264 Wearing of seat belts by drivers – provided the speed of the vehicle does not exceed 25km/h
3. Rule 265 Wearing of seat belts by passengers 16 years old or older – provided the speed of the vehicle does not exceed 25km/h
4. Rule 266 Wearing of seat belts by passengers under 16 years old – provided the speed of the vehicle does not exceed 25km/h
5. Rule 268 How persons must travel in or on a motor vehicle – provided the speed of the vehicle does not exceed 25km/h
6. Rule 269 Opening doors and getting out of a vehicle etc – provided the speed of the vehicle does not exceed 5km/h
7. Rule 298 Driving with a person in a trailer – provided the speed of the vehicle does not exceed 25km/h

Cr Greco seconded

Carried

Cr Von Stanke moved the recommendation of the Operational Services Committee as contained in item 2 be adopted.

Cr Lovett seconded

Carried

3. ENVIRONMENTAL MANAGEMENT - Environment Protection Authority - Reforming Waste Management - Ref. AF13/42

Goal: Securing Economic Prosperity

Strategic Objective: (i) Provide infrastructure and facilities that contribute to Mount Gambier being able to enhance its economic base and quality of life

The Presiding Member reported:

- (a) Members were provided with a copy of the Environment Protection Authority (EPA) discussion paper "Reforming Waste Management - Creating Certainty for an Industry to Grow" in the Friday Edition on Friday, 28th August 2015;
- (b) closing dates for submissions was 2nd October 2015 (this document was provided with a very short time to respond) and the Director - Operational Services has made a response (as attached to the Operational Services Committee agenda) which Council is asked to endorse, withdraw or amend as it sees fit;
- (c) the document is very lengthy and covers many topics and subjects and the attached submission addresses these issues that are seen as most relevant to the Council. 'Section 5.1 Mass Balance Reporting', if adopted as proposed, will add costs which will have to be met by the community;
- (d) references in the response have been made to 'Section 6.1.1 - A Proposal or Suggestion to Assist the Objects of the Environment Protection Act' to address economic matters without apparent reference to environmental issues. Given that the EPA does not report to a Minister (it reports to Parliament), this is a direction that is highly undesirable - the day to day accountability of the EPA on this particular issue will be totally lost!

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council endorse the submission prepared by the Director - Operational Services dated 15th September 2015 (AF13/42) in response to the EPA discussion paper "Reforming Waste Management - Creating Certainty for an Industry to Grow".

Cr Mutton seconded

Carried

Cr Von Stanke moved the recommendation of the Operational Services Committee as contained in item 3 be adopted.

Cr Mutton seconded

Carried

4. ENVIRONMENTAL MANAGEMENT - Project Management - Solar Systems at Council Facilities - Ref. AF11/407

Pursuant to Division 3 - Conflict of Interest, Sections 73 and 74 (Part 4) of the Local Government Act 1999, Cr Mutton disclosed an interest in Item 4 (due to his grandson being the owner of Quark Consulting) and did not:

- (a) propose or second a motion relating to the matter; or
- (b) take part in discussion by the Committee relating to the matter; or
- (c) while such discussion is taking place, be in, or in the close vicinity of, the room in which or other place at which that matter is being discussed; or
- (d) vote in relation to that matter.

Cr Mutton vacated the meeting at 6.39 p.m.

Goal: Environment

Strategic Objective: (i) Systematically build Council as an environmentally sustainable organisation

The Presiding Member reported:

- (a) Following on from the Renewable Energy Options Investigation conducted in 2014, and the successful installation of a solar system on the roof of the Library, at the Council meeting on 17 March 2015 Council resolved to undertake an assessment of Council's other major facilities for their suitability for solar power. This was undertaken by Quark Consulting in June 2015;
- (b) Quark's investigation resulted in recommendations for the following Council sites:

	System Size	GHG Savings	Total Capital Cost	Electricity Savings	Pay Back
	kw	T CO2 / pa			Years
Carinya Gardens Cemetery	10.4	9.06	\$12,475	\$2,516	4.2
Waste Transfer Station	5.2	4.00	\$7,941	\$1,421	4.8
Council Works Depot	29.9	33.95	\$33,032	\$8,096	3.5
Aquatic Centre	67.34	38.80	\$83,008	\$12,104	5.8
Civic Centre	87.62	66.14	\$112,635	?	?
Total	200.46	151.95	\$249,091	\$24,137	4.6
					Average

- (c) installing a solar system on each of the first four sites would be relatively straight forward, however, the Civic Centre is more complex. The Civic Centre is shared between the City of Mount Gambier and Country Arts SA. It would not make sense for both organisations to each install a solar power system in isolation of each other. The potential size of the system is also quite large, which may present issues in terms of connecting to the electricity grid. Given this, installing a solar system on the Civic Centre would involve much more background work than the other sites. Also, due to the nature of the current electricity contract it is not possible to ascertain exactly what impact installing a solar system would have on the current electricity costs. However, in simple terms the requirement for electricity in the peak period would be reduced to an estimated 60% of the previous requirement whilst the Off-Peak requirement would be reduced to approximately 84%;
- (d) with regards to the other sites it is recommended that Council engage Quark Consulting to undertake project management of the installation of the first three solar systems - Carinya Gardens, Waste Transfer Centre, and Council Works Depot. Under this model Quark would coordinate the project, include securing the equipment as part of the process, though Council would pay for the equipment directly (this may involve a subsequent tender for the equipment only, coordinated by the project manager). The advantage of this approach is that Quark will not put a margin on the equipment, thus saving costs. Also, given that virtually all solar system equipment is imported, when solar companies put in a price for a tender they must take into consideration possible import price fluctuations to cover themselves. If the price is lower at the time they purchase the equipment they pocket the difference. With project management, Council would realise these savings instead of the tenderer. This option would maximise potential and could result in savings to Council in the order of 23% of the total cost (in the order of \$27,000). Council have built a rapport with Quark Consulting commencing with an independent review of the Library solar tenders. Quark have built up detailed knowledge of Council sites and processes;
- (e) in terms of financing the solar systems, the Waste Transfer Centre and Council Works Depot can be funded out of the \$50,000 allocated in the 2015-2016 budget for energy efficiency and renewable energy. It is recommended that the Carinya Gardens solar system be financed from capital reserves held by the Mount Gambier Cemetery Trust, though ultimately this is a decision for the Trust;
- (f) the Aquatic Centre solar system is not able to be funded at this point in time, as it is not currently budgeted for in the 2015-2016 financial year;
- (g) it is recommended to install the three smaller systems as soon as possible, so they are fully functional for the 2015-2016 summer.

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council engage Quark Consulting to undertake project management of two solar systems - Waste Transfer Centre, and Council Works Depot, for an expected cost of \$5,600;
- (c) Council authorise the Director Operational Services to work with Quark in procuring the capital equipment required for the two solar systems, for an expected cost of \$40,973;
- (d) Council refer the Carinya Gardens solar system, and associated project management, to the Mount Gambier Cemetery Trust to consider funding from capital reserves held by the Trust, at an expected total cost of \$13,875.

Cr Greco seconded

Carried

Cr Von Stanke moved the recommendation of the Operational Services Committee as contained in item 4 be adopted.

Cr Greco seconded

Carried

Cr Mutton resumed the meeting at 6.41 p.m.

5. ECONOMIC DEVELOPMENT - Project Management - City Development Framework Project - Natural Step Follow Up Session - Ref. AF13/125

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

The Presiding Member reported:

- (a) At the Council meeting held on 21st April 2015 Council passed the following resolution:

“Council invite Dr Steb Fisher to a half day workshop for all Council Members and appropriate staff to revisit the Natural Step Framework and provide a general overview of the framework to Council Members and staff.”;

- (b) this workshop occurred on the 30th June 2015, and was well received by those Members and staff who attended. Dr Steb Fisher gave a summary of the Natural Step Framework and how it can be applied at the Council level, as well as a thought-provoking summary of some of the major environmental issues facing us today;

- (c) following on from this workshop, Council passed the following resolution at the 21st July 2015 Council meeting:

“Council provide a further seminar with Dr Steb Fisher for a day session on the Natural Step Framework. Council extend an invitation to District Council of Grant to attend.”;

- (d) the purpose of this follow up session was to explore the Natural Step in greater detail, and workshop concrete ideas on how the City of Mount Gambier can further implement it;
- (e) in consultation with Elected Members the date set for the workshop was Wednesday, 28th October 2015. Councillors were asked to RSVP to ensure sufficient numbers could attend. In response three Members confirmed their attendance, and two indicated they were unavailable due to prior commitments. As a result the session could not proceed.

Cr Von Stanke moved it be recommended:

- (a) The report be received.

Cr Richardson seconded

Carried

Cr Von Stanke moved the recommendation of the Operational Services Committee as contained in item 5 be adopted.

Cr Meziniec seconded

Carried

6. HUMAN RESOURCE MANAGEMENT - National Local Roads and Transport Congress - Ref. AF11/1163

Goal: Governance

Strategic Objective: (i) Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance.

The Presiding Member reported:

- (a) The National Local Roads and Transport Congress will this year be held in Ballarat, Victoria from 17th to 19th November 2015;
- (b) in previous years Council has authorised both the Director - Operational Services and Presiding Member of the Operational Services Committee to attend this conference.

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council authorise the Presiding Member of the Operational Services Committee (or his nominee) and the Director - Operational Services (or his nominee) to attend the National Local Roads and Transport Congress in Ballarat, Victoria from 17th to 19th November 2015, with all costs of registration, travel, meals and accommodation being met by Council.

Cr Richardson seconded

Carried

Cr Von Stanke moved the recommendation of the Operational Services Committee as contained in item 6 be adopted.

Cr Greco seconded

Carried

7. **FINANCIAL MANAGEMENT - Architectural Design Competition - Civic Centre Flytower Façade System - Ref. AF15/406**

Goal: *Building Communities*

Strategic Objective: (ii) *The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans*

The Presiding Member reported:

- (a) In March 2015 Council and Country Arts SA (as co-tenants) called for Expressions of Interest (EOI) for the Design and Construction of Civic Centre Flytower Façade System at the Civic Centre, 10 Watson Terrace, Mount Gambier;
- (b) Three reputable companies submitted tenders by the close of tender, as follows:

Company	Associated Company
Mossop Construction & Interiors mossop@mossop.com.au	Walter Brook & Associates Tonkin Consulting Klek Roofing & Cladding
Michael Watson Architects michaelwatsonarch@bigpond.com	Dr Sean Pickersgill (Uni SA) Robert.Pickersgill@nuisa.edu.au
Chapman Herbert Architects sh@chapmanherbert.com.au	Dycer Constructions

- (c) in consultation with Country Arts SA it was determined to invite the three architectural companies who responded to the EOI to compete in an approved Design Competition to produce concepts for a new façade system and options for the lower levels of the Civic Centre building;
- (d) The Design Competition concluded on 4th September 2015 and a Jury consisting of Council (Mayor, Presiding Member of Operational Services, Director - Operational Services, Manager - Regulatory Services Finance Manager) and Country Arts SA representatives have decided the following winners;
 - 1. Chapman Herbert Architects
 - 2. Michael Watson Architect
 - 3. Walter Brooke & Associates
- (e) it is now recommended that Council and Country Arts SA proceed to engage Chapman Herbert Architects on an approved Client/Architect agreement to carry out the design development phase of the project in consultation with the Key Stakeholders and State Heritage. The final design concept will be reported back to Council prior to engaging Chapman Herbert Architects (or any other architect) to fully document, tender, and project manage the construction in accordance with the approved budget of \$900,000.

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council Officers be authorised to engage Chapman Herbert Architects on an approved Client/Architect agreement to carry out the design development phase of the project in consultation with the Key Stakeholders and State Heritage. The final design concept will be reported back to Council prior to engaging Chapman Herbert Architects (or any other architect) to fully document, tender, and project manage the construction in accordance with the approved budget of \$900,000.

Cr Mutton seconded

Carried

Cr Von Stanke moved the recommendation of the Operational Services Committee as contained in item 7 be adopted.

Cr Mezinec seconded

Carried

8. PROPERTY MANAGEMENT - Compliance - Community Land Management - Ref. AF11/1381

Goal: Building Communities

Strategic Objective: (i) Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc
(ii) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Presiding Member reported:

- (a) Section 196 of the Local Government Act 1999 requires Council to have in place Community Land Management Plans for certain lands that it owns and/or controls. Council regularly receives new land holdings by way of “reserves” from new land divisions, and these, by definition are classified as community land;
- (b) prior to Council adopting a Community Land Management Plan for a parcel of land it must undertake community consultation on the proposed plan as set out in Section 197 of the Local Government Act 1999;
- (c) similarly, if Council wishes to amend an existing plan, this can be done pursuant to Section 198 of the Local Government Act 1999;
- (d) attached to the Operational Services Committee agenda was a Schedule of new (and amended) land holdings, that Council must now manage in accordance with an adopted Community Land Management Plan, together with complete copies of the draft Community Land Management Plans.

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council, in accordance with its Consultation Policy, place on public exhibition the draft Community Land Management Plans as listed in the Schedule below:

NEW LAND HOLDINGS		
CT Reference	Reserve Address	General Description
6136/677	Lot 204 Wehl Street North	Open Drainage Reserve
6150/317	Lot 605 St Andrews Drive	Open Reserve (Walkway)
6124/908	Lot 604 Kennedy Avenue	Roadside Screening Reserve
6124/907, 6150/314	Lot 603 St Andrews Drive & Lot 609 Kennedy Avenue	Roadside Screening Reserve
6124/909	Lot 607 St Andrews Drive	Open Reserve (Easement)
6134/665	Lot 900 Lillypilly Court	Open Drainage Reserve

6134/666	Lot 901 Australis Avenue	Roadside Screening Reserve
6129/516	80 Wireless Road East (1 Mickail Court)	Open Drainage Reserve
6129/515	78 Wireless Road East (2 Mickail Court)	Open Drainage Reserve
6146/398	Lot 107 Tecoma Close	Open Reserve
6150/315	Lot 610 St Andrews Drive	Roadside Screening Reserve

LAND HOLDINGS (TO BE AMENDED)			
CT Reference	Reserve Address	General Description	Details
CT5550/453, CT5616/375, CT5616/374, CT5616/373, CT5616/372, CT5616/346, CT5617/256, CT5616/336, CT5616/334, CT5616/333, CT5616/331, CT5710/128, CT5504/27, CT5749/932, CT5756/828, CT5581/298, CR5696/867, CT5539/334, CT5597/131, CR5850/973, CR5850/976, Water, CT5397/856, CT5375/4, CT5398/856, CT5891/900, CT5891/901	Bay Road	Crater Lakes Reserve	Include Lot 50 Shelley Crescent (CR 5947/867)

- (c) Council endorse the following minor updates to be made to the Community Land Management Plans listed below (pursuant to Section 198 of the Local Government Act public consultation is not required as these amendments have no impact on the interest of the community, being changes to the legal description - CT references):

LAND HOLDINGS (MINOR UPDATES)			
CT Reference	Reserve Address	General Description	Details
5260/633, 5260/634	Woodlands Drive	Open Linear Reserve	Update CT Reference and Address
5739/826	Kennedy Avenue	Roadside Screening Reserve	Update CT Reference and Address

- (d) Council further consider the draft plans together with any public comments received following the closing of the public consultation period.

Cr Greco seconded

Carried

Cr Von Stanke moved the recommendation of the Operational Services Committee as contained in item 8 be adopted.

Cr Greco seconded

Carried

9. **PROPERTY MANAGEMENT** - Naming of Former Hospital Site - Community Consultation - Ref. AF15/327

Pursuant to Division 3 - Conflict of Interest, Section 74 (Part 4) of the Local Government Act 1999, Cr Von Stanke disclosed an interest in Item 9 (due to Elizabeth Knight being his great-great grandmother) however the Member sought the benefit of Section 74(4a)(c) and (6) of the said Act, as the interest was only in respect of a non-pecuniary interest, as defined.

Goal: *Building Communities*

Strategic Objective: (i) *Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met*

The Presiding Member reported:

(a) Council, at its meeting of 21st July 2015 resolved:

“(a) The report be received;

(b) Council now proceed to the second phase of public consultation with the following names:

- *Elizabeth Knight Reserve*
- *Molly Ogden Park*
- *The Old Hospital Reserve*
- *Nurses Park*
- *‘Hospital Hill’ in Boandik*

(c) Council await a final report summarising the votes lodged for each of the final names.”

(b) in accordance with the above a community consultation for the naming of the site of the former Mount Gambier Hospital was completed at 4:00 p.m. on Friday, 28th August 2015;

(c) the community were advised of the concept through the media and provided the opportunity to provide feedback via the following mediums:

- Email via city@mountgambier.sa.gov.au
- ‘Have your Say’ at www.mountgambier.sa.gov.au
- Feedback from Library foyer display

The consultation was promoted to the community through our regular channels including Border Watch advertisements and email databases. A static display remained in the Library foyer for the duration of the consultation period and a list of the proposed names was detailed at this display and made available online.

(c) a total of 206 votes were counted during the consultation which identified Elizabeth Knight Reserve as the preferred name for the site;

(d) a breakdown of the results is as follows:

	Library voting box	Have your say (online poll)	Email	TOTAL
Elizabeth Knight Reserve	58	16		74
Molly Odgen Park	56	2		58
The Old Hospital Reserve	28	17		45

Nurses Park	7	10	1	18
Maruwangula Bupik	3	9		12
			TOTAL	207

(e) a total of 10 votes were not counted as the were either incomplete or did not meet the voting criteria.

Cr Richardson moved it be recommended:

- (a) The report be received;
- (b) Council proceed to name the Former Mount Gambier Hospital site Maruwangula Bupik.

The Motion lapsed for want of a seconder

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council proceed to name the Former Mount Gambier Hospital site Elizabeth Knight Reserve.

Mayor Lee seconded

Carried

Cr Von Stanke moved the recommendation of the Operational Services Committee as contained in item 9 be adopted.

Cr Greco seconded

AMENDMENT

Cr Richardson moved that the site be named Hospital Hill Maruwangula Bupik.

Cr Persello seconded

The amendment was put and

Lost

Cr Lovett requested a Division

The declaration of the result of the vote was set aside

Voting by division being:

Members voting for the Amendment

Members voting against the Amendment

Cr Richardson
Cr Persello
Cr Lovett

Cr Von Stanke
Cr Greco
Cr Morello
Cr Mutton
Cr Meziniec
Cr Perryman
Cr Lynagh

3 for the Amendment

7 against the Amendment

The Mayor declared the Amendment

LOST

Cr Morello moved that the matter be left lie on the table pending further community engagement and making the process more inclusive due to the very low level of community response.

Cr Lovett seconded

Carried

10. COMMITTEES - Council Development Assessment Panel - Minutes of Meeting held 17th September 2015 - Ref. AF14/354

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr Von Stanke moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 17th September 2015 be received;
- (b) the decisions made by the Council Development Assessment Panel be noted.

Cr Greco seconded

Carried

Cr Von Stanke moved the recommendation of the Operational Services Committee as contained in item 10 be adopted.

Cr Greco seconded

Carried

11. OPERATIONAL SERVICES REPORT NO. 19/2015 - Traffic Management - Pedestrian and School Crossings - Kennedy Avenue and North Terrace - Ref. AF11/1867

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plan and Infrastructure Plans

Cr Richardson moved it be recommended:

- (a) Operational Services Report No. 19/2015 be received;
- (b) Council Officers continue to undertake annual traffic counts (vehicles and pedestrian counts) to assist with identifying any changes in circumstances;
- (c) Council Officers install upgraded/additional warning signage and also install red/white grab rails at the median opening in order to increase visibility.

Cr Mutton seconded

Carried

Cr Von Stanke moved the recommendation of the Operational Services Committee as contained in item 11 be adopted.

Cr Mutton seconded

Carried

12. GOVERNANCE - Operational Services and Corporate and Community Services Committee - January 2016 Meeting Arrangements - Ref. AF11/2602

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Von Stanke moved it be recommended:

- (a) The Operational Services Committee scheduled for 12th January 2015 and the be cancelled and all items referred directly to the full Council Meeting in January.

Cr Richardson seconded

Carried

Cr Von Stanke moved:

- (a) The Operational Services and Corporate and Community Services Committee Meetings scheduled for January 2016 be cancelled and all items referred directly to the full Council Meeting in January.**

Cr Greco seconded

Carried

RAILWAY LANDS DEVELOPMENT AND MANAGEMENT COMMITTEE - 2nd October, 2015

Cr Greco moved that the minutes of the meeting held 2nd October, 2015 be received.

Cr Mezinec seconded

Carried

1. PROPERTY MANAGEMENT - Railway Lands - Update on Progress of Development Works - Ref. AF13/439

- Goal: Building Communities*
Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met
(ii) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans

The Manager - Regulatory Services reported:

- (a) The following update on the progress of works yet to be completed is provided below:

TASK / ACTIVITY DESCRIPTION	STATUS	PROPOSED COMPLETION
Paths, sandpit, landscaping for nature play area	70% complete	End October
Nature play elements	50% complete	End October
Refurbishment of railway heritage items - telegraph poles & fencing	20% complete	December
Asphalt platform	70% complete	Early October
Artistic balustrade panels	Awaiting installation	Mid October
Handrails and steel coping to Amphitheatre	Not started	End October
Landscaping to pond area	Not started	End October
Install pavers	95% complete	Mid October
Plaza seats	50% complete	End October
Major Art Commission 'Tracks'	Fabrication about to commence	Mid December
Major Art Commission 'Signalling Change'	Design Development completed	Mid December

Main entrance feature wall	70% complete	End October
Construction of Labyrinth	50% complete	End October
Interpretive Signage - Historical suite, Nature play suite, WSUD suite	Not started	December
Wood sculptures for nature play and murals	Not started	To be advised

Mayor Lee moved it be recommended:

- (a) The report be received and contents noted.

Cr Morello seconded

Carried

Cr Meziniec moved the recommendation of the Railway Lands Development and Management Committee as contained in item 1 be adopted.

Cr Greco seconded

Carried

2. PROPERTY MANAGEMENT - Railway Lands Redevelopment Project - Selection of Artist for Major Art Commission - AF13/439

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

The Manager - Regulatory Services reported:

- (a) Council Officers have consulted with artists Trevor Wren and Danica Gacesa Mclean to refine the details of 'Signalling Change' for an alternative location within the Railway Lands (revised plans and original concept were attached to the agenda for reference);
- (b) the artists have shown excitement in the alternative location and the revised concepts have maintained the integrity of the original design.

Cr Morello moved it be recommended:

- (a) The report be received;
- (b) Council engage Trevor Wren and Danica Gacesa Mclean to complete the artwork 'Signalling Change' at the alternative location within the Railway Lands for a total project cost of \$100,000 plus GST.

Mayor Lee seconded

Carried

Cr Meziniec moved the recommendation of the Railway Lands Development and Management Committee as contained in item 2 be adopted.

Cr Morello seconded

Carried

3. **RAILWAY LANDS DEVELOPMENT AND MANAGEMENT COMMITTEE REPORT NO. 2/2015 - Property Management - Railway Lands Activation Team - Ref. AF15/398**

Goal: *Building Communities*
Strategic Objective: (i) *Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.*
(ii) *Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.*

Goal: *Securing Economic Prosperity*
Strategic Objective: (i) *Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City.*
(ii) *Provide infrastructure and facilities that contribute to Mount Gambier being able to enhance its economic base and quality of life.*

Goal: *Diversity*
Strategic Objective: (i) *Consider the needs of all community groups in developing projects, services and infrastructure (public or privately owned).*
(ii) *Develop the capacity of Council to effectively communicate and engage with our communities, other agencies and service providers*

Goal: *Environment*
Strategic Objective: (i) *Support the preservation and enhancement of the City's unique natural and built heritage for future generations.*

Goal: *Learning*
Strategic Objective: (i) *Council support opportunities for the community to strengthen relationships with families, friends and extended networks so as to promote and extend the learning of life skills.*

Cr Morello moved it be recommended:

- (a) Railway Lands Development and Management Committee Report No. 2/2015 be received;
- (b) Council endorse the work already undertaken and support the Railway Lands Activation Team to continue to act within the principles of the report;
- (c) Chief Executive Officer be authorised to negotiate with and approve:
 - 1. adjoining landowners to integrate with the site, on a non permanent basis, informal commercial activities that are low impact and associated with their core business, and
 - 2. short term occupants with start up initiatives to be trialled at the Railway Building to test and determine the long term use of the site.
- (d) Ongoing reports from the Railway Lands Activation Team, including outcomes from part (c) above, to be provided to the Railway Lands Development and Management Committee on a regular basis;

- (e) the committee request Council to allocate an amount of \$100,000 to assist with site activation (including both operational and capital costs) for the 2015/2016 financial year;
- (f) the Committee recommend the endorsement of “the Rail” as the informal reference for the Mount Gambier Railway Lands.

Mayor Lee seconded

Carried

Cr Meziniec moved the recommendation of the Railway Lands Development and Management Committee as contained in item 3 be adopted.

Cr Von Stanke seconded

AMENDMENT

Cr Greco moved it be recommended:

- (a) Railway Lands Development and Management Committee Report No. 2/2015 be received;
- (b) Council endorse the work already undertaken and support the Railway Lands Activation Team to continue to act within the principles of the report;
- (c) Chief Executive Officer be authorised to negotiate with and approve:
 - 1. adjoining landowners to integrate with the site, on a non permanent basis, informal commercial activities that are low impact and associated with their core business, and
 - 2. short term occupants with start up initiatives to be trialled at the Railway Building to test and determine the long term use of the site. (d) Ongoing reports from the Railway Lands Activation Team, including outcomes from part
- (d) above, to be provided to the Railway Lands Development and Management Committee on a regular basis;
- (e) Council acknowledge the request for \$100,000 to be included in the 2015/2016 budget and request a report of where the additional \$50,000 will come out of the budget, more specific details on how the funds are to be allocated; between operational and capital costs.
- (f) the Committee recommend the endorsement of “the Rail” as the informal reference for the Mount Gambier Railway Lands.

Cr Richardson seconded

The amendment was put and

Lost

FURTHER AMENDMENT

Cr Persello moved:

- (a) Railway Lands Development and Management Committee Report No. 2/2015 be received;

- (b) Council endorse the work already undertaken and support the Railway Lands Activation Team to continue to act within the principles of the report;
- (c) Chief Executive Officer be authorised to negotiate with and approve:
 - 1. adjoining landowners to integrate with the site, on a non permanent basis, informal commercial activities that are low impact and associated with their core business
- (d) Ongoing reports from the Railway Lands Activation Team, including outcomes from part (c) above, to be provided to the Railway Lands Development and Management Committee on a regular basis;
- (e) Council acknowledge the request for \$100,000 to be included in the 2015/2016 budget and request a report of where the additional \$50,000 will come out of the budget, more specific details on how the funds are to be allocated; between operational and capital costs.
- (f) the Committee recommend the endorsement of “the Rail” as the informal reference for the Mount Gambier Railway Lands.

Cr Richardson seconded

The further amendment was put and

Lost

The original motion was put and

Carried

Cr Richardson requested a Division

The declaration of the result was set aside

Voting by Division being:

Members voting for the Amendment

Members voting against the Amendment

Cr Von Stanke
Cr Morello
Cr Meziniec
Cr Mutton
Cr Lovett
Cr Lynagh

Cr Greco
Cr Richardson
Cr Persello
Cr Perryman

6 for the Amendment

4 against the Amendment

The Mayor declared the motion

Carried

AUDIT COMMITTEE - 13th October, 2015

Cr Perryman moved that the minutes of the meeting held 13th October, 2015 be received.

Cr Lovett seconded

Carried

1. REPORTS FOR INFORMATION

The Director - Corporate Services reported that the following Council Reports were provided to the Audit Committee for information:

- 1.1 CCS Report No. 61/2015 - Budget Update as at 30th June, 2015
- 1.2 CCS Report No. 62/2015 - Interim Budget Update (Introduction of Work in Progress Allocations)

RECOMMENDATION NO. 1

Cr Mezinec moved it be recommended that the above reports be received.

Donald Currie seconded

Carried

Cr Mezinec moved the recommendation of the Audit Committee as contained in item 1 be adopted.

Cr Von Stanke seconded

Carried

2. EXTERNAL AUDITOR - INTERIM AUDIT 2015 - Ref. AF12/227

The Director - Corporate Services reported:

- (a) the 2014/2015 Interim Audit Management letter was an agenda item in July 2015 Audit Committee where it was resolved:

"(a) the report be received;

(b) the identified 2014/2015 Audit Committee recommendations continue to be monitored by the Audit Committee;

(c) Council provide a suitable response to the Internal Audit findings."

- (b) in respect of (b) and (c) above a copy of both the Interim Audit Committee findings and management response is provided for the Committee's reference.

Interim Audit	Finding	Status
2014/2015	1. Leave Policies	Completed
	2. Risk Management	Priority
	3. Lady Nelson Stock Control	To be completed

RECOMMENDATION NO. 2

Donald Currie moved it be recommended:

(a) the report be received;

(b) the Audit findings continue to be monitored by the Audit Committee.

Cr Meziniec seconded

Carried

Cr Meziniec moved the recommendation of the Audit Committee as contained in item 2 be adopted.

Cr Lovett seconded

Carried

3. EXTERNAL AUDITOR – END OF YEAR REPORT - Ref. AF12/227

The Director - Corporate Services reported:

- (a) following the recent annual end of year (or statutory) audit, Council has now received the subsequent Audit Management letter;

RECOMMENDATION NO. 3

Cr Meziniec moved it be recommended

- (a) the letter be received and contents noted;
- (b) the identified immaterial uncorrected statement (understated sick leave provision amount) referenced in the Audit Management letter be endorsed by Council as immaterial;
- (c) the Audit findings and recommendations be referred to the Council administration for attention and to the Audit Committee for ongoing monitoring;
- (d) Councils External Auditor be advised of this course of action.

Donald Currie seconded

Carried

Cr Meziniec moved the recommendation of the Audit Committee as contained in item 3 be adopted.

Cr Mutton seconded

Carried

4. AUDIT WORK PROGRAM 2014 - 2018 - Ref. AF11/863

The Director - Corporate Services reported:

- (a) the Audit Committee should continually review the Audit Work Program to establish whether any adjustments are required to be introduced for the particular financial years activities;
- (b) the Audit Work Program 2014-2018 was last reviewed and adopted in August 2015;
- (c) the following activities and associated timelines (extracted from the Audit Work Program) are provided in abbreviated form, for the Committees reference and review:

FIRST QUARTER

- Work Plan
- Treasury Management Reviews
- Asset Reviews/Revaluation Strategy
- Policy reviews incorporating;
 - Internal Controls
 - Fraud and Corruption Framework
 - Whistleblowing
 - Risk Management

- Budget Performance
- SECOND QUARTER
- Interim External Audit
 - Work Plan
 - Business Continuity
 - Business Plan and Budget
- THIRD QUARTER
- Work Plan
 - Annual Report to Council incorporating;
 - Self Assessment
 - Review of Work Plan
 - Review of Terms of Reference
- FOURTH QUARTER
- Work Plan
 - Statutory External Audit(Inc. Fin. Int. Controls)
 - AFS authorisation by Presiding Member
 - Council Annual Report Compliance

RECOMMENDATION NO.4

Donald Currie moved it be recommended the report be received.

Cr Mezinec seconded

Carried

Cr Mezinec moved the recommendation of the Audit Committee as contained in item 4 be adopted.

Greco seconded

Carried

5. ADOPTION OF AUDITED FINANCIAL STATEMENTS - Ref. AF12/227

The Director – Corporate Services reported:

1. Annual Financial Statements

- (a) Section 126 (4)(a) of the Local Government Act 1999 requires the City of Mount Gambier's Audit Committee to review the Annual Financial Statements for the year ended 30th June, 2015. A further requirement is that the Chief Executive Officer and the Presiding Member of the City of Mount Gambier's Audit Committee certify the independence of Council's Auditor, Galpins;
- (b) the City of Mount Gambier's Annual Financial Statements for 2014/2015 have been prepared in accordance with the Local Government Act, the Local Government (Financial Management) Regulations 2011, the Australian Accounting Standards and the Model Financial Statements;
- (c) the City of Mount Gambier's Audit Committee is required to review the Annual Financial Statements to ensure they present fairly the state of affairs of Council, after which time the Annual Financial Statements can be certified and formally adopted by Council;
- (d) An analysis of the Annual Financial Statements and results for the year will be presented to Council in October, and a copy of that report is attached to this report for the Audit Committee's reference and review.

2. Independence of Council Auditor

(a) Regulation 22 of the Local Government (Financial Management) Regulations 2011 provide in clauses (3) (a) and (4) that:

(3) *the following persons must each provide, on an annual basis, a statement that provides a certification as to compliance for the relevant financial year with the requirement that the auditor be independent of the Council, Council subsidiary or regional subsidiary (as the case may be):*

(a) *In a case involving a Council or Council subsidiary - the Chief Executive Officer of the relevant Council and the Presiding Member of the Audit Committee of the relevant body;*

(4) *A statement under sub-delegation (3) must accompany the financial statements for the relevant body;*

(b) As the City of Mount Gambier has not engaged its Auditor, Galpins, to provide any services outside the scope of their function as auditor for the 2014/2015 financial year, it is recommended that the Chief Executive Officer and the Presiding Member of the Audit Committee co-sign the following statement:

'To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the City of Mount Gambier for the year ended 30th June 2015, the Council's Auditor, Galpins, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.'

'This statement is prepared in accordance with the requirements of Regulation 22 (3) Local Government (Financial Management) Regulations 2011'

RECOMMENDATION NO. 5

Cr Meziniec moved it be recommended:

(a) the report be received;

(b) In accordance with Section 126(4)(a) of the Local Government Act 1999 the Audit Committee advises that it has reviewed the annual financial statements of the Council for the year ended 30 June 2015 and is satisfied they present fairly the state of affairs of Council;

(c) The Chief Executive Officer and Presiding Member of the City of Mount Gambier Audit Committee sign the statement to certify the independence of the Council Auditor, Galpins.

Donald Currie seconded

Carried

Cr Meziniec moved the recommendation of the Audit Committee as contained in item 5 be adopted.

Cr Greco seconded

Carried

6. COUNCIL ANNUAL REPORT

The Director – Corporate Services reported:

- (a) Council is required, under Section 127 of the Local Government Act 1999, to publish an annual report. The report must be provided to the Presiding Member of both Houses of Parliament by 30 November each year. The report provides information reflecting the City's operational and financial activities for the previous year. It also includes information relating to the operation of the City's Audit Committee.
- (b) The Annual Report is a vehicle for the publication of the City's end of year financial statements. These statements, reflecting the City's financial operation for the year, are also included in the Annual Report.
- (c) The operations of the Audit Committee of Council, along with other operational material, are outlined in the Annual Report which is currently being prepared for adoption by the Council. An extract from the Report of the proposed entries relating to Audit Committee activity during the 2014/15 financial year is attached for information/review.

RECOMMENDATION NO. 6

Donald Currie moved it be recommended:

- (a) the report be received;
- (b) the draft Audit Committee, Annual Report entry be endorsed.

Cr Mezinac seconded

Carried

Cr Mezinac moved the recommendation of the Audit Committee as contained in item 6 be adopted.

Cr Greco seconded

Carried

7. S A GRANTS COMMISSION - COMPARATIVE REPORTS - Ref. AF13/458

The Director Corporate Services reported:

- (a) each financial year the S A Local Government Grants Commission prepares a range data sets from each Council's audited annual financial statements;
- (b) the reports for 2013/2014 have recently been received and have been arranged in two reporting formats:
 - in comparative format
 - in time series format

RECOMMENDATION NO. 7

Cr Mezinac moved it be recommended that the S A Grants Commission database reports for 2013/2014 be received for information.

Donald Currie seconded

Carried

Cr Mezinac moved the recommendation of the Audit Committee as contained in item 7 be adopted.

Cr Von Stanke seconded

Carried

MOTION WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE

1. **RAILWAY LANDS DEVELOPMENT AND MANAGEMENT COMMITTEE** - Property Management - Railway Lands Activation Team - Ref. AF15/398

Cr Greco moved that Council prepare a report as to where Council will find the additional \$50,000 for the Rail Lands Activation.

Cr Richardson

Carried

Meeting closed at 7.30 p.m.

MJT