

MINUTES OF ORDINARY COUNCIL MEETING

Meeting held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier
on Tuesday, 18 July 2017 at 6.00 p.m.

PRESENT Mayor Andrew Lee
Cr Christian Greco
Cr Mark Lovett
Cr Sonya Meziniec
Cr Frank Morello
Cr Des Mutton
Cr Penny Richardson
Cr Ian Von Stanke

COUNCIL OFFICERS	Chief Executive Officer	-	Mr M McShane
	General Manager Community Wellbeing	-	Ms B Cernovskis
	General Manager Council Business Services	-	Mrs P Lee
	General Manager City Infrastructure	-	Mr N Serle
	Manager Governance and Property	-	Mr M McCarthy
	Manager Business and Strategic Planning	-	Mrs T Tzioutziouklaris
	Media and Communications Coordinator	-	Ms S McLean
	Administrative Officer Executive Support	-	Melissa Telford

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

1. APOLOGY(IES)

Apologies received from Cr Persello, Cr Perryman and Cr Lynagh.

That the apologies from Cr Persello, Cr Perryman and Cr Lynagh be received.

Moved: Cr Greco

Seconded: Cr Lovett

Carried

2. LEAVE OF ABSENCE

Nil



3. CONFIRMATION OF COUNCIL MINUTES

Ordinary Meeting of Council held on 20 June 2017, Special Meeting of Council held on 21 June 2017 and the Special Meeting of Council held on 5 July 2017.

That the minutes of the Ordinary Meeting of Council held on 20 June 2017, Special Meeting of Council held on 21 June 2017 and the Special Meeting of Council held on 5 July 2017 be confirmed as accurate records of the proceedings of those meetings.

Moved: Cr Morello

Seconded: Cr Greco

Carried

4. MAYORAL REPORT

That the Mayoral report made on 18 July 2017 be received.

Moved: Cr Mutton

Seconded: Cr Greco

Carried

5. REPORTS FROM COUNCILLORS

Cr Sonya Meziniec Naidoc Week Opening and Launch of Dictionary
 Opening of the Ockert Le Roux Exhibition
 Opening of the South East Art Society 2017 Bendigo Bank Art Awards

Cr Frank Morello Naidoc Week Opening

That the reports made by Councillors on 18 July 2017 be received.

Moved: Cr Mutton

Seconded: Cr Greco

Carried

6. QUESTIONS

6.1. With Notice

Nil submitted.

6.2. Without Notice

Nil submitted.

7. PETITIONS

Nil

8. DEPUTATIONS

Nil



9. NOTICE OF MOTION TO RESCIND

Nil

10. ELECTED MEMBERS WORKSHOPS (INFORMAL GATHERINGS)

28 June 2017	Heritage Sub-Committee
4 July 2017	Commercial Kitchen and Chief Executive Officer KPI's

Records of proceedings are attached.

That the Record of Proceedings for the Heritage Sub-Committee and Commercial Kitchen and Chief Executive Officer KPI's Workshops held 28 June 2017 and 4 July 2017 be received and the contents noted.

Moved: Cr Mezinec

Seconded: Cr Lovett

Carried

11. ELECTED MEMBER TRAINING AND DEVELOPMENT

Mayor Lee has sought the permission of Council to attend the LGA Mayors and Chairpersons Forum to be held in Adelaide on Friday 28 July 2017 and Saturday 29 July 2017.

Mayor Lee be registered to attend the LGA Mayors and Chairpersons Forum to be held in Adelaide on Friday 28 July 2017 and Saturday 29 July 2017 with all associated costs to be met by Council.

Moved: Cr Mezinec

Seconded: Cr Richardson

Carried

12. COUNCIL ACTION ITEMS

Items referred to the Council Meeting held 18 July 2017.

That the Action Items referred to the Council Meeting held 18 July 2017 be received.

Moved: Cr Greco

Seconded: Cr Lovett

Carried



13. COMMITTEE MINUTES AND RECOMMENDATIONS

13.1. Minutes of Strategic Standing Committee - 10 July 2017

That the minutes of the Strategic Standing Committee meeting held 10 July 2017 be noted.

Moved: Cr Von Stanke

Seconded Cr Greco

Carried

13.2. Strategic Management Framework - Report No. AR17/24733

- (a) That Strategic Standing Committee Report No. AR17/24733 titled '*Strategic Management Framework*' dated 26 June 2017 as presented to the Strategic Standing Committee on 10 July 2017 be noted.
- (b) That the Strategic Standing Committee reviews the Draft Corporate KPI's for completeness in delivering the Community Plan over the next 12 months and thereafter conducts an annual review.
- (c) The Strategic Standing Committee endorses the Draft Corporate KPI's subject to minor amendments with corporate reporting to Council to commence from quarter one 2017/2018.

Moved: Cr Mezinec

Seconded: Cr Lovett

Carried

13.3. Strategic Documents Bi-Monthly Progress Report - Report No. AR17/26138

- (a) That Strategic Standing Committee Report No. AR17/26138 titled '*Strategic Documents Bi-Monthly Progress Report*' as presented to the Strategic Standing Committee on 10 July 2017 be noted.

Moved: Cr Mezinec

Seconded: Cr Greco

Carried



13.4. Chief Executive Officer Key Performance Indicators - Report No. AR17/26055

- (a) That Strategic Standing Committee Report No. AR17/26055 titled '*Chief Executive Officer Key Performance Indicators*' dated 5 July 2017 as presented to the Strategic Standing Committee on 10 July 2017 be noted.
- (b) The revised list of Chief Executive Officer Key Performance Indicators 1 to 14 as contained in the report and 15 as follows:
15. Oversee further development of induction program for the incoming Council in November 2018 in conjunction with input from Councillors noting the need for both mandatory training and other professional development training specific to our Council.
- be presented to Council in the following categories for adoption:
- Community Plan KPI 1.
 - HR KPI's 9. 10. 11
 - Strategic Management KPI's 6. 12. 13. 14
 - Governance KPI's 2. 15. 7. 8
 - Financial Management KPI's 3. 4. 5.

Moved: Cr Mezinec

Seconded: Cr Von Stanke

Carried

13.5. Visitor Information Services - Report No. AR17/25424

- (a) That Strategic Standing Committee Report No. AR17/25424 titled '*Visitor Information Services*' dated 30 June 2017 as presented to the Strategic Standing Committee on 10 July 2017 be noted.
- (b) That a draft implementation plan including timeframe, resources and budget is developed by September 2017, for consideration by Councillors, staff and identified stakeholders to guide discussion and input and a finalised implementation plan.

Moved: Cr Mezinec

Seconded: Cr Mutton

Carried



13.6. Heritage Sub-Committee Formation - Report No. AR17/25985

- (a) That Strategic Standing Committee Report No. AR17/25986 titled '*Heritage Sub-Committee Formation*' as presented to the Strategic Standing Committee on 10 July 2017 be noted.
- (b) That the Draft Terms of Reference be endorsed noting amendment to item 11.3 to reference Section 63 of the Local Government Act.

Moved: Cr Mezinec

Seconded: Cr Greco

Carried

13.7. Policy Review - S140 Street Numbering - Report No. AR17/21918

- (a) That Strategic Standing Committee Report No. AR17/21918 titled '*Policy Review – S140 Street Numbering*' dated 7 June 2017 as presented to the Strategic Standing Committee on 10 July 2017 be noted.
- (b) That Council hereby adopt revised Council Policy S140 - Street Numbering, as attached to this report.

Moved: Cr Mezinec

Seconded: Cr Lovett

Carried

13.8. Minutes of Operational Standing Committee - 11 July 2017

That the minutes of the Operational Standing Committee meeting held 11 July 2017 be noted.

Moved: Cr Greco

Seconded: Cr Morello

Carried

13.9. Minutes of Junior Sports Assistance (Section 41) Committee - 28 June 2017

That the minutes of the Junior Sports Assistance (Section 41) Committee meeting held 28 June 2017 be noted.

Moved: Cr Greco

Seconded: Cr Von Stanke

Carried



13.10. Correspondence Received - Report No. AR17/23974

(a) That Junior Sports Assistance Fund Committee Report No. AR17/23974 titled '*Correspondence Received*' dated 21 June 2017 as presented to the Junior Sports Assistance Fund Committee on 28 June 2017 be noted.

Moved: Cr Greco

Seconded: Cr Von Stanke

Carried

13.11. Banking Signatories - Report No AR17/23988

(a) That Junior Sports Assistance Fund Committee Report No. AR17/23988 titled '*Banking Signatories*' dated 21 June 2017 as presented to the Junior Sports Assistance Fund Committee on 28 June 2017 be noted.

(b) The Junior Sports Assistance Fund authorised banking signatories be:

- Mayor
- Chief Executive Officer
- General Manager Community Wellbeing

Moved: Cr Greco

Seconded: Cr Richardson

Carried

13.12. Statement of Revenue and Expenses - Report No AR17/23666

(a) That Junior Sports Assistance Fund Committee Report No. AR17/23666 titled '*Statement of Revenue and Expenses - 1/3/2017 to 31/05/2017*' dated 20 June 2017 as presented to the Junior Sports Assistance Fund Committee on 28 June 2017 be noted.

(b) The financial statement of the Fund as at 31st May, 2017 be received noting a cash balance of \$77,959.

Moved: Cr Greco

Seconded: Cr Lovett

Carried



13.13. Applications for Financial Assistance for Juniors and Payments from the Fund from 1/3/2017 to 31/5/2017 - Report No AR17/23786

- (a) That Junior Sports Assistance Fund Committee Report No. AR17/23786 titled '*Applications for Financial Assistance for Juniors from 1/3/2017 to 31/5/2017*' dated 21 June 2017 as presented to the Junior Sports Assistance Fund Committee on 28 June 2017 be noted.

Moved: Cr Greco

Seconded: Cr Mezinec

Carried

13.14. Rotary Club of Mount Gambier Lakes - Donations to Financially Disadvantaged Sportspersons - Report No AR17/24022

- (a) That Junior Sports Assistance Fund Committee Report No. AR17/24022 titled '*Rotary Club of Mount Gambier Lakes - Donations to Financially Disadvantaged Juniors*' dated 21 June 2017 as presented to the Junior Sports Assistance Fund Committee on 28 June 2017 be noted.
- (b) The following application(s)/funding be made available to the Member Organisations to the value of \$300 each per applicant named below to assist the identified junior(s) to achieve their fullest participation with the specific purpose donation from the Rotary Club of Mount Gambier Lakes - Donations to Financially Disadvantaged Junior Sportspersons initiative (funded from some of the proceeds from the 2012 Blue Lake Fun Run) and to be used strictly in accordance with their respective confidential application:
- (i) Mount Gambier Netball Association (2 nominees)
 - (ii) Mount Gambier and District Baseball League (2 nominees)
 - (iii) Discretionary (1 nominee)
 - (iv) Basketball Mount Gambier (2 nominees)
 - (v) Limestone Coast Football Association (2 nominees)
 - (vi) South East Women's Football Association (2 nominees)
 - (vii) Blue Lake Y Swim Club (1 nominee)
- (c) The additional \$600 be sourced from the Fund.

Moved: Cr Greco

Seconded: Cr Lovett

Carried



13.15. Minutes of Audit (Statutory) Committee - 3 July 2017

That the minutes of the Audit (Statutory) Committee meeting held 3 July 2017 be noted.

Moved: Cr Greco

Seconded: Cr Mezinec

Carried

13.16. 2017/2018 Annual Business Plan and Budget Program - Report No. AR17/23584

(a) That Audit Committee Report No. AR17/23584 titled '*2017/2018 Annual Business Plan and Budget Program*' as presented to the Audit Committee on 3 July 2017 be noted.

Moved: Cr Greco

Seconded: Cr Mezinec

Carried

13.17. Audit Work Program 2014 - 2018 - Report No. AR17/23671

(a) That Audit Committee Report No. AR17/23671 titled '*Audit Work Program 2014 - 2018*' as presented to the Audit Committee on 3 July 2017 be noted.

Moved: Cr Greco

Seconded: Cr Mezinec

Carried

13.18. Financial Internal Controls - Internal Audit Program - Report No. AR17/23580

- (a) That the Audit Committee Report No. AR17/23580 titled '*Financial Internal Controls - Internal Audit Program*' presented to the Audit Committee on 3 July 2017 be noted.
- (b) That the periodic review of Financial Internal Controls continue to be reported to the Audit Committee;
- (c) That MET continue to be responsible for the review of Financial Internal Controls;
- (d) That the review of Council's '*Cumulative Spend*' activity be presented to the August 2017 meeting of the Audit Committee.

Moved: Cr Greco

Seconded: Cr Mezinec

Carried



13.19. End of Financial Year / Interim Audit Update - Report No. AR17/23673

- (a) That the Audit Committee Report No. AR17/23673 titled '*End of Financial Year / Interim Audit Update*' as presented to the Audit Committee on 3 July 2017 be noted.
- (b) That the draft auditor's management letter dated 30 May 2017 be received.

Moved: Cr Greco

Seconded: Cr Meziniec

Carried

13.20. Works In Progress - City Infrastructure - Report No. AR17/24385

- (a) That Operational Standing Committee Report No. AR17/24385 titled '*Works in Progress - City Infrastructure*' as presented to the Operational Standing Committee on 11 July 2017 be noted.

Moved: Cr Greco

Seconded: Cr Richardson

Carried

13.21. Traffic Count Data - Penola Road / Wireless Road Intersection - Report No. AR17/25935

- (a) That Operational Standing Committee Report No. AR17/25935 titled '*Traffic Count Data - Penola Road / Wireless Road Intersection*' as presented to the Operational Standing Committee on 11 July 2017 be noted.

Moved: Cr Greco

Seconded: Cr Mutton

Carried

Pursuant to Division 3 - Conflict of Interest, Section 75A of the Local Government Act 1999, Cr Morello informed the meeting of a perceived conflict of interest in Item 13.22:

"Employed by Country Arts SA co-owners of the Civic Centre".

Cr Morello informed the meeting of the manner in which they intend to deal with the perceived conflict of interest as follows:

"Remain within the Chamber, but not vote."

In accordance with section 75A Cr Morello participated in the meeting in relation to the matter but did not vote.



13.22. Civic Centre Flytower Recladding - Project Update - Report No. AR17/25946

(a) That Operational Standing Committee Report No. AR17/25946 titled '*Civic Centre Flytower Recladding - Project Update*' as presented to the Operational Standing Committee on 11 July 2017 be noted.

Moved: Cr Greco

Seconded: Cr Mutton

Carried

13.23. Dissolving of the Carinya Garden Cemetery Trust Committee - Report No. AR17/26004

(a) That Operational Standing Committee Report No. AR17/26004 titled '*Dissolving of the Carinya Garden Cemetery Trust*' as presented to the Operational Standing Committee on 11 July 2017 be noted.

Moved: Cr Greco

Seconded: Cr Von Stanke

Carried

13.24. Caroline Landfill - Construction and Leachate Management - Report No. AR17/25940

(a) That Operational Standing Committee Report No. AR17/25940 titled '*Caroline Landfill - Construction and Leachate Management*' as presented to the Operational Standing Committee on 11 July 2017 be noted.

Moved: Cr Greco

Seconded: Cr Mutton

Carried

13.25. 2018 Street Tree Program - Report No. AR17/24328

(a) That Operational Standing Committee Report No. AR17/24328 titled '*2018 Street Tree Program*' as presented to the Operational Standing Committee on 11 July 2017 be noted.

(b) That Council approves the proposed schedule of trees that have been selected for removal to allow for uniformity in the 2018 Street Tree Program as outlined in policy T120 (Tree Policy).



- (c) That Council notifies all residents and utilities affected by the plantings, and invite comment on same (in accordance with Councils Public Consultation Policy).
- (d) That Council adopts the 2018 Street Tree Program as outlined in the discussion so that the proposed species of trees selected may be pre-ordered.

Moved: Cr Greco

Seconded: Cr Lovett

Carried

14. COUNCIL REPORTS

14.1. Grant of Easement - Lot 701 Oakmont Court - Report No. AR17/26882

COMMITTEE	Council
MEETING DATE:	18 July 2017
REPORT NO.	AR17/26882
RM8 REFERENCE	AF14/96
AUTHOR	Michael McCarthy
SUMMARY	This report recommends the granting of an easement over allotment 701 (Reserve) at the junction of Pinehurst Drive and Oakmont Court in favour of Distribution Lessor Corporation (SA Power Network).
COMMUNITY PLAN REFERENCE	Goal 3: Our Diverse Economy



REPORT RECOMMENDATION

- (a) That Council Report No. AR17/26882 titled '*Grant of Easement – Lot 701 Oakmont Court*' as presented to the Council on 18 July 2017 be noted.
- (b) That consent be granted to a grant of easement on Lot 701 (Reserve) in Certificate of Title Volume 6178 Folio 110 for electricity supply purposes in favour of Distribution Lessor Corporation (SA Power Network) including a Licence to Enter for installation of infrastructure prior to registration of the easement on the Certificate of Title.
- (c) The Chief Executive Officer and Mayor be authorised to execute and affix the common seal of Council to any necessary documentation associated with resolution (b) of Council Report No. AR17/26882.

Moved: Cr Greco

Seconded: Cr Lovett

Carried

15. MOTIONS

15.1. With Notice

Nil submitted.

15.2. Without Notice

Nil submitted.

Meeting closed at 6.22 p.m.

AR17/28117

