

15 June 2018

**MAYOR  
COUNCILLORS  
CITY OF MOUNT GAMBIER**

1. **NOTICE** is given that a meeting of the Council of the City of Mount Gambier will be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier **on Tuesday, 19 June 2018 at 6.00 p.m.**
2. **NOTICE** is given that the Standing Committees (Committee Room and Level 1 Conference Room) and Council Assessment Panel (Level 1 Conference Room) will meet at the Civic Centre, 10 Watson Terrace, Mount Gambier on the days and dates as follows:

Strategic Standing Committee	<b>Monday, 9 July 2018</b>
Operational Standing Committee	<b>Tuesday, 10 July 2018</b>
Council Assessment Panel	<b>Thursday, 19 July 2018</b>

An agenda for the meeting is enclosed.



**Mark McSHANE**  
CHIEF EXECUTIVE OFFICER

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## **AGENDA OF ORDINARY COUNCIL MEETING**

Meeting to be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier  
on Tuesday, 19 June 2018 at 6.00 p.m.

**PRESENT** Cr Hanna Persello (Deputy Mayor)  
Cr Christian Greco  
Cr Mark Lovett  
Cr Josh Lynagh  
Cr Frank Morello  
Cr Steven Perryman  
Cr Penny Richardson  
Cr Ian Von Stanke

<b>COUNCIL OFFICERS</b>	Chief Executive Officer	-	Mr M McShane
	General Manager City Growth	-	Dr J Nagy
	General Manager Council Business Services	-	Mrs P Lee
	General Manager City Infrastructure	-	Mr N Serle
	Manager Governance and Property	-	Mr M McCarthy
	Manager Business and Strategic Planning	-	Mrs T Tzioutziouklaris
	Media and Communications Coordinator	-	Ms S McLean
	Customer Service Officer	-	Ms S Moretti
	Administrative Officer Executive Support	-	Mrs M Telford

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

### **1. APOLOGY(IES)**

Apology(ies) received from Mayor Andrew Lee, Cr Des Mutton

That the apology from Mayor A Lee, Cr D Mutton be received.

Moved:

Seconded:

### **2. LEAVE OF ABSENCE**

Cr Sonya Mezinec

### **3. CONFIRMATION OF COUNCIL MINUTES**

Ordinary Meeting held on 15 May 2018

Special Council Meeting held on 22 May 2018

Special Council Meeting held on 13 June 2018

That the minutes of the Ordinary Council meeting held on 15 May 2018, the Special Council meeting held on 22 May 2018 and the Special Council meeting held on 13 June 2018 as previously circulated be confirmed as an accurate record of the proceedings of that meeting.

Moved:

Seconded:



**4. MAYORAL REPORT - Ref. AF11/881**

Nil submitted

**5. REPORTS FROM COUNCILLORS - Ref. AF11/882**

Member

.....  
.....

That the reports made by Councillors on 19 June 2018 be received.

Moved:

Seconded:

**6. QUESTIONS**

**6.1. With Notice**

Nil submitted.

**6.2. Without Notice**

**7. PETITIONS**

Nil

**8. DEPUTATIONS**

Nil

**9. NOTICE OF MOTION TO RESCIND**

Nil

**10. ELECTED MEMBERS WORKSHOPS (INFORMAL GATHERINGS) - Ref. AF15/83**

28/05/2018	NVI Update and Integrated Strategies
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Records of proceedings are attached.

That the Record of Proceedings for the NVI Update Integrated Strategies Workshop held 28 May 2018 be received and the contents noted.

Moved:

Seconded:

**11. ELECTED MEMBER TRAINING AND DEVELOPMENT - Ref. AF11/903**

Nil submitted.



**12. COUNCIL ACTION ITEMS - Ref. AF17/225, AF17/228**

Items referred to the Council Meeting held 15 May 2018

That the Action Items referred to the Council Meeting held 15 May 2018 be received.

Moved:

Seconded:



### 13. COMMITTEE MINUTES AND RECOMMENDATIONS

#### 13.1. Minutes of Strategic Standing Committee – 12 June 2018

That the minutes of the Strategic Standing Committee meeting held 12 June 2018 as previously circulated be noted.

Moved: Seconded

#### 13.2. Policy Review L130 – Land Divisions – Report No. AR18/21584

- (a) That Strategic Standing Committee Report No. AR18/21584 titled '*Policy Review L130 – Land Divisions*' as presented to the Strategic Standing Committee on 12 June 2018 be noted.
- (b) That Council adopt the updated policy L130 – Land Divisions

Moved: Seconded:

#### 13.3. Policy Review B150 – Building Sewer Connections, Waste Management Control and the Provision of Toilet Facilities – Report No. AR18/21637

- (a) That Strategic Standing Committee Report No. AR18/21584 titled '*Policy Review B150 – Building Sewer Connections, Waste Management Control and the Provision of Toilet Facilities*' as presented to the Strategic Standing Committee on 12 June 2018 be noted.
- (b) That Council adopt the updated policy B150 – Building Sewer Connections, Waste Management Control and the Provision of Toilet Facilities.

Moved: Seconded:

#### 13.4. Policy Review - F120 - Fires - Clean Air - Burning in Open Non-Domestic Premises - Report No. AR18/3151

- (a) That Strategic Standing Committee Report No. AR18/3151 titled '*Policy Review - F120 - Fires - Clean Air - Burning in Open Non-Domestic Premises*' as presented to the Strategic Standing Committee on 12 June 2018 be noted.
- (b) That Council Policy '*F120 - Fires - Clean Air - Burning in Open Non-Domestic Premises* be replaced by the *City of Mount Gambier Burning Policy*.

Moved: Seconded:





**13.5. Policy Review - C305 Caretaker Policy Report No. AR18/20224**

- (a) That Strategic Standing Committee Report No. AR18/20224 titled '*Policy Review – C305 Caretaker Policy*' as presented to the Strategic Standing Committee on 12 June 2018 be noted.
- (b) That the updated Caretaker Policy C305 as attached to Strategic Standing Committee Report No. AR18/20224 be adopted for application during the 2018 Local Government Elections caretaker period noting minor updates that have no material policy implications.

Moved:

Seconded:

**13.6. By-Law Review – Outcome of Public Consultation and Referrals / Adoption Report No. AR18/20150**

- (a) That Strategic Standing Committee Report No. AR18/20150 titled '*By-Law Review – Outcome of Public Consultation and Referrals / Adoption*' as presented to the Strategic Standing Committee on 12 June 2018 be noted.
- (b) That In the exercise of the powers contained in section 246 of the Local Government Act 1999, having satisfied the consultation requirements of the Act and noting that no submissions were received from the public in relation to the proposed By-laws and, having had regard to the National Competition Policy Report, the Certificates of Validity provided by the Council's legal practitioner and the comments from the Dog and Cat Management Board in relation to By-Law Number 5, the majority of Council, in the presence of at least two thirds of its members, hereby makes and passes the following By-laws as attached and marked 'Attachments 2-7':
- Permits and Penalties By-law No. 1 of 2018;
  - Local Government Land By-law No. 2 of 2018;
  - Roads By-law No. 3 of 2018;
  - Moveable Signs By-law No. 4 of 2018; and
  - Dogs By-law No. 5 of 2018.
- (c) That the Chief Executive Officer be authorised to undertake all steps necessary to finalise the By-law review process and to give effect to the newly adopted By-laws.

Moved:

Seconded:



**13.7. Limestone Coast Local Government Association – Draft 2018/2019 Business Plan and Budget - Report No. AR18/21428**

- (a) That Strategic Standing Committee Report No. AR18/22428 titled '*Limestone Coast LGA – Draft Business Plan and Budget 2018/2019*' as presented to the Strategic Standing Committee on 12 June 2018 be noted.
- (b) The draft 2018/2019 Limestone Coast Local Government Association Business Plan and draft Budget be accepted and provision made in Council's 2018/2019 draft Budget for the amount of \$180,098.
- (c) The Limestone Coast Local Government Association be advised of Council's acceptance of their draft 2018/2019 Annual Business Plan and Budget.

Moved:

Seconded:

**13.8. Strategic Management - Elected Member Planning Session - Ref. AF16/185**

- (a) That a Councillor planning day be schedule on Sunday, 8 July 2018 to refine Council's strategic priorities over a five year time frame. This would consider all of the strategies and priorities identified by Council as well as the more recent Youth and Culture and Heritage strategies and priorities.

Moved:

Seconded:









**13.24. 2018/2019 Annual Business Plan, Budget and Business Unit Planning Update - Report No. AR18/17362**

- (a) That Audit Committee Report No. AR18/17362 titled '*2018/2019 Annual Business Plan, Budget and Business Unit Plan Update*' as presented to the Audit Committee on 30 May 2018 be noted.

Moved:

Seconded:

**13.25. Fees & Charges Review - Taxi Licence Renewal - Report No. AR18/19889**

- (a) That Operational Standing Committee Report No. AR18/19889 titled '*Fees & Charges Review – Taxi Licence Renewals*' as presented to the Operational Standing Committee on 12 June 2018 be noted.
- (b) That the Taxi Licence renewal fee for the six month period from 1 July 2018 to 31 December 2018 be \$1 payable on demand and Council's Schedule of Fees & Charges 2018/2019 be updated accordingly.

Moved:

Seconded:

**13.26. Works in Progress – City Infrastructure - Report No. AR18/21240**

- (a) That Operational Standing Committee Report No. AR18/21240 titled '*Works in Progress - City Infrastructure*' as presented to the Operational Standing Committee on 12 June 2018 be noted.

Moved:

Seconded:

**13.27. Traffic Safety – White Avenue (between Shepherdson Road and Tollner Road - Report No. AR18/15475**

- (a) That Operational Standing Committee Report No. AR18/15475 titled '*Traffic Safety – White Ave (between Shepherdson Road and Tollner Road)*' as presented to the Operational Standing Committee on 12 June 2018 be noted.
- (b) Council endorse the Traffic Management improvement plan to White Ave as prepared by DPTI.
- (c) Council write to DPTI committing to fund the concrete median works and alteration to the footpath and kerbing.
- (d) Council advise Tenison Woods College and DPTI that Council is willing to fund \$3,950 towards cost of the fence.
- (e) Council request that DPTI install no parking signs on the western side of White Avenue as appropriate to complement the new line markings.

Moved:

Seconded:



### 13.28. Delegation of Powers - Update - Report No. AR18/19965

- (a) That Operational Standing Committee Report No. AR18/19965 titled '*Delegation of Powers - Update*' as presented to the Operational Standing Committee on 12 June 2018 be noted.
- (b) That Council hereby revokes its previous delegations to the Chief Executive Officer of those powers and functions under the following Acts:
- Local Government Act 1999
  - Development Act 1993.
- (c) In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the following Acts and specified in the proposed Instrument of Delegation contained in Appendix 14 (annexed to Operational Standing Committee Report No. AR18/19965 titled '*Delegation of Powers – Update*') as indicated below are hereby delegated this Tuesday, 19th June, 2018 to the person occupying the office of Chief Executive Officer subject to the conditions and/or limitations indicated herein or in the Schedule of Conditions in the proposed Instrument of Delegation:
- Local Government Act 1999 (Appendix 14).
- (d) In exercise of the power contained in Section 20 and 34 (23) of the Development Act 1993, the powers and functions under the Development Act 1993 and the Development Regulations 2008 specified in the proposed Instrument of Delegation contained in Appendix 21 (annexed to Operational Standing Committee Report No. AR18/19965 titled '*Delegation of Powers – Update*') as indicated below are hereby delegated this 19th June, 2018 to the person occupying the office of Chief Executive Officer, subject to the conditions and/or limitations indicated herein or in the Schedule of Conditions in the proposed Instrument of Delegation: under the Development Act 1993:
- Development Act 1993 (Appendix 21).
- (e) The powers and functions may be further delegated by Chief Executive Officer as the Chief Executive Officer sees fit and in accordance with Sections 44 and 101 of the Local Government Act 1999 and other relevant legislation, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.
- (f) For the purpose of these delegations, all delegations to the Chief Executive Officer extend to any person appointed to act in the position of Chief Executive Officer.
- (g) For the purpose of these delegations, all further delegations made by the Chief Executive Officer extend to any person who is appointed to act in the position of the delegate.

Moved:

Seconded:



**13.29. Aquatic Centre – Proposed Entrance Fees 2018/2019 - Report No. AR18/22187**

- (a) That Operational Standing Committee Report No. AR18/22187 titled '*Aquatic Centre – Proposed Entrance Fees 2018/2019*' as presented to the Operational Standing Committee on 12 June 2018 be noted.
- (b) That Council endorse the Mount Gambier Aquatic Centre Administration Fees and Charges for the 2018/2019 swimming season as proposed by Innovative Leisure Management.
- (c) That Council's Schedule of Fees and Charges 2018/2019 be updated to reflect the Aquatic Centre Admission Fees and Charges for 2018/2019.

Moved:

Seconded:

**13.30. Sport and Recreation Major Capital Works Program Report No. AR18/22666**

- (a) That Operational Standing Committee Report No. AR18/22666 titled '*Sport and Recreation Major Capital Works Program*' as presented to the Operational Standing Committee on 12 June 2018 be noted.
- (b) Basketball Mount Gambier receive funding of \$15,090.

Moved:

Seconded:

**13.31. Waste Management – Support Grants to Assist Local Government adjust to China's National Sword Policy – Ref. AF11/362**

- (a) That Council note the South Australian Government's recently announced infrastructure and market development support grants to assist the Local Government adjust to impacts of China's National Sword Policy on the waste management sector.
- (b) Council Officers prepare a report for Council on international and domestic examples of the use of incineration; power generation; recyclable plastics technology (including pelletising plastics for use in road base and other uses; and any other process or technology which would support Council to reuse or recycle waste, or process products for further use as part of Council's waste management operations. Examples sought should have some regard to the scale of operations and volumes generated, or which could be reasonably expected to be generated if Mount Gambier was to be a hub for such recycling/incineration processes for councils within 330kms of Mount Gambier.

Moved:

Seconded:







**13.36. Regional Sport and Recreation Centre Committee Verbal Report – AF18/175**

- (a) That the verbal report provided by Chief Executive Officer and General Manager City Growth be accepted.
- (b) Notes from verbal report be attached to the minutes for information.

Moved:

Seconded:

**13.37. Minutes of Regional Sport and Recreation Centre Committee – 5 June 2018**

That the minutes of the Regional Sport and Recreation Centre Committee meeting held 5 June 2018 as previously circulated be noted.

Moved:

Seconded

**13.38. Council Decision Making Regarding Grant Applications During Council Election Caretaker Period - Report No. AR18/21516**

- (a) That the Regional Sport and Recreation Centre Committee Report No. AR18/21516 titled 'Council Decision Making Regarding Grant Applications During Council Election Caretaker Period' as presented to the Regional Sport and Recreation Centre Committee on 5 June 2018 be noted.
- (b) That Council note the legal advice received by Council that decisions relating to the grant process and submitting grant applications to Federal and State Government during Caretaker period are excluded from the definition of a "designated decision".

Moved:

Seconded:

**13.39. Proposed Amendment to Timeline - Report No. AR18/21484**

- (a) That Regional Sport and Recreation Centre Committee Report No. AR18/21484 titled '*Proposed Amendment to Timeline*' as presented to the Regional Sport and Recreation Centre Committee on 5 June 2018 be noted.
- (b) That the time frame originally identified in Council's Resolution 20 March 2018 Item 13.7 Project Management/Proposed Indoor Recreation Centre – Reference AF17/22 be extended for the submission of documents to the Committee and Council to the end of 2018.

Moved:

Seconded:



**13.40. Regional Sport and Recreation Committee Site Visit Summary Ref. AR18/20941**

- (a) That Regional Sport and Recreation Centre Committee Report No. AR18/20941 titled '*Regional Sport and Recreation Committee Site Visit Summary*' as presented to the Regional Sport and Recreation Centre Committee on 5 June 2018 be noted.

Moved:

Seconded:

**13.41. Open Tender Process Ref. AR18/21524**

- (a) That Regional Sport and Recreation Centre Committee Report No. AR18/21524 titled "Open Tender Process" as presented to the Regional Sport and Recreation Centre Committee on 5 June 2018 be noted.
- (b) That Council proceeds with an open tender process to identify and engage a company to cost estimate the project in two stages, firstly the stage leading to Council's full grant application and secondly, should the project proceed, cost estimates in line with full architectural design and construction documentation.
- (c) That the Committee and identified Council staff be involved in the tender selection process using criteria as specified in the tender documentation.

Moved:

Seconded:

**13.42. Community Reference Group - Report No. AF18/175**

- (a) That Council establish a Community Reference Group represented by a cross section of stakeholders and community members to contribute to the project by:
- Participating in its design so that the needs of future users are considered
  - Provide a local perspective on the impact of the facility in terms of use and access
- (b) The Community Reference Group will seek a minimum composition of the following representatives, with the ability to modify the composition as determined by the Committee.
- 1 x primary school
  - 1 x secondary school
  - 1 x local swim school provider
  - 1 x allied health care provider
  - 1 x retirement/residential care facility
  - 1 x childcare provider
  - 1 x community youth group
  - 4 x sport/ recreation clubs
  - 2 x other community groups
- (c) Terms of Reference will be established and endorsed by the Committee and Council.

Moved:

Seconded:



**13.43. Minutes of Council Assessment Panel – 17 May 2018**

That the minutes of the Council Assessment Panel meeting held 17 May 2018 as previously circulated be noted.

Moved:

Seconded:

**14. COUNCIL REPORTS**

Council Reports commence on the following page.



**14.1. Mount Gambier Regional Sport and Recreation Centre Community Reference Group Terms of Reference - Report No. AR18/23268**

<b>COMMITTEE</b>	Council
<b>MEETING DATE:</b>	19 June 2018
<b>REPORT NO.</b>	AR18/23268
<b>RM8 REFERENCE</b>	AF18/77
<b>AUTHOR</b>	Dr Judy Nagy
<b>SUMMARY</b>	This report presents to Council the draft Terms of Reference and Nomination Form for the proposed Mount Gambier Regional Sport and Recreation Centre Community Reference Group.
<b>COMMUNITY PLAN REFERENCE</b>	Goal 1: Our People
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

**REPORT RECOMMENDATION**

- (a) That Council Report No. AR18/23268 titled '*Regional Sport and Recreation Committee Community Reference Group*' as presented to the Council on 19 June 2018 be noted.
- (b) That Council endorse the Mount Gambier Regional Sport and Recreation Centre Community Reference Group Terms of Reference and Nomination Form for use in establishing the Community Reference Group.

Moved:

Seconded:



## Background

The importance of community engagement as part of development processes for the proposed sport and recreation centre is paramount. Engagement with a cross section of the community is crucial and establishing a Community Reference Group will represent one part of the community engagement and communication plan.

To ensure that the process of establishing such a group allows for broad representation the Sport and Recreation Centre Committee on the 5<sup>th</sup> June 2018 resolved the following:

### 7.2 Motion Without Notice

*That Council establish a Community Reference Group represented by a cross section of stakeholders and community members to contribute to the project by:*

- *Participating in its design so that the needs of future users are considered*
- *Provide a local perspective on the impact of the facility in terms of use and access*

*The Community Reference Group will seek a minimum composition of the following representatives, with the ability to modify the composition as determined by the Committee.*

*1 x primary school  
1 x secondary school  
1 x local swim school provider  
1 x allied health care provider  
1 x retirement/residential care facility  
1 x childcare provider  
1 x community youth group  
4 x sport/ recreation clubs  
2 x other community groups*

*Terms of Reference will be established and endorsed by the Committee and Council.*

## Discussion

Using information gained at recent recreation centre site visits conducted by two Councillors and two staff members, a draft Terms of Reference and Nomination Form have been prepared. The opportunity to apply for membership of the Community Reference Group will be widely advertised over a two week period with the Mount Gambier Regional Sport and Recreation Centre Committee assessing applications and making a recommendation to Council.

## Conclusion

Terms of Reference and the Nomination Form are attached for the consideration of Council.

## Attachments

[Attachment 1 \(AR18/21643\): MGRSRC Community Reference Group Terms of Reference](#)



[Attachment 2 \(AR18/21634\): MGRSRC Community Reference Group Nomination Form](#)



**Dr Judy NAGY**  
GENERAL MANAGER CITY GROWTH



**MARK McSHANE**  
CHIEF EXECUTIVE OFFICER

13 June 2018  
JN



**15. MOTION(S) - With Notice**

Nil Submitted

**16. MOTION(S) - Without Notice**





**17. CONFIDENTIAL ITEMS**

**17.1. Consideration for Exclusion of the Public**

Item 17.2

The following Agenda Item be received, discussed and considered in confidence by excluding the public pursuant to Section 90(2) of the Local Government Act 1999, and an order be made that the public (with the exception of Councillors – H Persello, C Greco, M Lovett, J Lynagh, F Morello, S Perryman, P Richardson and I Von Stanke and Council Officers - M McShane, P Lee, J Nagy, N Serle, M McCarthy, T Tzioutziouklaris, S McLean, S Moretti and M Telford) be excluded from the meeting in order for the Agenda Item (Illegal Development – Operation of A Builder’s Yard within the Residential Zone) to be considered in confidence.

The Operational Standing Committee is satisfied that, pursuant to section 90(3)(a) of the Act the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of:

- Information concerning the personal affairs of any person (living or dead),
- Information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence or the right to a fair trial.
- Legal advice

The Council is satisfied that the information to be received, discussed or considered in relation to this item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the occupier of the property.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances as the matter is personal to the occupier of the property.

Item No.	Subject Matter	S90(3) Grounds
17.2	Illegal Development – Operation of a Builder’s Yard within the Residential Zone - Report No. AR18/21607	(a), (f) and (h)

Moved:

Seconded:



**17.4. Consideration for Exclusion of the Public**

Item 17.5

The following Agenda Item be received, discussed and considered in confidence by excluding the public pursuant to Section 90(2) of the Local Government Act 1999, and an order be made that the public (with the exception of Councillors – H Persello, C Greco, M Lovett, J Lynagh, F Morello, S Perryman, P Richardson and I Von Stanke and Council Officers - M McShane, P Lee, J Nagy, N Serle, M McCarthy, T Tzioutziouklaris, S McLean, S Moretti and M Telford) be excluded from the meeting in order for the Agenda Item (Illegal Development – Cessation of the Storage of Scrap Items, Goods and Materials on the Subject Property) to be considered in confidence.

The Operational Standing Committee is satisfied that, pursuant to section 90(3)(a) of the Act the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which would involve the unreasonable disclosure of:

- Information concerning the personal affairs of any person (living or dead),
- Information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence or the right to a fair trial.
- Legal advice

The Council is satisfied that the information to be received, discussed or considered in relation to this item is information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of the occupier of the property.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances as the matter is personal to the occupier of the property.

Item No.	Subject Matter	S90(3) Grounds
17.5	Illegal Development – Cessation of the Storage of Scrap Items, Goods and Materials on the Subject Property - Report No. AR18/21507	(a), (f) and (h)

Moved:

Seconded:



**17.7. Consideration for Exclusion of the Public**

Item 17.8

The following item(s) be received, discussed and considered in confidence by excluding the public pursuant to Section 90 (2) of the Local Government Act, 1999 and an order be made that the public (with the exception of Councillors – H Persello, C Greco, M Lovett, J Lynagh, F Morello, S Perryman, P Richardson and I Von Stanke and Council Officers - M McShane, P Lee, J Nagy, N Serle, M McCarthy, T Tzioutziouklaris, S McLean, S Moretti and M Telford) be excluded from the meeting in order for the item to be considered in confidence as the Council is satisfied that the item is a matter that can be considered in confidence.

The Council is satisfied that pursuant to the following sections of the Act, the information to be received, discussed or considered in relation to this Agenda Item is:

- s90(3)(d) - commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected:
  - to prejudice the commercial position of the person who supplied the information, or
  - to confer a commercial advantage on a third party.

The information to be considered in relation to this Agenda Item include costings for provision of recycling services and other specific financial information, the disclosure of which would prejudice the supplier’s commercial position in the open market.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the disclosure of the supplier’s commercial position could jeopardise the delivery of the recycling service to the community.

Item No.	Subject Matter	S90(3) Grounds
17.8	Council Update on Recycling Contract Variation - June 2018 - Report No. AR18/23145	(d)

Moved:

Seconded:



**17.10. Consideration for Exclusion of the Public**

Item 17.11

The following Agenda Item be received, discussed and considered in confidence by excluding the public pursuant to Section 90 (2) of the Local Government Act 1999, and an order be made that the public (with the exception of (with the exception of Council Members Councillors - C Greco, M Lovett, J Lynagh, F Morello, S Perryman, H Persello, P Richardson and I Von Stanke and Council Officers - M McShane, J Nagy, N Serle, M McCarthy, T Tzioutziouklaris, S McLean, M Telford and S Moretti now present) be excluded from the meeting in order for the Agenda Item Architectural Expression of Interest for the Mount Gambier Regional Sport and Recreation Centre AR18/23408 to be considered in confidence.

The Council is satisfied that, pursuant to section 90(3)(b) of the Act the information to be received, discussed or considered in relation to this Agenda Item is information the disclosure of which could reasonably be expected:

- to confer a commercial advantage on a person with whom the Council is proposing to conduct business; or
- would prejudice the commercial position of the Council.

At this stage of the Regional Sport and Recreation Centre Project the Council has undertaken an Expression of Interest process only for potential architectural services and is yet to receive and consider any formal tender submissions from proponents. The consideration and shortlisting of proponents in a public environment could be detrimental to securing the best outcomes for the community as each shortlisted proponent would be aware of their competitive status conferring an advantage on each of them whilst prejudicing Council's own Commercial position.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because until a final determination on a selected tenderer has been made the Council reserves the right, on behalf of the community, to revisit alternative means of securing outcomes for the project. Further, as the project remains unfunded Council may seek to review any decisions made in this matter.

Item No.	Subject Matter	S90(3) Grounds
17.11	Architectural Expression of Interest for the Mount Gambier Regional Sport and Recreation Centre - Report No. AR18/23408	(b)

Moved:

Seconded:

Meeting closed at                      p.m.

AR18/23647



**18. REPORT ATTACHMENTS**

Report attachments commence on the next page.



**DESIGNATED INFORMAL GATHERING  
NVI UPDATE AND INTEGRATED STRATEGIES  
5:30 PM MONDAY 28<sup>TH</sup> MAY 2018**

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RECORD OF PROCEEDINGS  
5:30 pm Monday 28<sup>th</sup> May 2018  
Committee Room, Level 4  
Civic Centre  
10 Watson Terrace, Mount Gambier

**GUESTS:-**

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Ben Deering - Community Manager - New Venture Institute  
Laki Kondylas - Head of Strategic Projects - New Venture Institute

**MEMBERS PRESENT:-**

Mayor Lee  
Cr Morello  
Cr Von Stanke  
Cr Mezinec  
Cr Persello (left at 6:50 pm)

**STAFF PRESENT:-**

Chief Executive Officer  
General Manager City Growth  
General Manager Community Wellbeing

**MEMBERS APOLOGIES:-**

Cr Mutton

**LEAVE OF ABSENCE:-**

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**DISCUSSION:**

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Discussions regarding NVI update and Integrated Strategies.

Discussion closed at 7:10 p.m.

**Council Action Items**

Report Title	Report Number	Author	Item	Action	Status
Petition - Regional Sport and Recreation Centre		Michael McCarthy	7	<p>The Chief Executive Officer reported that a Petition was received from Nathan Stratford on behalf of the Community Engagement Steering Committee during his Deputation made to the Special Council Meeting on 24 April 2018 in relation to the proposed Mount Gambier Regional Sport and Recreation Centre.</p> <p>The Petition reads:</p> <p><b>MAKE A BIG SPLASH AND GET IN THE GAME FOR MOUNT GAMBIER!</b></p> <p>We the undersigned support the development of an Indoor/Outdoor Aquatic and Recreation Centre for Mount Gambier and Surrounds</p> <p>The Petition contains some 10,013 signatures (with names, addresses and emails) primarily from the Mount Gambier and surrounding areas.</p> <p>The covering letter that accompanied the Petition summarises the significant community engagement undertaken by the Community Engagement Steering Committee over a 20 day period including circulation of the petition through 130 businesses and online at Change.org, a facebook page, print media, radio and engagement with Council and other stakeholders.</p> <p>A copy of the Petition covering letter is attached for information.</p> <p>The subject matter of the Petition was the agenda item for a Special Council Meeting held on 24 April 2018 that endorsed the submission of an Expression of Interest to the Department of Infrastructure, Regional Development and Cities for funding for a Regional Sport and Recreation Centre in Mount Gambier.</p> <p>The Petition is now presented formally for Council to receive.</p> <p>That the petition be received.</p>	No Action
Policy Review - R155 Rate Rebate Policy	AR18/9120	Jo Scheidl	13.02	<p>(a) That Strategic Standing Committee Report No. AR18/9120 titled 'Policy Review – R155 – Rate Rebate Policy' as presented to the Strategic Standing Committee on 7 May 2018 be noted.</p> <p>(b) That Council Policy R155 – Rate Rebate Policy as attached to Strategic Standing Committee Report No. AR18/9120 be adopted.</p>	Completed

**Council Action Items**

<b>Report Title</b>	<b>Report Number</b>	<b>Author</b>	<b>Item</b>	<b>Action</b>	<b>Status</b>
Policy Review - R105 Rates - Rating Policy	AR18/9119	Jo Scheidl	13.03	<p>(a) That Strategic Standing Committee Report No. AR18/9119 titled 'Policy Review – R105 – Rating Policy' as presented to the Strategic Standing Committee on 7 May 2018 be noted.</p> <p>(b) That Council Policy R105 – Rating Policy as attached to Strategic Standing Committee Report No. AR18/9119 be adopted.</p>	Completed
Policy Review - R130 Rates - General Matters	AR18/9117	Jo Scheidl	13.04	<p>(a) That Strategic Standing Committee Report No. AR18/9117 titled 'Policy Review – R130 – Rates – General Matters' as presented to the Strategic Standing Committee on 7 May 2018 be noted.</p> <p>(b) That Council Policy R130 – Rates – General Matters as attached to Strategic Standing Committee Report No. AR18/9119 be adopted.</p>	Completed
Quarter 3 Budget Review	AR18/15602	Kahli Rolton & Jeroen Zwijnenburg	13.05	<p>(a) That Strategic Standing Committee Report No. AR18/15602 titled 'Quarter Three Budget Review for Financial Year Ending 30 June 2018' as presented to the Strategic Standing Committee on 7 May 2018 be noted.</p> <p>(b) That Council adopts the Quarter Three Budget Review (BR3) for the financial year 1 July 2017 to 30 June 2018 as detailed in Attachment 1 of the report titled 'Quarter Three Budget Review for the Financial Year Ending 30 June 2018' which reflects a \$582,000 forecast operating surplus.</p> <p>This represents an improvement of \$259,000 from the Original Budget of \$323,000 operating surplus and an improvement of \$1,572,000 from Quarter Two Budget Review (BR2) of \$990,000 operating deficit.</p>	Completed
Signage Strategy Update	AR18/16972	Donna Foster	13.06	<p>(a) That Strategic Standing Committee Report No. AR18/16972 titled 'Signage Strategy Update' as presented to the Strategic Standing Committee on 7 May 2018 be noted.</p> <p>(b) That Council adopt the sign family design as presented at the Elected Member's workshop on 16 April 2018.</p>	Completed



**Council Action Items**

<b>Report Title</b>	<b>Report Number</b>	<b>Author</b>	<b>Item</b>	<b>Action</b>	<b>Status</b>
Refinement of Strategic Priorities	AR18/17182	Judy Nagy	13.07	(a) That Strategic Standing Committee Report No. AR18/17182 titled 'Refinement of Strategic Priorities' as presented to the Strategic Standing Committee on 7 May 2018 be noted.  (b) That an Elected Member workshop be held on the 28 May 2018 to present an example of an integrated approach for Council's identified strategic priorities.	Completed
Policy Review - S120 Street Signs - Directional, Scenic and Tourist	AR18/16059	Daryl Morgan	13.08	(a) That Strategic Standing Committee Report No. AR18/16059 titled 'Signage Strategy Update' as presented to the Strategic Standing Committee on 7 May 2018 be noted.  (b) That Council adopt the updated policy S120 – Street Sign Directional, Tourist and other Scenic Facility Signs.	Completed
Junior Sports Assistance Fund Minutes - 11 April 2018	N/A	Melissa Telford	13.10	That the minutes of the Junior Sports Assistance Fund (Section 41) meeting held 11 April 2018 as previously circulated be noted.	No Action
Correspondence Received	AR18/12981	Melissa Telford	13.11	(a) That Junior Sports Assistance Fund Committee Report No. AR18/12981 titled 'Correspondence Received' dated 3 April 2018 as presented to the Junior Sports Assistance Fund Committee on 11 April 2018 be noted.	No Action
Statement of Revenue and Expenses	AR18/13000	Melissa Telford	13.12	(a) That Junior Sports Assistance Fund Committee Report No. AR18/13000 titled 'Statement of Revenue and Expenses - 1/11/2017 to 28/02/2018' dated 3 April 2018 as presented to the Junior Sports Assistance Fund Committee on 11 April 2018 be noted.  (b) The financial statement of the Fund as at 28 February 2018 be received noting a cash balance of \$74,825.	No Action
Applications for Financial Assistance for Juniors and Payments from the Fund	AR18/13267	Melissa Telford	13.13	(a) That Junior Sports Assistance Fund Committee Report No. AR18/13267 titled 'Applications for Financial Assistance for Juniors from 1/12/2017 to 31/03/2018' dated 4 April 2018 as presented to the Junior Sports Assistance Fund Committee on 11 April 2018 be noted.	No Action

**Council Action Items**

<b>Report Title</b>	<b>Report Number</b>	<b>Author</b>	<b>Item</b>	<b>Action</b>	<b>Status</b>
Member Organisations Contributions 2017/2018 - Unpaid Membership	AR18/13172	Melissa Telford	13.14	<p>(a) That Junior Sports Assistance Fund Committee Report No. AR18/13172 titled 'Member Organisations Contributions 2017/2018 - Unpaid Membership' dated 4 April 2018 as presented to the Junior Sports Assistance Fund Committee on 11 April 2018 be noted;</p> <p>(b) letters be sent to Member Organisations with outstanding membership contributions requesting advice as to whether they wish to continue to be a member of the Fund, and if so payment is to be made by the end of April, 2018 or the Member Organisation will be suspended from the fund.</p>	Completed
Commercial Club Inc. - Annual Donation - Exceptional Junior Program 2017	AR18/12929	Melissa Telford	13.15	<p>(a) That Junior Sports Assistance Fund Committee Report No. AR18/12929 titled 'Commercial Club Inc. - Annual Donation - Exceptional Junior 2017' dated 3 April 2018 as presented to the Junior Sports Assistance Fund Committee on 11 April 2018 be noted.</p> <p>(b) For the 2017 year the following juniors receive the Commercial Club Inc. donation (i.e. \$500 each) to assist that junior to advance in their chosen sport and to achieve their potential:  Awardees: Emily Close - Basketball Mount Gambier  Mitchell Hunter - Basketball Mount Gambier</p> <p>(c) the presentation of the Commercial Club Inc. donation take place at a time convenient to the recipient, member organisation and a representative of the Commercial Club Inc.;</p> <p>(d) details of the donation program and the awardees for 2017 be released to the media immediately.</p>	Completed

**Council Action Items**

Report Title	Report Number	Author	Item	Action	Status
Rotary Club of Mount Gambier Lakes - Donations to Financially Disadvantaged Sportspersons	AR18/12883	Melissa Telford	13.16	(a) That Junior Sports Assistance Fund Committee Report No. AR18/12883 titled 'Rotary Club of Mount Gambier Lakes - Donations to Financially Disadvantaged Juniors' dated 3 April 2018 as presented to the Junior Sports Assistance Fund Committee on 11 April 2018 be noted. (b) the following application(s)/funding be made available to the Member Organisations named below to assist the identified junior(s) to achieve their fullest participation with the specific purpose donation from the Rotary Club of Mount Gambier Lakes - Donations to Financially Disadvantaged Junior Sportspersons initiative (funded from some of the proceeds from the 2018 Blue Lake Fun Run) and to be used strictly in accordance with their respective confidential application: (i) South East Women's Football Association - 2 Nominees      \$600 (i.e. \$300 each)  (ii) Limestone Coast Football Association - 1 nominee      \$300  (iii) Discretionary Donation - 12 nominees \$1,440 (i.e. \$120 each)	Completed
Community Engagement and Social Inclusion Sub-Committee Minutes - 26 April 2018	N/A		13.17	That the minutes of the Community Engagement and Social Inclusion Sub-Committee Meeting held 26 April 2018 as previously circulated be noted.	No Action
Vulnerable Families	AF17/432		13.18	(a) That the project plan for the delivery of the Community Day at AF Sutton Reserve on a date to be determined be progressed and regular updates be provided to Council.	Completed
City of Mount Gambier Corporate Greenhouse Gas Emissions 2016-2017	AR18/15108	Aaron Izzard	13.20	(a) That Environmental Sustainability Sub-Committee Report No. AR18/15108 titled 'City of Mount Gambier Corporate Greenhouse Gas Emissions 2016-2017' as presented to the Environmental Sustainability Sub-Committee on 1 May 2018 be noted.  (b) That Council continue to conduct greenhouse gas emission reduction measures. This may include activities such as energy efficiency and renewable energy measures, reducing waste to landfill, and landfill gas mitigation actions - within budget and resourcing constraints.	In Progress

**Council Action Items**

<b>Report Title</b>	<b>Report Number</b>	<b>Author</b>	<b>Item</b>	<b>Action</b>	<b>Status</b>
ReUse Market Update May 2018	AR18/13791	Aaron Izzard	13.21	<p>(a) That Environmental Sustainability Sub-Committee Report No. AR18/13791 titled 'ReUse Market Update – May 2018' as presented to the Environmental Sustainability Sub-Committee on 1 May 2018 be noted.</p> <p>(b) That Council endorse the requirement for Council staff to make decisions on what will be accepted for resale at the ReUse market and the proposed pricing regime for accepting items at the Waste Transfer Station for reselling at the ReUse Market, as outlined in report AR18/13791.</p>	Completed
Works In Progress - City Infrastructure	AR18/16058	Daryl Morgan	13.22	(a) That Operational Standing Committee Report No. AR18/12120 titled 'Works in Progress - City Infrastructure' as presented to the Operational Standing Committee on 8 May 2018 be noted.	Completed
Cave Gardens Claret Ash Tree	AR18/15717	Sinaway Georgiou	13.23	<p>That Operational Standing Committee Report No. AR18/15717 'Cave Gardens Claret Ash Tree' as presented to the Operational Standing Committee on 8 May 2018 be noted.</p> <p>(b) Council removes the tree, retains the timber and awaits the completion of the public arts strategy before making a final decision on the use of the timber and Council replaces the tree.</p>	In Progress
Cave Gardens And Town Hall Tree Management	AR18/10357	Sinaway Georgiou	13.24	<p>(a) That Operational Standing Committee Report No. AR18/10357 'Cave Gardens and Town Hall Tree Management' as presented to the Operational Standing Committee on 8 May 2018 be noted.</p> <p>(b) That Council approves the removal of the 13 Oriental Plane trees around the Town Hall and Cave Gardens Precinct to allow for advanced replacement trees where practicably possible.</p> <p>(c) Over 2 years, Council replaces the removed trees with the London Plane Tree whose form is more suited to the windy conditions of the area.</p>	In Progress

**Council Action Items**

Report Title	Report Number	Author	Item	Action	Status
Request from Foodbank for Council Funding	AR18/16919		13.25	<p>(a) That Operational Standing Committee Report No. AR18/16919 titled 'Request from Foodbank for Council Funding' as presented to the Operational Standing Committee on 8 May 2018 be noted.</p> <p>(b) That Council grants an extension of time for the \$42,750 of funds previously provided to Foodbank to purchase the property on Cave Road, Mount Gambier to June 30 2021.</p> <p>(c) That Foodbank be advised that should the purchase and upgrade of Foodbank's property on Cave Road not be completed by 30 June 2021 the funds be returned to Council.</p>	Completed
Establishment of Regional Sport and Recreation Centre Committee	AR18/17268	Michael McCarthy	14.01	<p>(a) That Council Report No. AR18/17268 titled 'Establishment of Regional Sport and Recreation Centre Committee' as presented to the Council on 15 May 2018 be noted.</p> <p>(b) That on the recommendation of the Chief Executive Officer in accordance with Regulation 21 of the Local Government (Procedures at Meetings) Regulations the Council resolution dated 24 April 2018 that the Councillor Working Party to be continued be revoked.</p> <p>(c) That a Section 41 Committee named the Regional Sport and Recreation Centre Committee be established to provide considered advice to assist Council in decision making on matters associated with the development of a Regional Sport and Recreation Centre.</p> <p>(d) That the Committee affirmed at resolution (c) shall have no delegation to act with all recommendations to be presented to Council for final decision and resolution.</p> <p>(e) That Terms of Reference for the Regional Sport and of the Regional Sport and Recreation Centre Committee be adopted as attached to Council Report No. AR18/17268.</p> <p>(f) That Membership of the Regional Sport and Recreation Centre Committee comprise Elected Members as determined by resolution of Council. The Mayor will have ex-officio status on the Regional Sport and Recreation Centre Committee.</p>	Completed

**Council Action Items**

Report Title	Report Number	Author	Item	Action	Status
Appointment of Members - Regional Sport and Recreation Centre Committee	AR18/17807	Michael McCarthy	14.02	<p>(a) That Council Report No. AR18/17807 titled 'Appointment of Committee Members' as presented to the Council on 15 May 2018 be noted.</p> <p>(b) That having established a Regional Sport and Recreation Centre Committee, nominations be sought immediately to fill the membership positions.</p> <p>(c) The number of Committee Members comprising the Regional Sport and Recreation Centre Committee be no more than 4 Councillors and Mayor as ex-officio</p> <p>(d) That an appointment (and if necessary where the number of nominations exceeds the Committee Membership sought by Council - a secret ballot election) process be conducted in accordance with i – v to determine which nominees are to be appointed to the Committee.</p> <p>i. the successful candidate(s) will be the candidate(s) with the highest number of votes.</p> <p>ii. where two or more candidates have an equal number of votes for the remaining vacant positions candidates will be determined as successful from a drawing of lots by the Returning Officer. The first name(s) drawn shall be the successful candidate(s).</p> <p>iii. the Chief Executive Officer be appointed Returning Officer for the election.</p> <p>iv. upon the completion of the election, the Returning Officer be authorised to declare the successful candidate(s) elected to the Committee positions.</p> <p>v. Where the number of nominees is equal or less than the number of available positions, the Returning Officer will declare all candidates as successfully</p>	Completed
Major Event Sponsorship - 2019 Limestone Coast Opera	AR18/18156	Judy Nagy	14.03	<p>(a) That Council Report No. AR18/18156 titled 'Major Event Sponsorship - 2019 Limestone Coast Opera' as presented to the Council on 15 May 2018 be noted.</p> <p>(b) Council defer making a decision on the Limestone Coast Opera request to increase Funding until after a Council Workshop in June to evaluate all the major events that Council supports.</p>	In Progress

**Council Action Items**

<b>Report Title</b>	<b>Report Number</b>	<b>Author</b>	<b>Item</b>	<b>Action</b>	<b>Status</b>
Evaluation of 2018 Fringe in Mount Gambier Festival	AR18/18228	Barbara Cernovskis	14.04	<p>(a) That Council Report No. AR18/18228 titled 'Evaluation of 2018 Fringe in Mount Gambier Festival' as presented to the Council on 15 May 2018 be noted.</p> <p>(b) That subject to an allocation of \$20,000 cash and \$5,000 in-kind in Council's 2018/2019 draft budget being endorsed, the City of Mount Gambier continue to support the growth of Fringe in Mount Gambier Festival.</p> <p>(c) That the Fringe in Mount Gambier Festival remain a community and stakeholder led initiative that includes active involvement of local Fringe Ambassadors and secured funding parties.</p> <p>(d) That Council representatives be involved in the planning and implementation of the 2019 Fringe in Mount Gambier Festival to facilitate the ongoing cultural development of local artists, venues and businesses.</p>	In Progress
Regional Sport and Recreation Centre	AR18/18317		14.05	<p>(a) That Council Report No. AR18/18317 titled 'Regional Sport and Recreation Centre' as presented to Council on 15 May 2018 be noted.</p> <p>(b) That the Expression of Interest documentation be endorsed by Council.</p>	Completed
Waste Strategy Summit 26-28 June 2018	AF11/903		16.01	<p>(a) The City of Mount Gambier sends Cr Ian Von Stanke and Cr Josh Lynagh to the waste strategy summit in Sydney from June 26 to 28, 2018 and a staff member nominated by the Chief Executive Officer</p> <p>(b) the attendees share the information gathered at the summit at an Elected Members workshop in July 2018.</p>	Completed
Financial Management - Advice - Notification of Available Grants - Finaical Year 2017/2018			16.02	<p>(a) the CEO's Report on the State Government's Regional Transport Relief Fund be noted;</p> <p>(b) Council authorises the CEO to make application to the Fund and for the CEO and Mayor to execute any necessary documentation to receive funds.</p>	In Progress
Illegal Development - Occupation of a garage		Tracy Tzioutziouklaris	17.02	Refer in confidence register	In Progress
Contract - receivel of Recyclable Materials - Variation May 2018	AR18/13891	Aaron Izzard	17.05	Refer in confidence register	In Progress

**Council Action Items**

<b>Report Title</b>	<b>Report Number</b>	<b>Author</b>	<b>Item</b>	<b>Action</b>	<b>Status</b>
<b>Special Council Meeting - Draft 2018/2019 Annual Business Plan and Budget</b>					
Community Consultation - Draft 2018/2019 Annual Business Plan and Budget	AR18/18927	Ben Kilsby	3.1	(a) That Council Report No. AR18/18927 titled '2018/2019 Draft Annual Business Plan and Budget – Community Consultation Outcomes' as presented to the Council on 22 May 2018 be noted.	Completed
2018/2019 Draft Annual Budget Report	AR18/19176	Jeroen Zwijnenburg	3.2	(a) That Council Report No. AR18/19176 titled '2018/2019 Draft Annual Budget Report' dated 17 May 2018 as presented to the Council on 22 May 2018 be noted.  (b) That Council instructs the Chief Executive Officer to prepare the final Annual Business Plan and Budget for 2018/2019 for presentation, consideration and adoption at the meeting of Council scheduled on 19 June 2018.	Completed
Draft 2018/2019 Annual Business Plan and Budget – Updates	N/A	Jeroen Zwijnenburg	3.3	(a) That Nil Items as presented to Councillors be incorporated in the next Draft 2018/2019 Budget for consideration and adoption on 19 June, 2018: for a total adjustment of Nil to Council's operating result in the Draft 2018/2019 Budget.	No Action





## MOUNT GAMBIER REGIONAL SPORTS AND RECREATION CENTRE

### **Community Reference Group**

### **Terms of Reference**

*19<sup>th</sup> June 2018*

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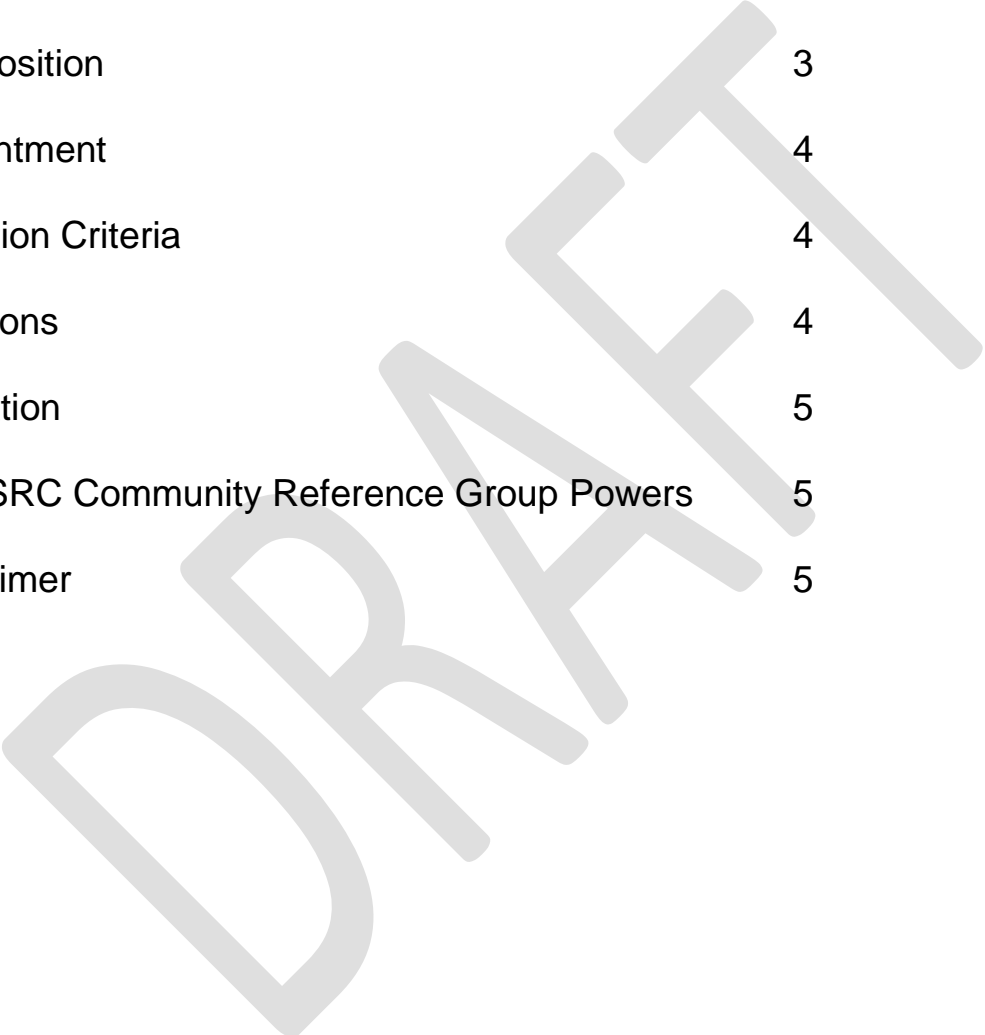
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## Purpose

The Mount Gambier Regional Sport and Recreation Centre (MGRSRC) Community Reference Group has a role in providing input into the design, functionality and operational needs of the intermediate stage of development for the MGRSRC. Information about the likely current and future needs of potential users to inform architectural design prior to the construction is important.

The Community Reference Group will be a representative, cross section of individuals from the community that will contribute to the project by:

- Being a conduit for communications to and from stakeholder groups.
- Understanding the scope and constraints of the project to provide effective input.
- Providing information to the design team for key elements of the design.

## Background

For over 30 years there have been community discussions about the need for an indoor aquatic centre and more recent discussions have incorporated other indoor sporting facilities into the conversation. The proposed Mount Gambier Regional Sport and Recreation Centre project has the potential to provide substantial indoor facilities addressing many community needs.

Securing necessary funding from State and Federal Government agencies will be the critical milestones that drive the development schedule and the timeframes of the reference group.

The Mount Gambier Regional Sport and Recreation Centre initial funding proposal has committed to retaining the existing outdoor seasonal use pool and will be centrally located at Olympic Park in the Recreation Precinct. The initial concept design has included many features that will be refined by further consultation and engagement processes.

## Composition

The MGRSRC Community Reference Group will seek a minimum composition of the following representatives, with the ability to modify the composition as and when needed as determined by the Committee:

- 1 x Primary School
- 1 x Secondary School
- 1 x Local Swim School Provider
- 1 x Allied Health Care Provider
- 1 x Retirement/Residential Care Facility
- 1 x Child Care Provider
- 1 x Community Youth Group
- 4 x Sporting/Recreation Club Representatives\*
- 2 x Other Community groups

\*Representatives will be chosen to ensure coverage across multiple sports.

Representatives of other groups including peak bodies, industry groups, other Aquatic facilities and other stakeholders may be invited to attend or present to the Community Reference Group to provide information or feedback as required. The contracted Architect will consult with Elected Members,

Project Partners, and other key stakeholders directly as required, separately and concurrently with the MGRSRC Community Reference Group.

## **Appointment**

A call for nominations to the MGRSRC Community Reference Group will be by way of public notification in local newspaper(s) and on the Council's website and Facebook page.

Nominations will be made using an application form and should be received before the nominated closing date and time.

Applicants who do not agree to the conditions of nomination contained with the application form will not be considered for appointment.

Selection will be made by Council's regional Sport and Recreation Centre Committee based upon the

- representation from groups nominated above
- the ability of the individual to appropriately represent the community group nominated
- the willingness to function within the parameters of these Terms of Reference.

Community Reference Group Representatives will hold their positions for a period of 6 months from the date of appointment. This period may be extended by the MGRSRC Control Group if required and if nominees are willing to continue their appointment.

## **Selection Criteria**

The selection panel will make appointments to the Community Reference Group after considering the following selection criteria:

- Knowledge and experience in at least two of the following areas:
  - Sporting communities (as a player, volunteer and/or caregiver)
  - Education
  - Business
  - Community groups
  - Allied health services
  - Local community networks
  - Accessibility
- A balance of knowledge and experience within the Group.
- A balance of gender and age representation within the Group.
- A diverse range of backgrounds and life experience within the Group.

## **Functions**

The members of the MGRSRC Community Reference Group are required to:

- Attend MGRSRC Community Reference Group meetings.
- Provide a user perspective in relation to the design functionality and operations of the Mount Gambier Regional Sport and Recreation Centre.
- Provide feedback and advice on issues raised through their discussions with the community
- Assist with disseminating relevant project information within the community.
- Be an advocate for the project within the community.

## **Operation**

Key operational details of the MGRSRC Community Reference Group include:

- 3 meetings will be scheduled with additional meetings as required.
- Meetings will be for no more than 2 hours.
- The meeting schedule will be determined after the first meeting and will be governed by development timeline requirements.
- The City of Mount Gambier will be responsible for the administration associated with the MGRSRC Community Reference Group including the organisation of meetings, venues, agendas and briefing papers.
- The MGRSRC Community Reference Group will operate from July 2018 - December 2018.

## **MGRSRC Community Reference Group Powers**

The Community Reference Group is established by Council as an advisory body. It does not have any formally delegated powers under the Local Government Act.

## **Disclaimer**

The City of Mount Gambier are committed to enhancing the public availability, dissemination and exchange of information. To that end, the MGRSRC Community Reference Group has been established to enable the exchange of information, ideas and feedback with regard to the design, functionality and operations of the Mount Gambier Regional Sport and Recreation Centre.

The decision of the Mount Gambier Regional Sport and Recreation Centre Committee and Council in the selection of the Community Reference Group is final.

Information, ideas and feedback obtained through the Community Reference Group where appropriate may be used by the Council's Regional Sport and Recreation Centre Committee and the Architects engaged by the City of Mount Gambier in the design, construction and operation of the Mount Gambier Regional Sport and Recreation Centre.



## MOUNT GAMBIER REGIONAL SPORTS AND RECREATION CENTRE

### Community Reference Group Nomination Form

Thank you for your interest in becoming a member of the Mount Gambier Regional Sports and Recreation Centre (MGRSRC) Community Reference Group.

Please read the information provided and take the time to answer the questions in each section.

Any additional supporting information can be attached to this form. The MGRSRC Committee will assess your nomination based on the information you have provided.

You will be notified in writing as to whether your nomination has been successful or not.

**Applications must be received by 5.00 pm on 6<sup>TH</sup> July 2018.**

Late applications will be considered at the discretion of the City of Mount Gambier.

Nomination forms and supporting documents should be addressed for attention to '*MGRSRC Community Reference Group*' and returned to:

City of Mount Gambier  
PO BOX 56  
Mount Gambier, SA, 5290

[city@mountgambier.sa.gov.au](mailto:city@mountgambier.sa.gov.au)

For further information visit [www.mountgambier.sa.gov.au](http://www.mountgambier.sa.gov.au) or phone Judy Nagy on 08 8721 2400

# SECTION A: Terms of Reference

Before completing this nomination form, it is important that you read the MGRSRC Community Reference Group Terms of Reference.

**After reading the Terms of Reference, please tick, sign and date the checklist below.**

## Checklist

- I have read the MGRSRC Community Reference Group Terms of Reference.
- I understand that the Community Reference Group is an advisory group formed to provide perspectives in relation to the functionality and operations of the proposed MGRSRC.
- I understand that the MGRSRC Community Reference Group represents various opinions within the community.
- I understand that I may be required to read material provided to me prior to meetings so I can effectively participate in Community Reference Group discussions.
- I understand that as a member of the Community Reference Group I cannot make comments to the media on behalf of the Community Reference Group.

If my nomination is successful, I will be representing a:

- |   |  |
|---|--|
| <input type="checkbox"/> Primary school                       | <input type="checkbox"/> Secondary School            |
| <input type="checkbox"/> Local Swim School Provider           | <input type="checkbox"/> Allied Health Care Provider |
| <input type="checkbox"/> Retirement/Residential Care Facility | <input type="checkbox"/> Child Care Provider         |
| <input type="checkbox"/> Community Youth Group                | <input type="checkbox"/> Sporting/Recreation Club    |
| <input type="checkbox"/> Other Community Groups               |  |

Name: .....

Organisation: .....

Signature: ..... Date: .....





