

Reference: AF11/862

**MAYOR
COUNCILLORS
CITY OF MOUNT GAMBIER**

Members

1. NOTICE is given that a meeting of the Council of the City of Mount Gambier will be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier on **TUESDAY, 16TH AUGUST, 2016 AT 6.00 P.M.**
2. Notice is given that the Standing Committees (Committee Room and Level 1 Conference Room) and Development Assessment Panel (Level 1 Conference Room) will meet at the Civic Centre, 10 Watson Terrace, Mount Gambier on the days and dates as follows:

Corporate and Community Services Committee	Monday, 12th September, 2016
Operational Services Committee	Tuesday, 13th September, 2016
Development Assessment Panel	Thursday, 15th September, 2016



Mark McSHANE
CHIEF EXECUTIVE OFFICER

10th August, 2016
MJT

CONFLICT OF INTEREST DISCLOSURE FORM

I _____,
(insert name)

have received a copy of the agenda for the ordinary special meeting of the

_____ Council Committee Board
(insert full name of Committee/Sub-Committee/Board)

to be held on: _____
(insert date of meeting)

CONFLICT OF INTEREST DISCLOSURE

I consider that I have a:

material conflict of interest pursuant to section 73 (complete and sign below)

actual or **perceived** conflict of interest pursuant to section 74 (complete and sign overleaf)

of the *Local Government Act 1999* ("the LG Act") in relation to the following agenda item:

(insert details - include Agenda Item No, Report Number, Item/Report Subject Title)

which is to be discussed at that meeting.

MATERIAL

The nature of my **material** conflict of interest is as follows [*ensure sufficient detail is recorded, including the reasons why you (or a person prescribed in section 73(1) of the LG Act) stands to obtain a benefit or suffer a loss depending on the outcome of the consideration of the matter at the meeting of the Council in relation to the agenda item described above*]:

In accordance with section 74(1)(b) I will be leaving the meeting room while the matter is being discussed and voted on.

Signature

Date

In accordance with section 75A(2)(b) I propose to not to participate in the meeting in relation to the matter.

ACTUAL

The nature of my **actual** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why the conflict between your interests and the public interests might lead to a decision that is contrary to the public interest in relation to the agenda item described above]:*

Where I have proposed to participate in the meeting I intend to deal with my **actual** conflict of interest in the following transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the actual conflict of interest in a transparent and accountable way].*

OR

PERCEIVED

The nature of the **perceived** conflict of interest is as follows *[ensure sufficient detail is recorded, including the reasons why you consider that an impartial fair-minded person could reasonably consider that you have a perceived conflict of interest in the matter].*

Where I have proposed to participate I intend to deal with the **perceived** conflict of interest in the following transparent and accountable way *[ensure sufficient detail is recorded as to the manner in which you intend to deal with the perceived conflict of interest in a transparent and accountable way].*

Signature

Date

CITY OF MOUNT GAMBIER

Meeting to be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier
on Tuesday, 16th August, 2016 at 6.00 p.m.

AGENDA

COUNCIL

PRESENT:

Mayor Andrew Lee

Cr Christian Greco
Cr Mark Lovett
Cr Josh Lynagh
Cr Frank Morello
Cr Des Mutton
Cr Hanna Persello
Cr Penny Richardson
Cr Ian Von Stanke

APOLOGY/IES:

moved the apologies received from Cr Sonya Meziniec
and Cr Steven Perryman be accepted.

seconded

COUNCIL OFFICERS:

Chief Executive Officer	- Mr M McShane
Director - Corporate Services	- Mr G Humphries
Director – Operational Services	- Mr D Sexton
Manager Governance and Property	- Mr M McCarthy
Manager Community Services and Development	- Ms B Cernovskis
Administrative Officer Executive Support	- Mrs M Telford

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

CONFIRMATION
OF MINUTES:

moved the minutes of the previous meeting
held on 19th July, 2016 be taken as read and confirmed.

seconded

MAYORAL REPORT - Ref. AF11/881

REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS / ACTIVITIES - Ref. AF11/882

<u>Member</u>	<u>Organisation</u>
.....
.....
.....

..... moved the reports made by Council representatives on outside organisations / activities be received.

..... seconded

QUESTIONS:

- (a) With Notice – Nil submitted
- (b) Without Notice -

PETITIONS: Nil

NOTICE OF MOTION TO RESCIND: Nil

ELECTED MEMBERS WORKSHOPS - Ref. AF15/83

<i>Date</i>	<i>Topic for Discussion</i>
15/06//2016	Presentation by Tourism Mount Gambier
27/07/2016	Tourism Mount Gambier

Records for these Workshops are attached.

..... moved that the Record of Proceedings for the two Presentations by Tourism Mount Gambier be received and the contents noted.

..... seconded

ELECTED MEMBER TRAINING AND DEVELOPMENT – Governance – Ref. AF11/903

Nil submitted.

COUNCIL ACTION ITEMS - Corporate and Community Services Committee and Operational Services Committee referred to the Council Meeting held 19th July, 2016- Ref. AF11/1718, AF11/866

..... moved that the Council Action Items for the Corporate and Community Services Committee and the Operational Services Committee referred to the Council Meeting held 19th July, 2016 be received and the contents noted.

..... seconded

CORPORATE AND COMMUNITY SERVICES - 8th August, 2016

moved that the minutes of the meeting held 8th August, 2016 be received.

seconded

1. FINANCIAL STATEMENT – as at 31st July, 2016

Cr Meziniec moved it be recommended the financial statement as at 31st July, 2016 be received.

Cr Lovett seconded

Carried

2. ORGANISATIONS AND ASSOCIATIONS - Local Government Association - Annual General Meeting - Ref. AF11/933

Cr Meziniec moved it be recommended:

- (a) the Mayor be appointed as the delegate to represent Council at the 2016 LGA Conference and Annual General Meeting of the Local Government Association of South Australia to be held in Adelaide on Thursday 20th October, 2016 and Friday 21st October, 2016. The Chief Executive Officer and the Mayor will be registered to attend;
- (b) Cr Richardson be appointed proxy delegate to represent Council should the Mayor not be able to attend the General Meeting;
- (c) the Local Government Association be advised Council does not wish to submit any notice of motions;
- (d) other Councillors may wish to attend the LGA AGM and should express their interest to Lynne Dowling, Team Leader Executive Support by Wednesday 31st August, 2016.

Cr Persello seconded

Carried

3. ORGANISATIONS AND ASSOCIATIONS - Local Government Finance Authority Notice of Meeting - Ref. AF11/726

Mayor Lee moved it be recommended:

- (a) the Mayor or his delegate (Deputy Mayor Cr Penny Richardson) be appointed as the delegate to represent Council at the 2016 Annual General Meeting of the Local Government Finance Authority to be held in Adelaide on Friday, 21st October 2016;
- (b) the Local Government Finance Authority be advised Council does not wish to:
 - (i) make a nomination for a Board Member;
 - (ii) submit any Notice of Motion to the above meeting.

Cr Persello seconded

Carried

4. **GOVERNANCE** – Committees – Lifelong Learning Sub-Committee – Minutes of Meeting held 15th July, 2016 – Ref. AF15/501

Cr Mezinec moved it be recommended:

- (a) the Minutes of the Lifelong Learning Sub-Committee Meeting held on 15th July, 2016 be received;
- (b) the following recommendations of the Lifelong Learning Sub-Committee be adopted by Council:
 - 1. **KEY FOCUS AREA** – Wellbeing and Resilience
 - (a) The progress report on the Regional Wellbeing and Resilience Collaboration provided by the Manager Community Services and Development be received.
 - 2. **KEY FOCUS AREA** – Wellbeing and Resilience
 - (a) The progress report on a Wellbeing Workforce/Positive Organisation project provided by the Manager Community Services and Development report be received.
 - 3. **KEY FOCUS AREA** – South East Strategy and Action Plan 2015 – 2018
 - (a) Adam Box be invited to present to Council and the Lifelong Learning Sub-Committee on the STEM South East Strategy and Action Plan 2015 - 2018.

Cr Persello seconded

Carried

5. **GOVERNANCE** – Committees – Audit Committee – Minutes of Meeting held 2nd August, 2016 – Ref. AF11/863

Cr Mezinec moved it be recommended:

- (a) the minutes of the City of Mount Gambier Audit Committee meeting held on 2nd August, 2016 be received;
- (b) the following recommendations of the Audit Committee meeting held on Tuesday, 2nd August, 2016 be adopted by Council:
 - 1. **REPORTS FOR INFORMATION**
 - (a) it be recommended that the report be received.
 - 2. **AUDIT WORK PROGRAM 2014 - 2018** - Ref. AF11/863
 - (a) it be recommended the report be received.
 - 3. **EXTERNAL AUDITOR** - Ref. AF12/227
 - (a) it be recommended the report be received;
 - (b) the Senior Management Team report on the review of Council's Risk Register including the ongoing review approach, treating the document as a living and evolving document, be endorsed by the Audit Committee.

4. **EXTERNAL AUDITOR** - Financial Controls Review - Ref. AF11/714
 - (a) it be recommended the report be received.
5. **CORPORATE & COMMUNITY SERVICES REPORT NO. 54/2016** - External Audit Services - Ref. AF16/207
 - (a) it be recommended Corporate and Community Services report No 54/2016 be received;
 - (b) Council accept the tender proposal from Galpins, for appointment as External Auditor to the City of Mount Gambier for the 2016/2017, up to and including the 2020/2021 financial years.
6. **FINANCIAL INTERNAL CONTROLS** - Internal Audit Program - Ref. AF16/164
 - (a) it be recommended the report be received;
 - (b) Financial Internal Controls Report No. 3/2016 be endorsed by Council.
7. **AUDIT COMMITTEE SELF ASSESSMENT OF PERFORMANCE** - AF11/863
 - (a) it be recommended the report be received;
 - (b) the Audit Committee record that it is satisfied that its performance is meeting Council and other relevant Authority's standards and expectations
8. **AUDIT COMMITTEE TERMS OF REFERENCE** - Ref. AF11/863
 - (a) it be recommended the report be received;
 - (b) the Audit Committee Terms of Reference (as reviewed) be endorsed by Council.
9. **AUDIT COMMITTEE WORK PROGRAM 2014-2018** - Ref. AF11/863
 - (a) it be recommended the report be received;
 - (b) the revised Work Program 2014-2018 (Version 9) be adopted.
10. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 55/2016** - Audit Committee Annual Report to Council - AF11/863
 - (a) it be recommended that Corporate and Community Services Report No. 55/2016 be received;
 - (b) that the Audit Committee adopt the 2015/2016 City of Mount Gambier Audit Committee Annual Report, as presented in Corporate and Community Services Report No. 55/2016.
11. **GOVERNANCE** - Audit Committee - Resignation, Mr Donald Currie – Ref. AF11/863
 - (a) it be recommended the report be received;

- (b) **Mr Currie's resignation be received with regret and he be formally thanked via letter for his services to the Audit Committee over the past five (5) years.**

Cr Lynagh seconded

Carried

6. PROPERTY MANAGEMENT - Railway Lands Activation Team update – Ref. AF15/398

Mr Peter Smith of Place Governance Partners conducted a series of workshops with Council in August 2015 to provide guidance and deepen the Council's level of knowledge and appreciation of place making principles as an effective strategy for place/space activation.

In response to these workshops Council identified the Railway Lands as the pilot site to test the application of place making principles within our community and appointed the Railway Lands Activation Team; a cross-divisional, multidisciplinary team of staff given the mandate to work with a range of stakeholders to initiate a program of activities to explore, test and trial how the Railway Lands site could be used and encourage community ownership of the Railway Lands as a dynamic and intergenerational public space.

For the above to work effectively Council endorsed the following principles to enable the Railway Lands Activation Team to be nimble with administrative processes for activating the site:

- Allow for activation of the Railway Lands site
- Encourage innovation and social entrepreneurial partnerships
- Allow for quick implementation and small scale activation to test concepts for larger scale implementation
- Allow for broader stakeholder engagement in suggesting projects, partnering in project implementation and experiencing the effects of projects
- Create an image of Council as government enabling citizens to test and inform Council policies

The Chief Executive Officer was also authorised to negotiate with and approve:

- a. adjoining landowners to integrate with the site, on a non permanent basis, informal commercial activities that are low impact and associated with their core business, and
- b. short term occupants with start up initiatives to be trialled at the Railway Building to test and determine the long term use of the site.

Community and Stakeholder engagement

The activation team identified and grouped a broad section of the community and adopted a staged approach to community engagement to seek co-contributors to activate the site. The initial response was incredibly positive for the future of the site and a trend of interest in the space emerged:

- Commercial/Community integration
- Health & Fitness
- Arts/Cultural/Music activities
- Food & wine beverage

- Passive play activities

This trend was confirmed by the community at the opening of the Railway Lands on the 15th November 2015 where the opportunity to seek further community feedback on their expectations/aspirations for the site was undertaken. The feedback remained extremely positive and strengthened Council’s understanding of community expectations for the site.

Key Outcomes

Creation of an activation team to test the place making principles at the Railway Lands has been a successful model that has opened a new and positive dialogue with our community. This model has achieved a number of meaningful outcomes:

- It has demonstrated the value of putting our community at the beginning of any conversation be it planning/designing infrastructure, developing a concept or delivering an event
- It has confirmed the strength of a grassroots approach to engaging with our community that has delivered results
- It has inspired a community to take risks and to work collaboratively with Council to achieve mutual outcomes
- It has built community capacity in community led event delivery, for example fundraising activities led by the Royal Flying Doctor Service, Leukaemia Foundation and local service clubs
- Passive activation of the site is contributing to the health and wellbeing of our community
- Cultural activation is building community pride in the site
- Economic benefit has extended beyond direct commercial integration with the site
- The team has maintained an [online ‘hub’](#) that provides information about delivering events at the site, application forms, feedback boards and online Q & A
- Internally the activation team model has re-engaged employees and presents as an effective cultural change/professional development program for staff

The activation team initiated the following activation programs to encourage activities on the site:

- Events
- Pop up food & Beverage @the Rail
- Fitness @ the Rail
- First Stop @ the Rail – Cultural Development
- Summer activity @ the Rail
- Winter activity @ the Rail

Below is a summarised calendar of events that have been, and are scheduled to be, hosted on the site.

Sep 15	Oct 15	Nov 15	Dec 15
Edible Cities	Seniors Month Walk Together	Launch Pop Up Restaurant	Carols by Candlelight

Jan 16	Feb 16	Mar 16	Apr 16
Australia Day Sprint Car Display Classic Car Display Pop Up Food & Wine Australia Day Breakfast Auto Fest Display	Fit Feb Health Plan Karaoke@TheRail Ford Mustang Photo shoot Barry Maney Ford SUV Drive Days City Band Teddy Bears Picnic	Louise Adams Community Concert – South East X South West (Fundraiser for Leukaemia Foundation) Harmony Day Ford Mustang Launch	RFDS 20 th Anniversary HPV Pedal Prix Scrutineering LimeFM Family Day
May 16	Jun 16	Jul 16	Aug 16
STEMfun day	Winter @ the Rail Pt 1 Leaders Event	Winter @the Rail Pt 2	Connecting Community with Homelessness Winter @the Rail Pt 3
Sep 16	Oct 16	Nov 16	Dec 16
	AFL Grand Final @ the Rail Leukaemia Foundation Light the Night	Leukaemia Foundation Talent Showcase Craft Beer Festival/Christmas @ the Rail Christmas Countdown Markets/Deckchair Cinema	Christmas @ the Rail
Jan 17	Feb 17		
Koonara Wines Australia Day on the Green	Leukaemia Foundation Rockin' the Rail		

Stakeholder Evaluation

A number of evaluations (attachment 1) have been undertaken for events, health providers, stall holders, surrounding site owners, surrounding business owners, general community seeking evidence regarding commercial return, lifestyle and cultural influence of the railway lands. Stakeholders were asked to rate the site on a scale of 1-10 in the following areas:

Commercial or economic development perspective – 78% rated above 7

Cultural perspective – 79% rated above 7

Lifestyle perspective – 84 % rated above 7

In other comments access to toilets still remains a strong feature in the feedback that was received.

Event Evaluation	
Attendance Expectation	75% - Greater than expected
Council support	Application process, Council advice, Council support with both logistics and equipment were all given a high rating
Rating Experience of site	The question <i>Facilities available on site were suitable for my event?</i> Rated the lowest of all questions with the consistent feedback referencing a need for increased provision and permanent access to the following: <ul style="list-style-type: none"> • Toilets • Power • Storage • Water • Lighting
Future Events	75% of the feedback received confirmed consideration would be given to hosting another event at the Railway Lands

Site Management/Integration

Since inception the activation team has worked closely with the Operations team to ensure the integrity of the site does not become compromised and community feedback regarding infrastructure on the site is collaboratively addressed to ensure the site is well equipped to provide sustainable support for ongoing community led events.

It is fair to say that in the design phase of the site it could never have been expected that the community would have embraced this space with such enthusiasm.

The ongoing maintenance of the site and the equipment management will be the function of the Operations team.

Administrative processes that have been developed for the site will be absorbed into the daily activities of the Community Events and Operations team.

The commercial integration with a community space has highlighted a need to ensure that Council comply with the National Competition Policy when administering community space. A separate report has been prepared for Council’s consideration.

Summary

The Railway Lands as the pilot site to test the application of place making principles within our community and appointment of the Railway Lands Activation Team has proven to be a success. Whilst the test phase has now concluded, the site activation and the learning from the application of place making principles within our community will prove to be beneficial as Council progress to work collaboratively with the community to deliver in the areas of Economic Development, Cultural Development and Tourism identified in the Community Plan and encourage an extension of community ownership beyond the Railway Lands to build civic pride in Mount Gambier as a dynamic, innovative and inclusive place.

Cr Meziniec moved it be recommended:

- (a) The evaluation report on the Railway Lands Activation Team be received.

Cr Persello seconded

Carried

7. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 56/2016** - Inquiry into Local Government Rate Capping Policies - Ref. AF11/708

Mayor Lee moved it be recommended:

- (a) Corporate and Community Services Report No. 56/2016 be received;
(b) Council provide the following response in the LGA template format:

<i>Recommendation 1: Local Councils retain full authority to set their own rates and that no rate cap be introduced.</i>
(Support)
<i>Recommendation 2: Local Councils continue to set rates after full consultation with their communities.</i>
(Support)
<i>Recommendation 3: Councils be subject to a thorough auditing process under the auspices of the Auditor-General, consistent with section 36 of the Public Finance and Audit Act 1987.</i>
(Not Support)
<i>Recommendation 4: Councils be required to publish, on an annual basis, these audits.</i>
(Not Support)
<i>Minority Report Recommendation: That a local government rate capping regime be introduced in South Australia to reduce cost pressures on households.</i>
(Not Support)

Cr Lovett seconded

Carried

8. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 57/2016** - Strategic Plan / Achievement of Key Performance Indicators Quarterly Report, June 2016 - Ref. AF11/790

Cr Meziniec moved it be recommended:

- (a) Corporate and Community Services Report No. 57/2016 and the June, 2016 Quarterly Summary KPI report be received and endorsed by Council.

Cr Lynagh seconded

Carried

9. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 58/2016** - Economic Development - Tourism Plan Implementation - Ref. AF15/400, AF16/188

Cr Mezinec moved it be recommended:

- (a) Corporate and Community Services Report No. 58/2016 be received;
- (b) Council :
 - 1) Endorses the *“Changing the Tourism Culture” – an industry plan to grow Mount Gambier’s Tourism Economy*” tourism plan.
 - 2) Endorses the joint partnership of Council and Tourism Mount Gambier to deliver the tourism plan.
 - 3) Council’s 2016/2017 Tourism budget of \$160,000 (G L Code 6350.0815) is applied in partnership with Tourism Mount Gambier to achieve actions and outcomes as detailed in the Industry Plan. It is recommended that similar partnership funding be provided in the next 2 financial years.
 - 4) Acknowledge that within the allocated budget engagement of a tourism specialist to deliver the tourism plan and the position to be engaged and supported by Council including the provision of in kind support for a three year period.
 - 5) Request Tourism Mount Gambier establish Key Performance Indicators to provide quarterly reports to Council on tourism plan performance and financial reporting.
 - 6) Provide Councillor representation on the Tourism Mount Gambier Board.

Cr Lynagh seconded

Carried

10. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 59/2016** - Governance - Review of Confidentiality Orders - Ref. AF13/64

Cr Mezinec moved it be recommended:

- (a) Corporate and Community Services Report No. 59/2016 be received;
- (b) The following Confidential Orders, having been reviewed by Council, continue in operation on the grounds provided within Attachment 1 to Report 59/2016.
 - (i) Council 18/8/2015 – Railway Lands Development and Management Committee 7/8/2015 - Item 7 PROPERTY MANAGEMENT - Railway Lands - Expression of Interest - Management of Community Markets
 - (ii) Council 18/8/2015 – Railway Lands Development and Management Committee 7/8/2015 - Item 8 - PROPERTY MANAGEMENT - Railway Lands - Expression of Interest - Occupation and Use of Old Railway Station Building

Cr Lovett seconded

Carried

11. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 60/2016 - Internal Review of Council Actions - Ref. AF11/1749**

Cr Lovett moved it be recommended:

- (a) Corporate and Community Services Report No. 60/2016 be received;
- (b) The content of Corporate and Community Services Report No. 60/2016 be material that is to be included in Council's 2015/16 Annual Report.

Cr Persello seconded

Carried

12. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 61/2016 - Frew Park (Ambulance Station) Development - Ref. AF11/1426**

Cr Meziniec moved it be recommended:

- (a) Corporate and Community Services Report No. 61/2016 be received.

Cr Persello seconded

Carried

OPERATIONAL SERVICES - 9th August, 2016

moved that the minutes of the meeting held 9th August, 2016 be received.

seconded

1. COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866

The Presiding Member reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

<u>Commenced Tasks</u>	<u>% Completed</u>
• Davison Street - retention basin (fencing)	60%
• Rail Trail - Pick Avenue to White Avenue	80%
• Pine Tree removal - selective thinning	90%
• CBD Renewal - Percy Street paving works	10%
• Carinya Gardens road extension	5%

Railway Lands

• Major art piece tracks (paving works)/signalling change	90%
• Heritage elements (fence and stobie poles)	50%

Completed Tasks

- Old Hospital landscaping works (paths and culdesac)
- Holloway Crescent - concrete footpath construction
- Street Tree Program

Cr Richardson moved the report be received.

Cr Greco seconded

Carried

2. INFRASTRUCTURE - Maintenance - Request for Removal of Street Trees - Duigan Street and Swan Street, Mount Gambier - Ref. AF15/546

The Presiding Member reported:

- (a) As part of Council's 2016/2017 Road Works Schedule, the full length of Duigan Street and Swan Street will be reconstructed (photographs attached to the Operational Services Committee agenda). It should be noted that there are 13 large Desert Ash trees (*Fraxinus angustifolia*), planted along Duigan Street that are causing damage to both the kerbing and road adjacent to a number of properties. The trees in question are located on both sides of the road. The 26 large Eucalypt trees located on the northern side of Swan Street are causing significant damage to the kerbing and road also. The trees location is one of the reasons both road assets have failed and require reconstruction;
- (b) the trees located on the eastern side of Duigan Street are all located under powerlines and are being severely topped on a regular basis by SA Power Networks. Topping is the cutting of tree branches to stubs or lateral branches and is normally carried out to reduce the size or height of the crown of a tree. This method of pruning is not recommended as it can harm the structure and eventually health of the tree;

- (c) upon inspection it was evident that the subject trees are poor in health as indicated by their exposure to disease. Their structure is also poor as indicated by structural flaws in their canopy due to topping. Examples of these structural flaws include crossing branches, re-shoots, pruning wounds and co-dominant stems. As a result the natural branching structure has become disfigured and will never recover to their original natural form. The trees are unbalanced and also offer minimal aesthetic value;
- (d) the Desert Ash trees on the western side of the road as well as the Eucalypt trees along Swan Street have grown so large that the root systems have grown to a point where they are damaging the kerbing and growing under the road. Without removing these roots there is no way of repairing the damage to the kerbing and road. The option of re-directing the kerbing around these main roots is not possible due to the extent of the root systems that have formed across the width of the road;
- (e) the tree roots that have grown around the kerbing are large structural roots which begin at the base of the tree and prevent it from falling. Removing these roots will compromise the stability of the trees which can lead to the trees falling in high winds or heavy rain. A number of feeder roots which are small fibrous roots that are responsible for taking up water and nutrients will also be damaged due to the road works. The more of these that are cut, the more the trees ability to feed itself becomes impaired which in turn leads to the demise of the tree over time. It should be noted that cutting roots creates entryways for harmful insects and diseases that can harm or kill the tree in the long term. When trees become stressed they become more vulnerable to these infections including root systems;
- (f) it should be noted that the likelihood of these trees impacting a target such as a house or pedestrian should they fail is high with the consequence of the impact being severe. It is recommended that all the Desert Ash trees be replaced with a more suitable species of tree such as the Designer Flowering Ash (*Fraxinus ornus* 'Meczek) or Gawler Hybrid Bottlebrush (*Callistemon viminalis* 'Harkness'), depending on availability of trees at the time of their replacement. It should also be noted that 14 Eucalypt trees (*Angophora costata*), were planted approximately 5 years ago on the reserve adjacent to the existing trees to help soften the removal of the existing trees once the road was scheduled to be reconstructed.

Cr Mutton moved it be recommended

- (a) **The report be received;**
- (b) **Council notifies all residents affected by the plantings and invite comment on same (in accordance with Council's Public Consultation Policy).**

Cr Von Stanke seconded

Carried

3. ENVIRONMENTAL MANAGEMENT - Advice - Solid Waste Levy - Proposed Fees effective 1st September 2016 - Ref. AF11/2159

The Presiding Member reported:

- (a) Council's 2016/2017 Budget was prepared on the understanding that the State Government imposed solid waste levy (i.e. a levy on waste going to Caroline Landfill) would be \$31.00 per tonne. Account 6410.0892 shows this to be estimated at \$600,000 for 2016/2017;
- (b) correspondence from the Environment Protection Authority (EPA) dated 27th June 2013 (as attached to the Operational Services Committee agenda) shows the proposed levies for the period 2013 to 2017. The last three years levy has been as indicated in this advice;

- (c) the LGA informal advice (as attached to the Operational Services Committee agenda) on 5th July 2016 advises that the solid waste levy for the period 1st September 2016 to 30th June 2017 would be \$37.00 per tonne - a substantial and unfunded increase. Whilst Council does not appear to have received any official notification of this increase, a search of the EPA website shows the higher charges become effective from 1st September 2016 (as attached to the Operational Services Committee agenda);
- (d) the impact of this unexpected increase is substantial. Council's kerbside waste collection accounts for approximately 6,500 tonnes per annum and the unbudgeted levy increase will add approximately \$45,000 to the cost of this service;
- (e) Council's landfill customers will also need to pay the additional levy.

Cr Richardson moved it be recommended:

- (a) The report be received;
- (b) Council increase its waste disposal fees as indicated in the following table, noting that all fees are GST inclusive, with the increased fees to be effective from 1st September 2016:

General Public	1 st July 2016	1 st September 2016 (GST inclusive)
Single garbage bag	\$5.00 per bag	\$5.00 per bag
Minimum Fee (small loads, e.g. car boot)	\$22.00 per load	\$23.00 per load
Small trailer or utility	\$38.00 per standard load \$48.00 per heaped load \$51.00 per caged load	\$40.00 per standard load \$50.00 per heaped load \$52.00 per caged load
Tandem Trailer	\$64.00 per standard load \$79.00 per heaped load \$86.00 per caged load	\$65.00 per standard load \$81.00 per heaped load \$88.00 per caged load
Truck or large trailer	\$125.00 per tonne	\$132.00 per tonne
Mattresses (regardless of size)	\$26.00 each	\$26.00 each
Inspection fee - empty pesticide container	\$7.00 each	\$7.00 each
Degassing of appliances	\$22.00 per unit	\$22.00 per unit
Senior's Card/Aged Pensioners Card/Health Card		
On production of Seniors Card/Aged Pensioners Card/Health Card		
Single garbage bag	\$4.00 per bag	\$4.00 per bag
Limit car boot load only	\$15.00 per load	\$16.00 per load
Private Contractors		
Charge per tonne at Waste Transfer Centre	\$125.00 per tonne	\$132.00 per tonne
Charge per tonne via Waste Transfer Centre	\$116.00 per tonne	\$123.00 per tonne
Disposal by arrangement (direct to landfill)	\$188.00 per tonne	\$195.00 per tonne
Minimum Charge	\$125.00	\$132.00
Minimum charge for roll on roll off bin (based on volume of bin)	\$59.00 per m ³	\$61.00 per m ³
Minimum charge for Account Customers	\$62.00 per visit	\$65.00 per visit
Organic (Greenwaste) Collection		
Fortnightly Service (Applied on Pro-Rata Basis from 1 st July 2016)	\$81.90 (applied pro-rata)	\$81.90 (applied pro-rata)

- (c) Council advise all of its landfill customers of this increase and include the renewed fee schedule for the period 1st September 2016 to 30th June 2017.

Mayor Lee seconded

Carried

4. **COMMITTEES** - Council Development Assessment Panel - Minutes of Meeting held 21st July 2016 - Ref. AF15/554

Cr Greco moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 21st July 2016 be received;
- (b) the decisions made by the Council Development Assessment Panel be noted.

Mayor Lee seconded

Carried

5. **COMMITTEES** - Environmental Sustainability Sub-Committee - Minutes of Meeting held 2nd August 2016 - Ref. AF12/377

Cr Mutton moved it be recommended:

- (a) Minutes of the Environmental Sustainability Sub-Committee held on Tuesday, 2nd August 2016 be received;
- (b) the following recommendations (number 1 to 7) of the Environmental Sustainability Sub-Committee be adopted by Council:

1. **SOLAR SYSTEMS AT COUNCIL FACILITIES**

- The report be received.

2. **EDIBLE PLANTS (FRUIT TREES) - HASTINGS CUNNINGHAM RESERVE**

- The report be received.
- Plant five fruit trees on the northern boundary of Hastings Cunningham Reserve, in order for fruit to be accessible to users of the Rail Trail.

3. **KITCHEN CADDY ROLL OUT PROGRAM**

- The report be received.

4. **RECYCLE RIGHT BIN TAGGING PROGRAM**

- Environmental Sustainability Report No. 4/2016 be received.
- Council continue the Bin Tagging Program and provide incentives for improving the recycling behaviour of participating households; including 10 gift vouchers worth \$20.00 each.
- Council continue to enhance the waste and recycling education strategy through continued promotional material and increased local media activity.

5. **EDUCATION PROGRAM - OATMILL CINEMA ADVERTISING**

- The report be received and contents noted.

6. **SUSTAINABILITY INNOVATION FUND**

- The report be received.
- Council endorse the activation of the Environmental Sustainability Innovation Fund and in accordance with the recommendation actions in the report.

7. **REPORTS FOR INFORMATION**

- The current table outlining projects for 2016 (as attached to the Environmental Sustainability Sub-Committee agenda) be received and noted for information.

Cr Von Stanke seconded

Carried

6. **OPERATIONAL SERVICES REPORT NO. 5/2016** - Property Management - 18 Ferrers Street (Former Red Cross) - Lease and Demolition of Building - Ref. AF11/1466

Cr Mutton moved it be recommended:

- (a) Operational Services Report No. 5/2016 be received;
- (b) Council proceed with the demolition of the former Red Cross building located at 18 Ferrers Street, with costs to be debited to Account 7900.3999;
- (c) Council refer an amount of \$58,000 to the 2017/2018 budget for consideration of the construction of an off street carpark on the site referred to in part (b);
- (d) the family of Mr & Mrs E Krull be thanked for their interest in obtaining the memorial plaque at 18 Ferrers Street and Council advise that it intends to maintain the plaque and other commemorative items on site as historical records of the past community contribution and use.

Cr Richardson seconded

Carried

7. **OPERATIONAL SERVICES REPORT NO. 6/2016** - Property Management - Enquiries - Approvals for use of Community Spaces - Ref. AF11/2421

Cr Richardson moved it be recommended:

- (a) Operational Services Report No. 6/2016 be received;
- (b) Council impose a \$150 application fee (non refundable) on all applications by commercial operators or for events designed to generate a commercial profit for the organiser and as assessed by the Chief Executive Officer or Director Operational Services;
- (c) Council authorise the Chief Executive Officer, Director Operational Services, Director Corporate Services and Manager Community Services & Development to impose a bond up to the value of \$500 on any commercial application to use a community space, which may be refunded in full or part, or if required it may be retained by Council to repair any damage, site clean up or the like in the event the applicant does not fulfill their obligations as part of the application approved.

Mayor Lee seconded

Carried

8. **PROPERTY MANAGEMENT** - Enquiries - Aquatic Centre - Ref. AF11/2252

Cr Greco moved it be recommended:

- (a) Mr Barney McCusker be invited to speak at a Member's Informal Workshop to discuss his views on the Aquatic Centre;
- (b) Mr Peter Collins, Manager of the Mount Gambier Aquatic Centre, be invited to attend a Member's Informal Workshop to discuss the costs involved to extend the swimming season at the Aquatic Centre.

Cr Morello seconded

Carried

9. **TRAFFIC MANAGEMENT** - Regulating - Parking On-Street - Ferrers Street - Buslink SA - Ref. AF11/1880

Cr Morello reported:

- (a) Buslink SA buses park across the Varcoe Foundry driveway for several minutes each day, blocking access to the Ferrers Street parking bay.

Cr Morello moved it be recommended:

- (a) The verbal report from Cr Morello be received;
- (b) Council contact Buslink SA Manager, Mr Michael Suto, to determine bus parking procedures at the Ferrers Street bus stop;
- (c) undertake a safety review of the Ferrers Street bus stop and table the report at the October Operational Services Committee meeting.

Cr Richardson seconded

Carried

MOTIONS WITH NOTICE - Nil

MOTION(S) WITHOUT NOTICE -

CONSIDERATION FOR EXCLUSION OF PUBLIC

moved that the following items be received, discussed and considered in confidence by excluding the public pursuant to Section 90 (2) of the Local Government Act 1999, and an order be made that the public (with the exception of other Council Members and Council Officers now present) be excluded from the meeting in order for the item to be considered in confidence as the Council is satisfied that the item is a matter that can be considered in confidence pursuant to the grounds referenced in Section 90 (3) of the said Act as follows:

- S.90(3)(d) - commercial information of a confidential nature (not being a trade secret) the disclosure of which:
 - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
 - (ii) would, on balance, be contrary to the public interest.
- S.90(3)(k) - tenders for the supply of goods, the provision of services or the carrying out of works.

The Council is satisfied that the information to be received, discussed or considered in relation to this item is information that the author has given to Council of a Commercial in Confidence nature.

<u>Item No.</u>	<u>Subject Matter</u>	<u>S90 (3) Grounds</u>
Operational Services Committee		
11.	<u>FINANCIAL MANAGEMENT</u> - Contract - Design and Construction of Civic Centre Flytower Façade System - Ref. AF15/133	(d)(i)(ii)(k)

seconded

**MEMBERS INFORMAL WORKSHOP
PRESENTATION BY TOURISM MOUNT GAMBIER
WEDNESDAY 15TH JUNE 2016**

RECORD OF PROCEEDINGS
Wednesday 15th of June, 2016 at 6.30 p.m.
Civic Centre, Mount Gambier

WORKSHOP PRESENTED BY: Kent Comley – Tourism Mount Gambier

MEMBERS PRESENT:-

Cr I Von Stanke
Cr M Lovett
Cr F Morello
Cr J Lynagh
Cr S Mezinec
Cr S Perryman

STAFF PRESENT:-

Mark McShane, Chief Executive Officer
Barbara Cernovskis, Manager Community Services and
Development
Kristina Roberts, Economic Development Manager

MEMBERS APOLOGIES:-

Mayor Lee
Cr P Richardson
Cr D Mutton
Cr H Persello

A workshop for Elected Members was held on Wednesday 15th June, 2016 to receive a presentation from Kent Comley – Tourism Mount Gambier and to discuss 3 year Strategy and 3 year Funding Plan.

Workshop concluded at 7.30 p.m.

**MEMBERS INFORMAL WORKSHOP
TOURISM MOUNT GAMBIER
WEDNESDAY 27th JULY, 2016**

RECORD OF PROCEEDINGS
Wednesday 27th of July, 2016 at 6.00 p.m.
Civic Centre, Mount Gambier

WORKSHOP PRESENTED BY: Kristina Roberts - Economic Development Manager
Kent Comley – Tourism Mount Gambier

MEMBERS PRESENT:-

Cr Mark Lovett
Cr Christian Greco
Cr Des Mutton
Cr Sonya Meziniec
Cr Frank Morello
Cr Hanna Persello
Cr Penny Richardson

STAFF PRESENT:-

Mark McShane, Chief Executive Officer
Barbara Cernovskis, Manager Community Services and
Development
Kristina Roberts, Economic Development Manager
Simon Wiseman, Economic Development Coordinator

GUESTS:-

Kent Comley, Tourism Mount Gambier

MEMBERS APOLOGIES:-

Mayor Lee
Cr Ian Von Stanke
Cr Josh Lynagh
Cr Steven Perryman

A workshop for Elected Members was held on Wednesday 27th of July, 2016 to receive a presentation from Kent Comley – Tourism Mount Gambier and Kristina Roberts regarding Tourism Mount Gambier Strategic Plan.

Workshop concluded at 6.50 p.m.

City of Mount Gambier

Corporate and Community Services Committee (meeting did not occur due to lack of quorum - items referred to Council) - Council Meeting 16/08/2016

Committee	Item No.	Action	Responsible	Status
Corporate & Community Services Items	1. <u>FINANCIAL STATEMENT</u> – as at 30 th July, 2016	The financial statement as at 30 th June, 2016 be received.	DCS/FM	No Action
	2. <u>GOVERNANCE</u> – Committees – Strategic Planning Sub-Committee – Minutes of Meeting held 15 th June, 2016 – Ref. AF15/366	(a) the Minutes of the Strategic Planning Sub-Committee Meeting held on 15 th June, 2016 be received; (b) the following recommendations of the Strategic Planning Sub-Committee be adopted by Council; 1. <u>COMMUNITY PLAN - CHAT ASSESSMENT</u> - Compiled Survey Results - Ref. AF 15/179 The report be received and the Survey Results be noted. 2. <u>STRATEGIC PLANNING SUB-COMMITTEE REPORT NO. 3/2016</u> - Community Plan - Key Performance Indicators and Quarterly Reporting - Ref. AF16/85 (a) Strategic Planning Sub Committee Report No. 3/2016 be received; (b) Quarterly reporting on the achievement of the Community Plan to commence at the satisfactory conclusion of a comprehensive service review of Council. 3. <u>STRATEGIC PLANNING SUB-COMMITTEE REPORT NO. 4/2016</u> - Community Plan - Implementation and Reporting - Ref. 16/185 (a) Strategic Planning Sub Committee Report No. 4/2016 be received; (b) Council to be kept informed of the work undertaken to commence the implementation of the Community Plan through reporting to the Strategic Planning Sub Committee and Council as well as at workshops. 4. <u>COMMUNITY PLAN</u> – Community Consultation and Awareness - Ref. AF16/85 The report be received.	MBSP	In Progress

Committee	Item No.	Action	Responsible	Status
	<p>3. <u>GOVERNANCE</u> – Committees – Community Engagement and Social Inclusion Sub-Committee – Minutes of Meeting held 27th June, 2016 – Ref. AF15/500</p>	<p>(a) the minutes of the Community Engagement and Social Inclusion Sub-Committee Meeting held on 27th June, 2016 be received;</p> <p>(b) the following recommendations of the Community Engagement and Social Inclusion Sub-Committee be adopted by Council:</p> <ol style="list-style-type: none"> 1. <u>COMMUNITY ENGAGEMENT AND SOCIAL INCLUSION SUB COMMITTEE 2016</u> - Guest Speaker – Mrs Emma Milera, Burrandies Inc. - Ref. - AF15/500 - Due to a late apology from Mrs Emma Milera the presentation on the Language Reference Group 1st Edition of the reclaimed Language Diary be deferred to the next meeting. 2. <u>SOCIAL, CULTURAL AND COMMUNITY SERVICES</u> - Programme Management - Reconciliation Action Plan – Reconciliation Action Plan Progress Table Ref. AF15/341 <ol style="list-style-type: none"> (a) the Reconciliation Action Plan progress table be received; (b) the following five significant dates be endorsed by Council to schedule or support annually: <ul style="list-style-type: none"> • 13th Feb – The Anniversary of the National Apology to the Stolen Generations • 26th May – National Sorry Day – as a mainstream service it was recognised as being significant for City of Mount Gambier to take a lead on this • 27th May – June 3rd - Reconciliation Week • 6th to 13th July - NAIDOC Week– continued support and partnership with local services • 4th August - National ATSI Children’s Week (c) an appropriate Cultural Awareness trainer be engaged to conduct training with Elected Members, staff and community representatives on committees and advisory groups of Council; (d) Mandatory Induction Training for Elected members to include Cultural Awareness training. 	<p>MCSD</p>	<p>In Progress</p>

Committee	Item No.	Action	Responsible	Status
		<p>3. <u>COMMUNITY ENGAGEMENT & SOCIAL INCLUSION SUB-COMMITTEE 2016</u> - Key Focus Areas The Community Engagement & Social Inclusion Key Focus Area progress table be received and noted for information.</p> <p>4. <u>COMMUNITY ENGAGEMENT AND SOCIAL INCLUSION SUB COMMITTEE 2016</u> - Nominations - Corporate and Community Services Report No. 42/2016 - Ref. - AF15/500 (a) the resignation of Rob Foggo be accepted and a thank you letter be sent acknowledging his contribution to the Community Engagement and Social Inclusion Sub-Committee; (b) all current vacancies be held over until November 2016; (c) the criteria for community applications be reviewed; (d) the RAP Focus Group be consulted regarding ATSI representation.</p> <p>5. <u>COMMUNITY ENGAGEMENT AND SOCIAL INCLUSION SUB COMMITTEE 2016</u> - Limestone Coast Community Services Roundtable – Update - Ref. - AF15/500 The verbal report on the Limestone Coast Community Services Roundtable Planning Day be received.</p>		
	4. <u>PROPERTY MANAGEMENT</u> - Railway Lands Activation Team update – Ref. AF15/398	The progress report on the Railway Lands Activation Team be received.	MCSD	No Action
	5. <u>HEALTH MANAGEMENT</u> - Advice - Regional Public Health Plan - Mental Health - Advice and Information - Ref. AF15/373	The letters be received.	ACEO	No Action
	6. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 46/2016</u> - Economic Development - Tourism Plan Implementation - Ref. AF15/400, AF16/188	The matter lapsed for want of a seconder. Report to be referred back to the August Corporate and Community Services Committee Meeting.	ACEO	Completed

Committee	Item No.	Action	Responsible	Status
	7. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 47/2016</u> - Rate Rebate Application - South East Christian Broadcasters Inc. - Ref. AF11/823	(a) Corporate and Community Services Report No. 47/2016 be received. (b) the rate rebate application from South East Christian Broadcasters Inc. be approved on the following basis: (i) the rate rebate be set at 25%; (ii) the rate rebate to apply from the next rating period i.e. from 1 st July, 2016.	ACEO	Completed
	8. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 48/2016</u> - Leasing – Renewal of Men’s Shed Lease. - Ref. AF14/157	Corporate and Community Services Report No. 48/2016 be received and content noted	MGP	In Progress
	9. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 49/2016</u> - Addendum to Council Fees and Charges 2016/2017 - Ref. AF11/2289	(a) Corporate and Community Services Report No. 49/2016 be received; (b) Council adopt the recommended fees and charges for the Riddoch Art Gallery and Event Support as presented in Corporate and Community Services Report No. 49/2016 with effect from 1 July 2016 to be incorporated into Council’s <i>‘Schedule of Fees and Charges – 2016/2017 Financial Year’</i> as adopted in January 2016.	MCSD	Completed
	10. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 50/2016</u> - Cultural Fund - Ref. AF15/416	(a) Corporate and Community Services Report No. 50/2016 be received; (b) Council approve the 2015/2016 Cultural Fund submissions as follows: a. Creative Spaces - Space Walk \$1,000 b. Creative City – Childrens Artistic Voice \$5,000 c. Creative City – Festival of Voice \$5,000 (c) Council schedule a Members workshop to consider 2 discussion points presented in the report <ul style="list-style-type: none"> • Should the Cultural Fund be an open/ongoing application process or a periodic call for applications e.g. 6 monthly, quarterly? • Should the assessment process be amended to include a panel to make recommendations? 	MCSD	In Progress

Committee	Item No.	Action	Responsible	Status
	11. <u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 51/2016</u> - Mount Gambier and Districts Tennis Strategy Proposal - Ref. AF16/179	<ul style="list-style-type: none"> (a) Corporate and Community Services Report No. 51/2016 be received; (b) Tennis SA, Tennis Australia and the Mount Gambier & District Tennis Association be commended on taking a proactive and strategic approach to the future of their own sport and facilities; (c) Council participate in the Tennis SA Strategy and contribute \$5,000 (ex gst) funded from the 2016/17 Donations – General Community Assistance Budget Line 6126.0541. 	MGP	Completed
	12. <u>CORPORATE AND COMMUNITY SERVICES COMMITTEE REPORT NO. 52/2016</u> - Policy C410 Conduct of Meetings – Informal Gatherings - Ref. AF11/1950	<ul style="list-style-type: none"> (a) Corporate and Community Services Report No. 52/2016 be received; (b) Council hereby notes the Minister's stated expectations with regard to informal gathering policies; (c) Any further review of Council's informal gathering policy provisions as contained in Policy C410 – Conduct of Meetings (s92 Code of Practice / s90(8a)) be deferred until further legislative or regulatory clarity and direction are made available. 	MGP	Completed
	13. <u>CORPORATE AND COMMUNITY SERVICES COMMITTEE REPORT NO. 53/2016</u> - Leasing - Apollo Soccer Club - Licence Area - Ref. AF11/1428	<ul style="list-style-type: none"> (a) Corporate and Community Services report No 53/2016 be received; (b) The Apollo Soccer Club's additional licence area at Hastings Cunningham Reserve be continued and included with future renewals of their main clubroom and pitch lease, including permission to install bollards on the condition that public access is not to be restricted to the area when not in use by the club. 	MGP	In Progress
Motion With Notice	1. <u>HEALTH MANAGEMENT</u> - Advocating - Emergency Ophthalmology Services - Mount Gambier Hospital - Ref. AF16/250	<ul style="list-style-type: none"> (a) the report be received; (b) Council correspond with the Health Minister, Hon. Jack Snelling to: <ul style="list-style-type: none"> (i) ascertain if these reports are correct; (ii) if so, an explanation be provided as to the rationale for this decision; (iii) again if so, what are the alternatives for residents of this region who require emergency ophthalmology services. 	ACEO	Completed

City of Mount Gambier

Council Meeting 16th August 2016 - Operational Services Action Items

Committee	Item	Action	Responsible	Status
Operational Services (June 2016)	5. <u>INFRASTRUCTURE</u> - Maintenance - Request for Removal of Street Tree - Helloworld - James Street Car Park - Ref. AF15/546	<ul style="list-style-type: none"> • Council authorise the removal of the southernmost Melaleuca tree given it has started to split. • Council authorise the removal and replacement of the remaining three trees as part of the 2016/2017 City Centre Redevelopment Project which includes the upgrade of the James Street carpark. • Council undertake the required routine pruning to the remaining trees and remove all existing deadwood and twiggy dieback to help ensure the trees are maintained in a safe manner until the carpark upgrade commences. 	ETO	In Progress
	6. <u>INFRASTRUCTURE</u> - Street Tree Planting Program 2017 - Ref. AF16/212	<ul style="list-style-type: none"> • Council approves the proposed schedule of trees that have been selected for removal to allow for uniformity in the 2017 Street Tree Program as outlined in Policy T120. • Council notifies all residents and utilities affected by the plantings, and invite comment on same (in accordance with Councils Public Consultation Policy). • Council adopts the program for the 2017 Street Tree Program so that the proposed species of trees selected may be pre-ordered. 	ETO	In Progress
	7. <u>TRAFFIC MANAGEMENT</u> - Regulating - Parking On-Street - Grant High School - Request for Extension of Bus Zone - Newsham Avenue (Northern Side) - Ref. AF11/1880	<ul style="list-style-type: none"> • Council Officers prepare a design and estimate for a car park extension to the Hosking Avenue carpark with the view to referring this matter to Council for consideration for inclusion in the 2017/2018 budget. • the Traffic Impact Statement to extend the bus zone on Newsham Avenue (as attached to the Operational Services Committee agenda) be endorsed by Council. • Council rescind the previous bus zone resolution on Newsham Avenue. • the City of Mount Gambier, pursuant to Ministerial delegation resolves the following: Prohibited Area BUS ZONE 2.1.085 NEWSHAM AVENUE (northern side) - from 10.0 metres east of the intersection with Hosking Avenue to 62.0 metres east of the said intersection, to apply at all times, to be effective on the installation of appropriate signage. 	EM	In Progress

Operational Services (July 2016)	2. <u>ENVIRONMENTAL MANAGEMENT</u> - Caroline Landfill - Emergency Measures for Leachate Containment and Disposal - Ref. AF11/371	<ul style="list-style-type: none"> Council authorise the Director Operational Services to implement measures as and when necessary to ensure the management of leachate does not cause environmental harm, and may include implementation of some or all the above mentioned methods or alternative arrangements as required. 	DOS	Completed
	3. <u>HEALTH MANAGEMENT</u> - Joint Ventures - Domestic Squalor and Hoarding Workshop - Arrangements - Ref. AF16/165	<ul style="list-style-type: none"> Council continue to support the education and networking opportunities for public health related matters to strengthen existing services and improve the communities well-being. Provide Junction Australia with strategies used when the booklet project outlined in this report is undertaken. 	EHO	Completed
	4. <u>INFRASTRUCTURE</u> - Maintenance - Request for Removal of Street Trees - 4 and 14 Umpherston Street, Mount Gambier - Ref. AF15/546	<ul style="list-style-type: none"> Council authorise the removal of the two large Desert Ash trees located adjacent to numbers 4 and 14 Umpherston Street so that the repairs to the road and kerbing can be carried out and completed. 	ETO	In Progress
	6. <u>OPERATIONAL SERVICES REPORT NO. 4/2016</u> - Frew Park (Ambulance Station) Assessment of Building and Proposed Maintenance - Ref. AF11/1522	<ul style="list-style-type: none"> In consideration of the rapidly deteriorating building condition, absence of funding allocated in the 2016/2017 and foreseeable budgets, and without a clearly defined use and business model, the demolition aspect (only) of Option 3 be presented in the 2017/2018 Draft Budget together with funds for landscape treatments. 	DOS	Completed
	7. <u>TENDER</u> - Cleaning of the Lady Nelson Visitor and Discovery Centre, Main Corner Complex, Riddoch Art Gallery, Library - Ref. AF16/184	<ul style="list-style-type: none"> Council accept the tender of Menzies International (Aust) Pty Ltd for the cleaning of the Lady Nelson Visitor and Discovery Centre, Main Corner Complex, Riddoch Art Gallery and Library as per tender submission AF16/184 at a GST exclusive price of \$118,717.21 per annum. 	DOS, PO	Completed