

CITY OF MOUNT GAMBIER

Minutes of Meeting held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier
on Tuesday 16th September, 2014 at 6.00 p.m.

COUNCIL

PRESENT:

Mayor SA Perryman

Cr A Lee
Cr J Maher
Cr H Persello
Cr PG Richardson
Cr B Shearing
Cr AT Smith
Cr I Von Stanke
Cr MR White

APOLOGY/IES:

Cr White moved the apology received from Cr Mutton be accepted.

Cr Maher seconded

Carried

COUNCIL OFFICERS:

Chief Executive Officer	-	Mr M McShane
Acting Director – Operational Services	-	Mr D Morgan
Director – Corporate Services	-	Mr G Humphries
Manager Community Services and Development	-	Ms B Cernovskis
Governance Officer	-	Mr M McCarthy
Administrative Officer Executive Support	-	Mrs M Telford

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

**CONFIRMATION
OF MINUTES:**

Cr Lee moved the minutes of the previous meeting held on 19th August, 2014, Special Meeting of Council held on 27th August, 2014 and Special Meeting of Council held on 1st September, 2014 be taken as read and confirmed.

Cr Von Stanke seconded

Carried

MAYORAL REPORT - Ref. AF11/881

- Ceremony at the Valley Lake Conservation Park to recognize the 50th Anniversary of the Lions Club of Mount Gambier and also to recognise the Club's contribution to the redevelopment of the Valley Lake Conservation Park.
- Foster Care Resource Library Launch. With the generous support of ac.care and SAPOL Cops for Kids the Library will now host a Foster Care Resource Library which will be a valuable source of information for anyone considering or currently fostering children or young people.
- Attendance at the 45th Australian Indoor Bias Bowls National Championships at the Icehouse. Event extremely well run and a major success.
- Mount Gambier and District Community Bank's Launch of the Community Bank Defibrillator Initiative. Four defibrillator units will be placed in region being the Mount Gambier Library, Mount Gambier Bowling Club, Mount Gambier RSL Bowling Club and Port MacDonnell Community Centre.
- Special Meeting of Council re Permanent Council Chamber Display of the Aboriginal and Torres Strait Islander Flags.
- Citizenship Ceremony
- RUOK Bus visit to Mount Gambier. National initiative to raise awareness on Mental Health Issues and Suicide Prevention.
- Menswatch Program Launch
- Opening of the new SA Ambulance Centre by the Hon. Jack Snelling
- Congratulations to the Mount Gambier Pioneers on their 2014 SEABL National Championships win.
- Congratulations extended to Dr Barney McCusker on behalf of Council and the Community on his recognition from the Royal College of Surgeons to his dedication and commitment to the community.

REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS / ACTIVITIES - Ref. AF11/882

<u>Member</u>	<u>Organisation</u>
Cr Lee	Attended TAFE Simulated Business Community Launch, S E Basketball Grand Final, KESAB Launch, Mount Gambier Airport Committee Meeting, Citizenship Ceremony, Special Meeting of Council held 27 th August, 2014 and Menswatch Program Launch.
Cr Hanna Persello	Attended Mental Health Network Meeting, Suicide Prevention Network Meeting, Christmas Parade Advisory Group Meeting, Community Engagement and Social Inclusion Sub-Committee Meeting, Citizenship Ceremony, Special Council Meeting re ATSI Flags, RUOK Bus Visit to Mount Gambier, Out of the Shadows Breakfast and Walk, OPAL Staff farewell, White Ribbon/Family Violence Action Group Event "Friday Night Oath:", Indigenous Advancement Strategy Workshop and Meeting with Mark Waters re Reconciliation South Australia.

Cr Penny Richardson Attended Special Council Meeting re ATSI Flags, 45th Australian Indoor Bias Bowls National Championships, School Industry Partnership Dinner, Mount Gambier Netball Association Best and Fairest Count, Flinders University Presentation by 2nd Year Medical Students (re Disability Inclusion in Mount Gambier - MH Unit , impact on community - Diabetes - CPR for primary students and Parkinson's Disease Regional Areas), Indigenous Advancement Strategy Planning Session and Meeting with Mark Waters re Reconciliation South Australia.

Cr Biddie Shearing Attended Community Engagement and Social Inclusion Sub-Committee Meeting, Meeting with Mark Waters re Reconciliation South Australia, Special Council Meeting re ATSI Flags and Ceremony at the Valley Lake Conservation Park to recognize 50th Anniversary of Lions Club of Mount Gambier.

Cr Smith Attended Ceremony at the Valley Lake Conservation Park to recognize 50th Anniversary of Lions Club of Mount Gambier, Limestone Coast Choral and Vocal Showcase, City Development Framework Committee meeting with Prof. John Martin, Audit Committee Meeting, Special Council Meeting re Blue Lake Lighting, QEPT Annual General Meeting and Board Meeting, Mount Gambier Choral Society Showcase, Smoking Ceremony and Flag Handover for Aboriginal and Torres Strait Islanders, Citizenship Ceremony, Limestone Coast Careers Development Awards and Barn Palais, Menswatch Program Launch, 'Art Bytes' Launch, Out of the Shadows Breakfast and Walk, KESAB Awards, Capital Collection and Sharks Soccer Club Trophy Presentation.

Cr Von Stanke moved the reports made by Council representatives on outside organisations / activities be received.

Cr Smith seconded

Carried

Cr Smith presented Mayor Perryman with a Certificate of Appreciation from the Mount Gambier Choral Society in appreciation of Council Sponsorship to the Limestone Coast Choral and Vocal Showcase.

Cr Maher presented Mayor Perryman with a framed photo of the Winner of the RDA Horse Trails 2014 in appreciation of Council Sponsorship to the Riding for the Disabled.

QUESTIONS:

- (a) With Notice – Nil submitted.
- (b) Without Notice – Nil submitted.

PETITIONS: Nil

NOTICE OF MOTION TO RESCIND: Nil

ELECTED MEMBERS WORKSHOPS: Ref. AF11/2028

No Elected Members Informal Workshops were conducted between 19th August, 2014 and 16th September, 2014.

COMMITTEE MINUTES

PROCEDURE FOR VOTING EN BLOC:

- (i) *The Presiding Member of each respective Committee will consider the list of agenda items before the Council meeting and determine which could be considered En Bloc having regard to the guidances in the formal Council Procedure.*

The Policy stipulates that the following matters will not be considered EN BLOC:

- *in respect of which a Elected Member wishes to make an informed and representative decision has indicated that he/she wishes to debate, ask a question or to raise a point of clarification on a specific item;*
- *which require adoption by an absolute or special majority vote (for example, Council by-laws);*
- *which are incapable of delegation in accordance with Section 44(3) of the Local Government Act 1999;*
- *in respect of which there is a disclosure of interest in accordance with Section 74 of the Local Government Act 1999;*
- *which require the Council to form an opinion as to the subject matter of the motion (for example, community land revocation, appointing a person to prepare a representation options paper under Section 12 of the Local Government Act 1999);*
- *where there is a recommendation to apply the confidentiality provisions of Section 90(3) of the Local Government Act 1999; and*
- *in respect of which a related decision will, or is likely to effect the rights, interests or legitimate expectations of a third party, individual or organisation (for example, a decision to grant or revoke a permit or license or, to grant an application for a community grant).*

It also remains open to an Elected Member or on the advice of the Chief Executive Officer to request that an item be removed from the list of items to be considered En-Bloc.

- (ii) *the Council Procedure suggests that the following are matters that could be considered En Bloc:*
- *items that are presented for information purposes only;*
 - *reports which require only receipt and noting; and*
 - *recommendations made by a Council Committee or in a Working Party report that are not contentious and do not require discussion or debate.*
- (iii) *The Presiding Member of each respective Committee will enquire of Members at the Council meeting whether they wish any item not to be considered as part of the En Bloc recommendation;*
- (iv) *where a consensus is not able to be agreed to, then that item will not be considered En Bloc;*

MATTERS TO BE CONSIDERED EN BLOC

The Presiding Member of each respective Committee will enquire of the Council meeting which item(s) the Members consider can and should be considered En Bloc having regard to the guidances in the adopted Council Policy and Procedure on such matters.

OPERATIONAL SERVICES COMMITTEE MINUTES – 9th September, 2014

Cr White moved that the minutes of the meeting held 9th September, 2014 be received.

Cr Von Stanke seconded

Carried

1. STRATEGIC MANAGEMENT - Internal - Operational Services Committee - Business Arising Table - Ref. AF11/1900

Goal: Governance

Strategic Objective: (i) *Develop an improved means of communication and engagement between Council and the community (including vulnerable communities) in the building of community capacity*

Cr Richardson moved it be recommended that the Business Arising Schedule be recorded for information.

Date of Motion	Subject Matter	Action Required	Responsibility	Status	Comments
CORPORATE AND COMMUNITY SERVICES					
20/11/2012	Establishment of City Development Framework		Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • City Development Framework Sub-Committee established December 2013 to oversee project. • Professor John Martin engaged by Council • Draft Futures Paper being prepared, Professor John Martin in Mount Gambier 12 - 16th May, 2014. • May/June 2014 - consultation to commence to develop strategies. • Final Draft completed in July and desktop published for community consultation commencing 1st August - 29th August. • Integration of community feedback and completion of final document for Council endorsement October

					2014.
20/08/2013	Umpherston Sinkhole	<ul style="list-style-type: none"> Expressions of Interest Process Council Report 	Governance Officer	In Progress	Negotiations continuing with potential operator.
17/09/2013	China Relationship	Further investigations/members workshop	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> Initial workshop held Regional workshop scheduled on 5th December Members Informal workshop on 6th December Further workshop scheduled for 19th February 2014. Council Report and resolution in March to proceed to further investigation. Members Workshop with Sean Keenihan - 12th June, 2014
17/09/2013	Smoke Free areas	Implementation of	Operational Services, Governance Officer, Manager Community Services and Development	In Progress	Internal Review and report to be developed.
18/3/2014	Men's Shed	Convene Project Group to finalise arrangements for Men's Shed at Council Depot Site.	Chief Executive Officer, Governance Officer, Director - Operational Services	In Progress	<ul style="list-style-type: none"> Project Group convened. Lease document finalised. Work to commence July pending 2014/2015 Budget. Work completed September, 2014.
OPERATIONAL SERVICES					
17/09/2013	Regional Development Assessment Panels	Support the focus of the proposal and review the recommendations at a later date	Strategic Project Officer	Ongoing	Waiting for outcomes of investigation by SELGA
18/03/2014	South East Animal Welfare League	Enter into a joint funding agreement with South East Animal Welfare League and District Council of Grant for a five (5) year term	Director - Operational Services	In Progress	Joint Funding Agreement Drafted - with SEAWL
17/06/2014	Civic Centre maintenance - external cladding	Release Expression of Interest (in conjunction with Country Arts SA)	Director - Operational Services	In Progress	Not started as yet
17/06/2014	Parking restrictions - Commerce Place Carpark	Arrange for rescission and installation of parking restrictions at Commerce Place Carpark	Team Leader - General Inspector	Completed	Signage has been ordered and received, will be installed upon completion of Redevelopment Works

17/06/2014	Parking restrictions - Commercial Street East and West	Arrange for rescission and installation of parking restrictions on Commercial Street East and West	Team Leader - General Inspector	Completed	Signage has been installed
08/07/2014	Tender - Supply and Installation of Blue Lake Lighting	Set aside original Tender AF14/155 and retender by invitation (Tender AF14/277) to the tenderers who responded to AF14/155	Manager - Regulatory Services Environmental Sustainability Officer	Completed	Tender process has been completed and awarded
12/08/2014	Street Tree Removal - 250 Jubilee Highway West - Donahue's Leisure	Advise Donahue's of tree removal	Director - Operational Services	Completed	Letter sent to Donahue's Leisure on 21/08/2014, tree will be removed within the next month
12/08/2014	Request for alterations to on-street parking - Bailey Street	Advise Courtney Jones of parking amendments, arrange for installation of amended parking restrictions	Team Leader - General Inspector	In Progress	Letter sent to Courtney Jones on 22/08/2014, signage has been ordered
12/08/2014	Request for alterations to on-street parking - Subway - Mitchell Street	Advise Subway of parking amendments, arrange for installation of amended parking restrictions	Team Leader - General Inspector	In Progress	Letter emailed to Subway on 25/08/2014, signage has been ordered
12/08/2014	Lake City Rod and Custom Club - Shed Extension - Hastings Cunningham Reserve	Advise Lake City Rod and Custom Club of Council's consent	Governance Officer	Completed	Lake City Rod and Custom Club have been advised and Crown Land approval has been obtained
12/08/2014	Policy Review - A170 Advertising and Signage	Adopt new Policy and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policy updated on Council's website
12/08/2014	Policy Review - Footways and Crossovers	Adopt new Policy and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policy updated on Council's website
12/08/2014	Policy Review - D160 Inspection and Copying of Documents	Adopt new Policy and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policy updated on Council's website
12/08/2014	Policy Review - Encroachments / Protection of Public During Building / Maintenance Work	Adopt new Policy and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policy updated on Council's website
12/08/2014	Policy Review - Operational Services Policies	Adopt new Policies and make the necessary amendments to Council's Policy	Planning Officer	Completed	Adopted Policies updated on Council's website

		Manual Index			
12/08/2014	Tender - Supply and Delivery of a Lease-to-own Photovoltaic System on Roof of the Mount Gambier Library	Advise successful and unsuccessful tenderers	Director - Operational Services Environmental Sustainability Officer	Completed	Correspondence issued on 20/08/2014

Cr Mutton seconded

Carried

Cr White moved the recommendation of the Operational Services Committee as contained in item 1 be adopted.

Cr Richardson seconded

Carried

2. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Caroline Landfill (Cell construction only)	on hold
• Streetscaping / Paving City Centre (Krummel Street to Compton Street)	80%
• O'Leary Road (Calula Drive to Wireless Road West) kerbing and widening	75%
• Kennedy Avenue concrete footpath construction	10%
• Commerce Place Carpark Redevelopment	15%

Completed Tasks

- Bike lane linemarking
- Ferrers Street streetscape upgrade
- Commercial Street (Ferrers Street to Compton Street) protuberance kerbing works

Cr Richardson moved it be recommended the report be received.

Cr Mutton seconded

Carried

Cr White moved the recommendation of the Operational Services Committee as contained in item 2 be adopted.

Cr Richardson seconded

Carried

3. GOVERNANCE - City of Mount Gambier Building Fire Safety Committee - Minutes of Meeting held 27th August 2014 - Ref. AF13/420

Goal: Governance
Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr Von Stanke moved it be recommended:

- (a) Minutes of the City of Mount Gambier Building Fire Safety Committee meeting held on Wednesday, 27th August 2014 be received;
- (b) the decisions made by the City of Mount Gambier Building Fire Safety Committee be noted.

Cr Mutton seconded

Carried

Cr White moved the recommendation of the Operational Services Committee as contained in item 3 be adopted.

Cr Von Stanke seconded

Carried

4. GOVERNANCE - Council Development Assessment Panel - Minutes of Meeting held 21st August 2014 - Ref. AF13/399

Goal: Governance
Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr Von Stanke moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 21st August 2014 be received;
- (b) the decisions made by the Council Development Assessment Panel be noted.

Cr Richardson seconded

Carried

Cr White moved the recommendation of the Operational Services Committee as contained in item 4 be adopted.

Cr Von Stanke seconded

Carried

5. GOVERNANCE - Railway Lands Sub-Committee - Minutes of Meeting held 27th August 2014 - Ref. AF11/1373

Goal: Governance
Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr Richardson moved it be recommended:

- (a) Minutes of the Railway Lands Sub-Committee meeting held on Wednesday, 27th August 2014 be received;

(b) the following recommendations (number 1 to 7) of the Railway Lands Sub-Committee be adopted by Council:

1. INDICATIVE TIME FRAME FOR PROJECT COMPLETION

- The report be received and contents noted.

2. UPDATE OF BUDGET

- The report be received and contents noted.

3. RELOCATION OF THE ROTARY MARKET

- The report be received;
- Council Officers to continue to liaise with the Rotary Club of Mount Gambier to proceed with the planning of the market relocation to the identified site east and/or west of the Railway Station building including any accommodation / site works and leasing arrangements.
- Funding for any accommodation / site works associated with the relocation of the market to be borne by the Rotary Club of Mount Gambier.

4. SEED FUNDING APPLICATION TO ARTS SA - ARTISTIC BALUSTRADE DESIGN

- The report be received;
- The Manager - Regulatory Services to continue to liaise with the shortlisted artists/artist groups for the duration of the concept design phase and coordinate the Project Advisory Panel to select a preferred concept at the conclusion of the concept design phase.

5. RAILWAY LANDS STAGED OPENING

- The report be received.
- Council to investigate staged openings of completed areas as sections of the site are made safe and operational.
- The initial opening of the area to the community be accompanied by a Community Celebration.

6. DESIGN OF PAVED AREAS

- The report be received.
- Superintendent of the tender contract be authorised to proceed with the purchase of pavers (and issue of variations if necessary) in line with the final design, budget allocation and specified finishes.

7. SUPPLY OF SOLAR PATH LIGHTS

- The report be received.
- Council Officers be authorised to purchase the preferred light fittings upon completion of the trial period and within the budget allowance.

Cr Von Stanke seconded

Carried

Cr White moved the recommendation of the Operational Services Committee as contained in item 5 be adopted.

Cr Richardson seconded

Carried

6. **PROPERTY MANAGEMENT - Committees - Report of the Aquatic Centre Management Advisory Group meeting held at 7:00 a.m. Wednesday, 27th August 2014 - Ref. AF11/1370**

Goal: Building Communities

Strategic Objective: (i) Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc

The Presiding Member reported:

(a) The Aquatic Centre Management Advisory Group met on Wednesday, 27th August 2014 at 7:00 a.m. This meeting was attended by:

- Cr Merv White
- Daryl Sexton, Director - Operational Services
- Peter Collins, Manager - Aquatic Centre

(b) the matters discussed were as follows:

1. Pre-Season

- Pools now empty, preparation for painting well advanced (weather conditions have to be right to paint the pools).
- Shade structures are nearly cleaned, large shade to be pulled down to allow for repairs.
- Wood chip - large stock at Depot.
- Pre-season pump tests have been completed.
- Council has allocated money for the outdoor change station to be built by the Independent Learning Centre at end of September.
- Noted that this is the fifth year of the five year contract management term.
- Staffing nearly in place for coming season.
- Council to check integrity of external fence.

2. VacSwim

- 2014/2015 Program will be organised under the VacSwim banner, this will attract a State Government subsidy to run the program.

3. Opening Date

- Opening date is Monday, 13th October 2014.

4. Next Meeting

- To be held on Wednesday, 19th November 2014

Cr Mutton moved it be recommended:

- (a) The report be received and contents noted.

Cr Richardson seconded

Carried

Cr White moved the recommendation of the Operational Services Committee as contained in item 6 be adopted.

Cr Von Stanke seconded

Carried

7. INFRASTRUCTURE - Street Tree Planting Program 2015 - Ref. AF11/1259

Goal: Environment
Strategic Objective: (i) Support initiatives that value and preserve our unique environment and contribute to environmental sustainability
(ii) Support the preservation and enhancement of the City's unique natural and built heritage for future generations

The Presiding Member reported:

- (a) In order for Council to receive specific tree species and cultivars for the 2015 Street Tree Program, it is necessary to reserve selected trees in advance. Without pre-ordering certain trees, there is no guarantee from nurseries that specific species, varieties or cultivars will be available in their preferred size and numbers when required;
- (b) section 2.1 of Council's Street Tree Policy, outlines that Council has currently adopted to plant streets with the same species of tree, but tree species may vary from one side of the street to another. As a result of this, the removal of some trees may be necessary to gain street uniformity;

- (c) it is proposed to remove a total number of twenty nine existing street trees and retain three existing street trees as part of the 2015 Street Tree Program. The two Gawler Hybrid Bottlebrush trees adjacent to 8 Mark Street and 33 Sturt Street are of the same species of trees to be planted and given the trees are healthy and structurally sound, there is no reason to have them removed, and hence will be retained. Having liaised with the property owner of 2A Shelley Crescent, he advised that he would like the large spotted gum to remain as a feature tree for his future development. Given the tree is structurally sound and healthy; It is recommended that the tree remain;
- (d) the twenty nine trees flagged for removal are for varying reasons. The two Crab Apple trees located along Krummel Street are in poor health and will require removal sometime in the near future. The three Willow Myrtle trees in Jenkins Street are located under powerlines and have poor structure due to the continual lopping of these trees by SA Power Networks. The Bottlebrush tree in Montebello Drive does not conform to the uniformity Policy for the newly selected type of plantings proposed for the street. Of the eleven trees proposed for removal along Lake Terrace East three are Hawthorns, whose sharp woody thorns prohibit them from being suitable as street trees. The four Queensland Box trees and Pyramid tree are too large for the footpath area and are causing damage to both the footpath and water table nearby. The Paperbark, Bottlebrush and Eucalypt trees are in decline and have poor structure and will also require removal sometime in the near future. The remainder of the proposed removals in Mark Street and Shelley Crescent do not conform to Council's uniformity Policy and should be removed so uniformity in the street is maintained as per Councils Street Tree Policy.

Cr Richardson moved it be recommended:

- (a) The report be received;
- (b) Council approves the proposed schedule of trees that have been selected for removal to allow for uniformity in the 2015 Street Tree Program as outlined in policy T120;
- (c) Council notifies all residents and utilities affected by the plantings, and invite comment on same (in accordance with Councils Public Consultation Policy);
- (d) Council adopts the following program for the 2015 Street Tree Program so that the proposed species of trees selected may be pre-ordered.

<u>COMMON NAME</u>	<u>BOTANICAL NAME</u>	<u>STREET NAME</u>	<u>TREES BEING RETAINED</u>	<u>PROPOSED REMOVALS</u>	<u>PROPOSED PLANTINGS</u>	<u>NET GAIN</u>
Gawler Hybrid Bottlebrush	Callistemon Viminalis 'Harkness'	Jenkins Street	0	4	20	16
Gawler Hybrid Bottlebrush	Callistemon Viminalis 'Harkness'	Mark Street	2	2	29	27
Gawler Hybrid Bottlebrush	Callistemon Viminalis 'Harkness'	Shelley Crescent	1	4	63	59
Crepe Myrtle	<i>Lagerstroemia indica</i> x <i>L. Faurei</i> 'Natchez'	Krummel ST (WEST SIDE)	0	2	14	12
Purple Leaf Cherryplum	<i>Prunus cerasifera</i> 'Nigra'	Lake Terrace East (NORTH SIDE)	0	5	28	23

Purple Leaf Cherryplum 'Crimson Spire'	Prunus cerasifera 'Oakville Crimson Spire'	Lake Terrace East (SOUTH SIDE)	0	11	26	15
Southworth Dancer Pear	Pyrus betufoia 'Southworth Dancer'	Colonel Light Place	0	0	15	15
Southworth Dancer Pear	Pyrus betufoia 'Southworth Dancer'	Stuart Court	0	0	16	16
Southworth Dancer Pear	Pyrus betufoia 'Southworth Dancer'	Hill Crescent	0	0	15	15
Callery Pear	Pyrus calleryana "Glensform' Chanticleer"	Heathfield Way	0	0	22	22
Callery Pear	Pyrus calleryana "Glensform' Chanticleer"	Houston Drive	0	0	12	12
Callery Pear	Pyrus calleryana "Glensform' Chanticleer"	King Grove	0	1	45	44
Callery Pear	Pyrus calleryana "Glensform' Chanticleer"	Krummel ST (EAST SIDE)	0	0	14	14
Greenvase Japanese Elm	Zelkova serrata 'Greenvase'	Bodey Court	0	0	35	35
			1	29	354	325

Cr Von Stanke seconded

Carried

Cr White moved the recommendation of the Operational Services Committee as contained in item 7 be adopted.

Cr Shearing seconded

Carried

8. PROPERTY MANAGEMENT - Railway Lands Redevelopment Project - Selection of Artist for Artistic Balustrade Design - AF13/439

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

The Presiding Member reported:

- (a) On the 15th July 2014 Council resolved that “*The Manager - Regulatory Services to continue to liaise with the shortlisted artists/artist groups for the duration of the concept design phase and coordinate the Project Advisory Panel to select a preferred concept at the conclusion of the concept design phase*”;
- (b) concept designs by the three (3) shortlisted artists were presented to the Project Advisory Panel on 5th September 2014;
- (c) the Project Advisory Panel consisted of Cr Richardson, Cr White, Mr Simon Klose (Riddoch Art Gallery), Mr Steve Dunn (Local Heritage Committee), Marijana Tadic (Arts SA representative) and the Manager of Regulatory Services as the Chair;
- (d) concepts presented by all three (3) artists were of a high quality and demonstrated the application of their designs as a ‘woven wire’ feature within the balustrade panels on the railway platform;

- (e) the Project Advisory Panel followed a set agenda for the day where each artist was given twenty (20) minutes to present their concepts and ten (10) minutes of question time from the Panel. Each member of the Panel completed an evaluation form which covered the following elements:
1. Clear conceptual response to the site and brief - 20%
 2. High quality artistic and aesthetic concept design - 20%
 3. Response to the physical specifications of the brief - 10%
 4. Capacity to meet the proposed budget and timeline - 10%
 5. Response to stakeholder information - 10%
 6. Consideration of public safety, risk management and maintenance - 20%
 7. Capacity to project manage the fabrication and installation of the proposed work - 10%
- (f) the Project Advisory Panel discussed each of the artists conceptual presentations and were unanimous in selecting Laura Wills' concept as the preferred design (attached to the Motion Without Notice). Her design incorporated the use of human scale figures waiting on the platform (to mimic its former use) plus other railway elements in different locations along the platform - images were attached. These human figures have a variety of clothing types to indicate certain layers of history of the site and its former use. Laura's design response was well presented, well researched and had an element of fun and playfulness that the other design concepts lacked;
- (g) in accordance with the Project Brief, the selected artist's design will need to go through a 'refinement' phase in order to convert the design concept into a 'woven wire' or 'lace fence' solution. This process will be undertaken as part of a design development commission at an approximate cost of \$8,000 - \$12,000. This commission will include project management of the fabrication and installation of the final product. The budget for the fabrication of the final product is \$40,000.

Cr Von Stanke moved it be recommended:

- (a) The report be received;
- (b) Council engage Laura Wills under a new contract as the preferred artist to carry out detail design and manage the installation of the artistic balustrade for the Railway Lands project;
- (c) the Manager - Regulatory Services write to each of the artists thanking them for their design concepts and liaise with Arts SA to remunerate each artist for the concept design phase as per the contract and seed funding agreement;
- (d) the Selection Panel approve the final refined design for fabrication purposes.

Cr Richardson seconded

Carried

Cr White moved the recommendation of the Operational Services Committee as contained in item 8 be adopted.

Cr Richardson seconded

Carried

CORPORATE AND COMMUNITY SERVICES COMMITTEE MINUTES – 9th September, 2014

Cr Smith moved that the minutes of the meeting held 9th September, 2014 be received.

Cr Lee seconded

Carried

1. FINANCIAL STATEMENT – as at 31st August, 2014

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Richardson moved it be recommended the financial statement as at 31st August, 2014 be received.

Cr Smith seconded

Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 1 be adopted.

Cr Smith seconded

Carried

2. STRATEGIC MANAGEMENT - Internal - Corporate and Community Services Committee - Business Arising Table - Ref. AF11/1900

Goal: Governance

Strategic Objective: Develop an improved means of communication and engagement between Council and the community (including vulnerable communities) in the building of community capacity.

Cr Smith moved it be recommended that the Business Arising Schedule be recorded for information.

Date of Motion	Subject Matter	Action Required	Responsibility	Status	Comments
CORPORATE AND COMMUNITY SERVICES					
20/11/2012	Establishment of City Development Framework		Chief Executive Officer	In Progress	<ul style="list-style-type: none"> • City Development Framework Sub-Committee established December 2013 to oversee project. • Professor John Martin engaged by Council • Draft Futures Paper being prepared, Professor John Martin in Mount Gambier 12 - 16th May, 2014. • May/June 2014 - consultation to commence to develop strategies. • Final Draft completed in July and desktop published for

					<p>community consultation commencing 1st August - 29th August.</p> <ul style="list-style-type: none"> Integration of community feedback and completion of final document for Council endorsement October 2014.
20/08/2013	Umpherston Sinkhole	<ul style="list-style-type: none"> Expressions of Interest Process Council Report 	Governance Officer	In Progress	Negotiations continuing with potential operator.
17/09/2013	China Relationship	Further investigations/members workshop	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> Initial workshop held Regional workshop scheduled on 5th December Members Informal workshop on 6th December Further workshop scheduled for 19th February 2014. Council Report and resolution in March to proceed to further investigation. Members Workshop with Sean Keenihan - 12th June, 2014
17/09/2013	Smoke Free areas	Implementation of	Operational Services, Governance Officer, Manager Community Services and Development	In Progress	Internal Review and report to be developed.
18/3/2014	Men's Shed	Convene Project Group to finalise arrangements for Men's Shed at Council Depot Site.	Chief Executive Officer, Governance Officer, Director - Operational Services	Completed	<ul style="list-style-type: none"> Project Group convened. Lease document finalised. Work to commence July pending 2014/2015 Budget. Work completed September, 2014.
OPERATIONAL SERVICES					
17/09/2013	Regional Development Assessment Panels	Support the focus of the proposal and review the recommendations at a later date	Strategic Project Officer	Ongoing	Waiting for outcomes of investigation by SELGA

18/03/2014	South East Animal Welfare League	Enter into a joint funding agreement with South East Animal Welfare League and District Council of Grant for a five (5) year term	Director - Operational Services	In Progress	Joint Funding Agreement Drafted - with SEAWL
17/06/2014	Civic Centre maintenance - external cladding	Release Expression of Interest (in conjunction with Country Arts SA)	Director - Operational Services	In Progress	Not started as yet
17/06/2014	Parking restrictions - Commerce Place Carpark	Arrange for rescission and installation of parking restrictions at Commerce Place Carpark	Team Leader - General Inspector	Completed	Signage has been ordered and received, will be installed upon completion of Redevelopment Works
17/06/2014	Parking restrictions - Commercial Street East and West	Arrange for rescission and installation of parking restrictions on Commercial Street East and West	Team Leader - General Inspector	Completed	Signage has been installed
08/07/2014	Tender - Supply and Installation of Blue Lake Lighting	Set aside original Tender AF14/155 and retender by invitation (Tender AF14/277) to the tenderers who responded to AF14/155	Manager - Regulatory Services Environmental Sustainability Officer	Completed	Tender process has been completed and awarded
12/08/2014	Street Tree Removal - 250 Jubilee Highway West - Donahue's Leisure	Advise Donahue's of tree removal	Director - Operational Services	Completed	Letter sent to Donahue's Leisure on 21/08/2014, tree will removed within the next month
12/08/2014	Request for alterations to on-street parking - Bailey Street	Advise Courtney Jones of parking amendments, arrange for installation of amended parking restrictions	Team Leader - General Inspector	In Progress	Letter sent to Courtney Jones on 22/08/2014, signage has been ordered
12/08/2014	Request for alterations to on-street parking - Subway - Mitchell Street	Advise Subway of parking amendments, arrange for installation of amended parking restrictions	Team Leader - General Inspector	In Progress	Letter emailed to Subway on 25/08/2014, signage has been ordered
12/08/2014	Lake City Rod and Custom Club - Shed Extension - Hastings Cunningham Reserve	Advise Lake City Rod and Custom Club of Council's consent	Governance Officer	Completed	Lake City Rod and Custom Club have been advised and Crown Land approval has been obtained
12/08/2014	Policy Review - A170 Advertising and Signage	Adopt new Policy and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policy updated on Council's website

12/08/2014	Policy Review - Footways and Crossovers	Adopt new Policy and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policy updated on Council's website
12/08/2014	Policy Review - D160 Inspection and Copying of Documents	Adopt new Policy and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policy updated on Council's website
12/08/2014	Policy Review - Encroachments / Protection of Public During Building / Maintenance Work	Adopt new Policy and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policy updated on Council's website
12/08/2014	Policy Review - Operational Services Policies	Adopt new Policies and make the necessary amendments to Council's Policy Manual Index	Planning Officer	Completed	Adopted Policies updated on Council's website
12/08/2014	Tender - Supply and Delivery of a Lease-to-own Photovoltaic System on Roof of the Mount Gambier Library	Advise successful and unsuccessful tenderers	Director - Operational Services Environmental Sustainability Officer	Completed	Correspondence issued on 20/08/2014

Cr Lee seconded

Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 2 be adopted.

Cr White seconded

Carried

3. GOVERNANCE - Committees - Community Engagement and Social Inclusion Sub Committee - Minutes of Meeting held Monday 25th August, 2014 - Ref. AF12/376

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Richardson moved it be recommended:

- (a) the minutes of the Community Engagement and Social Inclusion Sub-Committee held on Monday 25th August, 2014 be received;
- (b) recommendations (numbered 1 to 8) of the Community Engagement and Social Inclusion Sub-Committee meeting held on Monday 25th August, 2014 be adopted by Council:

1. FUTURE DIRECTION AND ACHIEVEMENTS OF THE SUB-COMMITTEE

The verbal report and discussed be received.

2. SOCIAL GATHERING

(a) the report be received;

(b) the social gathering occur on the 24th September, 2014 in the Reception Area and an invitation to the Lifelong Learning Sub-Committee be extended.

3. ATSI FLAGS

The report be received.

4. RECONCILIATION ACTION PLAN

(a) the report be received;

(b) a Reconciliation Action Plan be initiated (as a matter of priority) within the next 12 months using a Cultural Governance model.

5. ADVOCACY

The report be received.

6. STANDING ITEM: TERMS OF REFERENCE

The standing item Terms of Reference table be amended as discussed.

7. MOUNT GAMBIER SUICIDE PREVENTION ACTION PLAN REPORT CARD JANUARY - JUNE 2014

The report be received.

8. ADVOCACY FOR YOUTH SERVICES

(a) the report be received;

(b) Council endorse support for the Headspace Facility bid;

(c) Council continue advocacy support for local community services.

Cr Persello seconded

Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 3 be adopted.

Cr Richardson seconded

Carried

4. **GOVERNANCE – Committees – Audit (Section 41) Committee – Minutes of Meeting held 26th August, 2014 - Ref. AF11/863**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Lee moved it be recommended:

- (a) the minutes of the City of Mount Gambier Audit Committee held on Tuesday 26th August, 2014 be received;
- (b) recommendations (numbered 1 to 8) of the Audit Committee meeting held on Tuesday 26th August, 2014 be adopted by Council.

1. REPORTS FOR INFORMATION

The above reports be received.

2. EXTERNAL AUDITOR - INTERIM AUDIT 2014

The letter be received and contents noted.

3. EXTERNAL AUDITOR - AUDIT RECOMMENDATIONS

- (a) the report be received;
- (b) the identified Audit recommendations continue to be monitored by the Audit Committee.

4. AUDIT WORK PROGRAM 2007 - 2014

The report be received;

5. SELF ASSESSMENT OF COMMITTEE PERFORMANCE

- (a) the report be received;
- (b) the Audit Committee record that it is satisfied that its performance is meeting Council and other relevant Authority's standards and expectations.

6. TERMS OF REFERENCE FOR AUDIT COMMITTEE

- (a) the report be received;
- (b) the Audit Committee considers the existing Terms of Reference remain current, relevant and appropriate and therefore be endorsed by Council including minor procedural amendments only.

7. AUDIT COMMITTEE ANNUAL REPORT TO COUNCIL

- (a) that Corporate and Community Services Report No. 56/2014 be received;
- (b) that the Audit Committee adopt the 2013/2014 City of Mount Gambier Audit Committee Annual Report, as presented in Corporate and Community Services Report No. 56/2014.

8. RISK MANAGEMENT POLICY REVIEW

The report be received.

Cr Persello seconded

Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 4 be adopted.

Cr Lee seconded

Carried

5. **GOVERNANCE – Committees – City of Mount Gambier Junior Sports Assistance Fund (Section 41) - Minutes of Meeting held 20th August, 2014 – Ref. AF11/725**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Lee moved it be recommended:

- (a) the minutes of the City of Mount Gambier Junior Sports Assistance Fund meeting held on 20th August, 2014 be received;
- (b) the following recommendation (numbered 1 to 8) of the City of Mount Gambier Sports Assistance Fund be adopted by Council;

1. FINANCIAL STATEMENT AS AT 30TH JUNE, 2014

The financial statement as at 30th June, 2014 be received noting a cash balance of \$52,643.89, however there were \$1,600 in cheques outstanding at this time.

2. MINOR PROCEDURAL CHANGES

The report be received.

3. APPLICATIONS FOR FINANCIAL ASSISTANCE FOR JUNIORS

The actions in making the above payments from the Fund be confirmed and ratified.

4. APPRECIATION'S - letters received/forwarded

The report be received.

5. GENERAL INFORMATION - Since 1st July 2013

The reports be received.

6. OTHER APPLICATIONS

There have been no Non Resident Applications, Discretionary Donations nor Applications Declined since the previous meeting held 2nd April, 2014.

7. APPOINTMENTS TO COMMITTEE – New Committee Members

An approach be made:

- (a) to seek Karen Cunningham's and Jenny Burston's official appointment to the City of Mount Gambier Junior Sports Fund Committee in their own name and right;
- (b) the Committee acknowledge the Junior Sports Assistance Fund Terms of Reference Committee Membership numbers, however considers that one additional member will enhance the role and functioning of the Committee.
- (c) The Terms of Reference of the Junior Sports Assistance Fund be modified accordingly.

8. SPECIAL DONATION - Rotary Club of Mount Gambier Lakes

The report be received.

Cr Persello seconded

Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 5 be adopted.

Cr Von Stanke seconded

Carried

6. COMMITTEES - City of Mount Gambier Junior Sports Assistance Fund - Review of Terms of Reference - Ref: AF11/725

Goal: Governance

Strategic Objective: Demonstrate innovative and responsible organisational governance.

Council has established the City of Mount Gambier Junior Sports Assistance Fund as a formal Section 41 Committee of Council in accordance with Section 41 of the Local Government Act.

The Fund/Committee has been in operation since 1985 and operates under Terms of Reference and Rules adopted by Council.

At its meeting held 20th August, 2014 in relation to the appointment and additional Members to the Committee it was moved it be recommended to Council:

- (a) *to seek Karen Cunningham's and Jenny Burston's official appointment to the City of Mount Gambier Junior Sports Fund Committee in their own name and right;*
- (b) *the Committee acknowledge the Junior Sports Assistance Fund Terms of Reference Committee Membership numbers, however considers that one additional member will enhance the role and functioning of the Committee.*
- (c) *The Terms of Reference of the Junior Sports Assistance Fund be modified accordingly.*

The principal purpose of the Report is to review these Terms of Reference and Rules (as attached).

Cr Richardson moved it be recommended:

- (a) Council adopts the revised City of Mount Gambier Junior Sports Assistance Fund (Section 41 Committee) Terms of Reference and Rules as provided as an attachment;
- (b) In accordance with Rule 2.1.6 of the Terms of Reference and Rules, Council hereby confirms the following Committee Member appointments:
 - Cr Andrew Lee (as Presiding Member)
 - Cr Barry Kuhl (District Council of Grant)
 - Karen McGregor
 - Jeanette Elliott
 - Jenny Burston
 - Karen Cunningham

(noting Mark McShane, Chief Executive Officer as Secretary).

- (c) Council not require non-Elected Members of the Fund/Committee to complete Register of Interest Declarations (as per Section 72 of the Local Government Act);
- (d) the Terms of Reference for the City of Mount Gambier Junior Sports Assistance Fund be further reviewed by March 2015 to bring into line with Council Protocols.

Cr Smith seconded

Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 6 be adopted.

Cr Lee seconded

Carried

7. FINANCIAL MANAGEMENT - Grant Funding - Local Government Grants Commission Reports and Returns 2014/2015 - Ref. AF14/64

The Director - Corporate Services reported:

- (a) that Council has received advice on the recommended distribution of the Commonwealth Financial Assistance Grants to the City of Mount Gambier for 2014/2015;
- (b) details of the distribution are as follows:

Program/Grant	2013/2014		2014/2015		Variance +/-
	Budget	Actual	Budget	Actual	
General Purpose	2,038,000	*2,202,641	2,038,000	2,208,090	+170,090
Roads (Formula)	376,000	381,702	376,000	386,587	+10,587
Supplementary Road	171,000	176,887	0	0	0
Special Local Roads	255,000	255,000	175,000	0	-175,000

* includes end of year adjustment of \$2,336.

- (c) Members would be aware of the Federal Government's Budget decision to "freeze" Grants Commissions allocations to Local Government for the next three (3) financial years.

Councils 2014/2015 Budget provided for the same allocation as was budgeted for last financial year noting that the allocation received last year was in excess of the Budget figure.

The impact on the adopted 2014/2015 Budget is as follows;

- Operating Revenue – increases by \$181,000;
- Operating Surplus/Deficit - \$44,000 deficit to a \$137,000 surplus;
- Non-Operating Revenue – decreases by \$175,000;
- Capital Expenditure – decreases by \$350,000 (Graham Road Special Local Road Project now deleted);
- Cash Balance - \$85,000 deficit to a \$271,000 surplus.

Cr Smith moved it be recommended:

- (a) the report be received;
- (b) all funding adjustments as a result of these allocations be referred to the next Budget Update report.

Cr Richardson seconded

Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 7 be adopted.

Cr Smith seconded

Carried

8. **CORPORATE AND COMMUNITY SERVICES REPORT NO 57/2014 - Budget Update as at 30th June, 2014 - Ref: AF13/13**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Smith moved it be recommended:

- (a) Corporate and Community Services Report No. 57/2014 be received;
- (b) the Budget Update as at 30th June, 2014 as presented with this Report be adopted by Council with all amendments to be made to the 2013/2014 Council Budget.

Cr Richardson seconded

Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 8 be adopted.

Cr Lee seconded

Carried

9. **CORPORATE AND COMMUNITY SERVICES REPORT NO 58/2014 - Interim Budget Update September, 2014 (Introduction of Work in Progress Allocations - Ref. AF13/457**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Persello moved it be recommended:

- (a) Corporate and Community Services Report No. 58/2014 be received;
- (b) the Interim Budget Update - September 2014 (introduction of Work in Progress allocations) as presented with this Report be adopted by Council with all amendments to be made to the 2014/2015 Council Budget.

Cr Lee seconded

Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 9 be adopted.

Cr Von Stanke seconded

Carried

10. CORPORATE AND COMMUNITY SERVICES REPORT NO 59/2014 - Freedom of Information Statement - Ref. AF11/1169

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Persello moved it be recommended:

- (a) Corporate and Community Services Report No. 59/2014 be received;
- (b) Council accept the revised Information Statement as attached to Corporate and Community Services Report No. 59/2014, in accordance with the requirements of the Freedom and Information Act, 1991 and authorise the publication of the Information Statement in accordance with the Freedom of Information (General) Regulations, 2002.

Cr Richardson seconded

Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 10 be adopted.

Cr White seconded

Carried

11. CORPORATE AND COMMUNITY SERVICES REPORT NO 60/2014 - SA Grants Commission 'Database' Report - Ref. AF11/752, AF11/2164

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Lee moved it be recommended Corporate and Community Services Report No. 60/2014 be received for information.

Cr Persello seconded

Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 11 be adopted.

Cr Von Stanke seconded

Carried

12. CORPORATE AND COMMUNITY SERVICES REPORT NO 61/2014 - Internal Review of Council Actions - Ref. AF11/1749

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Establish measures for Council's performance and continually compare against community expectations.

Cr Persello moved it be recommended Corporate and Community Services Report No. 61/2014 be received.

Cr Richardson seconded Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 12 be adopted.

Cr Smith seconded Carried

13. CORPORATE AND COMMUNITY SERVICES REPORT NO 62/2014 - Leasing – Apollo Soccer Clubrooms - Clubroom Additions – Ref AF11/1428

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Smith moved it be recommended:

- (a) Corporate and Community Services report No 62/2014 be received and noted;
- (b) Consent be granted to Apollo Soccer Club for an additional licence area at Hastings Cunningham Reserve for a trial period from 1 October 2014 to 30 September 2015, on the condition that no fixed infrastructure is to be installed and public access is not to be restricted to the area when not in use by the club.

Cr Persello seconded Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 13 be adopted.

Cr Shearing seconded Carried

14. SOCIAL, CULTURAL AND COMMUNITY SERVICES - Letter from Mr Graham Robinson re TAFE SA, local vocational training directions – Ref. AF11/1705

Goal: Building Communities

Strategic Objective: Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met.

Cr Richardson moved it be recommended:

- (a) the letter Mr from Graham Robinson be received regarding issues associated with vocational training at TAFE in Mount Gambier.
- (b) the matters raised by Mr Robinson regarding recent TAFE / vocational education job reduction announcements in Mount Gambier and the Limestone Coast region be the subject of further follow up / investigation by Council.

Cr Persello seconded Carried

Cr Maher moved the recommendation of the Corporate and Community Services Committee as contained in item 14 be adopted.

Cr Richardson seconded

Carried

OTHER COMMITTEE AND SUB-COMMITTEE MINUTES - Nil

MOTIONS WITH NOTICE

1. FINANCIAL MANAGEMENT - Local Government Finance Authority - AF11/784

Goal: Governance

Strategic Objective: Engage with national, state, regional and local forums and partnerships to provide solutions

The Mayor reported:

(a) nominations for the two (2) positions on the board of the LGFA have closed and five (5) nominations were received vis:

- FROGLEY, J W
- HEINRICH, M A
- MARTIN, A P
- PFEIFFER, T G
- SANDERSON, J L

(b) In order to comply with the rule of the Constitution of the LGFA, the casting of the vote by Council **must** be conducted as follows:

1. The voting must be on the ballot paper which has the candidates listed in alphabetical order.
2. The Council must determine by resolution which candidates it wishes to elect (no more than two).
3. The Council's delegate to the LGFA AGM (or in his/her absence, a Councillor chairing the Council Meeting) shall (at the Council Meeting) mark the ballot paper by placing a cross "X" next to the two candidates in the square opposite the name of the two (2) candidates of the Council's choice.
4. The person marking the ballot paper should then insert it into the endorsed envelope marked "BALLOT PAPER" then seal this envelope and insert it into the envelope addressed to the "Returning Officer" (**sign their name on the inside flap of this envelope**) then seal the said envelope and post or deliver it to the Local Government Finance Authority.
5. All votes must be received by the Returning Officer by 5.00 p.m. on Friday 17th October 2014.
6. Use only the ballot paper enclosed with initials on the back. If an error is made, return the spoilt ballot paper to the Local Government Finance Authority and another will be forwarded to Council.

Cr Maher moved:

- (a) the report be received;
- (b) Council hereby determines that the two candidates Council wishes to vote for are:
 - FROGLEY, J W
 - PFEIFFER, T G
- (c) the Mayor, as Council delegate to Local Government Finance Authority AGM, mark the ballot paper as referred to in (b) above.

Cr Shearing seconded

Carried

MOTIONS WITHOUT NOTICE

1. COMMUNITY RELATIONS - Letters of Congratulations – Ref. AF11/208

Cr Richardson moved that a letter be sent to Mr Craig Pearson, Secretary of the Mount Gambier Indoor Bias Bowls Club congratulating the Club on organising and hosting the very successful 45th Australian Indoor Bias Bowls National Championships.

Cr Smith seconded

AMENDMENT

Cr Von Stanke moved that a letter be sent to Mr Andrew Simpson, President of the Mount Gambier Indoor Bias Bowls Club congratulating the Club on organising and hosting the very successful 45th Australian Indoor Bias Bowls National Championships.

The Amendment lapsed for want of a seconder

The motion was put and

Carried

2. COMMUNITY RELATIONS - Letters of Congratulations – Ref. AF11/208

Cr Richardson moved that a letter be sent to Mrs Fiona Pearson congratulating her on her selection for the National Training Squad for Indoor Bias Bowls.

Cr Smith seconded

Carried

CONSIDERATION FOR EXCLUSION OF PUBLIC

Cr Smith moved that the following item(s) be received, discussed and considered in confidence by excluding the public pursuant to Section 90 (2) of the Local Government Act, 1999 and an order be made that the public (with the exception of Council Members and Council Officers now present in their official capacity) be excluded from the meeting in order for the item(s) to be considered in confidence as the Council (or Committee) is satisfied that the item is a matter that can be considered in confidence pursuant to the grounds referenced in Section 90 (3) of the said Act:

Section 90(3)(a) - the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Section 90(3)(g) - the information to be received, discussed or considered in relation to this Agenda Item is information concerning matters that must be considered in confidence in order to ensure that the Council does not breach any duty of confidence.

The information contained within the Agenda Item has been provided to Council for the purpose of administering the Commercial Lease for the Main Corner Commercial Kitchen and contains information that is both ‘commercial-in-confidence’ and concerning the personal affairs of the Lessee’s Company Directors.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances as the matters under consideration concern the personal affairs and matters that are ‘commercial-in-confidence’ and to which the Council owes a duty of confidence.

ITEM NO.	SUBJECT MATTER	S90(3) GROUNDS
<u>Corporate and Community Services Committee Minutes</u>		
16.	<u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 63/2014 - Leasing - Main Corner Commercial Kitchen</u>	(a) (g)
17.	<u>CONSIDERATION FOR KEEPING MATTERS CONFIDENTIAL</u>	

Cr Von Stanke seconded

Carried

16. **CORPORATE AND COMMUNITY SERVICES REPORT NO 63/2014 - Leasing – Main Corner Commercial Kitchen – Ref AF11/2260**

Cr White moved the report be received.

Cr Smith seconded

Carried

17. **CONSIDERATION FOR KEEPING MATTERS CONFIDENTIAL**

Cr Maher moved that an order be made pursuant to Section 91 (7) and recorded in the publicly released version of the minutes in accordance with S91(9) of the Local Government Act, 1999 that the document in relation to item 15 which has been considered by the Corporate and Community Services Committee on a confidential basis pursuant to Section 90 (3) be kept confidential as follows:

Item No.	Meeting Date	Subject Matter	S90(3) Grounds	Elements to be kept confidential	Duration, Circumstances for Release
16.	16/9/2014	<u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 63/2014</u> - Leasing - Main Corner Commercial Kitchen	(g)	CCS Report 63/2014	6 months

Cr Von Stanke seconded

Carried

Resume open session.

CONSIDERATION FOR EXCLUSION OF PUBLIC

Cr Maher moved that the following Items be received, discussed and considered in confidence by excluding the public pursuant to Section 90 (2) of the Local Government Act 1999, and an order be made that the public (with the exception of other Council Members and Council Officers now present) be excluded from the meeting in order for the items to be considered in confidence as the Council is satisfied that the item is a matter that can be considered in confidence pursuant to the grounds referenced in Section 90 (3) of the said Act as follows:

CCS19 S.90(3)(m) - information to be considered in relation to this Agenda Item is information relating to an amendment under the Development Act 1993 before a Development Plan Amendment report relating to the amendment is released for public consultation under that Act.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances as the Development Plan amendment has not yet been released for public consultation and the release could result in the public becoming inadvertently misinformed of the proposed changes.

<u>Item No.</u>	<u>Subject Matter</u>	<u>S90 (3) Grounds</u>
Corporate & Community Services Committee Minutes		
19.	<u>GOVERNANCE</u> - Review of In-Confidence Items	
	<i>Meeting Date</i>	<i>Subject</i>
	15/10/2013	<u>STRATEGIC PLANNING & DEVELOPMENT POLICY REPORT NO. 9/2013</u> - Development Control - Regulating Local Heritage and Lakes Zone Development Plan Amendment (DPA) Ref. AF11/290
		(m)

Cr Von Stanke seconded

Carried

CONSIDERATION FOR KEEPING MATTERS CONFIDENTIAL

Cr Maher moved that an order be made pursuant to Section 91 (7) and recorded in the publicly released version of the minutes in accordance with S91(9) of the Local Government Act, 1999 that the matter in item 18 which has been considered and reviewed on a confidential basis pursuant to Section 90 (3) be kept confidential as follows:

Item No.	Meeting Date	Subject Matter	S90(3) Grounds	Elements to be kept confidential	Duration, Circumstances for Release
18.	15/10/2013	<u>SP&D REPORT NO. 9/2013</u> - Development Control - Regulating Local Heritage and Lakes Zone Development Plan Amendment (DPA) Ref. AF11/290	(m)	All Details	Until public consultation commences

Cr Von Stanke seconded

Carried

Meeting closed at 7.36 p.m.
MJT