

14 September 2017

**MAYOR
COUNCILLORS
CITY OF MOUNT GAMBIER**

1. **NOTICE** is given that a meeting of the Council of the City of Mount Gambier will be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier **on Tuesday, 19 September 2017 at 6.00 p.m.**
2. **NOTICE** is given that the Standing Committees (Committee Room and Level 1 Conference Room) and Council Development Assessment Panel (Level 1 Conference Room) will meet at the Civic Centre, 10 Watson Terrace, Mount Gambier on the days and dates as follows:

Strategic Standing Committee	Monday, 9 October 2017
Operational Standing Committee	Tuesday, 10 October 2017
Council Development Assessment Panel	Thursday, 19 October 2017

An agenda for the meeting is enclosed.



Mark McSHANE
CHIEF EXECUTIVE OFFICER

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AGENDA OF ORDINARY COUNCIL MEETING

Meeting to be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier
on Tuesday, 19 September 2017 at 6.00 p.m.

PRESENT

Mayor Andrew Lee

Cr Mark Lovett
Cr Josh Lynagh
Cr Sonya Mezinec
Cr Frank Morello
Cr Des Mutton
Cr Steven Perryman
Cr Hanna Persello
Cr Penny Richardson
Cr Ian Von Stanke

COUNCIL OFFICERS

Chief Executive Officer	-	Mr M McShane
General Manager Community Wellbeing	-	Ms B Cernovskis
General Manager Council Business Services	-	Mrs P Lee
General Manager City Growth	-	Dr J Nagy
General Manager City Infrastructure	-	Mr N Serle
Manager Business and Strategic Planning	-	Mrs T Tzioutziouklaris
Media and Communications Coordinator	-	Ms S McLean
Administrative Officer Executive Support	-	Mrs F McGregor

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

1. APOLOGY(IES)

Apology received from Cr Greco.

That the apology from Cr Greco be received.

Moved:

Seconded:

2. LEAVE OF ABSENCE

Nil

3. CONFIRMATION OF COUNCIL MINUTES

Ordinary Meeting of Council held on 15 August 2017

That the minutes of the Ordinary Meeting of Council held on 15 August 2017 be confirmed as an accurate record of the proceedings of that meeting.

Moved:

Seconded:



Special Meeting of Council held on 18 August 2017

That the minutes of the Special Council meeting held on 18 August 2017 be confirmed as an accurate record of the proceedings of that meeting.

Moved: Seconded:

4. MAYORAL REPORT - Ref. AF11/881

That the Mayoral report made on 19 September 2017 be received.

Moved: Seconded:

5. REPORTS FROM COUNCILLORS - Ref. AF11/882

Member
.....
.....

That the reports made by Councillors on 19 September 2017 be received.

Moved: Seconded:

6. QUESTIONS

6.1. With Notice

Nil submitted.

6.2. Without Notice

7. PETITIONS

Nil

8. DEPUTATIONS

Nil

9. NOTICE OF MOTION TO RESCIND

Nil

10. ELECTED MEMBERS WORKSHOPS (INFORMAL GATHERINGS) - Ref. AF15/83

[Attachment 1 \(AR17/34294\) - Record of Proceedings - Heritage Sub-Committee Informal Meeting](#)

[Attachment 2 \(AR17/35134\) - Record of Proceedings – City Growth Development](#)

30 August 2017	Heritage Sub-Committee Informal Meeting
4 September 2017	City Growth Development



Records of proceedings are attached.

That the Record of Proceedings for the Heritage Sub-Committee Informal Meeting and City Growth Development Workshops held 30 August 2017 and 4 September 2017 respectively be received and the contents noted.

Moved:

Seconded:

11. ELECTED MEMBER TRAINING AND DEVELOPMENT - Ref. AF11/903

[Attachment 1 – \(AR17/37388\) Conference Program](#)

Mayor Andrew Lee and Cr Des Mutton have sought permission of Council to attend the Sustainable Economic Growth for Regional Australia (SEGRA) Conference in Port Augusta from Tuesday 24th to Thursday 26th October 2017.

The SEGRA Conference attracts delegates from industry, research institutes, regional development authorities, Federal, State and Local Government across Australia. The Conference explores key issues affecting regional, rural and remote Australia and promotes examples of local initiatives that demonstrate various techniques, skills and actions that have helped achieve successful regional economic growth and development.

Benefits of attending the Conference aligned with Goals 1 – 4 of the Community Plan.

A copy of the Conference Program is attached.

That Mayor Lee and Cr Mutton be registered to attend the SEGRA Conference in Port Augusta from 24th to 26th October 2017 with all associated costs to be met by Council.

Moved:

Seconded:

12. COUNCIL ACTION ITEMS - Ref. AF11/866, AF17/228

[Attachment 1 \(AR17/37333\) – Council Action Items – 19 September 2017](#)

Items referred to the Council Meeting held 19 September 2017

That the Action Items referred to the Council Meeting held 19 September 2017 be received.

Moved:

Seconded:

13. COMMITTEE MINUTES AND RECOMMENDATIONS

13.1. Minutes of Strategic Standing Committee – 11 September 2017

That the minutes of the Strategic Standing Committee meeting held 11 September 2017 be noted.

Moved:

Seconded



13.2. Internal Review of Council Actions - Report No. AR17/31363

- (a) That Strategic Standing Committee Report No. AR17/31363 titled '*Internal Review of Council Actions*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.
- (b) That the background and discussion material contained in Strategic Standing Committee Report No. AR17/31363 relating only to Section 270 of the Local Government Act 1999 be included in Council's 2016/2017 Annual Report.

Moved:

Seconded:

13.3. Dimjalla Skate Park Lease - Report No. AR17/32380

- (a) That Strategic Standing Committee Report No. AR17/32380 titled '*Dimjalla Skate Park Lease*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.
- (b) Any lease interest over the Dimjalla Skate Park site on Attamurra Road (portion of Certificate of Title Volume 5602 Folio 876) be excluded from classification as community land in accordance with Section 193(4) of the Local Government Act 1999.
- (c) That the Mayor and Chief Executive Officer be authorised to finalise and affix the Common Seal to any necessary documents to secure a further lease of the Dimjalla Skate Park site on similar terms to the arrangements that expire 30 June 2018.

Moved:

Seconded:

13.4. Policy Review – C200 Request For Service/Complaint - Report No. AR17/32268

- (a) That Strategic Standing Committee Report No. AR17/32268 titled '*Policy Review – C200 Request for Service / Complaint*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.
- (b) That amended and renamed Request for Service / Complaint Policy C200 be adopted as attached to Strategic Standing Committee Report No. AR17/32268.

Moved:

Seconded:



13.5. Policy Review - C320 Use of Council Chamber and Reception Area - Report No. AR17/34042

[Attachment 1 \(AR17/35064\): Draft Policy C320 – Council Chamber and Reception Area – Use of](#)

- (a) That Strategic Standing Committee Report No. AR17/34042 titled '*Policy review – C320 Use of Council Chamber and Reception Area*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.
- (b) That the updated Council Policy '*C320 Council Chamber and Reception Area – Use of*' be adopted as attached to the Council Agenda.

Moved:

Seconded:

13.6. Policy Review - M240 Members - Access to Information - Report No. AR17/34072

- (a) That Strategic Standing Committee Report No. AR17/34072 titled '*Policy Review – M240 Members – Access to Information*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.
- (b) That the updated Council Policy '*M240 Members – Access to Information*' be adopted as attached to Strategic Standing Committee Report No. AR17/34072.

Moved:

Seconded:

13.7. Policy Review - T120 Tree Policy - Report No. AR17/34544

- (a) That Strategic Standing Committee Report No. AR17/34544 titled '*Policy Review - T120 Tree Policy*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.
- (b) That the updated Council Policy '*T120 Tree Policy*' as attached to the Strategic Standing Committee Report No. AR17/34544 be adopted.

Moved:

Seconded:



13.8. Policy Review - M130 Media - Statements on behalf of Council - Report No. AR17/34065

- (a) That Strategic Standing Committee Report No. AR17/34065 titled '*Policy Review – M130 Media – Statements on behalf of Council*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.
- (b) That the updated Council Policy '*M130 Media – Statements on behalf of Council*' be adopted as attached to Strategic Standing Committee Report No. AR17/34065.

Moved:

Seconded:

13.9. Policy Review - E200 Employees - Service Awards - Gifts at Resignation or Retirement - Report No. AR17/34060

- (a) That Strategic Standing Committee Report No. AR17/34060 titled '*Policy Review – E200 Employees - Service Awards – Gifts at Retirement or Resignation*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.
- (b) That the updated Council Policy '*E200 Employees – Service Awards – Gifts at Retirement or Resignation*' be adopted as attached to Strategic Standing Committee Report No. AR17/34060.

Moved:

Seconded:

13.10. New Policy - C700 Corporate Branding and Identity - Report No. AR17/34079

- (a) That Strategic Standing Committee Report No. AR17/34079 titled '*New Policy – C700 Corporate Branding and Identity*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.
- (b) That the new Council Policy '*C700 Corporate Branding and Identity*' be adopted as attached to Strategic Standing Committee Report No. AR17/34079.
- (c) That the following policies (now replaced by Policy C700) now be deleted:

C190 Community Identity
C160 Coat of Arms
F130 Flag
M260 Members – Use of Council Letterhead

Moved:

Seconded:



13.11. Cultural and Heritage Development Plan and Youth Engagement Strategy Progress Report - Report No. AR17/35026

- (a) That Strategic Standing Committee Report No. AR17/35026 titled '*Cultural and Heritage Development Plan and Youth Engagement Strategy Progress Report*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.

Moved:

Seconded:

13.12. Strategic Planning Workshops - City Growth - Report No. AR17/34150

- (a) That Strategic Standing Committee Report No. AR17/34150 titled '*Strategic Planning Workshops – City Growth*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.

Moved:

Seconded:

13.13. Visitor Information Services - Update on Implementation Plans - Report No. AR17/34119

- (a) That Strategic Standing Committee Report No. AR17/34119 titled '*Visitor Information Services - Update on Implementation Plans*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.
- (b) That the recommendation of the Strategic Standing Committee dated 10th July 2017 as follows:

“a draft implementation plan including timeframe, resources and budget is developed by September 2017, for consideration by Councillors, staff and identified stakeholders to guide discussion and input and a finalised implementation plan.”

be postponed until the outcomes of the Elected Member workshops are known.

Moved:

Seconded:



13.14. Establishment of Council Assessment Panel (CAP) - Report No. AR17/31687

- (a) That Strategic Standing Committee Report No. AR17/31687 titled '*Establishment of Council Assessment Panel (CAP)*' as presented to the Strategic Standing Committee on 12 September 2017 be noted.
- (b) That the Council;
- i. Establish a Council Assessment Panel under Section 83 of the Planning, Infrastructure and Development Act 2016 effective 1/10/2017 to replace the Council Development Assessment Panel.
 - ii. Adopt the Terms of Reference for the Council Assessment Panel as attached to Report No. AR17/31687 (Attachment 1).
 - iii. Appoint Cr Von Stanke as the sole Elected Member of the new Council Assessment Panel, thanking Cr Greco and Cr Mutton for their service.
 - iv. Appoint the 4 current Independent Members of the Council Development Assessment Panel, Elizabeth Travers – Presiding Member, Emily Finnigan, Margaret Trotter and Peter Seebohm to the Council Assessment Panel until the end of their existing term February 2019.
 - v. Receive the draft Code of Conduct (Attachment 2) to be observed by Panel Members under Schedule 3 of the Planning, Infrastructure and Development Act.
 - vi. In exercise of the powers contained in Section 20 and 34(23) of the Development Act 1993, the powers and functions under the Development Act 1993 and the Development Regulations 2008, as contained in the proposed Instrument of Delegation (Attachment 3 Schedule I) Council Assessment Panel Delegations are hereby delegated to the Council Assessment Panel from 1 October 2017. This is subject to any conditions specified herein or in the Schedule of Conditions contained in the proposed Instrument of Delegation under the Development Act 1993.
 - vii. Adopt updated Council Policy 'D140 Planning – Development Act – Delegations' as attached to Strategic Standing Committee Report No. AR17/33687 effective 1/10/2017.

Moved:

Seconded:

13.15. Long Term Financial Plan 2017/2018 to 2026/2027 - Report No. AR17/31386

- (a) That Strategic Standing Committee Report No. AR17/31386 titled '*Long Term Financial Plan 2017/2018 to 2026/2027*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.
- (b) That the Draft Long Term Financial Plan 2017/2018 to 2026/2027 AR17/2810 be marked as final, formally adopted by Council and uploaded to Council's website.

Moved:

Seconded:



13.16. Removal of Land Management Agreement - 23 Ferrers Street - RSL Car Park - Report No. AR17/32341

- (a) That Strategic Standing Committee Report No. AR17/32341 titled '*Removal of Land Management Agreement - 23 Ferrers Street - RSL Car Park*' as presented to the Strategic Standing Committee on 11 September 2017 be noted.
- (b) That Council proceed with the removal of the Land Management Agreement between the City of Mount Gambier and the Returned and Services League (Mount Gambier Sub-Branch and Memorial Club) Inc. dated 30 September 2010.
- (c) That the removal of the Land Management Agreement for the property located at 23 Ferrers Street be at the full cost and arrangement of the Returned and Services League (Mount Gambier Sub-Branch and Memorial Club) Inc. including all document preparation costs, legal and conveyancing costs, lodgement and registration fees, and including reimbursement/ payment of any out-of-pocket expenses incurred by the Council in dealing with the removal of the Land Management Agreement from the date of this resolution.
- (d) That the Chief Executive Officer and Mayor be authorised to affix the Common Seal to any documentation necessary to give effect to the removal of the Land Management Agreement for the property located at 23 Ferrers Street in accordance with resolutions (b) and (c).

Moved:

Seconded:

13.17. Minutes of Operational Standing Committee – 12 September 2017

That the minutes of the Operational Standing Committee meeting held 12 September 2017 be noted.

Moved:

Seconded:

13.18. Works In Progress - City Infrastructure - Report No. AR17/32744

- (a) That Operational Standing Committee Report No. AR17/32744 titled '*Works In Progress - City Infrastructure*' as presented to the Operational Standing Committee on 12 September 2017 be noted.

Moved:

Seconded:



13.19. Capital Expenditure Carry Overs from 2016/2017 - Report No. AR17/34863

- (a) That Operational Standing Committee Report No. AR17/34863 titled '*Capital Expenditure Carry Overs from 2016/2017*' as presented to the Operational Standing Committee on 12 September 2017 be noted.
- (b) That the Work In Progress allocations from 2016/2017 as presented with this report be adopted by Council with all amendments made to the 2017/2018 Council Budget.

Moved:

Seconded:

13.20. Asset Revaluations for 2016/2017 Financial Year - Report No. AR17/34972

- (a) That Operational Standing Committee Report No. AR17/34972 titled '*Asset Revaluations for 2016/2017 Financial Year*' as presented to the Operational Standing Committee on 12 September 2017 be noted.
- (b) That the valuations as presented with this report be accepted and adopted by Council with all amendments processed as at 1 July 2016.

Moved:

Seconded

13.21. Review of Environmental Sustainability Sub-Committee Terms of Reference - Report No. AR17/33906

- (a) That Environmental Sustainability Sub-Committee Report No. AR17/33906 titled '*Review of Environmental Sustainability Sub-Committee Terms of Reference*' be noted.
- (b) That Council adopt the updated Environmental Sustainability Sub-Committee Terms of Reference 2017.
- (c) The Environmental Sustainability Sub-Committee changes its meeting frequency to quarterly, with the ability to call special meetings outside of this timing as required. These meetings should be scheduled for the first Tuesday in February, May, August and November.

Moved:

Seconded



13.22. Request to review parking on White Avenue/Shepherdson Road - Report No. AR17/34323

(a) That Operational Standing Committee Report No. AR17/34323 titled '*Request to review parking on White Avenue/Shepherdson Road*' as presented to the Operational Standing Committee on 12 September 2017 be noted.

(b) That the Traffic Impact Statement attached to the Operational Services Committee agenda be endorsed by Council.

(c) The City of Mount Gambier pursuant to Ministerial delegation resolves the following:

Prohibited Area NO STOPPING
1.1.503

WHITE AVENUE (WESTERN SIDE) - from 78.0 metres north of the entrance to Malseed Park to 118 metres north of the said entrance, to apply at all times

Prohibited Area NO STOPPING
1.1.504

WHITE AVENUE (EASTERN SIDE) - from 10.0 metres to 40.0 metres north of the intersection of Shepherdson Road and White Avenue, to apply at all times

to be effective on the installation of appropriate signage.

Moved:

Seconded:

13.23. Rail Trail Extension - Report No. AR17/31864

(a) That Operational Standing Committee Report No. AR17/31864 titled '*Rail Trail Extension*' as presented to the Operational Standing Committee on 12 September 2017 be noted.

(b) That Council develop the next stage of the rail trail in accordance with the available budget and as per the listed works identified in this report.

Moved:

Seconded:



13.24. Tender - Caroline Landfill Cell 2 Capping - Report No. AR17/31862

- (a) That Operational Standing Committee Report No. AR17/31862 titled '*Tender - Caroline Landfill Cell 2 Capping*' as presented to the Operational Standing Committee on 12 September 2017 be noted.
- (b) That Council accept the tender from Gambier Earth Movers for the capping of Cell 2 Caroline Landfill for the lump sum fee of \$792,404 + gst.
- (c) That Council engage local contractors Southern Testing Laboratories to undertake the level 1 geotechnical testing on a fee for service basis (hourly rate).
- (d) That Council engage Environmental consultants AECOM to prepare the 3rd party Quality Assurance (QA) Plan as required by the South Australian Environmental Agency.

Moved:

Seconded:

13.25. Traffic Safety - White Avenue (between Shepherdson Road and Tollner Road) - Ref. AF11/1232

- (a) That Council write to the Department of Planning, Transport and Infrastructure (DPTI) highlighting concerns over traffic safety issues at the section of White Avenue, between Shepherdson Road and Tollner Road, noting in particular that this section of road is used for drop off and pick up of children at Tenison Woods College.
- (b) That Council seek a meeting with DPTI, Tenison Woods College and Cr Greco (or nominee) regarding the above and a report be returned to the Operational Standing Committee.
- (c) That Council staff prepare a report with traffic management options to improve safety on this section of road.

Moved:

Seconded:

13.26. Minutes of Development Assessment Panel - 17 August 2017

That the minutes of the Council Development Assessment Panel meeting held 17 August 2017 be noted.

Moved:

Seconded:

14. MOTION(S)

14.1. With Notice

Nil Submitted

14.2 Without Notice



15. CONFIDENTIAL ITEMS

15.1. Consideration for Exclusion of the Public

Item No. 15.2

The following Agenda Item be received, discussed and considered in confidence by excluding the public pursuant to Section 90(2) of the Local Government Act 1999, and an order be made that the public (with the exception of Mayor Lee and Councillors – M Lovett, J Lynagh, S Meziniec, F Morello, D Mutton, S Perryman, H Persello, P Richardson and I Von Stanke and Council Officers - M McShane, B Cernovskis, P Lee, J Nagy, N Serle, T Tzioutziouklaris, S McLean and F McGregor) be excluded from the meeting in order for the Agenda Item ‘*Sale of Land for non-payment of Rates - Report No. AR17/31728*’ to be considered in confidence.

The Council is satisfied that, pursuant to section 90(3)(a) of the Act the information to be received, discussed or considered in relation to this Agenda Item is:

- information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead), being information regarding the property of a ratepayer that Council is proposing to commence a sale process in accordance with Section 184 of the Act for the non payment of rates.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances by the need to keep the personal financial information and discussion confidential whilst the matter is being settled.

Item No.	Subject Matter	S90(3) Grounds
15.2	Sale of Land for non-payment of Rates - Report No. AR17/31728	(a)

Moved:

Seconded:



15.4. Consideration for Exclusion of the Public

Item No. 15.5

The following Agenda Item be received, discussed and considered in confidence by excluding the public pursuant to Section 90(2) of the Local Government Act 1999, and an order be made that the public (with the exception of Mayor Lee and Councillors – M Lovett, J Lynagh, S Meziniec, F Morello, D Mutton, S Perryman, H Persello, P Richardson and I Von Stanke and Council Officers - M McShane, B Cernovskis, P Lee, J Nagy, N Serle, T Tzioutziouklaris, S McLean and F McGregor) be excluded from the meeting in order for the Agenda Item ‘Sale of Land for non-payment of Rates - Report No. AR17/31762’ to be considered in confidence.

The Council is satisfied that, pursuant to Section 90(3)(a) of the Act the information to be received, discussed or considered in relation to this Agenda Item is:

- information the disclosure of which would involve the unreasonable disclosure of Information concerning the personal affairs of any person (living or dead), being information regarding the property of a ratepayer that Council is proposing to commence a sale process in accordance with Section 184 of the Act for non payment of rates.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances by the need to keep the personal financial information and discussion confidential whilst the matter is being settled.

Item No.	Subject Matter	S90(3) Grounds
15.5	Sale of Land for non-payment of Rates - Report No. AR17/31762	(a)

Moved:

Seconded:



15.7. Consideration for Exclusion of the Public

Item No. 15.8

The following Agenda Item be received, discussed and considered in confidence by excluding the public pursuant to Section 90(2) of the Local Government Act 1999, and an order be made that the public (with the exception of Mayor Lee and Councillors – M Lovett, J Lynagh, S Meziniec, F Morello, D Mutton, S Perryman, H Persello, P Richardson and I Von Stanke and Council Officers - M McShane, B Cernovskis, P Lee, J Nagy, N Serle, T Tzioutziouklaris, S McLean and F McGregor) be excluded from the meeting in order for the Agenda Item ‘*Sale of Land for non-payment of Rates - Report No. AR17/31763*’ to be considered in confidence.

The Council is satisfied that, pursuant to Section 90(3)(a) of the Act the information to be received, discussed or considered in relation to this Agenda Item is:

- information the disclosure of which would involve the unreasonable disclosure of Information concerning the personal affairs of any person (living or dead), being information regarding the property of a ratepayer that Council is proposing to commence a sale process in accordance with Section 184 of the Act for the non payment of rates.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances by the need to keep the personal financial information and discussion confidential whilst the matter is being settled.

Item No.	Subject Matter	S90(3) Grounds
15.8	Sale of Land for non-payment of Rates - Report No. AR17/31763	(a)

Moved:

Seconded:

Meeting closed at p.m.



REPORT ATTACHMENTS

Report attachments commence on the next page.



DESIGNATED INFORMAL GATHERING
Heritage Sub-Committee Preliminary Details
5.30 - 7.00 p.m. Wednesday, 2017

RECORD OF PROCEEDINGS
5.30 p.m. Wednesday, 30 August, 2017
Committee Room
Civic Centre
10 Watson Terrace, Mount Gambier

GUESTS:-

Heritage Advisor Richard Woods
Robert Miles
Lyn Lowe
Brian Sims
Ken Jones

MEMBERS PRESENT:-

Cr Penny Richardson

STAFF PRESENT:-

Mark McShane (left at 6.00 p.m.)
Judy Nagy

MEMBERS APOLOGIES:-

Cr Mark Lovett

LEAVE OF ABSENCE:-

DISCUSSION:

The meeting was to meet and welcome community members in an informal atmosphere. Each member introduced themselves and spoke about their particular interests and the reason for volunteering on the committee. General discussions to make the external members aware of

- Meeting Procedures
- Conflict of interest
- Code of Conduct

Lots of possible projects were considered. The need to identify and contact other stakeholder groups to determine what work is being done in the community as a prelude to a work plan was considered necessary.

Discussion closed at 7.05 p.m.

**DESIGNATED INFORMAL GATHERING
CITY GROWTH DEVELOPMENT
5:30pm MONDAY 4TH SEPTEMBER 2017**

RECORD OF PROCEEDINGS
5:30pm Monday 4th September, 2017
Committee Room, Level 4
Civic Centre
10 Watson Terrace, Mount Gambier

MEMBERS PRESENT:-

Mayor Andrew Lee
Cr Mezinac
Cr Von Stanke
Cr Mutton
Cr Persello

STAFF PRESENT:-

Chief Executive Officer
General Manager City Infrastructure
General Manager City Growth
General Manager Council Business Services
General Manager Community Wellbeing

MEMBERS APOLOGIES:-

Cr Richardson
Cr Morello

LEAVE OF ABSENCE:-

DISCUSSION:

Discussions regarding City Growth Development.

Discussion closed at 6:50 p.m.



SEGRA

SUSTAINABLE ECONOMIC GROWTH
FOR REGIONAL AUSTRALIA

Upper Spencer Gulf, South Australia
24-27 October 2017

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Program Overview

[Download](#) the **SEGRA** 2017 Registration Brochure

[Download](#) a printable copy of the **SEGRA** program

Monday 23 October 2017

3:00pm - **Registration**
4:00pm Port Augusta Central Oval

Tuesday 24 October 2017

7:30am - **Registration**
9:00am Port Augusta Central Oval

9:00am - **[Researchers' Forum](#)**
5:00pm

9:00am - **[Industry Forum](#)**
5:00pm

6:00pm - **[Mayoral Welcome Cocktail Reception](#)**
7:30pm Wadlata Outback Centre, Port Augusta

Wednesday 25 October 2017

7:30am **Registration Opens**
Port Augusta Central Oval

Plenary Program - Disruption & Innovation

8:30am - **Welcome to Country**
8:45am Dusty Feet

8:45am - **Welcome to SEGRA**
9:00am [Kate Charters](#), Director, Management

Solutions (Qld) and Founding Member of
SEGRA

- 9:00am - **Welcome to South Australia**
9:25am [The Hon Geoff Brock MP](#), Minister for
Regional Development and Minister for
Local Government, Government of South
Australia
- 9:25am - **Ministerial Address**
9:50am [Senator The Hon Fiona Nash](#), Deputy
Leader of the Nationals and Minister for
Regional Development, Parliament of
Australia
- 9:50am - **Disruption and The 21st Century**
10:20am [Ian Aitken](#), CEO, UniSono Pty Limited
- 10:20am - **Challenge Introduction**
10:30am [Cassandra Hughes](#), Regional Manager, St
John Ambulance, Great Southern
- 10:30am - **Morning Tea**
11:00am
- 11:00am - **Leadership in a Disrupting World**
11:25am [Dave Clare](#), Author, Speaker, Coach and
Facilitator, DaveClare.com
- 11:25am - **How Your Organisation can Prepare for
Disruption**
11:50am [James Mabbott](#), Partner, Head of KPMG
Innovate, KPMG Australia
- 11:50am - **Sundrop Farms - a global leader in
sustainable agriculture using renewable
inputs**
12:20pm [Steve Marafiote](#), Managing Director,
Sundrop Farms
- 12:20pm - **RED Toolbox Launch**
12:30pm [John Sheridan](#), CEO, Digital Business
Insights
- 12:30pm - **Lunch**
1:30pm

Breakout Sessions

- 1:30pm - **Spotlight Sessions**
3:30pm
- [Spotlight 1 - Politics and the Regions - government, political and business leadership](#)
- [Spotlight 2 - Innovation and Technology: opportunities for regional Australia](#)
- [Spotlight 3 - What will the Market Want into the Future?](#)
- [Spotlight 4 - 24/7 Renewable Energy](#)
- 3:30pm - **Afternoon Tea**
4:00pm
- 4:00pm - **SEGRA 2017-18 Challenge and The World Cafe**
5:00pm
- Details coming soon
- 6:00pm [Networking Dinner](#)
Pre-dinner drinks commence at 5:30pm

Thursday 26 October 2017

- 7:30am **Registration Opens**
Port Augusta Central Oval

Plenary Program - Catalysing Change

- 8:30am - **A Vision for Regional Australia**
8:50am Stephen Jones MP, Shadow Minister for Regional Communications and for Regional Services, Territories and Local Government, Parliament of Australia
- 8:50am - **Upper Spencer Gulf Common Purpose Group Achieving Change**
9:10am [Mayor Sam Johnson](#), Mayor of Port Augusta and Chair of Upper Spencer Gulf Common Purpose Group

9:10am - **Regional Policy Futures**
9:30am [Anthony Hogan](#), Fellow, Institute for
Governance and Policy Analysis,
University of Canberra

9:30am - **National Conversation for Regional
Policy**

10:15am - **RDA Round Up**
10:30am

10:30am - **Morning Tea**
11:00am

Breakout Sessions

11:00am - **Spotlight Sessions**
12:30pm

[Spotlight 5 - Entrepreneurship and
Investment in Regional Australia](#)

[Spotlight 6 - Are growth regions born or
made?](#)

[Spotlight 7 - Funding the Regions](#)

[Spotlight 8 - Geotourism](#)

12:30pm - **Lunch**
1:30pm

1:30pm - **Workshops**
3:30pm

[Workshop 1 - Developing Future Ready
Skills for your region](#)

[Workshop 2 -Sustaining Coastal Regions](#)

[Workshop 3 - Future of Food Supply
Regions](#)

[Workshop 4 - Tourism of Tomorrow](#)

3:30pm - **Afternoon Tea**
4:00pm

Plenary Program

4:00pm - **SEGRA 17-18 Challenge Pitch and World
Café Ideas**
4:55pm

4:55pm - **Challenge Winner Announcement**
5:00pm [Kate Charters](#), Director, Management Solutions (Qld) and Founding Member of **SEGRA**

5:00pm - **Regional Australia Raise Your Voice - Conference Sum Up**

5:15pm - **Announcement of SEGRA 2018 Host Region**
5:30pm [Kate Charters](#), Director, Management Solutions (Qld) and Founding Member of **SEGRA**

7:00pm [Conference Dinner](#)

Friday, 27 October - Saturday, 28 October 2017

8:30am - [Study Tour 1 - Flinders Ranges](#)
4:30pm

8:30am - [Study Tour 2 - Clare Valley](#)
4:30pm

8:30am - [Study Tour 3 - Eyre Peninsula](#)
4:30pm

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COUNCIL ACTION ITEMS

REPORT TITLE	REPORT NO.	AUTHOR	ITEM	RESOLUTION	ACTION
Tourism Data Endorsement	AR17/29485		13.02	(a) That Strategic Standing Committee Report No. AR17/29485 titled 'Tourism Data Collection Report' as presented to the Strategic Standing Committee on 7 August 2017 be noted.	No Action
Signage Strategy Endorsement	AR17/29113		13.03	(a) That Strategic Standing Committee Report No. AR17/29113 titled 'Signage Strategy Report' as presented to the Strategic Standing Committee on 7 August 2017 be noted. (b) That a Draft Implementation Plan including timeframes, resourcing needs with preliminary estimates is developed by October 2017, for consideration by Councillors, staff and identified stakeholders to inform a Final Implementation Plan.	In Progress
Commercial Kitchen	AR17/28073		13.04	(a) That Strategic Standing Committee Report No. AR17/28073 titled 'City Hall Commercial Kitchen Future Operation' as presented to the Strategic Standing Committee on 7 August 2017 be noted. (b) The Commercial Kitchen and Community Kitchen be reconfigured and consolidated into the Commercial Kitchen space. (c) The Community Kitchen equipment where possible is used in the Commercial Kitchen and the Community Kitchen be utilised as storage and/or general purpose area. (d) The City Hall Kitchen be made accessible to: <ul style="list-style-type: none"> • Pre-qualified commercial caterers at a fee and bond recognising the commercial nature of the hire. • General users (non commercial caterers) at a fee and bond recognising the nature of the use. • Council's 2017/2018 building maintenance budget is reviewed and re-prioritised with an amount of up to \$20,000 reallocated to the required City Hall kitchen upgrades 	In Progress

COUNCIL ACTION ITEMS

REPORT TITLE	REPORT NO.	AUTHOR	ITEM	RESOLUTION	ACTION
City Growth - AC Allen Report Endorsement	AR17/29794		13.05	<p>(a) That Strategic Standing Committee Report No. AR17/29794 titled 'Mount Gambier City Growth Strategy 2017-2027' as presented to the Strategic Standing Committee on 7 August 2017 be noted.</p> <p>(b) That a draft implementation framework including timeframes, resourcing needs with preliminary estimates are developed by October 2017, for consideration by Councillors, staff and identified stakeholders to guide discussion and input to a finalised implementation plan.</p>	In Progress
Minutes of Development Assessment Panel - 20/07/2017	AR17/28458		13.06	That the minutes of the Council Development Assessment Panel meeting held 20 July 2017 be noted.	No Action
Minutes of CESI Sub Committee - 25/07/2017	AR17/29044		14.01	That the minutes of the Community Engagement and Social Inclusion Sub-Committee meeting held 25 July 2017 be noted.	No Action
Review of CESI Sub-Committee Terms of Reference			14.02	<p>(a) That Community Engagement & Social Inclusion Sub-Committee Report No. AR17/28518 titled 'Review of Community Engagement and Social Inclusion Sub-Committee Terms of Reference' as presented to the Community Engagement & Social Inclusion Sub-Committee on 25 July 2017 be noted.</p> <p>(b) That Council adopt the updated Community Engagement and Social Inclusion Sub-Committee Terms of Reference.</p>	Completed
Membership of SECI Sub-Committee			14.03	<p>(a) That Community Engagement and Social Inclusion Sub-Committee Report No. AR17/28519 titled 'Membership Community Engagement and Social Inclusion Sub-Committee' as presented to the Community Engagement and Social Inclusion Sub-Committee on 25 July 2017 be noted.</p> <p>(b) That Council commence advertising for Community Engagement and Social Inclusion Sub-Committee Community Members on Friday 18th August, 2017.</p> <p>(c) That the selection guide and recommended nominees be presented to the 12th September 2017 Operational Standing Committee for consideration.</p>	In Progress

COUNCIL ACTION ITEMS

REPORT TITLE	REPORT NO.	AUTHOR	ITEM	RESOLUTION	ACTION
Works In Progress - City Infrastructure	AR17/28683		14.04	(a) That Operational Standing Committee Report No. AR17/28683 titled 'Works In Progress - City Infrastructure' as presented to the Operational Standing Committee on 8 August 2017 be noted.	No Action
Request from Lake City Taxi's - Reinstatement of Bay Road Taxi Stand	AR17/29896		14.05	<p>(a) That Operational Standing Committee Report No. AR17/29896 titled 'Request from Lake City Taxi's - Reinstatement of Bay Road Taxi Stand' as presented to the Operational Standing Committee on 8 August 2017 be noted.</p> <p>(b) That the City of Mount Gambier, pursuant to Ministerial delegation, resolves the following:</p> <p>Resolution 2.5.051 be rescinded:</p> <p>PROHIBITED AREA TAXI ZONE 2.5.051</p> <p>BAY ROAD - western half from 35.50 metres north of the intersection with James Street to 47.50 metres of the said intersection, to apply at all times</p> <p>Resolution 3.3.180 be amended to: PROHIBITED AREA 1 HOUR PARKING 3.3.180</p> <p>BAY ROAD - western half from 23.0 metres north of the intersection with James Street to 47.50 metres north of the said intersection, to apply from 6.00 a.m. to 10.00 p.m. on all days</p> <p>Installation of the following taxi zone: PROHIBITED AREA TAXI ZONE 2.5.058</p> <p>BAY ROAD - western half from 10.0 metres north of the intersection with James Street to 23.0 metres of the said intersection, to apply at all times</p>	In Progress

COUNCIL ACTION ITEMS

REPORT TITLE	REPORT NO.	AUTHOR	ITEM	RESOLUTION	ACTION
Crouch Street South Street Tree Removals	AR17/29071		14.06	<p>(a) That Operational Standing Committee Report No. AR17/29071 titled 'Crouch Street South Tree Removals' as presented to the Operational Standing Committee on 8 August 2017 be noted.</p> <p>(b) That Council approves the removal of the 13 Agonis flexuosa trees along Crouch Street South to allow for the streetscaping works to be conducted accordingly.</p> <p>(c) Council replaces the removed trees with a more suitable species of tree from the current list of approved trees as per Council's Street Tree Policy (T120).</p>	In Progress
Investment Review for 2016/2017	AR17/29221		14.07	<p>(a) That Operational Standing Committee Report No. AR17/29221 titled 'Investment Review - Yearly Report for 2016/2017' as presented to the Operational Standing Committee on 8 August 2017 be noted.</p>	No Action
Rates Determination 2017/2018	AR17/29165		14.08	<p>(a) That Operational Standing Committee Report No. AR17/29165 titled '2017/2018 Rates Determination' as presented to the Operational Standing Committee on 8 August 2017 be noted.</p>	No Action
City of Mount Gambier Dog and Cat Management Plan			14.09	<p>(a) That Operational Standing Committee AR17/24955 titled 'City of Mount Gambier Dog and Cat Management Plan 2018-23' as presented to the Operational Standing Committee on 8 August 2017 be noted.</p> <p>(b) That Council endorse the 'City of Mount Gambier Dog and Cat Management Plan 2018-23' as attached and forward to the Dog and Cat Management Board for feedback.</p> <p>(c) That Council adopt the final version of the Plan upon receipt of any minor amendments made by the Board.</p> <p>(d) That Council investigate a contractual arrangement with a local veterinary clinic to provide euthanasia services where deemed appropriate. Costs of this contractual arrangement to be funded, where possible, via a fee for the hire of Council's cat traps.</p>	In Progress

COUNCIL ACTION ITEMS

REPORT TITLE	REPORT NO.	AUTHOR	ITEM	RESOLUTION	ACTION
Review of Environmental Sustainability Sub-Committee Terms of Reference	AR17/29558		14.10	(a) That Council Item 14.10 be referred back to the Operational Standing Committee.	In Progress
Kitchen Caddy Trial Assessment 2017	AR17/29559		14.11	(a) That Environmental Sustainability Sub-Committee Report No. AR17/29559 titled 'Kitchen Caddy Trial Assessment 2017' as presented to the Environmental Sustainability Sub-Committee on 8 August 2017 be noted. (b) That Council prominently promote a no food waste in rubbish bins message. (c) That Council work towards rolling out the kitchen caddy system to all Green Organics subscribers, commencing in the 2018-2019 financial year, including stocking replacement compostable bags. (d) That Council investigate establishing a "Compost Rebate Program", to commence in the 2018-2019 financial year.	In Progress
Mount Gambier Reuse Market Smart Cities Submission	AR17/25960		14.12	(a) That Environmental Sustainability Sub-Committee Report No. AR17/29560 titled 'Mount Gambier Reuse Market – Smart Cities Application' as presented to the Environmental Sustainability Sub-Committee on 8 August 2017 be noted.	Completed
Mount Gambier Reuse Market - Design and Costing Details	AR17/25816		14.13	(a) That Environmental Sustainability Sub-Committee Report No. AR17/21856 titled 'Mount Gambier Reuse Market - Design and Costing Details' as presented to the Environmental Sustainability Sub-Committee on 8 August 2017 be noted. (b) That Council endorse the detailed design plans and cost estimates for the construction of a Mount Gambier Reuse Market at 3 and 5 Eucalypt Drive and proceed to construct this facility (within the limits of the 2017/2018 budget allocation of \$560,000) and with the facility being fully operational by October 2018.	Completed
Mount Gambier & District Road Safety Group Nominations	AR17/29928		14.14	(a) That Council Report No. AR17/29928 titled 'Mount Gambier & District Road Safety Group Membership' as presented to the Council on 15 August 2017 be noted. (b) That the General Manager City Infrastructure - Nick Serle be Council's representative on the Mount Gambier and District Road Safety Group.	Completed

COUNCIL ACTION ITEMS

REPORT TITLE	REPORT NO.	AUTHOR	ITEM	RESOLUTION	ACTION
Economic Development - Advice and Information - Regional Development and Decentralisation	AF15/400		16.1	That Council make a written submission to the Select Committee on Regional Development and Decentralisation, before the closing date of September 15. (b) That Council invite Federal Member for Barker Tony Pasin to a Council workshop to brief members on the Select Committee's Terms of Reference.	Completed
Governance - Committees Heritage Sub-Committee - Nominations	AF17/294		16.2	(a) That the nominations for the Heritage Sub-Committee namely: <ul style="list-style-type: none"> • Lynn Lowe • Robert Miles • Brian Sims • Ken Jones be accepted. (b) That the Heritage Sub-Committee co-opts two (2) additional members to fulfil its membership.	Completed

 <p>City of Mount Gambier</p>	C320 COUNCIL CHAMBER AND RECEPTION AREA - USE OF	Version No:	1
		Issued:	15 September 2017
		Next Review:	September 2019

1. INTRODUCTION

This document sets out the policy of the City of Mount Gambier (“Council”) for the use of the Council Chamber and the Reception Area.

2. POLICY

Use of the Council Chamber and Reception Area will be confined to uses and activities involving Council.

Uses other than Council activities will require the approval of the Mayor or Chief Executive Officer.

A fee for use, determined by the Chief Executive Officer, may be required for any non Council functions/activities, held in either of the above areas.

3. REVIEW & EVALUATION

This Policy is scheduled for review by Council in September 2019; however, will be reviewed as required by any legislative changes which may occur.

4. AVAILABILITY OF POLICY

This Policy will be available for inspection at Council’s principal office during ordinary business hours and on the Council’s website www.mountgambier.sa.gov.au. Copies will also be provided to interested members of the community upon request, and upon payment of a fee in accordance with Council’s Schedule of Fees and Charges.

	C320 COUNCIL CHAMBER AND RECEPTION AREA - USE OF	Version No:	1
		Issued:	15 September 2017
		Next Review:	September 2019

File Reference:	AF11/1740
Applicable Legislation:	N/A
Reference: Strategic Plan – Beyond 2015	Goal 1 Strategy 7 Goal 2 Strategy 1
Related Policies:	N/A
Related Procedures:	N/A
Related Documents:	N/A

DOCUMENT DETAILS

Responsibility:	Chief Executive Officer
Version:	1.0
Last revised date:	15 September, 2017
Effective date:	15 September, 2017
Minute reference:	Council Meeting 15 September 2017, Strategic Standing Committee Item 5.4
Next review date:	September, 2019
<u>Document History</u> First Adopted By Council: Reviewed/Amended:	18 February 1999 15 April 2003, 19 September 2006, 17 March 2009, 15 September 2017