

12 July 2017

**MAYOR
COUNCILLORS
CITY OF MOUNT GAMBIER**

1. **NOTICE** is given that a meeting of the Council of the City of Mount Gambier will be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier **on Tuesday, 18 July 2017 at 6.00 p.m.**
2. **NOTICE** is given that the Standing Committees (Committee Room and Level 1 Conference Room) and Council Development Assessment Panel (Level 1 Conference Room) will meet at the Civic Centre, 10 Watson Terrace, Mount Gambier on the days and dates as follows:

Strategic Standing Committee	Monday, 7 August 2017
Operational Standing Committee	Tuesday, 8 August 2017
Council Development Assessment Panel	Thursday, 17 August 2017

An agenda for the meeting is enclosed.



Mark McSHANE
CHIEF EXECUTIVE OFFICER

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AGENDA OF ORDINARY COUNCIL MEETING

Meeting to be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier
on Tuesday, 18 July 2017 at 6.00 p.m.

PRESENT

Mayor Andrew Lee
Cr Christian Greco
Cr Mark Lovett
Cr Josh Lynagh
Cr Sonya Mezinec
Cr Frank Morello
Cr Des Mutton
Cr Penny Richardson
Cr Ian Von Stanke

COUNCIL OFFICERS

Chief Executive Officer	-	Mr M McShane
General Manager Community Wellbeing	-	Ms B Cernovskis
General Manager Council Business Services	-	Mrs P Lee
General Manager City Growth	-	Dr J Nagy
General Manager City Infrastructure	-	Mr N Serle
Manager Governance and Property	-	Mr M McCarthy
Manager Business and Strategic Planning	-	Mrs T Tzioutziouklaris
Media and Communications Coordinator	-	Ms S McLean
Administrative Officer Executive Support	-	Melissa Telford

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

1. APOLOGY(IES)

Apologies received from Cr Persello and Cr Perryman.

That the apologies from Cr Persello and Cr Perryman be received.

Moved:

Seconded:

2. LEAVE OF ABSENCE

Nil

3. CONFIRMATION OF COUNCIL MINUTES

Ordinary Meeting of Council held on 20 June 2017, Special Meeting of Council held on 21 June 2017 and the Special Meeting of Council held on 5 July 2017.

That the minutes of the Ordinary Meeting of Council held on 20 June 2017, Special Meeting of Council held on 21 June 2017 and the Special Meeting of Council held on 5 July 2017 be confirmed as accurate records of the proceedings of those meetings.

Moved:

Seconded:



4. MAYORAL REPORT

That the Mayoral report made on 18 July 2017 be received.

Moved:

Seconded:

5. REPORTS FROM COUNCILLORS

Member

.....
.....

That the reports made by Councillors on 18 July 2017 be received.

Moved:

Seconded:

6. QUESTIONS

6.1. With Notice

Nil submitted.

6.2. Without Notice

7. PETITIONS

Nil

8. DEPUTATIONS

Nil

9. NOTICE OF MOTION TO RESCIND

Nil

10. ELECTED MEMBERS WORKSHOPS (INFORMAL GATHERINGS)

[Attachment 1 \(AR17/25661\) - Record of Proceedings - Heritage Sub Committee](#)

[Attachment 2 \(AR17/26208\) - Record of Proceedings - Commercial Kitchen & CEO KPI's](#)

28 June 2017	Heritage Sub-Committee
4 July 2017	Commercial Kitchen and Chief Executive Officer KPI's

Records of proceedings are attached.

That the Record of Proceedings for the Heritage Sub-Committee and Commercial Kitchen and Chief Executive Officer KPI's Workshops held 28 June 2017 and 4 July 2017 be received and the contents noted.

Moved:

Seconded:



11. ELECTED MEMBER TRAINING AND DEVELOPMENT

[Attachment 1 \(AR17/27038\) - LGA Mayors and Chairpersons Forum](#)

Mayor Lee has sought the permission of Council to attend the LGA Mayors and Chairpersons Forum to be held in Adelaide on Friday 28 July 2017 and Saturday 29 July 2017.

Mayor Lee be registered to attend the LGA Mayors and Chairpersons Forum to be held in Adelaide on Friday 28 July 2017 and Saturday 29 July 2017 with all associated costs to be met by Council.

Moved:

Seconded:

12. COUNCIL ACTION ITEMS

[Attachment 1 \(AR17/23765\) - Strategic Standing Committee Action Items](#)

[Attachment 2 \(AR17/24170\) - Operational Standing Committee Action Items](#)

Items referred to the Council Meeting held 18 July 2017.

That the Action Items referred to the Council Meeting held 18 July 2017 be received.

Moved:

Seconded:



13. COMMITTEE MINUTES AND RECOMMENDATIONS

13.1. Minutes of Strategic Standing Committee - 10 July 2017

That the minutes of the Strategic Standing Committee meeting held 10 July 2017 be noted.

Moved: Seconded

13.2. Strategic Management Framework - Report No. AR17/24733

[Attachment 1 \(AR17/27024\): Draft Quarterly KPI Report](#)

- (a) That Strategic Standing Committee Report No. AR17/24733 titled '*Strategic Management Framework*' dated 26 June 2017 as presented to the Strategic Standing Committee on 10 July 2017 be noted.
- (b) That the Strategic Standing Committee reviews the Draft Corporate KPI's for completeness in delivering the Community Plan over the next 12 months and thereafter conducts an annual review.
- (c) The Strategic Standing Committee endorses the Draft Corporate KPI's subject to minor amendments with corporate reporting to Council to commence from quarter one 2017/2018.

Moved: Seconded:

13.3. Strategic Documents Bi-Monthly Progress Report - Report No. AR17/26138

- (a) That Strategic Standing Committee Report No. AR17/26138 titled '*Strategic Documents Bi-Monthly Progress Report*' as presented to the Strategic Standing Committee on 10 July 2017 be noted.

Moved: Seconded:

13.4. Chief Executive Officer Key Performance Indicators - Report No. AR17/26055

- (a) That Strategic Standing Committee Report No. AR17/26055 titled '*Chief Executive Officer Key Performance Indicators*' dated 5 July 2017 as presented to the Strategic Standing Committee on 10 July 2017 be noted.
- (b) The revised list of Chief Executive Officer Key Performance Indicators 1 to 14 as contained in the report and 15 as follows:
 - 15. Oversee further development of induction program for the incoming Council in November 2018 in conjunction with input from Councillors noting the need for both mandatory training and other professional development training specific to our Council.



be presented to Council in the following categories for adoption:

- Community Plan - KPI 1.
- HR - KPI's 9. 10. 11
- Strategic Management - KPI's 6. 12. 13. 14
- Governance - KPI's 2. 15. 7. 8
- Financial Management - KPI's 3. 4. 5.

Moved:

Seconded:

13.5. Visitor Information Services - Report No. AR17/25424

- (a) That Strategic Standing Committee Report No. AR17/25424 titled '*Visitor Information Services*' dated 30 June 2017 as presented to the Strategic Standing Committee on 10 July 2017 be noted.
- (b) That a draft implementation plan including timeframe, resources and budget is developed by September 2017, for consideration by Councillors, staff and identified stakeholders to guide discussion and input and a finalised implementation plan.

Moved:

Seconded:

13.6. Heritage Sub-Committee Formation - Report No. AR17/25985

- (a) That Strategic Standing Committee Report No. AR17/25986 titled '*Heritage Sub-Committee Formation*' as presented to the Strategic Standing Committee on 10 July 2017 be noted.
- (b) That the Draft Terms of Reference be endorsed noting amendment to item 11.3 to reference Section 63 of the Local Government Act.

Moved:

Seconded:

13.7. Policy Review - S140 Street Numbering - Report No. AR17/21918

- (a) That Strategic Standing Committee Report No. AR17/21918 titled '*Policy Review – S140 Street Numbering*' dated 7 June 2017 as presented to the Strategic Standing Committee on 10 July 2017 be noted.
- (b) That Council hereby adopt revised Council Policy S140 - Street Numbering, as attached to this report.

Moved:

Seconded:



13.8. Minutes of Operational Standing Committee - 11 July 2017

That the minutes of the Operational Standing Committee meeting held 11 July 2017 be noted.

Moved: Seconded

13.9. Minutes of Junior Sports Assistance (Section 41) Committee - 28 June 2017

That the minutes of the Junior Sports Assistance (Section 41) Committee meeting held 28 June 2017 be noted.

Moved: Seconded:

13.10. Correspondence Received - Report No. AR17/23974

- (a) That Junior Sports Assistance Fund Committee Report No. AR17/23974 titled '*Correspondence Received*' dated 21 June 2017 as presented to the Junior Sports Assistance Fund Committee on 28 June 2017 be noted.

Moved: Seconded:

13.11. Banking Signatories - Report No AR17/23988

- (a) That Junior Sports Assistance Fund Committee Report No. AR17/23988 titled '*Banking Signatories*' dated 21 June 2017 as presented to the Junior Sports Assistance Fund Committee on 28 June 2017 be noted.
- (b) The Junior Sports Assistance Fund authorised banking signatories be:
- Mayor
 - Chief Executive Officer
 - General Manager Community Wellbeing

Moved: Seconded:

13.12. Statement of Revenue and Expenses - Report No AR17/23666

- (a) That Junior Sports Assistance Fund Committee Report No. AR17/23666 titled '*Statement of Revenue and Expenses - 1/3/2017 to 31/05/2017*' dated 20 June 2017 as presented to the Junior Sports Assistance Fund Committee on 28 June 2017 be noted.
- (b) The financial statement of the Fund as at 31st May, 2017 be received noting a cash balance of \$77,959.

Moved: Seconded:



13.13. Applications for Financial Assistance for Juniors and Payments from the Fund from 1/3/2017 to 31/5/2017 - Report No AR17/23786

- (a) That Junior Sports Assistance Fund Committee Report No. AR17/23786 titled '*Applications for Financial Assistance for Juniors from 1/3/2017 to 31/5/2017*' dated 21 June 2017 as presented to the Junior Sports Assistance Fund Committee on 28 June 2017 be noted.

Moved:

Seconded:

13.14. Rotary Club of Mount Gambier Lakes - Donations to Financially Disadvantaged Sportspersons - Report No AR17/24022

- (a) That Junior Sports Assistance Fund Committee Report No. AR17/24022 titled '*Rotary Club of Mount Gambier Lakes - Donations to Financially Disadvantaged Juniors*' dated 21 June 2017 as presented to the Junior Sports Assistance Fund Committee on 28 June 2017 be noted.
- (b) The following application(s)/funding be made available to the Member Organisations to the value of \$300 each per applicant named below to assist the identified junior(s) to achieve their fullest participation with the specific purpose donation from the Rotary Club of Mount Gambier Lakes - Donations to Financially Disadvantaged Junior Sportspersons initiative (funded from some of the proceeds from the 2012 Blue Lake Fun Run) and to be used strictly in accordance with their respective confidential application:
- (i) Mount Gambier Netball Association (2 nominees)
 - (ii) Mount Gambier and District Baseball League (2 nominees)
 - (iii) Discretionary (1 nominee)
 - (iv) Basketball Mount Gambier (2 nominees)
 - (v) Limestone Coast Football Association (2 nominees)
 - (vi) South East Women's Football Association (2 nominees)
 - (vii) Blue Lake Y Swim Club (1 nominee)
- (c) The additional \$600 be sourced from the Fund.

Moved:

Seconded:

13.15. Minutes of Audit (Statutory) Committee - 3 July 2017

That the minutes of the Audit (Statutory) Committee meeting held 3 July 2017 be noted.

Moved:

Seconded:



13.16. 2017/2018 Annual Business Plan and Budget Program - Report No. AR17/23584

- (a) That Audit Committee Report No. AR17/23584 titled '*2017/2018 Annual Business Plan and Budget Program*' as presented to the Audit Committee on 3 July 2017 be noted.

Moved:

Seconded:

13.17. Audit Work Program 2014 - 2018 - Report No. AR17/23671

- (a) That Audit Committee Report No. AR17/23671 titled '*Audit Work Program 2014 - 2018*' as presented to the Audit Committee on 3 July 2017 be noted.

Moved:

Seconded:

13.18. Financial Internal Controls - Internal Audit Program - Report No. AR17/23580

- (a) That the Audit Committee Report No. AR17/23580 titled '*Financial Internal Controls - Internal Audit Program*' presented to the Audit Committee on 3 July 2017 be noted.
- (b) That the periodic review of Financial Internal Controls continue to be reported to the Audit Committee;
- (c) That MET continue to be responsible for the review of Financial Internal Controls;
- (d) That the review of Council's '*Cumulative Spend*' activity be presented to the August 2017 meeting of the Audit Committee.

Moved:

Seconded:

13.19. End of Financial Year / Interim Audit Update - Report No. AR17/23673

- (a) That the Audit Committee Report No. AR17/23673 titled '*End of Financial Year / Interim Audit Update*' as presented to the Audit Committee on 3 July 2017 be noted.
- (b) That the draft auditor's management letter dated 30 May 2017 be received.

Moved:

Seconded:



13.20. Works In Progress - City Infrastructure - Report No. AR17/24385

- (a) That Operational Standing Committee Report No. AR17/24385 titled '*Works in Progress - City Infrastructure*' as presented to the Operational Standing Committee on 11 July 2017 be noted.

Moved:

Seconded:

13.21. Traffic Count Data - Penola Road / Wireless Road Intersection - Report No. AR17/25935

- (a) That Operational Standing Committee Report No. AR17/25935 titled '*Traffic Count Data - Penola Road / Wireless Road Intersection*' as presented to the Operational Standing Committee on 11 July 2017 be noted.

Moved:

Seconded:

13.22. Civic Centre Flytower Recladding - Project Update - Report No. AR17/25946

- (a) That Operational Standing Committee Report No. AR17/25946 titled '*Civic Centre Flytower Recladding - Project Update*' as presented to the Operational Standing Committee on 11 July 2017 be noted.

Moved:

Seconded:

13.23. Dissolving of the Carinya Garden Cemetery Trust Committee - Report No. AR17/26004

- (a) That Operational Standing Committee Report No. AR17/26004 titled '*Dissolving of the Carinya Garden Cemetery Trust*' as presented to the Operational Standing Committee on 11 July 2017 be noted.

Moved:

Seconded:

13.24. Caroline Landfill - Construction and Leachate Management - Report No. AR17/25940

- (a) That Operational Standing Committee Report No. AR17/25940 titled '*Caroline Landfill - Construction and Leachate Management*' as presented to the Operational Standing Committee on 11 July 2017 be noted.

Moved:

Seconded:



13.25. 2018 Street Tree Program - Report No. AR17/24328

- (a) That Operational Standing Committee Report No. AR17/24328 titled '*2018 Street Tree Program*' as presented to the Operational Standing Committee on 11 July 2017 be noted.
- (b) That Council approves the proposed schedule of trees that have been selected for removal to allow for uniformity in the 2018 Street Tree Program as outlined in policy T120 (Tree Policy).
- (c) That Council notifies all residents and utilities affected by the plantings, and invite comment on same (in accordance with Councils Public Consultation Policy).
- (d) That Council adopts the 2018 Street Tree Program as outlined in the discussion so that the proposed species of trees selected may be pre-ordered.

Moved:

Seconded:

14. COUNCIL REPORTS

Council Reports commence on the following page.



14.1. Grant of Easement - Lot 701 Oakmont Court - Report No. AR17/26882

COMMITTEE	Council
MEETING DATE:	18 July 2017
REPORT NO.	AR17/26882
RM8 REFERENCE	AF14/96
AUTHOR	Michael McCarthy
SUMMARY	This report recommends the granting of an easement over allotment 701 (Reserve) at the junction of Pinehurst Drive and Oakmont Court in favour of Distribution Lessor Corporation (SA Power Network).
COMMUNITY PLAN REFERENCE	Goal 3: Our Diverse Economy

REPORT RECOMMENDATION
<p>(a) That Council Report No. AR17/26882 titled '<i>Grant of Easement – Lot 701 Oakmont Court</i>' as presented to the Council on 18 July 2017 be noted.</p> <p>(b) That consent be granted to a grant of easement on Lot 701 (Reserve) in Certificate of Title Volume 6178 Folio 110 for electricity supply purposes in favour of Distribution Lessor Corporation (SA Power Network) including a Licence to Enter for installation of infrastructure prior to registration of the easement on the Certificate of Title.</p> <p>(c) The Chief Executive Officer and Mayor be authorised to execute and affix the common seal of Council to any necessary documentation associated with resolution (b) of Council Report No. AR17/26882.</p>

Moved:

Seconded:



Background

Council has been approached by EMPAK Homes to grant an electricity supply easement in favour of Distribution Lessor Corporation (SA Power Network) through an existing Council reserve (community land) located at the junction of Pinehurst Drive and Oakmont Court to supply infrastructure to the next residential stage of their development.

Discussion

The attached plan (Attachment 1) identifies the affected Reserve (shown as Allotment 804 - Reserve) and the location of the proposed easement (marked 'B') within the Reserve.

The reserve is classified as community land (Allotment 701 – Reserve in Deposited Plan 112992 contained in Certificate of Title Volume 6178 Folio 110). The original purpose of Allotment 701 is for local open space and this purpose will not be diminished by the grant of an easement for electricity supply purposes.

The applicant has made an offer of \$100 (plus GST) as consideration for the easement.

In the circumstances it is considered appropriate that an easement be granted subject to the applicant paying any and all costs associated with the negotiation, preparation and registration of documentation necessary to give effect to the grant of easement. Council Policy **P420 Procurement and Disposal of Land and Assets** provides direction in this instance.

Conclusion

Council authority is sought for the granting and registration of an electricity supply easement on Allotment 701 for consideration of \$100 (plus GST) and the execution of any necessary documents by the affixation of the common seal of the Council.

Attachments

[Attachment 1 \(AR17/26888\): Lot 701 Oakmont Court Easement Plan](#)



Michael McCARTHY
MANAGER, GOVERNANCE & PROPERTY



Pamela LEE
GENERAL MANAGER, COUNCIL BUSINESS SERVICES

11 July 2017
MMcC

Meeting closed at p.m.

AR1726708



15. MOTIONS

15.1. With Notice

Nil submitted.

15.2. Without Notice

16. REPORT ATTACHMENTS

Report attachments commence on the next page.



**DESIGNATED INFORMAL GATHERING
HERITAGE SUB-COMMITTEE
5:30pm WEDNESDAY 28th JUNE, 2017**

RECORD OF PROCEEDINGS
5:30pm Wednesday 28th June, 2017
Committee Room, Level 4
Civic Centre
10 Watson Terrace, Mount Gambier

GUESTS:-

Nil

MEMBERS PRESENT:-

Cr Richardson
Cr Lovett
Lynn Lowe
Robert Miles
Fred Aslin
Richard Woods

STAFF PRESENT:-

General Manager City Growth
Chief Executive Officer

MEMBERS APOLOGIES:-

Nil

LEAVE OF ABSENCE:-

Nil

DISCUSSION:

Discussions regarding Heritage Sub-Committee terms of reference and meeting schedule.

Discussion closed at 6:45 p.m.

**DESIGNATED INFORMAL GATHERING
COMMERCIAL KITCHEN AND CHIEF EXECUTIVE OFFICER KPI'S
5:30pm TUESDAY 4TH JULY 2017**

RECORD OF PROCEEDINGS
5:30pm Tuesday 4th July, 2017
Committee Room, Level 4
Civic Centre
10 Watson Terrace, Mount Gambier

GUESTS:-

Nil

MEMBERS PRESENT:-

Mayor Andrew Lee
Cr Morello
Cr Von Stanke
Cr Meziniec
Cr Persello

STAFF PRESENT:-

Chief Executive Officer
General Manager City Infrastructure
General Manager Community Wellbeing

MEMBERS APOLOGIES:-

Cr Mutton
Cr Lynagh
Cr Richardson
Cr Perryman
Cr Greco

LEAVE OF ABSENCE:-

DISCUSSION:

Discussions regarding Commercial Kitchen and Chief Executive Officer KPI's.

Discussion closed at 6:45 p.m.

Mayors' and Chairpersons' Forum

Date: Friday and Saturday, 28 & 29 July 2017

For: All Mayors and Chairpersons

Seminar Overview:

The annual Mayors' and Chairpersons' Forum will be held on Friday 28 and Saturday 29 July 2017 at the Stamford Plaza, Adelaide. All Council Mayors and Chairpersons are encouraged to attend.

This event provides a unique opportunity for Mayors and Chairpersons across the State to hear from expert speakers on a range of key issues currently facing Local Government and to share views and experiences with colleagues.

The 2017 forum program is currently being developed, however, it is expected that it will include:

- An address from LGA's CEO Matt Pinnegar, on matters of importance to the Local Government sector
- A legislative update
- A variety of guest speakers discussing matters of interest or developing skill sets
- A 'Mayoral Round Circle' which gives Mayor's and Chairperson's the opportunity to speak openly and honestly with their colleagues in a confidential environment about matters of interest or concern.

Additional dinner guests are welcome to attend the dinner for a charge of \$100 + GST.
 Please email Emma Urvan, emma.urvan@lga.sa.gov.au if you would like to register a partner.

2 DAY FORUM		
\$735 + GST	Per participant	Please email us if you would like to register a partner also.
\$100 + GST	Additional dinner guest	
Training includes dinner, lunch, morning & afternoon teas		

Upcoming Dates

Mayors' and Chairpersons' Forum The Stamford Plaza Adelaide 28 - 29 Jul 2017 [Book Now](#)

[Enquire Now](#)

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MEMBER TRAINING / APPROVAL REQUEST

Member Name: Mayor Andrew Lee

1 Elected Member to Complete

Name of Course/Seminar: LGA Mayors and Chairpersons Forum
 Course Provider (LGA etc): LGA
 Location of Course: Stamford Plaza, North Terrace, Adelaide
 Dates: 28th July – 29th July 2017

Description of Training: Annual Forum providing update from LGA CEO, Legislative Update and various expert guest speakers

Explanation of Benefits: Unique opportunity for Mayors and Chairpersons from across the State to hear from expert guest speakers on a range of key issues currently facing Local Government and to share views and experiences with colleagues.

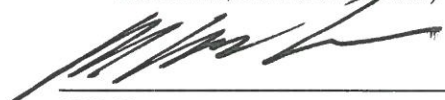
Course information attached

Copies of quotes or estimates attached

DETAILS OF EXPENSES			
Course fees	\$ 735.00 + GST	<input type="checkbox"/> Estimate or	<input checked="" type="checkbox"/> Quote
Travel	\$ N/A	<input type="checkbox"/> Estimate or	<input type="checkbox"/> Quote
Council Vehicle	\$ 770.00	1000 kms @ \$0.77/km	
Cab charges/ eTickets	No. of taxi trips required		
Accommodation (If necessary)	\$ 348.00	<input type="checkbox"/> Estimate or	<input checked="" type="checkbox"/> Quote
Other (please attach details)	\$ 100.00	<input type="checkbox"/> Estimate or	<input type="checkbox"/> Quote

2 AUTHORISATION

Category	Reporting	Authorisation Required
<input type="checkbox"/> Local Training (hosted locally within City/SE Region)	Listed in Annual Report	By Member Application
<input checked="" type="checkbox"/> SA LGA Training, Conferences, Meetings (Adelaide Based)	Evaluation Pro-Forma in Friday Edition	Generic Council Resolution (Insert Minute Reference)
<input type="checkbox"/> All Other Training (e.g. Technical, Professional, Specialist, Non-LGA/Non-Local/Interstate Seminars, Conferences etc)	Evaluation/Report at Member Reports Council Agenda Item.	Specific Council Resolution (Insert Minute Reference)


 CEO Signature
 Date 20 / 06 / 17

Budget Line Code: 6000.0038.74

3 OFFICE USE ONLY

Form Registered in 'Member Training & Development' AF11/903
Form forwarded to Member, Team Leader Executive Support and Team Leader Finance (if cost involved)
Attendance recorded for listing in Annual Report



STAMFORD
Plaza
Adelaide

Date: 19 June 2017
To: Andrew Lee
Email: Idowling@mountgambier.sa.gov.au
From: Michelle Ang
Re: Reservation Confirmation

Dear Mayor Lee

I am delighted to confirm your reservation at Stamford Plaza Adelaide with the following details:

Guest Name : Andrew Lee
Arrival Date : 27/07/17
Departure Date : 29/07/17
Number of Guests : 1
Room Type : Premier City King
Room Rate : 174.00 AUD
Confirmation Number : 74234109
Inclusions : 24 Hour Broadband
Additional Inclusions : 24 Hour Broadband Usage
Full Breakfast - Restaurant
Self Parking

Please note that our check-in time is 2:00pm and our check-out time is 11:00am.
Request for early check-in or late check-out is not guaranteed unless confirmed in writing, surcharges may apply for this request.

All cancellations must be advised by 4pm on your day of arrival at the source where the booking has been made to avoid any cancellation fee.

Upon check-in please present your credit card to guarantee payment of charges. A pre authorisation will be taken for the total cost of accommodation plus \$100.00 per night of your stay. The hotel may request photo identification at this time.

A surcharge of 1.25% applies for Visa and Mastercard payments and 3.09% for all other credit cards, this fee is subject to change without notice. Cash and Eftpos do not incur any surcharges.

Please present this letter to expedite the check-in process.

We look forward to welcoming you to Stamford Plaza Adelaide. If we can be of any further assistance, please do not hesitate to contact our Reservations Department on +61 8 8461 1111.

Yours sincerely

Michelle Ang
Stamford Plaza Adelaide
reservations@spa.stamford.com.au

City of Mount Gambier

Strategic Standing Committee and Council Meeting 13/06/2017 for **Council Meeting 18/07/2017**

Committee	Item No.	Action	Responsible	Status
Strategic Standing Committee Items	1. Presiding Member Selection - Report No. AR17/20716	(a) That Strategic Standing Committee Report No. AR17/20716 titled 'Strategic Standing Committee - Presiding Member Selection' dated 6 June 2017 as presented to the Strategic Standing Committee on 13 June 2017 be noted. (b) That Cr Josh Lynagh be elected as Presiding Member of the Strategic Standing Committee for a term to expire on 20th January 2018.	MG&P	Completed
	5.1. Strategic Standing Committee - Ordinary Meeting Day/Time - Report No. AR17/20843	(a) That Strategic Standing Committee Report No. AR17/20843 titled 'Strategic Standing Committee - Ordinary Meeting Day/Time' dated 6 June 2017 as presented to the Strategic Standing Committee on 13 June 2017 be noted. (b) That the Strategic Standing Committee hold ordinary meetings on the second Monday preceding each monthly Council Meeting commencing at 5:30 pm.	MG&P	Completed
	5.2. Strategic Standing Committee - Terms of Reference - Report No. AR17/20849	(a) That Strategic Standing Committee Report No. AR17/20849 titled 'Strategic Standing Committee - Terms of Reference' dated 6 June 2017 as presented to the Strategic Standing Committee on 13 June 2017 be noted. (b) That the Draft Terms of Reference for the Strategic Standing Committee as attached to the Strategic Standing Committee agenda for the meeting held on 13 June 2017 be adopted.	MG&P	Completed
	5.3. Community Plan - Development of Corporate Key Performance Indicators -Report No. AR17/20317	(a) That Strategic Standing Committee Report No. AR17/20317 titled 'Community Plan - Development of Corporate Key Performance Indicators' dated 6 June 2017 as presented to the Strategic Standing Committee on 13 June 2017 be noted. (b) That the Report Number AR17/20317 titled 'Community Plan - Development of Corporate Key Performance Indicators' dated 1 June 2017 be received.	GMCBS/MB&SP	In Progress
	5.4. Update on Community Plan Strategies and Key Projects - Report No. AR17/20180	(a) That Strategic Standing Committee Report No. AR17/20180 titled 'Update on Community Plan Strategies and Key Projects' dated 6 June 2017 as presented to the Strategic Standing Committee on 13 June 2017 be noted	GMCBS/MB&SP	In Progress
	5.5. Changes to Council's Development Assessment Panel - Report No. AR17/21313	(a) That Strategic Standing Committee Report No. AR17/21313 titled 'Changes to Council's Development Assessment Panel' dated 7 June 2017 as presented to the Strategic Standing Committee on 13 June 2017 be noted. (b) That the Council; 1. Requests administration to develop a complying 'Terms of Reference' for a Council Assessment Panel in anticipation of the changes needed to commence on 1 October 2017. A further report to be presented to Council for endorsement in due course. 2. Commence a process to fill the membership positions required for the new Council Assessment Panel by 1 October 2017.	GMCG/MD&R	In Progress

Committee	Item No.	Action	Responsible	Status
Council Items	16.1 Council Report - Tender AF17/218 - Demolition of Building at 3 Lawrence Street (former CWA building) and 46 Penola Road (former SA Ambulance building) Report No AR17/22765	That Council Report No. AR17/22765 titled 'Tender AF17/218 - Demolition of Building at 3 Lawrence Street (former CWA Building) and 46 Penola Road (former SA Ambulance Building)' dated 14 June 2017 as presented to the Council on 20 June 2017 be noted.	GMCI	Completed
	16.2 Council Report - Report No AR17/22189 - Decision Making Structure - Sub-Committees - dated 13 June 2017	<p>(a) That Council Report No. AR17/22189 titled 'Decision Making Structure – Sub-Committees' dated 13 June 2017 as presented to the Council on 20 June 2017 be noted.</p> <p>(b) That the existing Sub-Committees comprising:</p> <ul style="list-style-type: none"> a. Community Engagement and Social Inclusion, and b. Environmental Sustainability <p>be affirmed as part of Council's Decision Making Structure reporting to Council through the Operational Standing Committee.</p> <p>(c) That the Sub-Committees affirmed at resolution (b) shall have no delegation to act with all recommendations being considered and presented through the Operational Standing Committee to Council for final decision and resolution.</p> <p>(d) That the Sub-Committees affirmed at resolution (b) review their Terms of Reference for presentation through the Operational Standing Committee to Council for consideration.</p> <p>(e) That ordinary and/or special meetings of the Sub-Committees affirmed at resolution (b) be scheduled taking into account the availability and convenience of Members of the Sub-Committees.</p> <p>(f) That the Councillor Membership of the Sub-Committees affirmed at resolution (b) shall remain as they are currently.</p> <p>(g) That the Community Membership of the Sub-Committees affirmed at resolution (b) be reviewed by the Sub-Committees for the presentation of recommendations to the Operational Standing Committee and Council to address the filling of vacant positions.</p> <p>That the Lifelong Learning Sub-Committee be wound-up effective immediately and past Community Members be thanked for their contribution to the work of this Sub-Committee.</p>	CEO/MGP	Completed
	16.3 Council Report - Report No AR17/22190 Decision Making Structure – Mount Gambier Cemetery Trust	<p>(a) That Council Report No. AR17/22190 titled '<i>Decision Making Structure – Mount Gambier Cemetery Trust</i>' dated 13 June 2017 as presented to the Council on 20 June 2017 be noted.</p> <p>(b) That the Mount Gambier Cemetery Trust Section 41 Committee be wound-up effective immediately and Members be thanked for their contribution to the work of this Committee.</p> <p>(c) That all operations of the cemeteries be administered as ordinary business under delegation with any matters necessitating a formal decision to be presented through the relevant Standing Committee to Council for consideration.</p>	CEO/GMCI	Completed

Committee	Item No.	Action	Responsible	Status
		(d) That the operating funds of the cemeteries continue to be quarantined in a reserve account separate from other cash balances pending a strategic review of cemetery operations. Council acknowledges the current and past volunteer members of the Mount Gambier Cemetery Trust over its long history and thanks them for their contribution.		
	16.4 Council Report - Report No AR17/22191 Decision Making Structure - Heritage Sub-Committee	(a) That Council Report No. AF17/22191 titled ' <i>Decision Making Structure - Heritage Sub-Committee</i> ' dated 13 June 2017 as presented to the Council on 20 June 2017 be noted. (b) That a Heritage Sub-Committee be established as part of Council's Decision Making Structure reporting to Council through the Operational Standing Committee. (c) That the Mayor have ex officio status on the Heritage Sub-Committee. (d) That the Membership of the Heritage Sub-Committee include at least two (2) Councillor Members comprising: a. Cr Richardson b. Cr Lovett (e) That an initial meeting of the Heritage Sub-Committee be convened to draft a Heritage Sub-Committee Terms of Reference (f) That the current members of the Heritage Advisory Group be invited to participate in this initial meeting (g) That the draft Sub-Committee Terms of Reference be presented to the August meeting Council through the Operational Services Standing Committee for consideration and endorsement.	CEO/GMCG	Completed
	16.5 Council Report - Report No AR17/23196 - Queen Elizabeth Park Trust Board Membership	(a) That Council Report No. AR17/23196 titled ' <i>Queen Elizabeth Park Trust Board Membership</i> ' dated 15 June 2017 as presented to the Council on 20 June 2017 be noted. (b) That nominations be sought from suitably interested persons for the vacant board member positions on the Queen Elizabeth Park Trust by a public notice in The Border Watch and on Council's website.	CEO/MGP	In Progress
	16.6 Council Report - Report No AR17/23178 - Dog Registration Fees - Proposed Amendments to Fees for 2017/2018	(a) That Council Report No. AR17/23178 titled ' <i>Dog Registration Fees – Proposed Amendments to Fees for 2017/2018</i> ' dated 14 June 2017 as presented to the Council on 20 June 2017 be noted. (b) That Council endorse the amendments to the Dog Registration Fees and Charges for 2017/2018 as proposed. That Council's Schedule of Fees and Charges 2017/2018 be updated to reflect the amendments to the Dog Registration Fees and Charges for 2017/2018.	CEO/GMCBS	Completed

City of Mount Gambier

Council Meeting 20th June 2017 - Action Items (Operational Standing Committee)

Committee	Item	Action	Responsible	Status
Operational Services	14.2. Presiding Member Selection - Report No. AR17/20717	(a) That Operational Standing Committee Report No. AR17/20717 titled ' <i>Operational Standing Committee - Presiding Member Selection</i> ' dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted. (b) That Cr Greco be elected as Presiding Member of the Operational Standing Committee for a term to expire on 20 th January 2018.	MG&P	Completed
	14.4. Mount Gambier Cemetery Trust - Financial Statement	(a) The Statement of Trading Activity as at 30 th April 2017 be received.	TS	No Action
	14.5. Mount Gambier Cemetery Trust - Property Management	(a) The report be received. (b) The Trust reaffirms its decision to decline the application by South East Monuments and Memorials (on behalf of Mr Michael Miles), to construct a monument at Lake Terrace Cemetery on the following basis: <ul style="list-style-type: none"> • The proposed design is considered to be a modern interpretation of what is appropriate as a cemetery monument. • The proposed monument would intrude upon the character and early section of the cemetery. • The proposed monument would create visual interference to the aesthetic character and appearance of a cemetery that has historical value. • The proposed monument does not maintain or reflect the traditional design and pattern of existing monuments. • The monument is not consistent with the heritage value, character, style, theme and interpretation of existing monuments and the cemetery reserve. • The proposed monument detrimentally impacts upon the nature and sensitivities of other gravesites and historic character of the cemetery. • The design of the monument does not respect the rights of other gravesites, lot owners and their heirs. • The design of the monument detracts from the aesthetic character of the Lake Terrace Cemetery and is not considered appropriate. • The proposed monument is not sympathetic to the context of its setting with regard to shape, design and appearance. • The proposed monument is not sensitively designed and would become a dominant, stand out feature and would detract from 	TS	In Progress

		<p>the historic character of the Cemetery Reserve.</p> <ul style="list-style-type: none"> • The monument as proposed is not appropriate to the style and period of the cemetery and is incompatible with the historic character of the cemetery. • The monument does not contribute towards the existing character of the cemetery. 		
	14.7. Ordinary Meeting Day/Time - Report No. AR17/20844	<p>(a) That Operational Standing Committee Report No. AR17/20844 titled '<i>Operational Standing Committee - Ordinary Meeting Day/Time</i>' dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p> <p>(b) That the Operational Standing Committee hold ordinary meetings on the Tuesday preceding each monthly Council Meeting commencing at 7:30 am</p>	MG&P	Completed
	14.8. Terms of Reference - Report No. AR17/20854	<p>(a) That Operational Standing Committee Report No. AR17/20854 titled '<i>Operational Standing Committee - Terms of Reference</i>' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p> <p>(b) That the Draft Terms of Reference for the Operational Standing Committee as attached to the Operational Standing Committee agenda for the meeting held on 13 June 2017 be adopted.</p>	MG&P	Completed
	14.9. Financial Statement as at 31 May 2017 - Report No. AR17/22196	<p>(a) That Operational Standing Committee Report No. AR17/22196 titled '<i>Financial Statement as at 31 May 2017</i>' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p>	MF	No Action
	14.10. Works in Progress - City Infrastructure - Report No. AR17/21366	<p>(a) That Operational Standing Committee Report No. AR17/21366 titled '<i>Works in Progress - City Infrastructure</i>' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p>	MED&CM	No Action
	14.11. Design and Construction of Civic Centre Flytower Façade - Project Update - Report No. AR17/20699	<p>(a) That Operational Standing Committee Report No. AR17/20699 titled '<i>Design and Construction of Civic Centre Flytower Façade - Project Update</i>' dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p> <p>(b) That Council authorise the Chief Executive Officer to amend the contract with Dycer Construction for the Civic Centre Flytower Upgrade to a final contract amount of up to \$1,370,000 (plus GST) including contingencies and professional fees.</p> <p>(c) That Country Arts SA be invoiced for 50% of the works, including professional fees.</p> <p>(d) That Council refer the estimated shortfall of \$35,000 between its current budget allocation (\$450,000, 16/17 and \$200,000, 17/18) and the final contract price including professional fees to a future</p>	MD&R	In Progress

		budget review, with the view that the increased costs be offset by reductions in expenditure within the Capital Works Program (resulting in a nil impact on the budget).		
	14.12. China Engagement - Potential Regional Business Delegation - September / October 2017 - Report No. AR17/20215	(a) That Operational Standing Committee Report No. AR17/20215 titled ' <i>China Engagement - Potential Regional Business Delegation - September / October 2017</i> ' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.	CEO	No Action
	14.13. 2017 Fringe Festival Evaluation Report - Report No. AR17/22253	(a) That Operational Standing Committee Report No. AR17/22253 titled ' <i>2017 Fringe Festival Evaluation Report</i> ' dated 9 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted. (b) That subject to allocation being made in Council's draft 2017/2018 Budget, Council negotiate a further 3 year funding commitment with Adelaide Fringe, Country Arts and SATC. (c) That if the project is funded then Council have representatives involved in the planning of the event. (d) That subject to funding, further update reports be provided to Council through the Operational Standing Committee on the progression of the 2018 Fringe in Mount Gambier Festival.	GMCW	Completed
	14.14. Delegation of Powers Local Nuisance and Litter Control Act - Report No. AR17/20953	(a) That Operational Standing Committee Report No. AR17/20953 titled ' <i>Delegation of Powers Local Nuisance and Litter Control Act</i> ' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted. (b) That Council hereby revokes all previous delegations to the Chief Executive Officer of those powers and functions under the Local Nuisance and Litter Control Act 2016 and Local Nuisance and Litter Control Regulations 2017. (c) That Council in exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the following Acts and specified in the proposed Instrument of Delegation contained in Appendix 33 are hereby delegated this Tuesday, 20th June 2017 to the person occupying the office of Chief Executive Officer subject to the conditions and / or limitations specified herein or in the Schedule of Conditions in each such proposed Instrument of Delegation. Local Nuisance and Litter Control Act 2016 (Appendix 33). (d) That Council acknowledges such powers and functions may be further delegated by the Chief Executive Officer in accordance	MG&P	Completed

		<p>with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.</p> <p>(e) That Council for the purpose of these delegations all delegations to the Chief Executive Officer extend to any person appointed to act in the position of Chief Executive Officer.</p> <p>(f) That Council for the purpose of these delegations all further delegations made by the Chief Executive Officer extend to any person who is appointed to act in the position of the delegate.</p>		
	14.15.Ryder Cheshire - Withdrawal of Guarantee - Report No. AR17/21077	<p>(a) That Operational Standing Committee Report No. AR17/21077 titled '<i>Ryder Cheshire - Withdrawal of Guarantee</i>' dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p> <p>(b) That the Guarantee/Mortgage over the Ryder Cheshire property at Willow Avenue be discharged and the Chief Executive Officer and Mayor be authorised to execute any necessary documentation.</p>	MG&P	Completed
	14.16.Aquatic Centre - Proposed Entrance Fees 2017/2018 - Report No. AR17/21402	<p>(a) That Operational Standing Committee Report No. AR17/21402 titled '<i>Aquatic Centre - Proposed Entrance Fees 2017/2018</i>' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p> <p>(b) That Council endorse the Mount Gambier Aquatic Centre Administration Fees and Charges for the 2017/2018 swimming season as proposed by Innovative Leisure Management.</p> <p>(c) That Council's Schedule of Fees and Charges 2017/2018 be updated to reflect the Aquatic Centre Admission Fees and Charges for 2017/2018.</p>	GMCG	Completed
	14.17.7 Eucalypt Drive - Commercial Lease - Report No. AR17/21014	<p>(a) That Operational Standing Committee Report No. AR17/21014 titled '<i>7 Eucalypt Drive - Commercial Lease</i>' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p> <p>(b) That subject to a further report being presented and endorsed by Council for the lease amount, the lease be granted for 7 Eucalypt Drive on commercial terms for waste management stream purposes and the Chief Executive Officer and Mayor be authorised to execute any necessary documentation.</p>	MG&P	In Progress

	14.18. Request from Food Bank for Council Funding - Report No. AR17/22204	<p>(a) That Operational Standing Committee Report No. AR17/22204 titled '<i>Request from Food Bank for Council Funding</i>' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p> <p>(b) That Council allocate the \$42,750 from the 2016/2017 Budget.</p> <p>(c) That should the purchase and upgrade of Food Bank's property in Cave Road (in accordance with their plans) not be completed by 30th June 2018, the funds must be returned to Council.</p> <p>(d) That the Manager Governance & Property prepare the appropriate agreements to be executed by the Mayor and/or Chief Executive Officer.</p>	CEO	Completed						
	14.19. Request from Lake City Taxi's - Reinstatement of Bay Road Taxi Stand - Report No. AR17/21598	<p>(a) That Operational Standing Committee Report No. AR17/21598 titled '<i>Request from Lake City Taxi's - Reinstatement of Bay Road Taxi Stand</i>' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p> <p>(b) That a further information report on this matter be presented to the Operational Standing Committee within two months.</p>	MD&R	In Progress						
	14.20. Tender AF17/77 - In-Service Safety Inspection and Testing of Electrical Equipment - 1 July 2017 to 30 June 2019 - Report No. AR17/21610	<p>(a) That Operational Standing Committee Report No. AR17/21610 titled '<i>Tender - In-Service Safety Inspection and Testing of Electrical Equipment (1 July 2017 to 30 June 2019)</i>' dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p> <p>(b) That Council accept the tender of Testel Australia Pty Ltd for the In-Service Safety Inspection and Testing of Electrical Equipment in accordance with tender submission AF17/61 (for the period 1 July 2017 to 30 June 2019) at the following tendered rates:</p> <table border="1" data-bbox="956 1082 1789 1241"> <thead> <tr> <th></th> <th>UNIT RATE</th> </tr> </thead> <tbody> <tr> <td>Single phase plug-in, Multiphase plug-in, Non fixed RDCs, Fixed RCD's</td> <td>3.00</td> </tr> <tr> <td>Minimum Invoice Charge, ONLY applies when less than 50 items are tested</td> <td>150.00</td> </tr> </tbody> </table>		UNIT RATE	Single phase plug-in, Multiphase plug-in, Non fixed RDCs, Fixed RCD's	3.00	Minimum Invoice Charge, ONLY applies when less than 50 items are tested	150.00	PO	Completed
	UNIT RATE									
Single phase plug-in, Multiphase plug-in, Non fixed RDCs, Fixed RCD's	3.00									
Minimum Invoice Charge, ONLY applies when less than 50 items are tested	150.00									
	14.21. Tender AF17/134 - Supply and Delivery of Concrete Pavers for City Centre - Report No. AR17/21300	<p>(a) That Operational Standing Committee Report No. AR17/21300 titled '<i>Tender AF17/134 - Supply and Delivery of Concrete Pavers for City Centre</i>' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p> <p>(b) That Council accepts the tender submitted by APC Mount Gambier for the Supply and Delivery of Concrete Pavers for Elizabeth Street, Helen Street and Crouch Street South urban</p>	MD&R	Completed						

		realm projects at a per unit rate of \$59.95/m ² - approximately \$215,820 exc GST.		
	14.22. Tender AF17/59 - Receival of Recyclable Materials - 1 July 2017 to 30 June 2022	<p>(a) That Operational Standing Committee Report No. AR17/21420 titled '<i>Tender - Receival of Recyclable Materials - 1 July 2017 to 30 June 2022</i>' dated 7 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p> <p>(b) That Council accept the tender of Green Triangle Recyclers (Weber Management Pty Ltd as trustee for Weber Family Trust) for the contract price of \$118/tonne subject to annual CPI increases and also adjustments in relation to any future changes to landfill gate charges.</p>	MED&CM	Completed
	14.23. Tender AF17/61 - Supply and Delivery of Fuel - 1 July 2017 to 30 June 2019 - Report No. AR17/21419	<p>(a) That Operational Standing Committee Report No. AR17/21419 titled '<i>Tender - Supply and Delivery of Fuel (1 July 2017 to 30 June 2019)</i>' dated 6 June 2017 as presented to the Operational Standing Committee on 13 June 2017 be noted.</p> <p>(b) That Council accept the tender of Caltex for the supply and delivery of fuels to the City of Mount Gambier as per tender submission AF17/61 for the period 1 July 2017 to 30 June 2019.</p>	PO	Completed
<i>Council Meeting</i>	16.1. Council Report - Tender AF17/218 - Demolition of Building at 3 Lawrence Street (former CWA building) and 46 Penola Road (former SA Ambulance building) Report No AR17/22765	<p>(a) That Council Report No. AR17/22765 titled '<i>Tender AF17/218 - Demolition of Building at 3 Lawrence Street (former CWA Building) and 46 Penola Road (former SA Ambulance Building)</i>' dated 14 June 2017 as presented to the Council on 20 June 2017 be noted.</p> <p>(b) That Council award Tender AF17/28 for demolition of 3 Lawrence Street and 46 Penola Road to GT Bobcat Pty Ltd for a lump sum price of \$54,000 (+GST).</p>	MED&CM	Completed



Quarterly Summary KPI Report Community Plan - The Futures Paper 2016 - 2020

For the month ending 31/07/2017

Description	Comment
Community Plan - The Futures Paper 2016 - 2020	
1. Our People	
1.1 Encourage the relevant service providers to support the wellbeing of the community.	
1.1.1 Number of external agencies engaged with to deliver programs to support the wellbeing of the community.	
1.1.1. Engagement undertaken identifying opportunities and activities by relevant service providers to support and improve the wellbeing of the community.	
1.2 Lobby for improved and appropriate health services to be delivered in the city.	
1.2.1 Appropriate action conducted to lobby for improved health services. Attendance on external committees by Council.	
1.3 Create opportunities for all citizens to be involved in community life.	
1.3.1 Create a Volunteering Strategy for the City of Mount Gambier by 30 June, 2018.	
1.3.2 Conduct a structural review of the Community Grants Program by 30 June 2018.	
1.4 Support social awareness and inclusion in society, business and cultural activities.	
1.4.1 Conduct an Accessibility Audit of Council facilities by 30 June, 2018.	
1.4.2 Develop a Disability Discrimination Act Action Plan and implement by June 2019.	
1.5 Create pathways to lifelong education and training.	
1.5.1 Embed STEM across Council programs and activities within Library/RAG/Sustainability initiatives.	
1.6 Develop opportunities for young people to live a rewarding life.	
1.6.1 Complete the Youth Plan.	
1.6.2 Commence implementation of at least three key findings from the Youth Plan by March 2018.	
1.6.3 Develop evaluation strategy for Early Childhood initiatives.	
1.7 Build a Council culture focused on teamwork, innovation, customer service, efficient business and continuous improvement,	
1.7.1 Best People Best Community drives continual improvement. All Council Business Units analyse at least two service activities and two processes annually to enhance productivity.	
1.7.2 Review and implement staff cultural survey to identify improvements.	
1.7.4 Review Policy register and updated with policy owner, frequency of reviews and review date.	

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Quarterly Summary KPI Report Community Plan - The Futures Paper 2016 - 2020

For the month ending 31/07/2017

1.7.24 Review policies in line with Policy Register review schedule and as required legislatively.

~~1.7.3 Best People Best Community drives continual improvement. All Council Business Units analyse at least two service activities and two processes annually to enhance productivity.~~

~~1.7.4 Review and implement staff cultural survey to identify improvements.~~

2. Our Location

2.1 Provide and advocate for appropriate and accessible services and facilities.

- 2.1.1 Develop by 30 June 2018 an Open Space and Asset Management Strategy focusing on the long term provision of recreational facilities and public open space.
- 2.1.2 Commence implementation from August 2018 an Open Space and Asset Management Strategy focusing on the long term provision of recreational activities and public open space.
- 2.1.3 Complete Stage 2 of the Rail Trail and add to stage 1 via enhanced community facilities including shelter, seating and interpretive signage. (linked to the Tourism Signage Strategy)
- 2.1.4 Commence implementation of the Signage Strategy and associated digital links in accordance with the Tourism Signage Strategy.

2.2 Provide infrastructure and services that are well planned, accessible, efficient, financially sound and sustainable.

- 2.2.1 Review and endorse annually Council's Asset & Infrastructure Management Plan ensuring that over any 5 year period asset maintenance is within the range recommendation by the LGA.
- 2.2.2 95% of annual infrastructure and asset budget is expended within the approved budget year.

3. Our Diverse Economy

3.1 Build a diverse and resilient economy through collaboration and partnerships.

- 3.1.1 External agencies engaged to deliver programs to support the local economy. (Education Institutions, Federal and State Agencies and Private Sector).

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Quarterly Summary KPI Report Community Plan - The Futures Paper 2016 - 2020

For the month ending 31/07/2017

3.1.2 Work with key stakeholders to develop a business innovation hub.

3.10 Council operates in accordance with relevant legislation, policies, governance and business practice and ensure professional and ethical standards, focusing on continuous improvement.

[3.10.1 Number of Ombudsmen adverse findings and recommendations.](#)

[3.10.1 Number of process improvement reviews and service reviews identified and completed per each portfolio.](#)

3.10.2 Adherence to Mandatory Code of Conduct.

3.10.3 Code of Conduct refresher delivered 30 October 2017 to all staff.

3.2 Support existing traditional industries to diversify and create value added opportunities.

3.2.1 Continue implementation of the China Engagement Strategy (a) outbound business delegation by December 2017 and (b) inbound delegation from friendship cities in 2018.

3.3 Encourage and attract appropriate investment opportunities to support business growth and diversification.

3.3.1 Lobby and advocate for investment attraction for Greater Mount Gambier and surrounding area.

3.3.2 Investment and attraction prospectus developed by 30 June 2018.

3.3.3 Lobby for ongoing government support.

3.4 Improve business skills and training to support a more responsive workforce.

3.4.1 Lead the development of opportunities for businesses including programs delivered that support NBN literacy and take up.

3.5 Develop innovative practices and solutions to encourage and facilitate local business growth and sustainability.

3.5.1 Implement Council's key priorities for a Smart City Digital Strategy.

3.6 Partner with local tourism industry to grow Mount Gambier as a "year round" tourism destination.

3.6.1 Implement actions identified in the Arts, Culture & Heritage Plan.

3.6.2 Partner with and support Tourism Mount Gambier to implement the Tourism Strategy as well as tourism products, signage and visitor attraction.

3.7 To develop and implement strategies and actions and partner with relevant stakeholders to increase professional service delivery opportunities.

3.7.1 Develop a strategy for the implementation of the Visitor Services Review by 30 October, 2017.

3.8 Promote and attract new business opportunities in the local, national and international markets.

3.8.1 Refer to Key Performance Indicators identified within strategy 3.2

3.9 Council to provide leadership and engage with the

Quarterly Summary KPI Report Community Plan - The Futures Paper 2016 - 2020

For the month ending 31/07/2017

<p>community in driving economic opportunities.</p> <p>3.9.1 Complete City Growth Strategy and commence implementation from September 2017.</p>	
<p>4. Our Climate, Natural Resources, Arts, Culture and Heritage.</p> <p>4.10 Improve the sustainability of Council operations.</p> <p>4.10.1 Develop and deliver initiatives to influence behavioral change of employees to reduce energy consumption and to diminish waste to landfill.</p> <p>4.2 Generate pride in our environment, culture and heritage by actively learning about, promoting and preserving our heritage.</p> <p>4.2.1 Catalogue the Library Heritage and the Riddoch Art Gallery Collections by 30 June 2018,</p> <p>4.3 Boandik culture is a visible part of community life.</p> <p>4.3.1 Consolidate Council's Reconciliation Action Plan by 31st December 2017.</p> <p>4.3.2 Implement key findings of the Reconciliation Action Plan including Boandik Art/Culture in public spaces and signage.</p> <p>4.4 Celebrate cultural diversity through awareness and participation.</p> <p>4.4.1 Complete the Arts, Culture and Heritage Plan by 31st December, 2017.</p> <p>4.4.2 Commence the implementation of key outcomes of the Arts, Culture and Heritage Plan by 30th March, 2018.</p> <p>4.5 Educate and support the community to reduce greenhouse gas emissions, water consumption and waste.</p> <p>4.5.1 Council continue to promote greenhouse gas emission and water consumption reduction and minimise waste generation through the delivery of education to the community, by 30th June, 2018.</p> <p>4.6 Strive to make Mount Gambier a recognised environmentally sustainable place.</p> <p>4.6.1 Continue programs to reduce Council's resilience and cost of electricity including solar power at Council owned facilities per annum.</p> <p>4.6.2 Partner with and support Tourism Mount Gambier to implement the Tourism Strategy as well as tourism products, signage and visitor attraction.</p> <p>4.7 Develop innovative programs to protect our environment.</p> <p>4.7.1 Develop a best practice sustainability focused Material Recovery Centre to reduce and recycle waste by 31st December 2018.</p> <p>4.8 Use place making strategies to promote public spaces and enhance community life.</p>	



Quarterly Summary KPI Report Community Plan - The Futures Paper 2016 - 2020

For the month ending 31/07/2017

4.8.1 Active identified priority spaces and places via the Cultural Development Fund by June 2018.

4.8.2 Develop a forward plan for the operation, programming and exhibitions of the Riddoch Art Gallery by December 2017.

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SHEET 2 OF 3

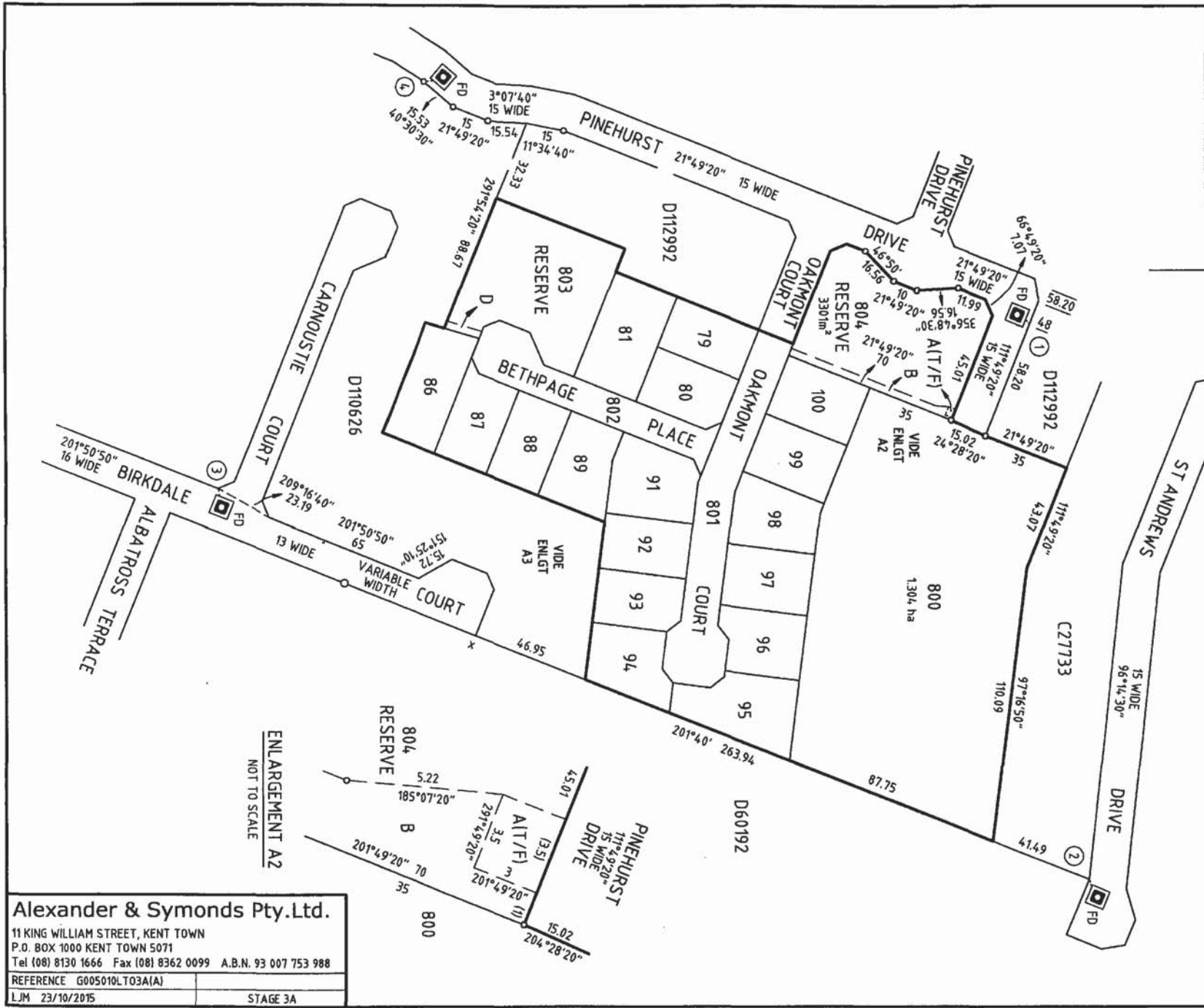
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BEARING DATUM: MGA 94 ZONE 54
 DERIVATION: PSM 7022/7559 - 7022/7563
 TOTAL AREA: 3.838 ha



REFERENCE MARKS

CNR	BEARING	FROM	DIST	PM NO
1	82°14'	PM FD	3.10	7022/7663
2	236°34'	PM FD	1.49	7022/7563
3	213°50'	PM FD	5.01	7022/7615
4	219°27'	PM FD	3.59	7022/7559



ENLARGEMENT A2
 NOT TO SCALE

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REFERENCE G005010LTO3A(A)	
LJM 23/10/2015	STAGE 3A