



Reference: AF11/862 MJT

**MAYOR  
COUNCILLORS  
CITY OF MOUNT GAMBIER**

Members

1. NOTICE is hereby given that a meeting of the Council of the City of Mount Gambier will be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier on **TUESDAY, 15<sup>TH</sup> JULY, 2014 AT 6.00 P.M.**
2. Notice is hereby given that the Standing Committees (Committee Room and Level 1 Conference Room) and Development Assessment Panel (Level 1 Conference Room) will meet at the Civic Centre, 10 Watson Terrace, Mount Gambier on the days and dates as follows:

Corporate and Community Services Committee	<b>Tuesday, 12<sup>th</sup> August, 2014 at 6.00 p.m.</b>
Operational Services Committee	<b>Tuesday, 12<sup>th</sup> August, 2014 at 7.30 a.m.</b>
Development Assessment Panel	<b>Thursday, 21<sup>st</sup> August, 2014 at 5.45 p.m.</b>

**ITEMS FOR AGENDAS CLOSE ON FRIDAY,  
1<sup>ST</sup> AUGUST, 2014 AT 5.00 P.M.**

**Mark McSHANE**  
CHIEF EXECUTIVE OFFICER

9<sup>th</sup> July, 2014  
MJT

CITY OF MOUNT GAMBIER

Meeting to be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier  
on Tuesday 15<sup>th</sup> July, 2014 at 6.00 p.m.

AGENDA

COUNCIL

PRESENT:

Mayor SA Perryman

Cr A Lee  
Cr J Maher  
Cr DK Mutton  
Cr H Persello  
Cr PG Richardson  
Cr B Shearing  
Cr A Smith  
Cr I Von Stanke  
Cr MR White

LEAVE OF ABSENCE:

APOLOGY/IES:

moved the apology received from  
be accepted.

seconded

COUNCIL OFFICERS:

Chief Executive Officer	-	Mr M McShane
Acting Director Corporate Services	-	Mr G Button
Director Operational Services	-	Mr D Sexton
Manager Community Services and Development	-	Ms B Cernovskis
Governance Officer	-	Mr M McCarthy
Administrative Officer Executive Support	-	Mrs F McGregor

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

CONFIRMATION  
OF MINUTES:

moved the minutes of the previous meeting held on  
17<sup>th</sup> June, 2014 be taken as read and confirmed.

seconded

MAYORAL REPORT - Ref. AF11/881

**REPORTS FROM COUNCIL REPRESENTATIVES ON OUTSIDE ORGANISATIONS** - Ref. AF11/882

<u>Member</u>	<u>Organisation</u>
.....	.....
.....	.....
.....	.....
.....	.....

**moved the reports made by Council representatives on outside organisations be received.**

**seconded**

**QUESTIONS:**

- (a) With Notice – Nil submitted.
- (b) Without Notice -

**PETITIONS:** Nil.

**NOTICE OF MOTION TO RESCIND:** Nil.

**ELECTED MEMBERS WORKSHOPS:** Ref. AF11/2028

2 Elected Members Informal Workshops were conducted between 18<sup>th</sup> June, 2014 and 15<sup>th</sup> July, 2014.

Topics for discussion were:

<i>Date</i>	<i>Date for Discussion</i>
16/04/2014	Regional Health Plan and Future Uses of Frew Park
24/06/2014	Developing Council Induction Program
01/07/2014	Presentation by Adam Box of Department of Education and Child Development re Contribution to Uni SA and the Performance Manager Program.

Record of Proceedings from the Workshops are attached.

**moved that the Record of Proceedings for Elected Members Workshops on Regional Health Plan and Future Uses of Frew Park, Developing Council Induction Program and the Presentation by Adam Box of Department of Education and Child Development re Contribution to Uni SA and Performance Manager Program be received and the contents noted.**

**seconded**

**COMMITTEE MINUTES**

**OPERATIONAL SERVICES COMMITTEE MINUTES – 8<sup>th</sup> July, 2014**

moved that the minutes of the meeting held 8<sup>th</sup> July, 2014 be received.

seconded

**1. STRATEGIC MANAGEMENT - Internal - Operational Services Committee - Business Arising Table - Ref. AF11/1900**

Goal: Governance  
 Strategic Objective: (i) Develop an improved means of communication and engagement between Council and the community (including vulnerable communities) in the building of community capacity

Cr Richardson moved it be recommended that the Business Arising Schedule be recorded for information.

Date of Motion	Subject Matter	Action Required	Responsibility	Status	Comments
<b>CORPORATE AND COMMUNITY SERVICES</b>					
20/11/2012	Establishment of City Development Framework		Chief Executive Officer	In Progress	<ul style="list-style-type: none"> <li>City Development Framework Sub-Committee established December 2013 to oversee project.</li> <li>Professor John Martin engaged by Council</li> <li>Draft Futures Paper being prepared, Professor John Martin in Mount Gambier 12 - 16<sup>th</sup> May, 2014.</li> <li>May/June 2014 - consultation to commence to develop strategies.</li> <li>New draft due mid-July ready for general community consultation in August.</li> </ul>
20/08/2013	Umpherston Sinkhole	<ul style="list-style-type: none"> <li>Expressions of Interest Process</li> <li>Council Report</li> </ul>	Governance Officer	In Progress	Negotiations continuing with potential operator.
17/09/2013	China Relationship	Further investigations/members workshop	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> <li>Initial workshop held</li> <li>Regional workshop scheduled on 5th December</li> <li>Members Informal workshop on 6th December</li> <li>Further workshop scheduled for 19<sup>th</sup> February 2014.</li> <li>Council Report and resolution in March to proceed to further investigation.</li> <li>Members Workshop with Sean Keenihan - 12<sup>th</sup> June, 2014</li> </ul>

17/09/2013	Smoke Free areas	Implementation of	Operational Services, Governance Officer, Manager Community Services and Development	In Progress	Internal Review and report to be developed.
17/12/2013	Display of Aboriginal and Torres Strait Islander Flags in the Council Chamber	Engagement with stakeholders and establishing a process	Manager Community Services and Development	In Progress	<ul style="list-style-type: none"> <li>Statement of Commitment presented to Council</li> <li>Ongoing planning with Pangula Mannamurna, Burrandies, Aboriginal Corporation and Elders Group.</li> <li>Date to be confirmed for Ceremony.</li> </ul>
18/3/2014	Men's Shed	Convene Project Group to finalise arrangements for Men's Shed at Council Depot Site.	Chief Executive Officer, Governance Officer, Director - Operational Services	In Progress	<ul style="list-style-type: none"> <li>Project Group convened.</li> <li>Lease document finalised.</li> <li>Work to commence July pending 2014/2015 Budget.</li> </ul>
<b>OPERATIONAL SERVICES</b>					
17/09/2013	Regional Development Assessment Panels	Support the focus of the proposal and review the recommendations at a later date	Strategic Project Officer	Ongoing	Waiting for outcomes of investigation by SELGA
11/02/2014	Installation of Loading Zone - Lady Nelson Carpark	Arrange installation of Loading Zone	Team Leader - General Inspector	Completed	Signage installed and line marking completed
11/02/2014	Grant of easement - Botanic Park	Consent be given to the granting of easements	Governance Officer	In Progress	Awaiting registration of easements
18/03/2014	South East Animal Welfare League	Enter into a joint funding agreement with South East Animal Welfare League and District Council of Grant for a five (5) year term	Director - Operational Services	In Progress	Joint Funding Agreement Drafted - with SEAWL
15/04/2014	Playground construction - John Powell Drive Reserve	Proceed with the construction of major elements of this plan in accordance with budget allocation	Engineering Manager	Completed	90% completed
17/06/2014	Community Land Management Plans	Advertise adoption of Community Land Management Plans, send response letter to Peter Brown	Director - Operational Services	Completed	Advertised on 20/06/2014, letter sent to Peter Brown
17/06/2014	Civic Centre maintenance - external cladding	Release Expression of Interest (in conjunction with Country Arts SA)	Director - Operational Services	In Progress	Not started as yet
17/06/2014	Caroline Landfill monitoring	Accept the proposal of URS for a three (3) year period (2015-2017)	Director - Operational Services	Completed	
17/06/2014	Parking restrictions - Commerce Place Carpark	Arrange for rescission and installation of parking restrictions at Commerce Place Carpark	Team Leader - General Inspector	In Progress	Signage has been ordered

17/06/2014	Parking restrictions - Caldwell Street	Arrange for rescission of parking restrictions on Caldwell Street	Team Leader - General Inspector	Completed	All signage has been removed
17/06/2014	Parking restrictions - Commercial Street East and West	Arrange for rescission and installation of parking restrictions on Commercial Street East and West	Team Leader - General Inspector	In Progress	Signage has been ordered
17/06/2014	Expressions of Interest - Public Edible Plants	Advise successful submissions	Environmental Sustainability Officer	Completed	Advised by email on 18/06/2014
17/06/2014	Grant of easement - Calula Drive	Consent be given to the granting of easement	Governance Officer	In Progress	Awaiting registration of easement
17/06/2014	Liquor Licence - Shop 40, 21 Helen Street - Spitroast Cafe	Send letter to Applicant and Office of the Liquor and Gambling Commissioner	Senior Planner	Completed	Advised by email on 20/06/2014
17/06/2014	Tender for Design, Supply and Installation of Shade Structures for Commerce Place Carpark	Advise successful and unsuccessful applicants	Manager - Regulatory Services	Completed	Letters sent on 18/06/2014

Cr Shearing seconded

Carried

2. **COMMITTEES - Internal - Operational Services Committee - re Projects to be undertaken by the Operational Services Department, Engineering Division, during month - Ref. AF11/866**

The Engineering Manager reported the following works are to be undertaken/are currently being undertaken by the Operational Services Department, Engineering Division, during the month:

Commenced Tasks % Completed

- Caroline Landfill (Cell construction only) 90%
- Streetscaping / Paving City Centre (Krummel Street to Compton Street) 65%
- O'Leary Road (Calula Drive to Wireless Road West) kerbing and widening 65%
  
- Bike lane linemarking 50%
- Sutton Avenue - Jubilee Highway West concrete footpath 70%

Completed Tasks

- Road reconstruction program (various roads)
- Streetscaping / Paving City Centre (Crouch Street to Krummel Street)
- Streetscaping / Paving City Centre (Ferrers Street to Compton Street) drainage works

Cr Richardson moved it be recommended the report be received.

Cr Shearing seconded

Carried

**3. TRAFFIC MANAGEMENT - Establishment of Bicycle Lanes - Suttontown Road - Letter from N.F. McDonnell and Sons - Ref. AF11/1860**

*Goal: Building Communities*

*Strategic Objective: (i) The identified needs of the community are met, through implementing Long Term Asset Management Plans and Infrastructure Plans*

The Engineering Manager Reported:

- (a) Council is in receipt of a letter from N.F. McDonnell and Sons raising concerns about the removal of on street parking on the Western side of Suttontown Road adjacent to the Timber Mill;
- (b) whilst N.F. McDonnell and Sons acknowledge that they did not respond to Council in the consultation stage they have now written to Council after receiving a further follow up letter regarding the implementation of the bicycle lanes;
- (c) Council Officers, Mark McShane, Daryl Sexton and Daryl Morgan, met with representatives from N.F. McDonnell and Sons on 12 June 2014, to determine a possible solution to the issue;
- (d) it was agreed that the following alteration to the previously approved bicycle lane plan for Suttontown Road (Wireless Road to Pinehall Avenue) could provide a workable solution for the safe operation of the timber mill.  
Proposed Alteration:
  - parking be removed from the Eastern side of Suttontown Road (Wireless Road to Carrison Road) and be retained on the Western Side;
  - the section of Suttontown Road from Carrison Road through to Pinehall Avenue be line marked as previously approved by Council (i.e. no parking on the Western side);
- (e) the only impact this alteration is likely to have is on the 3 properties (90, 92, 94 Suttontown Road) which would no longer have adjacent on road parking on the Eastern side;
- (f) Council Officers contacted the property owners of these 3 properties prior to placing this matter before Council in order to seek their views on the proposed alterations. All 3 property owners voiced no objection to the proposed alteration to parking however one property owner would like to see Council encourage the Mill owners to take measures to reduce the need for trucks to park on the road.

**Cr Mutton moved it be recommended:**

- (a) **The report be received;**
- (b) **Council alter the no parking areas for the establishment of Suttontown Road bicycle lanes as follows:**
  - **no parking on the Eastern side from Wireless Road to Carrison Road and maintain parking on the Western side for this section;**
  - **no change to occur to Council's previous resolution for the section of Suttontown Road from Carrison Road to Pinehall Avenue.**

**Cr Shearing seconded**

**Carried**

4. **PROPERTY MANAGEMENT - Committees - Notes of the Aquatic Centre Management Advisory Group meeting held at 7:00 a.m. Wednesday, 2<sup>nd</sup> July 2014 at the Commodore Motel**

Goal: *Building Communities*

Strategic Objective: (i) *Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc*

The Director - Operational Services reported:

(a) The Aquatic Centre Management Advisory Group met on Wednesday, 2<sup>nd</sup> July 2014 at 7:00 a.m. This meeting was attended by:

- Cr Merv White
- Mr Daryl Sexton, Director - Operational Services
- Mr Peter Collins, Manager - Innovative Leisure Management (ILM)

(b) The matters discussed were as follows:

1. 2014/2015 Budget

The 2014/2015 Budget has included alterations for:

- Pool Painting \$15,000
- Pole Padding \$5,000
- Change Shelter \$7,000

2. 2015 Country Championships

Mr Collins indicated that the 2015 Country Championships will be held at the Mount Gambier Aquatic Centre in about mid January 2015. All arrangements are in hand, but power supply is always problematic at large events such as this and Mr Collins has recommended that organisers arrange for portable power for the event.

3. Insurance

Mr Collins indicated that he has to change insurance companies and will forward the Certificate of Currency for his new policy/s in due course.

4. National Wage Rise

The Federal National Wage Rise has seen a rise in award rates for staff employed at the facility, the 2014/2015 budget has made allowances for these increases.

5. Audited Accounts and Draft Business Plan

Council has now available for consideration the audited accounts for 2012/2013 and the Draft Annual Business Plan for the 2014/2015 year.

Discussion closed at 8:20 a.m.

**Cr Von Stanke moved it be recommended:**

**(a) The report be received and contents noted.**



Cr Richardson seconded

Carried

5. **COMMITTEES - Mount Gambier Cemetery Trust (Section 41) Committee - Minutes of Meeting held 6<sup>th</sup> June 2014 - Ref. AF11/1371**

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr Von Stanke moved to be recommended:

(a) Minutes of the Mount Gambier Cemetery Trust Committee meeting held on Friday, 6<sup>th</sup> June 2014 be received;

(b) the following recommendations (number 1 to 4) of the Mount Gambier Cemetery Trust (Section 41) Committee be adopted by Council:

1. **INCOME AND EXPENDITURE AS AT 31ST MAY 2014**

- the financial statement as at 31st May 2014 be received.

2. **BUDGET ESTIMATES - 2013/14**

- the report be received;
- the amended 2013/14 Budget estimates be adopted.

3. **BURIAL AND CREMATION ACT 2013 AND BURIAL AND CREMATION REGULATIONS 2014 – SURRENDER OF INTERMENT RIGHTS**

- the report be received.

4. **NEXT MEETING**

- the next meeting of the Trust be held on Friday 8th August 2014 at 12.15 p.m.

Cr Mutton seconded

Carried

6. **COMMITTEES - Environmental Sustainability Sub-Committee - Minutes of Meeting held 24<sup>th</sup> June 2014 - Ref. AF12/377**

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsible organisational governance

Cr Von Stanke moved to be recommended:

(a) The minutes of the Environmental Sustainability Sub-Committee held on Tuesday, 24<sup>th</sup> June 2014 be received;

(b) the following recommendations (number 1 to 3) of the Environmental Sustainability Sub-Committee be adopted by Council:

1. **EFFICIENT HOMES PROJECT**

- The report be received;
- Council approve of the publishing of the Final Report to the City of Mount Gambier website.

**2. RECYCLING BUSINESS OPTIONS FOR EUCALYPT DRIVE**

- The report be received;
- Council staff continue to liaise with non-profit organisations to gauge their interest in operating a salvage yard, with a view to re-releasing the EOI at a future date.

**3. REPORTS FOR INFORMATION**

- (a) Ballarat Bioenergy Fieldtrip
- (b) Velo-City Conference Summary
- (c) Environmental Sustainability Program 2014 - Project Progress

- The report be received;
- items (a) to (c) as above be received and noted for information.

Cr Richardson seconded

**Carried**

**7. GOVERNANCE - City of Mount Gambier Building Fire Safety Committee - Minutes of Meeting held on 18<sup>th</sup> June 2014 - Ref. AF13/420**

*Goal:* Governance

*Strategic Objective:* (i) Demonstrate innovative and responsible organisational governance

Cr White moved it be recommended:

- (a) Minutes of the City of Mount Gambier Building Fire Safety Committee meeting held on Wednesday, 18<sup>th</sup> June 2014 be received;
- (b) the decisions made by the City of Mount Gambier Building Fire Safety Committee be noted.

Cr Von Stanke seconded

**Carried**

**8. GOVERNANCE - Council Development Assessment Panel - Minutes of Meeting held 19<sup>th</sup> June 2014 - Ref. AF13/399**

*Goal:* Governance

*Strategic Objective:* (i) Demonstrate innovative and responsible organisational governance

Cr Von Stanke moved it be recommended:

- (a) Minutes of the Council Development Assessment Panel meeting held on Thursday, 19<sup>th</sup> June 2014 be received;
- (b) the decisions made by the Council Development Assessment Panel be noted.

Cr Mutton seconded

**Carried**

**9. GOVERNANCE - Railway Lands Sub-Committee - Minutes of Meeting held 25<sup>th</sup> June 2014 - Ref. AF11/1373**

*Goal:* Governance

*Strategic Objective:* (i) Demonstrate innovative and responsible organisational governance

Cr Richardson moved it be recommended:

(a) Minutes of the Railway Lands Sub-Committee meeting held on Wednesday, 25<sup>th</sup> June be received;

(b) the following recommendations (number 1 to 9) of the Railway Lands Sub-Committee be adopted by Council:

1. **INDICATIVE TIME FRAME FOR PROJECT COMPLETION**

- The report be received and contents noted.

2. **CURRENT MASTER PLAN**

- The report be received and contents noted.

3. **UPDATE OF BUDGET**

- The report be received and contents noted.

4. **INVOLVEMENT OF THE ROTARY CLUB MOUNT GAMBIER WEST**

- The report be received;
- Council Officers to formalise a partnership between the Club and Council for the completion of various tasks as indicated in the Railway Lands Redevelopment project;
- Council write to the Rotary Club of Mount Gambier West thanking them for their contribution.
- Council consider formal recognition on the site at the completion of Stage 1 and 2 of the project, taking into account other contributions from other community groups.

5. **RELOCATION OF THE ROTARY MARKET**

- The report be received;
- Council Officers to continue to liaise with the Rotary Club of Mount Gambier to proceed with the planning of the market relocation to the identified site east and/or west of the Railway Station building including any accommodation / site works and leasing arrangements.
- Funding for any accommodation / site works associated with the relocation of the market to be borne by the Rotary Club of Mount Gambier.

6. **MOTION WITHOUT NOTICE**

- Council ensure that the “common spaces” within the Rail Lands precinct be designed as multi user spaces (and not single occupier spaces) to maximise the potential for community use of the precinct.

7. **SEED FUNDING APPLICATION TO ARTS SA FOR ARTISTIC BALUSTRADE DESIGN**

- The report be received;
- The Manager - Regulatory Services to continue to liaise with the shortlisted artists/artist groups for the duration of the concept design phase and coordinate the Project Advisory Panel to select a preferred concept at the conclusion of the concept design phase.

8. **RAILWAY LANDS GRAND OPENING**

- The report be received and contents noted.

9. **PLACEMENT OF BARRIER FENCE SURROUNDING POND 1 OF THE WETLANDS**

- The report be received and contents noted;
- Council to install a low impact fence along the northern and southern side of Pond 1.

Cr Mutton seconded

**Carried**

10. **OPERATIONAL SERVICES REPORT NO. 15/2014 - Policy Review - Cemeteries - Carinya Gardens and Lake Terrace Cemetery - Ref. AF11/1950**

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsive organisational governance

Cr Mutton moved it be recommended:

- (a) Operational Services Report No. 15 / 2014 be received;
- (b) Council hereby adopts new Council Policy C120 Cemeteries - Carinya Gardens and Lake Terrace Cemetery as attached to this Report;
- (c) Council makes the necessary amendments to Council's Policy Manual Index.

Cr Von Stanke seconded

**Carried**

11. **OPERATIONAL SERVICES REPORT NO. 16/2014 - Policy Review - C355 Council Land - Irrigation Policy - Ref. AF11/1950**

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsive organisational governance

Cr Richardson moved it be recommended:

- (a) Operational Services Report No. 16 / 2014 be received;
- (b) Council hereby adopts new Council Policy C355 Council Land - Irrigation Policy as attached to this Report;
- (c) Council makes the necessary amendments to Council's Policy Manual Index.

Cr Von Stanke seconded

**Carried**

12. **OPERATIONAL SERVICES REPORT NO. 17/2014 - Policy Review - W125 - Waste Management - Refuse Collection - Ref. AF11/1950**

Goal: Governance

Strategic Objective: (i) Demonstrate innovative and responsive organisational governance

**Cr Mutton moved it be recommended:**

- (a) **Operational Services Report No. 17 / 2014 be received;**
- (b) **Council hereby adopts new Council Policy W125 - Waste Management - Refuse Collection as attached to this Report;**
- (c) **Council makes the necessary amendments to Council's Policy Manual Index.**

**Cr Von Stanke seconded**

**Carried**

**13. OPERATIONAL SERVICES REPORT NO. 18/2014 - Policy Review - T120 Tree Policy - Ref. AF11/1950**

*Goal: Governance*  
*Strategic Objective: (i) Demonstrate innovative and responsive organisational governance*

**Cr Shearing moved it be recommended:**

- (a) **Operational Services Report No. 18 / 2014 be received;**
- (b) **Council hereby adopts new Council Policy T120 Tree Policy as attached to this Report;**
- (c) **Council makes the necessary amendments to Council's Policy Manual Index.**

**Cr Richardson seconded**

**Carried**

**14. TENDER - Supply and Delivery of Concrete Pavers for Railway Lands - Ref. AF14/174**

The Engineering Manager reported:

- (a) Council has recently called tenders for the supply and delivery of concrete pavers for the Railway Lands development project. Approximately 9000m<sup>2</sup> of commercial grade concrete pavers are required to pave the areas as per the approved Master Plan for the Railway Lands Site;
- (b) in order to create a high quality urban design space equivalent to that of the Cave Gardens - Library precinct and Main Corner development, the pavers selected will need to be constructed to a high quality shot blast finish and be consistent in quality of the pavers used in recent urban design projects;
- (c) tenders were recently called for the supply of 400 x 400 x 60mm thick shot blast pavers in the colours creams / reds;
- (d) four conforming tenders were received and these have been summarised in the table below:

Company	Rate Exc GST delivering to Mount Gambier \$/m <sup>2</sup>	Total contract value (based on 9000m <sup>2</sup> )	Comments
Boral	51.73	\$465,570	Council have used standard brick pavers from Boral in the past but have not used large format before. Have recently completed an urban design project in Adelaide along Semaphore Road that involved supply and lay of 15,000m <sup>2</sup> of

			pavers.
Best	59.00	\$531,000 (+ \$65,430 above Boral)	Supplied pavers to Commercial Street East adjacent to Town Hall which have since been removed due to extensive cracking. Thickness was an issue last time but samples provided appeared to be both good quality and consistent thickness.
Urbanstone	66.00	\$594,000 (+ \$128,430 above Boral)	Urbanstone supplied pavers to Library precinct, Main Corner, James Street precinct. Good Quality pavers. Some delivery issues experienced last time which caused some delays to Main Corner precinct. However, no worse than any other supplier.
Build Pro	67.70	\$609,300 (+ \$143,730 above Boral)	Have current supply contract to Ferrers Street paving project. Paver quality good but tender price is highest out of the four tenders received.

**COMMENTS**

At the time of preparing this report, further information was still being sought on the quality of the pavers from Boral.

This information will be reported at the Operational Services meeting and will be critical in determining a recommended supplier for this contract, as the price difference between highest to lowest is significant (i.e. \$143,700).

**Cr Mutton moved it be recommended:**

**(a) The report be received;**

**(b) Council accept the Tender of Urbanstone at a unit rate of \$66.00 per m<sup>2</sup> + GST in accordance with contract specification AF14/174.**

**Cr Richardson seconded**

**Carried**

**15. TENDER - Supply and Installation of Blue Lake Lighting - Ref. AF14/155**

*Goal: Building Communities*

- Strategic Objective:*
- (i) Strive for an increase in services and facilities to ensure the community has equitable access and that the identified needs of the community are met.*
  - (ii) Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilities etc.*

*Goal: Securing Economic Prosperity*

- Strategic Objective:*
- (i) Provide infrastructure and facilities that contribute to Mount Gambier being able to enhance its economic base and quality of life.*

*Goal: Environment*

- Strategic Objective:*
- (i) Plan and implement infrastructure to protect and enhance the natural and built environment, including in response to climate change influences.*

- (ii) *Support initiatives that value and preserve our unique environment and contribute to environmental sustainability.*
- (iii) *Support the preservation and enhancement of the City's unique natural and built heritage for future generations.*

Goal: Community Well-Being

Strategic Objective: (i) *Advocate for the health needs of the community by encouraging partnerships in the provision of affordable and viable facilities and infrastructure.*

The Director - Operational Services reported:

- (a) Council's Budget, at account No. 7680.5803 has an allocation of \$450,000 (Exc GST) for the supply and installation of solar powered lights around the Blue Lake;
- (b) Council has now invited and received tenders for the supply and installation of the solar powered lights. A number of tenders were received and these are summarised in the table below. Since the completion of the tender process a number of issues have been identified that Council will need to take into account;
- (c) the section of path between the two lakes (i.e. adjacent to Riddoch Highway / Bay Road) is currently illuminated with mains powered lights. The original concept was to supplement existing lights with additional lighting (mains powered lights as overshadowing from the west side of the Highway would limit the amount of solar gain available to solar lights), but advice from SA Power Networks (SAPN) is that this is not currently feasible due to limitations on existing cabling;
- (d) Council also has to obtain formal Development Approval for this project and this will require referral to State Heritage. A potential issue is the size and type of solar panels required to service the lights. One of the tenders received (Stuckey Electrical) is linked to a canopy (Leadsun) that has an innovative approach to solar panels which provide a "good fit" for this area;
- (e) given the climatic conditions in Mount Gambier it is highly likely that the new solar lights will not run all night during winter and it will be necessary to restrict the hours of operation to ensure the Blue Lake Path is illuminated at times of likely use (say until 11:00 p.m. at night and from 5:00 a.m. in the morning);
- (f) to achieve the best outcome for this project, this report will recommend that Council staff be authorised to enter into negotiations with Stuckey Electrical to develop a modified tender using the preferred type of solar panels as explained above and provide a further report to Council;
- (g) seven tender submissions were received with many of the companies providing a number of options. Of those tenders received four (4) were shortlisted to be involved in an intensive tender assessment. The assessment was carried out by Cr Ian Von Stanke, Daryl Sexton, Michael Silvy, Gary Button and Aaron Izzard.

Tenders were assessed based on the following criteria to produce an overall score;

- Price (30% weighting)
- Experience in delivering similar installations (25%)
- Quality of product (25%)
- Warranties, guarantees and life expectancy (10%)
- Local contractor involvement (5%)
- Ability to deliver the project on time (5%)

Assessment Criteria			
Tenderer	Total Price (exGST)	Average Score /100*	Notes
Klaasens Contractors	\$673,907	-	Not assessed
De Bruin Group	\$545,455	-	Not assessed
Stuckey Electrical – Option1	\$562,500	76	
Stuckey Electrical – Option2	\$481,430	84	Their recommended option
Stuckey Electrical – Option3	\$367,800	87	A conforming design using most cost effective combination of their options
Australian Sun Energy – Option 1	\$378,560	86	
Australian Sun Energy – Option 2	\$395,733	82	
Australian Sun Energy – Option 3	\$409,149	82	
Australian Sun Energy – Option 4	\$427,310	84	
Australian Sun Energy – Option 5	\$499,320	82	
Green Frog – Option 1	\$354,930	88	\$51,700 needed for installation
Green Frog – Option 2	\$429,190	82	\$51,700 needed for installation
Green Frog – Option 3	\$466,060	79	\$106,700 needed for installation
Green Frog – Option 4	\$565,900	68	\$106,700 needed for installation
A1 Highways	\$527,242	-	Not assessed
Outfront Concepts	\$594,047	70	

\*Please note, average score does not include the ratings from Cr I Von Stanke.

**Cr Mutton moved it be recommended:**

- (a) The report be received;
- (b) Council authorise Council staff to undertake further discussions with Stuckey Electrical Contractors to further develop this proposal having regard to State Heritage and planning requirements and present a further report to Council for its consideration;
- (c) Council notes the limitation on probable lighting hours of the solar lights (particularly during winter) and also limitation on supplementary lighting on Riddoch Highway / Bay Road, noting that this will be subject to further discussions with SA Power Networks and Department of Planning, Transport and Infrastructure (the owners of Riddoch Highway / Bay Road).

**Cr Von Stanke seconded**

**Carried**



**CORPORATE AND COMMUNITY SERVICES COMMITTEE MINUTES – 8<sup>th</sup> July, 2014**

moved that the minutes of the meeting held 8<sup>th</sup> July, 2014 be received.

seconded

**1. FINANCIAL STATEMENT – as at 30<sup>th</sup> June, 2014**

*Goal: Governance*

*Strategic Objective: Demonstrate innovative and responsive organisational governance.*

Cr Smith moved it be recommended the financial statement as at 30<sup>th</sup> June, 2014 be received.

Cr Richardson seconded

**Carried**

**2. STRATEGIC MANAGEMENT - Internal - Corporate and Community Services Committee - Business Arising Table - Ref. AF11/1900**

*Goal: Governance*

*Strategic Objective: Develop an improved means of communication and engagement between Council and the community (including vulnerable communities) in the building of community capacity.*

Cr Richardson moved it be recommended that the Business Arising Schedule be recorded for information.

Date of Motion	Subject Matter	Action Required	Responsibility	Status	Comments
<b>CORPORATE AND COMMUNITY SERVICES</b>					
20/11/2012	Establishment of City Development Framework		Chief Executive Officer	In Progress	<ul style="list-style-type: none"> <li>• City Development Framework Sub-Committee established December 2013 to oversee project.</li> <li>• Professor John Martin engaged by Council</li> <li>• Draft Futures Paper being prepared, Professor John Martin in Mount Gambier 12 - 16<sup>th</sup> May, 2014.</li> <li>• May/June 2014 - consultation to commence to develop strategies.</li> <li>• New draft due mid-July ready for general community consultation in August.</li> </ul>
20/08/2013	Umpherston Sinkhole	<ul style="list-style-type: none"> <li>• Expressions of Interest Process</li> <li>• Council Report</li> </ul>	Governance Officer	In Progress	Negotiations continuing with potential operator.
17/09/2013	China Relationship	Further investigations/members workshop	Chief Executive Officer	In Progress	<ul style="list-style-type: none"> <li>• Initial workshop held</li> <li>• Regional workshop scheduled on 5th December</li> <li>• Members Informal workshop on 6th December</li> <li>• Further workshop scheduled for 19<sup>th</sup> February 2014.</li> </ul>

					<ul style="list-style-type: none"> <li>• Council Report and resolution in March to proceed to further investigation.</li> <li>• Members Workshop with Sean Keenihan - 12<sup>th</sup> June, 2014</li> </ul>
17/09/2013	Smoke Free areas	Implementation of	Operational Services, Governance Officer, Manager Community Services and Development	In Progress	Internal Review and report to be developed.
17/12/2013	Display of Aboriginal and Torres Strait Islander Flags in the Council Chamber	Engagement with stakeholders and establishing a process	Manager Community Services and Development	In Progress	<ul style="list-style-type: none"> <li>• Statement of Commitment presented to Council</li> <li>• Ongoing planning with Pangula Mannamurna, Burrandies, Aboriginal Corporation and Elders Group.</li> <li>• Date to be confirmed for Ceremony.</li> </ul>
18/3/2014	Men's Shed	Convene Project Group to finalise arrangements for Men's Shed at Council Depot Site.	Chief Executive Officer, Governance Officer, Director - Operational Services	In Progress	<ul style="list-style-type: none"> <li>• Project Group convened.</li> <li>• Lease document finalised.</li> <li>• Work to commence July pending 2014/ 2015 Budget.</li> </ul>
<b>OPERATIONAL SERVICES</b>					
17/09/2013	Regional Development Assessment Panels	Support the focus of the proposal and review the recommendations at a later date	Strategic Project Officer	Ongoing	Waiting for outcomes of investigation by SELGA
11/02/2014	Installation of Loading Zone - Lady Nelson Carpark	Arrange installation of Loading Zone	Team Leader - General Inspector	Completed	Signage installed and line marking completed
11/02/2014	Grant of easement - Botanic Park	Consent be given to the granting of easements	Governance Officer	In Progress	Awaiting registration of easements
18/03/2014	South East Animal Welfare League	Enter into a joint funding agreement with South East Animal Welfare League and District Council of Grant for a five (5) year term	Director - Operational Services	In Progress	Joint Funding Agreement Drafted - with SEAWL
15/04/2014	Playground construction - John Powell Drive Reserve	Proceed with the construction of major elements of this plan in accordance with budget allocation	Engineering Manager	Completed	90% completed
17/06/2014	Community Land Management Plans	Advertise adoption of Community Land Management Plans, send response letter to Peter Brown	Director - Operational Services	Completed	Advertised on 20/06/2014, letter sent to Peter Brown
17/06/2014	Civic Centre maintenance - external cladding	Release Expression of Interest (in conjunction with Country Arts SA)	Director - Operational Services	In Progress	Not started as yet
17/06/2014	Caroline Landfill monitoring	Accept the proposal of URS for a three (3) year period (2015-2017)	Director - Operational Services	Completed	
17/06/2014	Parking restrictions - Commerce Place Carpark	Arrange for rescission and installation of parking restrictions at Commerce Place Carpark	Team Leader - General Inspector	In Progress	Signage has been ordered

17/06/2014	Parking restrictions - Caldwell Street	Arrange for rescission of parking restrictions on Caldwell Street	Team Leader - General Inspector	Completed	All signage has been removed
17/06/2014	Parking restrictions - Commercial Street East and West	Arrange for rescission and installation of parking restrictions on Commercial Street East and West	Team Leader - General Inspector	In Progress	Signage has been ordered
17/06/2014	Expressions of Interest - Public Edible Plants	Advise successful submissions	Environmental Sustainability Officer	Completed	Advised by email on 18/06/2014
17/06/2014	Grant of easement - Calula Drive	Consent be given to the granting of easement	Governance Officer	In Progress	Awaiting registration of easement
17/06/2014	Liquor Licence - Shop 40, 21 Helen Street - Spitroast Cafe	Send letter to Applicant and Office of the Liquor and Gambling Commissioner	Senior Planner	Completed	Advised by email on 20/06/2014
17/06/2014	Tender for Design, Supply and Installation of Shade Structures for Commerce Place Carpark	Advise successful and unsuccessful applicants	Manager - Regulatory Services	Completed	Letters sent on 18/06/2014

Cr Lee seconded

Carried

3. **FINANCIAL MANAGEMENT - General Donations - RSL Virtual War Memorial (VWM) Project - Ref. AF13/462**

*Goal: Building Communities*

*Strategic Objective: Support the community's development through nurturing collaborative relationships and partnerships and through direct access to Council for recognition, funding, facilitation and in kind support.*

The Director - Corporate Services reported:

- (a) Council has received a funding request comprising letter, information booklet and compact disc from the Local Government Association of South Australia regarding an RSL-SA Project Appeal established to develop an interactive web-based Honour Roll with a dedicated page for each serviceman or woman who served in the defence of Australia;
- (b) a comprehensive package of information has been provided by the Appeal Committee who are seeking a combined contribution from all Councils in South Australia of \$100,000;
- (c) all Councils who make a donation will be listed on the donor listing page of the VWM website and as detailed in the letter received, each Council may choose to assign its support to a memorial of choice in its area.

**Cr Smith moved it be recommended:**

- (a) the letter be received;
- (b) Council authorise a donation to the project on behalf of the citizens of Mount Gambier of an amount of \$2,000 with the memorial of choice in Mount Gambier;

- (c) the costs be charged against Council's General Donations Account No. 6126.0541.

Cr Richardson seconded

Carried

4. **GOVERNANCE** – Committees – City Development Framework Sub-Committee - Minutes of Meeting held 24<sup>th</sup> June, 2014 – Ref. AF13/486

Cr Smith moved it be recommended:

- (a) the minutes of the City Development Framework Sub-Committee held on Tuesday 24<sup>th</sup> June, 2014 be received;

- (b) recommendations (numbered 1 to 5) of the City Development Framework Sub-Committee meeting held on Tuesday 24<sup>th</sup> June, 2014 be adopted by Council.

1. **COMMUNITY ACTION FOR SUSTAINABILITY** - Presentation by Professor John Martin

The report be received

2. **CITY DEVELOPMENT FRAMEWORK PROJECT** - Futures Paper – Feedback Sessions for Council Member

The report be received and the contents noted

3. **CITY DEVELOPMENT FRAMEWORK PROJECT** - Draft Futures Paper - Community Engagement

The report be received and the contents noted

4. **THE COMMUNITY ADAPTABILITY TOOL** – By Professor Anthony Hogan of the University of Canberra

The report be received and the contents noted

5. **ANY OTHER BUSINESS**

- (a) The City Development Framework Sub Committee recommend that the draft Futures Paper being developed as part of the City Development Framework project be adopted by Council for community consultation and engagement during August, 2014 subject to amendments being undertaken to incorporate the strategies provided by the first phase of community engagement

Cr Richardson seconded

Carried

5. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 45/2014** - Policy Review – Risk Management Framework - Ref: AF11/1950

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Richardson moved it be recommended:

- (a) Corporate and Community Services Report No. 45/2014 be received;

- (b) Council hereby adopts new Council Policy Risk Management Framework, as attached to this Report;
- (c) Council hereby deletes former Council Policy:  
R300 Risk Management Policy
- (d) Council makes the necessary amendments to Council's Policy Manual Index.

Cr Smith seconded

Carried

6. **CORPORATE AND COMMUNITY SERVICES REPORT NO 46/2014 - Land Transfer – 25 Alexander Street - Ref: AF11/1471**

*Goal: Governance*  
*Strategic Objective: Demonstrate innovative and responsive organisational governance.*

Cr Smith moved it be recommended:

- (a) Corporate and Community Services Report No. 46/2014 be received;
- (b) The attached report (attachment 3) be adopted for the purpose of conducting public consultation on the community land revocation proposal for 25 Alexander Street.
- (c) A further report be presented for Council to consider any submissions received on the revocation of community land classification and transfer proposal for 25 Alexander Street, and whether to submit a report seeking the Minister's approval for the revocation.
- (d) In the event that no submissions are received (or no submissions are received objecting to the proposal), the Chief Executive Officer be authorised to submit a report seeking the Minister's approval for the revocation, and a further report be presented for Council to consider the Minister's response.

Cr Lee seconded

Carried

7. **CORPORATE AND COMMUNITY SERVICES REPORT NO 47/2014 - Industrial Relations ASU & AWU Enterprise Agreements - Ref: AF11/1090, AF11/1092**

*Goal: Governance*  
*Strategic Objective: Develop and maintain a valued, adaptable, skilled and motivated workplace.*

Cr Smith moved it be recommended:

- (a) Corporate and Community Services Report No. 47/2014 be received.
- (b) Council hereby endorse the draft *ASU Enterprise Agreement Number 9, 2015* and the draft *AWU Enterprise Agreement Number 9, 2015* noting that agreement is pending a final vote by all staff.
- (c) Council hereby authorise the Chief Executive Officer to make minor modifications of a non-material nature to the Agreements and to approve both Agreements for presentation to the Industrial Relations Commission.

Cr Richardson seconded

Carried

**8. CORPORATE AND COMMUNITY SERVICES REPORT NO 48/2014 - Leasing – Queen Elizabeth Park Trust – Ref: Af11/1407**

*Goal: Governance*

*Strategic Objective: Demonstrate innovative and responsive organisational governance.*

*Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community.*

*Goal: Building Communities*

*Strategic Objective: Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community.*

*Goal: Securing Economic Prosperity*

*Strategic Objective: Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City.*

**Cr Smith moved it be recommended:**

- (a) Corporate and Community Services Report No. 48/2014 be received;**
- (b) The Chief Executive Officer be authorised to commence public consultation on the proposed lease of the Blue Lake Holiday (Caravan) Park (Lot 101 in CT5961/294) to the Queen Elizabeth Park Trust on ‘community terms’ for a period not exceeding 21 years.**
- (c) A further report be presented for Council to consider any submissions received on the proposed lease of the Blue Lake Holiday (Caravan) Park to the Queen Elizabeth Park Trust, and whether to grant a lease.**
- (d) In the event that no submissions are received (or no submissions are received objecting to the proposal), the Chief Executive Officer and Mayor be authorised to negotiate, have prepared, and to sign and seal any documents necessary to give effect to a lease of the Blue Lake Holiday (Caravan) Park (Lot 101 in CT5961/294) to the Queen Elizabeth Park Trust.**

**Cr Lee seconded**

**Carried**

**9. CORPORATE AND COMMUNITY SERVICES REPORT NO. 49/2014 - Major Events – Football Federation South Australia (FFSA) Regional Round - Ref: AF12/65**

*Goal: Building Communities  
Securing Economic Prosperity  
Diversity  
Learning*

*Strategic Objective: Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.*

*Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City.*

*Consider the needs of all community groups in developing projects, services and infrastructure (public or privately owned).*

*Council support opportunities for the community to strengthen relationships with families, friends and extended networks so as to promote and extend the learning of life skills.*

**Cr Richardson moved it be recommended:**

- (a) Corporate and Community Services Report No. 49/2014 be received;**
- (b) Council exercise the right to withdraw financial support for the Regional Round in its current form;**
- (c) FFSA, WBSA and local clubs work together to develop an alternate model to support the ongoing development of soccer;**

**Cr Lee seconded**

**Carried**

**OTHER COMMITTEE AND SUB-COMMITTEE MINUTES** - Nil.

**MOTIONS WITH NOTICE** - Nil.

**MOTIONS WITHOUT NOTICE** -

**CONSIDERATION FOR EXCLUSION OF PUBLIC**

moved that the following Items be received, discussed and considered in confidence by excluding the public pursuant to Section 90 (2) of the Local Government Act 1999, and an order be made that the public (with the exception of other Council Members and Council Officers now present) be excluded from the meeting in order for the items to be considered in confidence as the Council is satisfied that the item is a matter that can be considered in confidence pursuant to the grounds referenced in Section 90 (3) of the said Act as follows:

- S.90(3)(d) - commercial information of a confidential nature (not being a trade secret) the disclosure of which:
  - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - (ii) would, on balance, be contrary to the public interest.
- S.90(3)(k) - tenders for the supply of goods, the provision of services or the carrying out of works.

The Council is satisfied that the information to be received, discussed or considered in relation to this item is information that the author has given to Council of a Commercial in Confidence nature.

<u>Item No.</u>	<u>Subject Matter</u>	<u>S90 (3) Grounds</u>
<b>Operational Services</b>		
17.	<b><u>ANNUAL BUSINESS PLAN – Mount Gambier Aquatic Centre</u> 2014/2015 Ref. AF11/1451</b>	<b>(d)(i)(ii)</b> <b>(k)</b>
	<b>CONSIDERATION FOR KEEPING MATTERS CONFIDENTIAL</b>	

seconded



**MEMBERS INFORMAL WORKSHOP**  
**Regional Public Health Plan and Future Uses Frew Park**  
**MONDAY 16<sup>th</sup> JUNE, 2014**

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Report

A workshop for Elected Members was held on Monday 16<sup>th</sup> June, 2014 at 5.30 p.m. to discuss various matters.

RECORD OF PROCEEDINGS  
Monday 16<sup>th</sup> June, 2014 at 5.30 p.m.  
Committee Room, Level 4  
Civic Centre  
10 Watson Terrace, Mount Gambier

Discussion

- Regional Public Health Plan
- Future Uses Frew Park

MEMBERS PRESENT:-

Cr A Lee  
Cr J Maher  
Cr I Von Stanke  
Cr M White  
Cr A Smith  
Cr P Richardson

STAFF PRESENT:-

Daryl Sexton – Director – Operational Services  
Kate Fife - Environmental Support Officer  
Michael McCarthy – Governance Officer  
Heather Reilly – Environmental Health Officer  
Michael Silvy – Manager Regulatory Services  
Alison Brash – Community Development Officer  
Barbara Cernovskis – Manager – Community Services  
& Development

MEMBERS APOLOGIES:-

Cr H Persello  
Cr D Mutto  
Cr B Shearing – Late apology

LEAVE OF ABSENCE:-

GUESTS:

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Workshop concluded at 6.30 p.m.

**RECOMMENDATION**

That Council resolve that the report titled “Members Informal Workshop on “Regional Public Health Plan and Future Uses Frew Park” be received and the contents noted.

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**MEMBERS INFORMAL WORKSHOP  
DEVELOPING COUNCIL INDUCTION PROGRAM  
TUESDAY 24<sup>TH</sup> JUNE, 2014**

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Report

The Workshop sought input from Councillors and senior staff regarding the content and process of the induction program for the new Council commencing November, 2014.

RECORD OF PROCEEDINGS  
Tuesday 24<sup>th</sup> June, 2014 at 5.30 p.m.  
Committee Room, Level 4  
Civic Centre  
10 Watson Terrace, Mount Gambier

MEMBERS PRESENT:-

Cr A Lee  
Cr A Smith  
Cr I Von Stanke  
Cr M White  
Cr D Mutton  
Cr J Maher  
Cr B Shearing  
Cr H Persello

STAFF PRESENT:-

Mark McShane, Chief Executive Officer  
Daryl Sexton, Director – Operational Services  
Grant Humphries, Director – Corporate Services  
Stacey Holder – Manager - Human Resources

MEMBERS APOLOGIES:-

Cr P Richardson

LEAVE OF ABSENCE:-

Nil

Workshop concluded at 6.30 p.m.

**MEMBERS INFORMAL WORKSHOP**  
**TUESDAY 1<sup>ST</sup> JULY, 2014**

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Report

Presentation by Adam Box regarding changes to the Education Department and the progress of the Blue Lake Partnerships.

Implementation of the Performance Manager Program for Corporate Reporting.

Council's contribution to UniSA expansion.

RECORD OF PROCEEDINGS  
Tuesday 1<sup>st</sup> July, 2014 at 5.30 p.m.  
Committee Room, Level 4  
Civic Centre  
10 Watson Terrace, Mount Gambier

MEMBERS PRESENT:-

Mayor S Perryman  
Cr A Lee  
Cr A Smith  
Cr I Von Stanke  
Cr M White  
Cr D Mutton  
Cr J Maher  
Cr B Shearing  
Cr H Persello

STAFF PRESENT:-

Mark McShane, Chief Executive Officer  
Daryl Sexton, Director – Operational Services  
Grant Humphries, Director – Corporate Services  
Barbara Cernovskis, Manager - Community Services  
and Development  
Tracy Tzioutziouklaris, Strategic Project Officer

MEMBERS APOLOGIES:-

Cr P Richardson

LEAVE OF ABSENCE:-

Nil

GUESTS:-

Adam Box, Director, Department of Education and Child Development

Workshop concluded at 7.30 p.m.