

Reference: AF11/862

**MAYOR
COUNCILLORS
CITY OF MOUNT GAMBIER**

Members

1. NOTICE is given that a meeting of the Council of the City of Mount Gambier will be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier on **TUESDAY, 19th JANUARY, 2016 AT 6.00 P.M.**
2. Notice is given that the Standing Committees (Committee Room and Level 1 Conference Room) and Development Assessment Panel (Level 1 Conference Room) will meet at the Civic Centre, 10 Watson Terrace, Mount Gambier on the days and dates as follows:

Corporate and Community Services Committee	Monday, 8th February, 2016
Operational Services Committee	Tuesday, 9th February, 2016
Development Assessment Panel	Thursday, 18th February, 2016



Mark McSHANE
CHIEF EXECUTIVE OFFICER

13th January, 2016
TLG

CITY OF MOUNT GAMBIER

Meeting to be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier
on Tuesday, 19th January, 2016 at 6.00 p.m.

AGENDA

COUNCIL

PRESENT:

Mayor Andrew Lee

Cr Christian Greco
Cr Mark Lovett
Cr Josh Lynagh
Cr Frank Morello
Cr Des Mutton
Cr Hanna Persello
Cr Penny Richardson
Cr Ian Von Stanke

APOLOGIES:

moved the apologies received from Cr Sonya Mezinec
and Cr Steven Perryman be accepted.

seconded

COUNCIL OFFICERS:

Chief Executive Officer	- Mr M McShane
Director – Corporate Services	- Mr G Humphries
Director – Operational Services	- Mr D Sexton
Manager Community Services and Development	- Ms B Cernovskis
Manager Governance and Property	- Mr M McCarthy
Administrative Officer Executive Support	- Ms T Gritton

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

CONFIRMATION OF MINUTES:

moved the minutes of the previous meeting
held on 15th December, 2015 be taken as read and confirmed.

seconded

MAYORAL REPORT - Ref. AF11/881

- Assisted with preparation of a Christmas dinner at Sunset Community Kitchen
- Donations formally received for Mayor's Christmas Appeal (individually from Rotary Club of Mount Gambier West, Peter Roberts and Woodlands Grove)
- Attended International Timber Solutions Christmas Show
- Attended Regional Development Australia Limestone Coast Meeting in Lucindale
- Mayoral Welcome for Commonwealth Bank Australian Country Cricket Championships
- Attended Karen New Year Celebrations at North Gambier Primary School

- Presentation Dinner for Commonwealth Bank Australian Country Cricket Championships at The Barn
- Opening Ceremony of the Consulate-General of the People's Republic of China in Adelaide
- Presentation by South East Natural Resources Management Board (SENRMB)

REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS / ACTIVITIES - Ref. AF11/882

<u>Member</u>	<u>Organisation</u>
.....
.....
.....
.....

..... moved the reports made by Council representatives on outside organisations / activities be received.

..... seconded

QUESTIONS:

- (a) With Notice – Nil submitted.
- (b) Without Notice -

PETITIONS: Nil

NOTICE OF MOTION TO RESCIND: Nil

ELECTED MEMBERS WORKSHOPS - Ref. AF15/83

No Elected Members Informal Workshops were conducted between 16th December, 2015 and 18th January, 2016.

COUNCIL ACTION ITEMS - Corporate and Community Services Committee and Operational Services Committee referred to the Council Meeting held 15th December, 2015 - Ref. AF11/1718, AF11/866

..... moved that the Council Action Items for the Corporate and Community Services Committee and the Operational Services Committee referred to the Council Meeting held 15th December, 2015 be received and the contents noted.

..... seconded

CORPORATE AND COMMUNITY SERVICES

1. FINANCIAL STATEMENT – as at 31st December, 2015

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

moved it be recommended the financial statement as at 31st December, 2015 be received.

seconded

2. FINANCIAL MANAGEMENT – Grant Funding Enquiries – Letter from East Gambier Netball Club – Ref. AF11/2175

Goal: Building Communities

Strategic Objective: Encourage the development of community facilities and infrastructure, community events and active and safe community spaces through direct support, seeking funding, facilitation etc.

The Manager - Community Services and Development reported:

- (a) East Gambier Netball Club have been successful in attracting a Sport and Recreation Grant for \$12,660 for the resurfacing of courts;
- (b) As part of that application Council committed to assist the Club with a loan of \$5,000 towards the \$24,000 project costs (balance funded by Club);
- (c) Council has now received a supplementary request to convert the \$5,000 loan to a \$5,000 cash contribution (a copy of the full application also submitted);
- (d) Members may recall that under the 2015 Sport and Recreation Major Capital Works Program \$65,000 of the \$70,000 Budget was allocated to specific projects.

moved it be recommended:

- (a) the letter from the East Gambier Netball Club dated 26th October, 2015 be received;
- (b) Council support the request to convert support for the project from a \$5,000 loan to a \$5,000 cash contribution (funded from Acc. 6560.1042 - Sport and Recreation Major Capital Works Program).

seconded

3. GOVERNANCE – Committees – Lifelong Learning Sub-Committee – Minutes of Meeting held 18th December, 2016 – Ref. AF15/78

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

moved it be recommended:

- (a) the minutes of the Minutes of the Lifelong Learning Sub-Committee Meeting held on 18th December, 2015 be received;
- (b) the following recommendations (numbered 1 to 3) of the Lifelong Learning Sub-Committee be adopted by Council:

1. KEY FOCUS AREA – Wellbeing and Resilience - Ref. AF15/422
 - (a) The progress report on the Regional Wellbeing and Resilience Collaboration provided by the Manager Community Services and Development be received.
 - (b) Lifelong Learning Key Focus Area Workplan be amended as discussed.
2. KEY FOCUS AREA – Wellbeing and Resilience
 - (a) The progress report on a Wellbeing Workforce/Positive Organisation project provided by the Manager Community Services and Development report be received;
 - (b) Lifelong Learning Key Focus Area Workplan be amended as discussed.
3. SOCIAL, CULTURAL AND COMMUNITY SERVICES - Project Management - Lifelong Learning Community - City of Mount Gambier Charter for Children - Ref. AF15/5
 - (a) The report provided by the Manager Community Services and Development on the AEDC acknowledgement of the work of the City of Mount Gambier and the Early Childhood sector in the development of the Mount Gambier Charter for Children and Our Mount Gambier Village as a best practice example be received.

seconded

4. **PROPERTY MANAGEMENT - Railway Lands Activation Team update – Ref AF15/398**

Goal: Building Communities

*Strategic Objective: Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.
Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.*

The Manager – Community Services and Development reported:

A key component with the opening of the Railway Lands on the 15th November 2015 was the opportunity to seek further community feedback on their expectations/aspirations for the site. The ongoing feedback received has been extremely positive and strengthens the community expectations previously identified and reported to Council:

- Commercial/Community integration
- Health & Fitness
- Arts/Cultural/Music activities
- Food & wine beverage
- Passive play activities

In response to this feedback the *Summer@The Rail* campaign commenced in December 2015 seeking interest from commercial and community groups in the following categories:

- Pop up Food & Beverage @ The Rail
- Summer activity @ The Rail
- Fitness @ The Rail

Some commercial interest has been expressed for temporary use of the Railway building in response to the *Summer@The Rail* campaign and this will be followed up in February. There has been strong support from the Health and Fitness sector, the first twilight family food & wine event is scheduled for the 15th January 2016 and there are a number of events that have been scheduled over the coming months.

The Railway Lands Activation Team have continued to support temporary and low cost activations that combine casual community use of the site, commercial integration with adjacent occupants of the site and progressed the following initiatives: .

Commercial/Community integration	
Anvil Electronics	Happy with the increased foot traffic flow via gate installed at rear of property. Plan to use the site for demonstrations.
Homestyle Bakery	Extremely happy with the increased patronage and use of outdoor seating area.
Railway Building	Short term commercial enquiry regarding use of the Railway building to be followed up in February

Health & Fitness		
Ironwill Fitness	Saturday mornings Up to 40 participants	Commercial Fitness Agreement to 30 Jun 16
First Steps to Fitness	Mon, Tue, Wed, Thu & Sat 6am-8am and 5pm-7pm 1:1 & 1:2 by appt	Commercial Fitness Agreement to 30 Jun 16
Reflexion Fitness	Tue, Wed & Thu 5pm-7pm Up to 12 participants	Commercial Fitness Agreement to 30 Jun 16

Arts/Cultural/Music activities	
Public Art @ The Rail Public Murals	First Stop:Local Response This campaign has been developed to engage the strong level of local support for developing a number of art works/murals to enhance the site. Initial briefing was held on Monday, 14 th December 2015 anticipate installation of works 11 th March 2016.
Nature Play Sculptures	Community Feedback strongly supports interactive sculptures with meaning relevant to either the site or our area. Sourcing works currently underway.

Food & wine beverage	
Summer @ The Rail Pop up food and beverage	There have been a number of start up enquiries for regular food and beverage provision on site albeit with a level of hesitation. However as community activities and confidence build this apprehension will begin to shift.
Pop Up Bar @ The Rail	This is a one of event that is scheduled for Friday, 15 th January 2016. It is the first twilight event to be held and will feature a number of local wineries, craft beer & cider, music and family entertainment. Early indications suggest that this will be a well attended and successful event.

Passive Play Activities	
Basketball Totem Tennis	Basketball rings, basketballs and Totem Tennis equipment are currently being trialed for use Mon-Fri during the school holidays. This will be reviewed at end of the trial period
Activating of the creek	Costs have been investigated to guide the frequency of activation. This is a low cost activity and protocols will be developed around the occasion and frequency of activation.

Confirmed events for the Railway Lands 2016.

January	February	March	April	May
Pop Up Food & Wine	Fit Feb Health Plan	Leukaemia Foundation	Pedal Prix	Family Day
Australia Day Breakfast	Karaoke@The Rail	Family Fun evening	RFDS 20 th Anniversary	
Auto Fest Display		Harmony Day		

moved it be recommended:

- (a) The progress report on the Railway Lands Activation Team be received;

seconded

5. CORPORATE AND COMMUNITY SERVICES REPORT NO. 01/2016 – Council Fees and Charges Review 2016/2017 – Ref. AF11/2289

Goal: Governance

Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community.

moved it be recommended:

- (a) Corporate and Community Services Report No. 1/2016 be received;

- (b) Council adopt all recommended fees and charges identified in the “Schedule of Fees and Charges – 2016/2017 Financial Year” as presented in Corporate and Community Services Report No. 1/2016 notwithstanding that;
 - (i) other than those fees and charges that are identified as having specific commencement or review dates, all fees and charges in the “Schedule of Fees and Charges – 2016/2017 Financial Year” will come into effect on 1st July 2016.
 - (ii) Council may see fit to amend any fee or charge as circumstances change or arise.
 - (iii) the approval of Dog and Cat Management Board is required in relation to Council’s application for revised dog registration fees for the 2016/2017 financial year.

seconded

6. CORPORATE AND COMMUNITY SERVICES REPORT NO. 4/2016 - Review of Valuation and Rating System - Ref. AF11/2290

Goal: Governance
Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community.

moved it be recommended:

- (a) Corporate and Community Services Report No. 4/2016 be received;
- (b) Rating assumptions and directions referred to in this Report be used to prepare Council’s draft Annual Business Plan and draft Budget, for Council’s future consideration.

seconded

7. CORPORATE AND COMMUNITY SERVICES REPORT NO. 5/2016 - China Engagement - Ref. AF13/306

Goal: Securing Economic Prosperity
Strategic Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.

moved it be recommended:

- (a) Corporate and Community Services Report No. 5/2016 be received and noted.

seconded

8. CORPORATE AND COMMUNITY SERVICES REPORT NO. 6/2016 - Scheduling of Corporate and Community Services Committee Meetings - Ref. AF14/283

Goal: Governance
Strategic Objective: Establish measures for Council’s performance and continually compare against community expectations. Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service deliver and performance.

moved it be recommended:

- (a) Corporate and Community Services Report No. 06/2016 be received for the committee to determine its meeting schedule;
- (b) The Corporate and Community Services Standing Committee meetings be held on the second Monday of every month at 5.30 p.m. with the exception being:
 - (i) When the second Monday of the month is the day prior to the scheduled Council meeting in which case the Corporate and Community Services Committee meeting will be held on the first Monday of the month. These dates are 7th March 2016, 7th November 2016, 7th August 2017 and 7th May 2018.
 - (ii) When the second Monday of the month is a Public Holiday in which case the Corporate and Community Services Committee meeting will be held at 5.30 pm on the next ordinary business day.

seconded

9. CORPORATE AND COMMUNITY SERVICES REPORT NO. 7/2016 - Riddoch Art Gallery - Update - Ref. AF15/428

Goal: Building Communities

Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met
(vi) Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community
(vii) Support the community's development through nurturing collaborative relationships and partnerships and through direct access to Council for recognition, funding, facilitation and in kind support.

moved it be recommended:

- (a) Corporate and Community Services Report No. 7/2016 be received and contents noted.

seconded

10. CORPORATE AND COMMUNITY SERVICES REPORT NO. 8/2016 - Appointment Of Members On Other Bodies & Organisations – Queen Elizabeth Park Trust – Ref. AF11/854

Goal: Governance

Strategy: Demonstrate innovative and responsive organisational governance.

Strategic Objective: Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance.

Goal: Diversity

Strategic Objective: Develop the capacity of Council to effectively communicate and engage with our communities, other agencies and service providers.

moved it be recommended:

- (a) Corporate and Community Services Report No. 8/2016 be received.
- (b) To be determined

seconded

11. **CORPORATE AND COMMUNITY SERVICES REPORT NO 09/2016 - Policy Review – L190 Library – Opening Hours – Ref. AF11/1950**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

moved it be recommended:

- (a) Corporate and Community Services Report No. 09/2016 be received;
- (b) Council hereby revokes Council Policy:
L190 – LIBRARY – OPENING HOURS
- (c) Council makes the necessary amendments to Council's Policy Manual Index.

seconded

OPERATIONAL SERVICES

12. COMMITTEES - Internal - Operational Services Committee – re: Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

Goal: Building Communities

Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plan and Infrastructure Plans

The Engineering Manager reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Lake Terrace East road reconstruction	15%
• Holder Street road reconstruction	50%
• Eagle Court drainage improvements	10%
• Wireless Road East kerbing and widening	50%
• Penola Road – Wireless Road kerbing / footpath works (traffic signals)	10%

Completed Tasks

- Caroline Landfill Cell 1 & 2 capping
- Eglington Terrace road reconstruction (kerbing works)
- O'Halloran Terrace kerbing

moved the report be received.

seconded

MOTION WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE

Meeting closed at
MJT/FM/TG

City of Mount Gambier

Corporate and Community Services Committee

(Meeting did not proceed due to lack of quorum - all items referred to Council Meeting 15/12/2015)

Committee	Item No.	Action	Responsible	Status
Corporate & Community Services Items	2. <u>GOVERNANCE</u> – Committees – Lifelong Learning Sub-Committee – Minutes of Meeting held 20/11/2015 – Ref. AF15/77	Items 1 – 3 be received and actioned.	MCSD	Completed
	3. <u>GOVERNANCE</u> – Committees – Community Engagement and Social Inclusion Sub-Committee – Minutes of Meeting held 23/11/2015 – Ref. AF15/78	Items 1 – 4 be received and actioned.	MCSD	Completed
	4. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 66/2015</u> - Policy Review - Members Training and Development Policy	Council Policy M### - Members Training and Development be adopted. Revoke former Council Policies: M170 – Members – Conference, Course and Seminars M210 – Members – Newly Elected Members M250 – Members – Training & Development M255 – Members – Council Induction Updated Website and Policy Manuals.	MGP	Completed
	5. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 76/2015</u> - Financial Sustainability - Key Financial Indicators	Report received for Information	CEO	Completed
	6. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 77/2015</u> - Council Policy Review - R180 Records Management	Council Policy R180 Records Management be adopted. Memo to Records Staff advising of Policy Adoption. Updated Website and Policy Manuals.	MGP	Completed
	7. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 78/2015</u> - Policy C410 Conduct of Meetings (S92 Code of Practice)	Council Policy C410 - Conduct of Meetings be adopted. Revoke former Council Policies: C275 – Access to Council Meetings C300 – Protocol for Common Items C310 – Presentation of Recommendations C315 – Voting En-bloc M190 – Deputy Mayor S110 – SELGA - Delegates S130 – SELGA – Guiding Principle for Appointments C280 – Appointment to Committees C285 – Appointment of Independent Members Updated Website and Policy Manuals.	MGP	Completed

	<p>8. <u>CORPORATE AND COMMUNITY SERVICES</u> <u>REPORT NO. 79/2015 - Provincial Cities Association</u></p>	<p>(a) the resolution of the Provincial Cities Association of South Australia ('the Association') to wind up is supported;</p> <p>(b) the reasons for winding up the Association are confirmed as:</p> <ul style="list-style-type: none"> i. other representative entities such as Regional Local Government Associations, South Australian Regional Organisations of Councils, Local Government Association of South Australia and Regional Development Australia Boards are covering and actioning issues previously dealt with by the Association; ii. it is the intention for the current constituent members (and possibly others) to meet informally as part of a consultation process (possibly organised through the Local Government Association of South Australia) to discuss on a regular basis, issues of mutual concern to provincial communities; <p>(c) notes the advice of the Executive Officer and the audited Annual Financial Statements that the only asset of the Association is cash held within a Bank SA Account held in the Port Augusta Branch of the Bank and that the Association has no liabilities, and accordingly resolves that at the date of winding up of the Association the cash is to be divided equally between constituent members;</p> <p>(d) confirms that the information and resolution in (d) above reflect the appropriate identification and treatment of the assets and liabilities of the Association.</p> <p>(e) The date and timing of the winding up to be determined between the Association, Constituent Councils and the Minister;</p> <p>(f) Council makes formal application to the Minister for Local Government to request that the Minister winds up the Provincial Cities Association of South Australia regional subsidiary pursuant to Section 33 of the Local Government Act 1999.</p> <p>(g) the Chief Executive Officer be authorised to make the necessary application to the Minister for Local Government in accordance with resolutions (b) – (g) above.</p> <p>(h) That the Executive Officer and Member Councils of the Association be advised of Council's resolutions herein, and thanked for their endeavours to represent and advocate the interests of South Australia's provincial cities communities.</p>	<p>CEO</p>	<p>Completed</p>
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City of Mount Gambier

Council Meeting 19th January 2016 - Operational Services Action Items

Committee	Item	Action	Responsible	Status
Operational Services (October Meeting)	4. <u>ENVIRONMENTAL MANAGEMENT</u> - Project Management - Solar Systems at Council Facilities - Ref. AF11/407	<ul style="list-style-type: none"> • Council engage Quark Consulting to undertake project management of two solar systems - Waste Transfer Centre, and Council Works Depot, for an expected cost of \$5,600. • Council authorise the Director - Operational Services to work with Quark in procuring the capital equipment required for the two solar systems, for an expected cost of \$40,973. • Council refer the Carinya Gardens solar system, and associated project management, to the Mount Gambier Cemetery Trust to consider funding from capital reserves held by the Trust, at an expected total cost of \$13,875. 	ESO	In Progress
	7. <u>FINANCIAL MANAGEMENT</u> - Architectural Design Competition - Civic Centre Flytower Facade System - Ref. AF15/406	<ul style="list-style-type: none"> • Council Officers be authorised to engage Chapman Herbert Architects on an approved Client/Architect agreement to carry out the design development phase of the project in consultation with the Key Stakeholders and State Heritage. The final design concept will be reported back to Council prior to engaging Chapman Herbert Architects (or any other architect) to fully document, tender, and project manage the construction in accordance with the approved budget of \$900,000. 	MRS	In Progress
	9. <u>PROPERTY MANAGEMENT</u> - Naming of Former Hospital Site - Community Consultation - Ref. AF15/327	<ul style="list-style-type: none"> • the matter be left lie on the table pending further community engagement and making the process more inclusive due to the very low level of community response. 	DOS	In Progress
Operational Services (November Meeting)	2. <u>ENVIRONMENTAL MANAGEMENT</u> - Closure of Crater Lakes - High Risk Fire Days - Ref. AF11/393	<ul style="list-style-type: none"> • Council support the closure of the Crater Lakes area on declared days of "Extreme" and "Catastrophic" fire days (as declared by the CFS), effective immediately. • Council administration to prepare an appropriate communication strategy in partnership with SAPOL, MFS and CFS to inform the community of the closures and reasons using all forms of media and the Council website. 	DOS	Completed
	3. <u>INFRASTRUCTURE</u> - Street Tree Planting Program 2016 - Ref. AF15/431	<ul style="list-style-type: none"> • Council remove the Melaleuca tree adjacent to 1 Philip Street as requested. • Council, having considered all submissions in relation to the proposed Street Tree Program for 2016 hereby adopts the tree planting schedule with 	ETO	In Progress

		the exception of 2 & 10 Kyrenia Court, 8 & 9 Gardiner Terrace, 1 Derwent Court, 3, 12 & 19 Ellwood Court, 13 & 18 Ramsay Avenue, 1A Werona Street, 3 Aramanta Drive, 27 Mayflower Court, 6 Macquarie Court, 3 Eyre Court and 1 Phillip Street.		
	5. <u>PROPERTY MANAGEMENT</u> - Maintenance - Lake Terrace Cemetery - Request for Memorial Plaque (J Galpin) - Ref. AF11/1496	<ul style="list-style-type: none"> Council arrange a memorial plaque to be appropriately placed at the Sexton's Cottage within the Lake Terrace Cemetery grounds (including costs of same) with wording of the plaque to be determined between the Director Operational Services and Mr Jim Galpin. 	DOS	In Progress
	2. DEVELOPMENT CONTROL – Mount Gambier Heritage Advisory Group – Restoration Fund Grant Program - Ref. AF11/265	<ul style="list-style-type: none"> Council allocate funding to the applicants listed below for the 2015/2016 Heritage Grants: <ul style="list-style-type: none"> - Park Hotel Pty Ltd - \$2,000 - Brian Rowett - \$1,500 - Karina Vanzati & Andrew McKinnins - \$2,000 - Georgina & Merion Jones - \$2,500 - Craign & Kathy Marsh - \$2,000 - Kevin Hein - \$2,000 - Nancy Nethercott - \$2,000 - Stephen & Faith Baggio - \$2,000 - Robert & Julie Forgan - \$2,500 - Alfred Bamford - \$1,500 - Total - \$20,000 Council advise all successful applicants of the grant and the conditions relating to claiming. 	SP	Completed
	3. HEALTH MANAGEMENT – Program Management – Food Safety Rating Scheme - Ref. AF15/609	<ul style="list-style-type: none"> Council participate in the Food Safety Rating Scheme, due to commence early 2016. 	CHO	In Progress
	4. PROPERTY MANAGEMENT – Compliance – Community Land Management - Ref. AF11/1381	<ul style="list-style-type: none"> Council, pursuant to Section 196 of the Local Government Act 1999, now adopt the Community Land Management Plans as placed on public consultation. Council give public notification of the adoption of the Community Land Management Plans as set out in Part (b) of this resolution as required by Section 197(3) of the Local Government Act 1999. 	DOS	Completed
	5. PROPERTY MANAGEMENT - Maintenance – Valley Lake Boat Mooring Area – Correspondence from Ken & Debbie Diedrich - Ref. AF11/1576	<ul style="list-style-type: none"> Council note the issues raised by Ken and Debbie Diedrich and refer this matter to the 2016/2017 budget for consideration 	DOS	Completed
	6. PROPERTY MANAGEMENT – Railway Lands Redevelopment Project – Construction of Margaret Street Walkway - Ref. AF13/439	<ul style="list-style-type: none"> Council Officers be requested to further develop the attached concept including costings for a further report back to Council 	MRS	In Progress
	7. TRAFFIC MANAGEMENT – Regulating –	<ul style="list-style-type: none"> The Traffic Impact Statement attached to the 	GI	In Progress

	<p>Parking On-Street – Pick Avenue (western side) – Letter from Pick Avenue Deli & Bakery – Ref. AF11/1880</p>	<p>agenda be endorsed by Council.</p> <ul style="list-style-type: none"> • Council rescind resolution number 3.4.057. • The City of Mount Gambier pursuant to Ministerial delegation resolves the following: Restricted Parking Area 15 MINUTE PARKING 3.5.099 PICK AVENUE (WESTERN HALF) – from 79.0 metres south of the T-intersection with Sturt Street to 194.0 metres south of the said T-intersection with Sturt Street, to apply between 8:00 a.m. to 5:00 p.m. Monday to Friday, 7:30 a.m. to 5:00 p.m. Saturday and 8:00 a.m. to 5:00 p.m. Sunday To be effective on the installation of appropriate signage. 		
	<p>8. INFRASTRUCTURE – Joint Boundary Roads Advisory Group – Notes of Discussion held 12th November 2015 - Ref. AF11/1228</p>	<ul style="list-style-type: none"> • Council endorse the five year Joint Boundary Roads program as set out in the minutes. 	DOS	Completed
	<p>10. COMMITTEES – Environmental Sustainability Sub-Committee – Minutes of meeting held 1st December 2015 - Ref. AF12/377</p>	<ul style="list-style-type: none"> • Minutes of the Environmental Sustainability Sub-Committee held Tuesday, 1st December 2015 be received. • Recommendations (number 1 to 6) of the Environmental Sustainability Sub-Committee be adopted by Council. 	ESO	Completed
	<p>13. COMMITTEES – Mount Gambier Cemetery Trust (Section 41) Committee – Minutes of Meeting held 20th November 2015 – Ref. AF14/354</p>	<ul style="list-style-type: none"> • Minutes of the Mount Gambier Cemetery Trust Committee meeting held on Friday, 20th November 2015 be received. • Recommendations (number 1 to 7) of the Mount Gambier Cemetery Trust (Section 41) Committee be adopted by Council 	TS	Completed
	<p>14. GOVERNANCE – Committees (Section 41) – Mount Gambier Cemetery Trust (Section 41) – Terms of Reference – Ref. AF14/283, AF11/1371</p>	<ul style="list-style-type: none"> • The report be received. • In accordance with the above recommendation of the Mount Gambier Cemetery Trust the Terms of Reference be amended as follows: <ul style="list-style-type: none"> - Page 3 – Delete 2.1.17 as it duplicates 2.1.10 - Page 3 – Rename 2.1.18 to 2.1.17 - Page 3 – Rename 2.1.19 to 2.1.18 - Page 4 – Replace ‘cremations’ with ‘crematoria’ - Page 6 – 10. Rename 10.0 - Page 7 – 13. Rename 13.0 - Page 8 – 14. Rename 14.0 - Page 12 – 18. Rename 18.0 - Page 12 – 19. Rename 19.0 - Page 12 – Remove extra line between 19.1 and 19.2 • The amended Terms of Reference (as attached to the agenda) be endorsed and adopted by Council. 	DOS	Completed
	<p>15. OPERATIONAL SERVICES REPORT NO.</p>	<ul style="list-style-type: none"> • Operational Services Report No. 22/2015 be 	EM	Completed

	22/2015 – Traffic Management – Ramsay Avenue – Letter from Brad Shannon – Ref. AF11/1867	<p>received.</p> <ul style="list-style-type: none"> • Council take no further action with respect to implementing traffic management devices in Ramsay Avenue at this point in time given the absence of accident history and the lack of supporting traffic data that would justify the implementation of such devices. • A copy of this report be provided to the author of the recent letter to Council. 		
Motion Without Notice (December Meeting)	1. ENVIRONMENTAL MANAGEMENT – Community Consultation – Environmental Protection (Air Quality) Policy 2016 Impact Report – Ref. AF15/257	<ul style="list-style-type: none"> • The Report from the Director – Operational Services at Operational Services Item 11 of the Agenda be received. • A Council Workshop be held to discuss a more suitable Air Quality Policy for the community of Mount Gambier. 	DOS	In Progress
Committee	Item	Action	Responsible	Status
Railway Lands Development and Management (November Meeting)	2. <u>PROPERTY MANAGEMENT</u> - Railway Lands Redevelopment Project - Installation of Outdoor Musical Instruments in Nature Play Area - Ref. AF13/439	<ul style="list-style-type: none"> • Council thank the Rotary Club for their offer and request Members meet with the Activation Team to discuss how to progress this concept along the lines of 'placemaking' principles rather than permanent high cost elements that have not been widely supported by or introduced to the public. 	MRS	In Progress

FINANCIAL STATEMENT - Monthly Bank Reconciliation

as at 30/11/2015 \$		as at 31/12/2015 \$
	<u>GENERAL ACCOUNT (Westpac)</u>	
228,713.75 CR	OPENING BALANCE	157,038.72 CR
1,451,023.31	<u>PLUS</u> Receipts -	
1,210,515.78	Rates & Arrears	2,476,590.56
-	General	621,279.09
100,000.00	<u>Receipt of Cash Advance Funds</u>	
-	Transfer from CAD Loan 104	-
150,000.00	Transfer from CAD Loan 105	-
-	Transfer from Investment Funds	550,000.00
-	Transfer from Reserve Funds	-
\$ 2,911,539.09		\$ 3,647,869.65
3,140,252.84 CR		3,804,908.37 CR
780,582.65	<u>LESS</u> Direct Debits to Bank Account -	
-	Payroll - 2 Pays processed in December (11/12 & 25/12)	714,638.19
320,000.00	Sundry	-
600,000.00	Transfer to Investment Funds	1,235,000.00
1,700,582.65	Transfer to CAD Loan 104	-
1,439,670.19 CR		1,949,638.19
1,282,631.47	<u>LESS</u> Expenditure Statement - \$	1,855,270.18 CR
\$ 157,038.72 CR	<u>CASH BALANCE</u>	\$ 61,775.18 CR
	<u>BANK RECONCILIATION</u>	
176,808.71 CR	Balance as per Bank Statement	169,855.75 CR
43,595.19	<u>PLUS</u> Deposits not yet credited	3,858.50
49,956.91	<u>LESS</u> Deposits not yet reconciled	98,114.55
-	<u>LESS</u> Deposits not yet updated	-
-	<u>PLUS</u> Payments not yet reconciled	
170,446.99 CR		75,599.70 CR
2,072.03	<u>LESS</u> Unpresented Cheques & EFT's	2,477.00
11,336.24	Unpresented Direct Debits	11,347.52
\$ 157,038.72 CR	<u>CASH BALANCE</u>	\$ 61,775.18 CR

Current Interest Rate on Bank Account Balance is 0.10%

FINANCIAL STATEMENT - Monthly Bank Reconciliation continued.....

as at 30/11/2015 \$		as at 31/12/2015 \$	
	<u>LGFA CAD LOAN 104</u>		
680,000.00	DR OPENING BALANCE	-	DR
780,000.00	<u>PLUS</u> Deposits	-	
100,000.00	<u>LESS</u> Withdrawals (Transfer to General Account)	-	
-	Sundry	-	
<u>\$ -</u>	DR <u>CASH BALANCE</u>	<u>\$ -</u>	DR

	<u>LGFA CAD LOAN 105</u>		
-	DR OPENING BALANCE	-	DR
-	<u>PLUS</u> Deposits	-	
-	<u>LESS</u> Withdrawals (Transfer to General Account)	-	
-	Sundry	-	
<u>\$ -</u>	DR <u>CASH BALANCE</u>	<u>\$ -</u>	DR

Current Interest Rate on CAD Loan Balances is 4.25%

LOAN FUNDS OWING (Local Government Finance Authority)

Opening Bal	Loan Purpose	Interest Rate	Maturity Date	Closing Bal
115,019.14	101 RSL Bowls - Artificial Rink	5.05%	16/03/2019	115,019.14
3,245,199.58	102 Library	5.97%	15/06/2024	3,169,438.64
680,000.00	104 CAD - Variable Int Only	4.25%	17/06/2028	-
-	105 CAD - Variable Int Only	4.25%	17/08/2030	-
<u>\$ 4,040,218.72</u>				<u>\$ 3,284,457.78</u>

FINANCIAL STATEMENT - Monthly Bank Reconciliation continued.....

as at 30/11/2015 \$		as at 31/12/2015 \$
	<u>INVESTMENT FUNDS (Local Government Finance Authority)</u>	
7,227.78 CR	Opening Balance	356,116.78 CR
678,889.00	<u>PLUS</u> Deposits	1,235,000.00
	<u>PLUS</u> Accrued interest	
- 150,000.00	<u>LESS</u> Withdrawals (Transfer to Westpac)	- 550,000.00
- 180,000.00	Withdrawals (Transfer to CAD Loan 104)	-
<u>\$ 356,116.78 CR</u>	CLOSING BALANCE	<u>\$ 1,041,116.78 CR</u>

DOWNSTREAM DRAINAGE FUNDS (Local Government Finance Authority)

175,180.29 CR	OPENING BALANCE	175,180.29 CR
-	<u>PLUS</u> Deposits	-
-	<u>LESS</u> Withdrawals	-
<u>\$ 175,180.29 CR</u>	CLOSING BALANCE	<u>\$ 175,180.29 CR</u>

INVESTMENT OF FUNDS

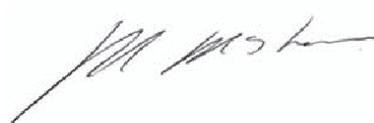
Investment Funds - all invested - 'At Call' at	2.00%
Reserve Funds - all invested - '90 Days' at	2.35%

Prepared by:



Finance Manager

Reviewed by:



Chief Executive Officer



EAST GAMBIER NETBALL CLUB
P O Box 3601 Mount Gambier S.A. 5290



President: Bronwyn McCallum: 0409 498 536
Secretary: Christine Mathys: 0402 398 064

Mr Mark McShane
CEO
City of Mount Gambier
10 Watson Terrace
Mount Gambier SA 5290



26th October, 2015

Dear Mark

RE: Resurfacing and upgrade of netball courts

Earlier this year the East Gambier Netball Club applied to the South Australian Government Department of Recreation and Sport for \$12,660.00 in grant funding to assist with the resurfacing of our netball courts. The Department notified us in August that we had been successful in gaining a grant for this project and have allocated \$12,660.00

The Executive of the East Gambier Netball Club, committee and members would like to thank Council for providing a letter of support for our application. It was critical to gaining the funds and being able to proceed with the works over the summer period. The letter of support supplied by Council gave a commitment to loan \$5000 to the Club should the application be approved. Our Club is very grateful of Council's support. During the course of this year club members have been active in fundraising for this project and the Club has \$10,000.00 which it is committing to the resurfacing works. Now that the netball season is over our attention has turned to undertaking these upgrades.

We would like to request Council's consideration of converting the loan into a grant. A grant from Council of this amount would make an enormous difference to our Club and would allow us to apply future fundraising to other facilities improvement projects, purchase of equipment and funding junior development programs. Thank you for your consideration of this request, should you wish to discuss this further I can be contacted on 0409498536.

Yours sincerely

Bronwyn McCallum

CC. G Humphries – Director of Corporate Services

LIFELONG LEARNING SUB-COMMITTEE

Minutes of meeting held in the Committee Room, Level Four of Civic Centre, 10 Watson Terrace, Mount Gambier, on 18th December, 2015 at 1.00 p.m.

PRESENT: Cr Meziniec (Presiding Member)
Cr Julie Reis (District Council of Grant)
David Meziniec
Alexandra Nicholson

COUNCIL OFFICERS: Manager Community Services & Development, Barbara Cernovskis
Library Manager, Vicki Hutchinson
Community Development Officer, Alison Brash

APOLOGY/IES: Cr Meziniec moved the apologies from Cr Persello, Cr Richardson, Sarah Pellen and Mark McShane be accepted.

David Meziniec seconded

Carried

COUNCIL MEMBERS
AS OBSERVERS: Nil

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: David Meziniec moved that the minutes of the Mount Gambier Lifelong Learning Sub-Committee held on 20th November, 2015 be received.

Alexandra Nicholson seconded

Carried

1. KEY FOCUS AREA – Wellbeing and Resilience - Ref. AF15/422

Goal: Building Communities

Strategic Objective: Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.

Goal: Community Well-Being

Strategic Objective: Increase the local awareness and understanding of the range of health issues and needs of the community.

The Manager Community Services and Development reported:

(a) Significant progress has been made in harnessing support for a collaborative Limestone Coast Regional Wellbeing and Resilience model;

(b) Interested stakeholders include:

- i. SAHMRI, Directorate of Wellbeing & Resilience
- ii. LCLGA
- iii. City of Mount Gambier
- iv. Education Sector

Lifelong Learning Sub-Committee Minutes 18th December, 2015 cont'd...

- v. Industry Leaders Group
 - vi. Limestone Coast Community Services Roundtable
 - vii. PIRSA
 - viii. SA Health
- (c) Early advice has been sent out to key stakeholders for a second Wellbeing and Resilience forum to be hosted in the City Hall on Thursday, 21st January 2016. This forum is to formalise the Wellbeing and Resilience collaboration, commit to developing a regional collaborative Wellbeing and Resilience proposal for the Premier and identify the appropriate auspicing body;
- (d) Feedback/advice from the recent Country Cabinet visit has highlighted the importance of including Emergency volunteers and service providers in the collaboration;
- (e) Critical to the success of the collaboration lies in ensuring that the development and implementation of a Wellbeing and Resilience strategy is done with SAHMRI and that there are strong measures in place that will produce scientific results. The following additional advice was provided:
- i. Develop a proposal by early February and provide with a letter to the Premier seeking SA Government support
 - ii. The Premier's department will then work across government to seek support and funding (likely from multiple sources)
 - iii. This is a priority project for the Premier
 - iv. Develop the proposal with SAHMRI
 - v. Propose a number of scalable options and costs
 - vi. Proposal to include: co-sponsors, what our coalition building process has been and mode of delivery
 - vii. A strong proposal needs to be regional and multi-organisational
 - viii. It is advisable to be prompt rather than 'perfect' with a proposal to ensure it is with the Premier's department by early February 2016
- (f) Confirmation has been received that PIRSA have committed to sponsoring Brigadier General (Ret) Rhonda Cornum to visit the Limestone Coast in February during the same period as the SAHMRI Techworks Wellbeing and Resilience Training (15-19 February 2016). Rhonda will hold two community sessions at this time, one in Mount Gambier and one in Naracoorte;
- (g) 28 of the 40 available places on the SAHMRI Techworks Wellbeing and Resilience training to be held in Mount Gambier 15-19 February 2016 are committed;
- (h) A draft Wellbeing and Resilience work plan has been attached (attachment 1) for discussion at the meeting.

Cr Meziniec moved it be recommended:

- (a) The progress report on the Regional Wellbeing and Resilience Collaboration provided by the Manager Community Services and Development be received.**
- (b) Lifelong Learning Key Focus Area Workplan be amended as discussed.**

David Meziniec seconded

Carried

Lifelong Learning Sub-Committee Minutes 18th December, 2015 cont'd...

2. KEY FOCUS AREA – Wellbeing and Resilience

Goal: Building Communities
Strategic Objective: Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.

Goal: Community Well-Being
Strategic Objective: Increase the local awareness and understanding of the range of health issues and needs of the community.

The Manager Community Services and Development reported:

- (a) A draft work plan has been developed for a Wellbeing Workforce/Positive Organisation project to lead, measure, build and embed Wellbeing and Resilience within the City of Mount Gambier workforce;
- (b) Members of the Lifelong Learning Sub-Committee have been presented with an introduction to the Wellbeing and Resilience principles and skills;
- (c) A Members workshop will be held in the New Year to present the Wellbeing and Resilience principles and skills to Elected Members;
- (d) The Community Services and Development leadership group have been presented with an introduction to the Wellbeing and Resilience principles and skills;
- (e) Internally, a small group of Operations staff have been presented with an introduction to the Wellbeing and Resilience principles and skills and are keen to contribute and be involved in the development and implementation of an inclusive Organisational project;
- (f) A draft Wellbeing and Resilience work plan has been attached (attachment 1) for discussion at the meeting

Alexandra Nicholson moved it be recommended:

- (a) The progress report on a Wellbeing Workforce/Positive Organisation project provided by the Manager Community Services and Development report be received;**
- (b) Lifelong Learning Key Focus Area Workplan be amended as discussed.**

David Mezinec seconded

Carried

3. SOCIAL, CULTURAL AND COMMUNITY SERVICES - Project Management - Lifelong Learning Community - City of Mount Gambier Charter for Children - Ref. AF15/5

Goal: Building Communities
Strategic Objective: Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.

Goal: Community Well-Being
Strategic Objective: Increase the local awareness and understanding of the range of health issues and needs of the community.

Lifelong Learning Sub-Committee Minutes 18th December, 2015 cont'd...

The Manager Community Services and Development reported:

- (a) Manager Community Services and Development has been approached by Sharee Simmons, State Coordinator for the Australian Early Development Census (AEDC) in response to the City of Mount Gambier Charter for Children and 'Our Mount Gambier Village' presentation given at the National AEDC conference in February 2015.
- (b) The collaborative approach undertaken by the City of Mount Gambier and the Early Childhood sector will be highlighted as a South Australian best practice example of a positive, proactive community approach responding to the data provided by the AEDC.

Cr Mezinec moved it be recommended:

- (a) **The report provided by the Manager Community Services and Development on the AEDC acknowledgement of the work of the City of Mount Gambier and the Early Childhood sector in the development of the Mount Gambier Charter for Children and Our Mount Gambier Village as a best practice example be received.**

Alexandra Nicholson seconded

Carried

MOTIONS WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE - Nil

NEXT MEETING - 12th February, 2016 at 1.00 p.m.

The meeting closed at 1.59 p.m.

FM

CONFIRMED THIS DAY OF , 2016

.....
PRESIDING MEMBER

CORPORATE AND COMMUNITY SERVICES REPORT NO. 1/2016

SUBJECT: COUNCIL FEES AND CHARGES REVIEW 2016/2017

REF: AF11/2289

Goal: Governance
Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community.

Local Government Act

Section 188 of the Local Government Act provides the authority for Councils to impose fees and charges.

Section 188 further provides *"the Council must keep a list of fees and charges imposed under this section on public display (during ordinary office hours) at the principal office of the Council."*

and

"If a Council fixes a fee or charge under this section, or varies a fee or charge under this section the Council must up date the list of fees and charges and take reasonable steps to bring the fee or charge, or the variation of the fee or charge, to the notice of persons who may be affected."

Council Fees and Charges Review 2016/2017

In the interest of consistency across the local government sector the SA Local Government Association (LGA) developed a standard template format (including the treatment of GST) for use by Councils when recording their fees and charges.

Council's review of fees and charges for 2016/2017 has now been completed having regard to the provisions of the Local Government Act as well as the Fees and Charges guidelines.

The fees and charges review has continued to adopt the model format recommended in the LGA guidelines.

In completing the current Review, account has also been taken of the previous Council resolution i.e. "where practical, Council endeavour to increase fees and charges, on an annual basis, by the ruling, consumer price index percentage."

For the current Review, the following matters in particular are highlighted;

Dog Registration Fees - the fees proposed in the schedule. Any variation in fees must be approved by the Dog and Cat Management Board to whom application will be made.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 1/2016 be received;
- (b) Council adopt all recommended fees and charges identified in the "Schedule of Fees and Charges – 2016/2017 Financial Year" as presented in Corporate and Community Services Report No. 1/2016 notwithstanding that;
 - (i) other than those fees and charges that are identified as having specific commencement or review dates, all fees and charges in the "Schedule of Fees and Charges – 2016/2017 Financial Year" will come into effect on 1st July 2016.

Corporate and Community Services Report No. 1/2016 cont'd...

- (ii) Council may see fit to amend any fee or charge as circumstances change or arise.
- (iii) the approval of Dog and Cat Management Board is required in relation to Council's application for revised dog registration fees for the 2016/2017 financial year.



Grant HUMPHRIES
DIRECTOR - CORPORATE SERVICES

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

4th November, 2015
TLG



City of
Mount Gambier

Schedule of Fees and Charges

2016/2017

Financial Year

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Licences and Permits	15
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Private Works	18
Waste Management	19

COMMUNITY SERVICES

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Hire Buildings	City Hall See Page No. 6 Facilities Hire - Council Chambers/Reception Area Full Day - Inc tea/coffee Half Day - Inc tea/coffee Committee Room Full Day - Inc tea/coffee Half Day - Inc tea/coffee Library (for commercial hires) Multi Function room (all facilities) Full Day Half Day (up to 4 hours) Multi Function room (kitchen part only) Full Day Half Day (up to 4 hours)	Taxable			
			\$415.00	\$420.00	
			\$280.00	\$285.00	
			\$220.00	\$225.00	
			\$155.00	\$160.00	
			\$150.00	\$155.00	
			\$80.00	\$80.00	
			\$90.00	\$90.00	
			\$50.00	\$50.00	
Hire Recreation	Lease, hire or rental (including long term rental) of sports Rental (Council maintained land) Blue Lake BMX Club - Hastings Cunningham Reserve Blue Lake Obedience Dog Club - Hastings Cunningham Reserve MtG Cycling & Triathlon Club - Blue Lake Sports Park Lower South East Hockey Association - Blue Lake Sports Park Mount Gambier & District Baseball League - Blue Lake Mount Gambier & District Cricket Association - Blue Lake Sports Park - Frew Park - Gladigau Reserve - Marist Park - Reidy Park - McDonald Park Mount Gambier Softball Association - Blue Lake Sports Park North Gambier Football Club - Vansittart Park (2016 Football Season) Mount Gambier Touch Association - Vansittart Park	Taxable			
			\$500.00	\$500.00	All fees GST exc.
			\$500.00	\$500.00	
			\$1,800.00	\$1,800.00	
			\$7,000.00	\$7,000.00	
			\$7,800.00	\$7,800.00	
			\$1,200.00	\$1,200.00	
			\$2,700.00	\$2,700.00	
			\$1,400.00	\$1,450.00	
			\$1,200.00	\$1,200.00	
			\$900.00	\$1,200.00	
			\$5,700.00	\$5,700.00	
			\$19,400.00	\$19,500.00	
				\$1,350.00	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
	<p>Licence Agreements Reidy Park Oval (Education Dept) Centenary Tower (GTFP) Marist Park (Tenison College)</p> <p>Lease Fee (Council Policy) Is the "declared" figure per annum plus GST The "declared" figure is the annual lease fee that Council resolves at the commencement of each financial year.</p> <p>All subsequent years of the lease then the "declared" annual fee be increased (or decreased) by the overall percentage rate increase (or decrease) that Council adopts for each financial year on a compounding calculation plus GST</p> <p>Lease Fee - Policy R200 - As per the above, the declared lease fee for the 2014/15 financial year is \$415 (+ GST), calculated as follows - \$400 + 3.9% = \$415</p>		Council Policy	Council Policy	Review in July 2016
Library fines	Lost/replacement cards & items, overdue books,	Not subject to GST			
Library fees	Photocopying - A4 BW - A4 BW (double sided) - A4 Colour - A4 Colour (double sided) - A3 BW - A3 BW (double sided) - A3 Colour - A3 Colour (double sided) Faxing Sale of Memory Sticks Material replacement charges Library Bags Sale of headphones Laminating A4 A3	Taxable	\$0.20 per page \$0.30 per page \$0.60 per page \$1.20 per page \$0.30 per page \$0.50 per page \$1.20 per page \$2.40 per page \$1.00 per page \$7.00 each purchase cost \$1.00 \$4.00 each \$2.00 each \$4.00 each	\$0.20 per page \$0.30 per page \$0.60 per page \$1.20 per page \$0.30 per page \$0.50 per page \$1.20 per page \$2.40 per page \$1.00 per page (sending) \$0.20 per page (receiving) \$8.00 each \$1.00 \$4.00 each \$2.00 each \$4.00 each	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Office - Duplicate Photographs	Local History Photos Photocopying	Taxable	A4 \$0.30 per page A3 \$0.50 per page	A4 \$0.30 per page A3 \$0.50 per page	
	A4 laser printed/photo quality		\$5.00 per page	\$5.00 per page	
	A4 laser printed/paper quality		\$3.00 per page	\$3.00 per page	
The Les Hill / Forestry SA Photographic Collection	Provision of image to disk (inc. disk cost) (i) Study/Research/Community Use - 1 to 4 images - 4+ images - (20 max)		\$5.00 \$20.00	\$5.00 \$20.00	
	(ii) Commercial Use (Les Hill only - No commercial use of Forestry SA Collection)		\$20 per image	\$20 per image	
Recreation & Swimming Centre	Swimming pool patronage including for lessons and for spectators, use of spas, saunas, lockers & creches	Taxable	(to be determined)		Aquatic Centre Committee to
	Adult		\$6.00	\$6.20	determine new years fees in May/June of each year
	Child		\$5.00	\$5.20	
	Spectator		\$3.00	\$3.00	
	Family		\$21.00	\$22.00	
	Pensioner		\$4.80	\$4.80	
	Lap Swimmers / Fitness		\$5.00	\$5.00	
	Vouchers/-Adult		\$52.00	\$54.00	
	10 Visits - Pensioner		\$44.00	\$44.00	
	- Child		\$45.00	\$46.00	
	Season Pass - Adult		\$220.00	\$230.00	
	- Pensioner		\$180.00	\$180.00	
	- Child		\$240.00	\$250.00	
	Family - 1-2 Adults/2 Children		\$520.00	\$540.00	
	- 1 Adults/3 Children		\$550.00	\$570.00	
	- 2 Adults/3 Children		\$580.00	\$600.00	
	- 1 Adults/4 Children		\$600.00	\$620.00	
	- 2 Adults/4 Children		\$630.00	\$650.00	
	- 2 Adults/5 Children		\$690.00	\$700.00	
Tourism	"The Lady Nelson" - Admittance Fees	Taxable			
	Adults		\$5.00	\$5.00	
	Children (under 15 years)		\$3.00	\$3.00	
	Seniors/Concessions		\$3.00	\$3.00	
	Family (2A + 4CH)		\$15.00	\$15.00	
	Students		\$3.00	\$3.00	
	School Groups (per student/supervisors free of charge)		\$2.00	\$2.00	
	Adult Groups		\$3.00	\$3.00	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
City Hall Hire	Reception Area - Part Day (6 or 3 hours) - Full Day Hall - Part Day (6 or 3 hours) - Full Day All Facilities - Part Day (6 or 3 hours) - All Day Kitchen		\$210.00/\$120.00 \$360.00 \$230.00/\$160.00 \$370.00 \$420.00/\$260.00 \$680.00 \$85.00/\$50.00	\$215.00/\$120.00 \$365.00 \$235.00/\$165.00 \$380.00 \$430.00/\$265.00 \$695.00 \$85.00/\$50.00	All Fees Inc. GST
Main Corner	Foyer - Part Day - Full Day Balcony - Part Day (6 or 3 hours) - Full Day Kings Floor - Part Day - All Day Dress Circle - Part Day (6 or 3 hours) - Full Day All Facilities - Part Day - Full Day		\$240.00 \$400.00 \$220.00/\$130.00 \$360.00 \$230.00 \$370.00 \$340.00/\$210.00 \$630.00 \$950.00 \$1,690.00	\$245.00 \$410.00 \$225.00/\$130.00 \$365.00 \$235.00 \$380.00 \$345.00/\$215.00 \$640.00 \$970.00 \$1,720.00	All Fees Inc. GST
Main Corner/ City Hall	All Facilities - Part Day - Full Day		\$1,100.00 \$1,900.00	\$1,120.00 \$1,940.00	All Fees Inc. GST <i>Institute Facilities now not included</i>

DEVELOPMENT

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Construction Industry Training Levy	Levy collected to fund training in the building & construction industry. (Where estimated value of work exceeds \$15,000)	Exempt			Statutory
Advertising	Advertising in newspaper as required under the Development Act (Category 3)	Taxable	Admin \$82 Adv. \$93 Total \$174 (inc GST)	\$84.00 \$95.00 \$174 (inc GST)	
Lodgement fees	Lodgement fees under the Development Act	Exempt			Statutory
Land division fee	Land division fee under the Development Act	Exempt			Statutory
Building rules fees	Building rules fees under the Development Act	Taxable			Statutory
Development Act	Development plan assessment fee	Exempt			Statutory
Public Notification Fee (category 2 & 3)	Public Notification Fee (category 2 & 3) under the Development Act	Exempt			Statutory
Referral fees	Referral fees under the Development Act	Exempt			Statutory
Certificate of Approval Fee	Certificate of Approval Fee under the Development Act	Exempt			Statutory
Consent to Development at Variance with Building Rules	Consent to Development at Variance with Building Rules under the Development Act	Taxable			Statutory
Non-complying Development Fee	Non-complying Development Fee under the Development Act	Exempt			Statutory
Application for assignment of classification of a building	Application for assignment of, or change in, classification of a building under the Development Act	Taxable			Statutory
Certificate of Occupancy Fee	Certificate of Occupancy Fee under the Development Act	Taxable			Statutory
Application for issue of Schedule of Essential Safety Provisions	Application for issue of Schedule of Essential Safety Provisions under the Development Act	Taxable			Statutory

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Referral to Building Rules Assessment Commission	Referral to Building Rules Assessment Commission under the Development Act	Exempt			Statutory
Statement of Requirements Fee	Statement of Requirements Fee under the Development Act	Exempt			Statutory
Land Management Agreements	Registration of Copy of	Exempt			Statutory
Application to extend	consent or approval under R.48	Exempt			Statutory
Open space contributions	S.50 (1) (d) and (7) land division contributions	Exempt			Statutory
Development Application Searches	Refer to Information Services on page 14				

ENVIRONMENT

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Dog Control	Impounding & dog destruction	Exempt			Statutory
Dog Expiations	Dog nuisance, attack, harassment, injury, wandering, presence in schools, shops & other areas, failure to register, display registration disc, advice of change of address or owner, muzzle, leash, desex, remove faeces	Exempt			Statutory
Dog Registration	Annual Registration fee (R) Rebate/Fee for desexed dog (D) Rebate/Fee for microchipped dog (M) Rebate/Fee for trained dog (T) Fee for desexed & microchipped dog Fee for desexed and trained dog Fee for desexed, microchipped + trained dog Fee for microchipped and trained dog Fee for guide, hearing and disability dog In addition, Council may apply for Discount for concession card holder Fee for working dog Fee for greyhound Fee for business registration (per dog or business) Fee for transfer of registration Fee for replacement disc Fee for late registrations Fee for impound Fee for daily holding at pound Discount for partial year registration Other applicable fees	Exempt	\$47.00 40% \$28.20 20% \$37.60 20% \$37.60 R-(D+M%) \$18.80 R-(D+T%) \$18.80 R-(D+M+T%) \$9.40 R-(M+T%) \$28.20 No Fee 50% \$16.00 \$21.00 \$47.00 \$4.00 \$4.00 \$15.00 \$45.00 \$21.00 50% -	\$48.00 \$28.80 \$38.40 \$38.40 \$19.20 \$19.20 \$9.60 \$28.70 No Fee 50% \$17.00 \$21.00 \$48.00 \$5.00 \$5.00 \$15.00 \$46.00 \$21.00 50% -	Capped at \$85

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Expiations – Burning	Fines & expiations in relation to burning, burning out of hours & burning particular material	Not subject to GST (no supply)	Statutory	Statutory	
Expiations - By Laws	Fines & expiations in relation to Council by-laws	Not subject to GST (no supply)	\$65.00	\$66.00	
Expiations – Littering	Fines & expiations in relation to littering	Not subject to GST (no supply)	Statutory	Statutory	
Expiations – Parking	Fines & expiations in relation to stopping & parking of motor vehicles, double parking & obstruction of access	Not subject to GST (no supply)	Statutory	Statutory	
Expiations	Reminder Notice fees	Not subject to GST (no supply)	Statutory	Statutory	
Expiations	Enforcement Warning Notices	Not subject to GST (no supply)	Statutory	Statutory	
Impounding of Vehicles	Removal Storage Search Fees Notification to owner Advertising/Tendering Auctioneers Charge (if applicable) Any other charges Special overtime only for Council Officers (if applicable) in Council Officer's wages during normal time Administrative charge	Exempt	Actual towing charge by contractor \$84.00 per week or part thereof actual cost \$44.00 actual cost actual cost actual cost actual cost no charge \$78.00	Actual towing charge by contractor \$85.00 per week or part thereof actual cost \$45.00 actual cost actual cost actual cost actual cost no charge \$80.00	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Removal of Property	<u>Shopping Trolleys, Pedal Cycles</u>	Exempt			
	Removal		\$44.00	\$45.00	
	Storage		\$8.00 per day or part thereof for each trolley, pedal cycle or other object	\$9.00 per day or part thereof for each trolley, pedal cycle or other object	
	<u>Signboards and Other Objects</u>				
	Removal		\$44.00	\$45.00	
	Storage		\$8.00 per day or part thereof for each signboard or other object	\$9.00 per day or part thereof for each signboard or other object	

HEALTH SERVICES

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Provision of Food Safe Handling Kits & Videos	Provision of Food Safe Handling Kits & Videos Food Safe Revisions Kits	Taxable	\$147.00 \$79.00	\$149.00 \$80.00	
Food Act Fees	Food Safety Auditors Inspection Fees Sale of Meat	Taxable Taxable Taxable	Statutory Statutory Statutory	Statutory Statutory Statutory	
Supported Residential Facilities	Application & licence fees including renewals & transfers for Supported Residence Fines & expiations in relation to the <i>Supported Residential Facilities Act</i>	Exempt Not subject to GST (no supply)	Statutory Statutory	Statutory Statutory	
Public Health Act	(Legionella) - Application/inspection Fees	Exempt	Statutory	Statutory	
Public Health Act	(Wastewater) - Application/inspection Fees	Exempt	Statutory	Statutory	

INFORMATION SERVICES

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Council Documents	Access to Meetings and Documents - Code of Practice	Exempt	20c per sheet	20c per sheet	First ten (10) pages of any document requested to be provided in hard copy free of charge (from 1/7/2015)
	Annual Financial Statements		20c per sheet	20c per sheet	
	Annual Report		Free of charge	Free of charge	
	Annual Business Plan (Draft)		20c per sheet	20c per sheet	
	Annual Business Plan and Budget		20c per sheet	20c per sheet	
	Annual Business Plan (Summary)		Free of charge	Free of charge	
	Assessment Record		20c per sheet	20c per sheet	
	Code of Conduct - Elected Members Policy		20c per sheet	20c per sheet	
	Code of Conduct - Employees Policy		20c per sheet	20c per sheet	
	Contracts and Tenders Policy		20c per sheet	20c per sheet	
	Council Agenda and Minutes		20c per sheet	20c per sheet	
	Council By-Laws		20c per sheet	20c per sheet	
	Delegations Register		20c per sheet	20c per sheet	
	Development Applications by Consent		20c per sheet	20c per sheet	
	Development Application Registers		20c per sheet	20c per sheet	
	Development Assessment Panel, Agenda and Minutes		20c per sheet	20c per sheet	
	Dog Register		20c per sheet	20c per sheet	
	Elected Members Allowances and Support Policy		20c per sheet	20c per sheet	
	Election Campaign Donations Returns		20c per sheet	20c per sheet	
	Information Statement for F.O.I.		20c per sheet	20c per sheet	
	Internal Review of Council Decisions Procedure		20c per sheet	20c per sheet	
	Members Conflict of Interest Guidelines		20c per sheet	20c per sheet	
	Notice of Meetings (Council/Committees/Panel)		20c per sheet	20c per sheet	
	Order Making Policy		20c per sheet	20c per sheet	
	Parking Register		20c per sheet	20c per sheet	
	Policy Manual		20c per sheet	20c per sheet	
	Public Consultation Policy		20c per sheet	20c per sheet	
	Rate Rebates Report		20c per sheet	20c per sheet	
	Rating Policy		20c per sheet	20c per sheet	
	Register of Annual Fees and Charges Levied by Council		20c per sheet	20c per sheet	
	Register of Community Land		20c per sheet	20c per sheet	
	Register of Employee's Salaries, Wages and Benefits		\$2.00 per entry	\$2.00 per entry	
	Register of Members Allowances and Benefits		\$2.00 per entry	\$2.00 per entry	
	Register of Members Interests		20c per sheet	20c per sheet	
	Register of Officer Interests		20c per sheet	20c per sheet	
	Register of Public Roads		20c per sheet	20c per sheet	
	Risk Management Identification Register		20c per sheet	20c per sheet	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Council Documents continued...	Standing and Community Committee Agendas and Minutes Statutory Resolutions and Statutory Appointments Register Strategic Management Plan - Future Directions 2002-2006 Supplementary Development Plans (previously on exhibition) Voters Roll	Exempt	20c per sheet 20c per sheet Free of charge 20c per sheet 20c per sheet	20c per sheet 20c per sheet Free of charge 20c per sheet 20c per sheet	
Freedom of Information	Application, access and review in relation to Council documents	Exempt	Statutory	Statutory	
Property Searches	Rate searches (section 7 & 187), certificates of liability & extracts from assessment book	Exempt	Statutory	Statutory	
Development Application Searches	Building or Planning documents - search/copy of (refer to Council Policy D160)	Taxable	\$32 Initial Fee (2 hours) \$45 per hour thereafter plus \$0.20c per page : A4 \$0.50 per page : A3 \$17.00 per A1 or \$14.00 per A2 plan	\$32.50 Initial Fee (2 hours) \$46 per hour thereafter plus \$0.20c per page : A4 \$0.50 per page : A3 \$17.00 per A1 or \$14.00 per A2 plan	Fee includes GST
Voters Roll	Supply of to candidates for election	Taxable	(1) combined rolls free of charge or as per photocopying fee structure	(1) combined rolls free of charge or as per photocopying fee structure	Statutory

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES		
Plan Printing	Plain Paper Plots - Black & White	Taxable			Quotes required for printing over 50 pages.		
	Size B1 1-10 pages		\$7.00	\$7.00			
	11-20 pages		\$6.00	\$6.00			
	21-50 pages		\$6.00	\$6.00			
	Size A0 1-10 pages		\$8.00	\$8.00			
	11-20 pages		\$7.00	\$7.00			
	21-50 pages		\$7.00	\$7.00			
	Size A1 1-10 pages		\$6.00	\$6.00			
	11-20 pages		\$5.00	\$5.00			
	21-50 pages		\$5.00	\$5.00			
	Size A2 1-10 pages		\$5.00	\$5.00			
	11-20 pages		\$5.00	\$5.00			
	21-50 pages		\$4.00	\$4.00			
	Size A3 1-10 pages		\$4.00	\$4.00			
	11-20 pages		\$3.00	\$3.00			
	21-50 pages		\$3.00	\$3.00			
	Plain Paper Plots - Colour (Line Drawing)						
	Size B1 1-10 pages		\$20.00	\$20.00			
	11-20 pages		\$17.00	\$17.00			
	21-50 pages		\$15.00	\$15.00			
	Size A0 1-10 pages		\$23.00	\$23.00			
	11-20 pages		\$20.00	\$20.00			
	21-50 pages		\$17.00	\$17.00			
	Size A1 1-10 pages		\$17.00	\$17.00			
	11-20 pages		\$15.00	\$15.00			
	21-50 pages		\$12.00	\$12.00			
	Size A2 1-10 pages		\$15.00	\$15.00			
	11-20 pages		\$12.00	\$12.00			
	21-50 pages		\$9.00	\$9.00			
	Size A3 1-10 pages		\$7.00	\$7.00			
	11-20 pages		\$6.00	\$6.00			
	21-50 pages		\$5.00	\$5.00			
	Plain Paper Plots - Colour (Fill Drawing)						
	Size B1 1-10 pages		\$23.00	\$23.00			
	11-20 pages		\$23.00	\$23.00			
	21-50 pages		\$20.00	\$20.00			
	Size A0 1-10 pages		\$28.00	\$28.00			
	11-20 pages		\$25.00	\$25.00			
	21-50 pages		\$23.00	\$23.00			
	Size A1 1-10 pages		\$23.00	\$23.00			
	11-20 pages		\$20.00	\$20.00			
	21-50 pages		\$17.00	\$17.00			

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Plan Printing continued...	Plain Paper Plots - Colour (Fill Drawing) continued...	Taxable			Quotes required for printing over 50 pages.
	Size A2 1-10 pages		\$17.00	\$17.00	
	11-20 pages		\$14.00	\$14.00	
	21-50 pages		\$12.00	\$12.00	
	Size A3 1-10 pages		\$9.00	\$9.00	
	11-20 pages		\$7.00	\$7.00	
	21-50 pages		\$6.00	\$6.00	
	Plain Paper Copies - Black and White				
	Size B1 1-10 pages		\$7.00	\$7.00	
	11-20 pages		\$7.00	\$7.00	
	21-50 pages		\$6.00	\$6.00	
	Size A0 1-10 pages		\$8.00	\$8.00	
	11-20 pages		\$8.00	\$8.00	
	21-50 pages		\$7.00	\$7.00	
	Size A1 1-10 pages		\$7.00	\$7.00	
	11-20 pages		\$7.00	\$7.00	
	21-50 pages		\$7.00	\$7.00	
	Size A2 1-10 pages		\$6.00	\$6.00	
	11-20 pages	\$6.00	\$6.00		
	21-50 pages	\$6.00	\$6.00		
	Size A3 1-10 pages	\$4.00	\$4.00		
	11-20 pages	\$3.00	\$3.00		
	21-50 pages	\$3.00	\$3.00		

LICENCES AND PERMITS

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Diving	Diving Permits - per permit	Exempt	\$30.00	\$30.00	
Mobile Vendors	Permit for mobile ice cream & other food vendors	Exempt if raised under S188(1)(f) LGA Taxable if raised under S188(1)(a) LGA	\$755.00	\$785.00	
Outdoor Dining	<u>One Setting</u> (is up to) - 1 x table, 4 x chairs, 1x umbrella Additional chairs Additional tables Additional umbrellas	Exempt - raised under S188(1)(f) LGA	Fee is \$54 per annum per setting. Minimum charge is \$100.00 per annum \$12.00 per annum \$12.00 per annum \$12.00 per annum	Fee is \$55 per annum per setting. Minimum charge is \$100.00 per annum \$12.50 per annum \$12.50 per annum \$12.50 per annum	
Outdoor Displays	On footways (permit under LGA S.222)	S.222 LGA	\$54.00 per display unit	\$55.00 per display unit	GST applicable
Parking	Private Parking Areas Act Fees (When authorised by Council)	Exempt	Statutory	Statutory	
Road Closures	All applications and consents (inc. advertising fees charged) in relation to temporary road closures.	Exempt	Nil	Nil	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Taxi & Hire Car	Taxi Licence - first issue Taxi Licence - renewal Transfer of the holder of a taxi or hire-car licence Transfer of a taxi or hire-car licence between vehicles Leasing Licence - per annum or part thereof	Exempt	By Public Tender \$485.00 \$68.00 \$68.00 \$68.00	By Public Tender \$490.00 \$70.00 \$70.00 \$70.00	
Taxi Fees	<p>Metered Fares</p> <p>Flag Fall</p> <p>- Tariff 1 7am - 7pm on any day - Tariff 2 7am - 7am on any day</p> <p>The above tariff being charged shall be indicated within the taxi cab by a method approved by the Chief Executive Officer of Council</p> <p>Per Kilometre Waiting Time, per hour</p> <p>The kilometre and waiting time charges shall be registered automatically on the taxi metre fitted in the taxi cab, in units of 10c.</p> <p>Extras</p> <p>For each booking by telephone Christmas Day - Midnight to Midnight \$2.00 surcharge + T1 or T2 New Years Eve - 7pm - 7am and News Years Day - \$2.50 surcharge + T1 or T2</p> <p>Miscellaneous Charges</p> <p>Befouling Fee</p> <p>Non Metered Journeys</p> <p>Fares for non metered journeys shall be by contract Council to conduct a review of Taxi Fares each (2) two years to ensure currency and appropriateness of local taxi fares and related tariff structures.</p>	Taxable	\$ 4.40 \$ 4.90 \$ 2.50 \$45.00 \$2.00 \$2.00 \$2.00 \$100.00 Contract	\$ 4.40 \$ 4.90 \$ 2.50 \$45.00 \$2.00 \$2.00 \$2.00 \$100.00 Contract	All fares are GST inclusive and are due for review
Trading	<p>Street Traders - Annual licence - at least equal to Council's fixed charge rate for the same financial year as the licence</p> <p>Permit - per week or part thereof</p>	Exempt - raised under S188(1)(f) LGA	Fixed Charge \$65.00	Fixed Charge \$66.00	

MISCELLANEOUS

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Cemetery	Lake Terrace Cemetery Leases Lease Fees Interment Fees Single depth burial 1.67 metres Double depth burial 2.13 metres Triple depth burial 3.05 metres Fees Payable in Addition to Interments Interment after hours Mon-Fri and on a Saturday not being 0 Interment on a Sunday or Public Holiday, an additional Oversized caskets with advance notice given Surcharge for oversized casket-no notice given Monument Licence Fee - Single - Double - each additional Other Fees Exhumation after minimum period when authorised Interment of cremated remains	Taxable	 \$1,850.00 \$1,550.00 \$1,600.00 \$1,700.00 \$590.00 \$900.00 no extra charge \$155.00 \$410.00 \$620.00 \$60.00 \$2,300.00 \$410.00	 \$1,900.00 \$1,600.00 \$1,650.00 \$1,650.00 \$1,750.00 \$600.00 \$940.00 no extra charge \$155.00 \$420.00 \$640.00 \$80.00 \$2,300.00 \$410.00	Aligned with Carinya Gardens (all fees inc GST)
Cemetery	Long term leases (Lake Terrace - 50 years) Cancellation of Lease (Admin Fee)	Exempt if raised under 188(1)(f), otherwise taxable	\$1,850.00 \$155.00	\$1,900.00 \$157.00	All fees include GST.
Land and Business Conveyancing	Fees Payable for Council Searches/Reports	Exempt	Statutory	Statutory	
Valuation of Land	Application, Review Fees	Exempt	Statutory	Statutory	

PRIVATE WORKS

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Footpaths, Stormwater Pipes, Culverts, Inverts & Crossovers, Sundry Works	Labour On cost of labour Plant Hire Materials	Taxable	At cost 80% of labour (normal internal charge is 50%) At cost + 20% At cost + 20% (+ GST on overall cost)	At cost 80% of labour (normal internal charge is 50%) At cost + 20% At cost + 20% (+ GST on overall cost)	Inherent increase
Mowing Ovals	Mowing ovals for schools/sporting clubs	Taxable	\$108.00 + GST	\$110.00	
Reinstatements	Per square metre Min. charge	Taxable	\$118.00 + GST \$118.00 + GST	\$120.00 \$120.00	

WASTE MANAGEMENT

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Waste Transfer Centre (Rubbish Removal)	<p>General Public</p> <p>Single garbage bag</p> <p>Minimum Fee (small loads, eg car boot)</p> <p>Small trailer or utility (standard)</p> <p>Small trailer or utility (heaped)</p> <p>Small trailer or utility (caged)</p> <p>Tandem trailer (standard)</p> <p>Tandem trailer (heaped)</p> <p>Tandem trailer (caged)</p> <p>Truck or large trailer</p> <p>Mattresses (regardless of size)</p> <p>Inspection fee - empty pesticide container</p> <p>Senior's Card/Aged Pensioners Card</p> <p>On production of Seniors Card/Aged Pensioners Card/Health Card</p> <p>Single garbage bag</p> <p>Limit car boot load only</p> <p>Private Contractors</p> <p>Charge per tonne at Waste Transfer Centre</p> <p>Charge per tonne via Waste Transfer Centre</p> <p>Disposal by arrangement (direct to landfill)</p> <p>Minimum Charge</p> <p>Minimum charge for roll on roll off bin (based on volume of bin)</p> <p>Minimum charge for Account Customers</p>	Taxable	<p>\$5.00 per bag</p> <p>\$21.00 per load</p> <p>\$37.00 per load</p> <p>\$47.00 per load</p> <p>\$50.00 per load</p> <p>\$63.00 per load</p> <p>\$78.00 per load</p> <p>\$85.00 per load</p> <p>\$123.00 per tonne</p> <p>\$26.00 each</p> <p>\$7.00 each</p> <p>\$4.00 per bag</p> <p>\$14.00 per load</p> <p>\$123.00</p> <p>\$114.00</p> <p>\$185.00 per tonne</p> <p>\$123.00</p> <p>\$58.00 per cubic metre</p> <p>\$61.00 per visit</p>	<p>\$5.00 per bag</p> <p>\$22.00 per load</p> <p>\$38.00 per load</p> <p>\$48.00 per load</p> <p>\$51.00 per load</p> <p>\$64.00 per load</p> <p>\$79.00 per load</p> <p>\$86.00 per load</p> <p>\$125.00 per tonne</p> <p>\$26.00 each</p> <p>\$7.00 each</p> <p>\$4.00 per bag</p> <p>\$15.00 per load</p> <p>\$125.00</p> <p>\$116.00</p> <p>\$188.00 per tonne</p> <p>\$125.00</p> <p>\$59.00 per cubic metre</p> <p>\$62.00 per visit</p>	
Rubbish Collection	<p>Green Waste Collection Fortnightly Service (Applied on Pro-Rata Basis)</p> <p>Fee applies for July-June period but payments will commence in June</p>	Exempt	\$80.00 (applied pro-rata)	\$81.90 (applied pro-rata per fortnight)	

FEE OR CHARGE	DESCRIPTION AND COMMENTS	GST TREATMENT	1/7/2015	1/7/2016	NOTES
Sale of rubbish & recycling bins & receptacles	Sale of 240L Bins (Greenwaste)	Taxable	\$71.00	\$72.00	
	Replacement Bins (Garbage/Recycling) - (lost or stolen bins)		\$71.00	\$72.00	
	Additional Bins (Garbage/Recycling) - (cost for bin plus		\$119.00	\$121.00	
Sharps Containers	Sale of needle/sharps containers	Taxable	Nil		
Storm Water Drainage	Developer Contribution - Downstream Drainage	Exempt			
	For developments of 1 hectare or greater For developments less than 1 hectare		\$5,300.00 per hectare \$0.82 per square metre	\$5,400.00 per hectare \$0.84 per square metre	
eWaste Recycling	1. CDs, Discs, USBs, Calculators etc	Taxable	free	free	Includes GST
	2. Compact Fluro Lights (CFLs)		\$0.50	\$0.50	
	3. Fluro tubes, high density lamps		\$1.00	\$1.00	
	4. Keyboards, Toaster, Frypans, Lamps etc		\$6.00	\$6.00	
	5. Microwaves, Vacuums, DVDs, Printers etc		\$15.00	\$15.00	
	6. Computer Package, Large TVs, Medium Printers etc		\$25.00	\$25.00	
	7. Extra Large Items i.e. Photocopiers etc		\$1.20/kilo	\$1.20/kilo	

CORPORATE AND COMMUNITY SERVICES REPORT NO. 4/2016

SUBJECT: REVIEW OF VALUATION AND RATING SYSTEM

REF: AF11/2290

Goal: Governance

Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community.

BACKGROUND

Following a major review of Council's Valuation and Rating methodology Council adopted in March 2004 a new rating structure the principle elements of which continue to be:

- capital valuation (changed from site value)
- differential rating based on land use (using the local government land use codes)
- a fixed charge (instead of a minimum charge)
- fixed charge to raise 45% of Council's general rate revenue - the remainder by the traditional valuation based rate in the dollar (to avoid rate increases as a result of periodic fluctuations in valuations)
- rate capping for certain ratepayer classes

In 2008 Council engaged independent consultant Mr David Hope of Skilmar Systems to conduct a periodic review of Council's ongoing rating strategy and as a result no significant issues or deficiencies were identified.

2016/2017 RATING STRATEGY

Since the introduction of the new valuation and rating system Council has conducted an annual review highlighting any issues that have arisen from the years rating process.

There are a number of rating assumptions that continue to be used as a basis to Council's rating strategy that require confirmation on an annual basis, for incorporation in the rate modelling/budgeting process. These matters include:

- Fixed Charge

Council's fixed charge is currently \$585.80 which continues to raise approximately half (45%) of Council's overall general rate burden.

This principle continues to be well accepted as a fair and equitable system rather than the historic methodology of the entire rate base being calculated on the valuation by rate in the dollar principle.

By maintaining this principle Council achieves its initial aim of "future proofing" its rating structure against the periodic vagaries of the property valuation system.

- Differential General Rates

Have been set on the following basis;

- Commercial and Industrial differential is set at +170% of the Residential rate
- Vacant Land differential has also now been set at +170%
- All other land uses (Primary Production and Other) are set at the Residential differential

The most recent South Australian Councils rates comparison indicates the following average comparative figures:

Corporate and Community Services Report No. 4/2016 cont'd...

	<u>Mount Gambier</u>	<u>Metro</u>	<u>Rural</u>
Residential	\$1,061	\$1,424	\$1,308
Fixed Charge	\$586	\$618	\$383
Average Increase	\$40	\$48	\$46

Source: Local Government Association 2015/2016 Rating Survey.

(See attachments for graphical representation).

- Rate Capping - Eligible Pensioners

The long standing arrangement of providing a 15% rate cap for eligible pensioners was deleted in 2015 as a result of the State Government abolishing the former pensioner concession arrangements via local government.

- Rate Capping - Residential (Principal Place of Residence)

To address any inequities that may arise in the way rates are raised across the Council a 'rate cap' is applied to any residential (principal place of residence) properties.

- Vacant Land Rate Rebate

Council introduced this measure to assist ratepayers who own vacant land and are therefore rated on the vacant land differential (previously +300% / now +170%).

If the ratepayer can demonstrate the vacant land is to be used for residential purposes in the short term as opposed to holding for pure speculation purposes, then a rebate back to the rates payable on the average residential land use, is available.

Given the recent boundary adjustment and the resultant availability of 'new' land area within the City, Council considered that a relaxation of the previous high differential on vacant land (to encourage development of) was justified.

As from the 2010/2011 rating period the vacant land differential reverted back to +170% (consistent with other differentials) whilst still maintaining the vacant land rebate provisions.

- Other Rate Relief Options

Mandatory and Discretionary Rate Rebates, Postponement of Rates for Seniors and Hardship provisions continue to be available in accordance with the Local Government Act and Council Policy criteria where applicable.

- Mandatory Rate Rebates - Community Housing Properties

Since the State Government 'relaxed' the Local Government Act mandatory rate rebate provisions which essentially gave community housing associations automatic rate rebates there has been a steady growth in the number of properties and value of rebates required to be provided by Council.

These properties, many of which are former South Australian Housing Trust properties now being transferred to the Community Housing sector, are able to claim the mandatory 75% rate rebate on Council rates due to the changed legislation.

Corporate and Community Services Report No. 4/2016 cont'd...

This in turn has a significant impact on Councils overall Budget.

In the 2015/2016 rating year Council provided approximately \$130,000 in rate rebates (0.7% of rate revenue) for 131 Community Housing properties.

The last five years has seen significant growth in these rebates and a corresponding loss to Council's Budget as follows:

	No. of Properties	Value of Rebate
2011/2012	91	\$71,080
2012/2013	103	\$86,492
2013/2014	109	\$98,369
2014/2015	120	\$113,824
2015/2016	131	\$130,113

This growth in rate rebates provided is expected to continue as the State divests its responsibilities for social housing to the community housing sector at the expense of local government.

Applications for a further 20 properties with an approximate rate rebate value of \$13,000 are already being considered for the forthcoming financial year.

SUPPLEMENTARY INFORMATION

Provided as attachments are reports extracted from the annual LGA rates survey which provides relevant rating data with other SA Councils in comparative format.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 4/2016 be received;
- (b) Rating assumptions and directions referred to in this Report be used to prepare Council's draft Annual Business Plan and draft Budget, for Council's future consideration.



Grant HUMPHRIES
DIRECTOR – CORPORATE SERVICES

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

Dashboard Report

Select graph category:

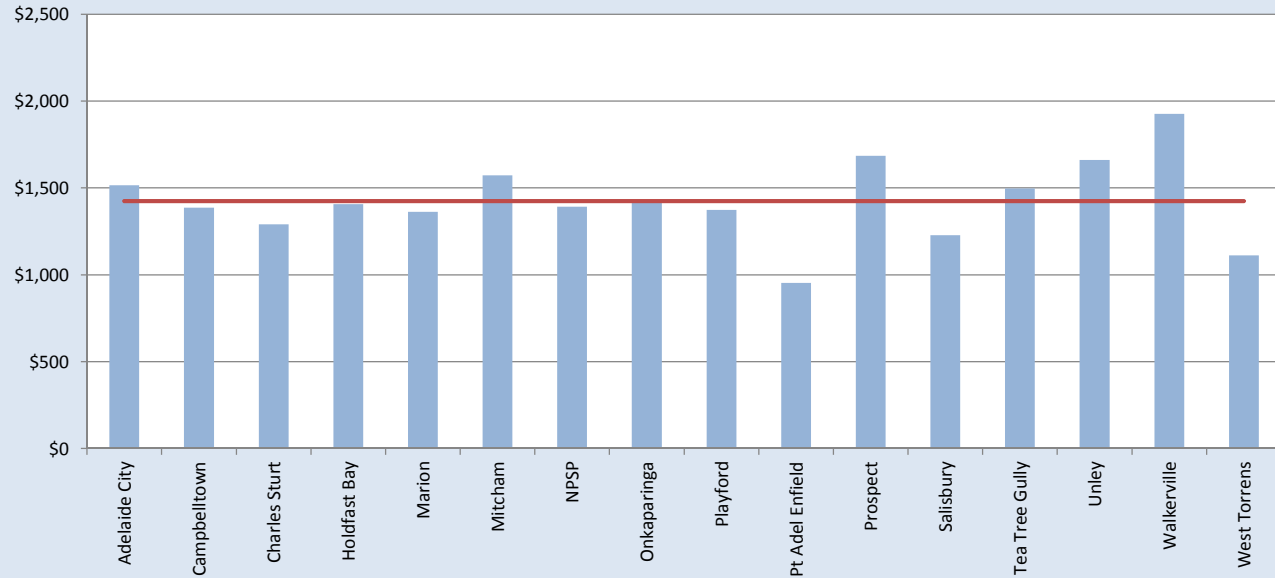
- Residential Rates
- Average Residential Dollar Increases
- Minimum Rates
- Fixed Charges
- General Rates Revenue
- Mandatory Rates Rebates
- Discretionary Rates Rebates
- Total Operating Revenue
- Total Operating Expenditure
- Total Waste Charges
- Capital Expenditure

Click on hyperlinks below for other data:

- ▶ [Base Rates Data Council by Council](#)
- ▶ [Rates Questions \(yes/no's, etc\)](#)

Residential Rates (Metro Councils)

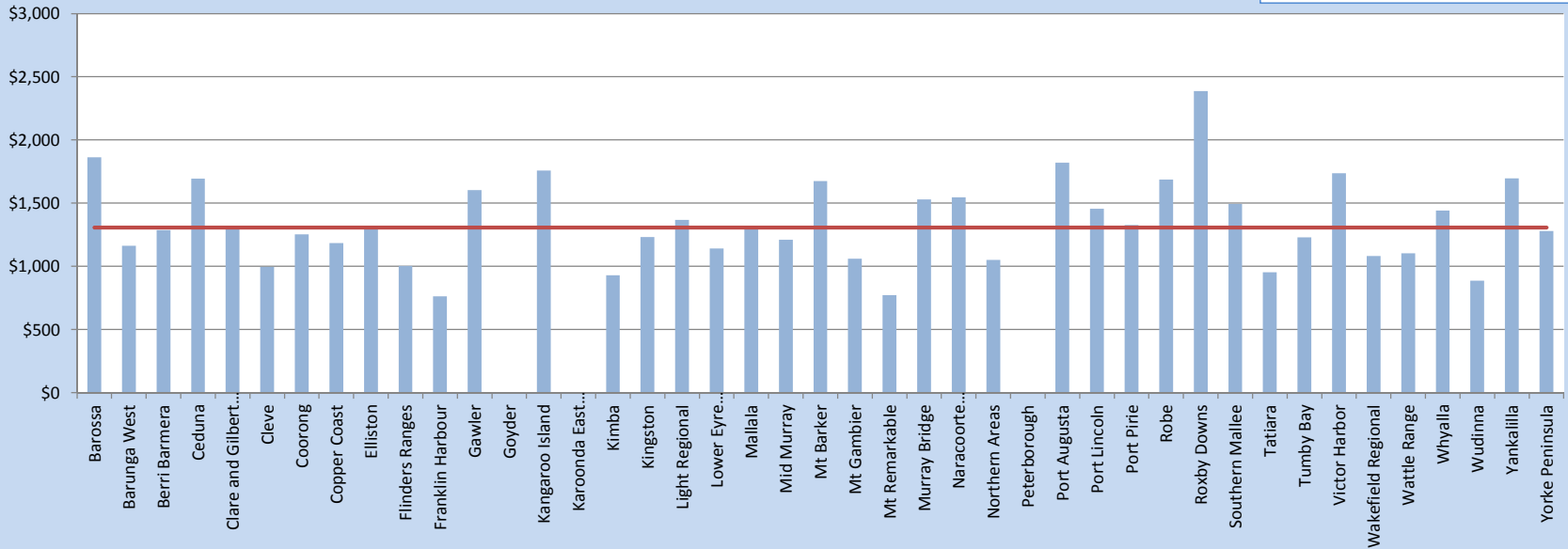
Average metro amount = \$1,424



Lo

Residential Rates (Rural Councils)

Average rural amount = \$1,308



Dashboard Report

Select graph category:

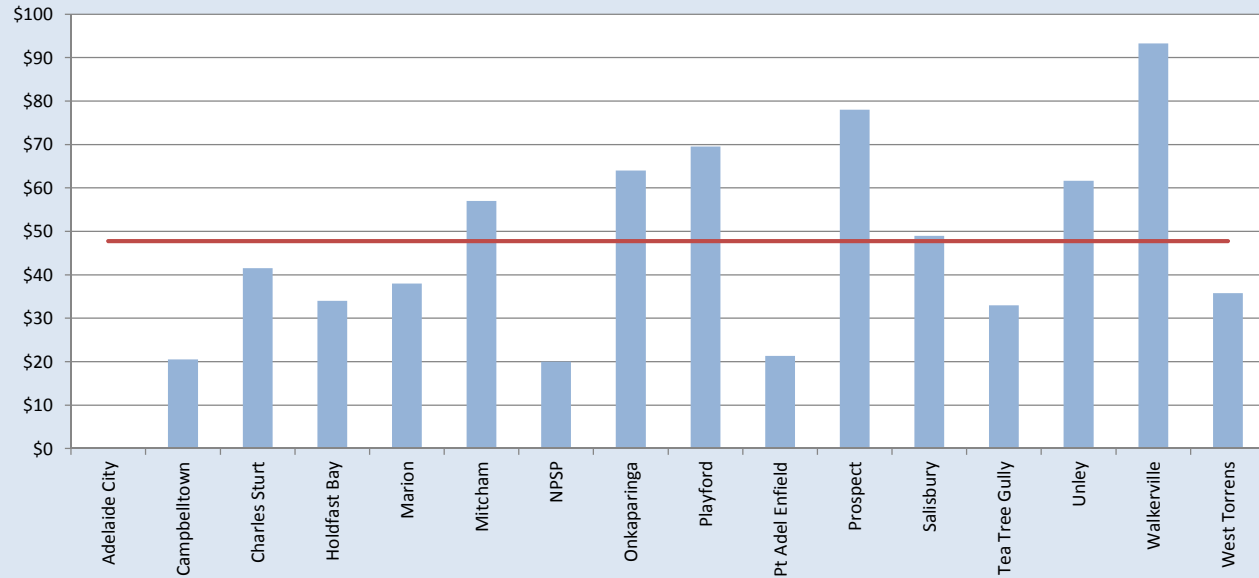
- Residential Rates
- Average Residential Dollar Increases
- Minimum Rates
- Fixed Charges
- General Rates Revenue
- Mandatory Rates Rebates
- Discretionary Rates Rebates
- Total Operating Revenue
- Total Operating Expenditure
- Total Waste Charges
- Capital Expenditure

Click on hyperlinks below for other data:

- ▶ [Base Rates Data Council by Council](#)
- ▶ [Rates Questions \(yes/no's, etc\)](#)

Average Residential Dollar Increases (Metro Councils)

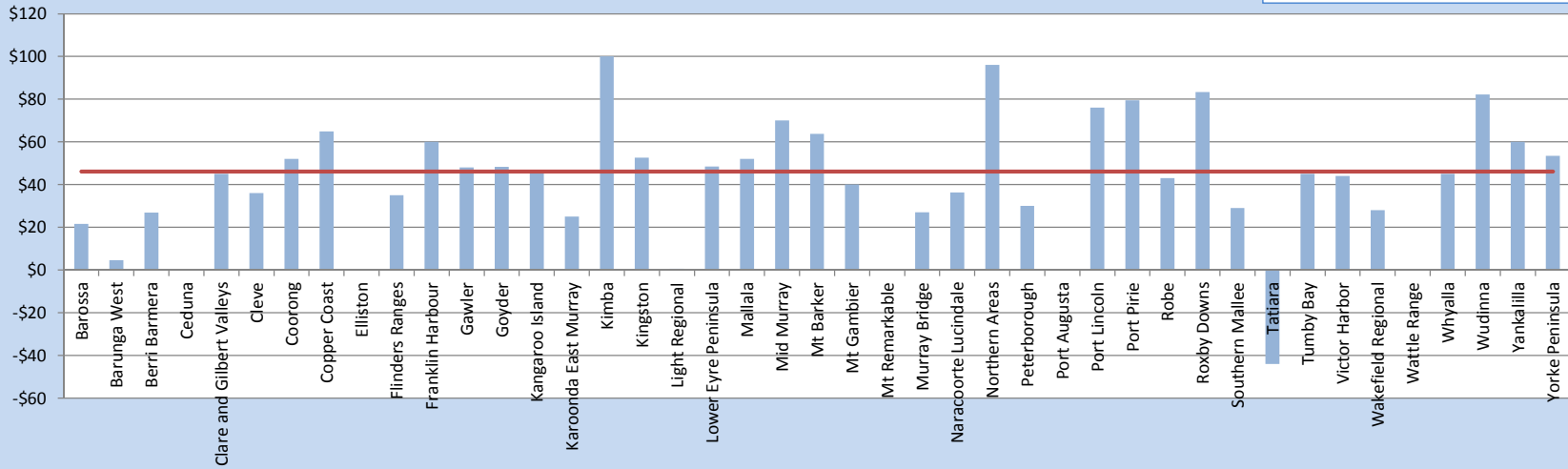
Average metro amount = \$48



LO

Average Residential Dollar Increases (Rural Councils)

Average rural amount = \$46



Dashboard Report

Select graph category:

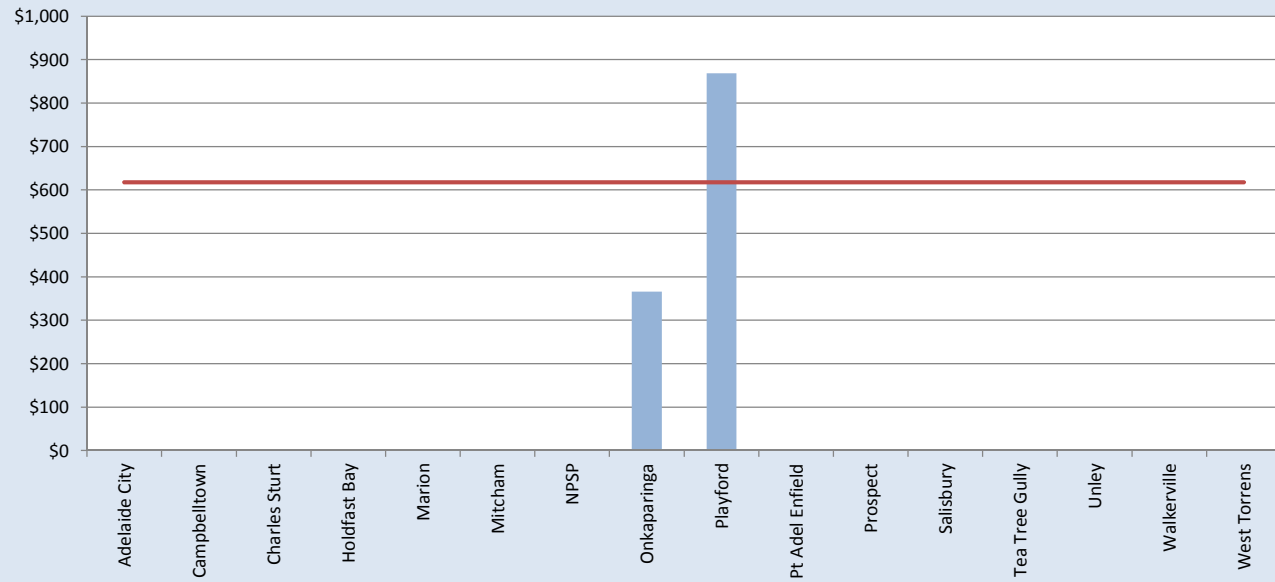
- Residential Rates
- Average Residential Dollar Increases
- Minimum Rates
- Fixed Charges
- General Rates Revenue
- Mandatory Rates Rebates
- Discretionary Rates Rebates
- Total Operating Revenue
- Total Operating Expenditure
- Total Waste Charges
- Capital Expenditure

Click on hyperlinks below for other data:

- ▶ [Base Rates Data Council by Council](#)
- ▶ [Rates Questions \(yes/no's, etc\)](#)

Fixed Charges (Metro Councils)

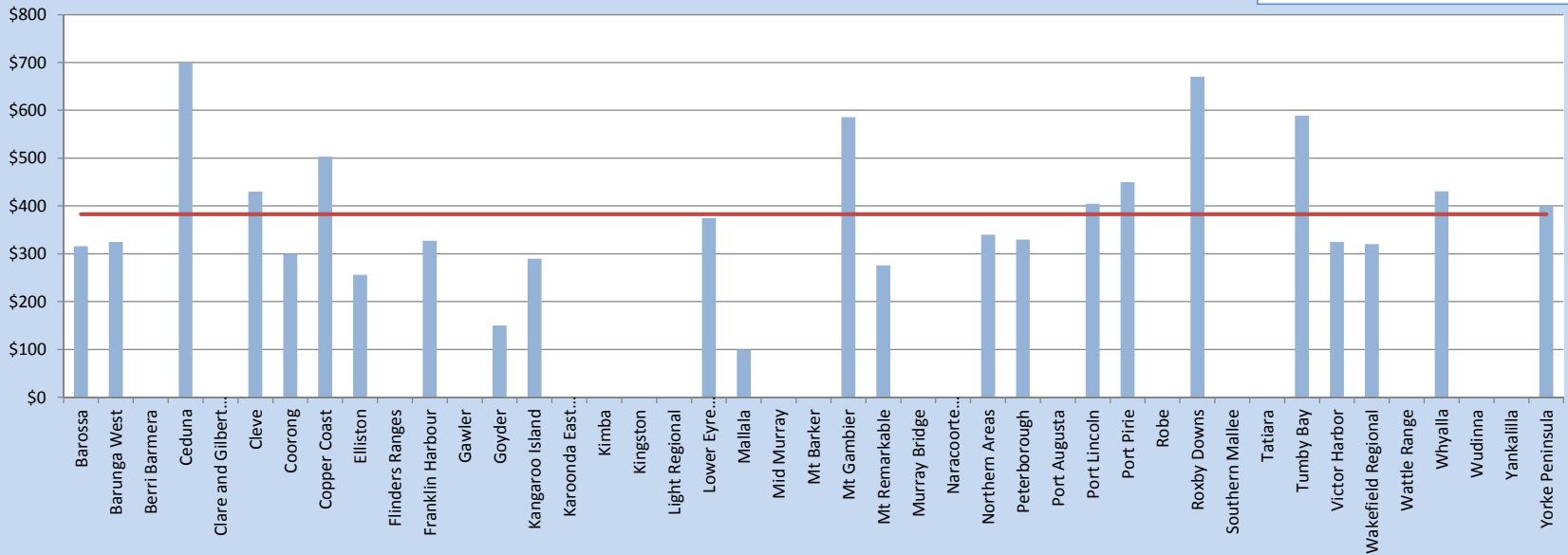
Average metro amount = \$618



Lo

Fixed Charges (Rural Councils)

Average rural amount = \$383



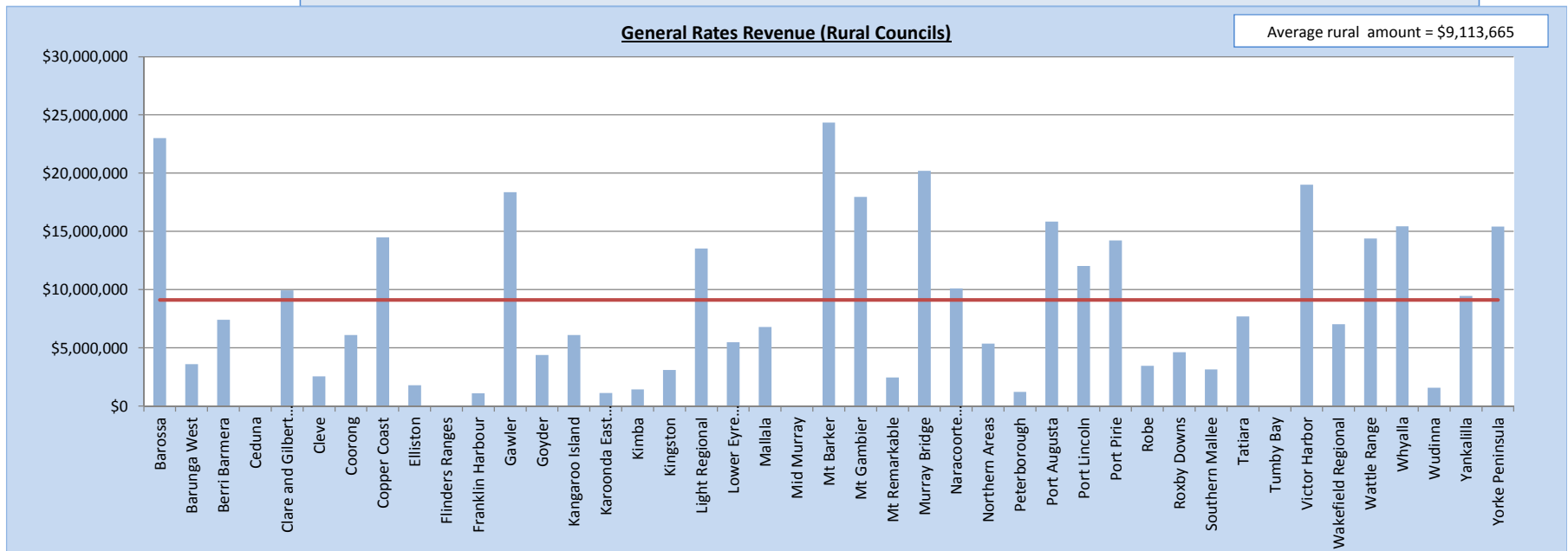
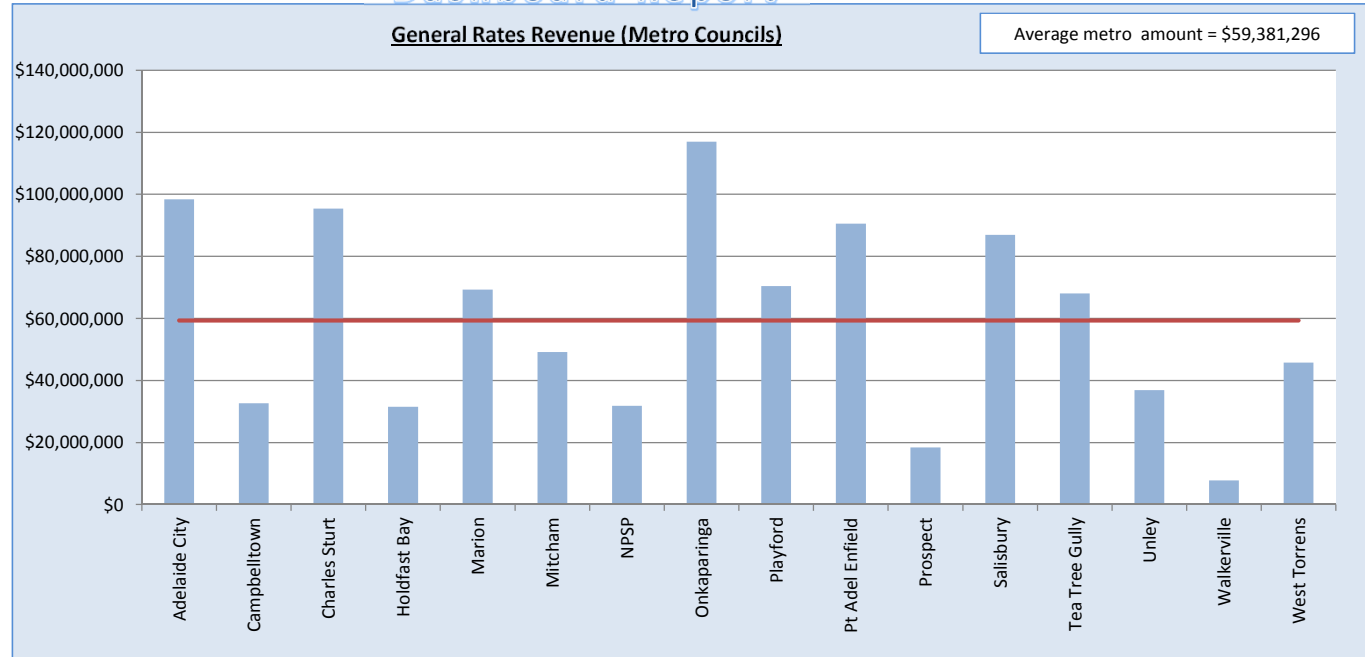
Dashboard Report

Select graph category:

- Residential Rates
- Average Residential Dollar Increases
- Minimum Rates
- Fixed Charges
- General Rates Revenue
- Mandatory Rates Rebates
- Discretionary Rates Rebates
- Total Operating Revenue
- Total Operating Expenditure
- Total Waste Charges
- Capital Expenditure

Click on hyperlinks below for other data:

- ▶ [Base Rates Data Council by Council](#)
- ▶ [Rates Questions \(yes/no's, etc\)](#)



CORPORATE AND COMMUNITY SERVICES REPORT NO. 5/2016

SUBJECT: CHINA ENGAGEMENT

REF: AF13/306

Goal: Securing Economic Prosperity
Strategy Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.

Overview

This report provides an update on Council's China Engagement during 2015 and anticipated schedule and plans for 2016. The Limestone Coast Council's (LCLGA) actively participated in the State Government's business delegation to China in May 2015 represented by Naracoorte Lucindale, Wattle Range, District Council of Grant and City of Mount Gambier that joined a strong local government group (including representatives from the LGA) along with State Government and a large number of businesses.

Report

Following the delegation a detailed "China Delegation Report 21st May - 3rd June 2015" was provided to Councillors in conjunction with a report to Corporate and Community Services Committee and Council in July 2015 (copy attached). The Council report highlighted key outcomes from the delegation and a number of follow up activities and strategies. Noted in the report was the need to build on the relationships established during the delegation, to identify and host inbound delegations and business visits, to promote and market our region and to continue our involvement (along with the Limestone Coast LGA) in the 2016 State led delegation to Shandong and partnering cities.

The City of Mount Gambier and Councillors have been actively involved in return business delegations from Shenzhen in August 2015 and a large delegation of County Mayors from Shandong in September 2015. It is important to note that the Shandong Mayors only visited our Region as the LCLGA emphasised to the State Government the benefits of them visiting a region and ultimately our persistence on this matter was successful. Limestone Coast Council's also participated in the large inbound Shandong (return visit) delegation in September 2015 in Adelaide.

A number of visits from China business people have also occurred including another visit from the Shenzhen business group and several individuals from China seeking further information and export and investment opportunities.

Via numerous reports, workshops and discussions Councillors are aware that China Engagement has a long term focus and one involving four regional Councils in the delegation and numerous follow up activities. Relationship building, government to government trust and respect and exploring opportunities including export, inbound investment and tourism is ongoing. Of critical importance is the relationship building between governments being the prerequisite for establishing successful business opportunities.

Noting the benefits of a Regional approach to China Engagement a working group met in August 2015 including LCLGA Council's, Limestone Coast RDA, and State Government (PIRSA). The focus included regional communication and collaboration, organisation and logistics, state government support and Council and business preparedness with a number of outcomes including the RDA's role in developing a comprehensive regional prospectus to assist in

Corporate and Community Services Report No. 5/2016 cont'd...

marketing and promoting our region. As an alternative to continuing in its original form, the work group considered the Limestone Coast Economic Development Group provided the ideal forum for continuing the China Engagement focus as all Councils are represented along with RDA, NRM and PIRSA.

The appointment of Bruce Rodda (previously Department of State Development and significantly involved in China Engagement and delegations from other countries) to the RDA as Investment Attraction and Economic Development has further strengthened the Region's capacity and supports further collaboration to engage effectively with China.

During Country Cabinet in November 2015 the State Premier and a number of Ministers acknowledged the active participation by the region in the May delegation and the follow up work and inbound delegations that have occurred since. During "one on one" meetings between the Mayor, CEO and Minister for Trade and Investment Martin Hamilton Smith, he acknowledged our China engagement efforts, sought our future involvement and also identified other potential South East Asia markets that the State Government is focussing on, in particular India.

Council has endorsed the actions and key China Engagement directions in previous reports to Council that included our participation along with other Limestone Coast Council's and businesses in the 2016 Shandong delegation currently scheduled for the early April 2016 and the inclusion of appropriate budget and support for inbound and outbound delegations.

This year is particularly noteworthy being the 30th year of formal relationships between South Australia and Shandong.

The Limestone Coast Economic Development Group, RDA, Councils and businesses are now focussing on effectively preparing for the delegation including the completion of the regional prospectus. The LCLGA and RDA have partnered to support a workshop on China Engagement presented by Sean Keenihan on the 29th January in City Hall. The 3 hour workshop will provide comprehensive information to businesses on how to effectively engage with China on export, investment and tourism. Apart from Sean's role as Strategic Advisor to the State Government on China, he is also actively involved in tourism in his role as Chair of the South Australia Tourism Commission.

The City of Mount Gambier in partnership with the RDA is working with local businesses to strengthen local business China engagement capacity and support their participation in the 2016 delegation. Marketing material developed for the 2015 delegation has been reviewed and updated, with generally minor changes based upon our experience using the material last year. The structure of the 2016 delegation is being finalised by the State Government with the additional intent being businesses and local government matching and developing relationships with 4th and 5th tier Shandong cities (population 1-2 million) to promote trade, investment and tourism.

Summary

A strong regional approach to China Engagement across local government, RDA and State Government has developed during 2015 building on participation and experience of the four Limestone Coast Council's in last years delegation and the significant number of inbound delegations and visits since. The 2016 delegation will further build on this and continue to expose Shandong to the capacity of this region and the benefits of establishing strong business relationships.

Corporate and Community Services Report No. 5/2016 cont'd...

RECOMMENDATION

- (a) Corporate and Community Services Report No. 5/2016 be received and noted.

A handwritten signature in black ink, appearing to read 'Mark McShane', written in a cursive style.

Mark McSHANE
CHIEF EXECUTIVE OFFICER

11th January, 2016
TLG

CORPORATE AND COMMUNITY SERVICES REPORT NO. 40/2015

SUBJECT: CHINA DELEGATION

REF: AF13/306

Goal: Securing Economic Prosperity
Strategy Objective: Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.

Summary

The City of Mount Gambier Mayor Andrew Lee and Chief Executive Officer, Mark McShane along with three other SELGA Councils participated in the South Australian Government initiated Trade Delegation to Shandong, China in late May 2015. Approximately 250 people attended including the State Premier, several Ministers, government agencies, businesses and fourteen Councils. South Australia has had a sister state relationship with Shandong for 29 years and Adelaide City has a formal relationship with Qingdao City, Shandong's major port City.

For the first time State Government encouraged Councils to attend the delegation recognising the importance of comprehensive partnering between South Australian Council's and their Mayors with prefecture level governments in Shandong to support business to business relationships. There was strong and effective participation from Council's, metropolitan, regional and rural with the Local Government Authority of South Australian also represented. Along with the Mayor and Chief Executive Officer, three local Mount Gambier businesses attended representing diverse industries, International Timber Solutions (timber), Aquaessence (bottled water) and Biogro (organics/composting). Their contribution to the delegation and promoting the City and region is acknowledged and appreciated.

The delegation has resulted in a significant amount of follow up activity, some have been completed - others are in progress and are being planned. Leveraging off the experience and contacts made, it is now important to actively follow up all leads and opportunities in conjunction with local business, state government, Tradestart, SELGA and the RDA. By doing so Council and stakeholders will endeavour to materialise gains to the City and region for community benefit.

Report

Since September 2013 Council has been actively considering the matter of engaging with the China market. Councillors and senior staff have been involved in numerous workshops, independently and with SELGA Councils and considered numerous formal reports. The State Strategic Advisor to China, Sean Keenihan was engaged in mid 2014 to assist Council in considering this matter conducting an extended briefing and workshop with Councillors and senior staff. Resulting from this was the report "City of Mount Gambier China Engagement Strategy" that identified a strategic approach to China engagement.

This strategy also provided the foundation for involvement of the local government sector in the 2015 Trade Delegation to Shandong.

Throughout consideration of this matter Council has taken a measured and thorough approach that has led to Council's involved with the Trade Delegation and visit to China and now comprehensive follow up work to materialise the potential benefits.

Council considered a report in February 2015 (attachment 1) regarding the South Australian Government's major delegation to Shandong led by the Premier and including State Government, a large number of businesses and local government. Council resolved:

Corporate and Community Services Report No. 40/2015 cont'd...

"Council participate in the State Government, Local Government and Business delegation to China in May 2015 and authorise the attendance of the Mayor and Chief Executive Officer with expenditure provided by "China Links Strategy" 2014/2015 Budget Acc. 6002.0219."

Leading up to the China delegation several Councillor updates were provided by Mayor Lee (29th April, 2015 and 7th May, 2015 (attachment 2)) detailing aspects of the trip, local companies represented, SELGA attendance, preparation of marketing material, numerous meetings with stakeholders and the itinerary including Jinan, Qingdao, Lu'an and Fuzhou.

A comprehensive Councillor workshop was conducted following the delegation (23rd June, 2015) providing a range of information and detailing follow up activity. A comprehensive report was also provided to Councillors and for completeness and public record is attached (attachment 3).

The following outcomes result from the delegation with some completed, some in progress and others in the planning phase. As noted earlier in this report comprehensive follow up is critical to materialise the benefits of the work done to date and participation in the delegation.

- Council provided input into the debrief session at the SELGA meeting 12th June, 2015. Attendance by four SELGA Councils highlighted the regions commitment to China engagement and the benefits of a regional approach.
- Several meetings with three local companies attending the delegation have occurred along with Tradestart Adviser Bruce Rodda.
- Mayor Lee and Chief Executive Officer met with the RDA Chair and Chief Executive Officer to debrief on the delegation.
- Mayor Lee, the Chief Executive Officer and two of the local companies that attended the delegation presented to the Chamber of Commerce breakfast meeting on 1st July, 2015. This meeting was well attended with approximately 70 attendees from local companies and feedback was extremely positive.
- Letters of acknowledgement have been provided from Council to the Premier, State Government, Sean Keenihan and the LGA.
- Meeting with the SELGA Tourism Development Officer to debrief on the delegation and discuss tourism issues and opportunities.
- Continue to refine existing and development of additional marketing and promotional material and where possible, in conjunction with SELGA and stakeholders.
- Leverage and build upon contacts made in Shandong Province in particular with a number of prefectures identified from meetings and discussions in Jinan.
- Discussed at the SELGA meeting 12th June, 2015 was a focus regionally on active involvement with the inbound Shandong trade delegation scheduled for early September 2015.
- Actively pursue and build upon contacts made in Lu'an, Shenzhen and Mawei (Fuzhou) including investigating potential inbound trade visits by these regions in conjunction with local business, SELGA and identified stakeholders.
- Support local businesses and other stakeholders in advancing specific and focussed trade visits to China where strong opportunities are identified for export, inbound investment, joint ventures and tourism.

Corporate and Community Services Report No. 40/2015 cont'd...

- As necessary the Mayor, Councillors and the Chief Executive Officer support local businesses by participating in trade visits to continue building strong government to government relationships. Council's 2015/2016 budget has identified resources for progressing China Engagement and may be used to host inbound delegations or out bound visits.
- Feedback on the delegation has been provided to the LGA Economic Development Officer to guide improvements to the 2016 Shandong delegation. The City of Mount Gambier and SELGA Council's involvement, along with regional business in the 2016 state led delegation to Shandong and partnering cities is highly important to maintain and strengthen the focus and benefits of China Engagement.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 40/2015 on the China Delegation be received;
- (b) Council notes and endorses the key directions and actions identified in the report that build upon and further develop Council's China Engagement Strategy.



Mark McSHANE
CHIEF EXECUTIVE OFFICER

2nd July, 2015
MM.MJT.FM

CORPORATE AND COMMUNITY SERVICES REPORT NO. 6/2016

SUBJECT: SCHEDULING OF CORPORATE AND COMMUNITY SERVICES COMMITTEE MEETINGS

REF: AF14/283

Goal: Governance
Strategic Objective: Establish measures for Council's performance and continually compare against community expectations.
Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service deliver and performance.

At the Council meeting held 27th January, 2015 the following was resolved:

- “(a) Corporate and Community Services Report No. 2/2015 be received for the Committee to determine its meeting schedule.*
- (b) The Corporate and Community Services Standing Committee change the meeting day and time to the second Monday of every month at 5.30 p.m.*
- (c) When a public holiday falls on the second Monday of the month, the Corporate and Community Services Standing Committee will meet on the Tuesday following (second Tuesday of the month).”*

Due to calendar anomalies on a number of occasions during 2015 the Corporate and Community Services Committee meetings were held on the first Monday of the month in contradiction with Council's resolution (b) to ensure consistency with scheduled Operational Services Committee (second Tuesday) and Council meetings (third Tuesday).

The following recommendations can be considered as a minor modification to part (b) to accommodate those times when Corporate and Community Services Committee meetings are to be held on the first Monday of the month or on the second Tuesday of the month due to public holidays.

For additional clarity those specific dates have been included.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 06/2016 be received for the committee to determine its meeting schedule;
- (b) The Corporate and Community Services Standing Committee meetings be held on the second Monday of every month at 5.30 p.m. with the exception being:
 - (i) When the second Monday of the month is the day prior to the scheduled Council meeting in which case the Corporate and Community Services Committee meeting will be held on the first Monday of the month. These dates are 7th March 2016, 7th November 2016, 7th August 2017 and 7th May 2018.
 - (ii) When the second Monday of the month is a Public Holiday in which case the Corporate and Community Services Committee meeting will be held at 5.30 pm on the next ordinary business day.


Mark McSHANE
CHIEF EXECUTIVE OFFICER

12th January, 2016
TLG

CORPORATE AND COMMUNITY SERVICES REPORT NO. 7/2016

SUBJECT: RIDDOCH ART GALLERY - UPDATE

REF: AF15/428

Goal: Building Communities
Strategic Objective: (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met
(vi) Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community
(vii) Support the community's development through nurturing collaborative relationships and partnerships and through direct access to Council for recognition, funding, facilitation and in kind support.

On the 16th December 2015 the Riddoch Art Gallery Membership considered the formal proposal put to them by the three funding parties to secure the long term future of the Gallery. The development of an agreement between the funding parties for ongoing financial and other support has been the subject of numerous previous reports to Council focusing on sustaining the Gallery and expanding its diverse arts and cultural reach and activities into the community. The formal letter from Riddoch Art Gallery Chair is attached.

The platform upon which the agreement was reached, subsequently endorsed by Council on 17th November 2015 (report attached) and presented to the Riddoch Art Gallery Board included but goes beyond securing:

- Formal funding arrangements between the three funding parties;
- Securing the Riddoch Collection under care and control by Council and preferably under Council ownership;

A draft Heads of Agreement has been provided to the funding parties for consideration and feedback and once finalised will be presented to Council for endorsement. Discussions are continuing between Country Arts South Australia (CASA) and the City of Mount Gambier regarding the transfer of ownership of the Riddoch Collection. CASA has previously indicated that their preference is for the collection to be gifted in full to Council and to achieve this a number of authorisations need to be endorsed by the State Government.

Council's Riddoch Art Gallery Working Party (Cr Richardson, Cr Von Stanke, Cr Lovett, Cr Meziniec, Mark McShane and Barbara Cernovskis) continue to meet to consider the above matters and work towards Council assuming full responsibility for the Gallery.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 7/2016 be received and contents noted.



Mark McSHANE
CHIEF EXECUTIVE OFFICER

CORPORATE AND COMMUNITY SERVICES REPORT NO. 75/2015

SUBJECT: RIDDOCH ART GALLERY

REF: AF15/428

Goal: Building Communities
Strategic Objective:

- (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met*
- (vi) Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community*
- (vii) Support the community's development through nurturing collaborative relationships and partnerships and through direct access to Council for recognition, funding, facilitation and in kind support.*

Background

A Comprehensive Directions Paper was considered in conjunction with Corporate and Community Services Report 59/2015 presented to Council on 18th August 2015. Resulting from Council's resolution a Working Party was formed comprising Cr Penny Richardson, Cr Sonya Meziniec, Cr Ian Von Stanke, Cr Mark Lovett, Barbara Cernovskis and the Chief Executive Officer. The approach by Council to the Riddoch Art Gallery, Country Arts SA and District Council of Grant was based on agreed future funding, retention of the Art Collection, dissolution of the Riddoch Art Gallery Board and continuance of the role of Gallery "Friends". The establishment of an Advisory Group to provide advice to Council specifically on art purchases and related matters was also noted.

The three funding parties presented to the Riddoch Art Gallery Board on the 8th September with the Board resolving a number of matters that would be presented to the Riddoch Art Gallery Members for consideration including the dissolution of the Riddoch Art Gallery Board. The outcome of a special meeting of the Riddoch Art Gallery Member's meeting held on the 26th October resulted in the non acceptance of the Board's recommendation and the resignation of four Board Members. Since that time the Riddoch Art Gallery Board has new Members and a new Chair. It continues to operate without a Gallery Director, a situation ongoing since early this year.

Council's Riddoch Art Gallery Working Party has met numerous times to discuss ongoing matters and to consider Council's approach to the possibility of Council assuming responsibility for the Gallery. On the 15th October Mayor Lee and the Chief Executive Officer met with the Chair of Country Arts SA (CASA), Lew Owens and the Chief Executive Officer Steve Saffell to discuss the Riddoch Art Gallery future and at that time they proposed a financial package that would be provided to Council should we assume responsibility for the Gallery. Subsequent to this meeting a counter position was made by Council to CASA and a new position has since been provided by CASA via letter dated 10th November, 2015 (attachment 1) that details the extent of CASA's proposed funding agreement.

CASA is clearly supportive of the Riddoch Art Gallery Board's dissolution and Council having full responsibility for the Gallery. Council's focus and intent has always been that should the Council assume responsibility for the Gallery (with support from the other funding bodies) the Gallery

Corporate and Community Services Report No. 75/2015 cont'd...

would remain in its current location. Due to the collection needing climate control air-conditioning, as do some visiting exhibitions, there is no other current suitable location. Further, there are substantial synergies to be gained between the Main Corner and Gallery functions.

In considering this matter District Council of Grant has formed a Working Party to progress the joint agreement with any final decisions being the responsibility of their Council. The two Working Parties have met and our understanding is that District Council of Grant is supportive of our approach and its ongoing financial contribution.

Attached is a forecast 10 year budget for Riddoch Art Gallery (attachment 2), in particular noting the operational cost to Council.

Next Steps

Council has a detailed platform outlining the basis and structure by which Council would assume responsibility for the Riddoch Art Gallery. Due to the confidentiality order on Corporate and Community Services Report 59/2015 first presented to Council on 18th August, 2015 a full description and explanation of this platform could not be provided to the Riddoch Art Gallery Board as at that time negotiations were occurring between the funding parties and it was premature to assume financial agreement and strategic direction.

It is now appropriate for the Mayor and Chief Executive Officer to formally present to the Riddoch Art Gallery Board the proposal and seek their endorsement of the way forward for the Board to present to their Members. Council has and should continue to be respectful of the Riddoch Art Gallery, its history, membership and role in the community understanding that the proposed changes are significant. However, the benefits are also worthy being the retention (ownership) of the Gallery's collection, the continuation of the Gallery itself, a role for the Friends and Advisory Group and a broader community engagement with arts and culture.

Platform

As noted in Corporate and Community Services Report 59/2015 presented to Council on 18th August, 2015 the following platform forms the basis for further discussions with Riddoch Art Gallery and for presentation in writing to the Riddoch Art Gallery Board.

Council propose to assume full responsibility for the Riddoch Art Gallery under the following conditions and noting while negotiations are continuing between the three funding parties an "in principle" agreement has been reached.

- Council secures an acceptable level of funding, other support and resources from Country Arts South Australia and District Council of Grant. Resources from the other two funding parties will reduce the impact on Council for the \$300,000 per annum operational cost for Riddoch Art Gallery.
- The Gallery is under the full control of the City of Mount Gambier and is integrated with Council's operations. The timeframe for this transition will be negotiated between Council and Riddoch Art Gallery Board. Current Riddoch Art Gallery governance structures including the Foundation cease any responsibility for the Gallery and are wound up (or continue in another form and purpose other than managing the Riddoch Art Gallery) as required by legislation.

A Gallery Advisory Group is established with representatives from the Friends of the Gallery, stakeholders and others as nominated by Council. This in an Advisory Group only, providing advice to Council on art purchases and associated matters.

Corporate and Community Services Report No. 75/2015 cont'd...

- The Riddoch Collection remains in Mount Gambier under care and control by Council and preferably under Council ownership. The Gallery continues in its current location noting it's A Class gallery status and the potential for visiting exhibitions.
- The Friends of the Gallery continues with a governance arrangement suited to their needs. Council acknowledges the valuable role of the Friends of the Gallery, their contribution and support for the Gallery operation.
- All assets of the Gallery (noting the above comment regarding the art collection) become Council property to assist with the effective operation of the Gallery.
- All remaining funds from CASA and District Council of Grant for the 2015/16 financial year are provided to Council upon the assumption of responsibility by the Council.

Summary

Without substantial information to guide their decision making the Riddoch Art Gallery Board and Members (and the three funding parties) will not make progress. The recommendation seeks support for the Mayor and Chief Executive Officer to present detailed information to the Riddoch Art Gallery Board as soon as possible to assist in their decision making.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 76/2015 be received.
- (b) Council endorse the making of an offer to the Riddoch Art Gallery Board to assume full operational responsibility for the Gallery and all associated activities based on the platform as identified in the report and with the following conditions:
 - i. current Riddoch Art Gallery Board to settle all outstanding debts, liabilities and responsibilities of the Riddoch Art Gallery Incorporated and surrender all operating activities to Council.
 - ii. financial assets of the Riddoch Art Gallery to revert to the Council.
 - iii. Ownership of all physical Riddoch Art Gallery assets (including the Institute Collection) to revert to the Council.
 - iv. Riddoch Art Gallery Members and Friends support and participation in Gallery activities to continue as registered volunteers of Council.
 - v. Riddoch Art Gallery Foundation to consider the continued performance of its own objects in conjunction with Council as operator/owner/custodian of the Gallery.
 - vi. CASA support as detailed in this report is satisfactorily negotiated.
 - vii. DC Grant support as detailed in this report is satisfactorily negotiated.
 - viii. Funds not yet provided to the Gallery from District Council of Grant and CASA for the 2015-2016 financial year as provided to Council for the operation of the Gallery.
 - ix. A Riddoch Art Gallery Advisory Group is established that may include but extend beyond Riddoch Art Gallery Friends, funding parties, stakeholders and other as nominated by Council.
- (c) The platform, offer and conditions as identified in the report and resolutions be presented by the Mayor and Chief Executive Officer to the Riddoch Art Gallery Board, for subsequent presentation by the Board to Riddoch Art Gallery Members.

Corporate and Community Services Report No. 75/2015 cont'd...

- (d) Subject to an affirmative vote by Riddoch Art Gallery Board and Members in support of the presented platform, the Chief Executive Officer and Riddoch Art Gallery Working Party progress the development and implementation of a transition arrangement for Council to assume operational responsibility for the Gallery from a future date, to be determined in conjunction with the Riddoch Art Gallery Board Members.

A handwritten signature in black ink, appearing to read 'Mark McShane', written in a cursive style.

Mark McSHANE
CHIEF EXECUTIVE OFFICER

10th November, 2015
TLG

CORPORATE AND COMMUNITY SERVICES REPORT NO. 8/2016

SUBJECT: APPOINTMENT OF MEMBERS ON OTHER BODIES & ORGANISATIONS – QUEEN ELIZABETH PARK TRUST

REF: AF11/854

Goal: Governance
Strategy: Demonstrate innovative and responsive organisational governance.
Strategic Objective: Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance.

Goal: Diversity
Strategic Objective: Develop the capacity of Council to effectively communicate and engage with our communities, other agencies and service providers.

On Thursday 17th December 2015 Cr Morello gave notice of his withdrawal from the Council appointed position of Board Member on the Queen Elizabeth Park Trust.

In accordance with Council Policy provisions for appointment to committees and other bodies and organisations Members were notified of the vacant position via memorandum in the Friday Edition on the 18th December 2015. Nominations were sought by Monday 11th January 2016 for presentation to the July Council meeting.

No nominations had been received at the close of business on 11th January 2016.

Council may now consider whether to seek nominations for the vacant position on the Queen Elizabeth Park Trust Board and conduct a secret ballot to select/confirm the nominee (if/as necessary).

RECOMMENDATION

- (a) Corporate and Community Services Report No. 8/2016 be
(b) received. be determined



Michael McCARTHY
MANAGER GOVERNANCE & PROPERTY

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

CORPORATE AND COMMUNITY SERVICES REPORT NO 09/2016

SUBJECT: POLICY REVIEW – L190 LIBRARY – OPENING HOURS

REF: AF11/1950

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

In the 18th December, 2015 Friday Edition Members were updated on the status of a comprehensive review of Council policies that commenced in late 2013/early 2014.

The remaining Council policies yet to be critically reviewed and scheduled for 2016 include Council Policy L190 Library – Opening Hours that has previously been recommended to be revoked.

The provisions of this policy are limited to the daily opening hours and days (public holidays) that the Library is closed, and do not reflect the current operating times/days.

Policy L190 Library – Opening Hours is attached for Member's information (Attachment 1).

Such matters are adequately addressed in the relevant Enterprise Agreement and are capable of being managed in a more responsive and appropriate manner without the necessity for a formal Council Policy.

It is recommended that Council Policy L190 Library – Opening Hours be revoked and removed from Council's Policy Manual Index, and that related opening hours and days for closure continue to be managed in accordance with recent administrative practices.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 09/2016 be received;
- (b) Council hereby revokes Council Policy:
L190 – LIBRARY – OPENING HOURS
- (c) Council makes the necessary amendments to Council's Policy Manual Index.



Barbara CERNOVSKIS
MANAGER - COMMUNITY SERVICES AND DEVELOPMENT

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

L190 LIBRARY - Opening Hours

1. The Mount Gambier Library opening hours be as follows:

Monday	9.00 a.m.	-	6.00 p.m.
Tuesday	9.00 a.m.	-	6.00 p.m.
Wednesday	9.00 a.m.	-	6.00 p.m.
Thursday	9.00 a.m.	-	6.00 p.m.
Friday	9.00 a.m.	-	6.00 p.m.
Saturday	10.00 a.m.	-	4.00 p.m.
Sunday	10.00 a.m.	-	4.00 p.m.

2. The Mount Gambier Library be closed on Public Holidays as follows:

- New Year's Day
- Good Friday
- Anzac Day (Open Only from 12 noon)
- Christmas Day and the Library be open during the Christmas/New Year period for the standard weekday opening hours (except for Public Holidays referred to above) and the opening hours on Public Holidays be 10.00 a.m. to 4.00 p.m.

Adopted by Council: 18 th February 1999	Amended: 19 th November 2002	Reviewed: 15 th April 2003
Reviewed: 19 th September 2006	Reviewed: 17 th February 2009	Amended: 18 th May 2010
Amended:	Amended:	Amended:
Amended:	Amended:	Amended:
Amended:	Amended:	Amended: