



Reference: AF11/862

**MAYOR
COUNCILLORS
CITY OF MOUNT GAMBIER**

Members

1. NOTICE is hereby given that a meeting of the Council of the City of Mount Gambier will be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier on **TUESDAY, 21st APRIL, 2015 AT 6.00 P.M.**
2. Notice is hereby given that the Standing Committees (Committee Room and Level 1 Conference Room) and Development Assessment Panel (Level 1 Conference Room) will meet at the Civic Centre, 10 Watson Terrace, Mount Gambier on the days and dates as follows:

Corporate and Community Services Committee	Monday, 11th May, 2015 at 5.30 p.m.
Operational Services Committee	Tuesday, 12th May, 2015 at 7.30 a.m.
Development Assessment Panel	Thursday, 21st May, 2015 at 5.45 p.m.

Mark McSHANE
CHIEF EXECUTIVE OFFICER

26th March, 2015
FM

CITY OF MOUNT GAMBIER

Meeting to be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier
on Tuesday 21st April, 2015 at 6.00 p.m.

AGENDA

COUNCIL

PRESENT:

Mayor Andrew Lee

Cr Christian Greco
Cr Mark Lovett
Cr Josh Lynagh
Cr Sonya Meziniec
Cr Frank Morello
Cr Des Mutton
Cr Steve Perryman
Cr Hanna Persello
Cr Penny Richardson
Cr Ian Von Stanke

APOLOGY/IES:

moved the apology received from
be accepted.

seconded

COUNCIL OFFICERS:

Chief Executive Officer	-	Mr M McShane
Director – Corporate Services	-	Mr G Humphries
Director – Operational Services	-	Mr D Sexton
Manager Community Services and Development	-	Ms B Cernovskis
Manager Strategic Projects	-	Mrs T Tzioutziouklaris
Manager Governance and Property	-	Mr M McCarthy
Administrative Officer Executive Support	-	Mrs F McGregor

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

**CONFIRMATION
OF MINUTES:**

moved the minutes of the previous meeting
held on 17th March, 2015 be taken as read and confirmed.

seconded

MAYORAL REPORT - Ref. AF11/881

REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS / ACTIVITIES - Ref. AF11/882

<u>Member</u>	<u>Organisation</u>
.....
.....
.....
.....

..... moved the reports made by Council representatives on outside organisations / activities be received.

..... seconded

QUESTIONS:

- (a) With Notice – Nil submitted.
- (b) Without Notice -

PETITIONS: Nil

NOTICE OF MOTION TO RESCIND: Nil

ELECTED MEMBERS WORKSHOPS: Ref. AF11/2028

Three Elected Members Informal Workshops were conducted between 18th March, 2015 and 17th April, 2015.

Topics for discussion were:

<i>Date</i>	<i>Topic for Discussion</i>
18/03/2015	Draft 2015/2016 Budget
23/03/2015	Long Term Financial Plan and Regional Public Health Plan
07/04/2015	Draft 2015/2016 Business Plan and Budget

Records of Proceedings from the Workshops are attached.

..... moved that the Record of Proceedings for the Elected Members Workshops on the Draft 2015/2016 Budget; Long Term Financial Plan and Regional Public Health Plan; and Draft 2015/2016 Business Plan and Budget be received and the contents noted.

..... seconded

COUNCIL ACTION ITEMS - Corporate and Community Services Committee 10th March, 2015 and Operational Services Committee 10th March, 2015: Ref. AF11/1718, AF11/866

moved that the Council Action Items for the Corporate and Community Services Committee held on 10th March, 2015 and the Operational Services Committee held on 10th March, 2015 be received and the contents noted.

Seconded

CORPORATE AND COMMUNITY SERVICES COMMITTEE MINUTES – 13th April, 2015

moved that the minutes of the meeting held 13th April, 2015 be received.

seconded

1. **FINANCIAL STATEMENT – as at 31st March, 2015**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Persello moved it be recommended the financial statement as at 31st March, 2015 be received.

Mayor Lee seconded

Carried

2. **GOVERNANCE – Committees – Audit (Section 41) Committee – Minutes of Meeting held 24th March, 2015 – Ref. AF11/863**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Mayor Lee moved it be recommended:

- (a) the minutes of the City of Mount Gambier Audit Committee meeting held on 24th March, 2015 be received;
- (b) recommendations (numbered 1 to 8) of the Audit Committee meeting held on Tuesday, 24th March, 2015 be adopted by Council.

1. **COMMITTEE APPOINTMENTS/PRESIDING MEMBER**

The report be received.

2. **REPORTS FOR INFORMATION**

The reports be received.

3. **AUDIT WORK PROGRAM 2007-2014**

The report be received.

4. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 21/2015 - Financial Sustainability - Key Financial Indicators**

The report be received.

5. **OPERATIONAL SERVICES REPORT NO. 6/2015 - Long Term Infrastructure and Asset Management Program**

The report be received.

6. **GOVERNANCE REPORT**

The report be received.

7. **FINANCIAL INTERNAL CONTROLS**

The report be received

8. **POLICY REVIEW - B300 BUDGET REPORTING AND AMENDMENT POLICY**

(a) the report be received;

(b) that Council Policy B300 - Budget Reporting and Amendment be re-adopted with minor amendments as marked.

Cr Mezinec seconded

Carried

3. **GOVERNANCE** – Committees – City Development Framework Sub-Committee – Minutes of Meeting held 20th March, 2015 – Ref. AF13/486

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Perryman moved it be recommended:

(a) the minutes of the City Development Framework Sub-Committee Meeting held on 20th March, 2015 be received;

(b) the following recommendation (numbered 1 to 2) of the City Development Framework Sub-Committee be adopted by Council;

1. **CITY DEVELOPMENT FRAMEWORK** – Hierarchy of the Strategic Planning Structure Ref. AF13/486 – Attachments – Strategic Planning Structure of Council, The Futures Paper, The Strategic Management Plan – Beyond 2015, the Corporate Plan and example Quarterly KPI Report

(a) The report be received.

(b) Council commence preparations to review the Strategic Plan – Beyond 2015.

(c) A Council Member's Workshop comprising of two sessions be scheduled to:

(i) assist Members to understand the role and process of Strategic Planning within an organisation.

(ii) provide an overview and summary of the development of the Futures Paper as Council's long term strategic plan and the incorporation of the this framework into Council's new Strategic Plan.

(d) External facilitators with relevant experience be invited to assist Members in these workshop sessions.

2. **ECONOMIC DEVELOPMENT COMMITTEE** – Charter Ref. AF 13/486

(a) The report be received.

- (b) The Committee Structure of Council be reviewed as part of the Strategic Plan review and the development of the new Strategic Plan for Council.

Cr Meziniec seconded

Carried

4. **GOVERNANCE – Committees – City of Mount Gambier Junior Sports Assistance Fund (Section 41) – Minutes of Meeting held 24th March, 2015 – Ref. AF11/725**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Persello moved it be recommended:

- (a) the minutes of the City of Mount Gambier Junior Sports Assistance Fund Meeting held on 24th March, 2015 be received;
- (b) the following recommendation (numbered 1 to 9) of the City of Mount Gambier Sports Assistance Fund be adopted by Council;

1. **STATEMENT OF INCOME AND EXPENDITURE – as at 28th February, 2015**

The financial statement as at 28th February, 2015 with a cash balance of \$60,131 be received.

2. **APPOINTMENT OF DEPUTY PRESIDING MEMBER**

The report be received.

3. **APPLICATIONS FOR FINANCIAL ASSISTANCE FOR JUNIORS**

The report be received.

4. **APPRECIATIONS** - letters received/forwarded

The report be received.

5. **GENERAL INFORMATION** - Since 1st July 2014

The reports be received.

6. **OTHER APPLICATIONS**

The report be received.

7. **MEMBER CONTRIBUTIONS – Unpaid Membership 2014/2015**

(a) the report be received;

(b) a final reminder be sent to Member Organisations who have not paid their 2014/2015 Member contribution to the Junior Sports Assistance Fund advising if payment is not made on or before Friday 1st May, 2015 that they will be suspended from the Fund until their 2014/2015 contribution has been paid.

8. **COACHING CLINICS APPLICATIONS** - Second Call for 2014/15

(a) the report be received;

(b) the following application(s)/funding be made available in second call for 2014/15 to the Member Organisation named below to assist in the conduct of specialised coaching clinics in accordance with the guidelines for such Clinics and funded by the Mount Gambier and District Bendigo Community Bank:

(i) Shingokan Karate Mount Gambier \$1,480

(ii) Mount Gambier Showjumping Club Inc. \$1,450

(c) the successful Member Organisations to be reminded of their obligations to the Bank as detailed at (d) above.

9. **COMMERCIAL CLUB INC.** - Annual Donation - Exceptional Junior Program 2014

(a) the report be received;

(b) for the 2014 year the following junior receive the Commercial Club Inc. donation to assist that junior to advance in their chosen sport and to achieve their potential:

Awardee: DYLAN RIDDING
Mount Gambier and District Baseball League

(c) the presentation of the Commercial Club Inc. donation take place at the Mount Gambier and District Baseball Clubrooms at a date and time to be confirmed.

(d) details of the donation program and the awardee for 2014 be released to the media once the date of the presentation has been confirmed to allow media attendance.

Mayor Lee seconded

Carried

5. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 21/2015** – Financial Sustainability – Key Financial Indicators - Ref: AF14/81

Goal: Governance

Strategic Objective: (i) Establish measures for Council's performance and continually compare against community expectations.
(ii) Engage with National, State, Regional and Local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance.

Mayor Lee moved it be recommended:

(a) Corporate and Community Services Report No. 21/2015 be received for information.

Cr Lynagh seconded

Carried

6. **CORPORATE AND COMMUNITY SERVICES COMMITTEE REPORT NO. 22/2015** - Members Allowances Policy - Computing Facilities - Ref: AF12/371, AF11/1740

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Meziniec moved it be recommended:

- (a) Corporate and Community Services Report No. 22/2015 be received;**
- (b) Council Policy M405 Members - Allowances, Reimbursements, Benefits and Facilities Policy be amended at clause 8 to reflect:**
 - (i) the ability for Members to utilise the Council provided computing facilities (mobile computing device with mobile data plan) for limited private use.**
 - (ii) that for each Member a maximum spend of \$600 per annum on mobile data be provided by Council after which time any further 'top-ups' be the responsibility of the Member.**

Cr Persello seconded

Carried

7. CORPORATE AND COMMUNITY SERVICES REPORT NO. 23/2015 - Policy Review – F225 Fraud and Corruption Prevention and W150 Whistleblowers Protection - Ref: AF11/1950, AF11/1955

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Perryman moved it be recommended:

- (a) Corporate and Community Services Report No. 23/2015 be received;**
- (b) Council hereby adopts replacement Council Policy F225 – Fraud and Corruption Prevention, as provided with this report;**
- (c) Council hereby adopts replacement Council Policy W150 – Whistleblowers Protection, as provided with this report;**
- (d) Council makes the necessary amendments to Council's Policy Manual Index.**

Cr Meziniec seconded

Carried

8. CORPORATE AND COMMUNITY SERVICES REPORT NO. 24/2015 - Delegation of Powers of Council - Ref: AF11/1020

Goal: Governance

Strategy: Demonstrate innovative and responsive organisational governance

Cr Persello moved it be recommended:

- (a) that having conducted its annual review of Councils Delegations Register in accordance with Section 44(6) of the Local Government Act, 1999, the Council:**

1. Revocations

- 1.1 Hereby revokes all previous delegations to the Chief Executive Officer of those powers and functions under the following:**
- 1.1.1 Community Titles Act 1996**
 - 1.1.2 Development Act 1993, Development (Development Plans) Amendment Act 2006 and Development Act Regulations 2008**
 - 1.1.3 Dog & Cat Management Act 1995**
 - 1.1.4 Electricity Act 1996**
 - 1.1.5 Environment Protection Act 1993 and Environment Protection (Waste to Resources) Policy 2010**
 - 1.1.6 Expiation of Offences Act 1996**
 - 1.1.7 Fences Act 1975**
 - 1.1.8 Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005**
 - 1.1.9 Food Act 2001**
 - 1.1.10 Freedom of Information Act 1991**
 - 1.1.11 Graffiti Control Act 2001**
 - 1.1.12 Housing Improvement Act 1940**
 - 1.1.13 Land & Business (Sale and Conveyancing) Act 1994**
 - 1.1.14 Liquor Licensing Act 1997**
 - 1.1.15 Local Government Act 1934**
 - 1.1.16 Local Government Act 1999**
 - 1.1.17 Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005 and Natural Resources Management (Transitional Provisions - Levies) Regulations 2005**
 - 1.1.18 Public Assemblies Act 1972**
 - 1.1.19 Roads (Opening & Closing) Act 1991**
 - 1.1.20 Road Traffic Act 1961 (SA), Road Traffic (Miscellaneous) Regulations 1999 and Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 1999**
 - 1.1.21 Supported Residential Facilities Act 1992**
 - 1.1.22 Unclaimed Goods Act 1987**
 - 1.1.23 South Australian Public Health Act 2011 along with the South Australian Public Health (Legionella) Regulations 2013 and South Australian Public Health (Wastewater) Regulations 2013.**

1.1.24 Safe Drinking Water Act 2011

1.1.25 Real Property Act 1886

1.1.26 Strata Titles Act 1988

1.1.27 Work Health & Safety Act 2012

1.1.28 Heavy Vehicle National Law (South Australia) Act 2013

1.1.29 Burial and Cremation Act 2013 and Burial and Cremation Regulations 2014

1.2 Hereby revokes its previous delegations to its Development Assessment Panel under the Development Act 1993 and Development Regulations 2008.

2. Delegations made under Local Government Act 1999

2.1 In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the following Acts and specified in the proposed Instruments of Delegation contained in Appendices 1 - 32 (each of which is individually identified as indicated below) are hereby delegated this Tuesday, 21st April, 2015 to the person occupying the office of Chief Executive Officer subject to the conditions and or limitations specified herein or in the Schedule of Conditions in each such proposed Instrument of Delegation.

2.1.1 Community Titles Act 1996 (Appendix 1)

2.1.2 Dog & Cat Management Act 1995 (Appendix 2)

2.1.3 Electricity Act 1996 (Appendix 3)

2.1.4 Environment Protection Act 1993 (Appendix 4)

2.1.5 Expiation of Offences Act 1996 (Appendix 5)

2.1.6 Fences Act 1975 (Appendix 6)

2.1.7 Fire and Emergency Services Act 2005 and Fire and Emergency Services Regulations 2005 (Appendix 7A and 7B)

2.1.8 Freedom of Information Act 1991 (Appendix 8)

2.1.9 Graffiti Control Act 2001 (Appendix 9)

2.1.10 Housing Improvement Act 1940 (Appendix 10)

2.1.11 Land & Business (Sale & Conveyancing) Act 1994 (Appendix 11)

2.1.12 Liquor Licensing Act 1997 (Appendix 12)

2.1.13 Local Government Act 1934 (Appendix 13)

2.1.14 Local Government Act 1999 (Appendix 14)

- 2.1.15 **Natural Resources Management Act 2004, Natural Resources Management (General) Regulations 2005 and Natural Resources Management (Transitional Provisions - Levies) Regulations 2005 (Appendix 16)**
 - 2.1.16 **Public Assemblies Act 1972 (Appendix 17)**
 - 2.1.17 **Roads (Opening and Closing) Act 1991 (Appendix 18)**
 - 2.1.18 **Road Traffic Act 1961, Road Traffic (Miscellaneous) Regulations 1999 and Road Traffic (Road Rules – Ancillary and Miscellaneous Provisions) Regulations 1999 (Appendix 20)**
 - 2.1.19 **Unclaimed Goods Act 1987 (Appendix 25)**
 - 2.1.20 **South Australian Public Health Act 2011 along with the South Australian Public Health (Legionella) Regulations 2013 and South Australian Public Health (Wastewater) Regulations 2013 (Appendix 26)**
 - 2.1.21 **Safe Drinking Water Act 2011 (Appendix 27)**
 - 2.1.22 **Real Property Act 1886 (Appendix 28)**
 - 2.1.23 **Strata Titles Act 1988 (Appendix 29)**
 - 2.1.24 **Work Health & Safety Act 2012 (Appendix 30)**
 - 2.1.25 **Heavy Vehicle National Law (South Australia) Act 2013 (Appendix 31)**
 - 2.1.26 **Burial and Cremation Act 2013 and Burial and Cremation Regulations 2014 (Appendix 32)**
 - 2.2 **Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.**
 - 2.3 **For the purposes of these delegations, all delegations to the Chief Executive Officer extend to any person appointed to act in the position of Chief Executive Officer.**
 - 2.4 **For the purposes of these delegations all delegations made by the Chief Executive Officer extends to any person who is appointed to act in the position of the sub-delegate.**
- 3. **Delegations made under Development Act 1993**
 - 3.1 **In exercise of the power contained in Section 20 and 34 (23) of the Development Act 1993, the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the proposed Instrument of Delegation (annexed to Corporate and Community Services Report No. 24/2015 and marked Appendix 21 are hereby delegated this 21st April, 2015 to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated in the Schedule of Conditions**

contained in the proposed Instrument of Delegation under the Development Act 1993.

3.2 Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.

3.3 In exercise of the power contained in Section 20 and 34(23) of the Development Act 1993 the powers and functions under the Development Act 1993 and the Development Regulations 2008 contained in the proposed Instrument of Delegation (annexed to Corporate and Community Services Report No. 24/2015 and marked Appendix 21 and which are specified in Schedule I, attached to this Report are hereby delegated this 21st April, 2015 to the Council's Development Assessment Panel, subject to the conditions or limitations indicated in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993:

Refer Schedule I (attached) for details of the Council Delegations to the Council Development Assessment Panel.

3.4 For the purposes of these delegations, all delegations to the Chief Executive Officer extend to any person appointed to act in the position of Chief Executive Officer.

3.5 For the purposes of these delegations all delegations made by the Chief Executive Officer extends to any person who is appointed to act in the position of the sub-delegate.

4. Delegations made under Food Act 2001

4.1 In exercise of the powers contained in Section 91 of the Food Act 2001, the powers and functions under the Food Act 2001 contained in the proposed Instrument of Delegation (annexed to Corporate and Community Services Report No. 24/2015 and marked Appendix 22 are hereby delegated this 21st April, 2015 to the person occupying the office of Chief Executive Officer ("the head of the enforcement agency" for the purposes of the Food Act 2001), subject to the conditions or limitations indicated in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Food Act 2001.

4.2 Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Food Act 2001.

4.3 For the purposes of these delegations, all delegations to the Chief Executive Officer extend to any person appointed to act in the position of Chief Executive Officer.

4.4 For the purposes of these delegations all delegations made by the Chief Executive Officer extends to any person who is appointed to act in the position of the sub-delegate.

5. Delegations under Supported Residential Facilities Act 1992

- 5.1** In exercise of the power contained in Section 9 of the Supported Residential Facilities Act 1992, the powers and functions under the Supported Residential Facilities Act 1992 contained in the proposed Instrument of Delegation (annexed to Corporate and Community Services Report No. 24/2015 and marked Appendix 24) are hereby delegated this 21st April, 2015 to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Supported Residential Facilities Act 1992.
- 5.2** Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Supported Residential Facilities Act 1992.
- 5.3** For the purposes of these delegations, all delegations to the Chief Executive Officer extend to any person appointed to act in the position of Chief Executive Officer.
- 5.4** For the purposes of these delegations all delegations made by the Chief Executive Officer extends to any person who is appointed to act in the position of the sub-delegate.

6. Authorisations and Subdelegation under the Road Traffic Act 1961

- 6.1** In accordance with the Instrument of General Approval and Delegation to Council dated 22 August 2013 from the Minister for Transport and Infrastructure (the 'Instrument') the Council authorises the following person(s) pursuant to Clause A.7 of the Instrument to endorse Traffic Impact Statements for the purposes of Clause A of the Instrument provided that such person(s) shall take into account the matters specified in Clause A.7 of the Instrument in respect of Traffic Impact Statements:

**CHIEF EXECUTIVE OFFICER – Mark McShane
DIRECTOR OPERATIONAL SERVICES – Daryl Sexton**

- 6.2** In accordance with Clause A.7 of the Instrument, the Council is of the opinion that the following person(s) is/are experienced traffic engineering practitioner(s) for the purposes of preparing a Traffic Impact Statement as required by Clause A.7 of the Instrument:

**DIRECTOR OPERATIONAL SERVICES – Daryl Sexton
ENGINEERING MANAGER – Daryl Morgan**

- 6.3** In exercise of the power contained in, and in accordance with, Clause G.1 of the Instrument, the power contained in Section 33(1) of the Road Traffic Act 1961 and delegated to the Council pursuant to Clause G of the Instrument and contained in the proposed Instrument of Sub-delegation (annexed to Corporate and Community Services Report No. 24/2015 and marked Appendix 20A) is hereby sub-delegated this 21st of April 2015 to the person occupying the office of Chief Executive Officer of the Council subject to:

- (i) the conditions contained in the Instrument; and
- (ii) any conditions contained in this Resolution or in the Instrument of Subdelegation.; and
- (iii) the creation of a separate instrument in writing reflecting such subdelegation under the Instrument and this Resolution.
- (iv) For the purpose of this sub-delegation, the sub-delegation to the Chief Executive Officer extends to any person appointed to act in the position of Chief Executive Officer.

6.4 In accordance with Clause E.2 of the Instrument, the Council is of the opinion that the following person(s) has (have) an appropriate level of knowledge and expertise in the preparation of traffic management Plans:

DIRECTOR OPERATIONAL SERVICES – Daryl Sexton

7. Delegations under Safe Drinking Water Act 2011 (of enforcement agency)

7.1 In exercise of the power contained in Section 43 of the Safe Drinking Water Act 2011 the powers and functions of the Council as a relevant authority under the Safe Drinking Water Act 2011 contained in the proposed Instrument of Delegation (annexed to Corporate and Community Services Report No. 24/2015 and marked Appendix 27) are hereby delegated this 21st of April 2015 to the person occupying the office of Chief Executive Officer, subject to the conditions or limitations indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Safe Drinking Water Act 2011.

7.2 Such powers and functions may be further delegated by the Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with the relevant legislation unless otherwise indicated herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Safe Drinking Water Act 2011.

Mayor Lee seconded

Carried

9. CORPORATE AND COMMUNITY SERVICES REPORT NO 25/2015 - Policy Review – D140 – Development Act – Delegations - Ref: AF11/1950

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

Mayor Lee moved it be recommended:

- (a) Corporate and Community Services Report No. 25/2015 be received;
- (b) Council hereby adopts new Council Policy D140 – Development Act – Delegations as attached to this Report;
- (c) Council makes the necessary amendments to Council's Policy Manual Index.

Cr Lynagh seconded

Carried

OPERATIONAL SERVICES COMMITTEE MINUTES – 14th April, 2015

moved that the minutes of the meeting held 14th April, 2015 be received.

seconded

1. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Railway Lands Paving Works	25%
• Commerce Place Redevelopment stage 2	50%
• Road Reconstruction Program (various roads)	15%
• Caroline Landfill Cell 1 & 2 capping	30%
• Wireless Road East construction and widening	0%

Completed Tasks

- Linemarking Program
- Wandaree Court drainage construction
- Tolmie Street / Law Street drainage works

Cr Von Stanke moved the report be received

Cr Mutton seconded

Carried

2. PROPERTY MANAGEMENT - Enquiries - Aquatic Centre - Ref. AF11/2252

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met

Goal: Securing Economic Prosperity

Strategic Objective: (i) Provide infrastructure and facilities that contribute to Mount Gambier being able to enhance its economic base and quality of life

The Presiding Member reported:

- Barney McCusker has requested Council to consider extending the swimming season by opening two (2) weeks earlier than normal and remaining open one (1) month longer than normal. This is effectively a 42 day extension to the 'usual' swimming season;
- this response has been prepared without the benefit of comments from the Aquatic Centre Manager (not contactable at the time of writing) but putting aside operational issues and pool preparation at the start of the season and availability of suitable staff in April, the key consideration is cost;
- the Aquatic Centre costs Council approximately \$1,000 per day to manage (management fees, staffing, utilities etc) and a 42 day extension will cost an

additional \$40,000 approximately. April is typically quite chilly and it would be reasonable to expect energy costs to be significantly higher in April than in the preceding summer months;

- (d) long history shows that when ambient temperature drops below 26°-27°, pool attendances decline (particularly with casual swimmers - lap swimmers tend to be more dedicated);
- (e) most people that would use the pool in the extended periods will likely be lap swimmers/fitness users who have season passes and therefore whilst Council will have increased additional costs it is unlikely this cost will be offset to any significant amount by increased revenues.

Cr Von Stanke moved it be recommended:

- (a) The report be received;**
- (b) Council requests the Administration prepare a single response to Mr McCusker's correspondence of 1st April 2015 incorporating the matters addressed in this report;**
- (c) Council advise Mr McCusker that the Aquatic Centre start and closing date for 2015/2016 will not be altered.**

Cr Mutton seconded

Carried

3. STRATEGIC MANAGEMENT - Department of Planning, Transport and Infrastructure - Amendment to Commercial Zone Boundary and Development Application - Ref. 381/0057/2015, AF11/1956

Goal: Building Communities
Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met
(ii) Encourage the development of community facilities and infrastructure, community events and active and safe community spaces through direct support, seeking funding, facilitation etc

Goal: Securing Economic Prosperity
Strategic Objective: (i) Provide infrastructure and facilities that contribute to Mount Gambier being able to enhance its economic base and quality of life
(ii) Develop and implement a dynamic planning process to meet emerging economic, social and environmental conditions
(iii) Seek continuous improvement in long term master land use planning to guide sustainable development and activities

Goal: Environment
Strategic Objective: (i) Support initiatives that value and preserve our unique environment and contribute to environmental sustainability
(ii) Support the preservation and enhancement of the City's unique natural and built heritage for future generations

The Presiding Member reported:

- (a) A representative of the Department for Planning, Infrastructure and Transport (DPTI) by email dated 4th March 2015 advised Council that it was proposed to undertake a Section 29 Amendment aimed at addressing what appears to be an inconsistency in the Mount Gambier Development Plan;
- (b) The Section 29 amendment relates to the boundary of the Commercial Zone at the north western corner of Penola Road and Wyatt Street. The zone boundary at this location is not aligned with the property boundary. This inconsistency affects the 'On the Run' proposal the subject of Development Application 381/E002/2015, more particularly it makes this development a non-complying form of development;
- (c) The Section 29 amendment to Council's Development Plan was authorised and published in the Government Gazette on Thursday 17th March, 2015;
- (d) Council received notification dated on 23rd February, 2015 from the Development Assessment Commission that the State Coordinator determined that Development Application 381/0057/2015 (381/E002/2015) was of state significance and the Development Assessment Commission was appointed the relevant Authority instead of Council.

This Development involved the demolition of the existing office at 21 Penola Road and the existing service station at 29 Penola Road and the construction of a new 'on the run' integrated service station complex including petrol filling station, automated car wash with associated car vacuum facility, fast food outlet with associated drive through facility and associated signage.

- (e) Council by letter dated 5th March, 2015 advised DPTI that Council is unable to provide any comments on the Section 29 amendment as Council's administration do not have delegated authority to provide comments on an amendment to the City of Mount Gambier Development Plan. As such a more appropriate time frame of four to six weeks to enable this matter to be considered by Council was requested.

Council also expressed an opinion that an error has occurred in the determination of declaring the Development Assessment Commission as the relevant authority for this Development Application. As such Council requested further clarification as to on what basis this decision was made.

- (f) Council has received further advice from the DPTI both written and verbally which have provided further clarification in relation to these matters and the concerns/questions raised by Council. The further advice from DPTI is as follows:

"The Zone and Policy Area boundaries should be aligned draws support from:

- *the lack of logic in the current arrangement of the Zone boundaries in light of the Policy Area boundaries*
- *the fact that allotment 124 in File Plan 29743 is the only allotment that straddles the boundaries of the Commercial and Residential Zones*
- *the constraints in the way of putting that portion of allotment 124 in File Plan 29743 that sits in the Residential Zone to residential use – and the potential for such residential development to further land-lock allotment 125 in File Plan 29743*
- *the fact that the subject area of land that falls outside the Commercial Zone is currently put to commercial use*
- *the fact that allotment 125 in File Plan 29743 (the land locked allotment) is owned by the same party as allotment 123 and 124 in File Plan 29743 (De Bruin Nominees P/L).*

With respect to your assertion that Council, not the Development Assessment Commission, is the relevant authority in respect of DA 381/E002/15, I draw your attention to Schedule 10(20) of the Development Regulations. This empowers the State Coordinator General to appoint the DAC the authority in relation to any development where:

- a) the total amount to be applied to any work, when all stages of the development are completed, exceeds \$3 000 000; and*
- b) the State Coordinator-General determines, by notice in writing served personally or by post on the proponent, and sent to the relevant council or regional development assessment panel within 5 business days after the determination is made, that the development is*
 - (i) a development of economic significance to the State; or*
 - (ii) a development the assessment of which would be best achieved under a scheme established by the Department of the Minister to facilitate the assessment of such developments.*

The total amount to be applied to any work forming part of the subject development exceeds \$3m and the State Coordinator General has determined that this is of economic significance to the State.

The State Coordinator General has determined 15 of the Peregrine Group's projects (one of which is the Mt Gambier On the Run proposal) to be of economic significance to SA. Using conservative figures, these together have potential to generate approximately 450 ongoing jobs, 750 construction jobs and \$75M in investment (based on the Peregrine Group's advice that each new store employs between 15 and 50 people and involves up to 100 construction jobs).

The State Coordinator General also considered that there is benefit in the Development Assessment Commission being the planning authority for certain of the Peregrine Group's projects on the basis that a single assessment authority offers consistency in approach and interpretation of relevant Development Plans.

The above being said, the Mt Gambier On the Run proposal - as a discrete element of the Peregrine Group's portfolio of SA projects - was determined to be of economic significance to SA by the State Coordinator General in light of its potential to stimulate economic growth and increased employment."

Cr Von Stanke moved it be recommended that the report be received and contents noted.

Cr Morello seconded

Carried

4. TRAFFIC MANAGEMENT - Regulating - Parking On-Street - Bertha Street - Letter from St Martin's Kindergarten - Ref. AF11/1880

Goal: *Building Communities*

- Strategic Objective:**
- (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met*
 - (ii) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans*

The Presiding Member reported:

- (a) Council is in receipt of a letter of request from St Martin's Kindergarten to establish two 'no parking' areas either side of the carpark exit from the St Martin's Kindergarten on Bertha Street;
- (b) the request involves the removal of three (3) existing car parking spaces (one (1) on the south of the driveway and two (2) on the north of the driveway) for the periods 8:00 a.m. to 9:00 a.m. and 2:30 p.m. to 3:30 p.m. Monday to Friday. The reason for the request is to improve sight visibility for motorists exiting the carpark and to improve pedestrian and motorists safety;
- (c) Council Officer's have assessed this request using the Council approved "Checklist for Alterations to Parking Zones" (as attached to Operational Services Committee agenda);
- (d) this assessment returned a point score of 41/72 as part of the approved assessment checklist. Council Officer's have delegated authority to decline this request should the points score be less than or equal to 40. In the event that the points score is greater than 40 then the matter is to be referred to Council for determination following consultation;
- (e) Council's Parking Officer's have spoken to the following property owners regarding this request and their comments were recorded as follows:

Property	Supportive of request	Objecting to request	Comments
22 Bertha Street	Yes	-	Nil
24 Bertha Street	Yes	-	Good Idea
26 Bertha Street	Yes	-	No problem
13 Bertha Street	Yes	-	No problem

- (f) Based on there being no real objection from adjacent property owners and the proposed parking restriction being only in place for two (2) hours per day, five (5) days per week, and there being a possible increase in safety (particularly for children) the request is supported by Council Officers.

Cr Von Stanke moved it be recommended

- (a) **The report be received;**
- (b) **The Traffic Impact Statement that was attached to the Operational Services Committee agenda be endorsed by Council;**
- (c) **The City of Mount Gambier pursuant to Ministerial delegation resolves the following:**

**Prohibited Area
1.2.070**

NO PARKING

BERTHA STREET - eastern side from 31.80 metres south of the intersection with Edward Street to 60.61 metres south of the said intersection to apply from 8.00 a.m. to 9.00 a.m. and 2.30 p.m. to 3.30 p.m. Monday to Friday.

to be effective on the installation of appropriate signage.

Cr Mutton seconded

Carried

5. **TRAFFIC MANAGEMENT - Regulating - Parking On-Street - Percy Street - Letter from The Border Watch - Ref. AF11/1880**

Goal: Building Communities

- Strategic Objective:*
- (i) *Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met*
 - (ii) *The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans*

The Presiding Member reported:

- (a) Council is in receipt of a letter of request from The Border Watch to establish a 'no parking' area directly adjacent to the western side of the entrance/exit to their staff carpark on Percy Street;
- (b) the reason for the request is to improve sight visibility for motorists entering and exiting the carpark due to the narrowness of the road;
- (c) Council Officer's have assessed this request using the Council approved "Checklist for Alterations to Parking Zones" (as attached to the Operational Services Committee agenda);
- (d) this assessment returned a point score of 20/72 as part of the approved assessment checklist and Council Officer's do have delegated authority to decline this request, however it is believed that this request does have merit due to the narrowness of the road;
- (e) Council's Parking Officer's have contacted the following property owners regarding this request and the outcome is detailed below:

Property	Supportive of request	Objecting to request	Comments
21 Percy Street	Yes	-	Voiced no concerns
23 Percy Street	Yes	-	Voiced no concerns
25 Percy Street	Yes	-	Voiced no concerns

- (f) based on there being no real objection from adjacent property owners and as this will increase sight visibility and safety for pedestrians and vehicles the request is supported by Council Officers.

Cr Von Stanke moved it be recommended

- (a) The report be received;**
- (b) The Traffic Impact Statement that was attached to the Operational Services Committee agenda be endorsed by Council;**
- (c) The City of Mount Gambier pursuant to Ministerial delegation resolves the following:**

**Prohibited Area
1.2.070**

NO PARKING

PERCY STREET - southern side from 31.0 metres east of the intersection with Hedley Street to 39.30 metres east of the said intersection to apply at all times

to be effective on the installation of appropriate signage.

Cr Mutton seconded

Carried

6. **COMMITTEES - Environmental Sustainability Sub-Committee - Minutes of Meeting held 7th April 2015 - Ref. AF12/377**

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr Von Stanke moved to be recommended:

- (a) The minutes of the Environmental Sustainability Sub-Committee held on Tuesday, 7th April 2015 be received;
- (b) the following recommendations (number 1 to 7) of the Environmental Sustainability Sub-Committee be adopted by Council:

1. **CLEAN UP AUSTRALIA DAY 2015**

- The report be received;
- Council continue to support this national environmental conservation event in 2016, in the same capacity as 2015.

2. **EARTH HOUR 2015**

- The report be received;
- Council continue to support this global sustainability event in 2016, in the same capacity as 2015.

3. **BIOGAS BASICS SEMINAR**

- The report be received.

4. **NATIONAL TELEVISION AND COMPUTER RECYCLING SCHEME**

- The report be received;
- Council write to Mr Tony Pasin MP, Federal Member for Barker, highlighting its issues and uncertainties regarding the National TV and Computer Recycling Scheme, and seeking assurances from the Federal Government regarding the questions raised in this report.

5. **REPORTS FOR INFORMATION**

- (a) Environmental Sustainability program 2015 - Project Progress

- The report be received;
- item (a) as above be received and noted for information.

MOTIONS WITHOUT NOTICE

6. **NATURAL STEP FRAMEWORK**

- Council invite Dr Steb Fisher to a half day workshop for all Council Members and appropriate staff to revisit the Natural Step Framework and provide a general overview of the framework to Council Members and staff.

7. SOUTH EAST NATURAL RESOURCES MANAGEMENT BOARD

- Council convene an informal discussion with South East Natural Resources Management Board on the issue of water sustainability and community interaction (e.g. relationship of water sustainability to population growth).

Cr Morello seconded

Carried

7. COMMITTEES - Former Hospital Sub-Committee - Minutes of Meeting held 13th March 2015 - Ref. AF12/379

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr Mutton moved to be recommended:

- (a) The minutes of the Former Hospital Sub-Committee held on Friday, 13th March 2015 be received;
- (b) the following recommendations (number 1 to 6) of the Former Hospital Sub-Committee be adopted by Council:

1. ELECTION OF PRESIDING MEMBER

- The report be received;
- the above process to appoint the Presiding Member for the Former Hospital Redevelopment Sub-Committee be adopted.

2. CALL FOR NOMINATIONS OF PRESIDING MEMBER

- The report be received;
- Cr Mutton be appointed to the position of Presiding Member of the Former Hospital Redevelopment Sub-Committee.

3. BUDGET UPDATE AND WORKS IN PROGRESS

- The report be received and contents noted.

4. CENTENARY OF LIONS

- The report be received;
- Council hold discussions with Lions Club representative to further develop a concept for a Centenary Lions Park at the rear of the old laundry.

5. NAMING OF FORMER HOSPITAL SITE

- The report be received;
- the Former Hospital Sub-Committee recommend that Council initiate a 2 stage consultation process to formally name the area:
 - Stage 1 (seek suggestions for a name from the wider community)
 - Stage 2 (Council select its preferred names from the suggestions received from Stage 1 and these names be placed on further consultation for the community to select the final name)

6. SCHEDULING OF MEETINGS

- **The Sub-Committee recommends to the Operational Services Committee that the Former Hospital Sub-Committee wind up immediately.**

Cr Greco seconded

Carried

8. COMMITTEES - Dissolution of Former Hospital Sub-Committee - Ref. AF12/379

Goal: Governance

Strategic Objective: (i) *Demonstrate innovative and responsible organisational governance*

The Presiding Member reported:

- (a) At its meeting held on Friday, 13th March 2015 the Former Hospital Sub-Committee recommended that this Sub-Committee be wound up immediately.

Cr Von Stanke moved it be recommended:

- (a) **The report be received;**
- (b) **the Former Hospital Sub-Committee be disbanded immediately.**

Cr Morello seconded

Carried

9. GOVERNANCE - Council Development Assessment Panel - Minutes of Meeting held 19th March 2015 - Ref. AF14/354

Goal: Governance

Strategic Objective: (i) *Demonstrate innovative and responsible organisational governance*

Cr Von Stanke moved it be recommended:

- (a) **Minutes of the Council Development Assessment Panel meeting held on Thursday, 19th March 2015 be received;**
- (b) **the decisions made by the Council Development Assessment Panel be noted.**

Cr Greco seconded

Carried

OTHER COMMITTEE AND SUB-COMMITTEE

RAILWAY LANDS DEVELOPMENT AND MANAGEMENT COMMITTEE MINUTES – 27thMarch, 2015

moved that the minutes of the meeting held 27th March, 2015 be received.

seconded

1. PROPERTY MANAGEMENT - Railway Lands - Update on Progress of Development Works - Ref. AF13/439

Goal: Building Communities

Strategic Objective:

- (i) *Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met*
- (ii) *The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans*

The Presiding Member reported:

(a) The following update on the progress of works is provided below:

TASK / ACTIVITY DESCRIPTION	TIMEFRAME
Approval to accept Department of Planning, Transport and Infrastructure's offer	Completed
Advertisement for Demolition and Remediation	Completed
Consider tenders for Demolition and Remediation and award contracts	Completed
Site demolition	Completed
Site remediation works	Completed
Construction of WSUD ponds and creek	Completed
Construct rail easement shared path	Completed
Irrigation bore and irrigation system	Completed
Rejuvenation of soil and planting of turf	Completed
Paths, sandpit, concrete plinths and mulch for nature play area	Completed
Refurbishment of railway heritage items including telegraph poles, fencing and construction of foot bridges by Rotary	In Progress
Reconstruct/extend platform and provide access ramps, stairs and balustrading	In Progress, 90% complete
Artistic Balustrade panels	In Progress

Tree Planting	Completed
Construct Sunken Amphitheatre	In Progress, 95% complete
Resurfacing existing platform	Not commenced
Fencing to pond area	Completed
Supply & Install Solar Path and Plaza Lights	In Progress, 50% complete
Supply & Install feature lighting	Tender awarded
Install footpath pavers	In Progress, 20% complete
Install Plaza pavers and street furniture	Not commenced
Signal Box redevelopment as public toilets	In Progress, 30% complete
Major Art Commission concept design	In Progress

Cr Greco moved it be recommended:

(a) The report be received and contents noted.

Cr Lovett seconded

Carried

2. PROPERTY MANAGEMENT - Railway Lands - Expression of Interest - Railway Station Building Occupancy - Ref. AF13/439

Goal: Building Communities

Strategic Objective:

- (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met*
- (ii) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans*

The Presiding Member reported:

- (a) As the first two (2) stages of the Railway Lands Development is nearing completion, Council may wish to consider the future of the former Railway Station building;
- (b) Council has previously received and noted a submission from one (1) local business person in relation to a possible future use and Council is also aware of the issue of site storage for community markets and also the need/desire for external access to toilet facilities;
- (c) a reasonable way to move forward on this would be to release a formal Expression of Interest (EOI) seeking to engage with persons/organisations that have a genuine desire to occupy the building and operate some form of business/community use from the site;
- (d) the EOI should require respondents to address, as a minimum, the following key points:

- proposed use and statement of how their proposal integrates with and connects to the redeveloped railway lands area;
- basic outline of their business case (this will be further explored if the EOI is elevated to the next stage of assessment) and should include the proposed governance strategies of the organisation;
- proposed operating hours and facilities to be provided by the proponent;
- any materials/alterations required to the Station building to accommodate the proposed use;
- details of any capital contribution to be made by the proponent;
- consideration of how any unused sections of the building (if any) could be used to the benefit of other site users (e.g. storage, toilets).

Members may wish to add to this list, and when completed this all forms the basis of the EOI to be publicly released.

Cr Greco moved it be recommended:

- (a) The report be received;**
- (b) Council now proceed to call for Expressions of Interest (EOI) from the community seeking proposals for occupancy and use of the former Railway Station building, with responses to the EOI to address, as a minimum, the issues listed in this report;**
- (c) following receipt of the EOI's this Committee review same to shortlist the formal responses for further investigation and discussion with a view to presenting Council with a final recommendation;**
- (d) the EOI to remain open for two (2) months from the date of release.**

Cr Lovett seconded

Carried

3. RAILWAY LANDS DEVELOPMENT AND MANAGEMENT COMMITTEE REPORT NO. 1/2015 - Property Management - Railway Lands - Possible Future Use - Community Markets - Ref. AF14/166

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met
(ii) Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community

Cr Greco moved it be recommended:

- (a) Railway Lands Development and Management Committee Report No. 1/2015 be received;**
- (b) Council now release an Expression of Interest to the wider community seeking proposals from individuals or organisations to:**
 - **Develop an overall plan/strategy for regular markets at the Railway Lands.**
 - **Develop a management proposal to manage the operation of the regular markets at the Railway Lands, which will include an establishment budget, ongoing budget and long term financials for staffing/capacity, promotion,**

management of stalls, infrastructure, traffic management, insurances, complaints handling procedures etc.

- (c) Expressions of Interest be reviewed by the Railway Lands Development and Management Committee to identify a preferred proposal and the preparation of a recommendation for the consideration of Council.

Cr Perryman seconded

Carried

4. **PROPERTY MANAGEMENT - Possible use of Railway Lands - Letter from Rotary Club of Mount Gambier - Ref. AF14/166**

Goal: *Building Communities*

- Strategic Objective: (i) *Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met*
- (ii) *Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community*

Cr Perryman moved it be recommended:

- (a) Correspondence received (attached to the minutes) from Mr Alan Richardson (Chair), Rotary Club of Mount Gambier Community Committee be received;
- (b) this matter be left to lie on the table for discussion at the next scheduled meeting of the Railway Lands Development and Management Committee.

Cr Greco seconded

Carried

5. **PROPERTY MANAGEMENT - Redevelopment of Railway Lands - Liaison with adjacent Property Owners/Occupiers - Ref. AF14/166**

Goal: *Building Communities*

- Strategic Objective: (i) *Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met*
- (ii) *Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community*

Cr Perryman moved it be recommended:

- (a) Council write to adjacent property owners/occupiers, including the Mount Gambier Chamber of Commerce, to advise that Council will be seeking to discuss their possible future involvement with the Railway Lands precinct and that Council will extend an invitation to a discussion in the coming weeks;
- (b) The Administration present a suggested process of engagement with adjacent property owners/occupiers, and the Mount Gambier Chamber of Commerce, at the next scheduled meeting of the Railway Lands Development and Management Committee.

Cr Greco seconded

Carried

MOTION WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE

Meeting closed at
TLG

**MEMBERS INFORMAL WORKSHOP
WEDNESDAY, 18TH MARCH 2015**

Presentation:

Subject: Draft 2015/2016 Budget

RECORD OF PROCEEDINGS
Wednesday, 18th March 2015
Council Chamber, Level 4
Civic Centre, 10 Watson Terrace, Mount Gambier

MEMBERS PRESENT:-

Mayor Lee
Cr Richardson
Cr Persello
Cr Morello
Cr Perryman

STAFF PRESENT:-

Mark McShane, Chief Executive Officer
Grant Humphries, Director Corporate Services
Gary Button, Finance Manager

MEMBERS APOLOGIES:-

Cr Lynagh
Cr Lovett
Cr Greco
Cr Von Stanke

Workshop concluded at 8:18 p.m.

**MEMBERS INFORMAL WORKSHOP
MONDAY, 23RD MARCH 2015**

Presentations:

Long Term Financial Plan and Regional Public Health Plan

RECORD OF PROCEEDINGS
Monday, 23rd March 2015
Conference Room, Level 1 (Operational Services)
Civic Centre, 10 Watson Terrace, Mount Gambier

MEMBERS PRESENT:-

Mayor Lee
Cr Persello
Cr Von Stanke
Cr Lovett
Cr Morello

STAFF PRESENT:-

Long Term Financial Plan:
Mark McShane, Chief Executive Officer
Grant Humphries, Director Corporate Services
Daryl Sexton, Director Operational Services
Gary Button, Finance Manager

Regional Public Health Plan:
Mark McShane, Chief Executive Officer
Grant Humphries, Director Corporate Services
Daryl Sexton, Director Operational Services
Barbara Cernovskis, Manager Community
Services and Development
Kate Fife, Community Health Officer
Alison Brash, Community Development Officer
Heather Reilly, Environmental Health Officer

MEMBERS APOLOGIES:-

Cr Lynagh
Cr Richardson
Cr Meziniec
Cr Perryman

NOT PRESENT:-

Cr Greco
Cr Mutton

Workshop concluded at 7:16 p.m.

**MEMBERS INFORMAL WORKSHOP
TUESDAY, 7TH APRIL, 2015 AT 5.30 PM**

Presentation:

Subject: Draft 2015/2016 Business Plan and Budget

**RECORD OF PROCEEDINGS
Tuesday, 7th April 2015
Committee Room, Level 4
Civic Centre, 10 Watson Terrace, Mount Gambier**

MEMBERS PRESENT:-

Mayor Lee
Cr Mutton
Cr Persello
Cr Lynagh
Cr Lovett
Cr Von Stanke
Cr Perryman

STAFF PRESENT:-

Mark McShane, Chief Executive Officer
Grant Humphries, Director Corporate Services
Gary Button, Finance Manager
Daryl Sexton, Director Operational Services

MEMBERS APOLOGIES:-

Cr Morello
Cr Mezinec
Cr Richardson
Cr Greco

Workshop concluded at 6:42 p.m.

City of Mount Gambier

Corporate and Community Services Committee – 10th March, 2015 - Action Items

Committee	Item No.	Action	Responsible	Completed
Corporate & Community Services Items	2. <u>STRATEGIC MANAGEMENT</u> – Council Fees and Charges Review 2015/2016 - Ref: AF11/2289	Make relevant changes to the Schedule of Fees and Charges for the 2015/2016 Financial Year. Memo sent to all staff re implementation of new Fees and Charges effective 1/7/2015.	DCS	Completed
	3. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 15/2015</u> – Sport and Recreation Major Capital Work Program – Review of Program Guidelines - Ref: AF14/54	Make relevant changes to the key criteria for the Sport and Recreation Major Capital Works Program Guidelines and Application re 'self help'.	DCS	Completed
	4. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 16/2015</u> - Recording of Council Meetings, Draft Policy C410 Conduct of Meetings - Ref. AF11/1950	Make relevant amendments to Council Policy C410 Conduct of Meetings regarding Section 5.1 Filming and Audio Recording Devices.	GO	Completed
	5. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 17/2015</u> – Review of Valuation and Rating System - Ref: AF11/2290	Rating assumptions and directions referred to in this Report be used to prepare Council's draft Annual Business Plan and draft Budget, for Council's future consideration.	DCS	Completed
	6. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 18/2015</u> – Memorial Flame at Vansittart Park – Ref. AF11/213	Letter sent to Mount Gambier Community RSL requesting further information relating to the design and location of the Memorial Flame for Council's further consideration.	CEO	Completed
	7. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 19/2015</u> - Frew Park State Emergency Services (SES) Shed - Ref. AF11/2366	Action a local government facilities licence to occupy the SES Shed at Frew Park for a term of 1 year.	GO	Completed
	8. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 20/2015</u> – Council Representatives to Committees Outside of Council - Ref: AF11/854	CEO and Cr Steven Perryman endorsed as Council's representatives on the South East Local Government Association Limestone Coast Economic Diversification Group. Letter to LGA Limestone Coast Economic Diversification Group notifying appointments.	EA	Completed

City of Mount Gambier

Council Meeting 21st April 2015 - Operational Services Action Items

Committee	Item	Action	Responsible	Status
Operational Services (February Meeting)	9. <u>TRAFFIC MANAGEMENT</u> - Regulating - Parking On-Street - Percy Street - Loading Zone - Ref. AF11/1880	<ul style="list-style-type: none"> Installation of permanent signage 	TLGI	Completed
Operational Services (March Meeting)	1. <u>COMMITTEES</u> - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866	<ul style="list-style-type: none"> Report was received for information. 	EM	No Action
	2. <u>ENVIRONMENTAL MANAGEMENT</u> - Backyard Burning within City - Ref. AF11/356	<ul style="list-style-type: none"> Undertake City wide community consultation. Further report be prepared for Council's consideration following such consultation. 	DOS	Commencing 21/04/2015
	3. <u>COMMITTEES</u> - Environmental Sustainability Sub-Committee - Minutes of Meeting held 24 th February 2015 - Ref. AF12/377	<ul style="list-style-type: none"> Recommendations 1-13 were adopted at the meeting. To now issue any correspondence required. 	AI	Completed
	5. <u>PROPERTY MANAGEMENT</u> - Committees - Report of the Aquatic Centre Management Advisory Group meeting held at 7:00 a.m. Wednesday, 18 th February 2015 - Ref. AF11/1370	<ul style="list-style-type: none"> Report was received and contents noted. 	DOS	No Action
	6. <u>GOVERNANCE</u> - Council Development Assessment Panel - Minutes of Meeting held 19 th February 2015 - Ref. AF14/354	<ul style="list-style-type: none"> Minutes were received and noted. 	DOS	No Action
	7. <u>OPERATIONAL SERVICES REPORT NO. 10/2015</u> - Animal Management - Project Management - Enclosed Off-Leash Dog Park - Ref. AF11/138	<ul style="list-style-type: none"> Arrange for a 'community build' to assist with internal works. Works to commence for the enclosed off-leash dog park. 	KF	Not yet commenced
	1. <u>ENVIRONMENTAL MANAGEMENT</u> - Project Management - Assessment of Viability for Solar Power on Other Council Sites - Ref. AF14/95	<ul style="list-style-type: none"> Commission Quark Consulting to undertake an assessment of Council's other major facilities for their suitability for solar power. 	AI	Commenced

Strategic Planning and Development (February Meeting)	2.	<u>GOVERNANCE</u> - Committees - Strategic Planning and Development Policy Committee - Terms of Reference - Ref. AF14/283	<ul style="list-style-type: none"> Review and present Terms of Reference at next scheduled meeting 	MSP	Pending
	3.	<u>STRATEGIC PLANNING AND DEVELOPMENT POLICY REPORT NO. 1/2015</u> - Development Control - Section 29 Amendment - City of Mount Gambier Development Plan - Ref. AF11/295	<ul style="list-style-type: none"> Prepare Section 29 correction and request Minister for Planning to authorise 	MSP	Completed
Railway Lands Development and Management (March Meeting)	1.	<u>PROPERTY MANAGEMENT</u> - Railway Lands - Update on Progress of Development Works- Ref. AF13/439	<ul style="list-style-type: none"> Report was received and contents noted. 	DOS	No Action
	2.	<u>PROPERTY MANAGEMENT</u> - Railway Lands - Community Markets - Discussion with Market Operators- Ref. AF14/166	<ul style="list-style-type: none"> Available Members were authorised to continue and hold informal discussions should a quorum not have been met at any stage during the discussions. 	DOS	No Action
	3.	<u>PROPERTY MANAGEMENT</u> - Railway Lands - Members Workshop - Ref. AF13/439	<ul style="list-style-type: none"> Make contact with Newcastle Council to seek information on their recent workshop/community consultation held on public space activation. 	DOS	Completed
			<ul style="list-style-type: none"> Seek costs associated with running two (2) separate workshops, with attendance from experts in the field of public space activation. 		Pending
			<ul style="list-style-type: none"> Workshop held on 11th March 2015 was to include discussions about an expression of interest for possible uses for the Railway Station and to be an informal 'brainstorming' session to consider possible options as detailed above. 		Completed
	4.	<u>PROPERTY MANAGEMENT</u> - Railway Lands Development and Management Committee - Railway Corridor - Ref. AF15/37	<ul style="list-style-type: none"> In principle support for the proposal to consider a shared pedestrian/bicycle facility on the unused railway corridor/s in Mount Gambier. 	DOS	Completed
			<ul style="list-style-type: none"> Send advice to the Minister of Transport and Infrastructure and The Hon Stephen Mullighan. 		Completed
		<ul style="list-style-type: none"> Send letter to thank Local Member for Mount Gambier, Mr Troy Bell MP. 		Completed	
		<ul style="list-style-type: none"> Mayor and Presiding Member of the Railway Lands Development and Management Committee, with key Council staff, authorised to participate in and advance the discussions with regard to this project. 		Pending	

	5. <u>PROPERTY MANAGEMENT</u> - Railway Lands Redevelopment Project - Selection of Artist for Major Art Commission - AF14/484	<ul style="list-style-type: none"> Proceed with the Major Arts project to a budget of \$100,000 (plus GST). 	DOS MRS	Commenced
		<ul style="list-style-type: none"> Release all three (3) artist submissions received for the project on public consultation for a minimum three (3) week period to assist Council in making a final selection. 		Completed
<ul style="list-style-type: none"> Manager - Regulatory Services be authorised to submit a funding application to Arts SA for a further contribution (towards an additional art piece) of \$100,000. 	Commenced (will be submitted by 17/04/2015)			
	6. <u>PROPERTY MANAGEMENT</u> - Railway Lands - Community Markets - Discussion with Market Operators- Ref. AF14/166	<ul style="list-style-type: none"> Summary report of the discussions held be taken to Council for further consideration. 	EM	Completed

Dear Councillors,

The Rotary Club of Mount Gambier is in a position to purchase a railway wagon which is currently located near the old roundhouse to the West of the Wehl Street railway crossing.

This "OB bogie open wagon" is in generally good condition, although it certainly needs a good repaint and is missing one of its bogies. We are currently trying to source a replacement bogie.

Our proposal (if accepted by Council) is for the Rotary Club to purchase and recondition the wagon to as-new appearance, and then relocate the wagon next to the western end of the platform in the Railway Lands Development.

We believe this would enhance the platform area and significantly strengthen the railway theme that is being pursued by Council. Ideally we would also like to source a railway passenger carriage in future for the same reason.

If we do not purchase this wagon in the relatively near future, there is a real danger that the owner will sell it for scrap and it will be lost to Mount Gambier.

As you may well be aware, the Rotary club of Mount Gambier has applied to run the Saturday market at the railway lands site in future. If we were granted the right to operate at market, we would like to use the railway wagon for storage of market assets such as marquees, trestle tables etc.

However even if we are unsuccessful in securing the rights to run that market, we still feel this railway wagon would be an asset for the city and its Railway Lands Development.

Therefore we seek approval from Council for the concept of locating this wagon in the new development area. Once we have such approval we can then commit the financial resources required to purchase and renovate the wagon.

Attached are some photographs of the wagon in its current condition and of what the wagon might look like once renovated. I've also included some information about these wagons and their use by SA Railways.

Please contact me if you require further information or clarification.

Regards

Alan Richardson (Chair, Rotary club of Mt Gambier Community Committee.)

