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I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Tuesday, 20 October 2020
Time: 6.00 p.m.
Location: Council Chamber
Civic Centre
10 Watson Terrace
Mount Gambier

AGENDA

Ordinary Council Meeting 20 October 2020

A handwritten signature in black ink, appearing to read 'A Meddle', with a long horizontal flourish extending to the right.

Andrew Meddle
Chief Executive Officer

15 October 2020

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1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

2 APOLOGIES

Nil

3 LEAVE OF ABSENCE

Nil

4 CONFIRMATION OF COUNCIL MINUTES

[Ordinary Council Meeting - 15 September 2020](#)

[Special Council Meeting - 13 October 2020](#)

RECOMMENDATION

That the minutes of the Ordinary Council meeting held on 15 September 2020 and the Special Council meeting held on 13 October 2020 be confirmed as an accurate record of the proceedings of the meeting.

5 MAYORAL REPORT

- Weekly LCLGA Mayor's Meeting – Virtual
- Luncheon Meeting with Local Paraplegic / Quadraplegic Group – Acknowledgement of Spinal Cord Injury Week
- Site Visit for viewing of International Motel
- Community Information Session – Community and Recreation Hub
- Mayor's Christmas Appeal Meeting
- Community Information Session – Community and Recreation Hub
- Big Aussie Barbie – Fundraiser for Prostate Cancer Foundation of Australia
- Site Handover – Community and Recreation Hub
- Radio Interview – ABC – Passing of Charlie Miller
- Weekly LCLGA Mayor's Meeting – Virtual
- SA BMX State Championships
- Opening of 2020 Season Lower South East Bowls Association
- Radio Interview – 5GTR-FM
- Site visit to Lifeline
- EOI Meeting – Big Small Support us All – COVID-19 Business Recovery
- Weekly LCLGA Mayor's Meeting – Virtual
- Inside Line Mount Gambier Club Trailscapes SA State Series
- Community Information Session – Community and Recreation Hub
- People and Place Committee Meeting
- LCLGA General Meeting – District Council of Robe
- Memorial Service Mr Charlie Miller OAM



- LCLGA Tourism Management Group – Presentation of Draft Destination Tourism and Marketing Plan – Virtual
- Regional Sport and Recreation Committee Meeting
- Special Meeting of Council
- KESAB National Sustainable Communities / Tidy Towns Awards – Virtual
- ParaQuad SA Meeting
- Community Information Session – Community and Recreation Hub x 2
- EOI – Big, Small, Support us All

6 REPORTS FROM COUNCILLORS



7 QUESTIONS WITH NOTICE

7.1 QUESTION WITH NOTICE - FEDERAL GOVERNMENT HOUSING INITIATIVE

Meeting: Council
CM9 Reference: AF19/416
Member: Paul Jenner, Councillor

The following question on notice was received from Councillor Paul Jenner.

Question

Can Council please be informed as to how it is tracking with the Federal Government Housing Initiative on a State level as a whole and how we are tracking in the State comparing Regional Centres.

Response

The Federal and State Governments of Australia are facilitating the HomeBuilder Grant to help stimulate the economy after the ongoing impacts being experienced by the COVID19 Pandemic. In particular the grant scheme is aimed at the residential construction market.

The HomeBuilder Grant of \$25,000 is available to eligible owner-occupiers (including first home buyers) who build a new home, substantially renovate an existing home, or buy of the plan/new home, where the contract is signed between 4 June 2020 and 31 December 2020 inclusive.

HomeBuilder Grants are not taxable and are subject to provisions of the National Partnership Agreement between the South Australian Government and the Commonwealth Government.

Council has recently been advised of the number of applications for the grant received per Council to date in South Australia. Table 1 (following) enables comparison to other Council's in South Australia. Please note the total applications received to date is 600, however postcode/council fields have not been completed for all entries to date.

TABLE 1: SOUTH AUSTRALIAN HOMEBUILDER APPLICATION DATA - AS AT 18/9/2020	
<i>Post Code</i>	<i>Council</i>
Port Adelaide Enfield Count	65
Charles Sturt Count	56
Onkaparinga Count	34
Marion Count	33
Playford Count	27
Tea Tree Gully Count	26
Mount Barker Count	20
Salisbury Count	19
Alexandrina Count	18
Gawler Count	16
Mount Gambier Count	15
Mitcham Count	13
Campbelltown Count	10



TABLE 1: SOUTH AUSTRALIAN HOMEBUILDER APPLICATION DATA - AS AT 18/9/2020	
<i>Post Code</i>	<i>Council</i>
Copper Coast Count	10
Victor Harbor Count	9
Grant Count	8
Barossa/Light Count	7
Holdfast Bay Count	7
Loxton Waikerie Count	7
Norwood Payneham St Peters Count	7
Renmark Paringa Count	7
Adelaide Hills Count	6
Berri Barmera Count	5
Burnside Count	5
Kingston Count	5
Unley Count	5
Yankalilla Count	5
Barunga West Count	4
Port Pirie Count	4
Wattle Range Count	4
West Torrens Count	4
Yorke Peninsula Count	4
Lower Eyre Peninsula Count	3
Mid Murray Count	3
Prospect Count	3
Whyalla Count	3
Adelaide Plains Count	2
Ceduna Count	2
Flinders Rangers Count	2
Mount Remarkable Count	2
Port Lincoln Count	2
Streaky Bay Count	2
Walkerville Count	2
Naracoorte Lucindale Count	1
Northern Areas Count	1
Pt Augusta Unincorporated Area Count	1
Robe Count	1
Southern Mallee Count	1
Tatiara Count	1
Tumby Bay Count	1
Wakefield Count	1
GRAND COUNT	499



REPORT RECOMMENDATION

That the response to the question regarding Federal Government Housing Initiative raised by Councillor Paul Jenner be received and noted.

ATTACHMENTS

Nil



7.2 QUESTION WITH NOTICE - 2019/2020 PLANNING AND DEVELOPMENT STATISTICS

Meeting: Council
CM9 Reference: AF19/416
Member: Paul Jenner, Councillor

The following question on notice was received from Councillor Paul Jenner.

Question

Can Council please be informed what the planning and development final figures for the financial year 2019 / 2020 were in the different categories and compared to some previous years.

Response

This information is collated to form part of the Council’s Annual Report and is reproduced below:

	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
Dwellings	72	62	102	87	85
Dwelling additions	22	21	24	24	18
Outbuildings	148	145	160	155	172
Commercial	28	57	32	22	22
Industrial	8	11	4	21	13
Signage	5	3	15	9	9
Wastewater	0	2	2	2	2
Other	80	43	52	78	61
Total number of development applications	363	348	391	398	382
Estimated total development expenditure	\$70,013,622	\$34,190,596	\$47,052,940	\$39,254,506	\$32,562,828

REPORT RECOMMENDATION

That the response to the question regarding 2019/2020 Planning and Development Statistics raised by Councillor Paul Jenner be received and noted.

ATTACHMENTS

Nil



7.3 QUESTION WITH NOTICE - EXECUTIVE/MANAGEMENT POSITIONS

Meeting: Council
CM9 Reference: AF19/416
Member: Paul Jenner, Councillor

The following question on notice was received from Councillor Cr Paul Jenner.

Question

1) Please supply the October Council Meeting a list of how many of the below positions are held in The City of Mount Gambier (as per current structure) and the pay grades (plus oncosts separate).

1. CEO
2. General Managers
3. All Managers that report directly to the CEO or General Managers

Refer page 8 from The Advertiser on Saturday 10th October.

Response

The following extract is taken from the Register of Salaries that is required to be kept under s105 of the Local Government Act 1999. Any person is entitled to inspect the Register of Salaries at the Principal Office of the Council during ordinary business hours.

TITLE OF POSITION	CLASSIFICATION AWARD//LEVEL	SALARY SCALE	OTHER ALLOWANCE, & BENEFITS
CEO		\$231,673	Mobile phone
General Manager – Community Wellbeing		\$185,606	
General Manager – City Growth		\$182,069	Mobile phone
General Manager – City Infrastructure		\$164,487	Council vehicle
Manager – Finance and Customer Service	SAMSOA Level 8	\$139,886	
Manager – Operations and Engineering	SAMSOA Level 8	\$112,143 - \$119,486	Council Vehicle
Manager – Waste and Reuse	SAMSOA Level 8	\$112,143 - \$119,486	Council Vehicle
Manager – Development Services	SAMSOA Level 8	\$112,143 - \$119,486	
Manager – Library	SAMSOA Level 8	\$112,143 - \$119,486	
Gallery Director (Manager – Arts & Cultural Development)	SAMSOA Level 8	\$112,143 - \$119,486	



Manager – Executive Administration	SAMSOA Level 8	\$112,143 - \$119,486	
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It is not clear what is sought by the term on-cost. These vary from person to person across the organisation and no budget line accounts for on-costs. This term is used in different contexts for different roles within the organisation.

On-costs can include superannuation contributions and other non-remuneratory costs including workers compensation and administrative/occupancy overheads that do not comprise part of an employee salary or remuneration. Such information does not form part of the information required by legislation to be kept in Council's Register of Salaries.

On-costs can be the provision of an office, office furniture, IT equipment, electricity, etc. i.e. a split of corporate overheads. The term can be used to cover the programming and planning costs associated with capital program.

Further information can be provided with clarity as to the information sought.

REPORT RECOMMENDATION

That the response to the question regarding Executive/Management Positions raised by Councillor Cr Paul Jenner be received and noted.

ATTACHMENTS

Nil



8 QUESTIONS WITHOUT NOTICE

9 PETITIONS

Nil

10 DEPUTATIONS

Nil

11 NOTICE OF MOTION TO RESCIND OR AMEND

Nil

12 ELECTED MEMBERS WORKSHOPS

Nil

13 ELECTED MEMBERS TRAINING AND DEVELOPMENT

Nil



14 COUNCIL ACTION ITEMS

14.1 ACTION ITEMS 15 SEPTEMBER 2020 – REPORT NO. AR20/25201

Meeting: Council
CM9 Reference: AF19/416
Author: Fiona McGregor, Executive Administration Officer
Authoriser: Andrew Meddle, Chief Executive Officer

REPORT RECOMMENDATION

1. That Council Report No. AR20/25201 titled 'Action Items 15 September 2020' as presented on 20 October 2020 be noted.



ATTACHMENTS

1. Action Items 15/09/2020 [↓](#)



Outstanding/Finised	Division: Committee: Officer:	Date From: 15/09/2020 Date To: 15/09/2020
Action Sheets Report		Printed: 12 October 2020 12:51 PM

Meeting	Officer/Director	Section	Subject
Council 15/09/2020	McCarthy, Michael Meddle, Andrew	Reports	Strategic Property Management - Sport, Recreation and Open Space Plan and precinct Master Planning
RESOLUTION 2020/281			
Moved: Cr Christian Greco Seconded: Cr Max Bruins			
<ol style="list-style-type: none"> 1. That Economic and Environment Committee Report No. AR19/36020 titled 'Strategic Property Management - Sport, Recreation and Open Space Plan and precinct Master Planning' as presented on 07 September 2020 be noted. 2. That Council commit to a strategic approach to property management issues, guided by a Sport, Recreation and Open Space Plan and associated site/precinct/property category master plans including Tourism Assets Master Plan and Blue Lake Sports Park Master Plan. 			
CARRIED			
<p>1 Oct 2020 - 4:39 PM - Michael McCarthy Action completed by: McCarthy, Michael Separate Actions Associated with Sports, Recreation and Open Space Plan and Master Plans</p>			

Meeting	Officer/Director	Section	Subject
Council 15/09/2020	Mahmud , Abdullah Serle, Nick	Reports	McDonald Park toilet facilities current conditions and proposed new toilet block costing.
RESOLUTION 2020/282			
Moved: Cr Paul Jenner Seconded: Cr Ben Hood			
<ol style="list-style-type: none"> 1. That Economic and Environment Committee Report No. AR20/55119 titled 'McDonald Park toilet facilities current conditions and proposed new toilet block costing.' as presented on 07 September 2020 be noted. 2. Council resolves to propose a provisional budget allocation for the construction of a new toilet block and removal of two old toilet blocks at McDonald Park in 2021/2022. 			
CARRIED			



Outstanding/Finalised	Division: Committee: Officer:	Date From: 15/09/2020 Date To: 15/09/2020
Action Sheets Report		Printed: 12 October 2020 12:51 PM

Meeting	Officer/Director	Section	Subject
Council 15/09/2020	McCarthy, Michael Meddle, Andrew	Reports	CentreStage and Reidy Park Centre Constitutions
RESOLUTION 2020/283			
Moved: Cr Christian Greco			
Seconded: Cr Paul Jenner			
<ol style="list-style-type: none"> 1. That Economic and Environment Committee Report No. AR20/56190 titled 'CentreStage and Reidy Park Centre Constitutions' as presented on 07 September 2020 be noted. 2. That, in light of the proposed conduct of a Sports, Recreation and Open Space Plan and progression of the Community and Recreation Hub, the Wehl Street Theatre and Reidy Park Centre leases be allowed to continue on a monthly tenancy basis until further notice. 3. That Council will reconsider the leasing arrangements and operating models for the Wehl Street Theatre/Centrestage and Reidy Park Centre in a broader strategic context when a Sports, Recreation and Open Space Plan and Community and Recreation Hub projects have been completed. 4. That in the interim, the Centrestage Committee of Management be advised that Council does not object to their hiring policy allowing certain appropriate related forms of commercial activity at the Wehl Street Theatre (i.e. performing arts type uses) provided such uses contribute benefit to the community by supporting the primary permitted use of the premises under the lease: <p style="margin-left: 40px;">"...to develop, promote and foster community arts with a focus on performing arts within the community of Mount Gambier and District."</p> 			
CARRIED			
21 Sep 2020 - 11:48 AM - Michael McCarthy Action completed by: McCarthy, Michael Letters sent to Reidy Park Centre and Centrestage Management Committees advising of resolution and holding over			



Outstanding/Finalised	Division: Committee: Officer:	Date From: 15/09/2020 Date To: 15/09/2020
Action Sheets Report		Printed: 12 October 2020 12:51 PM

Meeting	Officer/Director	Section	Subject
Council 15/09/2020	Serie, Nick Serie, Nick	Reports	Memorial Policy and request for bench seat and information board to be located on the top of the Sugar Loaf Hill
RESOLUTION 2020/284			
Moved: Cr Christian Greco Seconded: Cr Ben Hood			
<ol style="list-style-type: none"> That Economic and Environment Committee Report No. AR19/70251 titled 'Memorial Policy and request for bench seat and information board to be located on the top of the Sugar Loaf Hill' as presented on 07 September 2020 be noted. That Council endorse the Memorials Policy. 			
CARRIED			
12 Oct 2020 - 9:56 AM - Nick Serie			
Revised Target Date changed by: Serie, Nick From: 29 Sep 2020 To: 30 Nov 2020			
Reason: Seat and hardware have been ordered			

Meeting	Officer/Director	Section	Subject
Council 15/09/2020	Lavia, Ashlee Cernovskis, Barbara	Reports	Consultation Draft Disability Access and Inclusion Plan 2020-2024
RESOLUTION 2020/285			
Moved: Cr Christian Greco Seconded: Cr Paul Jenner			
<ol style="list-style-type: none"> That Economic and Environment Committee Report No. AR20/51606 titled 'Consultation Draft Disability Access and Inclusion Plan 2020-2024' as presented on 07 September 2020 be noted. That Council endorse the draft Disability Access and Inclusion Plan for the purposes of public consultation, in accordance with the Public Consultation section of this report. That the Chief Executive Officer be authorised to make minor textual changes to correct typos and errors of fact. 			
CARRIED			
29 Sep 2020 - 9:47 AM - Ashlee Lavia			
Action completed by: Lavia, Ashlee			
A report will be presented to Council following the closing of the consultation period.			



Outstanding/Finised	Division: Committee: Officer:	Date From: 15/09/2020 Date To: 15/09/2020
Action Sheets Report		Printed: 12 October 2020 12:51 PM

Meeting	Officer/Director	Section	Subject
Council 15/09/2020	Meddle, Andrew Meddle, Andrew	Reports	Local Roads and Community Infrastructure Fund
RESOLUTION 2020/286			
Moved: Cr Christian Greco			
Seconded: Cr Ben Hood			
<ol style="list-style-type: none"> That Economic and Environment Committee Report No. AR20/55887 titled 'Local Roads and Community Infrastructure Fund' as presented on 07 September 2020 be noted. That Council agree to use the Local Roads and Community Infrastructure Fund to replace all appropriate streetlights (that are the responsibility of the Council) with LED smart streetlights in the 2020/2021 municipal year at an approximate value of \$1m. That the Chief Executive Officer be instructed to provide the necessary information to the Federal Government to enable the Local Roads and Community Infrastructure Fund to be used for this purpose. 			
CARRIED			
24 Sep 2020 - 9:38 AM - Andrew Meddle			
Action completed by: Meddle, Andrew			
Work has now commenced with SAPN led by the General Manager - City Infrastructure.			

Meeting	Officer/Director	Section	Subject
Council 15/09/2020	Meddle, Andrew Meddle, Andrew	Reports	Request for Sponsorship for the Country Music Academy
RESOLUTION 2020/287			
Moved: Cr Christian Greco			
Seconded: Cr Max Bruins			
<ol style="list-style-type: none"> That Economic and Environment Committee Report No. AR20/58191 titled 'Request for Sponsorship for the Country Music Academy' as presented on 07 September 2020 be noted. That Council fund a Local Government Scholarship for the Country Music Academy at a total value of \$3,500 for 2020/2021. 			
CARRIED			
22 Sep 2020 - 3:54 PM - Andrew Meddle			
Action completed by: Meddle, Andrew			
Letter sent to Tamworth Regional Council advising them of Council's decision.			



Outstanding/Finised	Division: Committee: Officer:	Date From: 15/09/2020 Date To: 15/09/2020
Action Sheets Report		Printed: 12 October 2020 12:51 PM

Meeting	Officer/Director	Section	Subject
Council 15/09/2020	Meddle, Andrew Meddle, Andrew	Urgent Motions with Notice	Notice of Motion - Use of Recyclables in Road Maintenance and Construction
RESOLUTION 2020/288			
Moved: Cr Christian Greco			
Seconded: Cr Paul Jenner			
<ol style="list-style-type: none"> 1. That Economic and Environment Committee Report No. AR20/57641 titled 'Notice of Motion - Use of Recyclables in Road Maintenance and Construction' as presented on 07 September 2020 be noted. 2. That Council commence discussions with contractors about the use of recyclables in road maintenance and construction. 			
			CARRIED
<p>24 Sep 2020 - 8:48 AM - Andrew Meddle Action completed by: Meddle, Andrew Matter now being progressed by the General Manager - City Infrastructure.</p>			

Meeting	Officer/Director	Section	Subject
Council 15/09/2020	Solly, Elisa Meddle, Andrew	Council Assessment Panel Minutes	Minutes of the Council Assessment Panel held on 27 August 2020
RESOLUTION 2020/289			
Moved: Cr Paul Jenner			
Seconded: Cr Christian Greco			
That the Minutes of the Council Assessment Panel meeting held on 27 August 2020 as previously circulated be noted.			
			CARRIED
<p>18 Sep 2020 - 11:11 AM - Elisa Solly Action completed by: Solly, Elisa Completed</p>			



Outstanding/Finalised	Division: Committee: Officer:	Date From: 15/09/2020 Date To: 15/09/2020
Action Sheets Report		Printed: 12 October 2020 12:51 PM

Meeting	Officer/Director	Section	Subject
Council 15/09/2020	McCarthy, Michael Meddle, Andrew	Council Reports	Election of LGA President
RESOLUTION 2020/290			
Moved: Mayor Lynette Martin Seconded: Cr Christian Greco			
<ol style="list-style-type: none"> That Council Report No. AR20/59450 titled 'Election of LGA President' as presented on 15 September 2020 be noted. That Council endorse the following candidate for the 2020 election for Local Government Association President: <ul style="list-style-type: none"> Mayor Angela Evans, City of Charles Sturt The ballot paper be marked, sealed and returned to the Returning Officer accordingly. 			
CARRIED			
18 Sep 2020 - 1:30 PM - Michael McCarthy Action completed by: McCarthy, Michael Ballot completed and posted			

Meeting	Officer/Director	Section	Subject
Council 15/09/2020	McCarthy, Michael Meddle, Andrew	Council Reports	Election of LGFA Representative Members
RESOLUTION 2020/291			
Moved: Cr Christian Greco Seconded: Cr Frank Morello			
<ol style="list-style-type: none"> That Council Report No. AR20/59804 titled 'Election of LGFA Representative Members' as presented on 15 September 2020 be noted. That Council endorse the following two candidates for the 2020 election of Local Government Finance Authority Representative Members: <ul style="list-style-type: none"> Annette Martin Michael Sedgman and that the ballot paper be marked, sealed and returned to the Returning Officer accordingly. 			
CARRIED			



Outstanding/Finised	Division: Committee: Officer:	Date From: 15/09/2020 Date To: 15/09/2020
Action Sheets Report		Printed: 12 October 2020 12:51 PM

18 Sep 2020 - 1:30 PM - Michael McCarthy
 Action completed by: McCarthy, Michael
 Ballot completed and posted

Meeting	Officer/Director	Section	Subject
Council 15/09/2020	Meddle, Andrew Meddle, Andrew	Council Reports	Update on Council Actions as a result of decisions relating to COVID-19
RESOLUTION 2020/292			
Moved: Cr Ben Hood			
Seconded: Cr Paul Jenner			
<ol style="list-style-type: none"> 1. That Council Report No. AR20/59827 titled 'Update on Council Actions as a result of decisions relating to COVID-19' as presented on 15 September 2020 be noted. 2. That Council support the increased, temporary use of delegations to ensure business continuity, including cross-council delegations and delegations to staff to support the role of Environmental Health Officers under the Public Health Act, until the current public health emergency decision is rescinded by the State Government. 			
CARRIED			
22 Sep 2020 - 3:39 PM - Andrew Meddle Action completed by: Meddle, Andrew Delegations updated.			



**15 ECONOMIC AND ENVIRONMENT COMMITTEE MINUTES AND
RECOMMENDATIONS**

Nil



16 PEOPLE AND PLACE COMMITTEE MINUTES AND RECOMMENDATIONS

16.1 [MINUTES OF THE PEOPLE AND PLACE COMMITTEE HELD ON 6 OCTOBER 2020 - Go to Attachment](#)

RECOMMENDATION

That the Minutes of the People and Place Committee meeting held on 6 October 2020 as attached be noted.

16.2 [Request for Discretionary Rate Rebate for 25 Alexander Street Mount Gambier - South East Community Access Radio Inc](#) – Report No. AR20/59849

RECOMMENDATION

1. That People and Place Committee Report No. AR20/59849 titled 'Request for Discretionary Rate Rebate for 25 Alexander Street Mount Gambier - South East Community Access Radio Inc' as presented on 06 October 2020 be noted;
2. That Council agree to a 25% discretionary rate rebate for Assessment Number 7, 25 Alexander Street Mount Gambier, whilst it is operated as a Community Radio Station;
3. The Chief Executive Officer inform, in writing, South East Community Access Radio Inc of the Council's decision.



16.3 [Sport and Recreation Capital Works Program 2020/2021 - Applications](#) – Report No. AR20/60319

RECOMMENDATION

1. That People and Place Committee Report No. AR20/60319 titled ‘Sport and Recreation Capital Works Program 2020/2021 - Applications’ as presented on 06 October 2020 be noted.
2. That \$100,000 be endorsed for distribution for the 2020/2021 Sport and Recreation Capital Works Program as follows:

<u>Applicant</u>	<u>Priority</u> (Score)	<u>Requested</u>	<u>Approved</u>
North Gambier Football / Netball Club	14	\$ 20,000.00	\$ 10,000.00
Apollo Football Club	14	\$ 40,000.00	\$ 35,000.00
Mount Gambier Bowls Club	15	\$ 14,900.00	\$ 14,000.00
Blue Lake Golf Club	13	\$ 27,000.00	\$ 0
Mount Gambier RSL & District Bowling Club	13	\$ 22,758.32	\$ 12,000.00
Mount Gambier Harness Racing Club	15	\$ 25,000.00	\$ 14,000.00
Blue Lake BMX Club	11	\$ 28,500.00	\$ 12,000.00
Mount Gambier Golf Club	12	\$ 5,587.00	\$ 3,000.00
Mount Gambier Swimming Club	12	\$ 1,787.50	\$ 1,700.00
		\$ 185,532.82	\$ 101,700.00

3. All applicants be notified accordingly, advising that the provision and acquittal of these grant funds will always be subject to:
 - all necessary land holder and development approvals being obtained; and
 - all works being completed in accordance with all relevant legislative and compliance standards.



16.4 [Creative Arts Fund 2020/2021 Applications](#) – Report No. AR20/63453

RECOMMENDATION

1. That People and Place Committee Report No. AR20/63453 titled 'Creative Arts Fund 2020/2021 Applications' as presented on 06 October 2020 be noted.
2. That \$50,000 be endorsed for distribution for the 2020/2021 Creative Arts Fund as follows:

<u>Project Name</u>	<u>Applicant</u>	<u>Requested</u>	<u>Approved</u>
Commerce Lane Mural	Scott Coleman	\$ 24,300.00	\$ 24,300.00
Art in the Community	Pariya Ziakas	\$ 4,800.00	\$ 4,800.00
To celebrate with dance	Pariya Ziakas & Ruth Stephenson	\$ 6,432.80	\$ 6,432.80
Beauty Empowerment	Aileen Costales-Clarke	\$ 8,500.00	\$ 8,500.00
		\$ 44,032.80	\$ 44,032.80

3. That the remaining \$5,967.20 from the Creative Arts Fund be used to engage a photographer / videographer to document the above projects.
4. That all applicants be notified accordingly, advising that the provision and acquittal of these grant funds will always be subject to:
 - all necessary land holder and development approvals being obtained; and
 - all works being completed in accordance with all relevant legislative and compliance standards.



17 REGIONAL SPORT AND RECREATION CENTRE COMMITTEE MINUTES AND RECOMMENDATIONS

17.1 MINUTES OF THE REGIONAL SPORT AND RECREATION CENTRE COMMITTEE HELD ON 13 OCTOBER 2020 - [Go to Attachment](#)

RECOMMENDATION

That the Minutes of the Regional Sport and Recreation Centre Committee meeting held on 13 October 2020 as attached be noted.

17.2 [Community and Recreation Hub - Name Consultation](#) – Report No. AR20/66615

RECOMMENDATION

1. That Regional Sport and Recreation Centre Committee Report No. AR20/66615 titled 'Community and Recreation Hub - Name Consultation' as presented on 13 October 2020 be noted.
2. That the following names be presented to Council for endorsement and put to community vote:
 - (i) Wulanda Recreation Hub
 - (ii) Berrin Recreation Hub
 - (iii) Mount Gambier CORE

17.3 [Community Reference Group \(CRG\)](#) – Report No. AR20/66872

RECOMMENDATION

1. That Regional Sport and Recreation Centre Committee Report No. AR20/66872 titled 'Community Reference Group (CRG)' as presented on 13 October 2020 be noted.
2. That the Community and Recreation Hub Community Reference Group terms of reference be updated and presented in October 2020.
3. That consistent communication and community engagement be undertaken for the duration of the project to ensure the community are appropriately informed of the process.
4. That the Community Reference Group call for nominations be conducted in line with the revised Terms of Reference.



17.4 [Community and Recreation Hub - Update](#) – Report No. AR20/67243

RECOMMENDATION

1. That Regional Sport and Recreation Centre Committee Report No. AR20/67243 titled 'Community and Recreation Hub - Update' as presented on 13 October 2020 be noted.



18 COUNCIL ASSESSMENT PANEL MINUTES

18.1 MINUTES OF THE COUNCIL ASSESSMENT PANEL HELD ON 17 SEPTEMBER 2020

RECOMMENDATION

That the Minutes of the Council Assessment Panel meeting held on 17 September 2020 as previously circulated be noted.



19 JUNIOR SPORTS ASSISTANCE (SECTION 41) COMMITTEE MINUTES AND RECOMMENDATIONS

Nil



20 AUDIT COMMITTEE MINUTES AND RECOMMENDATIONS

20.1 MINUTES OF THE AUDIT COMMITTEE HELD ON 8 OCTOBER 2020 - [Go to Attachment](#)

RECOMMENDATION

That the Minutes of the Audit Committee meeting held on 8 October 2020 as attached be noted.

20.2 [Annual Financial Statements for 2019/20](#) – Report No. AR20/60402

RECOMMENDATION

1. Audit Committee Report No. AR20/60402 titled 'Annual Financial Statements for 2019/20' as presented on 8 October 2020 be noted.
2. That in accordance with Section 126 (4) (a) of the Local Government Act 1999, the Audit Committee advises that it has reviewed the draft annual financial statements of Council for the financial year 2019/20 and is satisfied 'they present fairly the state of affairs of the council'.
3. That for the financial year ended 30 June 2020:
 - (a) Council adopts the annual financial statements as presented at the meeting held 8 October 2020, subject to the following two minor adjustments, as final.
 - In Note 1 item 1, replace 'XX September 2020' with '20 October 2020';
 - In Note 18 item 5, replace '\$32.3 million' with '\$31.95 million'.
 - (b) Council authorises the Chief Executive Officer and the Mayor of the City of Mount Gambier to certify the financial statements.
4. That the Presiding Member of the Audit Committee and the Chief Executive Officer of the City of Mount Gambier be authorised to sign Council's *Certification of Auditor Independence Statement* that will accompany the financial statements for the financial year ended 30 June 2020.
5. That the Auditor's representative, Mr Tim Mulhausler's verbal report providing an overview of the audit report as presented to the Audit Committee Meeting on 8 October 2020 be noted.

20.3 [Audit Committee Works Program](#) – Report No. AR20/60507

RECOMMENDATION

1. That Audit Committee Report No. AR20/60507 titled 'Audit Committee Works Program' as presented on 08 October 2020 be noted.

20.4 [Budget review process update](#) – Report No. AR20/60548

RECOMMENDATION

1. That Audit Committee Report No. AR20/60548 titled 'Budget review process update' as presented on 08 October 2020 be noted.

20.5 [Community and Recreation Hub - verbal update](#) – Report No. AR20/60553

RECOMMENDATION

1. That Audit Committee Report No. AR20/60553 titled 'Community and Recreation Hub - verbal update' as presented on 08 October 2020 be noted.
2. That the Council undertake a review of the Long Term Financial Plan, the Asset Management Plan and the status of a prudential review as part of its management of the Community and Recreation Hub project.



**21 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES
AND RECOMMENDATIONS**

Nil

22 BUILDING FIRE SAFETY COMMITTEE MINUTES

Nil



23 COUNCIL REPORTS

23.1 DISABILITY ACCESS AND INCLUSION PLAN 2020-2024 FEEDBACK – REPORT NO. AR20/65601

Committee:	Council
Meeting Date:	20 October 2020
Report No.:	AR20/65601
CM9 Reference:	AF19/416
Author:	Barbara Cernovskis, General Manager Community Wellbeing
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	A report providing Council with feedback received from the public consultation for the Disability Access and Inclusion Plan 2020-2024 and to endorse the amended plan as final.
Community Plan Reference:	Goal 1: Our People

REPORT RECOMMENDATION

1. That Council Report No. AR20/65601 titled 'Disability Access and Inclusion Plan 2020-2024 Feedback' as presented on 20 October 2020 be noted.
2. That Council make the changes identified in the '*Proposed Changes*' part of this report.
3. That subject to these changes being implemented, the Disability Access and Inclusion Plan 2020-2024 be endorsed.
3. That the Chief Executive Officer be authorised to make minor textual changes to correct typos and errors of fact.



BACKGROUND

At the Council meeting on 15 September 2020, Council endorsed the draft Disability Access and Inclusion Plan (DAIP) 2020-2024 for the purposes of public consultation in accordance with Council Policy P195 Community Consultation and Engagement.

DISCUSSION

The draft Disability Access and Inclusion Plan (DAIP) 2020-2024 was out for public consultation for 21 days from Friday 18 September 2020 until Friday 9 October 2020.

The public consultation process involved notices and articles in local print media, radio interviews, promotion on the City of Mount Gambier Facebook page and a consultation page on the 'Have Your Say Mount Gambier' website.

The DAIP was available to download from 'Have Your Say Mount Gambier' in three different formats - standard, easy read and an audio version. Hard copies of the standard and easy read versions were available from the Civic Centre, Riddoch Arts and Cultural Centre and Mount Gambier Library.

In addition to the public consultation activities, Council convened a meeting with representatives of the Limestone Coast Inclusion Reference Group to discuss the draft document in further detail and hear feedback from individual members.

Council has also reviewed the content of a separate submission presented from this group, the details of which has been considered in the final plan.

At the conclusion of the advertised public consultation period, Council received a total three submissions via the 'Have Your Say Mount Gambier', a submission from the Limestone Coast Inclusion Reference Group and a submission from Gordon Education Centre.

Engagement statistics via the "Have Your Say Mount Gambier" consultation page are as follows:

- 97 Visits
- 3 Submissions
- 36 Downloads of the draft Disability Access and Inclusion Plan 2020-2024
- 25 Downloads of the draft Disability Access and Inclusion Plan 2020-2024 - Easy Read Version
- 9 Downloads of the draft Disability Access and Inclusion Plan 2020-2024 - Audio Version

Feedback

The feedback centred on a few themes, which include:

- Footpaths
 - review of footpaths as many are not level and/or too narrow for wheelchair and mobility aid access (including pram ramps).
- Public Transport
 - timing and location of routes, poorly marked bus stops and lack of bus shelters.
- Disabled Parking Spaces and Infrastructure Access
 - currently no car parking spaces in high use areas including Percy Street and Helen Street. There is a need to look at access to venues for social gatherings not just health care.
- Post school options
 - limited post school options for students.





Proposed Changes

The following are the proposed changes to the draft Disability Access and Inclusion Plan 2020-2024:

- Update the references to NDIS Inclusion Reference Group to Limestone Coast Inclusion Reference Group;
- Replace the word priority with focus area/s throughout the document;
- Replace the word ongoing with reviewed annually;
- Page 8, Action 2 - remove 'people with disability should be paid for their time and involvement'.
- Page 10, Action 5 - the State Plan Focus Area should be six not five;
- Page 12, Action 10 - update measurable target to "Continue engagement with more than two agencies annually".
- Page 5 of 16: "people living with disability within our Community may have difficulties:" be replaced with people living with disability within our Community may experience difficulties which may include:
- Page 12 of 16, Action 10 - "NDIS and" be removed and the measurable targets be updated to reference 'consult at least once annually with education providers'.

The proposed final standard version of the Disability Access and Inclusion Plan 2020-2024 (**Attachment 1**) is attached to this report for Members reference noting that the plan will be graphically treated following endorsement.

CONCLUSION

The Draft Disability Access and Inclusion Plan 2020 - 2024 is an important document that outlines how Council plans to provide equal access to services for all members of the community regardless of ability. The public consultation has yielded a number of responses and some clear areas for consideration.

The Plan outlines work Council can be proud of achieving by providing a framework that ensures all residents and visitors to the City of Mount Gambier have equal access to services regardless of abilities. The plan will become a living document that will be reviewed and updated as community needs change.

ATTACHMENTS

1. Disability Access and Inclusion Plan (DAIP) 2020-2024 [↓](#)





Disability Access and Inclusion Plan 2020 - 2024



MAYOR'S MESSAGE

It is my pleasure to endorse the City of Mount Gambier Disability Access and Inclusion Plan 2020 -2024.

The first City of Mount Gambier Disability Access and Inclusion Plan has been developed through consultation with our community, stakeholder groups and Council staff, addressing focus areas within our community and providing awareness of physical and mental disability along with equitable access and inclusion.

Aligned with the Inclusive SA: State Disability Inclusion Plan 2019-2023, Council has identified the following focus areas:

- Inclusive communities for all,
- Leadership and collaboration,
- Accessible communities,
- Learning and employment.

It is important that Council continues to ensure equity of access for all people living within the City of Mount Gambier and that minimum standards of Disability Discrimination Act 1992 compliance are met.

Council will continue to review and develop strategies to address groups in our community living with disability including, women, children, Aboriginal and Torres Strait Islander people and culturally and linguistically diverse people so that we provide an inclusive city where people lead fulfilling lives.



STATEMENT OF COMMITMENT TO ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITIES

The City of Mount Gambier recognises the Boandik people as the traditional owners and custodians of this local government area. We respect their spiritual relationship with the land and recognise the deep feelings of attachment Aboriginal and Torres Strait Islander peoples have with this land. The City of Mount Gambier is committed to working together with Aboriginal and Torres Strait Islander communities in the process of reconciliation. We will cooperate to ensure the preservation of cultural practices, traditional sites and significant places. The City of Mount Gambier supports expressions of cultural identity, strongly champions social justice and will advocate for enriching the lives of Aboriginal and Torres Strait Islander peoples. Together, we seek to build a society where acceptance and understanding, respect and diversity are cornerstone values, where Aboriginal and Torres Strait Islander peoples are valued and respected. The City of Mount Gambier recognises the Boandik people as the traditional owners and custodians of this local government area.

We respect their spiritual relationship with the land and recognise the deep feelings of attachment Aboriginal and Torres Strait Islander peoples have with this land.

The City of Mount Gambier is committed to working together with Aboriginal and Torres Strait Islander communities in the process of reconciliation.

We will cooperate to ensure the preservation of cultural practices, traditional sites and significant places. The City of Mount Gambier supports expressions of cultural identity, strongly champions social justice and will advocate for enriching the lives of Aboriginal and Torres Strait Islander peoples.

Together, we seek to build a society where acceptance and understanding, respect and diversity are cornerstone values, where Aboriginal and Torres Strait Islander peoples are valued and respected.



Introduction

The Disability Inclusion Act 2018 (SA) requires the Council to develop a Disability Access and Inclusion Plan in line with the Inclusive SA: State Disability Inclusion Plan 2019 - 2023.

The first City of Mount Gambier Disability Access and Inclusion Plan has been developed through consultation with our community and staff, addressing focus areas within our community and providing awareness of disability and equitable access and inclusion.

Purpose

The purpose for the City of Mount Gambier Disability Access and Inclusion Plan (DAIP) is to outline our commitment to the continuous review and development of information, services and facilities to ensure equitable access and inclusion for all within our community.

Our DAIP has been structured in line with the Inclusive SA: State Disability Inclusion Plan 2019 - 2023 themes and focus areas:

1. Inclusive communities for all

- Focus Area 1: Involvement in the community
- Focus Area 2: Improving community understanding and awareness
- Focus Area 3: Promoting the rights of people living with disability

2. Leadership and collaboration

- Focus Area 4: Participation in decision-making
- Focus Area 5: Leadership and raising profile
- Focus Area 6: Engagement and consultation

3. Accessible communities

- Focus Area 7: Universal Design across South Australia
- Focus Area 8: Accessible and available information
- Focus Area 9: Access to services

4. Learning and employment

- Focus Area 10: Better supports within educational and training settings
- Focus Area 11: Skill development through volunteering and support in navigating the pathway between learning and earning
- Focus Area 12: Improved access to employment opportunities and better support within workplaces



Defining Disability

There are many different kinds of disabilities, which can result from accidents, illness or genetic disorders. The Disability Discrimination Act 1992 defines disability in relation to as person as:

- (a) total or partial loss of the person's bodily or mental functions; or
- (b) total or partial loss of a part of the body; or
- (c) the presence in the body of organisms causing disease or illness; or
- (d) the presence in the body of organisms capable of causing disease or illness; or
- (e) the malfunction, malformation or disfigurement of a part of the person's body; or
- (f) a disorder or malfunction that results in the person learning differently from a person without the disorder or malfunction; or
- (g) a disorder, illness or disease that affects a person's thought processes, perception of reality, emotions or judgment or that results in disturbed behaviour;
and includes a disability that:
 - (h) presently exists; or
 - (i) previously existed but no longer exists; or
 - (j) may exist in the future (including because of a genetic predisposition to that disability); or
 - (k) is imputed to a person.

To avoid doubt, a disability that is otherwise covered by this definition includes behaviour that is a symptom or manifestation of the disability.

Disability in the City of Mount Gambier

Mount Gambier is the largest regional city in South Australia located centrally between Adelaide and Melbourne. Mount Gambier is the major service centre for the Limestone Coast, a thriving progressive community with city facilities and services.

Mount Gambier is home to more than 27,000 people with the City of Mount Gambier employing of over 160 staff working across 9 sites. The exact number of staff identifying with a disability employed at the City of Mount Gambier is currently unknown. There is currently no reporting procedure in place, however through the delivery of the actions within the Disability Access and Inclusion Plan (DAIP) we hope to determine this.

The Australia Bureau of Statistics 2016 data states that of the approximately 26,000 people living in the City of Mount Gambier in 2016, 1,714 people or 6.5% of the population reported needing help in their day-to-day lives due to disability.

In the 2016, 6% of the South Australian population reported needing assistance in their everyday lives this equated to approximately 103,000 South Australians requiring assistance.

People living with disability within our Community may experience difficulties which may include:

- using our footpaths and ramps
- finding their way around our city
- accessing our public buildings, amenities and parks
- gaining employment
- accessing and reading information including on our website
- hearing at a public meeting or at a customer service counter
- feeling accepted and valued.

It is important that Council continues to ensure equity of access for all people living within the City of Mount Gambier and that minimum standards of Disability Discrimination Act 1992 (DDA) compliance are met.



Access and Inclusion Timeline:

Equal Opportunity Act 1984 (SA)

The Equal Opportunity Act makes disability discrimination against the law and promotes equal rights, opportunities and access for people living with disability.

Australian Human Rights Commission Act 1986

Provides power to the Commission to deal with complaints of discrimination.

Commonwealth Disability Discrimination Act 1992 (DDA)

The DDA makes it unlawful to treat someone less favourably because of a disability.

United Nations Convention on the Rights of Persons with Disabilities 2008

The United Nations Convention on the Rights of Persons with Disabilities is an international human rights treaty intended to protect the rights and dignity of people with disabilities.

Disability (Access to Premises - Buildings) Standards 2010

The Disability (Access to Premises - Buildings) Standards 2010 was adopted in South Australia on 1 October 2012. This was adopted via the Development (Building Rules Consent - Disability Access) Variation Regulations 2012 which came into effect when the Development (Building Rules Consent - Disability Access) Amendment Act 2011 commenced.

National Disability Strategy 2010-2020 (NDS)

The Department of Social Services NDS outlines a 10 year plan to improve the lives of people living with disability and promote participation for a more inclusive society.

South Australian Public Health Act 2011

Promotes and provides for the protection of the health of the public of South Australia and to reduce the incidence of preventable illness, injury and disability.

South Australian Disability Inclusion Act 2018

Under the Disability Inclusion Act 2018 (SA), Councils in South Australia are required to develop a Disability Access and Inclusion Plans (DAIPs) by October 2020.

City of Mount Gambier Disability Access Audit on Public Buildings 2018

Prepared by David Vandborg, Building Surveyor, the City of Mount Gambier carried out an access audit of all Council owned buildings in preparation for the development of our Disability Access and Inclusion Plan (DAIP).

Inclusive SA: State Disability Inclusion Plan 2019-2023

The State Inclusive SA Plan brings South Australian councils together to reduce the obstacles people living with disability deal with in their local communities.

The City of Mount Gambier Disability Access and Inclusion Plan (DAIP) 2020-2024

Sets out the action plan for the City of Mount Gambier to develop and review the equity of access and inclusion of all facilities and services within Mount Gambier.



Our Vision

The Vision according to the Government of South Australia Stare Disability Inclusion Plan states:

“Our vision is an accessible and inclusive South Australia based on fairness and respect.”

The City of Mount Gambier Strategic Plan 2020-2024 includes the following focus areas to assist with ensuring equity of access for all people living within our Community:

1.3 Sense of community

We foster a sense of community by encouraging and supporting participation in community life.

1.3.1 Supporting community events and programs that bring people together, encourage interaction and promote a sense of community

1.4 Care for the community

We will develop our service offering to the community to ensure all members have access to required levels of support.

1.4.1 Developing and delivering community safety initiatives that respond to local issues and concerns

1.4.5 Ensuring support services and recreational activities are accessible

2.1 Infrastructure development and managing our current assets

We will commence work on meeting the community’s aspirations for future infrastructure development, whilst managing our existing infrastructure and assets in a manner that demonstrates the pride we take in our environment.

2.1.1 Working with the community to ensure our CBD, health and education precincts, our streets and our public spaces are safe, inviting and support a positive image of the City of Mount Gambier.

Council will continue to review and develop strategies to address groups in our community living with disability including women, children, Aboriginal and Torres Strait Islander people and culturally and linguistically diverse people.



Action Plan:

The City of Mount Gambier Disability Access and Inclusion Plan is structured around the themes and focus areas of the Inclusive SA: State Disability Inclusion Plan 2019 - 2023.

1: Inclusive communities for all

Social inclusion is important for people living with disability as it affects all aspects of their lives. It is our aim that the contributions and rights of people living with disability are valued and understood by all South Australians and that their rights are promoted, upheld and protected. We also want to ensure that people living with disability are supported to advocate for their own rights.

Focus Area 1: Involvement in the community

Focus Area 2: Improving community understanding and awareness

Focus Area 3: Promoting the rights of people living with disability

Action	State Plan Focus Area #	Responsibility	Timeframe	Measurable Target
<p>1. Council to ensure community events, particularly those organised by City of Mount Gambier are inclusive for all people and include consideration of diverse access needs.</p> <p>a. 2 years for acquittal of Grant Funding.</p>	1	General Manager City Growth, General Manager Community Wellbeing and Events Team	4 years	Information packs Improved processes Funding eligibility requirements
<p>2. Council to collaborate with local organisations and people with lived experience of disability to deliver training about disability, access and inclusion.</p> <p>a. Council to maintain representation with the Limestone Coast Inclusion Reference Group.</p> <p>b. Embedding awareness with action groups</p>	2	Community Wellbeing All Departments	4 years	All Council Staff training



Action	State Plan Focus Area #	Responsibility	Timeframe	Measurable Target
<p>3. Council to reference the Human Rights Model of Disability when reviewing disability related planning and policies. Council to also refer to the United Nations Charter on the rights of persons with disability.</p>	<p>3</p>	<p>Governance to produce a checklist with assistance from Manager Operations and Engineering</p> <p>All to action in planning and policy processes</p> <p>Leadership Team to Monitor</p>	<p>4 years</p>	<p>Checklist produced for development of policies and procedures</p> <p>SWOT Analysis undertaken</p>



2: Leadership and collaboration

People living with disability want to have a greater role in leading and contributing to government and community decision-making. It is our aim that the perspectives of people living with disability are actively sought and that they are supported to participate meaningfully in government and community consultation and engagement activities.

Focus Area 4: Participation in decision-making

Focus Area 5: Leadership and raising profile

Focus Area 6: Engagement and consultation

Action	State Plan Focus Area #	Responsibility	Timeframe	Measurable Target
4. Council to develop a policy that ensures planned community consultations enable people of all abilities to respond. For example provision of large font size on website, able to listen to consultation request from website and providing hearing assistance for group consultations.	4	Community Development and Engagement	1 year	Community Engagement Policy further developed Consultation Checklist
5. Council to engage with focus group of people with lived disability experience.	6	Community Wellbeing	Reviewed annually	Council to actively engage with focus group in decision making on relevant issues.



3: Accessible communities

The accessibility of the built environment, quality services and information is key to ensuring people living with disability are included and have the opportunity to equally participate in all aspects of community life. It is our aim to increase accessibility to public and community infrastructure, transport, services, information, sport and recreation and the greater community.

Focus Area 7: Universal Design across South Australia

Focus Area 8: Accessible and available information

Focus Area 9: Access to services

Action	State Plan Focus Area #	Responsibility	Timeframe	Measurable Target
6. Council to adopt inclusive design principles that encourages best practice rather than meeting minimum legislative requirements.	7	Development Services	2 years	Trained personnel to assess NDIS requirements
7. Council to take a leadership role ensuring information provided by Council is available in multiple formats (e.g., Easy Read, Auslan, pictorial forms, large font, audible options, Braille, captions, VoiceOver and dyslexia-friendly fonts).	8	Leadership Team	4 years	Develop and implement a policy
8. Council to undertake an audit of assets and services, engaging the expertise of people with lived experience of disability to 'road test' and assess their accessibility. Use the findings to inform the development of a schedule of modifications.	9	Development Services	4 years	Plan a budget Audit completed



4: Learning and employment

Workforce participation is fundamental to social inclusion. It provides economic independence and choice, social connections and friendships, value, identity and belonging. It is our aim that people living with disability have access to inclusive places of study and that education and training provides pathways to meaningful and inclusive employment and volunteering opportunities.

Focus Area 10: Better supports within educational and training settings

Focus Area 11: Skill development through volunteering and support in navigating the pathway between learning and earning

Focus Area 12: Improved access to employment opportunities and better support within workplaces

Action	State Plan Focus Area #	Responsibility	Timeframe	Measurable Target
9. Council to advocate State and National bodies for increased disability and inclusion support in the Limestone Coast.	10	CEO	Reviewed annually	Increased disability and inclusion support in the Limestone Coast
10. Council to continue to partner with relevant agencies in creating volunteering and employment opportunities for people living with disabilities.	11	Manager Organisational Development Procurement	Reviewed annually	Partnership opportunities identified and pursued where available Continue engagement with more than 2 agencies annually. Consult with education providers at least once annually.
11. Council to promote workforce diversity, committing to recruiting and retaining a greater proportion of staff with disability. Set measurable goals and regularly check in with progress.	12	Manager Organisational Development and Human Resources	1 year Reviewed annually	Alter the language in employment principles and update recruitment policy to promote workforce diversity. Proportionate quotas



Disability Access and Inclusion Plan development

Consultation

To enable the development of the first Disability Access and Inclusion Plan (DAIP) for the City of Mount Gambier stakeholder groups from our community were invited to provide feedback on several questions linking back to the themes of our draft plan.

This stakeholder feedback was reviewed by the City of Mount Gambier Leadership Team and presented as an action plan for our draft Disability Access and Inclusion Plan (DAIP) for consultation purposes.

At a Council meeting on 15 September 2020, Council endorsed the draft Disability Access and Inclusion Plan (DAIP) 2020-2024 for the purposes of public consultation in accordance with Council Policy P195 Community Consultation and Engagement.

The draft Disability Access and Inclusion Plan (DAIP) 2020-2024 was out for public consultation for 21 days from Friday 18 September 2020 until Friday 9 October 2020.

The public consultation process involved notices and articles in local print media, radio interviews, promotion on the City of Mount Gambier Facebook page and a consultation page on the 'Have Your Say Mount Gambier' website.

At the conclusion of the advertised public consultation period, Council received a total 3 submissions via Have Your Say Mount Gambier and 1 submission from the Limestone Coast Inclusion Reference Group.

Relationship to other policies, strategies, frameworks

The City of Mount Gambier Disability Access and Inclusion Plan (DAIP) will be implemented as a strategic document that will be integrated throughout Council policies, procedures and business plans.

Examples of previous achievements

1. Changing Places Facility - James Street

In October 2019, the City of Mount Gambier officially opened its first Changing Places facility, located in the James Street toilet block.

The Changing Places Facility includes a range of features not available in standard accessible toilets, including a height adjustable adult sized change table, a tracking hoist system, non-slip flooring and more space to accommodate a person using a wheelchair and up to two carers.

The facility is secured by a universal key system, access to the facility can be gained through the purchase of a Master Locksmiths Access Key (MLAK). A MLAK enables 24/7 universal access to many of the Changing Places amenities across Australia.

2. Community and Recreation Hub (CaRH) Design

For over 30 years, there have been community discussions about the need for an indoor aquatic centre. The Community and Recreation Hub (CaRH) project will provide substantial indoor facilities addressing many community needs both now and for future generations to come.

The design for the CaRH has incorporated the following key features to assist with ensuring equity of access and inclusion:

- Wide concourses around the pool
- Multiple DDA toilets and change rooms
- A dedicated Changing Places facility
- Ramp access to all pools
- Specifically designed wheelchair friendly viewing on the mezzanine level



- The program pool can be screened off to reduce sound and the lighting can be altered
- Nominated disability parking and undercover drop off
- Designated parent's toilet and separate baby change and feeding facility.

The inclusion of the above design elements aligns with the City of Mount Gambier Strategic Plan and will ensure that recreational activities are accessible for our Community.

3. LGILC Funding

The City of Mount Gambier in conjunction with Alexandrina Council and City of Adelaide, have secured funding from the (LGILC) for the Accessible Events Pilot Project.

The scope and purpose of LGILC projects is to enable South Australian councils to undertake activities that address thin marked coverage including mainstream delivery by increasing the understanding of the needs of people living with disability in rural, regional and remote South Australia. This includes the following:

- Projects that build community awareness so that community groups and non-council business have a better understanding of the needs of people living with a disability.
- Project that consider the needs of those living with a disability who identify as Aboriginal and Torres Strait Islander (ATSI) in regional, rural and remote areas of South Australia.
- Project that consider the needs of those living with a disability who identify as Culturally and Linguistically Diverse (CALD) in regional, rural and remote areas of South Australia.
- Project that consider the needs of those living with a disability who identify lesbian, gay, bisexual, transgender, intersex and queer (LGBTQI) in regional, rural and remote areas of South Australia.

The Accessible Events Pilot Project will consist of a partnership with a disability led organisation to provide access consulting and training for event organisers in the three councils, plus small amounts of grant funding assistance to implement access improvements and evaluate the impact of these. The project will also collaborate with State Government during the development of the Events Toolkit. The outcomes of the project will be shared with event staff across SA councils through appropriate channels. It is anticipated that this demonstration project will contribute to cultural change in the area of community and tourism events that Local Government is involved with. People living with disability will benefit from events that are more inclusive and accessible in their local area.

4. Fringe Mount Gambier

Since 2018 the team at Fringe Mount Gambier have worked alongside community members with disabilities to improve site accessibility and ensure all attendees can participate in the festival.

To assist with this each year an access map is developed to clearly label best points of entry and facilities to help us ensure that people of all abilities, including people with disabilities, can gain equitable, independent and functional access to everything. In 2020 it was also planned to provide captioned programs on the large LED screen in the Cave Garden during the curated events to assist with hearing impairments.

The Fringe festival is Companion Card friendly, this simply ensures that people who are unable to attend without a companion to provide attendant care support are not charged two admission fees.

As a festival the Fringe Mount Gambier strive to make our attendance as inclusive as possible, in line with festival best practices, and engaged local members of our community with mobility impairments to help us establish accessibility options for our site plan on our major curated events.



Implementation process

The City of Mount Gambier will continue to be responsible for the implementation of our DAIP and will integrate the actions of the DAIP into our general business, annual budgeting and business planning.

The DAIP will be made available for all employees and will be incorporated into individual business unit plans and processes and procedures. Copies of the plan will be available from the Council Office, Library, Riddoch and Main Corner Complex and Visitor Information Centre and will be published on the City of Mount Gambier website.

Following endorsement of the plan, the availability of the plan will be advertised through the City of Mount Gambier Facebook page and via local media outlets. The plan will also be promoted

A representative of the City of Mount Gambier will be appointed to the Limestone Coast Inclusion Reference Group and regularly update the City of Mount Gambier Leadership Team on issues for review or feedback / comment for the next DAIP.

The Leadership Team will work with their staff to ensure the actions outlined within the DAIP are delivered with a regular item included within the fortnightly Agenda.

The DAIP will be reviewed yearly taking into consideration any feedback / comments received from the Limestone Coast Inclusion Reference, stakeholders and our Community.

Prior to October each year Council will provide a progress report to the Ministers Office in line with the legislative requirements of a DAIP.

Acknowledgments

The City of Mount Gambier acknowledges the contribution of many individuals and groups within our community who have been instrumental in the development of our Disability Access and Inclusion Plan (DAIP).



Glossary and Definitions

ATSI	Aboriginal and Torres Strait Islander peoples
Australian Bureau of Statistics	Australia's national statistical agency, providing trusted official statistics on a wide range of economic, social, population and environmental matters of importance to Australia.
Built Environment	Man-made structures, features, and facilities viewed collectively as an environment in which people live and work.
CALD	Culturally and Linguistically Diverse
CaRH	Community and Recreation Hub
CBD	Central Business District
Commonwealth	The government of the Commonwealth of Australia - also referred to as the Australian Government or the Federal Government.
DAIP	Disability Access and Inclusion Plan
LBGTQI	Lesbian, Bisexual, Gay, Transgender, Queer and Intersex.
LED	Light Emitting Diode
LGILC	Local Government Linkages and Capacity Building Program
MLAK	Master Locksmiths Access Key - allows people with a disability access to dedicated public facilities, including the new Changing Places facilities throughout Australia.
NDIS	National Disability Insurance Scheme
SWOT Analysis	An analysis of an organisations internal strengths and weaknesses, as well as its external opportunities and threats.
United Nations Convention on the Rights of Persons with Disabilities	A human rights treaty that aims to change attitudes and approaches to people with disability. It reaffirms that all people with disability must enjoy human rights and fundamental freedoms.
Universal Design	Universal design involves creating facilities, built environments, products and services that can be used by people of all abilities, to the greatest extent possible, without adaptations.



**23.2 NF MCDONNELL AND SONS SANTA'S BOULEVARD - TEMPORARY ROAD CLOSURE
– REPORT NO. AR20/61708**

Committee:	Council
Meeting Date:	20 October 2020
Report No.:	AR20/61708
CM9 Reference:	AF19/416
Author:	Xarnia Keding, Community Events Officer
Authoriser:	Nick Serle, General Manager City Infrastructure
Summary:	This report is to inform Elected Members of the temporary road closures as part of the NF McDonnell and Sons Santa's Boulevard - replacement to the normal Christmas Parade at Blue Lake Sports Park
Strategic Plan Reference:	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage
	Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Council Report No. AR20/61708 titled 'NF McDonnell and Sons Santa's Boulevard - Temporary Road Closure' as presented on 20 October 2020 be noted.



BACKGROUND

The NF McDonnell & Sons Mount Gambier Christmas Parade will not be in the same format this year due to social distancing and tracing requirements.

The new format is a static light and sound show, where the Council floats will be on display and the community will be able to drive past remaining in their cars. This year's event 'NF McDonnell and Sons Santa's Boulevard' will be held at Blue Lake Sports Park on Saturday, 21 and Sunday, 22 November 2020 between 7:00pm - 10:00pm.

We hope to celebrate the 62nd NF McDonnell & Sons Mount Gambier Christmas Parade in 2021 in its traditional format.

DISCUSSION

To assist in the safety and the success of this event the following road closures or traffic speed alterations are proposed.

Location	From	To
Blue Lake Sports Park (closed to all public, except during the event)	7:00am, Thursday, 19 November 2020	7:00am, Tuesday, 24 November 2020
Lake Terrace East and Dohle Road - road closures, speed alterations, restrictions and detours	6:00pm, Saturday, 21 November 2020 6:00pm, Sunday, 22 November 2020	10:30pm, Saturday, 21 November 2020 10:30pm, Sunday, 22 November 2020
Dohle Road - closed between Jubilee Highway East and south east entrance to Blue Lake Sports Park (local traffic only)	6:00pm, Saturday, 21 November 2020 6:00pm, Sunday, 22 November 2020	10:30pm, Saturday, 21 November 2020 10:30pm, Sunday, 22 November 2020

An order to close the above roads can be made by the Mayor, under Section 59 of the Summary Offences Act 1953.

Location	From	To
Jubilee Highway East - speed alterations and lane restrictions	6:00pm, Saturday, 21 November 2020 6:00pm, Sunday, 22 November 2020	10:30pm, Saturday, 21 November 2020 10:30pm, Sunday, 22 November 2020

Authorisation for the above speed alterations and lane restrictions on this section of highway will be obtained from SAPOL and Department for Infrastructure and Transport, pursuant to Section 33 of the Road Traffic Act 1961.



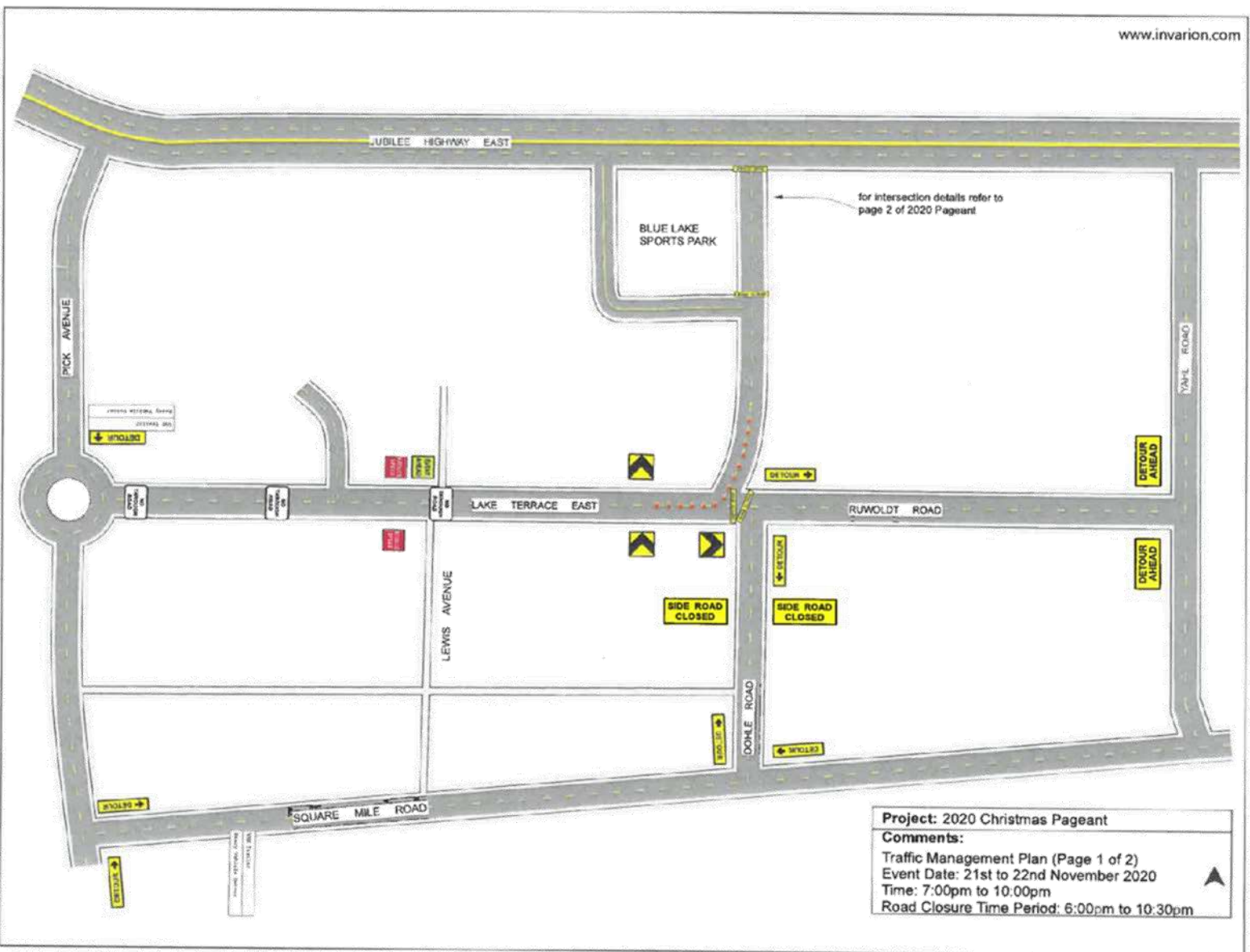
CONCLUSION

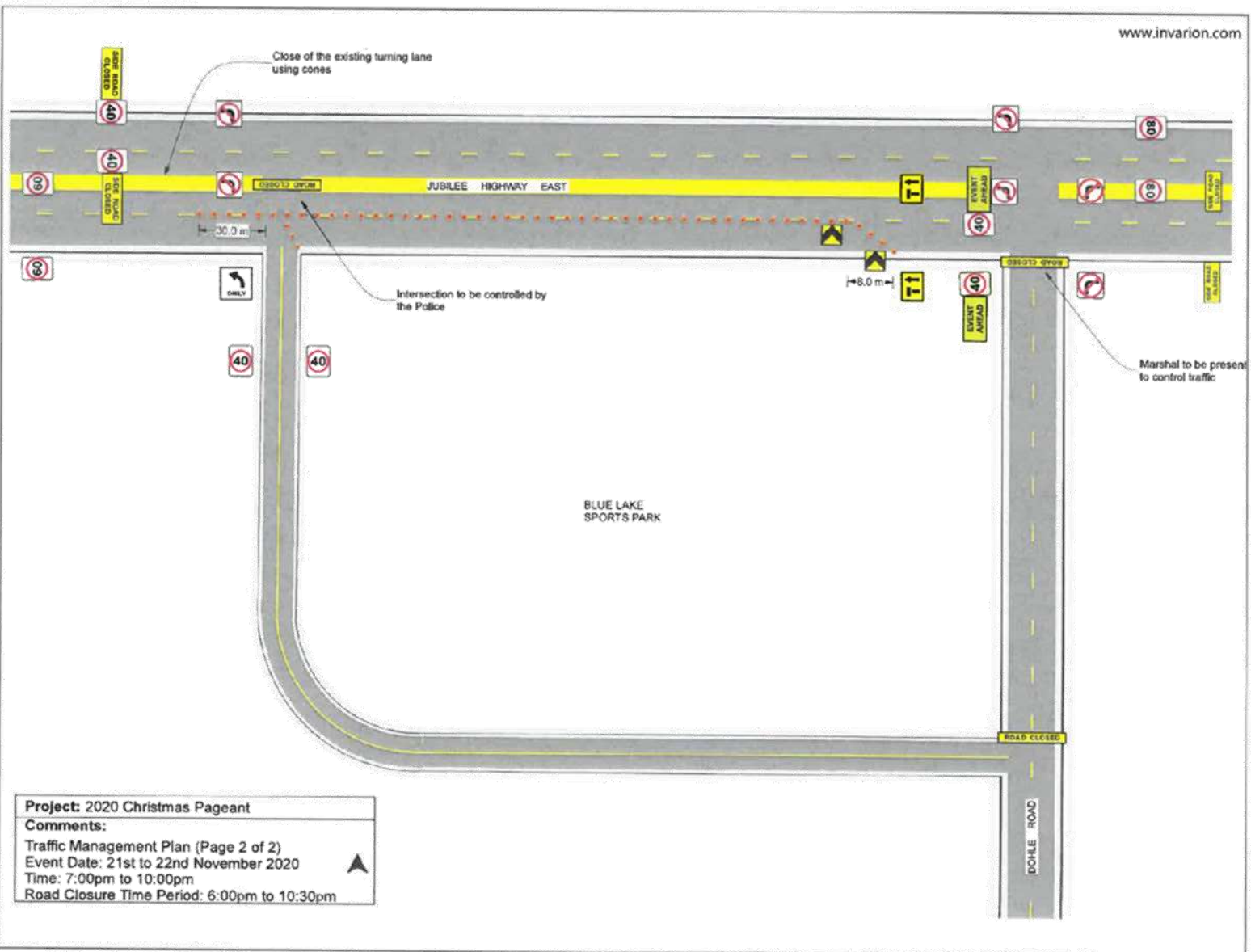
That the Council be aware of the proposed temporary road closures associated with the NF McDonnell & Sons Santa's Boulevard event.

ATTACHMENTS

1. Santas Boulevard 2020 - Traffic Management Plan [↓](#)







23.3 BUDGET REVIEW QUARTER 1 FY2020-21 – REPORT NO. AR20/62148

Committee:	Council
Meeting Date:	20 October 2020
Report No.:	AR20/62148
CM9 Reference:	AF19/416
Author:	Jeroen Zwijnenburg, Manager Finance and Customer Service
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	Council reviews its budget on a quarterly basis.
Strategic Plan Reference:	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage
	Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Council Report No. AR20/62148 titled 'Budget Review Quarter 1 FY2020-21' as presented on 20 October 2020 be noted.
2. That the YTD quarter 1 budget review (BR1) revisions be adopted for the FY2020/21 financial year, reflecting:
 - A \$2,082,000 forecasted operating deficit, representing a \$489,000 increased deficit from the original budget operating deficit of \$1,593,000;
 - A \$10,290,000 forecast net deficit, representing a \$529,000 decrease from the original budget net surplus of \$10,819,000;
 - No impairment expense within Other Comprehensive expenses at BR1.
 - A \$39,098,000 forecast capital expenditure, representing a \$1,301,000 change from the original budget capital expenditure of \$37,797,000, including a Budget revision carry over to 2020/21 of \$1,856,000 and an anticipated carry-over to 2021/22 of \$1,600,000.



BACKGROUND

The 2020-21 original budget includes an operating deficit of \$1,593,000. This budget also includes multiple initiatives that are impacted by the COVID-19 environment Council operates in. Therefore, a timely and thorough review of the budget on a quarterly basis is required.

In accordance with the *Local Government (Financial Management) Regulations 2011*, Regulation 9 requires Council to prepare and consider the following reports relating to the review of budgets:

- “9.1(a) *At least twice, between 30 September and 31 May (both dates inclusive) in the relevant financial year (where at least 1 report must be considered before the consideration of the report under sub regulation (1)(b), and at least 1 report must be considered after consideration of the report under sub regulation (1)(b)) - a report showing a revised forecast of its operating and capital investment activities for the relevant financial year compared with the estimates for those activities set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances;*
- 9.1(b) *Between 30 November and 15 March (both dates inclusive) in the relevant financial year – a report showing a revised forecast of each item shown in its budgeted financial statements for the relevant financial year compared with estimates set out in the budget presented in a manner consistent with the Model Financial Statements.*
- 9.2 *A council must also include in a report under sub regulation (1)(b) revised forecasts for the relevant financial year of the council's operating surplus ratio, net financial liabilities ratio and asset sustainability ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.”*

Section 123 7(a)(b) of the Local Government Act 1999 (the ‘Act’) states that each budget of council must:

- “7(a) *Be considered in conjunction with the council's annual business plan (and must be consistent with that plan, as adopted); and*
- 7(b) *Be adopted by the council after the council has adopted its annual business plan.”*

DISCUSSION

Timing

For the 2020-21 Council plans to perform three budget reviews in the year, and aims to present these as soon as possible after the close of the previous quarter to the chamber. The timing of the budget review for 2020-21 is therefore:

Budget Review	Inclusive Dates	Council Meeting	Legislation
Quarter One (BR1)	1 July 2020 to 30 September 2020	October 2020	<= 29 Nov
Quarter Two (BR2)	1 July 2020 to 31 December 2020	February 2021	<= 15 March
Quarter Three (BR3)	1 July 2020 to 31 March 2021	May 2021	>= 16 March

Budget Review Workshop with Elected Members

As the 2020-21 original budget includes an operating deficit of \$1,593,000 and is subject to multiple influences in this financial year, including Council's COVID-19 response and impact, as well as the impact of the Community and Recreation Hub on its financial position, the intention is to have an Elected Member workshop for both BR2 and BR3. Savings suggestions were sought from Elected Members by the Chief Executive Officer on 23rd June 2020, with only one response being received.



At that point in time Council will have half year actuals that will provide a strong indication of the trend compared to budget, the Community and Recreation Hub Progress Claim timeline and Federal and State Funding timelines are expected to be known, as well as many of the 2020-21 operational and capital projects that form a part of this year's budget will have been started by Council. This will then provide a strong basis for a solid review of the actual to budget situation for Council.

Contents of BR1 2020-21

This year's BR1 includes both the review of the operational as well as the capital budget, as well as the inclusion of the capital works-in-progress.

In previous years, the capital works in progress were addressed as a separate item from the Budget Review 1 process. This year, and going forward, this will be incorporated into the first Budget Review to ensure that the accurate carry forward is included, while at the same time the carry forward amount into the next financial year is considered in the same Budget Review. The result will be a more accurate inclusion of both the financial year's and the following financial year's carry forward.

A. Capital carry forward from 2019/20 into 2020/21

As part of Council's budget review process for the 2019/20 financial year, any capital works-in-progress (CWIP) as at 30 June 2020 that was not completed in 2019/20 financial year requires a revision to be made to be included in the 2020/21 budget.

As by its nature part of Council's capital work portfolio straddles financial years a portion of the capital expenditure budget carries over as CWIP into the next financial year.

Table 1 shows this year's CWIP. Table 2 shows an overview of CWIP for FY2021 as well as prior years. The table indicates, with the 'WIP to next year' being less than the 'Potential capex WIP' for each of these years, that either:

- certain capex is completed within less than budgeted expenditure; and/or
- that not all capex that has not been completed is necessarily rolled over into the next financial year.

A carry forward of \$1,856,000 for CWIP to the 2019/20 budget (2019/20: \$2,201,000) is required in order to complete capital works in progress carried over from Council's adopted 2019/20 budget.

TABLE 1: CARRY FORWARD CAPITAL WORKS IN PROGRESS		
Item	Amount	Comment
Unit 123 - Motor Vehicle GM City Infrastructure	\$46,000	Tender specification not completed before end of June 2020
Unit 6 - Water Truck	\$162,583	Ordered but hadn't arrived before end of June 2020
Unit 91 - Linemarking Machine	\$34,130	Ordered July/August 2020
Melaleuca Reserve Pump Track	\$50,000	Melaleuca park playground budgeted in FY2020 - proposed to create pump track in FY2021 instead
Railway Station Building	\$605,278	Railway station building not completed in FY2020
Concrete Storage Bays	\$14,788	Started in FY2020, not completed due to be completed in September 2020
Kennedy Avenue	\$555,585	Started kerbing in FY2020, road to be completed by GEM in GY2021
Crouch Street	\$136,100	Finished early July 2020
Stormwater/Drainage - Krummel St	\$46,107	Still to be completed
Footpath - Kurrajong Street - Vansittart to Betula	\$40,200	



TABLE 1: CARRY FORWARD CAPITAL WORKS IN PROGRESS		
Item	Amount	Comment
Footpath - North Tce - Cobblestone to Kennedy	\$67,729	Finished early FY2021
Footpath - Pinehall Ave - Wehl to Vivienne	\$6,095	Waiting for land transfer
Footpath - Wehl St - Woodlands to Pinehall	\$26,402	Waiting for land transfer
Gallery Lighting Upgrade	\$50,000	Not started in FY2020
Exhibition Space Upgrade	\$15,000	Furniture ordered in FY2020 - did not arrive before the end of June 2020
Total Carryover	\$1,855,997	

TABLE 2: CAPITAL WORKS IN PROGRESS OVERVIEW									
Year	Capex Carry forward from prior year (A)	Capex original budget (B1)	CaRH original budget (B2)	Capex original budget (B) Total	Capex Council Resolutions in year (C1)	BR Transfer to next FY (C2)	Total (D) (A+B+C)		
2019	1,108	8,159	-	8,159	540	-	9,807		
2020	2,201	7,877	2,617	10,494	-	(1,655)	11,040		
2021	1,856	11,024	26,773	37,797	1,045	(1,600)	39,098		
Year	Note 7 Additions actuals (E1)	CaRH WIP actuals (E2)	Other Capital WIP (E3)	Total Capital WIP (E2 & E3)	WIP increase / (decrease) (E4)	Total true Capex (E1 - E4)	Potential capex Rollover (F)	Capex Rollover to next year (G)	Capex reduction / (capex increase)
2019	7,266	540	249	789	515	7,781	2,566	2,201	365
2020	7,873	2,080	501	2,581	1,792	9,665	2,493	1,856	637
2021								1,600	

B. Capital carry forward from 2020/21 into 2021/22

Table 1 also indicates that, based on the last many years, it is expected that of this year's budget a portion will result in CWIP to be carried over to the 2022 financial year. Although the Council aims to complete as much of its CWIP within the financial year in which it was budgeted for originally, some roll over into a next financial year is a natural consequence of managing CWIP, with the end of the financial year being an arbitrary deadline for closing of project.

A carry forward of \$1,600,000 for CWIP to the 2020/21 budget year (2020/21 per BR2: \$1,655,000) is anticipated at this point in time. In the next budget reviews this figure will become more precise.



C. Community and Recreation Hub

Within the 2020/21 capital Council has budgeted for a \$26,773k capital expense on the Community and Recreation Hub (CaRH). Both expected capital expenditure and timing of incurring this expenditure has changed, as well as the timing of the Federal and State funding contribution to the CaRH. Work is on-going with both the State and Federal Government funding partners to agree new funding milestones which will affect future income and expenditure. In quarter 2 of this financial year this information will be clearer and therefore the CaRH financial implications for the budget will be updated in BR2.

D. Operating expenditure and income & comprehensive income BR1

Table 3 provides detail of the income and expense adjustments as part of BR1. The major BR1 revisions are:

- Depreciation (BR1-12): Per 30 June 2020 AssetVal performed a revaluation of Council's Buildings & structures and Infrastructure assets. Changes in value and changes in estimated lives result in additional depreciation of **\$333,000** for 2020-21.
- The Commonwealth Finance Assistance Grant (BR1-13): Local Roads (ILRG) FY2021 component adjusted - \$85,000 reduction - General Purpose Grant (GPG) FY2021 component adjusted - \$72,000 reduction. As the expectation is that Council will also receive 50% of the FY2022 amount in FY2021 this total of \$157,000 is then doubled to **\$313,000**.
- The Library coffee shop arrangements (BR1-38), put in place just before COVID-19 started on an interim basis, requires an additional **\$120,000** under the assumption that this continues under the current arrangement.
- Special Roads Funding (BR110): **\$380,000** additional income (Note: under capital this leads to additional \$570,000 Special Local Roads).
- The delayed roll-out of ePlanning (BR1-37) results in a revision of the originally subdued income estimates for Development & Building approvals, resulting in **\$140,000** additional revenue.
- The line-marking contract (BR1-39) inclusion in the 2021 budget for **\$85,500**.
- Other changes in operating expenditure and income: Total additional expenditure of **\$158,000**.

The year to date 2020/21 BR1 has resulted in a **\$489,550** deterioration to the operating net deficit forecasted position, from a budgeted deficit of \$1,593,000 to a deficit of **\$2,082,000**.

- Additionally, BR1 forecasts another \$39,400 variance to the Comprehensive income lines below the operating deficit line on the Statement of Comprehensive Income.

Item	CoMG ref	Adjustment to Estimates - Description	P&L impact
1	BR1-03	Street Sweeping/Median Maintenance - DPTI - Income not included in budget FY2021	(23,000)
2	BR1-04	Vibrant Mount Gambier \$5,000 funding	(5,000)
3	BR1-10	Special Local Roads Funding	(380,000)
4	BR1-11	LGRS Insurance Risk Sessions	32,500
5	BR1-12	Depreciation adjustment	332,713
6	BR1-13	Commonwealth Financial Assistance Grant	313,282
7	BR1-18	Theodolite replacement	(15,000)
8	BR1-21	Blue Lake Sports Club Master Plan	50,000
9	BR1-26	AssetVal payment carried over from FY2020	12,450
10	BR1-30	Salaries & Wages including adjustment 27 th pay in June 2021	66,732
11	BR1-35	Lease NPV Interest and Amortisation adjustments	39,373

Table 3: Operational expenditure budget estimate revisions since adoption of the original 2020/21 Budget – impact on Profit & Loss Statement.			
Item	CoMG ref	Adjustment to Estimates - Description	P&L impact
12	BR1-37	Increased Development & Building Approvals	(140,000)
13	BR1-38	Extension of interim library & coffee shop arrangement	120,000
14	BR1-39	Line-marking contract	85,500
Total		Budget review Q1 YTD increase in operating deficit	489,550
15	BR1-05	Vehicle Carryover Capital from 2019/20	21,000
16	BR1-16	Plant Replacement Changes	18,400
Total		Budget review Q1 YTD increase in comprehensive (income) / expense	39,400
Total		Change in total comprehensive income	528,950
(*) Council previously approved BR measures			

E. YTD BR1 Capital expenditure

Table 3 provides detail of the capital expenditure adjustments as part of BR1. The major adjustments include:

- Carry-over from FY2019/20 (see under A.): **\$1,856,000** increase
- Carry-over to FY2020/21 (see under B.): **\$1,600,000** reduction
- Special Roads (BR1-10): **\$570,000** additional capital (Note: under income this leads to an additional \$380,000 Special Local Roads Funding.
- Works depot offices (BR1-09): **\$250,000** project allocation
- Plant replacement (BR1-16): **\$67,000** allocation
- Reseal and 3 sheds at Cleanaway site (BR1-19): **\$100,000** allocation
- Davidson Drive Guard Rail (BR1-14): **\$33,000** allocation
- Other (BR1-18, BR1-27): **\$25,000** allocation

The BR1 capital expenditure budget for 2020/21 amounts to \$38,053,000. This represents the original budget amount of \$37,797,000, an additional **\$1,856,000** in carry-over from last financial year, **\$1,600,000** carry-over into next financial year and **\$1,045,000** new capital expenditure items, as listed above.



Table 4: Capital expenditure budget estimate revisions since adoption of the original 2020/21 Budget – impact on Balance Sheet.			
Item	CoMG ref	Adjustment to Estimates - Description	BS impact
1	BR1-05	Vehicle Carryover Capital from 2019/20	242,713
2	BR1-06	Buildings & Structures Carryover Capital from 2019/20	670,066
3	BR1-07	Infrastructure Carryover Capital from 2019/20	878,218
4	BR1-08	Main Corner Complex Carryover Capital from 2019/20	65,000
5	BR1-09	Works Depot Offices	250,000
6	BR1-10	Special Local Roads Funding	570,000
7	BR1-14	Davison Drive Guard Rail	32,990
8	BR1-16	Plant Replacement Changes	67,000
9	BR1-18	Theodolite replacement	15,000
10	BR1-19	Reseal and 3 sheds at Cleanaway site - Feb 2021	100,000
11	BR1-27	CMS Upgrade	10,000
12	BR1-31	Carry-over BR1 estimate to 2021/22 financial year	(1,600,000)
Total		Budget review Q1 YTD overall impact BS	1,300,987
(*) Council previously approved BR measures			

The tables 3 and 4 include estimates as part of the year to date 2020/21 BR1, since adoption of the original 2020/21 Budget, including the financial implications of any Council resolved changes since the original adoption of the budget.

The attached Proforma Statement of Comprehensive Income, Proforma Statement of Financial Position, Proforma Statement of Changes in Equity and Proforma Statement of Cash Flows provide a comparison to the adopted Annual Business Plan and Budget 2020/21, the Budget Revision One and the 2020 and 2019 actuals.

The following is noted for information:

FY2020/21 original budget (AR20/37658)

The original adopted 2020/21 Annual Business Plan and Budget included:

- A net surplus of \$10,819,000 and an operating deficit of \$1,593,000
- Net capital expenditure (Capex) \$37,797,000

Overview of the last eight historical years and the 2020/21 original budget and BR1 outcomes

Council long term aim is to run a surplus each year in order to allow it to take measures in years where this is required. The current COVID-19 pandemic has created a situation where Council has taken the decision to support the community with stimulus activities, resulting in a budgeted deficit for the year of \$1,593,000.

The following table provides an eight-year historical overview of Council’s performance in some financial areas.

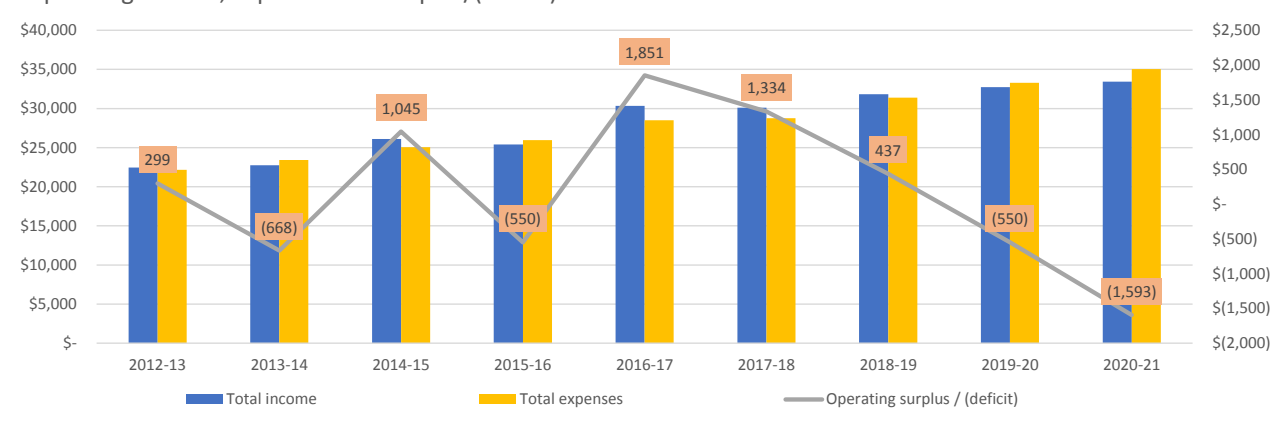
This table shows that over eight years Council built up a net operating surplus of \$3,189,000. The 2020/21 financial year will reduce this to \$1,605,000 based on the original budget and \$1,116,000 based on the BR1 budget.



Per the Financial Statements of the respective year

	Year	Total income	Total expenses	Operating surplus / (deficit)	Net Surplus / (Deficit)	Total Other Comprehensive Income	Total Comprehensive Income	CUMULATIVE Operating surplus / (deficit)
Actual	2012-13	22,452	22,153	299	(704)	0	(704)	299
Actual	2013-14	22,740	23,408	(668)	(831)	0	(831)	(369)
Actual	2014-15	26,110	25,065	1,045	1,899	33,460	35,359	676
Actual	2015-16	25,411	25,961	(550)	515	3,932	4,447	126
Actual	2016-17	30,347	28,496	1,851	5,301	(13,457)	(8,156)	1,977
Actual	2017-18	30,101	28,767	1,334	1,999	19,893	21,891	3,311
Actual	2018-19	31,836	31,399	437	107	56	163	3,748
Actual	2019-20	32,738	33,288	(550)	(285)	(327)	(612)	3,198
Original Budget	2020-21	33,445	35,038	(1,593)	10,819	0	10,819	1,605
BR1	2020-21	33,775	35,857	(2,082)	10,290	0	10,290	1,116

Operating income, expenses and surplus/(deficit)



Source: [Analytical Review input FY2020.xlsx]Overview

CONCLUSION

The quarter 1 budget review (BR1) forecasts:

- A \$2,082,000 forecasted operating operating deficit, representing a \$489,000 increased deficit from the original budget operating deficit of \$1,593,000;
- A \$10,290,000 forecast net deficit, representing a \$529,000 decrease from the original budget net surplus of \$10,819,000;
- No impairment expense within Other Comprehensive expenses at BR1.
- A \$39,098,000 forecast capital expenditure, representing a \$1,301,000 change from the original budget capital expenditure of \$37,797,000, including a Budget revision carry over to 2020/21 of \$1,856,000 and an anticipated carry-over to 2021/22 of \$1,600,000;

As this BR1 forecasts shows a deterioration of the deficit compared to the budgeted 2020/21 deficit. As this result is also impacted by moving forward into quarter 2 some unexpended budgeted expenditure in from the first quarter of the financial year. Therefore, Council and Council Administration will work through a process in quarter 2 to identify areas where necessary savings can be made to ensure the full year result is either equal or better than the originally budgeted result.

For that purpose it is proposed that a workshop will be planned in the second quarter of this financial year to identify options for savings that will assist Council to return to the originally budgeted deficit of \$1,593,000 for the full 2020/21 financial year and for these measures to be included in the second quarter budget review (BR2).

ATTACHMENTS

1. Proforma Financial Statements Budget Review 1 FY2021 (BR1) - attachment to Council Report [↓](#)



City of Mount Gambier

Proforma Statement of Comprehensive Income
Budget Review 1 FY2021, Budget FY2021, Actual 2020 and Actual 2019

		FY BR1 2021 \$'000	FY Budget 2021 \$'000	2020 \$'000	2019 \$'000
INCOME					
Rates	2	22,809	22,809	22,138	21,432
Statutory charges	2	409	309	523	426
User charges	2	5,354	5,354	5,318	5,021
Grants, subsidies and contributions	2	4,772	4,680	4,227	4,435
Investment income	2	-	-	55	86
Reimbursements	2	75	52	38	19
Other income	2	356	241	439	417
Total Income		33,774	33,445	32,738	31,836
EXPENSES					
Employee costs	3	13,241	13,172	12,230	11,800
Materials, contracts & other expenses	3	14,532	14,154	13,263	11,972
Depreciation, amortisation & impairment	3	7,831	7,498	7,625	7,424
Finance costs	3	252	213	170	203
Total Expenses		35,857	35,038	33,288	31,399
OPERATING SURPLUS / (DEFICIT)		(2,082)	(1,593)	(550)	437
Asset disposal & fair value adjustments	4	(52)	(13)	(472)	(594)
Amounts received for new or upgraded assets	2	12,425	12,425	-	105
Physical resources received free of charge	2	-	-	737	159
NET SURPLUS / (DEFICIT) transferred to Equity Statement		10,290	10,819	(285)	107
Other Comprehensive Income					
<i>Amounts which will not be reclassified subsequently to operating result</i>					
Changes in revaluation surplus - infrastructure, property, plant & equipment					56
Impairment (expense) / recoupments offset to asset revaluation reserve	3	-	-	(327)	-
Total Other Comprehensive Income		-	-	(327)	56
TOTAL COMPREHENSIVE INCOME		10,290	10,819	(612)	163



City of Mount Gambier

Proforma Statement of Financial Position
 Budget Review 1 FY2021, Budget FY2021, Actual 2020 and Actual 2019

	Notes	FY BR1 2021 \$'000	FY Budget 2021 \$'000	2020 \$'000	2019 \$'000
ASSETS					
Current assets					
Cash and cash equivalents	5	1,585	2,155	4,406	6,069
Trade & other receivables	5	2,064	1,861	2,034	1,867
Inventories	5	55	816	55	27
		<u>3,704</u>	<u>4,832</u>	<u>6,495</u>	<u>7,963</u>
Non-current assets					
Infrastructure, property, plant & equipment	7	247,425	277,807	244,262	244,752
Other non-current assets	6	29,354	-	2,581	789
Total non-current assets		<u>276,779</u>	<u>277,807</u>	<u>246,843</u>	<u>245,541</u>
Total assets		<u>280,483</u>	<u>282,639</u>	<u>253,338</u>	<u>253,504</u>
LIABILITIES					
Current liabilities					
Trade & other payables	8	2,898	3,065	2,849	3,017
Borrowings	8	570	213	558	195
Provisions	8	2,625	2,457	2,557	2,338
Total current liabilities		<u>6,093</u>	<u>5,734</u>	<u>5,964</u>	<u>5,550</u>
Non-current liabilities					
Borrowings	8	18,756	21,952	2,189	2,377
Provisions	8	4,023	3,857	3,863	3,650
Total non-current Liabilities		<u>22,778</u>	<u>25,809</u>	<u>6,052</u>	<u>6,027</u>
Total liabilities		<u>28,871</u>	<u>31,543</u>	<u>12,016</u>	<u>11,577</u>
NET ASSETS		<u>251,612</u>	<u>251,096</u>	<u>241,322</u>	<u>241,927</u>
EQUITY					
Accumulated surplus		75,276	74,778	64,986	65,609
Asset revaluation reserves	9	175,462	175,458	175,462	175,458
Other reserves	9	874	860	874	860
TOTAL EQUITY		<u>251,612</u>	<u>251,096</u>	<u>241,322</u>	<u>241,927</u>



City of Mount Gambier

Proforma Statement of Changes in Equity Budget Review 1 FY2021, Actual 2020 and Actual 2019

		Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
2021 BR1	Notes	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period		64,986	175,462	874	241,322
Net surplus / (deficit) for the year		10,290	-	-	10,290
Other Comprehensive Income					
Transfers between reserves		-	-	-	-
Balance at end of period		75,276	175,462	874	251,612
2020	Notes	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period		65,609	175,458	860	241,927
Net surplus / (deficit) for the year		(285)			(285)
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment			1,237		1,237
Impairment (expense) / recoupments offset to asset revaluation reserve	9	(327)	(1,233)		(1,560)
Adjustment due to compliance with revised accounting standard	1	3			3
Transfers between reserves	9	(14)		14	-
Balance at end of period		64,986	175,462	874	241,322
2019		\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period		65,515	175,402	847	241,764
Net surplus / (deficit) for the year		107			107
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment			56		56
Transfers between reserves		(13)		13	-
Balance at end of period		65,609	175,458	860	241,927



City of Mount Gambier
Proforma Statement of Cash Flows
Budget Review 1 FY2021, Budget FY2021, Actual 2020 and Actual 2019

		FY BR1 2021	FY Budget 2021	2020	2019
		\$'000	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES					
<u>Receipts</u>					
Rates - general & other		22,809	22,809	21,957	21,388
Fees & other charges		409	309	524	426
User charges		5,856	5,889	5,696	5,459
Investment receipts		-	-	57	86
Grants utilised for operating purposes		3,485	3,773	4,227	4,435
Reimbursements		83	57	42	21
Other revenues		1,003	850	1,002	446
<u>Payments</u>					
Employee costs		(13,013)	(13,116)	(11,915)	(11,629)
Materials, contracts & other expenses		(15,670)	(15,262)	(14,293)	(12,981)
Finance payments		(138)	(138)	(170)	(161)
Net cash provided by (or used in) Operating Activities		4,822	5,171	7,127	7,490
CASH FLOWS FROM INVESTING ACTIVITIES					
<u>Receipts</u>					
Amounts specifically for new or upgraded assets		13,712	13,332	-	105
Sale of replaced assets		503	506	385	359
Sale of surplus assets		-	-	72	-
Repayments of loans by community groups		-	-	18	17
<u>Payments</u>					
Expenditure on renewal/replacement of assets		(8,806)	(8,345)	(5,627)	(4,006)
Expenditure on new/upgraded assets		(29,630)	(29,639)	(3,813)	(2,265)
Net cash provided by (or used in) Investing Activities		(24,221)	(24,146)	(8,965)	(5,790)
CASH FLOWS FROM FINANCING ACTIVITIES					
Proceeds from borrowings		16,773	20,000	-	-
<u>Payments</u>					
Repayments of borrowings		(195)	(213)	175	(218)
Net cash provided by (or used in) Financing Activities		16,578	19,787	175	(218)
Net increase / (decrease) in cash held		(2,821)	812	(1,663)	1,482
Cash & cash equivalents at beginning of period	10	4,406	2,958	6,069	4,587
Cash & cash equivalents at end of period	10	1,585	3,770	4,406	6,069

Note for BR1 Proforma Statement of Cash Flows: There are differences in the Proforma Statement of Cash Flows for the FY2021 Budget included above compared to the Statement presented as part of the budget at the Council meeting and adopted on 23 June 2020. These changes have no bottom line impact but reflect changes to allocation to Cash Flow lines. Examples include: the allocation of the NRM Levy income under Rates - general & other: where in June 2020 these were presented under Materials, contracts & other expenses (\$1,151,000); the impact of the GST gross up which is to be included in the Statement of Cash Flows and was not included in the budget version per June - this impacts user charges by \$535,000, Reimbursements by \$5,000, other revenues by \$609,000 and Materials, contracts and other expenses by (\$1,149,000) - a net change of nil.



City of Mount Gambier

Proforma Notes

Budget Review 1 FY2021, Budget FY2021, Actual 2020, 2019 and 2018

Note 14 - Financial indicators

These financial indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

	FY BR1 2021	FY Budget 2021	2020	2019	2018
Operating surplus ratio					
<u>Operating surplus</u>					
Total operating revenue	(6.2%)	(4.8%)	(7.0%)	1.4%	6.0%

This ratio expresses the operating surplus as a percentage of total operating revenue.

Net financial liabilities ratio

<u>Net financial liabilities</u>					
Total operating revenue	85%	94%	99%	11%	17%

Net financial liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.

Adjustments to ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These adjusted ratios correct for the resulting distortion in the key ratios for each year and provide a more accurate basis for comparison.

Adjusted operating surplus ratio	(6.5%)	(5.1%)	(4.9%)	(0.7%)	5.5%
Adjusted financial liabilities ratio	85%	94%	85%	10%	17%
Asset renewal funding ratio					
<u>Net asset renewals</u>					
Asset Management Plan required expenditure	122%	115%	105%	68%	72%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.



City of Mount Gambier

Proforma Notes

Budget Review 1 FY2021, Budget FY2021, Actual 2020 and Actual 2019

Note 15 - Uniform presentation of finances

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	FY BRX 2021 \$'000	FY Budget 2021 \$'000	2020 \$'000	2019 \$'000
Income	33,774	33,445	32,738	31,836
Expenses	35,857	35,038	(33,288)	(31,399)
Operating surplus / (deficit)	(2,082)	(1,593)	(550)	437
Net outlays on existing assets				
Capital expenditure on renewal and replacement of existing assets	8,806	8,345	5,627	5,346
Depreciation, amortisation and impairment	(7,831)	(7,498)	(7,625)	(7,424)
Proceeds from sale of replaced assets	(503)	(506)	(385)	(359)
	472	340	(2,383)	(2,437)
Net outlays on new and upgraded assets				
Capital expenditure on new and upgraded assets <i>(including investment property & real estate developments)</i>	29,630	29,639	3,813	566
Amounts received specifically for new and upgraded assets	(13,712)	(13,332)	-	(105)
Proceeds from sale of surplus assets <i>(including investment property and real estate developments and non-current assets held for resale)</i>	-	-	(457)	359
	15,918	16,307	3,356	820
Net lending / (borrowing) for financial year	(18,472)	(18,240)	(1,523)	2,054



23.4 TOURISM MOUNT GAMBIER UPDATE – REPORT NO. AR20/62740

Committee:	Council
Meeting Date:	20 October 2020
Report No.:	AR20/62740
CM9 Reference:	AF19/416
Author:	Andrew Meddle, Chief Executive Officer
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	
Strategic Plan Reference:	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage
	Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Council Report No. AR20/62740 titled 'Tourism Mount Gambier Update' as presented on 20 October 2020 be noted.
2. That Council endorse the revised Tourism Mount Gambier Strategic Plan.
3. That Council endorse a revised budget allocation of \$14,500 to Tourism Mount Gambier and use the remaining budget to go toward 0.4FTE to support the major upgrade to the www.tourismmountgambier.com.au website
4. That Council seek agreement that on completion of the website upgrade that it would become Council property.



BACKGROUND

The Chief Executive Officer met with Ben Deering (Chair of Tourism Mount Gambier [TMG]), Hayley Neumann (President of the Mount Gambier Chamber of Commerce) on 22 September 2020. Cr Perryman joined the meeting by telephone. The subject of the meeting was the future activities of TMG and Council support.

Ben Deering outlined the changes made to the TMG Strategic Plan and budget in response to the pandemic. The Strategic Plan revision can be found as **Attachment 1**. The Strategic Plan has moved to being more of an action plan to cover the period until Christmas 2020. The focus of the revised plan is on advocacy and marketing.

As a result of the reduced scale of activities, the budget proposed for TMG is reduced to \$14,500 from \$40,000. However, this budget does not include the significant amount of staff time spent supporting the www.discovermountgambier.com.au website, which is currently absorbed within the visitor servicing budget.

A major upgrade to the website is sought, involving 0.4FTE of Council officer time outside of any existing budget provision. Whilst the Chief Executive Officer is happy to provide staff support for this project, it will have further impacts due to the need for the Council to backfill this time lost to ensure no adverse impact on the Council's own visitor servicing.

Given that Council pays for the website, services the website and manages the platform and is responsible for all of it (potentially including liability). This position has been in place for some years. Casting a fresh lens over this, it seems inappropriate that the Council does not own the website.

It is suggested that this be changed and that TMG hand over ownership of the www.discovermountgambier.com.au website to the Council as part of the future strategic partnership between the two organisations, on completion of the upgrade works.

CONCLUSION

Given the challenging times facing tourism, it is recommended to Council to endorse the revised Strategic Plan and budget for TMG. It is also recommended that the Council take over the ownership, management and general responsibility for the website as part of its partnership approach to tourism and visitor servicing in the City of Mount Gambier.

ATTACHMENTS

1. Tourism Mount Gambier 2020 Strategic Plan [↓](#)
2. Tourism and Visitor Services Infographic - September 2020 [↓](#)





Tourism Mount Gambier -Amended 2020 Strategic Plan & Budget

OCT.2020 through 31/12/2020

Ben Deering

Chair - Tourism Mount Gambier

Overview

Due to unprecedented circumstances directly impacting tourism, the board has decided to amend the original 2020 strategic plan. After a period of reflection and time to regroup, time has been spent reviewing the intended action. The goals and strategies below outline what we believe can be achieved within the remainder of the calendar year. An included budget of required funds to enable completion is also included.

Goals

1. Consolidate TMG as the peak tourism body for the area (MGB and surrounding 100km radius) and increase advocacy for tourism related businesses in our region.
2. Increase visibility of Mount Gambier as a tourism destination, focused on marketing to intrastate and interstate visitors.



Specifications

In order to focus on these two areas of Advocacy and Marketing, all activity in the original strategic plan has been reviewed. Actions most aligned with these two focus areas were kept. While there is no sector of the economy left untouched in the current climate, Tourism in particular is still suffering. Our aim is to rebound now restrictions are being wound back and South Australians are able to travel within the state.

Advocacy is a significant part of the plan to both increase the availability of funds through grants and incentives, as well as secure a fair share of government investment.

Intrastate travel has always been a significant portion of our visitation, especially the friends and relatives market. Due to our physical distance from key decision makers in Adelaide, marketing the region is more critical now than it ever has been.

We believe with the use of targeted marketing via social media and working closely with the Visitor Services team and LCLGA, we can maximise our exposure to the Adelaide market.

This would require confirmation that the funds outlined below will be available via council support . Please note this is a significant drop in the previously confirmed annual \$40K budget.

Future budget considerations would be addressed based on meeting the outcomes below and reporting activity back to COMG and the Visitor Services team.

Objective activities	\$	
LEAD Consolidate TMG as the peak tourism industry body for the area and become the lead advocate for tourism related issues		
a) Talking Tourism events - co brand with VIC	\$2000	
Sub-total		\$2000.00
PROMOTE Increase visibility of Mount Gambier as a tourism destination *100% Focus on INTRASTATE		
· Review existing and trending social media channels and determine channels for paid campaigns ie. Café culture, Family attractions	\$2,000	



<ul style="list-style-type: none"> · Website www.discovermountgambier.com.au <ul style="list-style-type: none"> o Maintenance, hosting, plug-ins, registrations fees etc o Covid-19 safe community, updates and news o Promote members paid attractions with the potential to book through website – commission based 	\$5,000	
<ul style="list-style-type: none"> · Photographic content for members 	\$5,000	
Sub-total		\$12,000.00
3. DEVELOP Identify new tourism products and services		
Activity		
<ul style="list-style-type: none"> · Create a role for an “Experiences Co-ordinator” · Design a sticker for all members to display – proud to be local tourism ambassadors 	\$500	
Sub-total		
TOTAL		\$14,500.00

Outcomes

Work has already begun on membership and the next AGM. Several joint marketing initiatives are underway, three with television (and social media backed campaigns to follow). An ongoing report of reach, place of promotion and visitation numbers will also be made available to COMG monthly.

The activity and budget outlined above should allow us to make the most of the summer tourist season, based on attracting visitors from within SA. Until Victorian border restrictions are significantly eased, this will be the sole market we invest funds towards attracting to Mount Gambier. When travel within Australia is easier, more of the original strategic plan will come back into effect.



Discover MOUNT GAMBIER

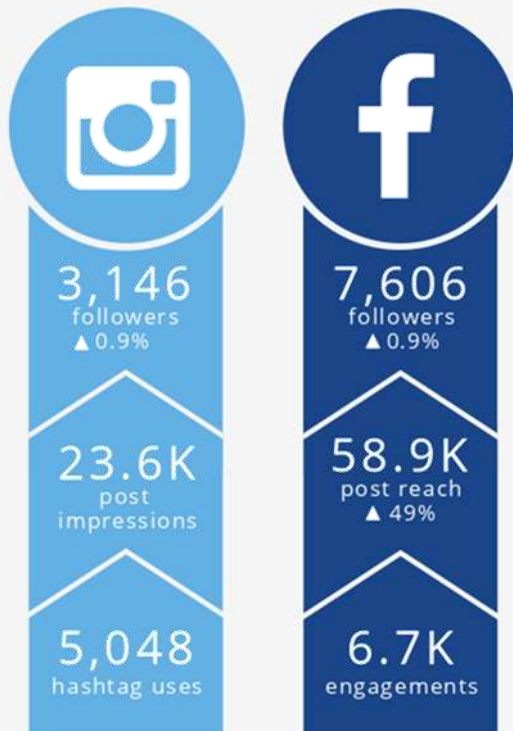
Tourism and
Visitor Services
September 2020



@DISCOVER_MOUNT_GAMBIER
#DISCOVERMOUNTGAMBIER

DISCOVERMOUNTGAMBIER.COM.AU

- 8,202 total page views (44.2% increase)
- 3,919 users (96.9% new users)



DEVICE VISITS



TOP PERFORMING PAGES

excluding home page (1,612 visits)

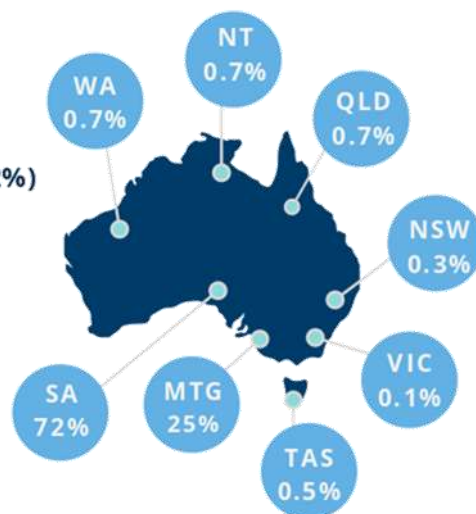
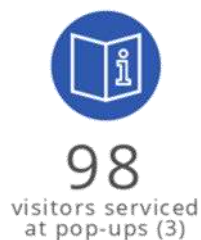


MOUNT GAMBIER VISITOR SERVICES

Snapshot of Mount Gambier Visitor Centre visitation, excluding bus ticketing customers. Interstate visitors are required to follow protocols prior to entering the centre.



DOMESTIC VISITORS (99.8%)
INTERNATIONAL VISITORS (0.2%)



23.5 REGIONAL ASSESSMENT PANEL MEMORANDUM OF UNDERSTANDING – REPORT NO. AR20/63299

Committee:	Council
Meeting Date:	20 October 2020
Report No.:	AR20/63299
CM9 Reference:	AF19/416
Author:	Andrew Meddle, Chief Executive Officer
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	A report seeking endorsement of the approach to join a Regional Assessment Panel in conjunction with the District Councils of Grant and Robe and Wattle Range Council.
Strategic Plan Reference:	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage
	Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Council Report No. AR20/63299 titled 'Regional Assessment Panel Memorandum of Understanding' as presented on 20 October 2020 be noted.
2. That Council endorse the Memorandum of Understanding (found as **Attachment 1**).
3. That Council endorse the Memorandum of Understanding based upon Option B being the preferred constitution.



BACKGROUND

Council at its meeting held in July, 2020 considered a proposed model for a Regional Assessment Panel prepared for the four councils in the Lower Limestone Coast. At this meeting Council determined:

- “1. That Council endorse the Regional Assessment Panel and Assessment Manager and cost sharing / resourcing models as presented with Report No. AR20/38060.
2. That the Chief Executive Officer (or delegate/s) be authorised to finalise any administrative arrangements necessary to reach agreement between the proposed member Councils on Regional Assessment Panel and Assessment Manager and cost sharing / resourcing models, provided that any further amended details are based on a proportionate sharing of costs and resourcing implications based on applications relevant to each respective Council.
3. That the Chief Executive Officer be authorised to approach the Minister to seek the establishment of a Regional Assessment Panel and to prepare a cost sharing / resourcing agreement between the member Councils the outcome of which to be the subject of a future report to Council.
4. That the Regional Assessment Panel should include an Elected Member from the City of Mount Gambier and this appointment be until the next local government election.
5. That the functioning of the Regional Assessment Panel be subject to review after 18 months of operation.”

Further to this at the Economic and Environment Committee Meeting held on 2 March 2020 and subsequent March Ordinary Council meeting Report No. AR20/10881 titled ‘Joint Planning Board for the Limestone Coast Region’ was considered and Council resolved as follows:

- “1. That Economic and Environment Committee Report No. AR20/10881 titled ‘Joint Planning Board for the Limestone Coast Region’ as presented on 02 March 2020 be noted.
2. That Council endorses the draft Joint Planning Board Agreement (at attachment 1) and agrees that the Mayor and Chief Executive Officer execute the agreement on behalf of the City of Mount Gambier.
3. That the Mayor be the City of Mount Gambier representative on the Joint Planning Board, with the Deputy Mayor appointed as a proxy.”

Progression of the Joint Planning Board will continue but has been overshadowed by a more pressing regional issue associated with the requirement to establish (Development) Assessment Panels with commencement of the Planning, Development and Infrastructure Act and associated Assessment Panel Member accreditation requirements within the regional areas of South Australia.

The Planning, Development and Infrastructure Act 2016 is anticipated to be operational within the remainder of South Australia, including Metropolitan Adelaide, the City of Mount Gambier and other provincial cities in the first six (6) months of 2021.

DISCUSSION

Further work has been undertaken to draft and prepare the Memorandum of Understanding (MOU) for a Limestone Coast Southern Regional Assessment Panel (LCSRAP). A copy of which is attached to this report.



Members attention is drawn to Section 5 The Constitution of the Panel which contains two Options, A & B. The Regional Assessment Panel is to be comprised of five members including the Presiding Member incorporating either:

Option A

One Panel Member will be an Elected Member of any of the councils; or

Option B

All Panel Members are to not be an Elected Member of any of the councils.

Option A was not supported by the other councils, but the Chief Executive Officer pushed for its inclusion to meet the terms of the City of Mount Gambier resolution. This position remains unsupported by the other councils.

It is highlighted that the City of Mount Gambier was the only Council which required a Member of the Regional Assessment Panel to be an Elected Member, in particular an Elected Member from the City of Mount Gambier. The three other councils do not have nor do they want this requirement when forming a Regional Assessment Panel. Wattle Range and the District Council of Robe have already voted to not include an elected member, the District Council of Grant are also recommending the same.

The Planning, Development and Infrastructure Act identifies in the establishment of an Assessment Panel that only 1 Member of the Panel may be a member of a council. Other persons appointed to an Assessment Panel must be an accredited professional.

It is recommended that the City of Mount Gambier continues to form a Regional Assessment Panel with the adjoining councils – the District Council of Grant, Wattle Range Council and the District Council of Robe – without seeking the appointment of an Elected Member on the Regional Assessment Panel. This is in anticipation to avoid impending deficiencies and implications of maintaining a separate Council Assessment Panel for the City of Mount Gambier.

Support for continuing to form a Regional Assessment Panel is also in recognition that all Members appointed to the LCSRAP would be appointed on the basis of holding appropriate professional accreditation.

Should the City of Mount Gambier decide not to endorse option B, it will find itself unable to join with the other councils and will be in a position that, as things stand, it will not be able to make decisions, other than those delegated to officers. The Elected Members will therefore have applied a significant brake to the development process at a time when our businesses and developers are seeking support and speedy determinations. Council will then need to recruit panel members, which it has been unable to do for two years. The sources for new members are likely to be outwith the region, resulting in significant expense, when option B will reduce costs.

Elected Members are reminded that when serving on an assessment panel decisions are not made with regards to political or community feeling, but solely on the provisions of the relevant development plan or planning and design code.



CONCLUSION

Having received the report detailing anticipated deficiencies with the continuation of a Council Assessment Panel and considered the benefits of a regional model, this report recommends the establishment of a Regional Assessment Panel and associated administration with a Membership as proposed by Option B.

Option A is not believed to be acceptable to the other partner councils and so preferring this option, will leave the Council without a decision-making option on the implementation of the relevant provisions of the Planning, Development and Infrastructure Act 2016 and phase 3 of the Planning and Design Code.

ATTACHMENTS

1. Regional Assessment Panel - Memorandum of Understanding [↓](#)



Limestone Coast Southern Regional Assessment Panel

Memorandum of Understanding (MOU)

BETWEEN

Wattle Range Council, District Council of Grant, District Council of Robe and City of Mount Gambier
(together, "the Councils")

Dated:

RECITALS

- A. The Councils have determined that the creation of a Regional Assessment Panel for the combined areas of the Wattle Range Council, District Council of Grant, District Council of Robe and City of Mount Gambier to be known as the Southern Limestone Coast Regional Assessment Panel (Panel), would be an effective way to pool resources and satisfy the requirements of the Planning, Development and Infrastructure Act 2016 (PDI Act), the Planning, Development and Infrastructure (General) Regulations 2017, and the Planning and Design Code in regional South Australia.
- B. The Councils acknowledge the work of previous Council Assessment Panels and local Assessment Managers and are committed to maintaining the highest degree of effective local decision making and delegation in a regional panel.
- C. Section 84(1)(c)(ii)(A) of the PDI Act provides for the Minister to constitute a Regional Assessment Panel where 2 or more councils request the Minister to do so in relation to their combined areas.
- D. The Councils have agreed to enter into this MOU acknowledging their intent to request the Minister to constitute the Panel, and to otherwise facilitate the constitution and operation of the Panel on the terms and conditions which follow.

1. ABOUT THIS MOU

- 1.1 The purpose of this MOU is:
 - 1.1.1 to acknowledge the intent of the Councils to request the Minister to constitute the Panel;
 - 1.1.2 to provide an agreed model for the constitution of the Panel for the Minister's consideration; and
 - 1.1.3 upon the constitution of the Panel, to govern the sharing of costs, information sharing, resourcing and other matters relevant to the administration of the Panel as expressed in this MOU and subject at all times to the PDI Act.
- 1.2 The Councils agree to work co-operatively in good faith to ensure that the Panel is constituted by the Minister, and thereafter to support the Panel and to facilitate its ongoing operation.
- 1.3 The Councils acknowledge that there is no express ability to "withdraw" from the Panel provided in the PDI Act at this time.

2. RELATIONSHIP OF THE COUNCILS

- 2.1 Each Council must act fairly, reasonably, diligently and in good faith in performing its obligations under this MOU.



- 2.2 The relationship between the Councils under this MOU is one of cooperation and support for the constitution of the Panel and its operation.
- 2.3 The relationship between the Councils is limited to the purposes of this MOU and the constitution and management of the Panel under the PDI Act, and is not to be construed as a partnership, joint venture, principal and agent, trust, fiduciary or any other special relationship.
- 2.4 The Councils acknowledge and agree that this MOU does not create any substantive rights or liabilities on the part of the Councils.
- 2.5 The Councils acknowledge that notwithstanding the intentions of the Council, that the Minister may not agree to constitute the Panel on the basis of this MOU, but that certain terms may be added, removed or varied at the Minister's discretion.

3. TERM

- 3.1 This MOU will be effective from the date of its execution by the Councils for a period of two years. An initial oversight review will be undertaken by Council CEO's six months into the operations of the MOU. The MOU shall be reviewed and varied by agreement of the Councils on every 12 month anniversary following constitution of the Panel.

4. TERMINATION

- 4.1 This MOU will terminate:
 - 4.1.1 upon the notice constituting the Panel being revoked by the Minister pursuant to Section 84(1)(j) of the PDI Act; or
 - 4.1.2 upon the notice constituting the Panel being varied by the Minister pursuant to section 84(1)(j) of the PDI Act and a replacement MOU or agreement for the varied Panel being executed such that this MOU is rendered obsolete.

5. CONSTITUTION OF THE PANEL

- 5.1 Subject at all times to the PDI Act, the Councils agree to request that the Minister constitute the Panel in the following manner:

Option A

that the area of the Panel comprise the entire areas of the Councils;

that the Panel comprise up to five (5) members being:

- (a) the Presiding Member appointed in accordance with paragraphs 5.1.2
and
- (b) up to four (4) members appointed in accordance with paragraph 5.1.4, one of which will be an elected member from one of the Councils.

Option B

that the area of the Panel comprise the entire areas of the Councils;

that the Panel comprise up to five (5) members being:

- (c) the Presiding Member appointed in accordance with paragraphs 5.1.2
and
- (d) up to Four (4) and members appointed in accordance with paragraph 5.1.4



- 5.1.2 that the members of the Panel be appointed by a Recruitment Panel constituted by the Chief Executive Officer or delegate of each Council, together with the Assessment Manager (**Recruitment Panel**).
- 5.1.3 The Recruitment Panel will appoint the Presiding Member taking into account the following requirements:
- (a) the Presiding Member must be an accredited professional;
 - (b) the Presiding Member must be a fit and proper person with reasonable knowledge of the operation and requirements of the Act and
 - (c) the Presiding Member must not be an elected member or an officer of any of the Councils.
- 5.1.4 The Recruitment Panel will appoint up to:
- Option A**
- The Recruitment Panel will appoint up to four (4) (or whatever number of appointments are required at the time) Panel Members, that are not the Presiding Member, taking into account the following requirements:
- (a) one Panel Member will be an elected member of any of the Councils;
 - (b) the remaining Panel Members must not be an officer or elected member of any of the Councils and must be an accredited professional to a minimum of Planning Level 2.
 - (c) each Panel Member must be a fit and proper person to be a member of the Panel;
 - (d) where possible, Panel Members should be representative of the Council areas covered.
- Option B**
- The Recruitment Panel will appoint up to four (4) (or whatever number of appointments are required at the time) Panel Members, that are not the Presiding Member, taking into account the following requirements:
- (a) Panel Members must not be an officer or elected member of any of the Councils and must be an accredited professional to a minimum of Planning Level 2.
 - (b) each Panel Member must be a fit and proper person to be a member of the Panel;
 - (c) where possible, Panel Members should be representative of the Council areas covered.
- 5.1.5 the term of office of each Panel Member will be two (2) years and may be extended for any or all members at the discretion and by agreement of the Councils.
- 5.1.6 the conditions of appointment of Panel Members will be determined by agreement of the Councils.
- 5.1.7 The Recruitment Panel may appoint up to two deputy members at its discretion.



- 5.2 The office of a member of a panel member will become vacant if the member:
- 5.2.1 is removed from office by the Councils or Minister due to a breach of the Code of Conduct adopted by the Minister under Schedule 3 of the Act;
 - 5.2.2 Is removed from office by the Councils due to:
 - (a) Misconduct or neglect of duty;
 - (b) Incapacity to carry out duties satisfactorily;
 - (c) Failure to carry out duties in accordance with Section 91 of the Act;
 - 5.2.3 resigns by written notice to the Councils;
 - 5.2.4 dies;
 - 5.2.5 completes a term of office and is not re-appointed;
 - 5.2.6 becomes bankrupt or applies to take the benefit of a law for the relief of insolvent debtors; or
 - 5.2.7 is convicted of an indictable offence punishable by imprisonment.

6. HOST COUNCIL

A host Council shall be determined and operate as the lead Council for a period of 12 months. The host Council will be responsible for all aspects of the management of the Regional Assessment Panel including administration support, fee payments and other relevant financial management considerations.

The role of the host Council will be shared on a 12 monthly basis, on a financial year rotation, or part thereof in the first year, by those Councils with sufficient staffing, or resourcing capacity to undertake the role.

- 6.1 Subject to the Panel determining otherwise, the location of all Panel meetings will be determined by the Host Council, taking into account the origin of applications to be considered by the Panel.

7. COSTS AND EXPENSES

- 7.1 Subject to the scheme set out in the notice issued under s84(1)(a) of the PDI Act and except as otherwise expressed in this MOU;
- 7.1.1 each Council will contribute one quarter of the total expenses of the foundation costs of setting up the Panel, including but not limited to, the costs associated with advertisements for expressions of interest for new members, notices and establishment costs of the Panel.
 - 7.1.2 Each Council will contribute to the operational costs of the Panel including notices, refreshments if required, remuneration and sitting fees of Panel members. Operational costs will be allocated on a use basis, should a Council not have a matter before a particular RAP meeting then no costs will be allocated to that Council for that meeting.
 - 7.1.3 All Councils will be responsible for an equitable share of costs associated with all training and accreditation requirements of Panel members.
 - 7.1.4 the contribution payable by the Councils for the costs associated with the Panel set out in paragraphs 7.1.1, 7.1.2 and 7.1.3 shall be reviewed and varied by agreement of the Councils on every 12 month anniversary following constitution of the Panel.
- 7.2 Each Council shall be individually responsible for the cost and conduct of any claim, expense or Court proceedings arising from a decision of the Panel made in respect of a development application in that Council's area.



- 7.3 The Host Council shall be responsible for making payment of the shared expenses outlined in clause 7.1.1, 7.1.2 and 7.1.3. Upon doing so, the Host Council will invoice the other three Councils for the relevant total cost of the expenses and the invoice shall be paid within one month of the date of the invoice. Councils will be invoiced every six months.
- 7.4 If any Panel Member (including the Presiding Member) resigns or is no longer a member for any reason, the Councils shall be equally responsible for administrative costs associated with replacing that member.
- 7.5 A Council may individually obtain legal advice in relation to the performance of this MOU or the conduct of the Panel and/or a Panel Member or in the assessment of a development application to be determined by the Panel. In doing so, that Council will be responsible for any legal expenses incurred, unless the Councils have previously agreed in writing that legal advice was required and that the associated legal expenses would be shared equally between the Councils.

8. ASSESSMENT MANAGER

- 8.1 The Councils may nominate a person to be Assessment Manager which position shall ultimately be appointed in accordance with the PDI Act.
- 8.2 The costs and expenses of the Assessment Manager shall be split equally between the Councils, only to the degree that there are additional costs incurred by the employing Council.
- 8.3 The Assessment Manager:
- 8.3.1 may delegate the assessment of all applications to officers of the Council in whose area the development application is located, or lodged so that development applications are assessed by officers of the Council to whose area the application relates. An exception to this will be where a Council does not have an Officer with appropriate qualifications or experience to undertake the assessment.
- 8.3.2 may delegate the assessment of any applications to:
- (a) an officer of a Council in whose area the development application is not located;
or
- (b) another person permitted by the PDI Act if the Council in whose area the development application is located or lodged does not have an officer to whom the application can be delegated (because of for example resourcing relating to leave, qualifications or skills) such that a development application may be assessed by officers of a council to whose area the application does not relate, or such other permitted person.
- 8.4 A Council in whose area a development application is located is responsible for the cost and conduct of any claim, expense or Court proceedings arising from decisions made by the Assessment Manager or a delegate of the Assessment Manager.



9. CONFIDENTIALITY

- 9.1 Subject to the provisions of the *Freedom of Information Act 1991*, a Council must not, without the prior written consent of the other Councils, use or disclose confidential information regarding any other council which it has obtained through the operation of the Panel.
- 9.2 A Council will not use any confidential information provided to it pursuant to this MOU other than to discharge its obligations in accordance with the MOU.

10. INDEMNITIES AND GUARANTEES

- 10.1 Each Council agrees to indemnify the remaining Councils for any losses, actions, damages, costs and expenses that arise from or are the result of the failure of that Council to perform any of its obligations under this MOU.
- 10.2 In circumstances where the Councils become liable as a result of the conduct of a member of the Panel, any or all of the Councils may liaise with the Mutual Liability Scheme.

11. DISPUTE RESOLUTION

- 11.1 It is the intention of the Councils to amicably and in good faith settle any dispute that arises out of the performance of this MOU, by way of discussion and negotiations between the relevant Chief Executive Officers of the Councils.
- 11.2 Where a dispute has arisen, it shall be referred to the Chief Executive Officers of the Councils who, if they cannot reach agreement, will refer the matter to their respective Council for determination.

12. GENERAL

Amendment

- 12.1 This Agreement can only be amended, modified, varied, released or discharged by the written agreement of each council and subject to the PDI Act.

Governing Law

- 12.2 The laws of South Australia apply to the performance of this MOU.

Entire Agreement

- 12.3 Subject to the PDI Act and any applicable regulations and other instruments under the PDI Act this MOU constitutes the full extent of terms that have been agreed to by the Councils in relation to the establishment and ongoing operation of the Panel.
- 12.4 This MOU is intended to supersede any previous arrangements, agreements, correspondence, tenders, representations, proposals, understandings and communications that were entered into and/or made by the Councils (whether orally or in writing) in regards to the establishment and ongoing operation of the Panel.

Interpretation

In this MOU:

- 12.5 any terms which are defined in the PDI Act or regulations or in any instruments under that Act or regulations are assigned the meaning in the Act, regulations or instrument;
- 12.6 headings do not affect interpretation;
- 12.7 singular includes plural and plural includes singular;



- 12.8 a reference to any statute or subordinate legislation includes all statutes and subordinate legislation amending, consolidating or replacing the statute or subordinate legislation referred to; and
- 12.9 the requirements of this MOU are to be construed as additional to any requirements upon any party under the PDI Act or any other legislation.

EXECUTED AS A MEMORANDUM OF UNDERSTANDING

Signed for and on behalf of
WATTLE RANGE COUNCIL
by its authorised officer in the presence of

Witness Signature

Signature

Print Name

Print Name

Signed for and on behalf of
DISTRICT COUNCIL OF GRANT
by its authorised officer in the presence of

Witness Signature

Signature

Print Name

Print Name

Signed for and on behalf of
DISTRICT COUNCIL OF ROBE
by its authorised officer in the presence of

Witness Signature

Signature

Print Name

Print Name



Signed for and on behalf of
CITY OF MOUNT GAMBIER
by its authorised officer in the presence of

Witness Signature

Signature

Print Name

Print Name



ADOPTION AND AMENDMENT HISTORY

<i>Date</i>	<i>Authorised by</i>	<i>Minute Reference</i>
August 2024		Next review
	CEOs of	



**23.6 2020 LEGEND OF THE LAKES HILLCLIMB - VALLEY LAKES AREA CLOSURE –
REPORT NO. AR20/64785**

Committee:	Council
Meeting Date:	20 October 2020
Report No.:	AR20/64785
CM9 Reference:	AF19/416
Author:	Xarnia Keding, Community Events Officer
Authoriser:	Nick Serle, General Manager City Infrastructure
Summary:	This report is to notify Elected Members of the closure of the Valley Lakes area as part of the Legend of the Lakes Hillclimb.
Strategic Plan Reference:	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage
	Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Council Report No. AR20/64785 titled '2020 Legend of the Lakes Hillclimb - Valley Lakes area closure' as presented on 20 October 2020 be noted.



BACKGROUND

The Legend of the Lakes Hillclimb is an annual event that is held in the Valley Lakes Area. Due to COVID this year's event will not have spectators. All vehicles race for the best time.

DISCUSSION

The Legend of the Lakes Hillclimb event is scheduled to be held from Friday, 30 October 2020 to Sunday, 1 November 2020 in the Valley Lakes area.

There will be no private vehicle access to the Valley Lake recreational area on Friday 30 October, Saturday 31 October and Sunday 1 November 2020.

CONCLUSION

That the Council be aware of the closure of the Valley Lakes area associated with the 2020 Legends of the Lakes Hillclimb.

ATTACHMENTS

Nil



23.7 SA VARIETY BASH - TEMPORARY ROAD CLOSURE – REPORT NO. AR20/64832

Committee:	Council
Meeting Date:	20 October 2020
Report No.:	AR20/64832
CM9 Reference:	AF19/416
Author:	Xarnia Keding, Community Events Officer
Authoriser:	Nick Serle, General Manager City Infrastructure
Summary:	This report is to notify Elected Members of the temporary road closures as part of the SA Variety Bash.
Strategic Plan Reference:	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage
	Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Council Report No. AR20/64832 titled 'SA Variety Bash - Temporary Road Closure' as presented on 20 October 2020 be noted.



BACKGROUND

The SA Variety Bash will be in Mount Gambier on Wednesday, 11 November 2020 and would like to have a car display on Commercial Street East and breakfast in the Cave Garden between 6:30am and 9:00am.

DISCUSSION

To assist in the safety and the success of this event the following road closures are proposed:

Location	Times
Commercial Street East, between Bay Road and Ferrers Street	5:00am to 10:00am
Watson Terrace (east west end) off Bay Road	
Watson Terrace (north south end) off Commercial Street East	

An order to close the above roads can be made by the General Manager City Infrastructure, pursuant to Section 33 of the Road Traffic Act 1961.

CONCLUSION

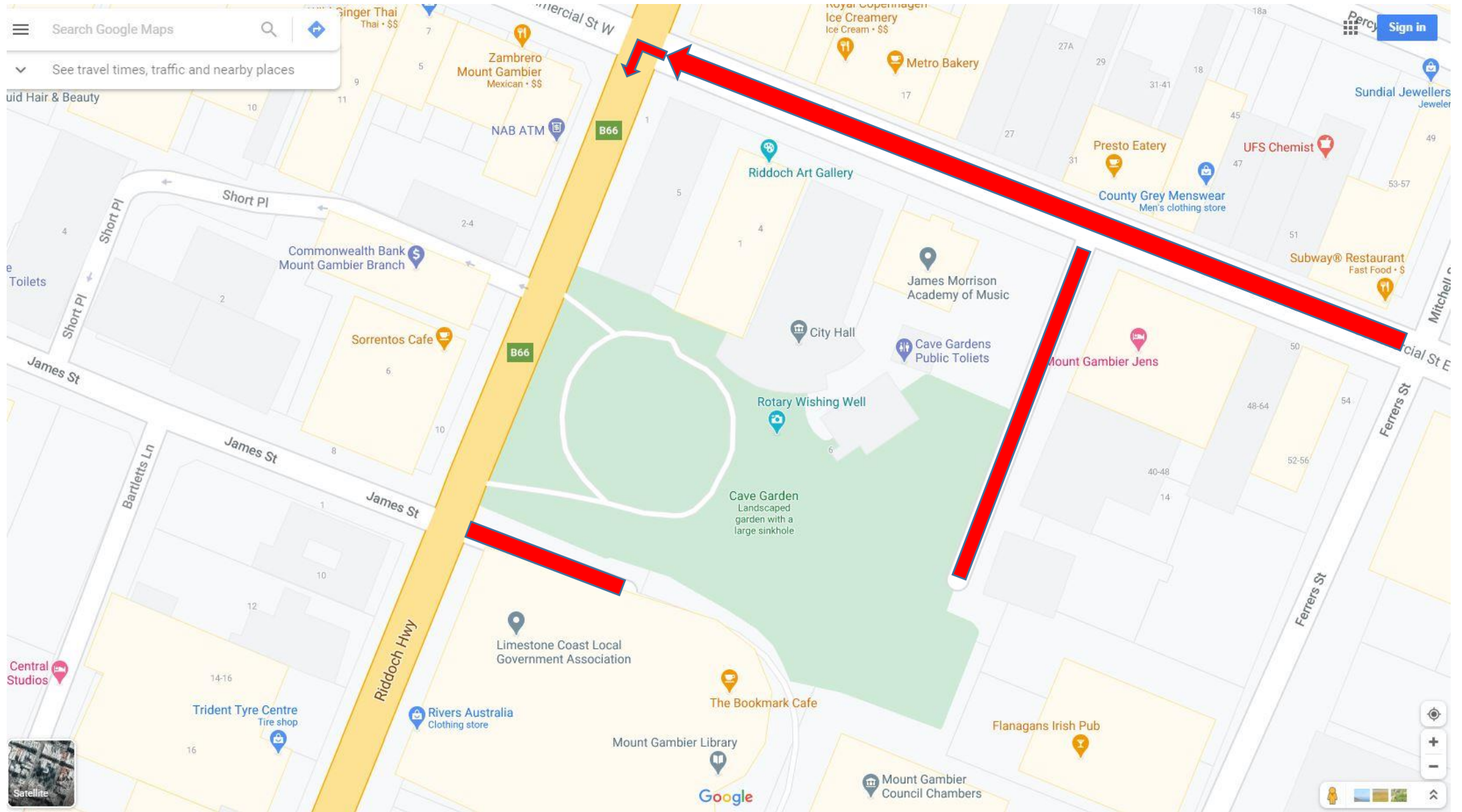
That the Council be aware of the proposed temporary road closures associated with the SA Variety Bash event.

ATTACHMENTS

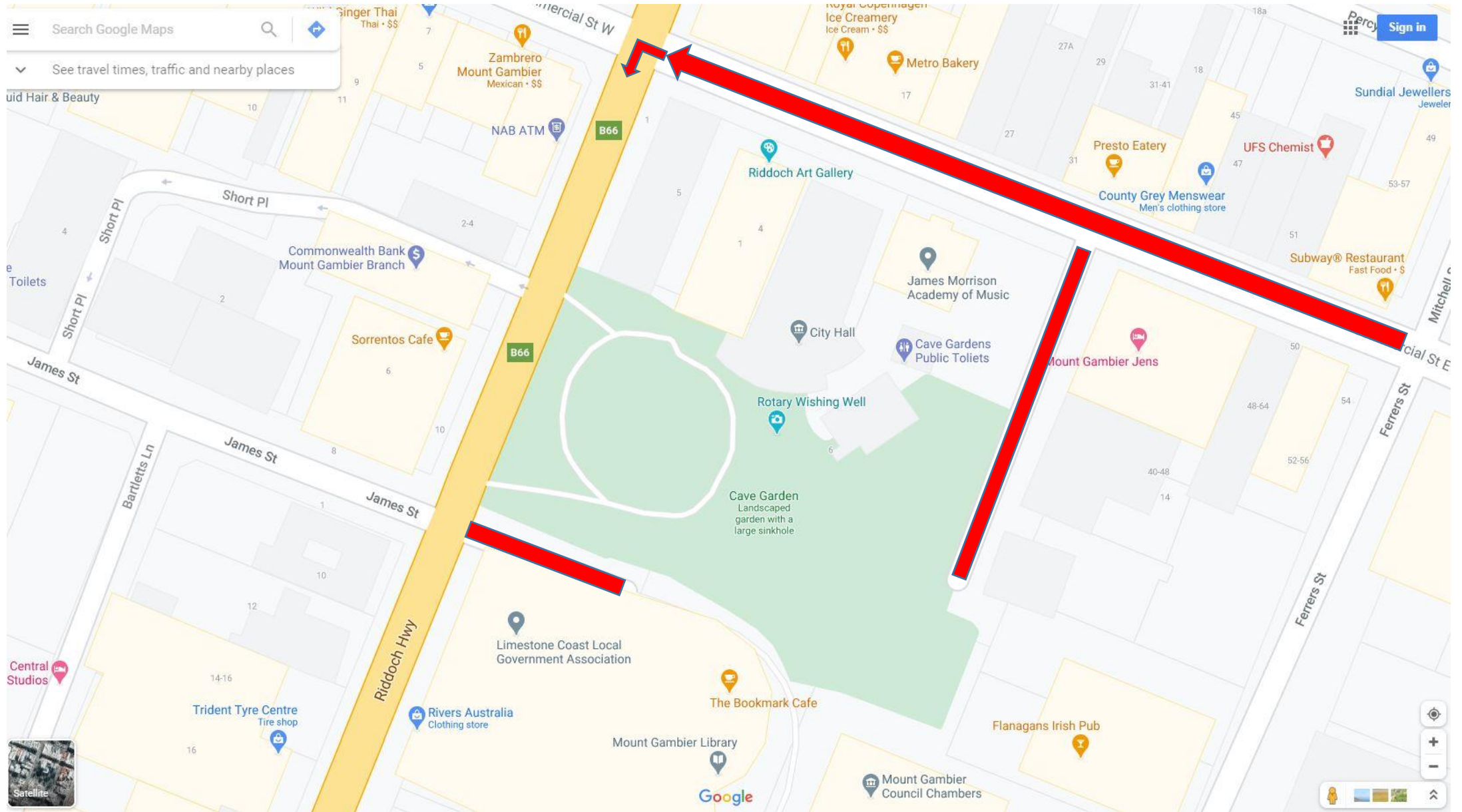
1. Mount Gambier Variety Bash Breakfast Road Closure 2020 [↓](#)



Mount Gambier Breakfast Road Closure



Mount Gambier Breakfast Road Closure



23.8 RIDDOKH ARTS AND CULTURAL TRUST - BOARD MEMBERSHIP – REPORT NO. AR20/64894

Committee:	Council
Meeting Date:	20 October 2020
Report No.:	AR20/64894
CM9 Reference:	AF19/416
Author:	Michael McCarthy, Manager Executive Administration
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	This report presents proposed initial Board Members for the Riddoch Arts and Cultural Trust
Strategic Plan Reference:	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage
	Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Council Report No. AR20/64894 titled 'Riddoch Arts and Cultural Trust - Board Membership' as presented on 20 October 2020 be noted.
2. That having considered the potential Board Member candidates the following persons be endorsed as Initial Board Members of the Riddoch Arts and Cultural Trust under the following criteria:
 - experience and skills relevant to a position of a company director and/or company secretary (1)
RORY McEWEN
 - appropriate national or international profile in the arts and/or cultural fields (1)
MARIA (MAZ) McGANN
 - an Elected Member of Council (1)
CR SONYA MEZINEC
3. That the Elected Member Board Appointment be for two years expiring at the commencement of the caretaker period for the 2022 Local Government Elections in September 2022.



BACKGROUND

At the Council meeting held on 18 August 2020, Council considered report No. AR20/42200 entitled "The Riddoch Arts and Cultural Trust Incorporated" and amongst other things associated with the endorsement of a Draft Constitution for the establishment of a Trust, resolved:

"That the Chief Executive Officer (or delegate/s) proceed with identifying potential Initial Board Members that meet the eligibility criteria for The Riddoch Arts and Cultural Trust Incorporated, for presentation to a subsequent meeting of Council."

Proposed candidates for Initial Board Member positions is now presented for Council consideration.

DISCUSSION

Due to the skills-based Board Member requirements for the Riddoch Arts and Cultural Trust, a targeted approach was made to a shortlist of potential candidates considered suitable for the inaugural Board to best position it for success.

A prospectus for prospective Board Members was prepared, including an addendum on other non-voting associate positions of Patrons, Riddoch Ambassadors and Friends of the Riddoch.

The prospectus was presented to the shortlisted potential candidates, as well as to Committee Members/Trustees of the Riddoch Art Gallery Incorporated and Riddoch Foundation, to enable any candidates meeting eligibility criteria to be put forward.

At this time, two expressions of interest have been received from:

- Rory McEwen
- Maria (Maz) McGann

Copies of these Expressions of Interest are provided as Attachments 1-2 for Members information.

No Board Members nomination was received from or on behalf of the Riddoch Art Gallery Incorporated/Foundation however collaboration remains ongoing with regard to Patrons, Riddoch Ambassadors and Friends of the Riddoch to ensure the lineage of the Riddoch Art Gallery is not lost.

In addition to external Board Members, the Riddoch Arts and Cultural Trust Constitution makes provision for the appointment of no more than one Board Member who is an Elected Member of Council. Accordingly, in addition to considering external candidates, Council should turn its mind to appointing an appropriate Elected Member for the Board in this initial establishment period.

Members were invited to nominate for the Elected Member position by memorandum in the Friday Edition on 9 October 2020, requesting that nominations be received by close of business on Wednesday 14 October 2020. One nomination was received from:

- Cr Sonya Mezinec

Cr Mezinec presented the following Board Experience in support of her nomination:

- Member Boandik Lodge Inc Board 2013-2018
 - Deputy Chairperson 2016-2018
 - Chairperson Community Engagement and Fundraising Committee 2016-2018
- Member inaugural Board Catherine House (Adelaide) 1988-1990.

Whilst the Constitution provides that the Board may comprise a minimum of three and a maximum of five Board Members, Council is not required to appoint to all five available positions at this time. A minimum of three Initial Board Members is sufficient to enable the Constitution to be finalised, the Trust/Association to be registered and inaugural Board Meetings and operations to commence.



CONCLUSION

Having considered potential Riddoch Arts and Cultural Trust Board candidates this report recommends that no less than three Initial Board Members be endorsed to enable the Constitution to be finalised and the Trust/Association registered and an inaugural Board Meeting to be convened.

ATTACHMENTS

1. Attachment 1 - Board Expression of Interest - Maria (Maz) McGann [↓](#)
2. Attachment 2 - Board Expression of Interest - Rory McEwen [↓](#)





I confirm my interest in being considered by the City of Mount Gambier Council for appointment as a Board Member of the Riddoch Arts & Cultural Trust.

Name: Maria (Maz) McGann

Current / Former Title and Position: Principal - Play Your Part Consulting
Or attach detailed resume / biography

Summary Biography

Maz McGann has extensive experience both from a strategic and operational level in the arts and cultural sector. She has worked with arts organisations, Councils and the Federal Government's Department of Communication and the Arts to develop strategies and business plans, undertake evaluations and provide training on funding sustainability, creative industries and governance within an arts context. Within both community and commercial contexts, Maz has focused on the role and value of arts development for other sectors, particularly health and wellbeing and tourism. Her work has included the

Eligibility

I consider I would be eligible under the following category(s):
(Please Tick one or more boxes - as relevant)

- Experience and skills relevant to a position of company director and/or company secretary
- National or international profile in the arts and/or cultural fields
- Field Expert (please detail relevant field in reason below)

Please provide reasons to support your eligibility

As per bio above - extensive experience working in arts and cultural industries.

Signature: Maz McGann Digitally signed by Maz McGann
Date: 2020.09.30 16:10:00 +09'30'

Date: 30/09/20 /





I confirm my interest in being considered by the City of Mount Gambier Council for appointment as a Board Member of the Riddoch Arts & Cultural Trust.

Name: RORY MCEWEN

Current / Former Title and Position: _____
Or attach detailed resume / biography

Summary Biography *attached*

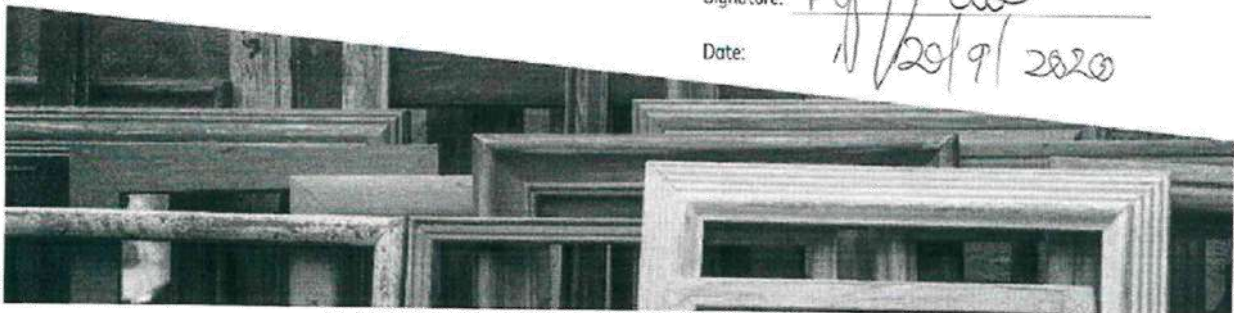
Eligibility

I consider I would be eligible under the following category(s):
(Please Tick one or more boxes - as relevant)

- Experience and skills relevant to a position of company director and/or company secretary
- National or international profile in the arts and/or cultural fields
- Field Expert (please detail relevant field in reason below)

Please provide reasons to support your eligibility

Signature: *Rory McEwen*
Date: 11/20/9/2020



Rory McEwen

Brief Biography

Born 24th September 1948, Married to Diane, two grown up sons

Educated, Marist Brothers, Mt Gambier

Sacred Heart College, Adelaide

Post-Secondary Qualifications. Degree in Agricultural Science.

Grad Dip Educational Management.

Grad Dip Curriculum Design

National Service

Sergeant 2nd Pacific Island Regiment P.N.G.

Employment 1972 to 1997 Range of management roles in SA. Tafe.

Local Govt. experience 14 years on Grant District Council.

(12 years as Chairman)

Chairman SELGA, Greater Green Triangle R.D.A.

L.G.A. State Executive.

Parliamentary experience. Local Member representing Mt Gambier
(1997 to 2010)

Cabinet Minister (2002 to 2009)

Local Govt, Agriculture Food and Fisheries,
Forestry.

Recent roles

National President Ryder Cheshire Australia

Commissioner Grants Commission,

Boundary Adjustment Commission

Independent Chair TOP Pork Pty Ltd.

Chair, Southern Zone Abalone Fishers Ass.



23.9 REPORT OF FINANCIAL RESULTS – REPORT NO. AR20/66226

Committee:	Council
Meeting Date:	20 October 2020
Report No.:	AR20/66226
CM9 Reference:	AF19/416
Author:	Jeroen Zwijnenburg, Manager Finance and Customer Service
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	The Local Government (Financial Management) Regulations 2011 require under section 10 a report of the financial results showing the budget compared to the audited results. This report includes this for the 2019/20 financial report.
Strategic Plan Reference:	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage
	Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Council Report No. AR20/66226 titled 'Report of financial results' as presented on 20 October 2020 be noted.



BACKGROUND

The Local Government (Financial Management) Regulations 2011 require under section 10 a report of the financial results showing the budget compared to the audited results.

This report includes this for the 2019/20 financial report.

DISCUSSION

The Local Government (Financial Management) Regulations 2011 indicate:

“10 – Report on financial results

- (1) A council, council subsidiary or regional subsidiary must, by no later than 31 December in each year, prepare and consider a report showing the audited financial results of each item shown in the statement of comprehensive income and balance sheet of the budgeted financial statements of the council, council subsidiary or regional subsidiary (as the case may be) for the previous financial year compared with the estimated financial results set out in the budget presented in a manner consistent with the Model Financial Statements.*
- (2) A council must also include in a report under subregulation (1) audited financial results for the previous financial year of the council's operating surplus ratio, net financial liabilities ratio and asset renewal funding ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.”*

With the audit of the 2020 financial statements completed, this report is now presented to Council as attached. For ease of reference additional columns with the 2020 variance between actual and budget for the year as well as the variance expressed as a percentage over the budgeted amount have been included in the report on the financial results. The following comments are given to provide further insight:

Operating deficit reconciliation

The original 2019-20 budget, approved on 27 June 2019, showed (AR19/32402) an operating deficit of \$242,000.

Uniquely, the 2019-20 carry-over, included \$125,000 of operational budget adjustment.

The Economic and Environment Committee on 2 September 2019, as adopted by Council at its 17 September 2019 meeting, endorsed to have this reflected in the 2019/20 budget, resulting in an operating deficit of \$367,000.

This operating deficit is presented in the attached 2019-20 report on financial results.

Analysis of comprehensive income - actual to budget comparison

Council's financial statements report an operating deficit of (\$550,000) for 2019/20 (2019/20: surplus of \$437,000). This compares to a budgeted operating deficit of (\$367,000) (2019/20: surplus of \$226,000) and represents a variance of \$183,000 or 0.55% of total operational expenses for the year.

Following the setting of the budget, adjustments to the budget in the first and second Budget Review process resulted in an adjusted operating deficit of (\$264,000).



The 2019/20 financial year was much impacted by Council initiatives in the second half of the financial year under 'Our City. Our Response' COVID-19 actions. The following provides an overview of the major variances against the operating result budget, showing a total decrement of \$183,000.

- Covid-19 Related Community Development Fund (\$344,000), rates remissions (\$176,000), recovery plan labour hire employees (\$64,000), sport & community club lease waivers (\$29,000) – Total \$613,000
- Additional operational expenditure (\$411,000), Caroline disposal fees (\$355,000), solid waste levy (\$155,000), reduced interest revenue (\$39,000) and multiple additional Council approved expenditure items (\$238,000) - Total: \$1,198,000
- Reduced expenditure and savings in multiple operational areas (\$1,217,000), deferral of funding for economic development strategies (\$50,000) – Total: \$1,117,000
- Additional income from developments (\$139,000), SAPN Australian Regulator (\$186,000) and others (\$170,000) – Total: \$645,000
- Reductions in rates income due to Capital Value adjustments (\$57,000)
- Additional Community and Recreation Hub related works (\$77,000)

With the development of the Community and Recreation Hub, the 2019/20 financials also include, under comprehensive income, the impairment of the Aquatic Centre assets by \$1,560,000 of which \$1,233,000 was offset against the revaluation reserve and \$327,000 impacted other comprehensive income. The revaluation of Council's assets resulted in net increments of \$1,237,000 per June 2020.

Additionally, in 2019/20 Council capitalized \$2,080,000 under Capital works-in-progress in relation to the design and development of the Community and Recreation Hub, \$540,000 of which was rolled over from the 2018/19 financial year. With the contract being awarded to BADGE Construction per 24 August 2020 this project will start to have substantial impact of Council's work program and financial ratios from here on.

Council aim to return an operating surplus on average over multiple years, although timing of projects will create some volatility. The results from the last seven years is shown in the below graph.

Analysis of balance sheet

As the start of the Community and Recreation Hub was budgeted to start in the 2019/20 year this impacted the cash and cash equivalent balances as well as the infrastructure, property, plant & equipment lines. Also, the budget included the capital works-in-progress under infrastructure, property, plant & equipment, rather than under other non-current assets, explaining that movement.

During the 2019-20 financial year the right-of-us-assets were capitalised, which was not anticipated in the balance sheet at the time of compilation of the 2019-20 budget, impacting the lease liability included under current borrowings as well as the non-current assets under infrastructure, property, plant & equipment.

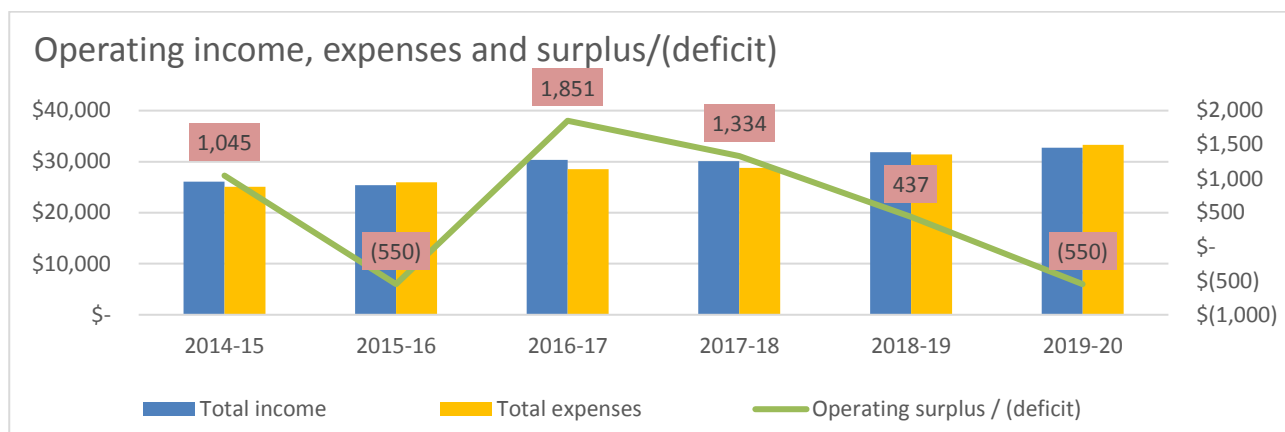
The impairment also impacted other comprehensive income and the retained earnings balance during the year.

Within equity the increase in the asset revaluation reserve is due to the revaluation of assets during the year, which impact was budgeted at nil.

Analysis of financial indicators

- The operating surplus ratio is below budget – where the operating result shows \$183,000 additional deficit, as the operating revenue is larger than budgeted this reduced this ration to (1.7%) from a (1.1% budget). The graph below provides an indications of Council's operating surplus over the last six financial years.





- The net financial liabilities ratio is less than budget as the loans for the Community and Recreation Hub did not eventuate in 2019-20.
- The asset renewal funding ratio sits at 105% due to the completion of a substantial capital works program during the year.

CONCLUSION

The 2019/20 financial year has been a year where Council has responded to the challenges from COVID-19, while at the same time maintaining the service levels in operations and capital works. This has resulted in a deficit of \$550,000 compared to a budgeted deficit of \$367,000.

Council continues to aim for a net operating surplus over the long term and maintain a strong financial position to support its operations.

ATTACHMENTS

1. Report on financial results 2019/20 - LG (Financial Management) regulations 2011 report [↗](#)



City of Mount Gambier

Report on Financial Results - Proforma Statement of Comprehensive Income
for the year ended 30 June 2020

		2020	2020	2019	2020 Variance	
			Budget		Actual - Budget	
		\$'000	\$'000	\$'000	\$'000	%
INCOME						
Rates	2	22,138	22,435	21,432	(297)	-1.3%
Statutory charges	2	523	402	426	121	30.1%
User charges	2	5,318	5,269	5,021	49	0.9%
Grants, subsidies and contributions	2	4,227	3,909	4,435	318	8.1%
Investment income	2	55	48	86	7	14.6%
Reimbursements	2	38	101	19	(63)	-62.5%
Other income	2	439	249	417	190	76.1%
Total Income		32,738	32,414	31,836	324	1.0%
EXPENSES						
Employee costs	3	12,230	12,589	11,800	(359)	-2.9%
Materials, contracts & other expenses	3	13,263	12,709	11,972	554	4.4%
Depreciation, amortisation & impairment	3	7,625	7,331	7,424	294	4.0%
Finance costs	3	170	152	203	18	12.1%
Total Expenses		33,288	32,781	31,399	507	1.5%
OPERATING SURPLUS / (DEFICIT)		(550)	(367)	437	(183)	49.8%
Asset disposal & fair value adjustments	4	(472)	349	(594)	(821)	-235.2%
Amounts received for new or upgraded assets	2	-	175	105	(175)	-100.0%
Physical resources received free of charge	2	737	-	159	737	
NET SURPLUS / (DEFICIT) transferred to Equity Statement		(285)	157	107	(442)	-281.6%
Other Comprehensive Income						
<i>Amounts which will not be reclassified subsequently to operating result</i>						
Changes in revaluation surplus - infrastructure, property, plant & equipment		-	-	56	-	0.0%
Impairment (expense) / recoupments offset to asset revaluation reserve	3	(327)	-	-	(327)	
Total Other Comprehensive Income		(327)	-	56	(327)	
TOTAL COMPREHENSIVE INCOME		(612)	157	163	(769)	-490.1%



City of Mount Gambier

Report on Financial Results - Proforma Statement of Financial Position
as at 30 June 2020

	2020	FY Budget 2020	2019	2020 Variance	Actual - Budget
	\$'000	\$'000	\$'000	\$'000	%
ASSETS					
Current assets					
Cash and cash equivalents	4,406	431	6,069	3,975	921.3%
Trade & other receivables	2,034	1,524	1,867	510	33.5%
Inventories	55	304	27	(249)	-81.9%
	6,495	2,259	7,963	4,236	187.5%
Non-current assets					
Infrastructure, property, plant & equipment	244,262	252,201	244,752	(7,939)	-3.1%
Other non-current assets	2,581	-	789	2,581	
Total non-current assets	246,843	252,201	245,541	(5,358)	-2.1%
Total assets	253,338	254,460	253,504	(1,122)	-0.4%
LIABILITIES					
Current liabilities					
Trade & other payables	2,849	2,609	3,017	240	9.2%
Borrowings	558	206	195	352	170.9%
Provisions	2,557	2,332	2,338	225	9.6%
Total current liabilities	5,964	5,147	5,550	817	15.9%
Non-current liabilities					
Borrowings	2,189	2,170	2,377	19	0.9%
Provisions	3,863	3,768	3,650	95	2.5%
Total non-current Liabilities	6,052	5,938	6,027	114	1.9%
Total liabilities	12,016	11,085	11,577	931	8.4%
NET ASSETS	241,322	243,375	241,927	(2,053)	-0.8%
EQUITY					
Accumulated surplus	64,986	65,908	65,609	(922)	-1.4%
Asset revaluation reserves	175,462	176,619	175,458	(1,157)	-0.7%
Other reserves	874	848	860	26	3.1%
TOTAL EQUITY	241,322	243,375	241,927	(2,053)	-0.8%



City of Mount Gambier

Report on Financial Results - Proforma Note 14 Financial indicators for the year ended 30 June 2020

Note 14 - Financial indicators

These financial indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

	2020	2020 Budget	2019	2018
Operating surplus ratio				
<u>Operating surplus</u>				
Total operating revenue	(1.7%)	(1.1%)	1.4%	6.0%

This ratio expresses the operating surplus as a percentage of total operating revenue.

Net financial liabilities ratio

<u>Net financial liabilities</u>				
Total operating revenue	-3%	34%	11%	17%

Net financial liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.

Adjustments to ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These adjusted ratios correct for the resulting distortion in the key ratios for each year and provide a more accurate basis for comparison.

Adjusted operating surplus ratio	(1.2%)	(1.5%)	(0.7%)	5.5%
Adjusted financial liabilities ratio	-3%	34%	10%	17%
Asset renewal funding ratio				
<u>Net asset renewals</u>				
Asset Management Plan required expenditure	105%	86%	68%	72%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.



23.10 LOCAL GOVERNMENT MEMBER - MOUNT GAMBIER AND DISTRICTS HEALTH ADVISORY COUNCIL (HAC) – REPORT NO. AR20/68044

Committee:	Council
Meeting Date:	20 October 2020
Report No.:	AR20/68044
CM9 Reference:	AF19/416
Author:	Michael McCarthy, Manager Executive Administration
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	This report presents a request for Council to nominate a Local Government Member to the Mount Gambier Health Advisory Council.
Strategic Plan Reference:	Goal 1: Our People Goal 2: Our Location Goal 3: Our Diverse Economy Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Council Report No. AR20/68044 titled 'Local Government Member - Mount Gambier and Districts Health Advisory Council (HAC)' as presented on 20 October 2020 be noted.
2. That, having considered nominations received for the Mount Gambier and District Health Advisory Council, Council endorse **XX** as the local government nominee.



BACKGROUND

Under its Constitution the Mount Gambier and Districts Health Advisory Council has one member appointed as a nominee of local government.

Traditionally the local government appointment has been from the District Council of Grant and City of Mount Gambier on a two-year rotating appointment. Mayor Richard Sage was appointed as local government member on 1 February 2018 and his appointment expires at the Annual General Meeting on 12 November 2020.

It is anticipated the next local government appointment could be a City of Mount Gambier nominee.

DISCUSSION

By letter dated 12 October 2020 (Attachment 1) the Mount Gambier and Districts Health Advisory Council ("HAC") has invited the City of Mount Gambier to nominate one candidate for consideration for appointment to the HAC.

Nominations are due by Wednesday 4 November.

Council's Conduct of Meetings Policy C410 ordinarily provides that position vacancies be notified to Members with a call for nominations to enable presentation to the next available Council meeting with relevant recommendations, including to support a ballot voting process if necessary.

Due to the date of receipt and due date for nominations, this report and attachments are presented directly to Council for consideration.

A nomination form is attached (Attachment 2) for any Members interested in nominating for the HAC.

In the event that there is a necessity to conduct a ballot to determine Council's preferred nominee, Policy C410 sets out the following provisions to be applied:

- A nominee need not be present at the meeting, but must provide a written acceptance to the Chief Executive Officer prior to consideration.
- Candidate nominees should display the qualities sought to fill the vacant position including relevant skills, experience and interests.
- Prior to commencing the secret ballot process, by passing a resolution, Council:
 - i. may determine not to nominate or appoint any person to fill a vacancy.
 - ii. should determine the term to apply to the nomination/appointment, that may survive the next general/periodic election.
- The Mayor may vote on the question of position appointments to Committees and other bodies and organisations.
- A Member not in his or her seat at the meeting does not vote
- The candidate with the highest number of votes (or where two or more candidates receive the equal highest number of votes the first name drawn in the lot) shall be declared as being nominated/appointed to the vacant position.
- A division cannot be called for when a vote on the question of appointing a person to fill a vacant position is taken.
- The Mayor may (but is not required to) accept a motion to endorse the filling of the vacant position however any failure or variation of the motion shall be of no effect of the result of the secret ballot.
- Council may determine to appoint proxies/deputies to certain positions to ensure representation in the absence of selected members/delegates/representatives



Due to the need for evidence in writing of a nominee's consent, to attach a curriculum vitae, and for the nominee to be endorsed by an authorised representative of Council, it is recommended that any interested Members prepare a brief nomination and bring such interest to the attention of the Mayor to make reference in the introduction of this agenda item at the Council meeting.

Further, noting that the nomination form refers to two candidates whilst the covering letter refers to a single candidate nomination, it is suggested that Council also specify an order of preference to assist the HAC in its appointment deliberations if it endorses more than one nominee.

CONCLUSION

Having considered any nominations received, Council may now consider endorsement of a local government nominee for presentation to the Mount Gambier and Districts Health Advisory Council.

ATTACHMENTS

1. Letter to CEO City of Mount Gambier - Local Government Member Health Advisory Council [↓](#)
2. Schedule 3 - Nomination Form for Local Government Member - Mount Gambier and District Health Advisory Council [↓](#)





Government of South Australia
Mount Gambier and Districts
Health Advisory Council Inc.

12th October 2020

Andrew Meddle
Chief Executive Officer
City of Mount Gambier
PO Box 56
MOUNT GAMBIER SA 5290

Country Health SA Local Health
Network Inc
Mount Gambier and Districts
Health Service
276-300 Wehl Street North
MOUNT GAMBIER SA 5290
PO Box 267
MOUNT GAMBIER SA 5290
Tel 08 8721 1577
Fax 08 8721 1583
ABN 96 157 660 816
www.countryhealthsa.sa.gov.au

Dear Andrew

**Re: Local Government Member - Mount Gambier and Districts Health
Advisory Council (HAC)**

In accordance with and pursuant to Clause 22 of the Mount Gambier and Districts
Health Advisory Council Constitution, it is recognised that:-

*"There must be 1 Member appointed by the Advisory Council in the following
manner as a nominee of local government:*

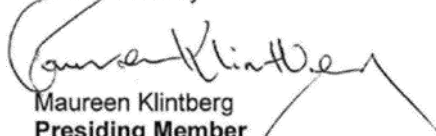
- *The Advisory Council will by written notice request the District Council of Grant and the City of Mount Gambier to nominate to the Advisory Council 2 persons in total to be considered for appointment under this clause.*
- *All nominations will be made in writing in the form appearing as Schedule 3 to this Constitution and will be accompanied by evidence in writing of the consent of the persons so nominated.*
- *The Advisory Council will select one of the nominees for appointment pursuant to this clause. In the event that no nominations are received from the District Council of Grant and the City of Mount Gambier by the date requested by the Advisory Council, then the Advisory Council will appoint a suitable person to be that Member.*
- *The Member appointed pursuant to this clause will hold office until the conclusion of the 3rd Annual General Meeting after his or her appointment".*

It is noted that Mayor Richard Sage of the District Council of Grant was elected on 1st February 2018 as the Local Government Member to the Mount Gambier and Districts Health Advisory Council. Accordingly, Mayor Sage's term of office expires at the Annual General Meeting on the 12th November in accordance with our Constitution, however, he is eligible for renomination if he so desires.

I hereby request pursuant to the aforementioned clause that the City of Mount Gambier nominate one candidate to be considered by the HAC for appointment as a Local Government member to the Mount Gambier HAC by no later than Wednesday 4th November 2020. I attach for your assistance, Schedule 3 Nomination Form.

I thank you for your assistance in this matter.

Yours sincerely



Maureen Klintberg
Presiding Member
Mount Gambier & Districts Health Advisory Council

For Official Use Only-I1-A1

SCHEDULE 3

**Form for nomination to the Mount Gambier and Districts Health Advisory
Council Inc – Local Government Member**

To: The Presiding Member of the *(insert full name of Health Advisory Council)*

The *(insert name of district council or councils as appropriate)* together hereby nominate the following two (2) persons to be considered for appointment under clause 22 of the Constitution of the *(insert full name of Health Advisory Council)* :

Name 1:

Address:
.....

Name 2:

Address:
.....

1. Evidence in writing of the consent of the two nominees is attached.
2. A current curriculum vitae for each nominee is also attached.

Endorsed by:

.....
Name Authorised representative of local council

.....
Signature Date

.....
Name Authorised representative of local council

.....
Signature Date



23.11 REQUEST FOR LEAVE OF ABSENCE - CR KATE AMOROSO – REPORT NO. AR20/68089

Committee:	Council
Meeting Date:	20 October 2020
Report No.:	AR20/68089
CM9 Reference:	AF19/416
Author:	Michael McCarthy, Manager Executive Administration
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	This report presents a leave of absence request from Cr Kate Amoroso
Strategic Plan Reference:	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage
	Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Council Report No. AR20/68089 titled 'Request for Leave of Absence - Cr Kate Amoroso' as presented on 20 October 2020 be noted.
2. That the request from Cr Kate Amoroso for a one month Leave of Absence from Council from 13 October 2020 to 12 November 2020 be:

Granted / Denied



DISCUSSION

By email dated 13 October 2020 addressed to the Mayor, all Councillors and the Chief Executive Officer Cr Kate Amoroso submitted a request for Leave of Absence from Council for a period of one month.

A leave of absence would ordinarily be brought forward by Notice of Motion by the Member requesting the leave to be granted.

With the anticipated absence of Cr Amoroso from the October 2020 meeting to which this request has been sought to be considered this request is presented in the form of an administrative report.

Cr Amoroso has provided additional information to all Elected Members on the reason for this request for a leave of absence, which being of a personal nature has not been included in this report.

CONCLUSION

Having considered the request from Cr Kate Amoroso to be granted a leave of absence from Council for one month Council may now consider this request.

ATTACHMENTS

Nil



24 MOTIONS WITH NOTICE

24.1 NOTICE OF MOTION - SA WATER SITE - 290 COMMERCIAL STREET WEST

Meeting: Council
CM9 Reference: AF19/416
Member: Paul Jenner, Councillor

I, Councillor Paul Jenner, give notice that at the next Ordinary Meeting of Council to be held on 20 October 2020, I intend to move the following motion:

MOTION

1. That Council Report No. AR20/67221 titled 'Notice of Motion - SA Water Site - 290 Commercial Street West' as presented on 20 October 2020 be noted.
2. That the Chief Executive Officer (or delegate) approach SA Water to make enquiry regarding their future plans for the site at 290 Commercial Street West, Mount Gambier.

RATIONALE

I commend this Notice of Motion to Council.

ATTACHMENTS

1. Aerial View - SA Water Site - 290 Commercial Street West [↓](#)





SA Water Site - 290 Commercial Street West Map



Map Zoom: 605.7 m
Plot Date: Friday, 9 October 2020



24.2 NOTICE OF MOTION - RIDDOCH OPERATING HOURS

Meeting: Council
CM9 Reference: AF19/416
Member: Steven Perryman, Councillor

I, Councillor Steven Perryman, give notice that at the next Ordinary Meeting of Council to be held on 20 October 2020, I intend to move the following motion:

MOTION

1. That Council Report No. AR20/65947 titled 'Notice of Motion - Riddoch Operating Hours' as presented on 20 October 2020 be noted.
2. That the operating hours for the Riddoch Arts Centre (formerly known as Main Corner Complex) return to pre-COVID-19 hours.

RATIONALE

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil



24.3 NOTICE OF MOTION - ASU / AWU ENTERPRISE AGREEMENTS

Meeting: Council
CM9 Reference: AF19/416
Member: Steven Perryman, Councillor

I, Councillor Steven Perryman, give notice that at the next Ordinary Meeting of Council to be held on 20 October 2020, I intend to move the following motion:

MOTION

1. That Council Report No. AR20/65948 titled 'Notice of Motion - ASU / AWU Enterprise Agreements' as presented on 20 October 2020 be noted.
2. That during the Enterprise Bargaining Agreements process for both ASU and ASW employees, Council seeks to remove the 'no redundancy' clause from agreements.

RATIONALE

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil



24.4 NOTICE OF MOTION - ELECTRONIC ATTENDANCE AT MEETINGS

Meeting: Council
CM9 Reference: AF19/416
Member: Kate Amoroso, Councillor

I, Councillor Kate Amoroso, give notice that at the next Ordinary Meeting of Council to be held on 20 October 2020, I intend to move the following motion:

MOTION

1. That Council Report No. AR20/66871 titled 'Notice of Motion - Electronic Attendance at Meetings' as presented on 20 October 2020 be noted.
2. That Council supports electronic participation in meetings of Members that cannot be physically present.
3. That Council prepares protocols to support electronic participation.

RATIONALE

I commend this Notice of Motion to Council.

ADMINISTRATION COMMENT

Council has previously considered its (temporary) policy position relating to electronic attendance at meetings, most recently on 16 June 2020 in Council Report AR20/33710 (available on Council website [here](#)) when it confirmed that Members of the Council may participate in a meeting of the Council or committee or informal gathering, by electronic means, when such a meeting is organised for electronic means. Council's resolved purpose in making such changes was to enable the resumption of face-to-face meetings of Council, Committees and informal gatherings.

Protocols supporting electronic participation are set out in some detail in clause 12.6 of [Council Policy C410 Conduct of Meetings](#) as amended in June 2020.

Council further resolved in June 2020 that it is for the Chief Executive Officer to determine, in consultation with the relevant Presiding Member, which meetings are to comprise face to face attendance or electronic participation.

The preparatory arrangements required to accommodate electronic participation at meetings and to meet legislative compliance obligations are administrative in nature, necessitating adequate lead time to be put satisfactorily in place, including notice of the 'location' of the meeting. Council Report No. AR20/33710 provides further discussion on such matters.

It is also noted that electronic attendance at Council meetings (as opposed to Committee meetings and informal gatherings) is a temporary provision under emergency legislative variations in response to the COVID19 health emergency. Ordinarily the Local Government Act 1999 does not provide for attendance at Council meetings other than by physical attendance.

ATTACHMENTS

Nil



24.5 NOTICE OF MOTION - MEMBER APPOINTMENT TO REPRESENTATIVE POSITIONS

Meeting: Council
CM9 Reference: AF19/416
Member: Steven Perryman, Councillor

I, Councillor Steven Perryman, give notice that at the next Ordinary Meeting of Council to be held on 20 October 2020, I intend to move the following motion:

MOTION

1. That Council Report No. AR20/68414 titled 'Notice of Motion - Member Appointment to Representative Positions' as presented on 20 October 2020 be noted.
2. Council accepts the resignation from Cr Amoroso from the following 'advisory groups' and confirms the following changes in respect Elected Member representative appointments to the 'advisory groups' listed below:
3. That Members be appointed to representative positions as follows:
 - (a) The Mayor be appointed the sole Elected Member representative on the Australia Day Awards Selection Panel advisory group, and no other Elected Member be appointed to the group at this time.
 - (b) The Mayor be appointed the sole Elected Member representative on the Community Mayor's Christmas Appeal advisory group, and no other Elected Member be appointed to the group at this time.
 - (c) Cr Perryman be appointed to replace Cr Amoroso as the Council Elected Member representative on the Australia Day Celebrations advisory group.
 - (d) Cr Meziniec be appointed to replace Cr Amoroso as the Council Elected Member representative on the Mount Gambier Christmas Parade advisory group.
 - (e) Cr Hood be appointed to replace Cr Amoroso as the Council Elected Member representative on the Mount Gambier Youth advisory group.
 - (f) Cr Jenner be appointed to replace Cr Amoroso as the Council Elected Member representative on the Seniors Month advisory group.

RATIONALE

On 22 September 2020 Cr Amoroso advised the CEO and Councillors in writing "I hereby advise that I am resigning from all non-compulsory Council committees effective immediately."

On October 13, Cr Amoroso advised via email that she wished to withdraw her resignations and instead seek a leave of absence from Council for a period of one month. Given the circumstances, it is submitted that Council may wish to consider appointing replacement representatives on these groups to relieve Cr Amoroso of the duties, and to ensure that Council is meeting its obligation to have a Councillor engaging with the community via these groups.

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil



24.6 NOTICE OF MOTION - SENIOR MANAGEMENT RECRUITING PROCESSES

Meeting: Council
CM9 Reference: AF19/416
Member: Paul Jenner, Councillor

I, Councillor Paul Jenner, give notice that at the next Ordinary Meeting of Council to be held on 20 October 2020, I intend to move the following motion:

MOTION

1. That Council Report No. AR20/68447 titled 'Notice of Motion - Senior Management Recruiting Processes' as presented on 20 October 2020 be noted.
2. Council strongly suggest to the new CEO to put on hold the recruitment process for the position in Council's senior management team of General Manager of City Growth.

RATIONALE

- a) Due to not many staff reporting to that position.
- b) The General Manager of Infrastructure can do a lot of the reporting for the Community & Recreation Hub with the help of the Project Manager and Site Superintendent.
- c) There is not as much workload at the moment on in that position
- d) Will save Council considerable money
- e) The new CEO when appointed can consider restructuring the Management team and reporting lines if needed otherwise it is too late if the position is filled.
- f) Three General Managers is what is used at much larger Councils in South Australia such as;
 - . Onkaparinga (The State's Largest Council having 3 Directors)
 - . Playford (3 General Managers)
 - . Mount Barker (3 General Managers)
 - . Murray Bridge (3 General Managers)
 - . Whyalla (3 General Managers)

I commend this Notice of Motion to Council.

ATTACHMENTS

Nil



25 URGENT MOTIONS WITHOUT NOTICE

26 CONFIDENTIAL ITEMS OF COMMITTEES

Nil



27 NEW CONFIDENTIAL ITEMS

27.1 SALE OF LAND FOR NON-PAYMENT OF RATES – REPORT NO. AR20/61722

CONSIDERATION FOR EXCLUSION OF THE PUBLIC

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except Mayor L Martin, Councillors S Mezinac, K Amoroso, M Bruins, C Greco, B Hood, P Jenner, F Morello and S Perryman and Council Officers A Meddle, B Cernovskis, N Serle, M McCarthy, S McLean and F McGregor be excluded from attendance at the meeting for the receipt, discussion and consideration in confidence of Agenda Item 27.1 AR20/61722 Sale of Land for Non-Payment of Rates.

The Council is satisfied that, pursuant to section 90(3) (a) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 27.1 AR20/61722 Sale of Land for Non-Payment of Rates and its attachments, the discussion and the resolution/s and minutes arising from the report, having been considered by the Council in confidence under Section 90(2) & (3) (a) be kept confidential and not available for public inspection until the later of 12 months, or the matter being settled.
2. Further that Council delegates the power to review, revoke, but not extend the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

27.2 NOTICE OF MOTION - STRATEGIC PROPERTY MANAGEMENT – REPORT NO. AR20/67235

CONSIDERATION FOR EXCLUSION OF THE PUBLIC

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except Mayor L Martin, Councillors S Meziniec, K Amoroso, M Bruins, C Greco, B Hood, P Jenner, F Morello and S Perryman and Council Officers A Meddle, B Cernovskis, N Serle, M McCarthy, S McLean and F McGregor be excluded from attendance at the meeting for the receipt, discussion and consideration in confidence of Agenda Item 27.2 AR20/67235 Notice of Motion - Strategic Property Management.

The Council is satisfied that, pursuant to section 90(3) (b) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is
 - conducting business; or
 - proposing to conduct business; or
 - to prejudice the commercial position of the Council

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be discussed relates to private property that Council may give consideration to purchasing and the disclosure of this information may reasonably be considered to prejudice the Council's negotiating position and confer an advantage on a third party. The public interest in the non-disclosure of this information is considered to be outweighed as Council would be utilising community funds for any such purchase.

CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 27.2 AR20/67235 Notice of Motion - Strategic Property Management and its attachments, the discussion and the resolution/s and minutes arising from the report, having been considered by the Council in confidence under Section 90(2) & (3) (b) be kept confidential and not available for public inspection until the later of:

a contract being settled for the proposed acquisition, or
12 months after any final dealings in relation to the matter.
2. Further that Council delegates the power to review, revoke, but not extend the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

28 MEETING CLOSE



COMMITTEE MINUTES

AND

REPORTS / ATTACHMENTS

**MINUTES OF CITY OF MOUNT GAMBIER
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE,
MOUNT GAMBIER ON TUESDAY, 15 SEPTEMBER 2020 AT 6.00 P.M.**

PRESENT: Mayor Lynette Martin (OAM), Cr Max Bruins, Cr Christian Greco, Cr Ben Hood, Cr Paul Jenner, Cr Frank Morello, Cr Steven Perryman

OFFICERS IN ATTENDANCE:	Chief Executive Officer	- Mr A Meddle
	General Manager Community Wellbeing	- Ms B Cernovskis
	General Manager City Infrastructure	- Mr N Serle
	Media and Communications Coordinator	- Ms S McLean
	Manager Executive Administration	- Mr M McCarthy
	Executive Administration Officer	- Mrs E Solly

1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

2 APOLOGIES

MOTION

Moved: Cr Max Bruins

Seconded: Cr Frank Morello

That the apology from Cr Sonya Meziniec be received.

AMENDMENT

Moved: Cr Paul Jenner

Seconded: Cr Ben Hood

That the apologies from Cr Kate Amoroso and Cr Sonya Meziniec be received.

TIED VOTE

Mayor Martin exercised her right to a casting vote and voted against the Amendment.

The Amendment was

LOST

The original Motion was put

RESOLUTION 2020/274

Moved: Cr Max Bruins

Seconded: Cr Frank Morello

That the apology from Cr Sonya Meziniec be received.

CARRIED

3 LEAVE OF ABSENCE

Nil

Mr Richard Harry from the Limestone Coast Prostate Cancer Support Group presented a certificate to the Mayor in thanks for Council funding.

4 CONFIRMATION OF COUNCIL MINUTES

RESOLUTION 2020/275

Moved: Cr Christian Greco

Seconded: Cr Max Bruins

That the minutes of the Ordinary Council meeting held on 18 August 2020 be confirmed as an accurate record of the proceedings of the meeting.

CARRIED

5 MAYORAL REPORT

- WiBRD - August Empowering Women in Business Breakfast
- With CEO, Presentation to LGA Briefing with SA Premier and Deputy Premier - Virtual
- Elected Member Briefing – Community and Recreation Hub
- Radio Interview – 5GTR-FM
- LCLGA Cross Border Meeting - Virtual
- Elected Member Briefings - Substance Misuse Limestone Coast - Advertising and Signage Policy
- Promotional Photo - Prostate Cancer Transperineal Biopsy Machine
- With CEO, Limestone Coast Landscape Board Meeting
- Mount Gambier Chamber of Commerce AGM
- Weekly LCLGA Mayor's Meeting - Virtual
- Guest Speaker - Nangwarry Primary School – Staff Wellbeing Day
- Meetings with Stakeholders Blue Lake Sports Park – 2020 Christmas Parade
- With CEO, Triple-M Radio Interview
- Visit to Men's Shed
- Economic and Environment Committee Meeting
- Community and Recreation Hub Briefing
- Elected Member Briefing – Media Update
- Mount Gambier Community RSL 103rd Annual Luncheon

RESOLUTION 2020/276

Moved: Mayor Lynette Martin

Seconded: Cr Christian Greco

That the Mayoral report made on 15 September 2020 be received.

CARRIED

6 REPORTS FROM COUNCILLORS

- Cr Hood Regional Airport Upgrade Project Control Group
- Cr Perryman Tourism Mount Gambier meetings and workshops
- Cr Jenner LED Public Street Lighting Working Party
LED Public Street Lighting Group - SAPN

RESOLUTION 2020/277

Moved: Cr Christian Greco
Seconded: Cr Steven Perryman

That the reports made by Councillors on 15 September 2020 be received.

CARRIED**7 QUESTIONS WITH NOTICE**

Nil

8 QUESTIONS WITHOUT NOTICE

Nil

9 PETITIONS

Nil

10 DEPUTATIONS

Nil

11 NOTICE OF MOTION TO RESCIND OR AMEND

Nil

12 ELECTED MEMBERS WORKSHOPS**12.1 ELECTED MEMBER WORKSHOPS HELD 17 AUGUST 2020 TO 11 SEPTEMBER 2020****RESOLUTION 2020/278**

Moved: Cr Max Bruins
Seconded: Cr Frank Morello

1. That Council Report No. AR20/25150 titled 'Elected Member Workshops held 17 August 2020 to 11 September 2020' as presented on 15 September 2020 be noted.

CARRIED

13 ELECTED MEMBERS TRAINING AND DEVELOPMENT

Nil

14 COUNCIL ACTION ITEMS**14.1 ACTION ITEMS 18 AUGUST 2020****RESOLUTION 2020/279**

Moved: Cr Christian Greco

Seconded: Cr Ben Hood

1. That Council Report No. AR20/25200 titled 'Action Items 18 August 2020' as presented on 15 September 2020 be noted.

CARRIED**15 ECONOMIC AND ENVIRONMENT COMMITTEE MINUTES AND RECOMMENDATIONS****15.1 MINUTES OF THE ECONOMIC AND ENVIRONMENT COMMITTEE HELD ON 7 SEPTEMBER 2020****RESOLUTION 2020/280**

Moved: Cr Christian Greco

Seconded: Cr Frank Morello

That the Minutes of the Economic and Environment Committee meeting held on 7 September 2020 as attached be noted.

CARRIED**15.2 STRATEGIC PROPERTY MANAGEMENT - SPORT, RECREATION AND OPEN SPACE PLAN AND PRECINCT MASTER PLANNING – REPORT NO. AR19/36020****RESOLUTION 2020/281**

Moved: Cr Christian Greco

Seconded: Cr Max Bruins

1. That Economic and Environment Committee Report No. AR19/36020 titled 'Strategic Property Management - Sport, Recreation and Open Space Plan and precinct Master Planning' as presented on 07 September 2020 be noted.
2. That Council commit to a strategic approach to property management issues, guided by a Sport, Recreation and Open Space Plan and associated site/precinct/property category master plans including Tourism Assets Master Plan and Blue Lake Sports Park Master Plan.

CARRIED

15.3 MCDONALD PARK TOILET FACILITIES CURRENT CONDITIONS AND PROPOSED NEW TOILET BLOCK COSTING. – REPORT NO. AR20/55119**MOTION**

Moved: Cr Christian Greco

Seconded: Cr Max Bruins

1. That Economic and Environment Committee Report No. AR20/55119 titled 'McDonald Park toilet facilities current conditions and proposed new toilet block costing.' as presented on 07 September 2020 be noted.
2. Council resolves to propose a provisional budget allocation of \$150,000 for the construction of a new toilet block and removal of two old toilet blocks at McDonald Park in 2021/2022.

AMENDMENT

Moved: Cr Paul Jenner

Seconded: Cr Ben Hood

1. That Economic and Environment Committee Report No. AR20/55119 titled 'McDonald Park toilet facilities current conditions and proposed new toilet block costing.' as presented on 07 September 2020 be noted.
2. Council resolves to propose a provisional budget allocation for the construction of a new toilet block and removal of two old toilet blocks at McDonald Park in 2021/2022.

The Amendment was put and

CARRIED

The Amendment became the Motion

RESOLUTION 2020/282

Moved: Cr Paul Jenner

Seconded: Cr Ben Hood

1. That Economic and Environment Committee Report No. AR20/55119 titled 'McDonald Park toilet facilities current conditions and proposed new toilet block costing.' as presented on 07 September 2020 be noted.
2. Council resolves to propose a provisional budget allocation for the construction of a new toilet block and removal of two old toilet blocks at McDonald Park in 2021/2022.

CARRIED

15.4 CENTRESTAGE AND REIDY PARK CENTRE CONSTITUTIONS – REPORT NO. AR20/56190**RESOLUTION 2020/283**

Moved: Cr Christian Greco

Seconded: Cr Paul Jenner

1. That Economic and Environment Committee Report No. AR20/56190 titled 'CentreStage and Reidy Park Centre Constitutions' as presented on 07 September 2020 be noted.
2. That, in light of the proposed conduct of a Sports, Recreation and Open Space Plan and progression of the Community and Recreation Hub, the Wehl Street Theatre and Reidy Park Centre leases be allowed to continue on a monthly tenancy basis until further notice.
3. That Council will reconsider the leasing arrangements and operating models for the Wehl Street Theatre/Centrestage and Reidy Park Centre in a broader strategic context when a Sports, Recreation and Open Space Plan and Community and Recreation Hub projects have been completed.
4. That in the interim, the Centrestage Committee of Management be advised that Council does not object to their hiring policy allowing certain appropriate related forms of commercial activity at the Wehl Street Theatre (i.e. performing arts type uses) provided such uses contribute benefit to the community by supporting the primary permitted use of the premises under the lease:

“...‘to develop, promote and foster community arts with a focus on performing arts within the community of Mount Gambier and District.”

CARRIED**15.5 MEMORIAL POLICY AND REQUEST FOR BENCH SEAT AND INFORMATION BOARD TO BE LOCATED ON THE TOP OF THE SUGAR LOAF HILL – REPORT NO. AR19/70251****RESOLUTION 2020/284**

Moved: Cr Christian Greco

Seconded: Cr Ben Hood

1. That Economic and Environment Committee Report No. AR19/70251 titled 'Memorial Policy and request for bench seat and information board to be located on the top of the Sugar Loaf Hill' as presented on 07 September 2020 be noted.
2. That Council endorse the Memorials Policy.

CARRIED

**15.6 CONSULTATION DRAFT DISABILITY ACCESS AND INCLUSION PLAN 2020-2024
– REPORT NO. AR20/51606****RESOLUTION 2020/285**

Moved: Cr Christian Greco

Seconded: Cr Paul Jenner

1. That Economic and Environment Committee Report No. AR20/51606 titled 'Consultation Draft Disability Access and Inclusion Plan 2020-2024' as presented on 07 September 2020 be noted.
2. That Council endorse the draft Disability Access and Inclusion Plan for the purposes of public consultation, in accordance with the Public Consultation section of this report.
3. That the Chief Executive Officer be authorised to make minor textual changes to correct typos and errors of fact.

CARRIED**15.7 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE FUND – REPORT NO.
AR20/55887****MOTION**

Moved: Cr Christian Greco

Seconded: Cr Ben Hood

1. That Economic and Environment Committee Report No. AR20/55887 titled 'Local Roads and Community Infrastructure Fund' as presented on 07 September 2020 be noted.
2. That Council agree to use the Local Roads and Community Infrastructure Fund to replace all appropriate streetlights (that are the responsibility of the Council) with LED smart streetlights in the 2020/2021 municipal year at an approximate value of \$1m.
3. That the Chief Executive Officer be instructed to provide the necessary information to the Federal Government to enable the Local Roads and Community Infrastructure Fund to be used for this purpose.

Cr Paul Jenner sought the approval of Mayor Martin to suspend meeting procedures:

Purpose of the Suspension: to discuss Item 15.7

Mayor Martin denied the request to suspend meeting procedures.

AMENDMENT

Moved: Cr Perryman

Seconded: Cr Jenner

1. That the Item be referred back to the Economic and Environment Committee

The Amendment was put and

LOST

The original Motion was put

RESOLUTION 2020/286

Moved: Cr Christian Greco

Seconded: Cr Ben Hood

1. That Economic and Environment Committee Report No. AR20/55887 titled 'Local Roads and Community Infrastructure Fund' as presented on 07 September 2020 be noted.
2. That Council agree to use the Local Roads and Community Infrastructure Fund to replace all appropriate streetlights (that are the responsibility of the Council) with LED smart streetlights in the 2020/2021 municipal year at an approximate value of \$1m.
3. That the Chief Executive Officer be instructed to provide the necessary information to the Federal Government to enable the Local Roads and Community Infrastructure Fund to be used for this purpose.

CARRIED**15.8 REQUEST FOR SPONSORSHIP FOR THE COUNTRY MUSIC ACADEMY – REPORT NO. AR20/58191****RESOLUTION 2020/287**

Moved: Cr Christian Greco

Seconded: Cr Max Bruins

1. That Economic and Environment Committee Report No. AR20/58191 titled 'Request for Sponsorship for the Country Music Academy' as presented on 07 September 2020 be noted.
2. That Council fund a Local Government Scholarship for the Country Music Academy at a total value of \$3,500 for 2020/2021.

CARRIED**15.9 NOTICE OF MOTION - USE OF RECYCLABLES IN ROAD MAINTENANCE AND CONSTRUCTION – REPORT NO. AR20/57641****RESOLUTION 2020/288**

Moved: Cr Christian Greco

Seconded: Cr Paul Jenner

1. That Economic and Environment Committee Report No. AR20/57641 titled 'Notice of Motion - Use of Recyclables in Road Maintenance and Construction' as presented on 07 September 2020 be noted.
2. That Council commence discussions with contractors about the use of recyclables in road maintenance and construction.

CARRIED**16 PEOPLE AND PLACE COMMITTEE MINUTES AND RECOMMENDATIONS**

Nil

17 REGIONAL SPORT AND RECREATION CENTRE COMMITTEE MINUTES AND RECOMMENDATIONS

Nil

18 COUNCIL ASSESSMENT PANEL MINUTES

18.1 MINUTES OF THE COUNCIL ASSESSMENT PANEL HELD ON 27 AUGUST 2020

RESOLUTION 2020/289

Moved: Cr Paul Jenner

Seconded: Cr Christian Greco

That the Minutes of the Council Assessment Panel meeting held on 27 August 2020 as previously circulated be noted.

CARRIED

19 JUNIOR SPORTS ASSISTANCE (SECTION 41) COMMITTEE MINUTES AND RECOMMENDATIONS

Nil

20 AUDIT COMMITTEE MINUTES AND RECOMMENDATIONS

Nil

21 CHIEF EXECUTIVE OFFICER PERFORMANCE REVIEW COMMITTEE MINUTES AND RECOMMENDATIONS

Nil

22 BUILDING FIRE SAFETY COMMITTEE MINUTES

Nil

23 COUNCIL REPORTS

23.1 ELECTION OF LGA PRESIDENT

MOTION

Moved: Mayor Martin

Seconded: Cr Christian Greco

1. That Council Report No. AR20/59450 titled 'Election of LGA President' as presented on 15 September 2020 be noted.
2. That Council endorse the following candidate for the 2020 election for Local Government Association President:
 - *Mayor Angela Evans, City of Charles Sturt*

The ballot paper be marked, sealed and returned to the Returning Officer accordingly.

AMENDMENT

Moved: Cr Paul Jenner

1. That Council Report No. AR20/59450 titled 'Election of LGA President' as presented on 15 September 2020 be noted.
2. That Council endorse the following candidate for the 2020 election for Local Government Association President:
 - *Mayor Karen Redman, Town of Gawler*

The ballot paper be marked, sealed and returned to the Returning Officer accordingly.

The Amendment Lapsed for want of a seconder

The original Motion was put and

CARRIED

RESOLUTION 2020/290

Moved: Mayor Lynette Martin

Seconded: Cr Christian Greco

1. That Council Report No. AR20/59450 titled 'Election of LGA President' as presented on 15 September 2020 be noted.
2. That Council endorse the following candidate for the 2020 election for Local Government Association President:
 - *Mayor Angela Evans, City of Charles Sturt*

The ballot paper be marked, sealed and returned to the Returning Officer accordingly.

CARRIED

23.2 ELECTION OF LGFA REPRESENTATIVE MEMBERS**MOTION**

Moved: Cr Greco

Seconded: Cr Morello

1. That Council Report No. AR20/59804 titled 'Election of LGFA Representative Members' as presented on 15 September 2020 be noted.
2. That Council endorse the following two candidates for the 2020 election of Local Government Finance Authority Representative Members:
 - Annette Martin
 - Michael Sedgman

and that the ballot paper be marked, sealed and returned to the Returning Officer accordingly.

AMENDMENT

Moved: Cr Jenner

Seconded Cr Perryman

1. That Council Report No. AR20/59804 titled 'Election of LGFA Representative Members' as presented on 15 September 2020 be noted.
2. That Council endorse the following two candidates for the 2020 election of Local Government Finance Authority Representative Members:
 - Annette Martin
 - Karen Hockley

and that the ballot paper be marked, sealed and returned to the Returning Officer accordingly.

The Amendment was put and

LOST

The original Motion was put

RESOLUTION 2020/291

Moved: Cr Christian Greco

Seconded: Cr Frank Morello

1. That Council Report No. AR20/59804 titled 'Election of LGFA Representative Members' as presented on 15 September 2020 be noted.
2. That Council endorse the following two candidates for the 2020 election of Local Government Finance Authority Representative Members:
 - Annette Martin
 - Michael Sedgman

and that the ballot paper be marked, sealed and returned to the Returning Officer accordingly.

CARRIED

23.3 UPDATE ON COUNCIL ACTIONS AS A RESULT OF DECISIONS RELATING TO COVID-19**RESOLUTION 2020/292**

Moved: Cr Ben Hood
Seconded: Cr Paul Jenner

1. That Council Report No. AR20/59827 titled 'Update on Council Actions as a result of decisions relating to COVID-19' as presented on 15 September 2020 be noted.
2. That Council support the increased, temporary use of delegations to ensure business continuity, including cross-council delegations and delegations to staff to support the role of Environmental Health Officers under the Public Health Act, until the current public health emergency decision is rescinded by the State Government.

CARRIED**24 MOTIONS WITH NOTICE**

Nil

25 MOTIONS WITHOUT NOTICE

Nil

26 CONFIDENTIAL ITEMS OF COMMITTEES**26.1 CONFIDENTIAL ITEMS OF THE ECONOMIC AND ENVIRONMENT COMMITTEE HELD ON 7 SEPTEMBER 2020****26.2 MOUNT GAMBIER PRIVATE HOSPITAL FEASIBILITY STUDY – REPORT NO. AR20/56996****RESOLUTION 2020/293**

Moved: Cr Christian Greco
Seconded: Cr Max Bruins

CONSIDERATION FOR EXCLUSION OF THE PUBLIC

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except Mayor L Martin, Councillors M Bruins, C Greco, B Hood, P Jenner, F Morello and S Perryman and Council Officers A Meddle, B Cernovskis, N Serle, M McCarthy, S McLean and E Solly be excluded from attendance at the meeting for the receipt, discussion and consideration in confidence of Agenda Item 26.2 AR20/56996 Mount Gambier Private Hospital Feasibility Study.

The Council is satisfied that, pursuant to section 90(3) (b), (d) and (g) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is

- conducting business; or
- proposing to conduct business; or
- to prejudice the commercial position of the Council

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected:
 - to prejudice the commercial position of the person who supplied the information, or
 - to confer a commercial advantage on a third party

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- information concerning matters that must be considered in confidence in order to ensure that the Council does not:
 - breach any law, order or direction of a court or tribunal constituted by law,
 - breach any duty of confidence, or
 - breach any other legal obligation or duty

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be considered includes third party commercial information provided to Council in-confidence which, if released, could confer an advantage or prejudice the commercial position of a third party and breach a duty of confidence.

CARRIED

RESOLUTION 2020/294

Moved: Cr Max Bruins

Seconded: Cr Christian Greco

CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 26.2 AR20/56996 Mount Gambier Private Hospital Feasibility Study and its attachments, the discussion and the resolution/s and minutes arising from the report, having been considered by the Council in confidence under Section 90(2) & (3) (b), (d) and (g) be kept confidential and not available for public inspection until a further order is made by Council, to be reviewed at least once every 12 months.
2. Further that Council delegates the power to review, revoke, but extend of the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

CARRIED

26.3 VIABILITY OF ESTABLISHING MATERIAL RECOVERY FACILITIES IN THE LIMESTONE COAST REGION – REPORT NO. AR20/57874

RESOLUTION 2020/295

Moved: Cr Christian Greco

Seconded: Cr Ben Hood

CONSIDERATION FOR EXCLUSION OF THE PUBLIC

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except Mayor L Martin, Councillors M Bruins, C Greco, B Hood, P Jenner, F Morello and S Perryman and Council Officers A Meddle, B Cernovskis, N Serle, M McCarthy, S McLean and E Solly be excluded from attendance at the meeting for the receipt, discussion and consideration in confidence of Agenda Item 26.3 AR20/57874 Viability of Establishing Material Recovery Facilities in the Limestone Coast Region.

The Council is satisfied that, pursuant to section 90(3) (a), (b), (d), (g) and (j) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)
- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is
 - conducting business; or
 - proposing to conduct business; or
 - to prejudice the commercial position of the Council

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected:
 - to prejudice the commercial position of the person who supplied the information, or
 - to confer a commercial advantage on a third party

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

- information concerning matters that must be considered in confidence in order to ensure that the Council does not:
 - breach any law, order or direction of a court or tribunal constituted by law,
 - breach any duty of confidence, or

- breach any other legal obligation or duty
- information the disclosure of which would divulge information provided on a confidential basis by or to:
 - a Minister of the Crown, or
 - another Public Authority or official (not being an employee or a person engaged by the Council) that would on balance be contrary to the public interest

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be considered includes third party commercial information provided to Council in-confidence, including by a public official, the release of which could reasonably be considered to confer an advantage on a third party and/or prejudice the commercial position of Council or the parties that provided the information and would constitute a breach of a duty of confidence.

The appropriate non-disclosure is considered to outweigh the public interest in full-disclosure on the basis that the matter relates to the provision of necessary waste management services and the release of information could reasonably be expected to confer an unreasonable advantage or detriment to private third parties, and could prejudice the commercial position of Council in relation to these matters on behalf of the community.

CARRIED

RESOLUTION 2020/296

Moved: Cr Christian Greco

Seconded: Cr Max Bruins

CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 26.3 AR20/57874 Viability of Establishing Material Recovery Facilities in the Limestone Coast Region and its attachments, the discussion and the resolution/s and minutes arising from the report, having been considered by the Council in confidence under Section 90(2) & (3) (a), (b), (d), (g) and (j) be kept confidential and not available for public inspection until two years have elapsed since the enactment of the proposal(s) contained within the report and attachments, or a further order has been made by Council to release, to be reviewed at least once in every year.
2. Further that Council delegates the power to review, revoke, but extend of the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

CARRIED

27 NEW CONFIDENTIAL ITEMS

Nil

28 MEETING CLOSE

The Meeting closed at 7.10 p.m.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 October 2020.

.....
PRESIDING MEMBER

**MINUTES OF CITY OF MOUNT GAMBIER
SPECIAL COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, 10 WATSON TERRACE, MOUNT GAMBIER
ON TUESDAY, 13 OCTOBER 2020 AT 6.51PM**

PRESENT: Mayor Lynette Martin (OAM), Cr Sonya Mezinac, Cr Max Bruins, Cr Ben Hood, Cr Paul Jenner, Cr Frank Morello, Cr Steven Perryman

OFFICERS IN ATTENDANCE:	Chief Executive Officer	- Mr A Meddle
	General Manager Community Wellbeing	- Ms B Cernovskis
	General Manager City Infrastructure	- Mr N Serle
	Manager Governance and Property	- Mr M McCarthy

1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

2 APOLOGIES

RESOLUTION 2020/280

Moved: Cr Ben Hood

Seconded: Cr Paul Jenner

That the apologies from Cr Christian Greco and Cr Kate Amoroso be received.

CARRIED

3 LEAVE OF ABSENCE

Nil

The Mayor sought the approval of at least two-thirds of the members present at the meeting to suspend meeting procedures:

Purpose of the Suspension: To ask questions of the Chief Executive Officer and the General Manager Community Wellbeing whilst present at the meeting.

Carried by more than two-thirds of the members present at the meeting.

Meeting Procedures were suspended at 6.53 p.m.

The Mayor determined that the period of suspension should be brought to an end;

Carried by more than two-thirds of the members present at the meeting.

The Period of Suspension came to an end and Meeting Procedures resumed at 7.04 p.m.

The Chief Executive Officer Mr Andrew Meddle declared a Conflict of Interest, left the meeting at 7.04 p.m. and did not return.

Ms Barbara Cernovskis, General Manager Community Wellbeing and Mr Nick Serle, General Manager City Infrastructure left the meeting at 7.04 p.m. and did not return.

4 NEW CONFIDENTIAL ITEMS

4.1 CHIEF EXECUTIVE OFFICER - RESIGNATION AND RECRUITMENT – REPORT NO. AR20/67276

RESOLUTION 2020/281

Moved: Cr Max Bruins

Seconded: Cr Ben Hood

CONSIDERATION FOR EXCLUSION OF THE PUBLIC

Pursuant to section 90(2) of the *Local Government Act 1999* the Council orders that all members of the public, except Mayor L Martin, Councillors S Meziniec, M Bruins, B Hood, P Jenner, F Morello and S Perryman and Council Officer M McCarthy be excluded from attendance at the meeting for the receipt, discussion and consideration in confidence of Agenda Item 4.1 AR20/67276 Chief Executive Officer - Resignation and Recruitment.

The Council is satisfied that, pursuant to section 90(3) (a), (b) and (k) of the Act, the information to be received, discussed or considered in relation to the Agenda Item is:

- information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)
- information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the Council is
 - conducting business; or
 - proposing to conduct business; or
 - to prejudice the commercial position of the Council
- tenders for the:
 - supply of goods, or
 - the provision of services, or
 - the carrying out of works

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because the information to be discussed includes information concerning the personal employment affairs of the Chief Executive Officer, Mr Andrew Meddle.

Further, the subject matter also includes information regarding the engagement of recruitment consultancy services, the disclosure of which could reasonably be considered would confer an advantage on a third party whom Council may be negotiating for services and/or to prejudice the position of Council in such negotiations.

CARRIED

In Confidence Resolution Released, noting Number 6 and 10 remain In Confidence:

RESOLUTION 2020/282

Moved: Cr Ben Hood

Seconded: Cr Sonya Meziniec

1. That Council Report No. AR20/67276 titled 'Chief Executive Officer - Resignation and Recruitment' as presented on 13 October 2020 be noted.
2. The Council notes that, by letter dated 24 September 2020, the Council's Chief Executive Officer Mr Andrew Meddle has sought to be released from his contract of employment with the Council, on 2 November 2020.
3. The Council agrees to bring forward the expiry date of the employment agreement between the Council and Mr Meddle, to 2 November 2020. This constitutes a variation to the employment agreement, by mutual agreement. Mr Meddle's final day of employment will be 2 November 2020.
4. In light of the pending vacancy in the office of Chief Executive Officer, the Council:
 - (a) pursuant to Section 98(2) of the Local Government Act 1999 (the Act), appoints Barbara Cernovskis to act in the position of Chief Executive Officer from the time when the vacancy occurs until the vacancy is filled, and Council provide a mentor and other support as required during this period; and
 - (b) pursuant to Section 41 of the Act, establishes a Committee to be known as the Chief Executive Officer Selection Panel (the Committee) for the purposes of:
 - (i) assisting the Council to comply with its obligations under Section 98 of the LG Act; and
 - (ii) performing the role of selection panel in accordance with Section 98(4) of the Act.
5. The Committee has, as its Terms of Reference, those terms of reference which are attached to the report entitled 'Chief Executive Officer – Resignation and Recruitment' with the amendment of the Membership at clause 3.1.2 be three Councillors.
7. The Council's administration is instructed to seek nominations for the Independent Consultant member of the Committee (including fee quotes or estimates) and to ensure that any such nominations are presented to the Council at a future ordinary meeting of the Council.
8. That the Councillor Members of the Committee will be: Cr Sonya Meziniec, Cr Frank Morello and Cr Paul Jenner.
9. The Committee will undertake all of the tasks necessary to progress the selection process to the point of recommending to the Council the preferred candidate.

CARRIED

RESOLUTION 2020/283

Moved: Cr Max Bruins
Seconded: Cr Sonya Meziniec

CONSIDERATION FOR KEEPING ITEMS CONFIDENTIAL

1. In accordance with Sections 91(7) and 91(9) of the *Local Government Act 1999* the Council orders that the report 4.1 AR20/67276 Chief Executive Officer - Resignation and Recruitment and its attachments, the discussion and the resolution/s and minutes arising from the report, having been considered by the Council in confidence under Section 90(2) & (3) (a), (b) and (k) be kept confidential and not available for public inspection until : Discussion - 12 months after the cessation of the employment of the Chief Executive Officer Mr Andrew Meddle.

The supply of recruiting services - until a contract has been executed with a recruitment consultancy.

The Acting Chief Executive Officer - name to be released immediately.

2. Further that Council delegates the power to review, revoke, but not extension of the confidential order to the Chief Executive Officer in accordance with the provisions of Section 91(9)(c) of the *Local Government Act 1999*.

CARRIED

5 MEETING CLOSE

The Meeting closed at 7.56 p.m.

The minutes of this meeting were confirmed at the Ordinary Meeting of the City of Mount Gambier held on 20 October 2020.

.....
PRESIDING MEMBER

**MINUTES OF CITY OF MOUNT GAMBIER
PEOPLE AND PLACE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE, MOUNT
GAMBIER
ON TUESDAY, 6 OCTOBER 2020 AT 5.30 P.M.**

PRESENT: Mayor Lynette Martin (OAM), Cr Frank Morello, Cr Max Bruins, Cr Christian Greco, Cr Ben Hood, Cr Paul Jenner, Cr Sonya Mezinec

OFFICERS IN ATTENDANCE:	Acting Chief Executive Officer	- Ms B Cernovskis
	Acting General Manager City Infrastructure	- Mr M McDonald
	Manager Governance and Property	- Mr M McCarthy
	Media & Communication Coordinator	- Ms S McLean
	Executive Administration Officer	- Mrs F McGregor
	Executive Administrator City Infrastructure	- Ms S Wilson

1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

2 APOLOGY(IES)

Nil

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Frank Morello
Seconded: Cr Sonya Mezinec

That the minutes of the People and Place Committee meeting held on 3 August 2020 be confirmed as an accurate record of the proceedings of the meeting.

CARRIED

4 QUESTIONS WITHOUT NOTICE

Nil

5 REPORTS

5.1 REQUEST FOR DISCRETIONARY RATE REBATE FOR 25 ALEXANDER STREET MOUNT GAMBIER - SOUTH EAST COMMUNITY ACCESS RADIO INC

COMMITTEE RESOLUTION

Moved: Cr Frank Morello

Seconded: Cr Paul Jenner

1. That People and Place Committee Report No. AR20/59849 titled 'Request for Discretionary Rate Rebate for 25 Alexander Street Mount Gambier - South East Community Access Radio Inc' as presented on 06 October 2020 be noted;
2. That Council agree to a 25% discretionary rate rebate for Assessment Number 7, 25 Alexander Street Mount Gamier, whilst it is operated as a Community Radio Station;
3. The Chief Executive Officer inform, in writing, South East Community Access Radio Inc of the Council's decision.

CARRIED

Pursuant to Section 75A of the Local Government Act 1999, Cr Greco disclosed an actual conflict of interest in Item 5.2:

"Member of the Mt Gambier Golf Club.

Cr Greco informed the meeting of the manner in which they intend to deal with the *actual conflict of interest in Item 5.2* as follows:

- Leave the Chamber"

In accordance with Section 75A of the Local Government Act 1999 Cr Greco left the room for Item 5.2.

Cr Christian Greco left the meeting at 5:33 pm

5.2 SPORT AND RECREATION CAPITAL WORKS PROGRAM 2020/2021 – APPLICATIONS

MOTION

Moved: Cr Max Bruins
Seconded: Cr Paul Jenner

1. That People and Place Committee Report No. AR20/60319 titled 'Sport and Recreation Capital Works Program 2020/2021 - Applications' as presented on 06 October 2020 be noted.
2. That \$100,000 be endorsed for distribution for the 2020/2021 Sport and Recreation Capital Works Program as follows:

<u>Applicant</u>	<u>Priority</u> (Score)	<u>Requested</u>	<u>Approved</u>
North Gambier Football / Netball Club	14	\$ 20,000.00	\$ 10,000.00
Apollo Football Club	14	\$ 40,000.00	\$ 35,000.00
Mount Gambier Bowls Club	15	\$ 14,900.00	\$ 14,000.00
Blue Lake Golf Club	13	\$ 27,000.00	\$ 0
Mount Gambier RSL & District Bowling Club	13	\$ 22,758.32	\$ 12,000.00
Mount Gambier Harness Racing Club	15	\$ 25,000.00	\$ 14,000.00
Blue Lake BMX Club	11	\$ 28,500.00	\$ 12,000.00
Mount Gambier Golf Club	12	\$ 5,587.00	\$ 3,000.00
Mount Gambier Swimming Club	12	\$ 1,787.50	\$ 0
		\$ 185,532.82	\$ 100,000.00

3. All applicants be notified accordingly, advising that the provision and acquittal of these grant funds will always be subject to:
 - all necessary land holder and development approvals being obtained; and
 - all works being completed in accordance with all relevant legislative and compliance standards.
4. Should any of the projects in the table 2, not proceed the CEO has delegated authority to increase the funding to any of the other funded projects to ensure the full \$100,000 is expended

Cr Bruins as mover with consent of Cr Jenner requested leave of the meeting to vary the Motion as follows:

1. That People and Place Committee Report No. AR20/60319 titled 'Sport and Recreation Capital Works Program 2020/2021 - Applications' as presented on 06 October 2020 be noted.
2. That \$100,000 be endorsed for distribution for the 2020/2021 Sport and Recreation Capital Works Program as follows:

<u>Applicant</u>	<u>Priority</u> (Score)	<u>Requested</u>	<u>Approved</u>
North Gambier Football / Netball Club	14	\$ 20,000.00	\$ 10,000.00
Apollo Football Club	14	\$ 40,000.00	\$ 35,000.00
Mount Gambier Bowls Club	15	\$ 14,900.00	\$ 14,000.00
Blue Lake Golf Club	13	\$ 27,000.00	\$ 0
Mount Gambier RSL & District Bowling Club	13	\$ 22,758.32	\$ 12,000.00
Mount Gambier Harness Racing Club	15	\$ 25,000.00	\$ 14,000.00
Blue Lake BMX Club	11	\$ 28,500.00	\$ 12,000.00
Mount Gambier Golf Club	12	\$ 5,587.00	\$ 3,000.00
Mount Gambier Swimming Club	12	\$ 1,787.50	\$ 1,700.00
		\$ 185,532.82	\$ 101,700.00

3. All applicants be notified accordingly, advising that the provision and acquittal of these grant funds will always be subject to:
- all necessary land holder and development approvals being obtained; and
 - all works being completed in accordance with all relevant legislative and compliance standards.
4. Should any of the projects in the table 2, not proceed the CEO has delegated authority to increase the funding to any of the other funded projects to ensure the full \$100,000 is expended

Leave of the Meeting was granted

The Variation became the Motion.

Cr Bruins as mover with consent of Cr Jenner requested leave of the meeting to vary the Motion as follows:

1. That People and Place Committee Report No. AR20/60319 titled 'Sport and Recreation Capital Works Program 2020/2021 - Applications' as presented on 06 October 2020 be noted.
2. That \$100,000 be endorsed for distribution for the 2020/2021 Sport and Recreation Capital Works Program as follows:

<u>Applicant</u>	<u>Priority</u> (Score)	<u>Requested</u>	<u>Approved</u>
North Gambier Football / Netball Club	14	\$ 20,000.00	\$ 10,000.00
Apollo Football Club	14	\$ 40,000.00	\$ 35,000.00
Mount Gambier Bowls Club	15	\$ 14,900.00	\$ 14,000.00
Blue Lake Golf Club	13	\$ 27,000.00	\$ 0
Mount Gambier RSL & District Bowling Club	13	\$ 22,758.32	\$ 12,000.00
Mount Gambier Harness Racing Club	15	\$ 25,000.00	\$ 14,000.00
Blue Lake BMX Club	11	\$ 28,500.00	\$ 12,000.00
Mount Gambier Golf Club	12	\$ 5,587.00	\$ 3,000.00
Mount Gambier Swimming Club	12	\$ 1,787.50	\$ 1,700.00
		\$ 185,532.82	\$ 101,700.00

3. All applicants be notified accordingly, advising that the provision and acquittal of these grant funds will always be subject to:
- all necessary land holder and development approvals being obtained; and
 - all works being completed in accordance with all relevant legislative and compliance standards.

Leave of the Meeting was granted

The Variation became the Motion.

COMMITTEE RESOLUTION

Moved: Cr Max Bruins

Seconded: Cr Paul Jenner

1. That People and Place Committee Report No. AR20/60319 titled 'Sport and Recreation Capital Works Program 2020/2021 - Applications' as presented on 06 October 2020 be noted.
2. That \$100,000 be endorsed for distribution for the 2020/2021 Sport and Recreation Capital Works Program as follows:

<u>Applicant</u>	<u>Priority (Score)</u>	<u>Requested</u>	<u>Approved</u>
North Gambier Football / Netball Club	14	\$ 20,000.00	\$ 10,000.00
Apollo Football Club	14	\$ 40,000.00	\$ 35,000.00
Mount Gambier Bowls Club	15	\$ 14,900.00	\$ 14,000.00
Blue Lake Golf Club	13	\$ 27,000.00	\$ 0
Mount Gambier RSL & District Bowling Club	13	\$ 22,758.32	\$ 12,000.00
Mount Gambier Harness Racing Club	15	\$ 25,000.00	\$ 14,000.00
Blue Lake BMX Club	11	\$ 28,500.00	\$ 12,000.00
Mount Gambier Golf Club	12	\$ 5,587.00	\$ 3,000.00
Mount Gambier Swimming Club	12	\$ 1,787.50	\$ 1,700.00
		\$ 185,532.82	\$ 101,700.00

3. All applicants be notified accordingly, advising that the provision and acquittal of these grant funds will always be subject to:
 - all necessary land holder and development approvals being obtained; and
 - all works being completed in accordance with all relevant legislative and compliance standards.

CARRIED

Cr Christian Greco returned to the meeting at 5:47 pm

5.3 CREATIVE ARTS FUND 2020/2021 APPLICATIONS

COMMITTEE RESOLUTION

Moved: Cr Frank Morello

Seconded: Cr Ben Hood

1. That People and Place Committee Report No. AR20/63453 titled 'Creative Arts Fund 2020/2021 Applications' as presented on 06 October 2020 be noted.
2. That \$50,000 be endorsed for distribution for the 2020/2021 Creative Arts Fund as follows:

<u>Project Name</u>	<u>Applicant</u>	<u>Requested</u>	<u>Approved</u>
Commerce Lane Mural	Scott Coleman	\$ 24,300.00	\$ 24,300.00
Art in the Community	Pariya Ziakas	\$ 4,800.00	\$ 4,800.00
To celebrate with dance	Pariya Ziakas & Ruth Stephenson	\$ 6,432.80	\$ 6,432.80
Beauty Empowerment	Aileen Costales-Clarke	\$ 8,500.00	\$ 8,500.00
		\$ 44,032.80	\$ 44,032.80

3. That the remaining \$5,967.20 from the Creative Arts Fund be used to engage a photographer / videographer to document the above projects.
4. That all applicants be notified accordingly, advising that the provision and acquittal of these grant funds will always be subject to:
 - all necessary land holder and development approvals being obtained; and
 - all works being completed in accordance with all relevant legislative and compliance standards.

CARRIED

6 MEETING CLOSE

The Meeting closed at 5.58 p.m.

The minutes of this meeting were confirmed at the People and Place Committee held on 7 December 2020.

.....
PRESIDING MEMBER

16.2 REQUEST FOR DISCRETIONARY RATE REBATE FOR 25 ALEXANDER STREET MOUNT GAMBIER - SOUTH EAST COMMUNITY ACCESS RADIO INC – REPORT NO. AR20/59849

Committee:	People and Place Committee
Meeting Date:	6 October 2020
Report No.:	AR20/59849
CM9 Reference:	AF19/413
Author:	Jo Scheidl, Senior Rates Officer
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	Council give consideration to a discretionary rate rebate for Community Radio Station 5GTR FM
Strategic Plan Reference:	Goal 1: Our People Goal 3: Our Diverse Economy Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That People and Place Committee Report No. AR20/59849 titled 'Request for Discretionary Rate Rebate for 25 Alexander Street Mount Gambier - South East Community Access Radio Inc' as presented on 06 October 2020 be noted;
2. That Council agree to a 25% discretionary rate rebate for Assessment Number 7, 25 Alexander Street Mount Gamier, whilst it is operated as a Community Radio Station;
3. The Chief Executive Officer inform, in writing, South East Community Access Radio Inc of the Council's decision.



BACKGROUND

In 2014, after several earlier attempts, the Council undertook public consultation on a proposal to revoke the classification as community land of the property comprising 5GTR-FM at 25 Alexander Street, Mount Gambier, to enable the transfer of the land to the radio station.

The proposed transfer was to give effect to a historical intention whereby Council had purchased the property in the 1990's and the radio station, over a period of some 25 years, had repaid the principal and interest of a loan for the value of the land.

The property was eventually transferred from City of Mount Gambier to new owners on 19th February 2020.

Radio 5GTR-FM was officially opened in September 1993 and at the time was the only community radio station outside of the Metropolitan area in South Australia. It remains a voluntarily run, not for profit organisation that supports the community by giving free advertising for community events. The station offers an opportunity for members to learn skills and train in an "operating radio station" environment.

DISCUSSION

In accordance with the Local Government Act Section 166(1)(j) a Council may grant a rebate of rates or service charges "*where the land is being used by an organisation which, in the opinion of the Council, provides a benefit or service to the local community*".

Council must take into account:

- The nature and extent of council services provided in respect of the land for which the rebate is sought in comparison to similar services provided elsewhere in its area;
- The community need that is being met by activities carried out on the land for which the rebate is sought;
- The extent to which activities carried out on the land for which the rebate is sought provides assistance or relief to disadvantaged persons; and
- Any other matters considered relevant by the Council.

A rebate of less than 100% would ensure that a contribution is made toward Council services, and Section 166(2) provides Council the opportunity to rebate rates or charges under subsection 166(1) may be granted on such conditions as council considers fit.

Typically, most discretionary rebates that relate to "Community Radio Stations" are authorised at 25%.

Based upon current year figures, the rates payable would be \$1,200.07 which would be reduced to \$900.05 on the basis of a 25% rebate.

CONCLUSION

Given the consistent approach taken historically by Council, a 25% discretionary rebate on the expected rates would appear to be prudent.

ATTACHMENTS

Nil



16.3 SPORT AND RECREATION CAPITAL WORKS PROGRAM 2020/2021 - APPLICATIONS – REPORT NO. AR20/60319

Committee: People and Place Committee
Meeting Date: 6 October 2020
Report No.: AR20/60319
CM9 Reference: AF19/413
Author: Ashlee Lavia, Executive Administrator Community Wellbeing
Authoriser: Nick Serle, General Manager City Infrastructure
Summary: The enclosed applications have been received, to seek Council endorsement for the distribution of funds for the 2020/2021 Sport and Recreation Capital Works Program.
Community Plan Reference: Goal 1: Our People
Goal 3: Our Diverse Economy

REPORT RECOMMENDATION

- That People and Place Committee Report No. AR20/60319 titled 'Sport and Recreation Capital Works Program 2020/2021 - Applications' as presented on 06 October 2020 be noted.
- That \$100,000 be endorsed for distribution for the 2020/2021 Sport and Recreation Capital Works Program as follows:

<u>Applicant</u>	<u>Priority</u> (Score)	<u>Requested</u>	<u>Approved</u>
North Gambier Football / Netball Club	14	\$ 20,000.00	\$ 10,000.00
Apollo Football Club	14	\$ 40,000.00	\$ 25,000.00
Mount Gambier Bowls Club	15	\$ 14,900.00	\$ 12,300.00
Blue Lake Golf Club	13	\$ 27,000.00	\$ 10,000.00
Mount Gambier RSL & District Bowling Club	13	\$ 22,758.32	\$ 12,000.00
Mount Gambier Harness Racing Club	15	\$ 25,000.00	\$ 14,000.00
Blue Lake BMX Club	11	\$ 28,500.00	\$ 12,000.00
Mount Gambier Golf Club	12	\$ 5,587.00	\$ 3,000.00
Mount Gambier Swimming Club	12	\$ 1,787.50	\$ 1,700.00
		\$ 185,532.82	\$ 100,000.00

- All applicants be notified accordingly, advising that the provision and acquittal of these grant funds will always be subject to:
 - all necessary land holder and development approvals being obtained; and
 - all works being completed in accordance with all relevant legislative and compliance standards.



BACKGROUND

Council resolved to provide an allocation in the annual budget for ongoing support for a Sport and Recreation Capital Works Program and to publicly call for applications. The 2020/2021 Budget provides an amount of \$100,000 for this Program.

The Sport and Recreation Capital Works Program was publicly advertised during August and September and at close of business 7 September 2020 the following applications were received:

Applications Received – Overview

1. North Gambier Football / Netball Club

Project Title:	Netball Changeroom & Shelter Facility
Total Project Cost:	\$ 322,000.00
Contribution Requested:	\$ 20,000.00 (6% of project)

2. Apollo Football Club

Project Title:	Pitch Lighting Upgrade
Total Project Cost:	\$ 102,032.40
Contribution Requested:	\$ 40,000.00 (39% of project)

3. Mount Gambier Bowls Club Inc

Project Title:	Convert Existing Toilet to an Invalid Toilet
Total Project Cost:	\$ 21,050.00
Contribution Requested:	\$ 14,900.00 (71% of project)

4. Blue Lake Golf Club

Project Title:	Buggy Shed Extension
Total Project Cost:	\$ 40,000.00
Contribution Requested:	\$ 27,000.00 (68% of project)

5. Mount Gambier RSL & District Bowling Club Inc.

Project Title:	Community Bowling Clubhouse Upgrade
Total Project Cost:	\$ 31,258.32
Contribution Requested:	\$ 22,758.32 (73% of project)

6. Mount Gambier Harness Racing Club Inc

Project Title:	Construct recording platform and new access
Total Project Cost:	\$ 51,397.50
Contribution Requested:	\$ 25,000.00 (49% of project)

7. Blue Lake BMX Club Incorporated

Project Title:	Construct a track perimeter fence
Total Project Cost:	\$ 38,000.00
Contribution Requested:	\$ 28,500.00 (75% of project)

8. Mount Gambier Golf Club Inc.

Project Title:	Repairs to clubhouse entry and lighting upgrade
Total Project Cost:	\$ 7,449.00
Contribution Requested:	\$ 5,587.00 (75% of project)

9. Mount Gambier Swimming Club

Project Title:	Replacement lane ropes
Total Project Cost:	\$ 2,383.50
Contribution Requested:	\$ 1,787.50 (75% of project)



DISCUSSION

The criteria developed for the Program Guidelines includes the following (in brief);

- as a general rule, a minimum total project cost of \$10,000 and a maximum of \$50,000
- preference to high incidence of self help
- preference to matching funds or significant in-kind contribution by the applicant (minimum 25% of total project costs)
- priority for capital renewal or upgrade of existing assets rather than enhancement/additions or new assets
- for projects aimed at increasing community usage of sport and recreation facilities
- not for operating costs, the purchase of land or repayment of loans
- not for projects already commenced or completed
- not for projects submitted by individuals
- projects completed and claims for payment to be submitted prior to 30 June 2021 to enable the release of funds before the end of financial year.

A copy of the guidelines (Attachment 1) developed for the 2020/2021 Program are provided for further information.

Section 1: Membership Details

		Junior		Senior		Total		Grand Total
		M	F	M	F	M	F	
1	North Gambier Football / Netball Club	150	80	60	70	210	150	360
2	Apollo Football Club	90	26	32	15	122	41	163
3	Mount Gambier Bowls Club	0	0	116	55	116	55	171
4	Blue Lake Golf Club	22	2	252	41	274	43	317
5	Mount Gambier RSL & District Bowling Club	0	1	84	60	84	61	145
6	Mount Gambier Harness Racing Club	2	6	145	80	147	86	233
7	Blue Lake BMX Club	45	15	8	1	58	16	69
8	Mount Gambier Golf Club	41	0	342	101	383	101	493
9	Mount Gambier Swimming Club	11	17	4	16	15	33	48



Section 2: The Project ✓

	Community Benefit	High	Average	Low
1	North Gambier Football / Netball Club	✓		
2	Apollo Football Club		✓	
3	Mount Gambier Bowls Club		✓	
4	Blue Lake Golf Club			✓
5	Mount Gambier RSL & District Bowling Club		✓	
6	Mount Gambier Harness Racing Club		✓	
7	Blue Lake BMX Club		✓	
8	Mount Gambier Golf Club			✓
9	Mount Gambier Swimming Club		✓	

Location

1	North Gambier Football / Netball Club	Vansittart Park (Council Owned)
2	Apollo Football Club	Hastings Cunningham Reserve (Council Owned)
3	Mount Gambier Bowls Club	Vansittart Park (Council Owned)
4	Blue Lake Golf Club	Grant Avenue (Council Owned)
5	Mount Gambier RSL & District Bowling Club	Jubilee Highway East
6	Mount Gambier Harness Racing Club	Mount Gambier Show Grounds
7	Blue Lake BMX Club	Hastings Cunningham Reserve (Council Owned)
8	Mount Gambier Golf Club	Attamura Road
9	Mount Gambier Swimming Club	Keegan Street



Development Requirements:

	Applicant	Planning Approval Required	Building Approval Required
1	North Gambier Football / Netball Club*	N/A	N/A
2	Apollo Football Club	✓	✓
3	Mount Gambier Bowls Club	✓	✓
4	Blue Lake Golf Club	✓	✓
5	Mount Gambier RSL & District Bowling Club	✗	✗
6	Mount Gambier Harness Racing Club	✓	✓
7	Blue Lake BMX Club	✗	✗
8	Mount Gambier Golf Club	✗	✗
9	Mount Gambier Swimming Club	✗	✗

*A Development Application has already been approved.

Environmental Health Requirements:

	Applicant	Requirements
1	North Gambier Football / Netball Club	Regard to the Safe Drinking Water Act is required if any water source other than SA Water is available (eg. Rainwater tanks). EHO's reviewed Approved DA Plans (PR20/6384). No other health requirements identified.
2	Apollo Football Club	N/A
3	Mount Gambier Bowls Club	If hand wash basins are used by food handlers, there needs to be access to warm water through a single outlet (e.g. mixer tap). Recommend that the club contact the health officers to discuss overall plans for the club (e.g. kitchen, toilets)
4	Blue Lake Golf Club	N/A
5	Mount Gambier RSL & District Bowling Club	Recommend that the Club contact the health officers prior to any works undertaken in the kitchen to ensure compliance with the Australia New Zealand Food Standards. This includes light fittings.
6	Mount Gambier Harness Racing Club	N/A
7	Blue Lake BMX Club	N/A
8	Mount Gambier Golf Club	N/A
9	Mount Gambier Swimming Club	N/A

Governance / Property Requirements:



	Applicant	Requirements
1	North Gambier Football / Netball Club	<p>Whilst no licence currently in place, the ordinary licence for Vansittart Park does not include adequate provisions and protections for Council to account for development/building works.</p> <p>If approved, conditions must include:</p> <ul style="list-style-type: none"> • the entering into a licence that includes development/building provisions. • the provision of full detailed plans and specifications • development (planning and/or building – as required) approval being first obtained, and in accordance with such approved plans • the provision of full detailed as-constructed plans • NGF&N club being responsible for all risk, safety and liability matters associated with the works, and indemnifying and releasing Council. • evidencing public liability insurance for a value of \$50 Million (for works)
2	Apollo Football Club	<p>If approved, must be conditional upon:</p> <ul style="list-style-type: none"> • the provision of full detailed plans and specifications • development (planning and/or building – as required) approval being first obtained, and in accordance with such approved plans • the provision of full detailed as-constructed plans • Apollo club being responsible for all risk, safety and liability matters associated with the works, and indemnifying and releasing Council. • evidencing public liability insurance for a value of \$20-50 Million (for works)
3	Mount Gambier Bowls Club	N/A
4	Blue Lake Golf Club	<p>Application will require referral to DEH/Crown Lands as it comprises development on Crown Land (noting that authority to grant lease over Crown Land is subject to the lease not being development - Crown approval is required)</p> <p>Lease tenure is currently confirmed until 30 June 2021, with further extensions pending Council assessment of sustainability of club operations.</p> <p>If approved, must be conditional upon:</p> <ul style="list-style-type: none"> • the provision of full detailed plans and specifications • development (planning and/or building - as required) approval being first obtained, and in accordance with such approved plans • the provision of full detailed as-constructed plans



		<ul style="list-style-type: none"> golf club being responsible for all risk, safety and liability matters associated with the works, and indemnifying and releasing Council. evidencing public liability insurance for a value of \$50 Million (for works)
5	Mount Gambier RSL & District Bowling Club	N/A
6	Mount Gambier Harness Racing Club	N/A
7	Blue Lake BMX Club	<p>Whilst Crown Land, planning advice indicates this proposal is not development and so no referral required to DEH/Crown.</p> <p>Lease tenure is currently confirmed until 31 October 2022</p> <p>If approved, must be conditional upon:</p> <ul style="list-style-type: none"> the provision of full detailed plans and specifications be undertaken and completed by, or under the supervision of, suitably qualified, experienced and inducted contractors/tradespersons in a proper work like manner the provision of full detailed as-constructed plans BMX club being responsible for all risk, safety and liability matters associated with the works, and indemnifying and releasing Council. the preparation (and having accessible on worksite at all times) of WHS documentation. evidencing public liability insurance for a value of \$20-50 Million (for works)
8	Mount Gambier Golf Club	N/A
9	Mount Gambier Swimming Club	N/A

Section 3: Project Funding

	Funding Breakdown	Cash	In Kind	Voluntary	Grant Funding	Grant Requested	Total
1	North Gambier Football / Netball Club	\$ 35,000.00	\$ 41,600.00	\$ 19,600.00	\$ 205,800.00	\$ 20,000.00	\$ 322,000.00
2	Apollo Football Club	\$ 15,000.00	-	\$ 1,950.00	-	\$ 40,000.00	\$ 102,032.40
3	Mount Gambier Bowls Club	\$ 2,150.00	-	\$ 4,000.00	-	\$ 14,900.00	\$ 21,050.00
4	Blue Lake Golf Club	-	\$ 800.00	\$ 12,000.00	-	\$ 27,000.00	\$ 40,000.00
5	Mount Gambier RSL & District Bowling Club	\$ 8,000.00	-	\$ 500.00	-	\$ 22,758.32	\$ 31,258.32
6	Mount Gambier Harness Racing Club	\$ 1,397.50	-	-	\$ 25,000.00	\$ 25,000.00	\$ 51,397.50



7	Blue Lake BMX Club	\$ 9,500.00	-	-	-	\$ 28,500.00	\$ 38,000.00
8	Mount Gambier Golf Club	\$ 1,862.00	-	-	-	\$ 5,587.00	\$ 7,449.00
9	Mount Gambier Swimming Club	\$ 396.00	\$ 100.00	\$ 100.00	-	\$ 1,787.50	\$ 2,383.50

	Funding Breakdown	Cash	In Kind	Voluntary	Grant Funding	Total
1	North Gambier Football / Netball Club	11%	13%	6%	64%	94%
2	Apollo Football Club	26%	-	3%	-	29%
3	Mount Gambier Bowls Club	10%	-	19%	-	29%
4	Blue Lake Golf Club	-	2%	30%	-	32%
5	Mount Gambier RSL & District Bowling Club	25%	-	2%	-	27%
6	Mount Gambier Harness Racing Club	3%	-	-	48%	51%
7	Blue Lake BMX Club	25%	-	-	-	25%
8	Mount Gambier Golf Club	25%	-	-	-	25%
9	Mount Gambier Swimming Club	17%	4%	4%	-	25%

		Star Club Rating	Financial Statements	Current Bank Statements	Quotations Received	Financial Capacity (to proceed with reduced funding)
1	North Gambier Football / Netball Club	3	✓	✓	✓	✓
2	Apollo Football Club	3	✓	✓	✓	x
3	Mount Gambier Bowls Club	3	✓	✓	✓	x
4	Blue Lake Golf Club	3	✓	✓	✓	✓
5	Mount Gambier RSL & District Bowling Club	2	✓	✓	✓	✓
6	Mount Gambier Harness Racing Club	3	✓	✓	✓	x
7	Blue Lake BMX Club	1	✓	✓	✓	✓
8	Mount Gambier Golf Club	3	✓	✓	✓	✓



9	Mount Gambier Swimming Club	4	x	✓	✓	x
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Section 4: Selection Rationale

The following application assessment rationale has been developed (based on the program guidelines) which in turn has influenced the recommended grant allocations.

ASSESSMENT RATIONALE LEGEND								
Rating Legend	High 3	Renew of Existing 3	50% + 3	Yes 1	Provided 1	Provided 1	None Previously 3	Rating 4 4
	Average 2	Enhance/Add to Existing 2	26-50% 2	No 0	Not Provided 0	Not Provided 0	Moderate previously 2	Rating 3 3
	Low 1	New 1	25% 1				Significant previously 1	Rating 2 2
								Rating 1 1

ASSESSMENT									
	Community Benefit	Infrastructure Assessment	Contribution of Club/ Other Contributions		Guidelines Compliance				Score
Application		Infrastructure Priority	% Club Contribution	Other Contributions	Financial/Bank Statements	Quotations Provided	Previous / Level of Grants	Star Club Rating	
North Gambier Football / Netball Club	3	1	3	1	1	1	1	3	14
Apollo Football Club	2	3	2	0	1	1	2	3	14
Mount Gambier Bowls Club	2	3	2	0	1	1	3	3	15
Blue Lake Golf Club	1	2	2	0	1	1	2	3	13
Mount Gambier RSL & District Bowling Club	2	2	2	0	1	1	3	2	13
Mount Gambier Harness Racing Club	3	2	3	1	1	1	1	3	15



Blue Lake BMX Club	2	3	1	0	1	1	2	1	11
Mount Gambier Golf Club	1	3	1	0	1	1	2	3	12
Mount Gambier Swimming Club	2	1	1	0	0	1	3	4	12

CONCLUSION

A copy of the list of previous recipients of the funding has been attached (Attachment 2) to this report for Elected Members information.

ATTACHMENTS

1. Sport and Recreation Capital Works Program 2020/2021 - Guidelines [↓](#)
2. Sport and Recreation Capital Works Program - Projects Previously Funded - 2010 - 2019 [↓](#)





2020/2021 Program Guidelines:

The aim of the City of Mount Gambier Sport and Recreation Capital Works Program is to foster and assist in the development and/or capital renewal of Sport and Recreation infrastructure, within the City.

For the 2020/2021 year, Council will again make available significant funds for allocation to eligible Sport and Recreation groups and organisations.

An allocation of \$100,000 has been made in Council's 2020/2021 budget for distribution in this annual program. Applications for funding under the Sport and Recreation Capital Works Program, as a general rule, should be for projects with a minimum total project cost of \$10,000 and a maximum project cost of \$50,000. *For any application for over \$50,000, a separate business case should be provided prior to 30 November to be considered in Council's annual budget process for funding in the next financial year.*

As a general rule, preference will be given to applications which can demonstrate a high incidence of self-help as evidenced by matching funds or significant in kind contributions by the organisation, towards the project evidenced by bank statements or written commitment from funding partner/s.

The applicant's contributions for this purpose may include cash from the organisation's own resources, grants or funds from sponsors or other sources or in kind support in the form of labour or services. If the applicant's contribution includes a grant from another source, the applicant must provide evidence that the grant has been awarded or confirmed with the application.

The Applicants 'Self Help' contribution, as defined, must equate to a minimum contribution of at least 25% of the total project costs.

What Types of Projects are eligible for Program Funding?

- ▲ Capital renewal of existing asset infrastructure e.g. replace lighting, pitches, upgrade courts, capital repair of buildings, grounds etc.
- ▲ Capital upgrades to enhance existing asset infrastructure e.g. building extensions, rebuild structures, upgrade lighting, additional new facilities etc.
- ▲ New capital assets - to build/develop assets not previously provided e.g. new clubrooms, toilets, lighting, change rooms etc.
- ▲ Projects which are aimed at increasing the community usage of specific sport or recreation facilities.
- ▲ Projects that improve matters of building, fire or public safety to current standards including disability access and inclusion.

In respect of projects involving buildings or infrastructure, preference will be given to applications which aim to renovate, overhaul or repair existing buildings or facilities, rather than the construction of new or additional facilities.

What is not eligible for Program Funding?

- ▲ Routine or ongoing operating costs (staff wages, rent, electricity, water, insurance etc), the purchase of land or the repayment of financial loans.
- ▲ Projects which have already been commenced or completed prior to grants being awarded.
- ▲ Projects submitted by individuals.



Who can apply for Grant Funding?

- ▲ Any Sport or Recreation organisation, which is based in the City of Mount Gambier area and who's activities are predominantly conducted within the City of Mount Gambier.
- ▲ Be an existing Starclub Member with a 4* rating or demonstrate the achievement of a 4* rating as a pre-condition for release of funds or
- ▲ Be a new Starclub Member - registered prior to closing date for applications with demonstrated achievement of a 2* rating as a pre-condition for release of funds.

Starclub ratings must be validated by the Limestone Coast Local Government Association (LCLGA), STARCLUB Field Officer & Sporting Academy Coordinator, Tony Elletson - starclubse@lclga.sa.gov.au.

- ▲ Applicants must have a current Australian Business Number (ABN) issued by the Australian Taxation Office (ATO). Applications will not be considered unless the applicant has an ABN at the time of submitting the grant application.

Any individual or organisation can apply for an ABN very easily on-line via the Australian Business Register at <http://www.abr.gov.au/>

- ▲ An organisation may only submit one application per financial year.

Primary and Secondary schools are generally excluded from applying, unless they can demonstrate that their project is predominantly for the benefit of the wider community.

Assessment:

Council may seek additional information and support from a Local, Regional or State Association, or equivalent, when and if required for assessment of application.

Preference will be given to applications that demonstrate use of local suppliers, contractors and Australian made products or improve safety and access for the Community.

Council grant funding is subject to landowner/council consent including any engineering/building requests.

Development Approval:

Applicants are encouraged to proactively review the need for Development Approval for their project ahead of lodging their application where possible, and to provide their application for Development Approval at the same time as their grant application.

Where a grant application is lodged without a Development Application but the need for a Development Application is later identified, applicants will be expected to lodge the Development Application with required information within 7 days of being advised that it is required. Works on the project should not commence until Development Approval has been obtained, if required.

Further information regarding Development Application requirements can be found at the below link, or by contacting Council direct by phone on 08 8721 2555:

www.mountgambier.sa.gov.au/services/regulatory/development-forms-and-leaflets

Applicants are encouraged to engage with Council early in the process to ensure their applications receive the appropriate support including to complete the Development Application process, and that the progress of the project and grant funding is not delayed.



Applications which are not accompanied by the following documents will not be considered:

- ▲ Most recent audited annual financial statements and current financial statements.
- ▲ All bank statements for the last 3 months up to the current date.
- ▲ Evidence of being registered for the Starclub program and validated Starclub member rating.
- ▲ Evidence of current tenure (lease/licence/ownership) for the land where the project is proposed.

Payment Conditions of Grants:

Grant funds will be paid to successful applicants following receipt by Council of evidence clearly demonstrating that the project has been completed that include:

- ▲ Written Quotes – x 2 for works >\$5,000, x3 for works >\$20,000
- ▲ Invoices for completed works
- ▲ Development approvals / landowner consent
- ▲ Evidence of completed works (i.e. Photos, Certificate/Statement of Completion, Electrical or Plumbing Certificates)
- ▲ Warranty Certificates/documentation
- ▲ As-Constructed plans including specifications and service locations
- ▲ Financial summary of completed project
- ▲ Payment will not be made for a completed project which is not the project detailed in the grant application.
- ▲ An invoice must accompany the claim for payment.

Acquittal documentation must be submitted by 30 June 2021 to enable the release of funds before the end of the financial year.

Funds that are not acquitted by 30 June 2021 will be forfeited unless an extension has been sought and granted in writing by 31 May 2021. The applicant must demonstrate that the project is or will be substantively complete at the time of submitting an extension request.

Applications must be received by the Chief Executive Officer, City of Mount Gambier by no later than 5:00pm on the advertised closing date for the program.





**SPORT AND RECREATION MAJOR CAPITAL WORKS PROGRAM
PROJECTS PREVIOUSLY FUNDED**

Year	Organisation	Project Description	Allocation \$	Total Annual Allocation \$
2010	MG Little Athletics	Purchase of timing gate	10,000	45,000
	Basketball Mount Gambier	Canteen/viewing area upgrade (stage 1)	20,000	
	Suttontown Tennis	Court fencing upgrade	15,000	
2011	Apollo Soccer	Fencing	12,242	100,000
	MG Softball League	Fencing	25,000	
	Basketball Mount Gambier	Clubroom upgrade (stage 2)	31,046	
	West Gambier Cricket	Turf wicket development	22,312	
	MG Tennis Club	Kitchen upgrade	9,400	
2012	LSE Hockey Association	Upgrade/replace playing surface	40,000	100,000
	MG Croquet	Upgrade kitchen & watering system	10,000	
	MG Netball Association	Netball shelters	20,000	
	Basketball Mount Gambier	Clubroom upgrade (stage 3)	30,000	
2013	West Gambier Football Club	Clubroom air-conditioning	11,000	100,000
	MG Greyhound	Well construction	11,000	
	MG Softball League	Clubroom upgrade	18,000	
	MG Tennis Club	Safety fencing / sun shelters	10,000	
	North Gambier Football/Netball	Vansittart Park Infrastructure Upgrades (Special Allocation)	50,000	
2014	West Gambier Football Club	Purchase/Install Rainwater Tanks	10,000	70,000
	East Gambier Sportsmen's Club	Re-roof Clubrooms	20,000	
	North Gambier Football Club	Upgrade Canteen/BBQ Shed	8,000	
	Mount Gambier Little Athletics	Upgrade Athletic Track	24,000	
	Blue Lake BMX Club	Re-roof Clubrooms	8,000	
2015	Apollo Soccer Club	Water Reduction Program	15,000	70,000
	MG Harness Racing Club	Lighting Upgrade	20,000	
	MG Cricket Association	Sight Screens & Covers Upgrade	30,000	
	East Gambier Netball Club	Resurfacing of courts	5,000	
2016	West Gambier Football Club	Upgrade Flood Lighting and Tower	40,000	70,000
	South Gambier Football Club	Renovation Public Toilet Block	9,000	
	MG District Baseball League	Lighting Upgrade	14,000	
	Blue Lake Soccer Club	Storage Shed (Extension)	7,000	
2017	South Gambier Football Club	Home Change Room Renovations	15,000	56,450
	Mil-Lel Cricket Club	Upgrade Frew Park Nets	6,360	
	MG Harness Racing Club	Lighting and PA system upgrade	20,000	
	Basketball Mount Gambier	Upgrade Entrance	15,090	
2018	South Gambier Netball Club	Resurfacing of courts and new shelters	27,000	92,000
	Blue Lake Sports Club Inc.	Upgrade fences, seating, lighting and security	17,000	
	South Gambier Football Club	Modernise Change Rooms	15,500	
	MG District Baseball League	Upgrade of Batting Cages	10,500	
	Mount Gambier Golf Club	Community access pathways	11,000	

Last updated 7 July 2020

2019	East Gambier Cricket Club	construct a shelter / pergola over the canteen facility	11,000	80,531
	Blue Lake Golf Club	redevelop the existing driving range / construct shelter	14,965	
	South Gambier Football Club	relocate and modernise the umpires change rooms	10,467	
	West Gambier Football Club	for building fire safety upgrades	13,102	
	Mount Gambier Cycling Club	for building fire safety upgrades	1,061	
	North Gambier Football / Netball Club	construct a netball changeroom facility	10,467	
	Mount Gambier Netball Association	install new LED light fittings	19,469	

Last updated 7 July 2020



16.4 CREATIVE ARTS FUND 2020/2021 APPLICATIONS – REPORT NO. AR20/63453

Committee:	People and Place Committee
Meeting Date:	6 October 2020
Report No.:	AR20/63453
CM9 Reference:	AF19/413
Author:	Ashlee Lavia, Executive Administrator Community Wellbeing
Authoriser:	Barbara Cernovskis, General Manager Community Wellbeing
Summary:	The Creative Arts Fund applications have been received and Council endorsement is sought for the distribution of funds for 2020/2021.
Community Plan Reference:	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage

REPORT RECOMMENDATION

- That People and Place Committee Report No. AR20/63453 titled 'Creative Arts Fund 2020/2021 Applications' as presented on 06 October 2020 be noted.
- That \$50,000 be endorsed for distribution for the 2020/2021 Creative Arts Fund as follows:

<u>Project Name</u>	<u>Applicant</u>	<u>Requested</u>	<u>Approved</u>
Commerce Lane Mural	Scott Coleman	\$ 24,300.00	\$ 24,300.00
Art in the Community	Pariya Ziakas	\$ 4,800.00	\$ 4,800.00
To celebrate with dance	Pariya Ziakas & Ruth Stephenson	\$ 6,432.80	\$ 6,432.80
Beauty Empowerment	Aileen Costales-Clarke	\$ 8,500.00	\$ 8,500.00
		\$ 44,032.80	\$ 44,032.80

- That the remaining \$5,967.20 from the Creative Arts Fund be used to engage a photographer / videographer to document the above projects.
- That all applicants be notified accordingly, advising that the provision and acquittal of these grant funds will always be subject to:
 - all necessary land holder and development approvals being obtained; and
 - all works being completed in accordance with all relevant legislative and compliance standards.



BACKGROUND

The Creative Arts Fund provides funding to artists, community groups and non-profit community based organisations for projects which respond to local needs and issues.

The Creative Arts Fund will encourage projects and provide opportunities that make a positive contribution to the City and demonstrate consistency with outcomes from Council's Strategic Plan with a particular focus on the following key goals:

- Supporting community events and programs that bring people together, encourage interaction and promote a sense of community.
- Providing services, programs and facilities for the community to participate in a broad range of arts and cultural activities.
- Celebrating our cultural diversity.
- A City brought to life with public art.

Projects may focus on, but are not limited to, performing and visual arts, literature, film, design, multi-media, history and heritage and their expression through public debate, festivals, exhibitions, performances and public celebrations.

DISCUSSION

The Creative Arts Fund encourages programs, public art projects, place making activities and initiatives in any art form that culturally enrich Mount Gambier; and events and festivals that build community and cultural capacity and encourage cultural tourism in one of the following ways:

- Stimulate cultural and artistic exchange;
- Link with professional artists to build community and cultural capacity;
- Add to the City's profile as a vibrant and culturally diverse destination;
- Produce high quality artistic and cultural works that celebrate Mount Gambier's distinct arts, culture and heritage;
- Increase access for the community to an artistic, cultural or multi-cultural experience.
- Develop stimulating spaces that attract visitors and create a sense of community attachment;
- Add to the City's profile as a vibrant and culturally diverse destination.

Applicants were encouraged to refer to the following documents when preparing their submission:

- City of Mount Gambier Strategic Plan
- Mount Gambier Culture and Heritage Plan
- Public Art Strategy
- Reconciliation Action Plan

The Creative Arts Fund 2020/2021 Guidelines are attached (Attachment 1) to this report for Elected Members information.

Council received seven (7) submissions for the 2020/2021 round of funding.

Project Title	Applicant	Project Type		Requested Funding
		Ripley Arcade	Creative Project	
Commerce Lane Mural	Scott Coleman		✓	\$ 24,300.00
Ripley Arcade Mural	Scott Coleman	✓		\$ 24,800.00
Art in the Community - Stobie Pole Art	Pariya Ziakas		✓	\$ 4,800.00
To celebrate with dance	Pariya Ziakas & Ruth Stephenson	✓		\$ 6,432.80
Horticultural Pavilion Activation	Mount Gambier A & H Society		✓	\$ 5,000.00
Around the World with 80 Eggs	Australian Migrant Resource Centre	✓		\$ 20,000.00
Beauty Empowerment	Aileen Costales-Clarke	✓		\$ 8,500.00



The Creative Arts Fund Selection Panel met on Tuesday, 22 September 2020 with the following attendees considering the submissions:

- Serena Wong - Arts, Culture and Development Officer (Chair)
- Melentie Pandilovski - Riddoch Art Gallery Director
- Frank Morello - Presiding Member, People and Place Committee
- Jo Fife - Local Artist
- Belinda Bonney - Aboriginal Artist

All applications were reviewed in accordance with the 2020/2021 Creative Arts Fund guidelines and the following projects are presented for Council's consideration:

Commerce Lane Mural Commerce Arcade	\$ 24,300.00
Creating a mural project in Commerce Arcade, to work in conjunction with the existing mural, to present the space as an identifiable place to view contemporary artwork first hand. (Attachment 2)	

Art in the Community Stobie Pole Art	\$ 4,800.00
This idea is something I have been thinking about for some time, with inspiration coming from Gorilla Art project in Adelaide, Kilkenny http://gorillaart.com.au/about/ . The intention is not to just brighten up the neighbourhood, but to bring a variety of art making practices, techniques and ideas forward. Each space will require varying artistic techniques and processes, therefore there would be potential for artist and community interaction during the project. (Attachment 3)	

To Celebrate with Dance Ripley Arcade	\$ 6,432.80
Create a street art mural on the wall at Ripley arcade. The mural will celebrate the vibrancy and the dance culture in Mount Gambier. Southern side of the pharmacy wall and surrounding poles. Community involvement is reflected in the silhouettes of real Mount Gambier dancers. (Attachment 4)	

Beauty Empowerment Ripley Arcade	\$ 8,500.00
The aim is to beautify the Mount Gambier CBD with striking, modern artworks to attract the local community. (Attachment 5)	

Development Requirements:

	Applicant	Planning Approval Required	Building Approval Required
1	Scott Coleman	✓	✗
2	Pariya Ziakas	✗	✗
3	Pariya Ziakas & Ruth Stephenson	✓	✗
4	Aileen Costales-Clarke	✓	✗



Governance / Property Requirements:

	Applicant	Requirements
1	Scott Coleman	A permit may be required for the duration of the work on a 'road area' (a walkway is still a road), as well as consent from infrastructure owners. (i.e. owner of wall)
2	Pariya Ziakas	Road safety (Workzone Management) may be required, as well as a road authorisation to undertake an alteration to a road, as well as consent from infrastructure owners.
3	Pariya Ziakas & Ruth Stephenson	A permit may be required for the duration of the work on a 'road area' (a walkway is still a road), as well as consent from infrastructure owners. (i.e. owner of wall)
4	Aileen Costales-Clarke	A permit may be required for the duration of the work on a 'road area' (a walkway is still a road), as well as consent from infrastructure owners. (i.e. owner of wall)

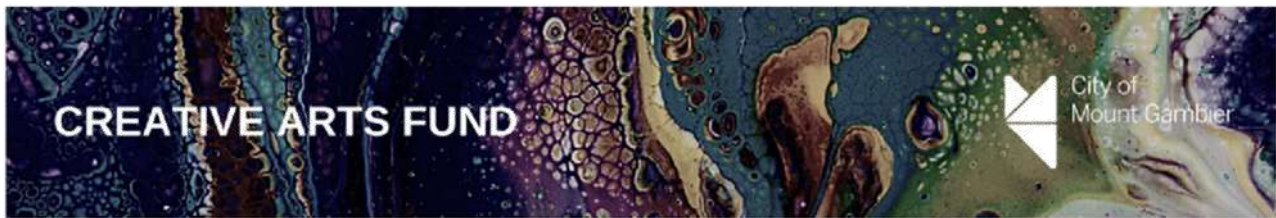
CONCLUSION

A copy of the list of previous recipients of the funding has been attached (Attachment 6) to this report for Elected Members information.

ATTACHMENTS

1. Creative Arts Fund Program 2020/2021 - Guidelines [↓](#)
2. Concept - Scott Coleman - Commerce Lane Mural [↓](#)
3. Concept - Pariya Ziakas - Art in the Community - Stobie Pole Art [↓](#)
4. Concept - Pariya Ziakas and Ruth Stephenson - To celebrate with dance [↓](#)
5. Concept - Aileen Costales-Clarke - Beauty Empowerment [↓](#)
6. Creative Arts Fund - Projects Previously Funded - 2019 [↓](#)





2020/2021 Fund Guidelines:

The Creative Arts Fund provides funding to artists, community groups and non-profit community based organisations for creative art projects within Mount Gambier.

The Creative Arts Fund will encourage projects and provide opportunities that make a positive contribution to the City and demonstrate consistency with outcomes from Council's Strategic Plan with a particular focus on the following key goals:

- ▲ Supporting community events and programs that bring people together, encourage interaction and promote a sense of community.
- ▲ Providing services, programs and facilities for the community to participate in a broad range of arts and cultural activities.
- ▲ Celebrating our cultural diversity.
- ▲ A City brought to life with public art.

About the Program

The City of Mount Gambier values the positive contribution arts and culture make to the social and economic well-being of regional communities and actively encourages the practice of cultural exchange.

Council also recognises that cultural sharing and artistic expression assists in the building of resilient communities with a strong sense of place.

The Creative Arts Fund supports artists, community groups and not-for-profit organisations to deliver inspiring, creative and contemporary projects that contribute to a connected, vibrant and culturally diverse community. The Creative Arts Fund will be available for:

- ▲ A site specific project at Ripley Arcade, Commercial Street West, Mount Gambier*
- ▲ A creative project within the City of Mount Gambier.

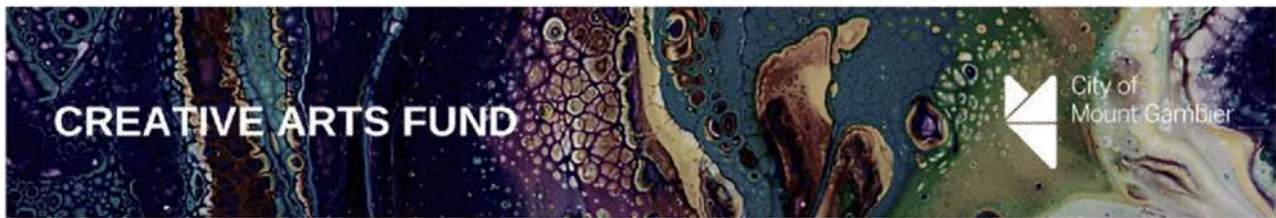
Projects may focus on, but are not limited to, performing and visual arts, literature, film, design, multi-media, history and heritage and their expression through public debate, festivals, exhibitions, performances and public celebrations.

Applications for funding under the Creative Arts Fund, as a general rule, should be for projects with a minimum total project cost of \$3,000. An allocation of \$50,000 has been made in Council's 2020/2021 budget for distribution in this annual program.

Programs, public art projects, place making activities and initiatives in any art form that culturally enrich Mount Gambier; and events and festivals that build community and cultural capacity and encourage cultural tourism in one of the following ways:

- ▲ Stimulate cultural and artistic exchange;
- ▲ Link with professional artists to build community and cultural capacity;
- ▲ Add to the City's profile as a vibrant and culturally diverse destination;
- ▲ Produce high quality artistic and cultural works that celebrate Mount Gambier's distinct arts, culture and heritage;
- ▲ Increase access for the community to an artistic, cultural or multi-cultural experience.
- ▲ Develop stimulating spaces that attract visitors and create a sense of community attachment;
- ▲ Add to the City's profile as a vibrant and culturally diverse destination.

** Please note the building owner/s retain the right of removal after artwork has been on display for an agreed minimum period.*



Applicants are encouraged to review and consider the following documents prior to lodging an application:

- ▲ City of Mount Gambier Strategic Plan
- ▲ Mount Gambier Culture and Heritage Plan
- ▲ Public Art Strategy
- ▲ Reconciliation Action Plan

Guidelines

1. The grants provided by Council are to be expended only on projects and activities outlined in the application.
2. Successful applicants will be required to complete an acquittal, which includes an evaluation of the project, and the provision of evidence of expenditure of funds, including appropriate receipts. The acquittal should be completed within 6 weeks of the completion of the project and prior to 30 June 2021.
3. Successful applications must give appropriate acknowledgement of Council's support in all promotional material and programming information for the project.
4. The grant will be fully expended within the financial year of the approval, unless approval for an extension has been requested and approved in writing.
5. Any unspent funds are to be returned to Council.

You are eligible for the fund if you identify as one of the categories below

- ▲ An incorporated community group;
- ▲ A not-for-profit organisation limited by guarantee;
- ▲ An unincorporated group auspiced by an incorporated association;
- ▲ Professional artist with an ABN

If you are applying as an organisation, you will be required to provide financial detail such as a statements and balance sheets to demonstrate your suitability for funding. All accumulated funds should be adequately explained.

Applicants must:

- ▲ Be located within, service or have a background or other connection with the City of Mount Gambier community.
- ▲ Maintain or be willing to get Public Liability Insurance Cover (\$20 million minimum cover).
- ▲ Have an ABN.
- ▲ Obtain all development approvals required for the delivery of the project.
- ▲ Include a copy of their organisations' Certificate of Incorporation in their grant application (where applicable).

Development Approval:

Applicants are encouraged to proactively review the need for Development Approval for their project ahead of lodging their application where possible, and to provide their application for Development Approval at the same time as their grant application.

Where a grant application is lodged without a Development Application but the need for a Development Application is later identified, applicants will be expected to lodge the Development Application with required information within 7 days of being advised that it is required. Works on the project should not commence until Development Approval has been obtained, if required.





Further information regarding Development Application requirements can be found at the below link, or by contacting Council direct by phone on 08 8721 2555:

[Creative Arts Fund - Development Advice](#)

Applicants are encouraged to engage with Council early in the process to ensure their applications receive the appropriate support including to complete the Development Application process, and that the progress of the project and grant funding is not delayed.

As part of Council's commitment to the Creative Arts Fund all Council fees will be waived for assessment of applications associated with the fund (this does not include State Heritage or DPTI fees).

Applicants not eligible for funding

- ▲ Profit-making groups and organisations.
- ▲ Government departments or agencies (including schools).
- ▲ Groups which have failed to fulfil City of Mount Gambier's funding criteria previously
- ▲ Applicants who submit incomplete applications.
- ▲ Applicants who have failed to acquit previous City of Mount Gambier Community and Cultural Fund grants.
- ▲ Applicants who fail to submit all relevant supporting documentation as requested.

Projects not eligible for funding

- ▲ Repeat projects.
- ▲ Projects or stages of projects which have already commenced.
- ▲ Purchase of buildings or land.
- ▲ Staff positions.
- ▲ Capital works.
- ▲ Projects undertaken for business development.
- ▲ Fundraising activities.
- ▲ Projects that are part of the organisations annual or regular program of activities, for example, end of year performances.

Assessment of applications

Applications on the prescribed application form will be assessed by a selection panel in accordance with the aims, objectives, selection criteria and guidelines of the program. A report with recommendations for the allocation of grant funding will then be prepared for consideration and approval by Council.

Applicants will be assessed on the following criteria:

- ▲ The quality of support material including CV's, visual documentation, letters of support, relevant permissions.
- ▲ A clearly defined concept which is financially viable and the applicants capacity to deliver the project;
- ▲ The artistic and/or cultural strength and impact of the project
- ▲ Capacity to stimulate active community involvement and encourage, celebrate and/or demonstrate cultural diversity;
- ▲ The degree to which the project aligns with the priorities of the City of Mount Gambier's Strategic Plan.

COMMERCE PLACE
_Mural Proposal
Scott Coleman [KAB101]

12/09/2020

To Whom it may concern,

I am writing to propose a new mural in Commerce Place MT Gambier.

I have extensive history working on large scale murals locally and Australia wide, coupled with developed studio practices.

I have a strong connection to the local area. I started my artistic career in Mt.Gambier in the early 1980s, and was instrumental in creating acceptance for street art in the region, starting my first laneway gallery in Mt.Gambier in 1986, which was the first sanctioned Street Art Laneway in the state, and possibly the country. I have also has had a strong involvement in the Riddoch Gallery exhibition schedule and many other projects connected to Arts in the South East.

David Hansen director of the Riddoch supported my practice and helped me to further my work, also lending me the use of an empty studio located across from the gallery.

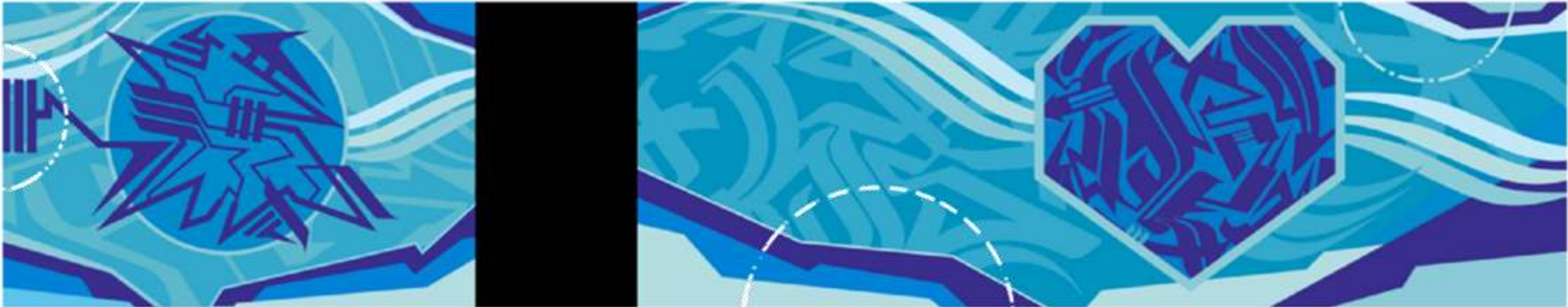
I Feel that my strong connection to the region and my long history of Mural work would make for a positive outcome.

Please find attached the relevant and required documentation for consideration.

Thank you
Scott Coleman

@kab101ism





PAST WORK COMMISSIONS



2010 - ADELAIDE : TRAM [NEW NEW EXHIBITION]



2012 - GOOLWA :STEAM RANGER TRAIN [JUST ADD WATER FESTIVAL]





2013 - PROSPECT : [KAB101LANE]



2013 - PROSPECT [KAB101 LANE]





2015 - PORT ADELAIDE [COUNTRY ARTS SA]

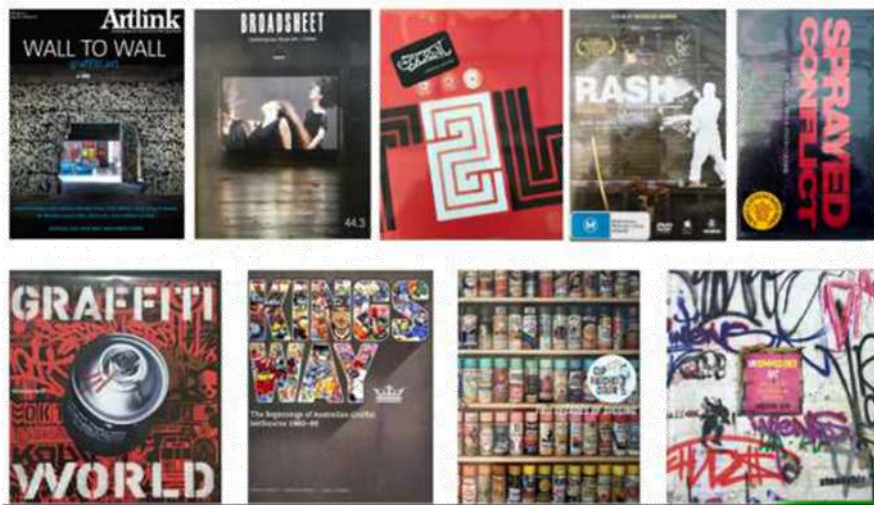


2017 - PORT ADELAIDE [WONDER WALLS FESTIVAL]





2018 - ADELAIDE [BIG PICTURE FESTIVAL]



PUBLICATIONS / DOCUMENTARIES



KAB101 – EXHIBITIONS / INSTALLATIONS

- 2020 : KAB101 LANE - REFRESH : CITY OF PROSPECT
- 2019: POLES OF ART – PROSPECT GALLERY SA
- 2018: “PAWSOME” DAVID ROCHE GALLERY SA
- 2017: PUBLISHED ARTHOUSE COMMISSION WALL- BIG PICTURE FESTIVAL
- 2016: REPAINTING CHURCHILL RD SKATEPARK – PROSPECT
- 2015: “SIGNAL” SIGNAL POINT GALLERY GOOLWA SA – SOLO SHOW
- 2015: PROSPECT – IKAN WORKSHOP- PUBLIC ART
- 2015: WONDER WALLS FESTIVAL – PORT ADELAIDE - PUBLIC MURAL
- 2014: BASE 64 –INTERIOR MURAL - ADELAIDE
- 2014: KABSOOZ EXHIBITION – ADELAIDE – THE SPACE
- 2014: PROSPECT LANEWAY – OFFICIALLY SIGNED AS KAB101 LANE
PUBLIC MURAL PAINTINGS
- 2013: PROVISIONAL STATE– CACSA GROUP ARTS
- 2013: PUBLISHED ARTHOUSE – SOLO SHOW
- 2012: STATION TO STATION – GOOLWA REGIONAL ARTS
RUNNING TRAIN ARTWORK.
- 2010: NEW NEW – CACSA – ADELAIDE
GROUP SHOW
RUNNING TRAM ARTWORK
INSTALLATION PAINTING IN GALLERY
- 2009: NON-SPECIFIC – GRACE EMILY HOTEL – ADELAIDE
SOLO SHOW
- 2008: GRAPHEIN – LINDBERG GALLERY – MELBOURNE
GROUP SHOW
- 2007: MENTOR MENTOR 3 - CACSA: ADELAIDE
GROUP SHOW
- 2007: NO COMPLY 3 - FED SQUARE: MELBOURNE
CUSTOM SKATEBOARD GROUP SHOW



2006: ALPHABETICA - LEVEL 3 GALLERY: ADELAIDE
RETROSPECTIVE OF PAST WORK.

2006: SALA 2006 - PETER WALKER GALLERY: ADELAIDE
GROUP SHOW PAINTINGS

2006: SNAPSHOT SALA 06 - EAF: ADELAIDE
GROUP SHOW INSTALLATION PIECE

2006: MAPLE SYRUP - FAD GALLERY: ADELAIDE
CUSTOM SKATEBOARD GROUP SHOW

2006: LETTERHEADS - WOODEN TOY GALLERY: MELBOURNE
GROUP SHOW PAINTINGS

2006: ALL CITY STYLE - CHINA HEIGHTS GALLERY: SYDNEY
GROUP SHOW PAINTING

2006: BROKEN WINDOW THEORY - BUS GALLERY: MELBOURNE
INSTALLATION GROUP SHOW.

2005: SILVER GREY- SALA 2005 - DOWNTOWN ARTS SPACE: ADELAIDE
INSTALLATION/PAINTINGS

2005: POSCA - AREA101: ADELAIDE- PAINTINGS
2005: IN COLOUR - AREA101: ADELAIDE- PAINTINGS

2004: TRANSIT- MELBOURNE ARTIST RUN SPACE
GROUP SHOW PAINTINGS

2004: FLOORED - ADELAIDE FRINGE

2004: PROHIBITED EXPOSURE-AREA101:
ADELAIDE-INSTALLATION/PAINTINGS

2003: CAMOUFLAGE- DANK ST GALLERY: SYDNEY
INSTALLATION/PAINTINGS/PRINTS

2003: OUTSIDE IN - INSTALLATION/PAINTING - HELEN GORIE GALLERY
MELBOURNE

2001: STATE OF NAME - SYDNEY DANCE THEATRE GALLERY-PAINTINGS

2001: DISRUPT THE SYSTEM- AUCKLAND - STREET PAINTING

2000: FLY-TYTE STREET ART EXHIBITION - ADELAIDE, SOUTH AUSTRALIA
2000: AGDA DESIGN EXHIBITION -F.A.D - ADELAIDE - PAINTING

1999: STREETSPEAK EXHIBITION SCULPTURE/CONSTRUCTION PIECE
SPAN GALLERY, VICTORIA
IBM GALLERY, SYDNEY



1999: AGDA DESIGN EXHIBITION -OLD LION HOTEL ADELAIDE - VIDEO PIECE

1996: AEROGPHICS EXHIBITION
PERTH, WESTERN AUSTRALIA-
STREET PAINTING

1992: URBAN ART EXHIBITION
SALISBURY COUNCIL CHAMBERS - PAINTING

1992: AEROZOLS EXHIBITION - PAINTING
HEIDELBERG, VICTORIA

1991: CARCLEW ADELAIDE ZOO EXHIBITION
ADELAIDE- PAINTING

1991: PUMP UP THE CAN EXHIBITION
ADELAIDE UNIVERSITY GALLERY
ADELAIDE- PAINTING

1990: A MIXED BAG EXHIBITION
RIDDOCH ART GALLERY
MOUNT GAMBIER- PAINTING

1990: STATE OF THE ART
ART OF THE STATE EXHIBITION
MAGPIE ART GALLERY
ADELAIDE - PAINTING

1989: THE QUARRIES
AN ARCHAEOLOGY
INSTALLATION / PAINTING EXHIBITIONMOUNT GAMBIER

1988: FRINGE ART EXHIBITION
THE LOFT GALLERY
ADELAIDE FESTIVAL FRINGE ADELAIDE
PAINTINGS/STREET PAINTINGS

1987: YOUTH ART EXHIBITION
RIDDOCH ART GALLERY
MOUNT GAMBIER
PAINTING

1986-1987: ACTIVATION OF LANEWAY GALLERIES:

MT GAMBIER BOWLING ALLEY LANEWAYS .

MACS AUCTION LANE



I have been a practitioner of public artwork since the early eighties.
Beyond the above shows I have created hundreds of paintings on the street and in the studio.

Around 1987 I started working with youth teaching workshops and organising projects.

I also still work painting murals and continue my studio practice.

Scott Coleman – KAB101

@kab101ism



PROPOSED MURAL DESIGN
COMMERCE PLACE 2020



1st section

gate

2nd section

The design I have made for this mural is a combination of my Calligraphic style and my Vector symbol style.

Inspiration came from my time in Mt Gambier and my art practice.

The colours of the Blue Lake , geographical layers , flowing winds and the change of seasons.

EXECUTION OF MURAL

START : [OCT / NOV] weather dependant.

TIMELINE : 5-7 days to complete.

[May be extended to weather , this regards drying times , moisture in air]



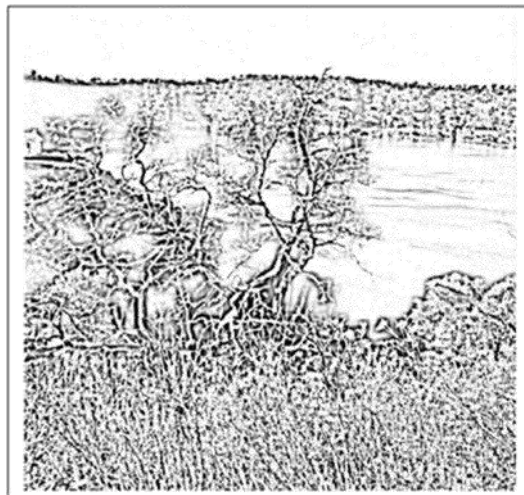
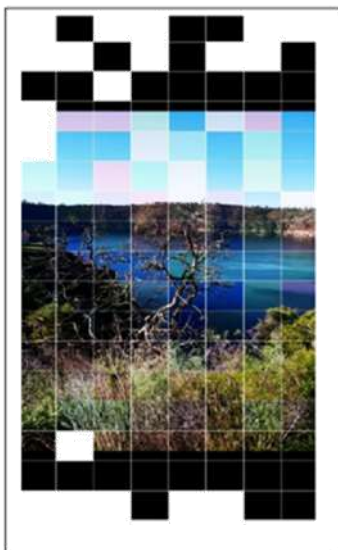


Concepts revolve around nature and animals within the Mount Gambier area – A focus is on our natural environment. Concepts will change and vary, dependent on location.



Photograph of the Blue Lake taken by me. I used a program on my phone to create different versions.

VISUAL INTERPRETATIONS OF THE BLUE LAKE



Pariya Ziakas

Date 14/09/20

As an enthusiastic, creative, and motivational teacher with twelve years of experience in skills instruction and art appreciation, I am eager to send along my resume for your review. With my credentials and my teaching background, I am well positioned to leverage my abilities and qualifications to work to initiate this street art mural in the Ripley Acard Commerce space.

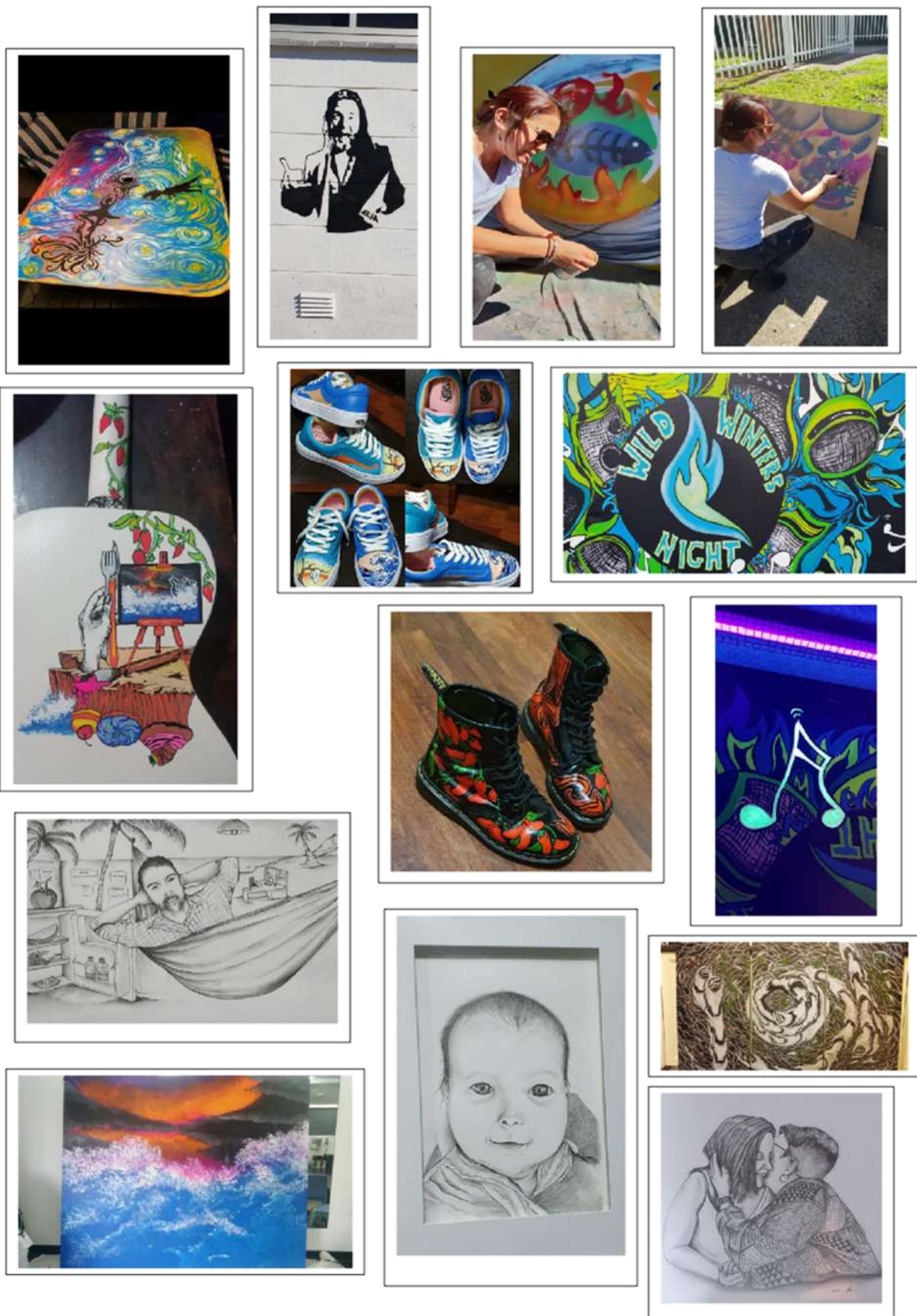
I possess solid experience in art instruction, talent cultivation, and student work exhibitions amassed during the twelve years in which I have taught at Grant High School. Aside from skilfully performing the more routine tasks associated with teaching—such as course planning, project grading, and material preparation—I am adept at encouraging artistic expression from students and mentoring them to achieve their full creative potential. I build strong student relationships, acting as a teacher, advisor, and role model with students across many of my classes as well as across year levels.

Not only do I teach Visual Art, I do also extend my skills beyond the classroom, having worked on a variety of projects. I continually work to improve my own artistic practice and engage in opportunities when I can. I believe the arts has the ability to help build culture in our community. This is why I am so passionate about this Stobie Pole Art Project. However I need funding to allow me to continue and expand it. I have received a number of requests from residents within the community. I am self-funded at the moment and do not have the time or financial backing to work to a larger scale in other areas. Any donations I have received so far have been a \$50.00 voucher from Bunnings and left over cream/grey tones from Chris Williams Painting. I am extremely grateful for their kind donations, although would love to see this grow with bold colours and progressive designs. I would additionally like to invite other artists to join the project when we can and support them with materials.

Sincerely,

Pariya Ziakas

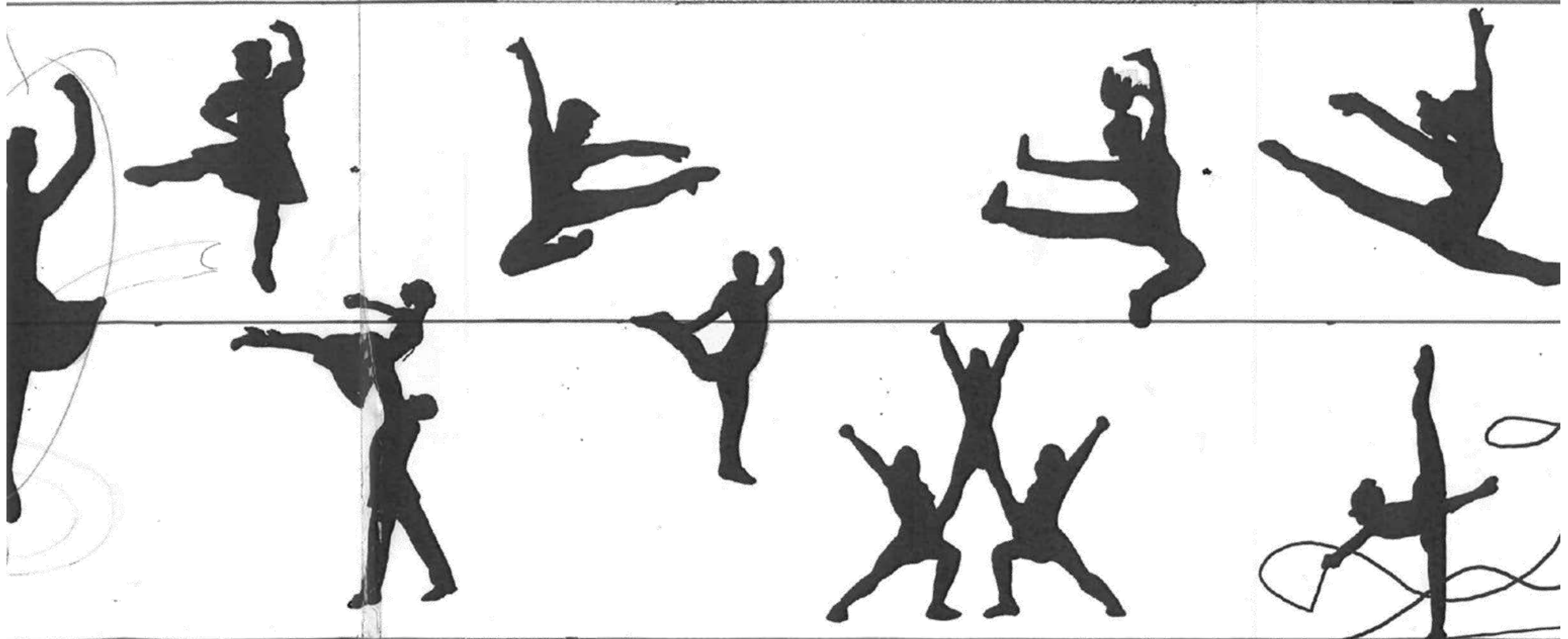


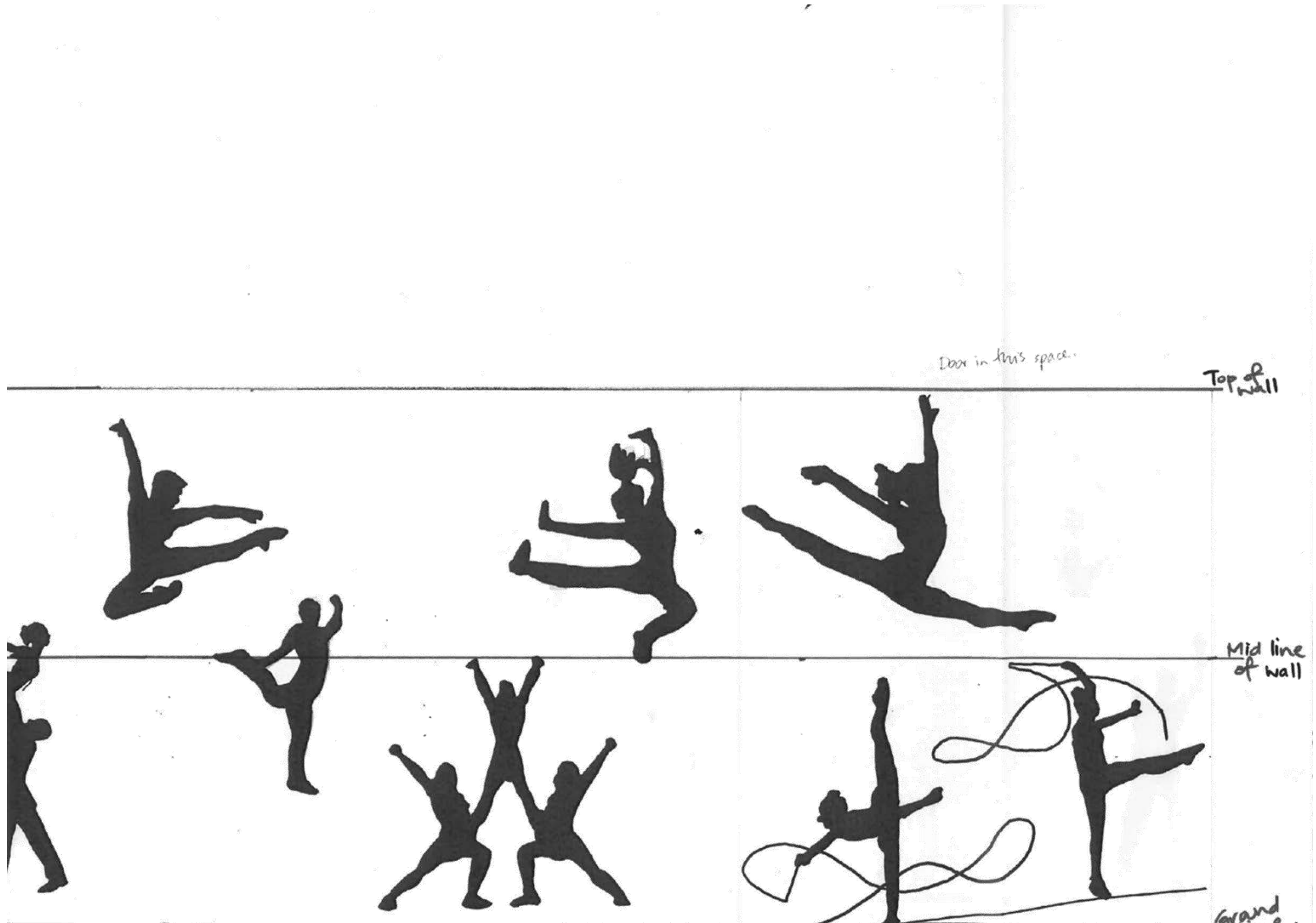


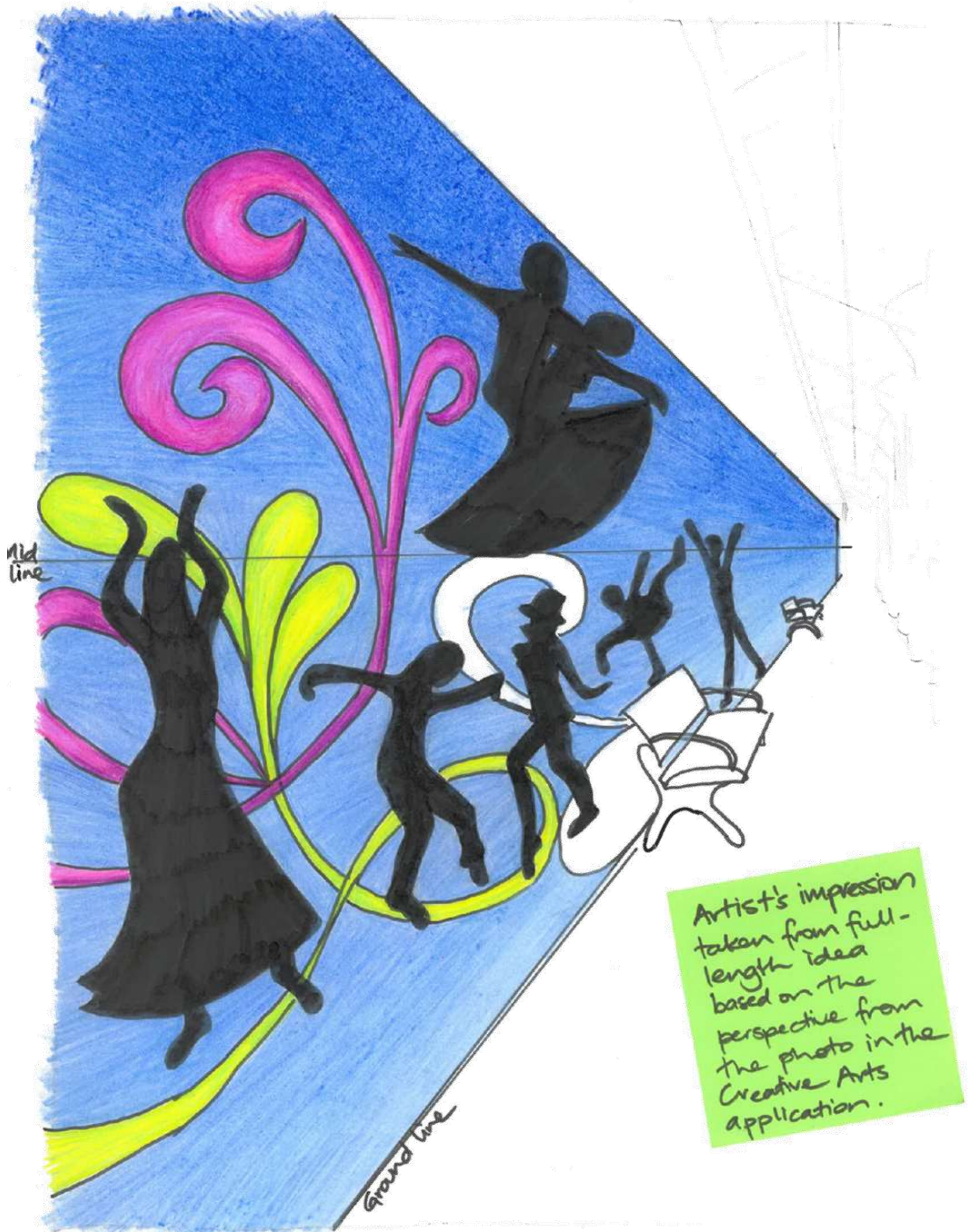
elder)

Ensure sizes
don't imply
hierarchy of
dance styles

Door in:



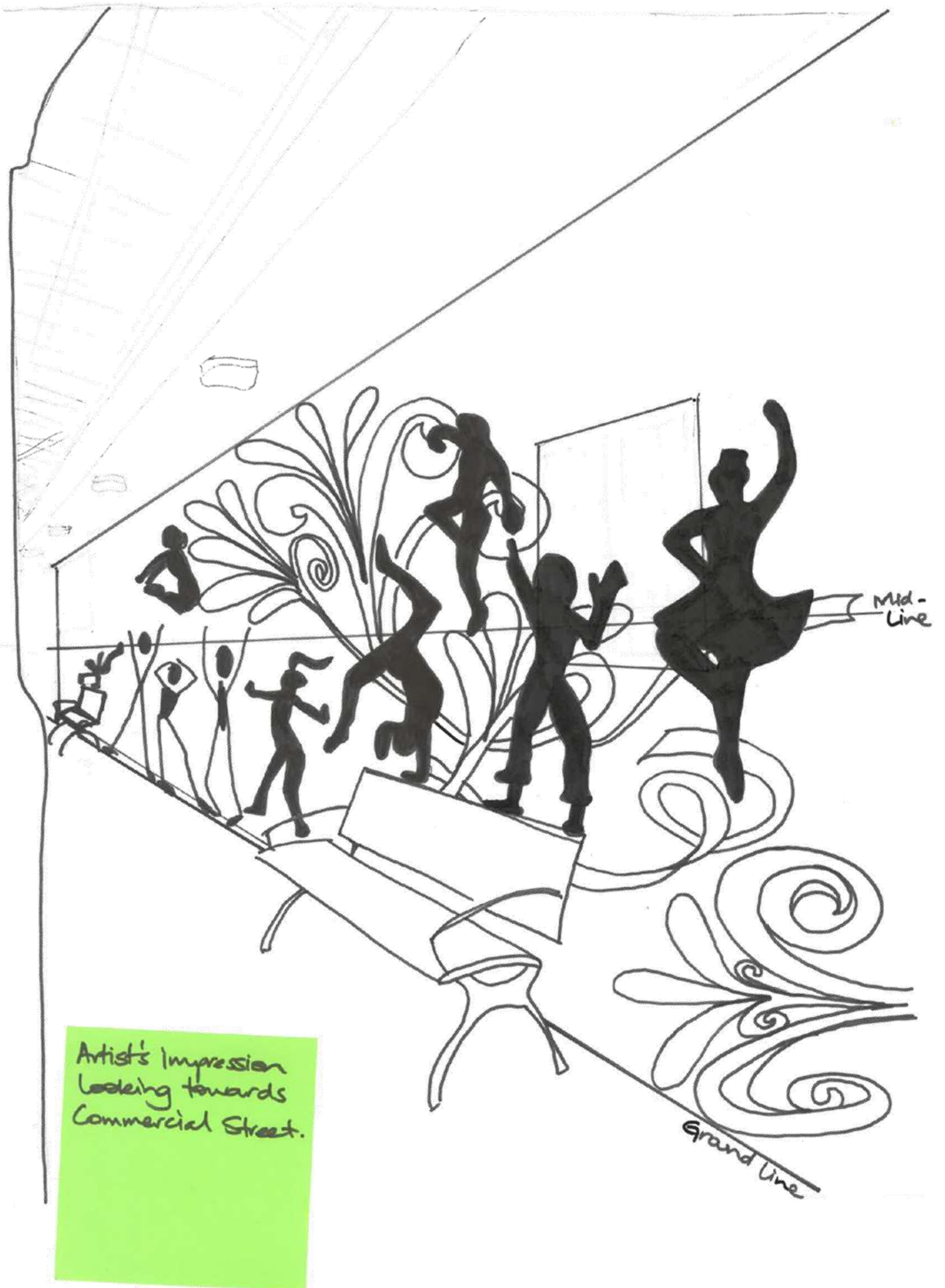


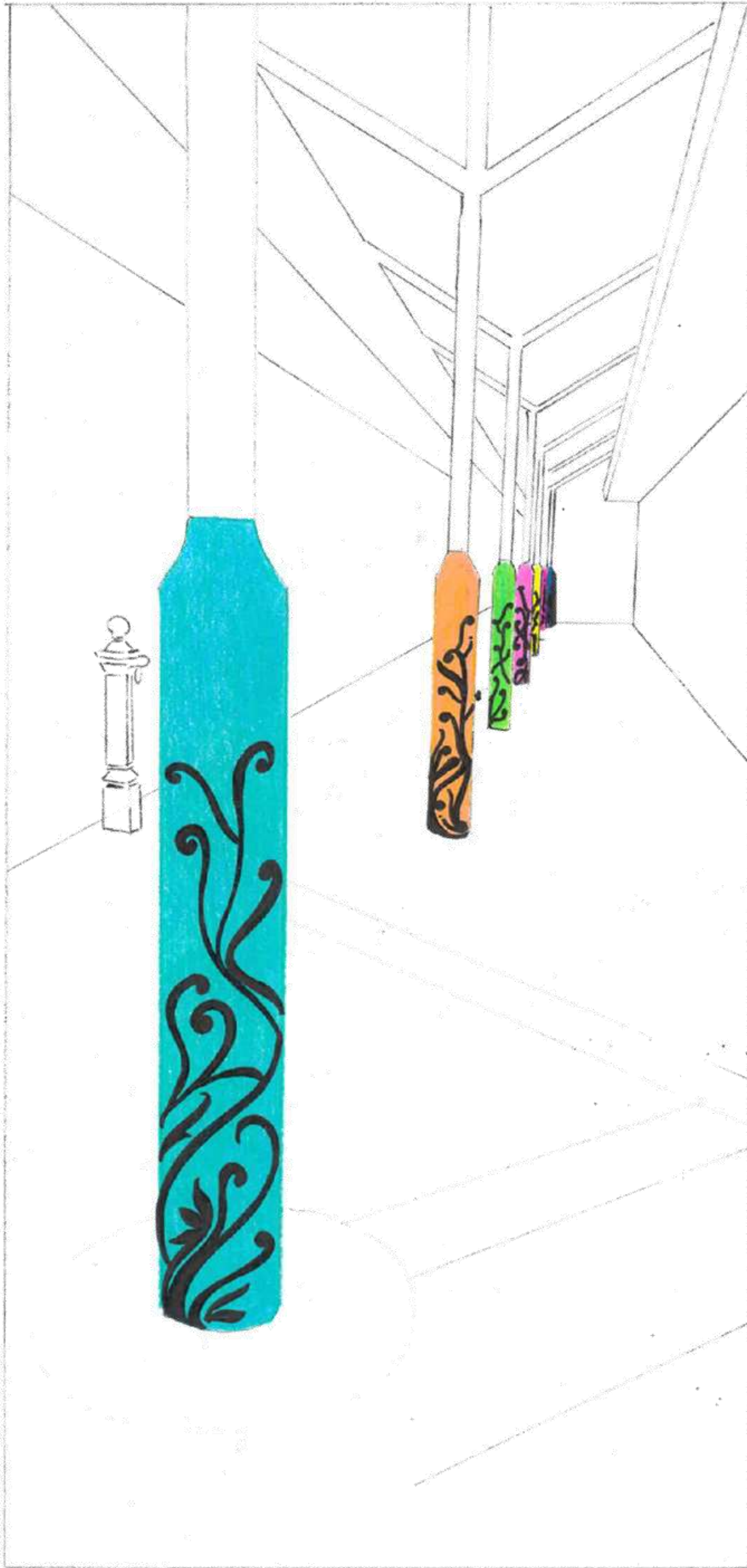


Artist's impression taken from full-length idea based on the perspective from the photo in the Creative Arts application.

Note: gradient effect dark to light of blue background not apparent in scanned copy of idea.
: bright, clean colours of swirls also not apparent in









Selection of different views of poles painted to complement and extend joyful theme.

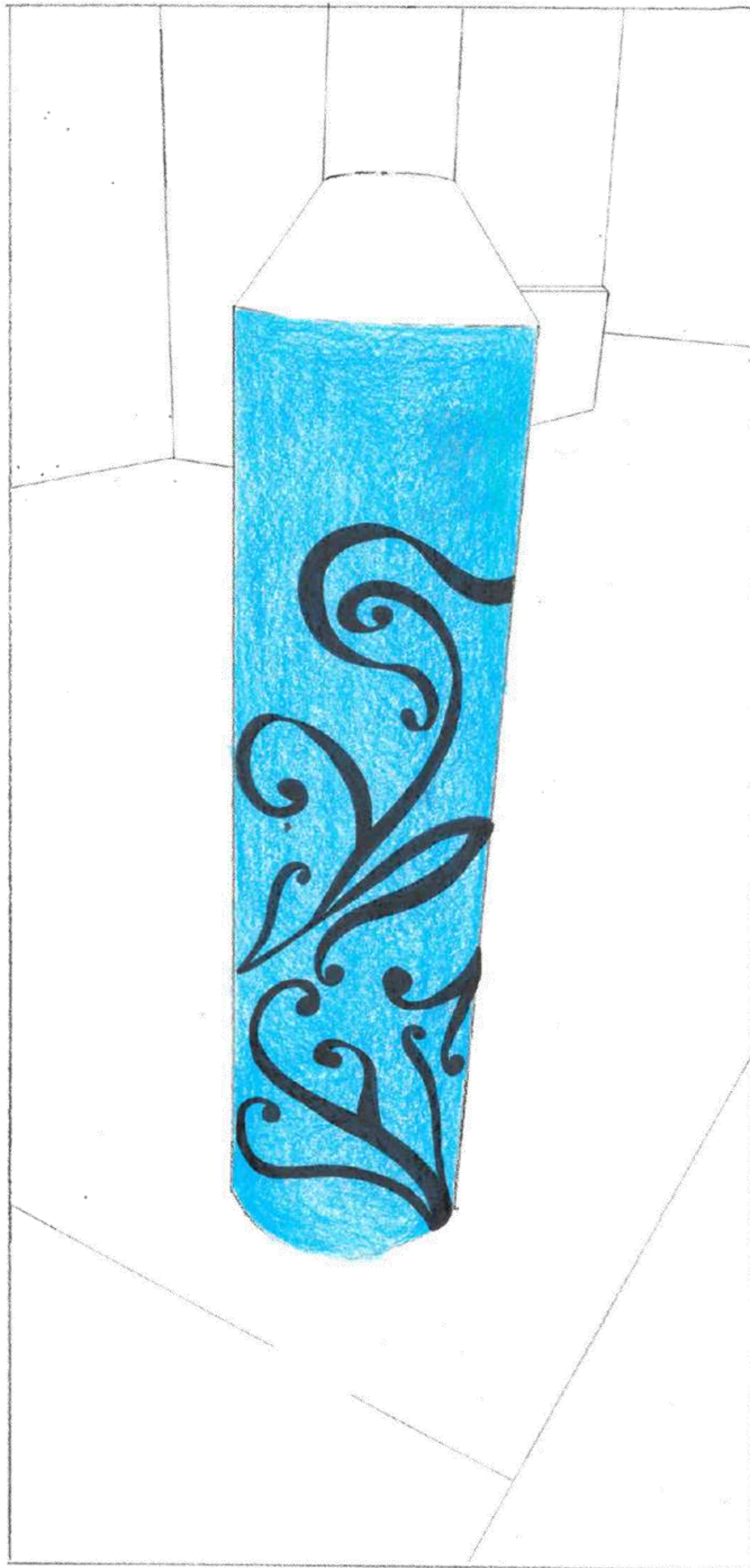












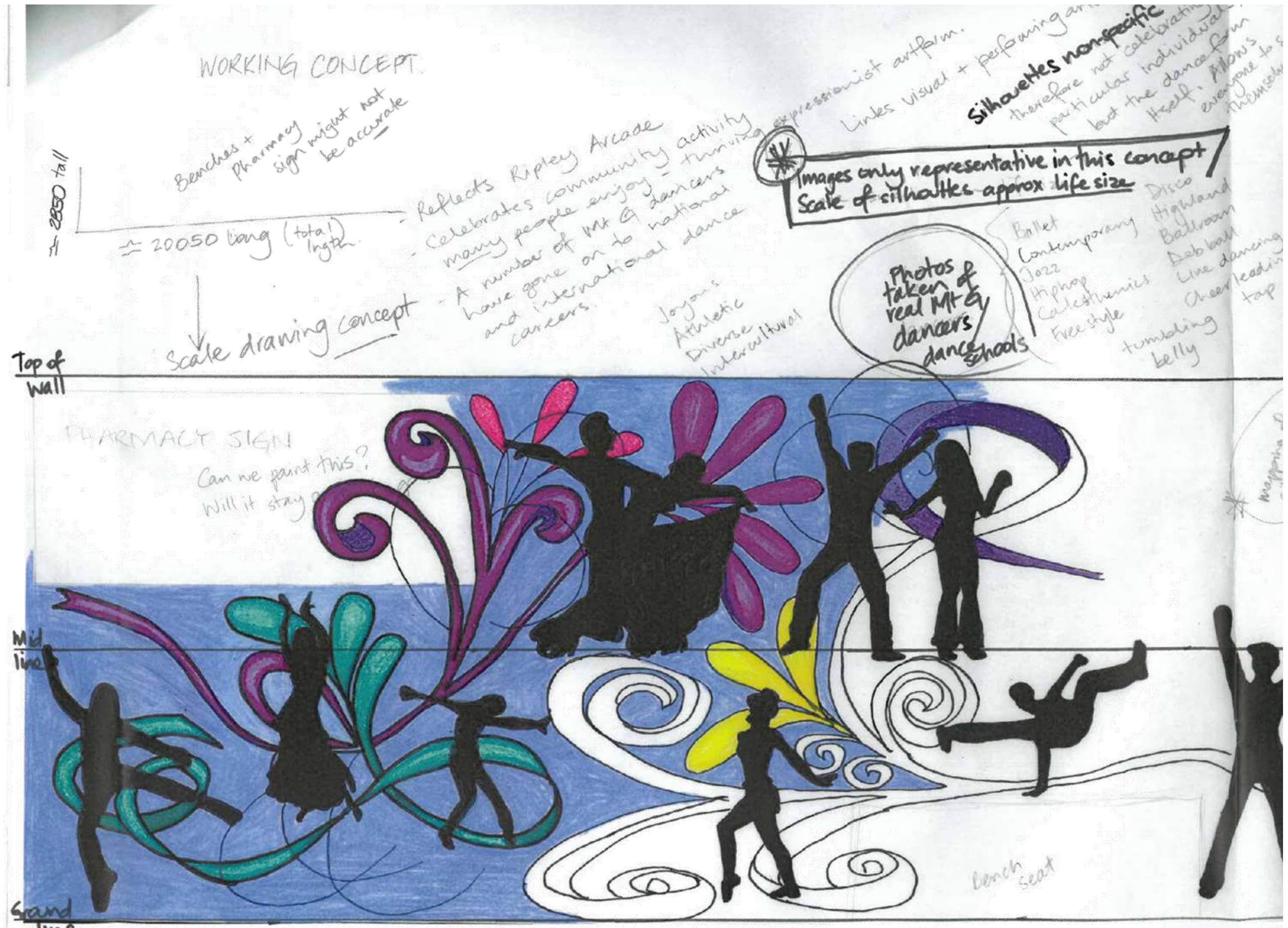


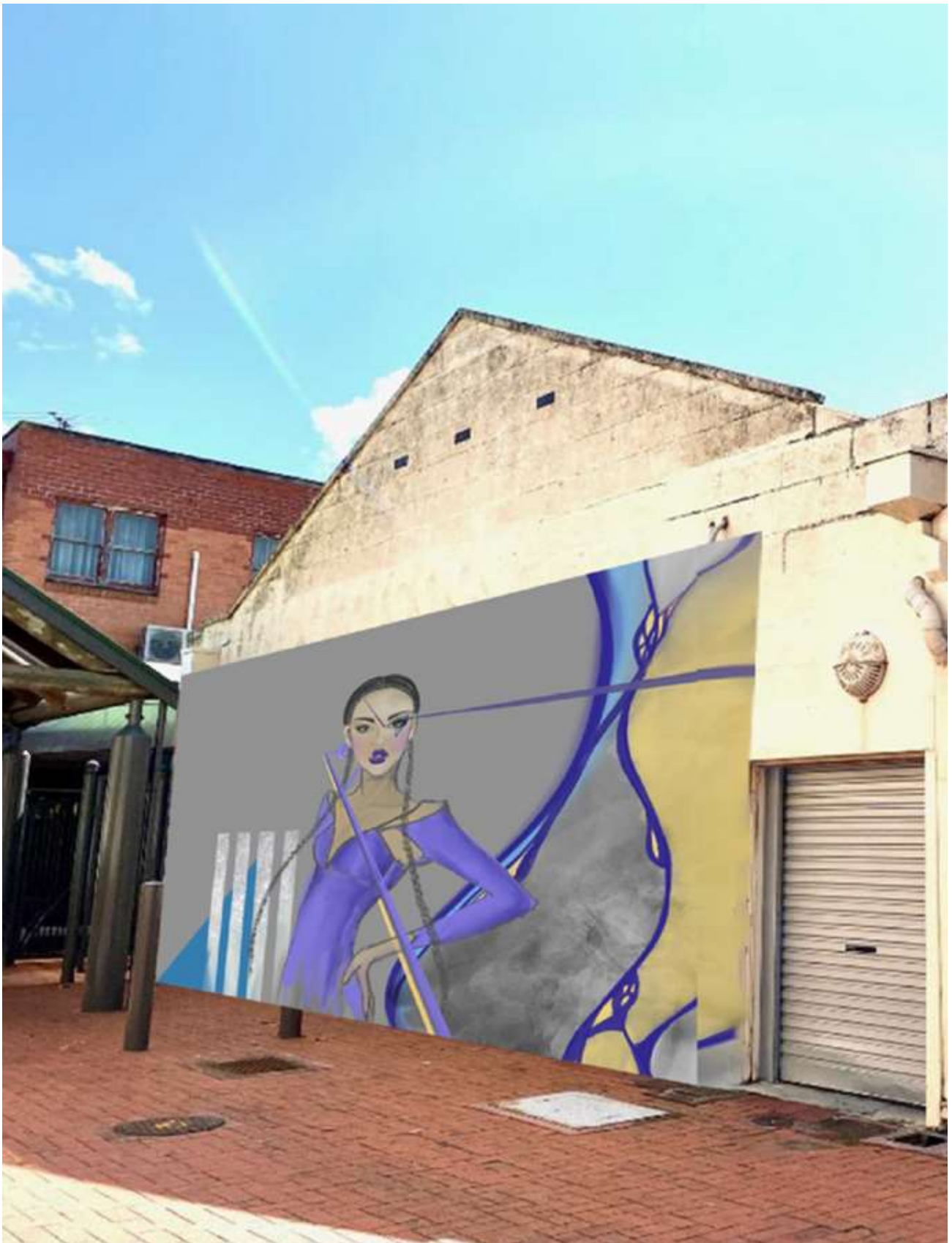




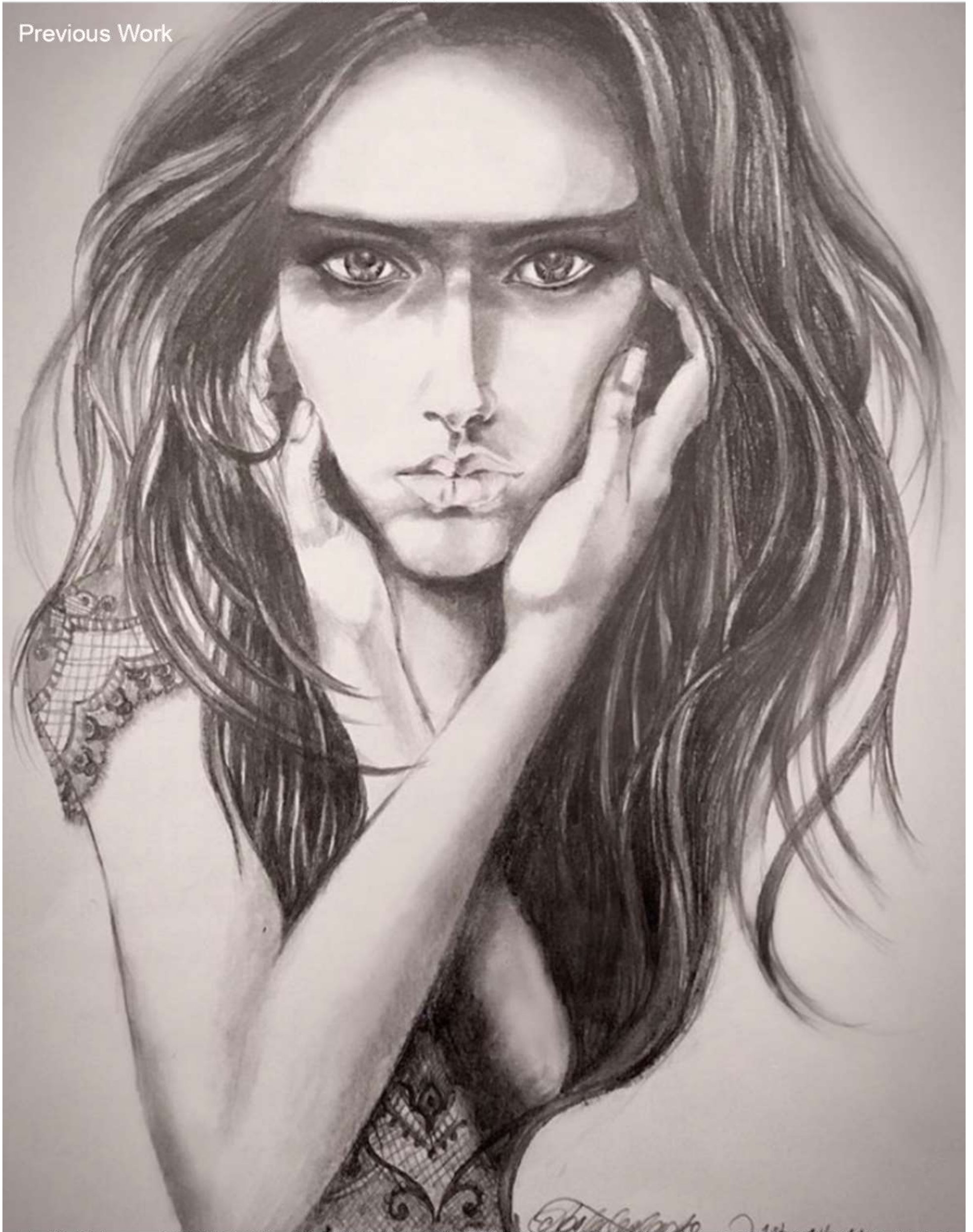
Selection of brights







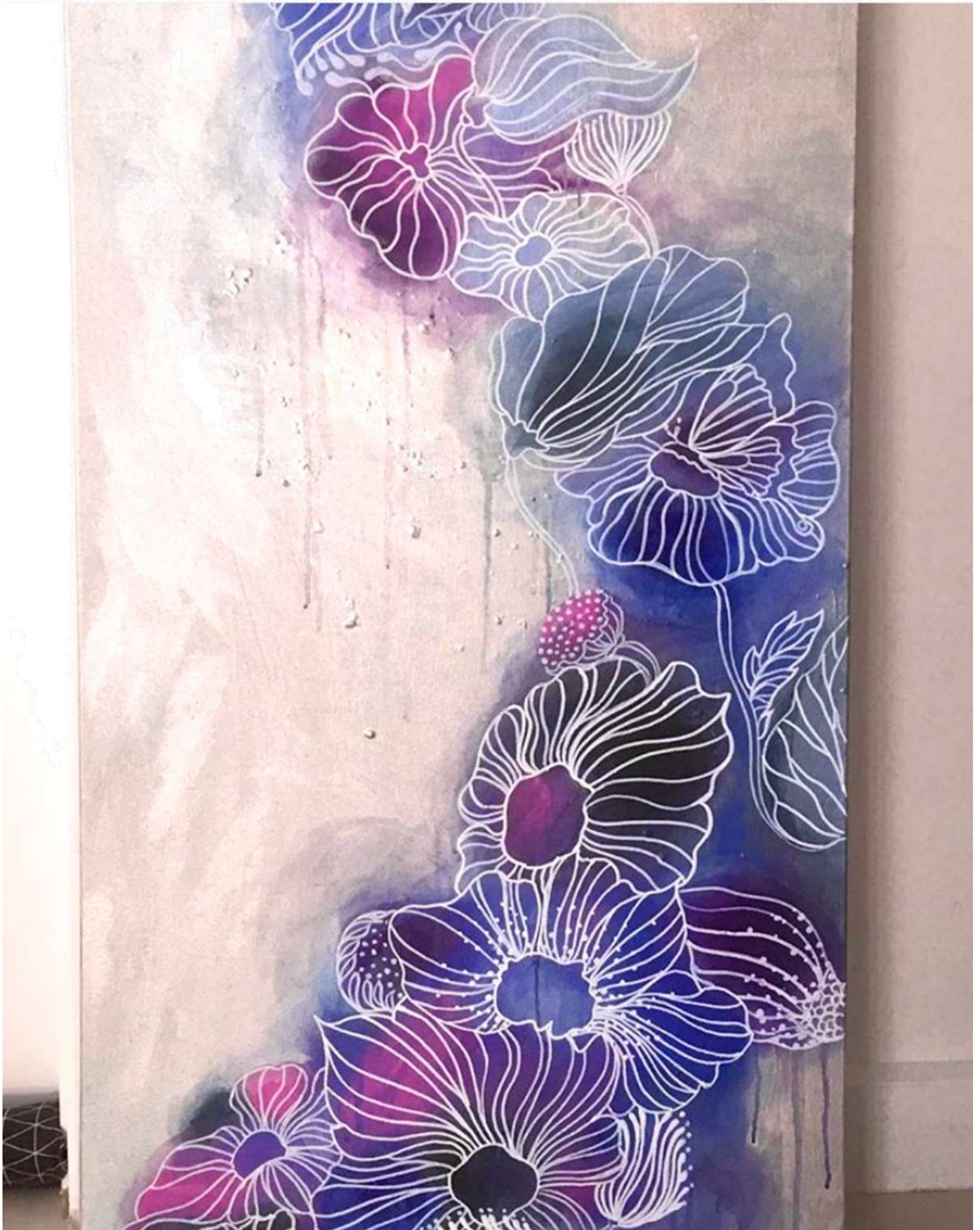
Previous Work











3 DAY SALE
End of Financial Year
JUNE 27TH THURSDAY
28TH FRIDAY 29TH SATURDAY

HUGE SAVINGS
CENTRE WIDE for
3 BIG DAYS!

LOOK WHO'S COMING!

COME & MEET CATBOY!!!
SATURDAY 29TH JUNE 10AM - 1PM
FOR MORE INFORMATION VISIT OUR WEBSITE
OR FIND US ON FACEBOOK

 Mount Gambier Marketplace
 Mount Gambier Marketplace
 mountgambiermarketplace.com.au














**CREATIVE ARTS FUND
PROJECTS PREVIOUSLY FUNDED**

Year	Recipient	Project Description	Allocation \$	Total Annual Allocation \$
2019	Justin Clarke	Commerce Arcade Wall Mural	8,000	24,200
	Kate Hill	Photojournalism	6,200	
	Mount Gambier City Band	City Band Hall Wall Mural	10,000	

Last updated 17 July 2020



**MINUTES OF CITY OF MOUNT GAMBIER
REGIONAL SPORT AND RECREATION CENTRE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, CIVIC CENTRE, 10 WATSON TERRACE, MOUNT
GAMBIER
ON TUESDAY, 13 OCTOBER 2020 AT 5.30 P.M.**

PRESENT: Mayor Lynette Martin (OAM), Cr Ben Hood, Cr Max Bruins, Cr Paul Jenner, Cr Sonya Meziniec, Cr Frank Morello, Cr Steven Perryman (arrived at 5.37 p.m.)

OFFICERS IN ATTENDANCE:	Chief Executive Officer	- Mr A Meddle
	General Manager Community Wellbeing	- Ms B Cernovskis
	General Manager City Infrastructure	- Mr N Serle
	Manager Governance and Property	- Mr M McCarthy
	Media and Communications Coordinator	- Ms S McLean

1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

2 APOLOGY(IES)

COMMITTEE RESOLUTION

Moved: Cr Ben Hood

Seconded: Mayor Lynette Martin

That the apology from Cr Christian Greco and Cr Kate Amoroso be received.

CARRIED

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Max Bruins

Seconded: Cr Sonya Meziniec

That the minutes of the Regional Sport and Recreation Centre Committee meeting held on 10 March 2020 be confirmed as an accurate record of the proceedings of the meeting.

CARRIED

4 QUESTIONS WITHOUT NOTICE

Nil

The Mayor sought the approval of at least two-thirds of the members present at the meeting to suspend meeting procedures:

Purpose of the Suspension: To discuss names presented by the Community

Carried by more than two-thirds of the members present at the meeting.

Meeting Procedures were suspended at 5.36 p.m.

Cr Steven Perryman entered the meeting at 5.37 p.m.

Cr Steven Perryman left the meeting at 5.55 p.m.

Cr Steven Perryman returned to the meeting at 5.55 p.m.

The Mayor determined that the period of suspension should be brought to an end;

Carried by more than two-thirds of the members present at the meeting.

The Period of Suspension came to an end and Meeting Procedures resumed at 6.18 p.m.

5 REPORTS

5.1 COMMUNITY AND RECREATION HUB - NAME CONSULTATION

COMMITTEE RESOLUTION

Moved: Mayor Lynette Martin

Seconded: Cr Paul Jenner

1. That Regional Sport and Recreation Centre Committee Report No. AR20/66615 titled 'Community and Recreation Hub - Name Consultation' as presented on 13 October 2020 be noted.
2. That the following names be presented to Council for endorsement and put to community vote:
 - (i) Wulanda Recreation Hub
 - (ii) Berrin Recreation Hub
 - (iii) Mount Gambier CORE

CARRIED

Cr Max Bruins left the meeting at 6.38 p.m.

Cr Max Bruins returned to the meeting at 6.40 p.m.

5.2 COMMUNITY REFERENCE GROUP (CRG)

COMMITTEE RESOLUTION

Moved: Cr Steven Perryman

Seconded: Cr Paul Jenner

1. That Regional Sport and Recreation Centre Committee Report No. AR20/66872 titled 'Community Reference Group (CRG)' as presented on 13 October 2020 be noted.
2. That the Community and Recreation Hub Community Reference Group terms of reference be updated and presented in October 2020.
3. That consistent communication and community engagement be undertaken for the duration of the project to ensure the community are appropriately informed of the process.
4. That the Community Reference Group call for nominations be conducted in line with the revised Terms of Reference.

CARRIED

5.3 COMMUNITY AND RECREATION HUB – UPDATE

General Manager Community Wellbeing Barbara Cernovskis provided a verbal update on the status of matters relating to the Community and Recreation Hub

COMMITTEE RESOLUTION

Moved: Cr Sonya Mezinac

Seconded: Cr Frank Morello

1. That Regional Sport and Recreation Centre Committee Report No. AR20/67243 titled 'Community and Recreation Hub - Update' as presented on 13 October 2020 be noted.

CARRIED

6 MEETING CLOSE

The Meeting closed at 6.47 p.m.

The minutes of this meeting were confirmed at the Regional Sport and Recreation Centre Committee held on 10 November 2020.

.....
PRESIDING MEMBER

17.2 COMMUNITY AND RECREATION HUB - NAME CONSULTATION – REPORT NO. AR20/66615

Committee:	Regional Sport and Recreation Centre Committee
Meeting Date:	13 October 2020
Report No.:	AR20/66615
CM9 Reference:	AF18/175
Author:	Heidi Gajic, Community Development and Engagement Officer
Authoriser:	Barbara Cernovskis, General Manager Community Wellbeing
Summary:	Name submissions for the Community and Recreation Hub to be reviewed for possible selection of (up to) 5 appropriate names to be presented to Council for endorsement and put for community vote.
Strategic Plan Reference:	Goal 1: Our People Goal 2: Our Location Goal 3: Our Diverse Economy Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Regional Sport and Recreation Centre Committee Report No. AR20/66615 titled 'Community and Recreation Hub - Name Consultation' as presented on 13 October 2020 be noted.
2. That the following names be presented to Council for endorsement and put to community vote:
 - (i)
 - (ii)
 - (iii)
 - (iv)
 - (v)



BACKGROUND

As the most significant recreational facility in our region with state-of-the-art aquatic, fitness, sports, cultural, youth, café and crèche facilities it is important that the facility have a name and brand that reflects the aspirations of the community for the facility to be a place that people want to visit, experience and return to.

At the Council meeting on 21 May 2019, Council resolved to undertake an engagement program to invite the community to submit their ideas for a name of the new facility. A total of 65 submissions were received from the community during this initial engagement period of 33 days. These submissions were presented and noted at the Council meeting on 16 July 2019 with a recommendation for the engagement to remain open and the naming of the site be revisited at a later date when activity and construction at the site has commenced giving visibility and interest which may improve the response rate.

DISCUSSION

Community consultation commenced on Wednesday 22 May 2019 and concluded Thursday 9 July 2020, incorporating a feedback period of 414 days.

Members of the community were invited to submit ideas for the name of the Community and Recreation Hub by completing a feedback form available at:

- Online at Have Your Say Mount Gambier – www.haveyoursaymountgambier.com.au/CaRH
- The Civic Centre, 10 Watson Terrace
- The Library, 6 Watson Terrace
- The Main Corner Complex, 1 Bay Road.

The consultation period resulted in the following awareness and participation:

Total name suggestions: 162

Total individual submissions: 174

Engagement Activity:

Have Your Say

- 2500 visits to the Have Your Say Community and Recreation Hub
- 194 visitors to the See you at _____? feedback form
- 86 feedback form submissions from 60 contributors

Other

- 51 submissions via collection boxes
- 6 email submissions

The consultation period and awareness raising activities of Council resulted in submissions that are attached (Attachment 1) for review against the following criteria:

- They communicate something meaningful,
- They are distinctive, easy to remember, say and spell;
- They can be future oriented e.g. positioned for growth, change and success;
- They are representative of the community and broader region;
- They are reflective of the ancient or modern history of the site or region;
- The name does not represent an individual community member;
- The name is visual i.e. will lend itself to graphic presentation in a logo, in text and in brand architecture.

A number of names suggestions submitted reference First Nations language, however do not appear in the Bunganditj dictionary that represents the Boandik language of the traditional owners of the land. The Bunganditj Language Reclamation Committee were invited to submit name suggestions and upon the completion of the engagement period have reviewed all community submissions which



reference First Nations language, providing a list of those they support (highlighted in orange in Attachment 1).

Key themes and ideas from the community to guide the process of developing a brand proposal have not been conclusive and the following generalised categories are presented for further discussion:

- Location and place
- Natural environment
- Historical
- Boandik
- Activity focused
- Other

CONCLUSION

Having concluded the engagement period and commenced construction on the Community and Recreation Hub this report recommends that Council commence the next step in the name consultation, the review and shortlisting of up to 5 names within the endorsed criteria to proceed to community vote.

ATTACHMENTS

1. Community and Recreation Hub - Reviewed by Bunganditj Language Reclamation Committee
[↓](#)



COMMUNITY AND RECREATION HUB

Naming Engagement Submissions

Opened: 22 May 2019
 Closed: 9 July 2020
 Total name suggestions: 162
 Total submissions: 174

Selection of up to 5 appropriate names will be against the following qualities:

- They communicate something meaningful,
- They are distinctive, easy to remember, say and spell;
- They can be future oriented e.g. positioned for growth, change and success;
- They are representative of the community and broader region;
- They are reflective of the ancient or modern history of the site or region;
- The name does not represent an individual community member;
- The name is visual i.e. will lend itself to graphic presentation in a logo, in text and in brand architecture.

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
ASSEC	All Seasons Sports & Entertainment Centre		
The Shed	The Sports, Health and Entertainment Depot		
The Hub (3)	THE HUB is obvious. Sounds inclusive and comfortable		
CHAR	Community Hub and Recreation		
The Leisure Plex	All things to do with leisure, activities, meetings, coffees and cake for all ages in the one complex hence LEISURE PLEX		
REX – Recreation Experience	Recreation Experience - incorporates sport, concerts, swimming.		
Rec	Recreation Hall		
The Rec (3)	Recreation Entertainment Centre In keeping with The Main and The Rail Lands. "See you at The Rec" sounds good! I think it sounds cool and it's inclusive to the whole region, not just Mount Gambier. It's short and sweet and easy to remember.		
The Rec Centre	To the point, easy to say. Catchy		
The Rec Hub	Community meeting place.		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
RASH (2)	Recreation All Seasons Hub Recreation, Aquatic and Sports Hub		
The Sports Centre			
The Sports Resort (2)	Easy to say and remember. It is a magnificent building, just like a resort.		
The Sports Sphere <i>for your Leisure Pleasure</i>	The place to be for fun community recreational activities.		
Aquaplay	Aqua represents water – play represents sports		
The Pool	Pool of water, pool of activity, pool of community, pool of recreation		
ARCC	Aquatic and Recreation Community Centre		
ARC			
Aquatic + Sports Centre	Easy to find when looking for it on google for visitors		
H2O Fitness Zone	H2O represents water - the Blue Lake, the Valley Lake, as well as the water we use for recreation and sports. Fitness Zone - represents all sports in the facility, not just the swimming pool or a gym.		
The Ripple	The Ripple represents the benefits to Mount Gambier's community of the recreation centre and the ripple effect of being physically active which leads to a healthy life style. The name could also link to the town's tourist attraction of the Blue Lake as water can ripple or the wet weather the limestone coast is renowned from. Having different meanings allows the name to relate to the tourist and residents of Mount Gambier which highlights the uniqueness of the city that is gain much more than just a recreational centre.		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
SPLASH (2)	<p>Sport Leisure Aquatic S(social/sensory/?) Hub See you at SPLASH!</p> <p>Sport, Pool, Leisure, Aquatic, Social, Hub</p>		
Splash, Play, Gather	All the options of activities available.		
The Big SPLASH	B in Big could be for Boandik or Bunganditj representing the Indigenous name for the area. G in Big could be for Mount GAMBIER.		
The Blue Lake Home Base a.k.a. "The Base"	<p>Blue Lake – location, pride, tourism recognition, aesthetic appeal.</p> <p>Home Base – includes sport, rec, meeting place, "home" and journey end place</p>		
The Blue	It keeps with the theme around water and the colour Blue in our city i.e. The Blue lake, Little Blue, Blue Lemonade, Blue Lake Circuit		
The Little Little Blue Lake	Get it, because the Little Blue lake is like the normal Blue Lake but small, and a pool is kind of a small lake (if you stand on your head and squint really hard). Following this logic, the new recreation centre is just a Little Little Blue Lake		
The Blue Zone	<p>Blue stands for our identity as a town and region - the Blue Lake, for instance, but also blue is a colour that is often associated with water - again, the Blue Lake, but also the water we use in our everyday recreational activities.</p> <p>Zone = a special place, conveys an idea choice, not just one activity is offered, but many are.</p> <p>"To be in the zone" means to be focused, to be happy. If I am in the zone, I know what I am doing, I am confident, I am here for the right reasons.</p>		
BLASÉ	B lue L ake A quatic S ports and E ntertainment		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
BLAC	The Blue Lake Sports and Aquatic Centre represents: community ownership; the ancient and modern history of the site; visual ease as an acronym, and for graphic representation and architectural design, utilising Mt. Gambier's most famous and iconic asset.		
Blue Lake Recreation Centre			
Blue Lake Recreation Hub	Our local region and a range of recreational facilities for use by our local area communities		
Blue Lake City Centre	It represents Mt Gambier and the blue lake a Mt Gambier icon.		
Blue Lake Fitness	Blue Lake represents our region, Fitness represents the essence of the facility.		
The Bluehouse Rec Centre	The Blue Lake City we are well known for		
The Bluecave Community Rec Centre	Blue Lake Caves tourist attractions we are known for		
The Big Blue	Offshoot from the Blue Lake and also captures the community discussions around the topic		
BluePool			
The Blue SPLASH	Blue representing The Blue Lake City, and the B in Blue could stand for Boandik or Bunganditj after the Indigenous Peoples of the area.		
The BLUEFORESS @ MGAM	Our Blue Lake and Forest Industry		
LRC - The Lakes Recreation Centre (2)	Mount Gambier is famous for "The Lake", being the Blue Lake and also the Valley Lakes and the new recreation centre/hub is located not very far from either. Highlights the lakes district and surrounds		
Lake City Rec Centre	Our numerous lakes, that we're a city not a town and it's to be our centre for recreational activities		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
The Lakes Arena	Something that represents the region and rolls off of the tongue easy for promotions to visiting sporting teams and locals alike. e.g. Playing at the Lakes Arena, or heading to the Lakes Arena for a swim etc. Hub feels a tad overused and low key for the level of services that will be available.		
The Blowhole	Aka The Blowhole Recreation and Arts Centre - located near the Blowhole and will be used as a recreation and arts centre		
The Caldera	Reference to the Blue Lake		
The Karst Complex			
The Cave Complex			
Crater	Our town our region		
The Crater	Our town our region		
Crater Lakes	Our town our region		
Punch Bowl Sports Aquatic Centre	Punch Bowl refers to the meteorite holes in Mount Gambier O'Halloran Tce, Boandik Terrace and Valley Lake		
Punch Bowl Community Centre			
The Sinkhole	References the geographical features of the district as well as the escalating cost to the ratepayers.		
The Hub on Margaret	It pays homage to the street that it will be on.		
O'Halloran Park Community Hub	It's location. It honours Olympic Park, it's for community and it will be a busy hub of activity		
Margaret O'Halloran Community and Recreation Centre	Margaret (Margaret Street) O'Halloran (O'Halloran Terrace) street names and being a Community and Recreation Centre.		
Margaret St Community Complex	All in the Community		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
Olympic Leisure Centre	Represents the original name of the property, and still encompasses the other existing sporting facilities at the property. It also represents the property as a centre or a 'hub' for anything leisure related, be it sport or recreation or health.		
Olympic Park Sports Centre	I think the name of "OLYMPIC PARK" should be retained in the name as the area has always been known as that in my time which is many years and it was originally the Mount Gambier Show Grounds. I feel the name should be kept just adding Sports Centre to it.		
Olympic Park	Internationally recognised brand appealing to all sporting codes and disciplines		
Olympic Park Centre	A well-known location. The area is already known as Olympic park and using a different name will only create confusion.		
Olympic Park Sports Centre or Olympic Sports Centre	The existing name which is widely known in the city and district. Olympic relates to the Olympic Games which is the highest level and goal of athletes competing in a wide range of sports		
Olympic Stadium	All sports		
Olympus	Tribute to Olympic Park		
The Centre of Recreational Entertainment (CORE)	With a formal title, the name could then become The Core, as previously suggested.		
Mount Gambier Aquatic, Leisure and Sports Facility	Mount Gambier		
The MARC	Mount Aquatic and Recreation Centre - This covers all future sports and recreation that would be played there.		
MRC	Mount Recreation Centre		
Mount Gambier Community and Recreation Hub			
Mount Gambier Centre			

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
The Mount Gambier CoRe	CoRe is an acronym for Community and Recreation. As a word however, Core connotes much more. It means centre, hub, heart. It goes to community, lifestyle, and to the individual. It provides destination, and connotes steadfastness, and an anchor of spirit and commitment; somewhere from where new projects and the future can grow. CoRe, is also an excellent mnemonic, easy to remember, clever and importantly unashamedly derivative. CoRe. A name worthy of the heart of the community.		
The Mount Gambier Recreation Centre			
Mount Gambier Recreation Centre			
Mount Gambier Regional ComRec Centre			
Mount Gambier Leisurelink	Linking Mount Gambier to sports.		
MSAC	Mount Gambier Sports and Aquatic Centre - Exactly what it says.		
The Mount Gambier Sports Community and Leisureplex			
Mount Gambier SPACE Hub	Sport, People, Art, Community, Events		
M G Hub (2)	Mount Gambier's Community and Recreation Hub Mount Gambier Recreation Centre		
The G Hive – The Gambier Hive	A place to meet, work etc.		
Gambier Watermain Complex	It represents 1. Name of our town 2. Water - Swimming and Recreation 3. Main - Number one 4. Complex - Multiple Facilities		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
GRHUB	Gambier Recreational, an acronym. A catchy term, see you at the Grub – Grub's up = lunchtime are you Grubby? So many friendly, endearing terms can be associated to the work Grub. Traditionally a very endearing Aussie term "she's a little grub" or "he's a grubby little bloke" it sounds friendly, it sounds very Australian Country. Worth a shot?		
Limestone Coast Community Recreation Centre	The limestone, karst and cave features are a unique part of the region – this name reflects that and that the facility supports broader region		
Limestone Coast Iconic Hub			
LCLC	Limestone Coast Leisure Centre This name represents the whole region surrounding Mount Gambier. It is easy to say and I believe 'Leisure Centre' suits its purpose because people will be partaking in leisure while they are there.		
Limestone Coast Community and Recreation Base			
LASSE	Limestone All Seasons Sports and Entertainment		
LAVA	Mount Gambier's volcanic history Limestone Aquatics Village Arena Limestone Aquatics/Sporting Village Arena Limestone Aquatics/Sporting Vicinity for Amusements Limestone Aquatics/Sporting Vicinity for Activities		
SEDARC	South East District Aquatic & Recreation Centre		
Southern Community Complex			
South East Recreational Centre and Aquatic Leisure - SECRAL (pronounced circle)	The local area, the people that live here and it's use		
Green Triangle Stadium			
Western Hub Kanawinka	We are the centre of the Western end of the Geo National Park		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
Admella Centre	Shipwreck		
Champion	Mount Gambier is a champion place to live		
Community Culture Centre	Everyone's culture		
Cost Blow Out Simulator 2020			
Everest	Achievement		
Huby McHubFace	The respect that the community has for this survey		
LEADER	<p>Leisure, Entertainment, Amusement, Distraction, Enjoyment, Relaxation</p> <p>Leisure time when one is not working free time, Entertainment being provided with amusement or enjoyment, Amusement the state of experience or finding something funny Distraction a diversion from work or recreation, Enjoyment a thing that gives pleasure, Relaxation recreation and rest free from tension or anxiety.</p>		
Percy Penguin's Palace	Basketball Mascot. Isn't it just a new stadium.		
Pioneers Pavilion	<p>Because the City of Mount Gambier has more than one person who has helped make the popular town what it is today, it would be unfair to name the facility after just one person.</p> <p>Because a pioneer is someone who sees potential, and will be innovative willing to try new things. They push the boundaries, to help them advance forward, some to the point of setting a new record. The pioneers of Mount Gambier, those men and women experienced success by overcoming great challenges , just like the people who use this facility.</p> <p>And Pavilion, is a place where everyone is welcomed.</p>		
Nexus	A connection or series of connections – a central focal point		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
The Nexus Centre	A connection or series of connections – a central focal point		
The Nexus (2)	A connection or series of connections – a central focal point Latin for "ties or binds together" Which is what the development will do, bring people together.		
Nucleus	This name represents the centre of the community, A place we are all connected too and a place we are all welcome. I believe it is a modern name for a modern complex, that represents growth and life while still keeping the ties to our origins. The logo/graphic representation possibilities are endless with this name and would not be difficult to design.		
Rates Hike 2020	It's pretty self-explanatory		
The Crossing	Linked with Railway lands		
The Epicenter	This building will be the center of all the things that make Mount Gambier a vibrant community in the future. Also representing that our city is built upon a dormant volcano that brings beauty and prosperity to the region.		
The Fee / Phi	Phoenix rising from so many other ideas and sports		
The Main Corner V II	A hideous waste of taxpayer money		
The People's Place	For all ages		



COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
The PEARL	<p>This acronym has a few meanings:</p> <ol style="list-style-type: none"> 1. It stands for Mount Gambier's Place to Engage in Aquatics, Recreation & Leisure 2. The facility is going to be one of grandeur, fine architecture, a jewel for our community 3. Pearl is also a metaphor for something valuable to our community & region. Valuable by nature & valuable by size being the largest single infrastructure project for Mount Gambier. 4. The name itself pays tribute to our Aussie slang culture with 'pearla' meaning really good 5. Pearls are the centerpiece of the shelled mollusk in which they form. This facility will be located central to the Railway Lands & CBD, but I am certain once built it will become the centerpiece of Mount Gambier. <p>Different titles utilising other languages for Pearl could be used if they fit to be as inclusive & culturally sensitive as possible e.g. what is the Boandik word for pearl? Variations could be Mount Gambier PEARL, Boandik PEARL, MtG PEARL, our PEARL etc.</p>		
The Place	Play, Live (music etc), Active, Community, Entertain/Entertainment		
The Tracks or The Trax	Represents what used to be there, the railway tracks and how people would take the train to catch up / meet with friends and family		
The Wreck	Millions of misspent taxpayer / ratepayer dollars.		
White Elephant (2)	<p>Bottomless money pit</p> <p>We already have sporting venues. What about the ARTS?</p>		
Zen Den	Good vibes, peace and serenity		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
Bunganditj Naming - Supported by Bunganditj Language Reclamation Committee			
Mriya Mriyil Prunya Prawul	Community Swim and Activity Centre (Literal English meaning – Community play centre)		
Wulanda (2)	Enjoy, Cherish (Literal English meaning - Enjoy, relish)		
Yuna Prawul	Swimming Centre (Literal English meaning – Swim centre)		
Prunya Prawul	Activity Centre (Literal English meaning - Play centre)		
Mimira Ngula	Place of Fun (Literal English meaning – Happy house)		
Bupik Ngrangi	Hole in the hill (Literal English meaning - Hill hole-in)		
Prunya Yuna Prawaul	Swim and activity centre (Literal English meaning – Play, swim centre)		
Boandik Centre (2)	It represents Mount Gambier's and the Limestone Coast's connection to Aboriginal and Torres Strait Islander peoples, past, present and future.		
BSAC - Boandik Sports and Aquatic Centre	The Boandik Sports and Aquatic Centre represents: community ownership; the ancient history and traditional owners of the site and region; visual ease as an acronym, as well as its ties to Aboriginal culture like the internationally award-winning Uluru Cultural Centre.		
Berrin ReAch	ReAch - Recreation And community hub Berrin - Mount Gambier		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
Prawul Martung	<p>Wellness Centre in Boandik language. There would need to be a consultation with the Boandik people to get their approval. This is my suggestion.</p> <p>This easy to say and spell Boandik word means "wellness centre". Evidence shows that recreation and social activities enhance individual's, family's and community physical and mental health, all contributing to wellness, wellbeing and a connected community.</p> <p>Using a Boandik word shows that this community is connected to and proud of our ancient heritage. To not use a Boandik word for the rec centre would be a sign that Council is not interested in our ancient heritage. On the other hand if Council does use a Boandik word, it shows that this Council is brave, has insight, cares and is progressive in reconciliation.</p>		
Community submissions - First Nations References - Not supported by Bunganditj Language Reclamation Committee			
The Boandik Blue Community Rec Centre	Past and present		
Boandik Mount Gambier Community Leisure Centre – see you at the BMGCLC	<ol style="list-style-type: none"> 1. Inclusive 2. Straight forward (unlikely to be outdated e.g. Wellness, Hub etc. 3. Needs to have "Authority" – state swim competitions 4. Leisure covers aquatic/court games/yoga etc. 		
The Boandik City Blue House and Recreational Centre	Past and present welcoming all		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
Banyula Ponds	<p>Banyula is an indigenous word meaning "home on the water".</p> <p>Ponds representing "water", with many different sized pools inside this recreational centre, they will all look like ponds.</p> <p>I think it's quite a catchy title for a recreational centre, sounds professional, is easy to say for the little ones too.</p>		
Bunganditj Place	<p>Bunganditj being the first peoples of this area – PLACE P =Play / Pleasure/ Practice/ Perform , L = Live (music) / Live (live life) , A = Active /Action / Achieve / , C = Community, E = Entertain/Entertainment / Energise/ Enjoy</p>		
Kulkut ReAch	<p>ReAch - Recreation And community hub Kulkut – Crater</p>		
Waawor ReAch	<p>ReAch - Recreation And community hub Waawor - Blue Lake</p>		
Cooinda Waterhole	<p>Cooinda is an indigenous word meaning 'happy place'.</p> <p>Water Hole represents that it's a place to swim.</p> <p>Hole symbolizes that there are many sink holes to explore and a 'waterhole' just fits in nicely with the indigenous word Cooinda.</p> <p>The recreational centre; will be a happy place for people to swim at and work at, a enjoyable place to meet people and create friendships too, introducing many jobs to the members of our community.</p>		
MEELAH	<p>Aboriginal for water place Reference to Charlie Miller</p>		
Gambier Barmah	<p>Aboriginal for meeting place</p>		
Gambier Amoroo	<p>Aboriginal for lovely place</p>		
Gambier Attunga	<p>Aboriginal for high place</p>		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
'Ereng Balam on the Limestone' Fun and Recreation Centre	"Ereng Balam" is an Aboriginal - Boandik people - term, meaning: "home of the eagle hawk". "Ereng Balam on the Limestone" does indicate the location and also does combine Aboriginal heritage and the location's name by modern times.		
Kanyanya Centre / Place	The word means "gathering" and is from the book of Aboriginal / Australian words and is considered for general use.		
The Bunji Centre	Bunji in Aboriginal means - Friend or mate		
The Canberra Hub	Canberra in Aboriginal means - The meeting place		
The Karboora Centre	Aboriginal name for The Blue Lake.		



COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
The Kanawinka Maar Recreation Centre	<p>KANAWINKA means the Land of Tomorrow from the Buandik people. Mount Gambier is part of the Kanawinka Geopark. A MAAR is a volcanic crater that fills back in to create a lake. Mount Gambier is a maar complex containing 4 lake filled maars, two of which are now dry.</p> <p>RECREATION CENTRE - a facility open to the public for leisure & recreation activities (Collins Dictionary)</p> <p>The City of Mount Gambier partially surrounds the Maar complex. The name "Kanawinka Maar Recreation Centre" reflects the majority of the required qualities for the naming of the new facility. It will be a centre for "tomorrow" for the public with it's own "maar".</p> <p>The name is visual, distinctive, reflects our history and culture. It may well be shortened by the community to maybe going to the "maar" or going to the "winka". But the name I believe does reflect the sentiments expressed by the Border Watch editor's comments (3 July) "We need to be bold, culturally sensitive and creative"</p> <p>As was Bendigo, Vic, with their recently built facility named the "Gurri Wanyarra Wellbeing Centre"</p>		
Western Hub Kanawinka	We are the centre of the Western end of the Geo National Park		
Yuna Hub	Yuna is the Boandik word for Swim and hub builds the idea of a place that brings people together		
Yura	Aboriginal name for Hub, meeting place etc.		
An aboriginal word/s for watering hole / meeting place. Preferably related to the Boandik people	<ol style="list-style-type: none"> 1. Cultural inclusiveness for <u>ALL</u> community users 2. Strengthen western and Aboriginal community bonds 		

COMMUNITY AND RECREATION HUB

What is your idea for the name of the facility?	What does this represent?	Ineligible	Shortlisted
Allan Scott Sports Complex	Allan Scott contributed so much to the City and the South East by way of his Mount Gambier and National Business Interests, community service (council), support and sponsorship of numerous sport and charitable entities. So many people and businesses benefited greatly from Allan's fierce loyalty to his Mount Gambier, so naming this Facility after Allan Scott would be a fitting legacy to his contribution to the City.		
Fiddler and Webb			
Ian Thorpe Community Sports and Recreation centre	Ian Thorpe is one of Australia's greatest swimmers. When the hub opens you could request for him to honour the opening. You could even name each pool/court after Australian athletes.		
Killer Knightly Hall	Mt Gambier's greatest all round sportsman		
Laurie and Watson	The Border Watch		
McShanes Memorial			
Marks Monstrosity			
Sturt Centre	After the founder of Mount Gambier Evelyn Pitfield Shirley Sturt		
The Don MacDonnell Centre	A great mayor for close to 20 years, longest serving and his legacy shouldn't be forgotten for future generations		
The James Gambier Facility and Recreation Centre	The history and the respect for the founder of Mount Gambier		
The Scott Maxwell Memorial Centre for Recreation	Aria winner		

17.3 COMMUNITY REFERENCE GROUP (CRG) – REPORT NO. AR20/66872

Committee:	Regional Sport and Recreation Centre Committee
Meeting Date:	13 October 2020
Report No.:	AR20/66872
CM9 Reference:	AF18/175
Author:	Barbara Cernovskis, General Manager Community Wellbeing
Authoriser:	Barbara Cernovskis, General Manager Community Wellbeing
Summary:	This report presents the Community and Recreation Hub Community Reference Group terms of reference for review.
Strategic Plan Reference:	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage
	Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Regional Sport and Recreation Centre Committee Report No. AR20/66872 titled 'Community Reference Group (CRG)' as presented on 13 October 2020 be noted.
2. That the Community and Recreation Hub Community Reference Group terms of reference be endorsed.
3. That consistent communication and community engagement be undertaken for the duration of the project to ensure the community are appropriately informed of the process.



BACKGROUND

On 17 July 2018 Council endorsed the Mount Gambier Regional Sport and Recreation Centre (MGRSRC) Community Reference Group.

The MGRSRC Community Reference Group represented a cross section of stakeholders and community members to provide input into the intermediate design for the MGRSRC from July 2018 to December 2018.

Throughout stage 1 and 2 of the project the MGRSRC Community Reference Group have provided feedback from a community and user perspective into the development of the intermediate design and further feedback that was considered in the final design.

It is not intended that the MGRSRC be a S.41 Committee (under the Local Government Act 1999), but rather than it continue to be a community reference group, with notes from its meetings reported to Council via the Regional Sport and Recreation Centre Committee.

DISCUSSION

Ongoing community engagement with the development of the Community and Recreation Hub is important. The Community Reference Group will remain part of the engagement process and assist with the implementation of communication strategies.

The following table sets out the ongoing roles of the CRG into the future with the expectation that representation will evolve as the project transitions through each development stage.

Stages	Purpose	Timing	Progress
Stage 1	Intermediate Design	December 2018	Complete
Stage 2	Specification	December 2019	Complete
Stage 3	Construction	May 2022	Commenced
Stage 4	Future involvement	To be determined	To be determined

It is proposed that existing members will be contacted to ascertain their willingness to continue with through the construction stage of the development. Additional representatives may be sought to ensure a diverse cross section of the community is achieved where possible.

As part of the functions of the Community Reference Group, the Terms of Reference state the group's role is to assist with disseminating relevant project information within the community and be an advocate for the project. To assist with this the Mount Gambier Regional Sport and Recreation Centre Committee also discussed the need for regular and ongoing communication and engagement with the community to ensure they are appropriately informed of accurate project information and updates.

CONCLUSION

The Terms of Reference for the continuation of the Community Reference Group are attached for Council to review and amend if required for Stage 3 of the project.

ATTACHMENTS

1. Community and Recreation Hub - Community Reference Group - Terms of Reference - Stage 2 Specification [↓](#)





COMMUNITY AND RECREATION HUB

Community Reference Group

Terms of Reference

Adopted by the City of Mount Gambier at its meeting held on 16 July 2019



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Composition	3
Appointment	4
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Functions	4
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CaRH Community Reference Group Powers	5
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Purpose

The Community and Recreation Hub (CaRH) Community Reference Group has a role in providing input into the design specifications for the CaRH. Information about the likely current and future needs of potential users to inform architectural design prior to the construction is important.

The Community Reference Group will be a representative, cross section of individuals from the community that will contribute to the project by:

- Being a conduit for communications to and from stakeholder groups.
- Understanding the scope and constraints of the project to provide effective input.
- Providing information to the design team for key elements of the design.

Background

The Community and Recreation Hub is a multi-purpose facility designed to be a community space, with facilities and activities for all ages and abilities including children, families, youth, community groups, recreational and organised sports and those with special needs.

The intermediate design included many features refined by consultation. The footprint and key deliverables have been established within the parameters of the Federal Government funding agreement.

Critical milestones specified in the funding from State and Federal Governments set the development schedule and the timeframes for the project.

Composition

The CaRH Community Reference Group will seek an ideal composition of the following representatives, with the ability to modify the composition as and when needed as determined by the Committee:

- 1 x Primary School
- 1 x Secondary School
- 1 x Local Swim School Provider
- 1 x Allied Health Care Provider
- 1 x Retirement/Residential Care Facility
- 1 x Child Care Provider
- 1 x Community Youth Group
- 4 x Sporting/Recreation Club Representatives
 - 1x Netball
 - 1x Basketball
 - 1x Tennis
 - 1x Swimming
- 2 x Other Community groups

Representatives will be sought to ensure coverage across multiple sports.



Representatives of other groups including peak bodies, industry groups, other aquatic facilities and other stakeholders may be invited to attend or present to the Community Reference Group to provide information or feedback as required.

Appointment

Members of the Community Reference Group will continue to hold their positions for a period of 12 months. This period may be extended by the CaRH Control Group if required and if nominees are willing to continue their appointment. Council will contact current members to seek confirmation that they wish to continue. New nominees will be invited by Council to attend as the group better understands its capabilities and capacity.

Selection Criteria

The selection panel will make appointments to the Community Reference Group after considering the following selection criteria:

- Knowledge and experience in at least two of the following areas:
 - Sporting communities (as a player, volunteer, caregiver and/or committee member)
 - Education
 - Business
 - Community groups
 - Allied health services
 - Local community networks
 - Accessibility
 - Events experience
 - Music industry experience
- A balance of knowledge and experience within the Group
- A balance of gender and age representation within the Group
- A diverse range of backgrounds and life experience within the Group

Functions

The members of the CaRH Community Reference Group are required to:

- Attend CaRH Community Reference Group meetings.
- Provide a user perspective in relation to the design specification.
- Provide feedback on issues raised.
- Assist with disseminating relevant project information within the community as requested.
- Be an advocate for the project within the community.

Operation

Key operational details of the CaRH Community Reference Group include:

- Meetings will be for no more than two hours.
- The meeting schedule is expected to be monthly dependent on development timelines.
- The City of Mount Gambier will be responsible for the administration associated with the CaRH Community Reference Group including the organisation of meetings, venues, agendas and briefing papers.
- The CaRH Community Reference Group will operate from 16 July 2019.



CaRH Community Reference Group Powers

The Community Reference Group does not have any formally delegated powers under the Local Government Act.

Confidentiality

It is recognised that members may need to discuss issues and information with peers, nominating organisations and representative groups in order to gain feedback and information. It is not the purpose of this confidentiality clause to prevent this from occurring, but to ensure that confidentiality is maintained throughout the process.

Miscellaneous

The City of Mount Gambier is committed to enhancing the public availability, dissemination and exchange of information. To that end, the CaRH Community Reference Group has been established to enable the exchange of information, ideas and feedback with regard to the design, function and operation of the Community and Recreation Hub.

Participation in the group is purely voluntary and members of the Community Reference Group will not be paid nor will time or costs associated be reimbursed.

Information, ideas and feedback obtained through the Community Reference Group where appropriate may be used by the Council's Regional Sport and Recreation Centre Committee and the Architects engaged by the City of Mount Gambier in the design, construction and operation of the Community and Recreation Hub.



17.4 COMMUNITY AND RECREATION HUB - UPDATE – REPORT NO. AR20/67243

Meeting: Regional Sport and Recreation Centre Committee
CM9 Reference: AF18/175
Author: Barbara Cernovskis, General Manager Community Wellbeing
Authoriser: Barbara Cernovskis, General Manager Community Wellbeing

REPORT RECOMMENDATION

1. That Regional Sport and Recreation Centre Committee Report No. AR20/67243 titled 'Community and Recreation Hub - Update' as presented on 13 October 2020 be noted.



The Barbara Cernovskis, General Manager Community Wellbeing reported:

Verbal Report to be provided at the meeting.

ATTACHMENTS

Nil



**MINUTES OF CITY OF MOUNT GAMBIER
AUDIT COMMITTEE MEETING
HELD IN THE COUNCIL CHAMBER, LEVEL 4 , CIVIC CENTRE, 10 WATSON TERRACE,
MOUNT GAMBIER
ON THURSDAY, 8 OCTOBER 2020 AT 5.12 P.M.**

PRESENT: Cr Sonya Meziniec (Presiding Member), Mr Paul Duka, Ms Angela Kain

IN ATTENDANCE: Mr Tim Mulhausler, Galpins

OFFICERS IN ATTENDANCE:	Acting Chief Executive Officer	- Ms B Cernovskis
	Manager Finance and Customer Service	- Mr J Zwijnenburg
	Management Accountant	- Mr C McGregor

1 ACKNOWLEDGEMENT OF COUNTRY

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

2 APOLOGY(IES)

Nil

3 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION

Moved: Cr Sonya Meziniec
Seconded: Paul Duka

That the minutes of the Audit Committee meeting held on 25 May 2020 be confirmed as an accurate record of the proceedings of the meeting.

CARRIED

4 QUESTIONS WITHOUT NOTICE

Nil

5 REPORTS

5.1 ANNUAL FINANCIAL STATEMENTS FOR 2019/20

COMMITTEE RESOLUTION

Moved: Angela Kain

Seconded: Paul Duka

1. Audit Committee Report No. AR20/60402 titled 'Annual Financial Statements for 2019/20' as presented on 8 October 2020 be noted.
2. That in accordance with Section 126 (4) (a) of the Local Government Act 1999, the Audit Committee advises that it has reviewed the draft annual financial statements of Council for the financial year 2019/20 and is satisfied 'they present fairly the state of affairs of the council'.
3. That for the financial year ended 30 June 2020:
 - (c) Council adopts the annual financial statements as presented at the meeting held 8 October 2020, subject to the following two minor adjustments, as final.
 - In Note 1 item 1, replace 'XX September 2020' with '20 October 2020';
 - In Note 18 item 5, replace '\$32.3 million' with '\$31.95 million'.
 - (d) Council authorises the Chief Executive Officer and the Mayor of the City of Mount Gambier to certify the financial statements.
4. That the Presiding Member of the Audit Committee and the Chief Executive Officer of the City of Mount Gambier be authorised to sign Council's *Certification of Auditor Independence Statement* that will accompany the financial statements for the financial year ended 30 June 2020.
5. That the Auditor's representative, Mr Tim Mulhausler's verbal report providing an overview of the audit report as presented to the Audit Committee Meeting on 8 October 2020 be noted.

CARRIED

Mr Tim Mulhausler left the meeting at 5.55 p.m. and did not return.

5.2 AUDIT COMMITTEE WORKS PROGRAM

COMMITTEE RESOLUTION

Moved: Cr Sonya Meziniec

Seconded: Paul Duka

1. That Audit Committee Report No. AR20/60507 titled 'Audit Committee Works Program' as presented on 08 October 2020 be noted.

CARRIED

5.3 BUDGET REVIEW PROCESS UPDATE

COMMITTEE RESOLUTION

Moved: Paul Duka
Seconded: Angela Kain

1. That Audit Committee Report No. AR20/60548 titled 'Budget review process update' as presented on 08 October 2020 be noted.

CARRIED

5.4 COMMUNITY AND RECREATION HUB - VERBAL UPDATE

COMMITTEE RESOLUTION

Moved: Cr Sonya Meziniec
Seconded: Angela Kain

3. That Audit Committee Report No. AR20/60553 titled 'Community and Recreation Hub - verbal update' as presented on 08 October 2020 be noted.
4. That the Council undertake a review of the Long Term Financial Plan, the Asset Management Plan and the status of a prudential review as part of its management of the Community and Recreation Hub project.

CARRIED

6 MEETING CLOSE

The Meeting closed at 6.18 p.m.

The minutes of this meeting were confirmed at the Audit Committee held on 14 December 2020.

.....
PRESIDING MEMBER

20.2 ANNUAL FINANCIAL STATEMENTS FOR 2019/20 – REPORT NO. AR20/60402

Committee:	Audit Committee
Meeting Date:	8 October 2020
Report No.:	AR20/60402
CM9 Reference:	AF11/863
Author:	Jeroen Zwijnenburg, Manager Finance and Customer Service
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	Provide the Audit Committee with the draft annual financial Statements for the financial year ended 30 June 2020 and consider recommending the annual financial statements to Council
Strategic Plan Reference:	Goal 1: Our People Goal 2: Our Location Goal 3: Our Diverse Economy Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage Goal 5: Our Commitment

REPORT RECOMMENDATION

1. Audit Committee Report No. AR20/60402 titled 'Annual Financial Statements for 2019/20' as presented on 8 October 2020 be noted.
2. That in accordance with Section 126 (4) (a) of the Local Government Act 1999, the Audit Committee advises that it has reviewed the draft annual financial statements of Council for the financial year 2019/20 and is satisfied 'they present fairly the state of affairs of the council'.
3. That for the financial year ended 30 June 2020:
 - (a) Council adopts the annual financial statements and as presented at the meeting held 8 October 2020 as final.
 - (b) The Chief Executive Officer and the Mayor of the City of Mount Gambier be authorised to certify the financial statements.
4. That the Presiding Member of the Audit Committee and the Chief Executive Officer of the City of Mount Gambier be authorised to sign Council's *Certification of Auditor Independence Statement* that will accompany the financial statements for the financial year ended 30 June 2020.
5. That the Auditor's representative, Mr Tim Mulhausler's verbal report providing an overview of the audit report as presented to the Audit Committee Meeting on 8 October 2020 be noted.



BACKGROUND

The following provides an overview of some of the legislative requirements including the Local Government Act 1999 (the Act) applicable to the preparation of the annual financial statements.

Legislative requirements related to Council and the preparation of the annual financial statements include:

- Section 127 of the Act requires the council to ‘prepare financial statements and notes’ and ‘other statements or documentation relating to the financial affairs of the Council required by regulation’. ‘The statements prepared for each financial year must be audited by the council’s auditor.’
- Regulation 10 of the Local Government (Financial Management) Regulations 2011 (the Regulations) requires a ‘report on financial results’ by no later than 31 December 2020. This report compares the audited financial results of each item shown in the statement of comprehensive income and balance sheet compared with the estimated financial results in the budget, presented in a manner consistent with the Model Financial Statements.
 - This report will be tabled for noting at the next Audit Committee meeting, following the finalisation and certification of Council’s 2019/20 financial statements.
- Council’s annual financial statements are to be prepared in accordance with Regulations 11 to 14. These Regulations indicate the financial statements are prepared
 - in accordance with all relevant Australian Accounting Standards;
 - full cost attribution for any function, activity, good or service of the council;
 - revaluations of assets occurs in accordance with the requirements of AASB 116; and
 - in accordance with the Model Financial Statements.
- Section 126 of the Act requires that the Council’s Audit Committee review the annual financial statements to ensure ‘they present fairly the state of affairs of the council’.

Legislative requirements relating to the independence of the parties involved in the preparation of the annual financial statements:

- Regulation 22 of the Regulations requires:
 - Council’s auditor must provide a statement, accompanying the financial statements, indicating that they have maintained their independence in accordance with the requirements of APES 110-Code of Ethics for Professional Accountants.
 - The CEO and the Presiding Member of the Audit Committee must provide a statement confirming that the auditor has maintained their independence. A copy of this statement is attached (**Attachment 3**) to this report.

Legislative requirements relating to the timing of the annual financial statements:

- Pursuant to Section 131 of the Act, Council must, on or before 30 November in each year, prepare and adopt an annual report relating to the operations of the Council for the financial year ending on the preceding 30 June. A copy of the annual report must be submitted to the Presiding Members of both Houses of Parliament. The annual financial statements are an integral part of the Annual Report.

Council has prepared the draft annual financial statements of Council in accordance with the South Australian Model Financial Statements.



Council's external auditor, Galpins Accountants Auditors and Business Consultants, has completed their audit for the financial year ended 30 June 2020.

DISCUSSION

The City of Mount Gambier's annual financial statements for 2019/20 have been prepared in accordance with the:

- Local Government Act 1999
- South Australian Local Government Association (Financial Management) Regulations 2011
- Australian Accounting Standards; and
- Local Government Model Annual Financial Statements.

The draft financial statements are provided as **Attachment 1** for the Audit Committee's reference and review. The Audit Committee will be provided with any updates to the financial statements, if any arise between the issue of this report and the Audit Committee meeting.

Council's audit partner, Tim Muhlhausler of Galpins, will be attending the Audit Committee meeting to present his audit report and to receive and respond to any questions from the Audit Committee.

Galpins has provided their Audit Completion Report (**Attachment 2**) which acts as their audit clearance and includes their proposed audit opinions on the financial report and on the internal controls, as well as the statement by the auditor of their independence.

The draft financial statements will be provided to the Council meeting on 20 October 2020, subject to the Audit Committee providing an Audit Clearance report.

The Audit Committee's needs to resolve that:

- Council adopts the annual financial statements and as presented at the meeting held 8 October 2020 as final.
- The Chief Executive Officer and the Mayor of the City of Mount Gambier be authorised to certify the financial statements.
- The Presiding Member of the Audit Committee and the Chief Executive Officer of the City of Mount Gambier be authorised to sign Council's *Certification of Auditor Independence Statement* that will accompany the financial statements for the financial year ended 30 June 2020.

The Certification of Financial Statements document is included as the first page to the draft financial statements (**Attachment 4**). The Certification of Auditor Independence document (**Attachment 3**) is included as the last page to the draft financial statements.

Council's financial statements will be published in the Council's Annual Report for the 2019/20 financial year and will be provided to the:

- Minister for Local Government;
- South Australian Local Government Grants Commission; and
- Other key stakeholders.

CONCLUSION

The financial statements are general purpose statements representing the financial performance of the Council for the 2018/19 financial year and the financial position as at 30 June 2020. The financial statements have been prepared in accordance with the Australian Accounting Standards and Local Government (Financial Management) Regulations 1999.



The financial statements and financial affairs of Council have been audited by Council's auditors, Galpins, in accordance with Section 126 of the Local Government Act 1999.

In conclusion, as the City of Mount Gambier has not engaged its auditor to provide any services outside the scope of their function as auditor for the 2019/20 financial year, it is appropriate for the Audit Committee to recommend that the CEO and the Presiding Member of the Audit Committee co-sign the Certification of Auditor Independence Statement.

'To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the City of Mount Gambier for the year ended 30 June 2020, the Council's auditor, Galpins, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.'

'This statement is prepared in accordance with the requirements of Regulation 22 (3) Local Government (Financial Management) Regulations 2011'

The Audit Completion Report issued by our auditors is attached. Tim Muhlhausler, Galpins audit partner for the City of Mount Gambier will attend the Audit Committee meeting through Skype and present an overview of the audit report in person.

Contingent upon the satisfaction of the Audit Committee, the Mayor and CEO will sign Council's Certification of Auditor Independence Statement and Council's auditor will issue their final audit report upon Council's adoption of the financial statements.

ATTACHMENTS

1. Annual Financial Statements 2019-20 DRAFT [↓](#)
2. Audit Completion Report FY2020 - Galpins 20/09/2020 - City of Mount Gambier [↓](#)
3. Certification of Auditor Independence 2019-20 [↓](#)
4. Certificate of Financial Statements 2019-20 [↓](#)





FINANCIAL STATEMENTS

2019/20



City of Mount Gambier

General Purpose Financial Reports for the year ended 30 June 2020

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City of Mount Gambier

Annual Financial Statements for the year ended 30 June 2020

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Council's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.

.....
Andrew Meddle
CHIEF EXECUTIVE OFFICER

.....
Lynette Martin
MAYOR



City of Mount Gambier

Statement of Comprehensive Income
for the year ended 30 June 2020

		2020	2019
		\$'000	\$'000
INCOME			
Rates	2	22,138	21,432
Statutory charges	2	523	426
User charges	2	5,318	5,021
Grants, subsidies and contributions	2	4,227	4,435
Investment income	2	55	86
Reimbursements	2	38	19
Other income	2	439	417
Total Income		32,738	31,836
EXPENSES			
Employee costs	3	12,230	11,800
Materials, contracts & other expenses	3	13,263	11,972
Depreciation, amortisation & impairment	3	7,625	7,424
Finance costs	3	170	203
Total Expenses		33,288	31,399
OPERATING SURPLUS / (DEFICIT)		(550)	437
Asset disposal & fair value adjustments	4	(472)	(594)
Amounts received for new or upgraded assets	2	-	105
Physical resources received free of charge	2	737	159
NET SURPLUS / (DEFICIT)		(285)	107
transferred to Equity Statement			
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in revaluation surplus - infrastructure, property, plant & equipment		-	56
Impairment (expense) / recoupments offset to asset revaluation reserve	3	(327)	-
Total Other Comprehensive Income		(327)	56
TOTAL COMPREHENSIVE INCOME		(612)	163



City of Mount Gambier
Statement of Financial Position
as at 30 June 2020

	Notes	2020 \$'000	2019 \$'000
ASSETS			
Current assets			
Cash and cash equivalents	5	4,406	6,069
Trade & other receivables	5	2,034	1,867
Inventories	5	55	27
		<u>6,495</u>	<u>7,963</u>
Non-current assets			
Infrastructure, property, plant & equipment	7	244,262	244,752
Other non-current assets	6	2,581	789
Total non-current assets		<u>246,843</u>	<u>245,541</u>
Total assets		<u>253,338</u>	<u>253,504</u>
LIABILITIES			
Current liabilities			
Trade & other payables	8	2,849	3,017
Borrowings	8	558	195
Provisions	8	2,557	2,338
Total current liabilities		<u>5,964</u>	<u>5,550</u>
Non-current liabilities			
Borrowings	8	2,189	2,377
Provisions	8	3,863	3,650
Total non-current Liabilities		<u>6,052</u>	<u>6,027</u>
Total liabilities		<u>12,016</u>	<u>11,577</u>
NET ASSETS		<u>241,322</u>	<u>241,927</u>
EQUITY			
Accumulated surplus		64,986	65,609
Asset revaluation reserves	9	175,462	175,458
Other reserves	9	874	860
TOTAL EQUITY		<u>241,322</u>	<u>241,927</u>



City of Mount Gambier

Statement of Changes in Equity for the year ended 30 June 2020

		Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
2020	Notes	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period		65,609	175,458	860	241,927
Net surplus / (deficit) for the year		(285)			(285)
Other Comprehensive Income					-
Gain on revaluation of infrastructure, property, plant & equipment			1,237		1,237
Impairment (expense) / recoupments offset to asset revaluation reserve	9	(327)	(1,233)		(1,560)
Adjustment due to compliance with revised accounting standard	1	3			3
Transfers between reserves	9	(14)		14	-
Balance at end of period		64,986	175,462	874	241,322
		\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period		65,515	175,402	847	241,764
Net surplus / (deficit) for the year		107			107
Other Comprehensive Income					
Gain on revaluation of infrastructure, property, plant & equipment			56		56
Transfers between reserves		(13)		13	-
Balance at end of period		65,609	175,458	860	241,927



City of Mount Gambier

Statement of Cash Flows for the year ended 30 June 2020

	Notes	2020	2019
		\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Rates - general & other		21,957	21,388
Fees & other charges		524	426
User charges		5,696	5,459
Investment receipts		57	86
Grants utilised for operating purposes		4,227	4,435
Reimbursements		42	21
Other revenues		1,002	446
<u>Payments</u>			
Employee costs		(11,915)	(11,629)
Materials, contracts & other expenses		(14,293)	(12,981)
Finance payments		(170)	(161)
Net cash provided by (or used in) Operating Activities		7,127	7,490
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		-	105
Sale of replaced assets		385	359
Sale of surplus assets		72	-
Repayments of loans by community groups		18	17
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(5,627)	(4,006)
Expenditure on new/upgraded assets		(3,813)	(2,265)
Net cash provided by (or used in) Investing Activities		(8,965)	(5,790)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Payments</u>			
Repayments of borrowings		175	(218)
Net cash provided by (or used in) Financing Activities		175	(218)
Net increase / (decrease) in cash held		(1,663)	1,482
Cash & cash equivalents at beginning of period	10	6,069	4,587
Cash & cash equivalents at end of period	10	4,406	6,069



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 1 – Significant accounting policies

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of preparation

Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 20 October 2020.

Critical accounting estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. Particular areas involving a higher degree of judgement or complexity include the estimation of future payments and timing in relation to the landfill restoration liability. Further information in relation to the estimation of these liabilities are given to in the relevant sections of these Notes.

Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The local government reporting entity

City of Mount Gambier is incorporated under the *SA Local Government Act 1999* and has its principal place of business at 10 Watson Terrace, Mount Gambier. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income recognition

The Council recognises revenue under AASB 1058 *Income of Not-for-Profit Entities* (AASB 1058) or AASB 15 *Revenue from Contracts with Customers* (AASB 15) when appropriate. In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer. In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.

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City of Mount Gambier

**Notes to and forming part of the Financial Statements
for the year ended 30 June 2020**

Note 1 (continued) – Significant accounting policies

In recent years the payment of untied financial assistance grants (financial assistance grants / local roads / supplementary grants) has varied from the annual allocation as shown in the table below:

	Cash received / revenue	Annual allocation	Revenue increase / (decrease)
	\$'000	\$'000	\$'000
2017-18	\$3,172	\$3,018	\$154
2018-19	\$3,952	\$3,303	\$649
2019-20	\$3,384	\$3,546	(\$161)

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The operating surplus ratio disclosed in note 14 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

The actual amounts of untied grants received during the reporting periods (including the advance allocations) are disclosed in note 2.

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

4 Cash, cash equivalents and other financial instruments

Cash and cash equivalents include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the *Local Government Act 1999*. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of note 12.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 Infrastructure, property, plant & equipment (IPP&E)

Initial recognition

All assets are initially recognised at cost. For assets acquired free of charge or at a nominal consideration, cost is determined as fair value at the date of acquisition.



City of Mount Gambier**Notes to and forming part of the Financial Statements
for the year ended 30 June 2020****Note 1 (continued) – Significant accounting policies**

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given in note 7. No capitalisation threshold is applied to the acquisition of land or interests in land or the Riddoch art collection.

Subsequent recognition

The revaluation model is applied for the asset classes land, buildings & structures, waste management, infrastructure and the Riddoch art collection. The cost model is applied to the asset classes of plant & equipment, office equipment and other.

All revaluation model asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. The latest revaluations occurred in 2020 for land (every second year), in 2020 for buildings & structures (every fourth year), in 2018 for infrastructure (every third year), in 2020 for waste management (annually) and in 2018 for the Riddoch art collection (every fourth year).

For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings & other structures and infrastructure. Further detail of existing valuations, methods and valuers is provided in note 7.

Depreciation of non-current assets

Other than land and the Riddoch art collection, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis, which in the opinion of Council, best reflects the consumption of the service potential embodied in those assets. Waste management assets are depreciated on an asset capacity in use basis.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in note 7. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets carried at fair value whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not assessed for impairment.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 1 (continued) – Significant accounting policies

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

7 Payables

Goods & services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid on vendor's terms with a maximum of 30 days after the month of invoice. No interest is payable on these amounts.

Payments received in advance & deposits

Amounts (with the exception of some grants) received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

9 Provisions

Employee benefit provisions

Salaries, wages & compensated absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate	2.5% (2019: 2.5%)
Weighted average settlement period	3 years (2019: 3 years)

No accrual is made for non-vesting sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken non-vesting sick leave.

An accrual is made for vesting sick leave and Council does make payment for vesting sick leave in accordance with the Enterprise Bargaining Agreement for AWU employees.

Superannuation

The Council makes employer superannuation contributions in respect of its employees to the superannuation fund selected by the employee. The default superannuation fund is Statewide Super. The fund has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in note 17.



City of Mount Gambier**Notes to and forming part of the Financial Statements
for the year ended 30 June 2020****Note 1 (continued) – Significant accounting policies****Provisions for reinstatement, restoration, rehabilitation, etc.**

Council operates the Caroline landfill site, incorporating cells which require capping upon complete fill. Capping and restoration costs can include the dismantling and demolition of infrastructure, the removal of residual materials and the remediation and rehabilitation of disturbed areas. Estimated close capping and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements and construction costs estimates which may change and require management to exercise judgment. Council's policy to maximise recycling is extending the operational life of these facilities, and significant uncertainty exists in the estimation of the future closure date.

10 Leases**Accounting policy applicable from 1 July 2019**

The Council assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

i) Right-of-use assets

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets, as follows:

- Office equipment 3 to 5 years
- Land improvements 4 years

The right-of-use assets are also subject to impairment. Refer to the accounting policies in section (6) Impairment of non-financial assets.

ii) Lease liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

11 Goods and Services Tax

In accordance with UIG Abstract 1031 *Accounting for the Goods & Services Tax*

- receivables and creditors include GST receivable and payable;
- except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable;
- non-current assets and capital expenditures include GST net of any recoupment, and;
- amounts included in the Statement of Cash Flows are disclosed on a gross basis.

12 New accounting standards**New and amended standards and interpretations****Adoption of AASB 15 Revenue from Contracts with Customers and AASB 1058 Income of Not-for-Profit Entities**

The Council applied AASB 15 and AASB 1058, for the first time from 1 July 2019. AASB 1058 clarifies and simplifies the income recognition requirements that apply to not-for-profit (NFP) entities, in conjunction with AASB 15. These Standards supersede the NFP income recognition requirements



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 1 (continued) – Significant accounting policies

previously in AASB 1004 Contributions (with the exception of certain matters relating to public sector NFP entities) as well as current revenue recognition guidance including AASB 118 *Revenue*, AASB 111 *Construction Contracts* and the related Interpretations. The timing of income recognition depends on whether such a transaction gives rise to a liability or other performance obligation (a promise to transfer a good or service). Details of the accounting policy adopted for these standards can be found in Note 1 Significant Accounting Policies. The Council has elected to adopt the modified retrospective method on transition to the new standards with an initial application date of 1 July 2019. The cumulative effect of initially applying AASB 15 and AASB 1058 is recognised at the date of initial application as an adjustment to the opening balance of Accumulated Surplus. Therefore, the comparative information was not restated and continues to be reported under AASB 111, AASB 118, AASB 1004 and related Interpretations.

The Council has determined the impact of the new standards will mainly impact the timing of revenue recognition in relation to special purpose grants. These grants are provided to the Council to construct or acquire an asset to be controlled by the Council. They are accounted for under AASB 1058 and as such, amounts received in relation to these grants are recorded as a liability "Amounts in Advance" and recorded in revenue as the asset is constructed. The impact of adopting the new standards as at 1 July 2019 was an increase to liabilities of nil and a decrease to Accumulated Surplus of nil.

Set out below are the amounts by which each financial statement line item is affected as at and for the year ended 30 June 2020 as a result of the adoption of AASB 15 and AASB 1058.

The first column shows amounts prepared under AASB 15 and AASB 1058 and the second column shows what the amounts would have been had AASB 15 and AASB 1058 not been adopted:

	Amounts prepared under AASB 15/1058	Previous AAS
	\$'000	\$'000
Grants, subsidies and contributions	4,227	4,234

Adoption of AASB Leases (AASB 16)

The Council applied AASB 16 for the first time from 1 July 2019. AASB 16 supersedes AASB 117 *Leases*, Interpretation 4 *Determining whether an Arrangement contains a Lease* and other related Interpretations. The standard sets out the principles for the recognition, measurement, presentation and disclosure of leases and requires lessees to recognise most leases on the balance sheet under a single on-balance sheet model. The Council has lease contracts for various items of plant, equipment, and computers. Before the adoption of AASB 16, the Council classified each of its leases (as lessee) at the inception date as either a finance lease or an operating lease.

The Council adopted AASB 16 using the modified retrospective method of adoption. Under this method, the standard has been applied retrospectively with the cumulative effect of initially applying the standard recognised as an adjustment to the opening balance of Accumulated Surplus as at 1 July 2019 and comparatives have not been restated.

The Council recognised right-of-use assets and lease liabilities for those leases previously classified as operating leases, except for short-term leases with lease terms that end within 12 months of the date of initial application and leases of low-value assets. The right-of-use assets for all leases were recognised based on the amount equal to the lease liabilities. No adjustments were needed for any previously recognised prepaid or accrued lease expenses as there were none. Lease liabilities were recognised based on the present value of the remaining lease payments, discounted using the incremental borrowing rate at the date of initial application.



City of Mount Gambier

**Notes to and forming part of the Financial Statements
for the year ended 30 June 2020**

Note 1 (continued) – Significant accounting policies

The effect of adoption AASB 16 as at 1 July 2019 (increase / (decrease)) is, as follows:

	\$'000
Assets	
IPP&E (right-of-use asset)	485
IPP&E (cumulative depreciation)	<u>(114)</u>
Total assets	370
Liabilities	
Interest-bearing loans and borrowings	<u>367</u>
Total liabilities	367
Accumulated Surplus	3

The lease liabilities as at 1 July 2019 can be reconciled to the operating lease commitments as of 30 June 2019, as follows:

	\$'000
Operating lease commitments as at 30 June 2019	382
Effect of discounting using the weighted average incremental borrowing rate as at 1 July 2019 of 2.5%	<u>(15)</u>
Lease liabilities as at 1 July 2019	367

13 Impact of COVID-19

The COVID-19 pandemic has impacted the 2019/20 financial statements, which may impact on the comparability of some line items and amounts reported in this financial report.

The financial impacts are a direct result of either Council's response to the pandemic or due to the mandatory shut downs as directed by the Australian Government and the advice from the Australian Government Department of Health and SA Health.

The impacts on the Council's financial performance and financial position are outlined below:

Decrease in rates revenue of approx. \$176,000 due to the reduction of commercial rates
 Decrease in users charges of approx. \$41,000 due to the closures of sporting facilities, venues that are hired to the community
 Costs of \$64,000 related to labour hire program to support people affected by COVID-19
 Additional costs of \$343,000 associated with funding for community programs

Council estimates that the reduction in revenue and increase in expenditure resulted in a decrease of approximately \$624,000 in the 2019/20 net surplus. It is expected that further financial impacts, though not significant to its financial position, will flow into the 2020/21 financial year.

Council has considered the consequences of COVID-19 and other events and conditions, and it has determined that they do not create a material uncertainty that casts significant doubt upon the Council's ability to continue as a going concern.



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 2 - Income

	2020	2019
	\$'000	\$'000
RATES REVENUES		
<u>General rates</u>	21,313	20,434
Less: Mandatory rebates	(222)	(211)
Less: Discretionary rebates, remissions & write offs	(158)	(29)
Total general rates	20,933	20,194
<u>Other rates</u> (including service charges)		
Natural Resource Management levy	1,151	1,087
<u>Other charges</u>		
Penalties for late payment	18	79
Legal & other costs recovered	36	72
Total rates revenue	22,138	21,432
STATUTORY CHARGES		
Development Act fees	91	77
Town planning fees	162	126
Health & septic tank inspection fees	-	1
Animal registration fees & fines	182	157
Parking fines / expiation fees	13	16
Other licences, fees & fines	75	49
Total statutory charges	523	426
USER CHARGES		
Cemetery/crematoria fees	820	764
Green waste collection	528	495
Landfill charges	3,044	2,824
Hall & equipment hire	241	346
Sales - general	104	158
Sales - Waste Transfer Station	426	220
Bus ticketing	155	214
Total user charges	5,318	5,021
INVESTMENT INCOME		
Interest on investments		
Local Government Finance Authority	53	84
Banks & other	2	2
Total investment income	55	86



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 2 - Income (continued)

	2020	2019
	\$'000	\$'000
REIMBURSEMENTS		
Reimbursements - private works	33	12
Reimbursements - other	5	7
Total reimbursements	<u>38</u>	<u>19</u>
OTHER INCOME		
Insurance & other recoupments	99	149
- infrastructure, property, plant & equipment		
Donations	92	56
Other income - sundry	248	212
Total other income	<u>439</u>	<u>417</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS		
Amounts received for new or upgraded assets	-	105
Other grants, subsidies and contributions		
Untied - Financial Assistance Grant	3,593	3,952
Roads to Recovery	360	171
Library & communications	88	181
Grants, subs, contributions - sundry	186	131
Subtotal - other grants, subsidies and contributions	4,227	4,435
Total grants, subsidies, contributions	<u>4,227</u>	<u>4,540</u>
Sources of grants		
Commonwealth government	365	190
State government	3,681	4,309
Other	181	41
	<u>4,227</u>	<u>4,540</u>

The functions to which these grants relate are shown in note 11



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

NOTE 2 - Income (continued)

	2020	2019
	\$'000	\$'000
Conditions over grants & contributions		
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:		
Unexpended at the close of the previous reporting period	98	250
Less: expended during the current period from revenues recognised in previous reporting periods		
Rail Trail	(98)	(152)
Subtotal	(98)	(152)
Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions		
Unexpended at the close of this reporting period	98	
Net increase / (decrease) in assets subject to conditions in the current reporting period	(98)	(152)

PHYSICAL RESOURCES RECEIVED FREE OF CHARGE

Land - free of charge	-	6
Footpaths & kerbing - free of charge	396	34
Roads - free of charge	336	44
Riddoch collection - free of charge	5	75
Total physical resources received free of charge	737	159



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 3 - Expenses

		2020	2019
	Notes	\$'000	\$'000
EMPLOYEE COSTS			
Salaries and wages		9,689	9,331
Employee leave expense		1,144	1,103
Superannuation	17	1,106	1,072
Workers' compensation insurance		262	269
Operating employee costs - other		29	25
Total operating employee costs		12,230	11,800
<i>Total number of employees expressed in full time equivalents</i>		132	127
MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed expenses</u>			
Auditor's remuneration			
Auditing the financial reports		26	26
Bad and doubtful debts		79	11
Elected members' expenses		231	234
Election expenses		9	119
Subtotal - Prescribed expenses		345	390
<u>Other materials, contracts & expenses</u>			
Contractors		3,179	2,377
Repairs & maintenance		1,129	1,162
Contributions / donations		1,370	851
Energy		729	877
Insurance		325	276
Levies paid to government - EPA, ESL & dog levies		1,650	1,292
NRM levy expense		1,142	1,087
Materials		895	981
Training		173	196
Water		137	185
Communication		276	272
Consultants		383	706
Licences and subscriptions		275	605
Sundry expenses		1,255	715
Subtotal - Other materials, contracts & expenses		12,918	11,582
		13,263	11,972



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 3 - Expenses (continued)

	Notes	2020 \$'000	2019 \$'000
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depr buildings & other structures		2,353	2,346
Depr waste management		698	902
Depr stormwater drainage		103	102
Depr bridges		-	2
Depr footpaths & kerbing		1,111	1,073
Depr roads		1,767	1,700
Depr carparks		259	256
Depr right-of-use assets		143	-
Depr plant & equipment		709	596
Depr office equipment		166	148
Depr other		316	299
Impairment of derecognised assets		327	-
		7,952	7,424
Less: Impairment expense offset to asset revaluation reserve	9	(327)	-
		7,625	7,424
FINANCE COSTS			
Interest on loans		183	161
Unwinding of present value discounts		(13)	42
		170	203



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 4 - Gain / (loss) on asset disposal

	2020	2019
	\$'000	\$'000
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	385	359
Less: Carrying amount of assets sold	(266)	(324)
Gain / (loss) on disposal	119	35
Asset surplus to requirements		
Proceeds from disposal	72	-
Less: Carrying amount of assets sold	(144)	-
Gain / (loss) on disposal	(72)	-
Fair value adjustments		
Impairment of disposed assets	(519)	(629)
Total fair value adjustments	(519)	(629)
NET GAIN/(LOSS) ON DISPOSAL OR REVALUATION OF ASSETS	(472)	(594)



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 5 - Current assets

	2020	2019
	\$'000	\$'000
CASH & EQUIVALENT ASSETS		
Cash on hand and at bank	760	515
Deposits at call	3,604	4,788
Short term deposits & bills, etc	42	766
	4,406	6,069
 TRADE & OTHER RECEIVABLES		
Rates - general & other	932	742
Interest receivable	1	4
Debtors - general	1,058	1,045
Prepayments	138	112
Loans to community organisations	-	18
Total	2,129	1,921
Less: Allowance for doubtful debts	(95)	(54)
	2,034	1,867
 INVENTORIES		
Stores & materials	44	18
Trading stock	11	9
	55	27

Note 6 - Non-current assets

	2020	2019
	\$'000	\$'000
INVENTORIES		
Capital works-in-progress	2,581	789
	2,581	789



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 7 - Infrastructure, property, plant & equipment

	Fair Value Level	2019 \$'000				2020 \$'000			
		At fair value	At cost	Accumulated depreciation	Carrying amount	At fair value	At cost	Accumulated depreciation	Carrying amount
Land	2	10,063	-	-	10,063	15,601	-	-	15,601
Land	3	41,590	367	-	41,957	37,683	-	-	37,683
Buildings & other structures	2	976	9	(81)	904	2,025	-	-	2,025
Buildings & other structures	3	96,074	2,860	(36,058)	62,876	106,325	-	(49,505)	56,820
Waste Management	3	7,734	2,084	(7,428)	2,390	9,930	-	(8,125)	1,805
Infrastructure									
- Stormwater drainage	3	7,185	68	(2,088)	5,165	8,022	-	(2,239)	5,783
- Footpaths & kerbing	3	70,653	1,327	(17,581)	54,399	74,206	-	(18,672)	55,534
- Roads	3	62,922	1,709	(16,783)	47,848	67,385	-	(18,474)	48,911
- Carparks	3	10,230	206	(2,348)	8,088	10,451	-	(2,608)	7,843
Right-of-use assets		-	-	-	-	-	515	(143)	372
Plant & equipment		-	8,154	(2,666)	5,488	-	8,609	(2,569)	6,040
Office equipment		-	1,668	(1,216)	452	-	2,019	(1,398)	621
Riddoch collection	3	3,509	-	-	3,509	3,515	-	-	3,515
Other		-	3,412	(1,799)	1,613	-	3,946	(2,237)	1,709
Total infrastructure, property, plant & equipment		310,936	21,864	(88,048)	244,752	335,143	15,089	(105,970)	244,262
Comparatives		311,536	16,130	(81,859)	245,807	310,936	21,864	(88,048)	244,752



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 7 - Infrastructure, property, plant & equipment

	2019	Carrying amount movements during the year							2020	
	\$'000	\$'000							\$'000	
	Carrying amount	Additions		Disposals	Depreciation	Impairment	Transfers		Net revaluation	Carrying amount
	New/Upgrade	Renewals	In				Out			
Land - Level 2	10,063	-	-	(220)	-	-	6,251	-	(493)	15,601
Land - Level 3	41,957	-	-	-	-	-	-	(6,257)	1,983	37,683
Buildings & other structures - Level 2	904	122	175	(63)	(673)	-	3,375	-	(1,815)	2,025
Buildings & other structures - Level 3	62,876	344	385	-	(1,680)	(1,560)	47	(5,192)	1,600	56,820
Waste Management	2,390	151	-	-	(698)	-	-	-	(38)	1,805
Infrastructure										
- Stormwater drainage	5,165	-	14	-	(103)	-	707	-	-	5,783
- Footpaths & kerbing	54,399	851	444	(72)	(1,111)	-	1,023	-	-	55,534
- Roads	47,848	336	2,732	(238)	(1,767)	-	-	-	-	48,911
- Carparks	8,088	14	-	-	(259)	-	-	-	-	7,843
Right-of-use assets	-	515	-	-	(143)	-	-	-	-	372
Plant & equipment	5,488	522	1,220	(337)	(709)	-	123	(267)	-	6,040
Office equipment	452	113	177	-	(166)	-	45	-	-	621
Riddoch collection	3,509	6	-	-	-	-	-	-	-	3,515
Other	1,613	41	226	-	(316)	-	453	(308)	-	1,709
Total infrastructure, property, plant & equipment	244,752	3,015	5,373	(930)	(7,625)	(1,560)	12,024	(12,024)	1,237	244,262
Comparatives	245,807	3,241	4,025	(953)	(7,424)	-	90	(90)	56	244,752

This note continues on the following pages.



City of Mount Gambier**Notes to and forming part of the Financial Statements
for the year ended 30 June 2020****Note 7 (continued) – Infrastructure, property, plant & equipment****Valuation of Assets****General Valuation Principles***Accounting procedure:*

Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 *Fair Value Measurement*: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, revaluations and additions are recorded per the Valuer General's valuation.

Highest and best use:

For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the *Local Government Act 1999*. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Fair value hierarchy level 2 valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets

There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques. Accordingly, formal sensitivity analysis does not provide useful information.



City of Mount Gambier

**Notes to and forming part of the Financial Statements
for the year ended 30 June 2020**

Note 7 (continued) – Infrastructure, property, plant & equipment

Transfers between fair value hierarchy levels

In the course of revaluing land, buildings & other structures, waste management and infrastructure asset classes, the nature of the inputs applied was reviewed in detail for each asset and where necessary, the asset reassigned to the appropriate fair value hierarchy level. Such transfers take effect as at the date of the revaluation.

Capitalisation thresholds used by Council for a representative range of assets are shown below. No capitalisation threshold is applied to the acquisition of land or interests in land or Riddoch art collection.

Office furniture & equipment	\$1,000
Other plant & equipment	\$5,000
Buildings - new construction/extensions	\$5,000
Park & playground furniture & equipment	\$1,000
Road construction & reconstruction	\$5,000
Paving & footpaths, kerb & gutter	\$5,000
Stormwater & drainage	\$5,000
Waste management	\$5,000

These thresholds are indicative only and where an asset is material by its nature rather than value, the capitalisation threshold may be a lesser amount.

Estimated useful lives:

Useful lives are estimated for each individual asset. In estimating useful lives, regard is given to technical and commercial obsolescence, as well as legal and other limitations on continued use. The range of useful lives for a representative range of assets is shown below, although individual assets may have an estimated total useful life of greater or lesser amount. The useful life represents Council's expected availability for use and is in line with Council's planned replacement schedules.

Land	indefinite
Building & other structures	
Buildings – structure	60 to 100 years
Buildings – roofing	40 to 50 years
Buildings – services	40 to 60 years
Buildings – fit-out	15 to 25 years
Park shelters & other structures	20 to 30 years
Playground equipment	20 to 30 years
Benches, seats, etc.	10 to 30 years
Waste management	
Landfill assets	capacity in use
Infrastructure	
Sealed roads – seal	12 to 40 years
Sealed roads – pavements	30 to 75 years
Sealed roads – sub pavements	120 to 150 years
Unsealed roads	10 to 20 years
Bridges	50 years
Footpaths	10 to 70 years
Kerbing & channels	40 to 70 years
Stormwater drainage	70 years
Plant & equipment	
Staff vehicles	2 years
Trucks	5 to 25 years
Rollers, loaders, graders & tractors	10 to 25 years
Sundry plant	2 to 15 years
Office equipment	
IT hardware & equipment	3 to 10 years
Software	3 to 7 years



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 7 (continued) – Infrastructure, property, plant & equipment

Other assets	
Library books	10 to 15 years
Artworks	indefinite
Right-of-use-assets (refer Note 16)	3 to 5 years

Land

Council has formed the opinion that it is not possible to reliably measure the fair value of land under roads and therefore does not recognise land under roads. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Land is revalued every second year (lastly in 2020) based on Valuer General's valuations provided to Council.

Buildings & other structures

Buildings and other structures were revalued as at 30 June 2020 by Mitch Ekonomopoulos of AssetVal Pty Ltd. Revaluations occur every four years. All additions are initially recorded at cost, which values are assumed to be a reasonable approximation of the fair values and classified at fair value.

Infrastructure

Infrastructure assets includes stormwater drainage, footpath & kerbing, roads and carpark assets. Infrastructure assets were valued by Council officers at depreciated current replacement cost during the reporting period ended 30 June 2018, based on actual costs incurred during the reporting periods ended 30 June 2018. Revaluation occurs every three years. All additions are initially recorded at cost, which values are assumed to be a reasonable approximation of the fair values and classified at fair value.

Waste management - landfill

Landfill remediation and cell development assets are amortised on a consumption basis over the individual landfill cell's capacity to receive waste. At the time of construction of a cell, Council includes the present value of estimated costs to cap and close the cell into the landfill cell. This estimate is offset by the recognition of a provision. This recognition of the capping costs is amortised in line with the consumption of the landfill cell's capacity used in any one year. Revaluation of the landfill occurs annually.

Plant & equipment and office equipment

These assets are recognised at historical cost and depreciated over its expected useful life.

Riddoch art collection

The Riddoch art collection was revalued as at 30 June 2018 by Simon Storey Art and Cultural Collection Valuers. These assets are not depreciated and are revalued every four years.

Other assets

These assets, including land improvements and library books, are recognised at historical cost. Library books and other lending materials are capitalised in bulk each year and written off when fully depreciated.



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 8 - Liabilities

		2020	2019
		\$'000	\$'000
TRADE & OTHER PAYABLES	Notes		
Goods & services		1,846	1,974
Payments received in advance		291	410
Accrued expenses - employee entitlements		558	491
Accrued expenses - other		32	86
Deposits, retentions & bonds		21	55
Other payables		101	1
Total trade & other payables		<u>2,849</u>	<u>3,017</u>
BORROWINGS Current			
Loans current		206	195
Lease liability current	14	352	-
Total borrowings current		<u>558</u>	<u>195</u>
BORROWINGS Non-current			
Loans non-current		2,171	2,377
Lease liability non-current	14	18	-
Total borrowings non-current		<u>2,189</u>	<u>2,377</u>
All interest bearing liabilities are secured over the future revenues of the Council.			
PROVISIONS Current			
Employee entitlements (including oncosts)		2,557	2,338
Total provisions current		<u>2,557</u>	<u>2,338</u>
PROVISIONS Non-current			
Employee entitlements (including oncosts)		191	162
Future reinstatement / restoration, etc.		3,672	3,488
Total provisions non-current		<u>3,863</u>	<u>3,650</u>



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 9 - Reserves

Asset Revaluation Reserve 2020	Opening \$'000	Net increments (decrements) \$'000	Transfers, impairments \$'000	Closing \$'000
Land	41,311	1,490	-	42,801
Buildings & structures	56,391	(1,848)	(1,233)	53,310
Waste management	2,964	(38)	-	2,926
Infrastructure	69,003	1,633	-	70,636
Plant & equipment	770	-	-	770
Minor plant	34	-	-	34
Other assets	4,985	-	-	4,985
TOTAL	175,458	1,237	(1,233)	175,462
<i>Comparatives 30 June 2019</i>	<i>147,402</i>	<i>56</i>	<i>-</i>	<i>147,458</i>

Other Reserves 2020	Opening \$'000	Transfers to reserve \$'000	Transfers from reserve \$'000	Closing \$'000
Mount Gambier Cemetery	711	-	-	711
Mayor Christmas Appeal	46	11	-	57
Christmas Parade	8	-	(8)	-
Junior Sports Assistance Fund	95	11	-	106
	860	22	(8)	874
<i>Comparatives 30 June 2019</i>	<i>847</i>	<i>13</i>	<i>-</i>	<i>860</i>

PURPOSES OF RESERVES

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

Other reserves

Other reserves are used when reserves are maintained for the purpose of specific Council committees or for committed funds of Council.

Mount Gambier Cemetery

The Mount Gambier cemetery reserve represents funds that have been separated for any development works or projects that may be required at the Carinya Gardens cemetery and crematorium.

Mayor Christmas Appeal

The Mayor Christmas Appeal reserve represents bank funds and payables of the City of Mount Gambier related to the Mayor Christmas Appeal and to be used for that purpose.

Christmas Parade

The Christmas Parade reserve represents bank funds and payables of the City of Mount Gambier related to the Christmas Parade and to be used for that purpose.

Junior Sports Assistance Fund

The Junior Sports Assistance Fund reserve represents bank funds and payables of the City of Mount Gambier related to the Junior Sporting Assistance Fund and to be used for that purpose.



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 10 - Reconciliation of Cash Flow Statement

(a) Reconciliation of cash

Cash assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Statement of Financial Position as follows:

	Notes	2020 \$'000	2019 \$'000
Total cash & equivalent assets	5	4,406	6,069
Balances per Cash Flow Statement		<u>4,406</u>	<u>6,069</u>

(b) Reconciliation of change in Net assets to Cash flows from operating activities

Net surplus / (deficit)		(285)	107
Non-cash items in Income Statement			
Depreciation, amortisation & impairment	3	7,625	7,424
Net increase / (decrease) in unpaid employee benefits		315	137
Premiums & discounts recognised & unwound	3	(13)	42
Non-cash asset acquisitions	2	(737)	(159)
Grants for capital acquisitions treated as Investing Activity	2	-	(105)
Net (gain) / loss on disposals	4	472	594
		<u>7,377</u>	<u>8,040</u>
Add / (less): Changes in net current assets			
Net (increase) / decrease in receivables		(186)	(360)
Net (increase) / decrease in inventories		(28)	(512)
Net increase / (decrease) in trade & other payables		(269)	309
Net increase / (decrease) in other provisions		219	-
Net increase / (decrease) in other reserves		14	13
Net cash provided by (or used in) operations		<u>7,127</u>	<u>7,490</u>

(c) Non-Cash Financing and Investing Activities

Acquisition of assets by means of:			
- Physical resources received free of charge	2	737	159

(d) Financing arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank overdrafts	250	250
Corporate credit cards	30	30
LGFA Cash Advance Debenture facility	10,000	10,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 11 - Functions

Incomes, expenses and assets have been directly attributed to the following functions & activities										
Income		Expenses		Operating surplus/(deficit)		Grants included in income		Total assets held (current & non-current)		
2020	2019	2020	2019	2020	2019	2020	2019	2020	2019	
\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	
Administration / Support services	24,718	24,675	6,018	5,936	18,700	18,739	3,395	3,952	21,621	20,097
Community support	847	857	2,016	2,233	(1,169)	(1,376)	-	3	21,149	22,975
Culture	517	617	4,097	3,681	(3,580)	(3,064)	255	225	27,277	27,243
Economic development	229	310	2,530	2,450	(2,301)	(2,140)	-	17	4,105	4,576
Environment	5,377	4,655	8,328	8,176	(2,951)	(3,521)	127	67	10,957	11,157
Recreation	93	128	4,277	3,664	(4,184)	(3,536)	-	-	56,741	57,754
Regulatory services	520	370	1,285	1,140	(765)	(770)	-	-	19	-
Transport	455	185	3,504	3,270	(3,049)	(3,085)	450	171	103,115	101,930
Engineering / Indirect	(46)	-	1,212	796	(1,258)	(796)	-	-	8,273	7,772
Unclassified activities	28	39	21	53	7	(14)	-	-	81	-
Total	32,738	31,836	33,288	31,399	(550)	437	4,227	4,435	253,338	253,504

Revenues and expenses exclude net gain / (loss) on disposal or revaluation of assets, amounts received specifically for new or upgraded assets and physical resources received free of charge.

The allocation to functions has been reviewed to reflect the Council's Grants Commission reporting rather than Council's historical internal allocation and therefore the 2019 comparisons differ from those reported in 2019.



City of Mount Gambier**Notes to and forming part of the Financial Statements
for the year ended 30 June 2020****Note 11 (continued) – Components of functions**

The activities relating to Council functions are as follows:

Administration / Support services

Governance, elected members, organisational, support services, accounting/finance, payroll, human resources, information technology, communication, rates administration, records, occupancy, customer service, other support services, revenues, separate and special rates.

Community support

Public order and safety, crime prevention, emergency services, other fire protection, other public order and safety, health services, pest control – health, immunisation, preventive health services, other health services, community support, senior citizens facilities, children and youth services, community assistance, other community support, community amenities, bus shelters, cemeteries / crematoria, public conveniences, car parking – non-fee-paying and other community amenities.

Culture

Library services, other library services, cultural services, cultural venues, heritage, museums and art galleries and other cultural services.

Economic development

Regional development, tourism, visitor information and other economic development.

Environment

Animal/plant boards, waste management, domestic waste, green waste, recycling, transfer station, other waste management, other environment, stormwater and drainage, street cleaning, street lighting, street-scaping, Natural Resource Management levy, and other environment.

Recreation

Parks and gardens, sports facilities – indoor, sports facilities – outdoor, swimming centres – Outdoor, and other recreation.

Regulatory services

Dog and cat control, building control, town planning, clean air/pollution control, litter control, health inspection, parking control, and other regulatory services.

Transport

Footpaths and kerbing, roads – sealed, roads – formed, roads – natural formed, roads – unformed, traffic management and other transport.

Unclassified activities

Finance charges and investment revenue, private works and sundry property maintenance.

Engineering / indirect

Depot management, indirect and general plant cost not included in other functions.



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 12 - Financial instruments

All financial instruments are categorised as *loans and receivables*.

Accounting policies - Recognised financial instruments

Bank, deposits at call, short term deposits

Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & conditions: Deposits are returning fixed interest rates of 1.95% (2019: between 1.25% and 1.95%).

Short term deposits have an average maturity of 1 day and an average interest rates of 0.45% (2019: 1 day, 1.25%).

Carrying amount: approximates fair value due to the short term to maturity

Receivables - Rates & associated charges (including legals & penalties for late payment)

Accounting policy: Carried at nominal values less any allowance for doubtful debts. An impairment provision for expected credit loss is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Secured over the subject land, arrears attract interest of 6.35% (2019: 6.35%) Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying amount: approximates fair value (after deduction of any allowance).

Receivables - Fees & other charges

Accounting policy: Carried at nominal values less any allowance for doubtful debts. An impairment provision for expected credit loss is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & conditions: Unsecured, and do not bear interest. However, certain charges can be secured to a property where legislative criteria is met. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council boundaries and Council properties immediately surrounding Council boundaries.

Carrying amount: approximates fair value (after deduction of any allowance).

Receivables - other levels of government

Accounting Policy: Carried at nominal value.

Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by departments and agencies of state and federal governments.

Carrying amount: approximates fair value.

Liabilities - Creditors and accruals

Accounting policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & conditions: Liabilities are normally settled on 30 day terms or in line with the specific terms and conditions of the supplier.

Carrying amount: approximates fair value.

Liabilities - Interest bearing borrowings

Accounting policy: Carried at fair value. Interest is expensed as it accrues.

Terms & conditions: secured over future revenues, borrowings are repayable in two repayments per year with fixed terms of 15 years (2019: 15 years); interest is charged at a fixed rate of 5.97% (2019: 5.97%).

Carrying amount: approximates fair value.

Liabilities - Leases

Accounting policy: accounted for in accordance with AASB 16 as stated in Note 16.



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 12 (cont) - Financial instruments

Liquidity analysis

	2020			Total contractual cash flows \$'000	Carrying values \$'000
	Due < 1 year \$'000	Due > 1 year; ≤ 5 years \$'000	Due > 5 years \$'000		
Financial assets					
Cash & equivalents	4,406	-	-	4,406	4,406
Receivables	1,058	-	-	1,058	1,058
Other financial assets	-	-	-	-	-
Total	5,464	-	-	5,464	5,464
Financial liabilities					
Payables	2,849	-	-	2,849	2,849
Current borrowings	558	-	-	558	558
Non-current borrowings	-	2,171	-	2,171	2,171
Total	3,407	2,171	-	5,578	5,578

	2019			Total contractual cash flows \$'000	Carrying values \$'000
	Due < 1 year \$'000	Due > 1 year; ≤ 5 years \$'000	Due > 5 years \$'000		
Financial assets					
Cash & equivalents	6,069	-	-	6,069	6,069
Receivables	1,045	-	-	1,045	1,045
Other financial assets	18	-	-	18	18
Total	7,132	-	-	7,132	7,132
Financial liabilities					
Payables	3,017	-	-	3,017	3,017
Current borrowings	195	-	-	195	195
Non-current borrowings	-	2,377	-	2,377	2,377
Total	3,212	2,377	-	5,589	5,589

	30 June 2020		30 June 2019	
	Weighted average interest rate %	Carrying value \$'000	Weighted average interest rate %	Carrying value \$'000
Fixed interest rates	5.97%	2,747	5.97%	2,572
		<u>2,747</u>		<u>2,572</u>

Net fair value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk exposures

Credit risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in notes 5 and 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 12 (cont) - Financial instruments

Liquidity risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest rate risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Note 13 - Capital expenditure commitments

Capital commitments

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

	2020	2019
	\$'000	\$'000
Buildings & other structures	455	591
<u>Infrastructure</u>		
- Stormwater drainage	-	6
- Footpaths & kerbing	2	31
- Roads	8	136
Plant & equipment	440	216
Office equipment	78	-
Other	1	10
	984	990
These expenditures are payable:		
Not later than one year	984	990
Later than one year and not later than 5 years	-	-
Later than 5 years	-	-
	984	990



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 14 - Financial indicators

These financial indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

	2020	2019	2018
Operating surplus ratio			
<u>Operating surplus</u>			
Total operating revenue	(1.7%)	1.4%	6.0%

This ratio expresses the operating surplus as a percentage of total operating revenue.

Net financial liabilities ratio

<u>Net financial liabilities</u>			
Total operating revenue	18%	11%	17%

Net financial liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.

Adjustments to ratios

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These adjusted ratios correct for the resulting distortion in the key ratios for each year and provide a more accurate basis for comparison.

Adjusted operating surplus ratio	(1.2%)	(0.7%)	5.5%
Adjusted financial liabilities ratio	17%	10%	17%
Asset renewal funding ratio			
<u>Net asset renewals</u>			
Asset Management Plan required expenditure	105%	68%	72%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 15 - Uniform presentation of finances

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.

	2020 \$'000	2019 \$'000
Income	32,738	31,836
Expenses	(33,288)	(31,399)
Operating surplus / (deficit)	<u>(550)</u>	<u>437</u>
Net outlays on existing assets		
Capital expenditure on renewal and replacement of existing assets	5,627	5,346
Depreciation, amortisation and impairment	(7,625)	(7,424)
Proceeds from sale of replaced assets	(385)	(359)
	<u>(2,383)</u>	<u>(2,437)</u>
Net outlays on new and upgraded assets		
Capital expenditure on new and upgraded assets <i>(including investment property & real estate developments)</i>	3,813	566
Amounts received specifically for new and upgraded assets	-	(105)
Proceeds from sale of surplus assets <i>(including investment property and real estate developments and non-current assets held for resale)</i>	(457)	359
	<u>3,356</u>	<u>820</u>
Net lending / (borrowing) for financial year	(1,523)	2,054



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 16 - Leases

Council as a lessee

Right-of-use assets

Council entered contracts as a lessee for various IT equipment, the Dimjalla skate park and RFID equipment.

Set out below are the carrying amounts of right-of-use assets recognised within Infrastructure, property, plant and equipment and the movements during the period.

Right-of-use assets

	Office 2020 \$'000	Other 2020 \$'000	Total 2020 \$'000
As 1 July 2019			
Right-of-use assets	337	33	370
Additions of right-of-use assets	146	-	146
Depreciation charge	(133)	(11)	(144)
			-
At 30 June 2020	350	22	372

Set out below are the carrying amounts of lease liabilities (included under interest-bearing loans and borrowings) and the movements during the period:

	2020 \$'000
As 1 July 2019	367
Additions	146
Accretion of interest	13
Payments	(156)
At 30 June 2020	370
Current	(352)
Non-current	(18)

The maturity analysis of lease liabilities is included in note 12.
Council had total cash outflows for leases of \$189,000.

The following are the amounts recognised in profit or loss:

	2020 \$'000
Depreciation expense of right-of-use assets	176
Interest expense on lease liabilities	13
Total amount recognised in profit or loss	189

Council as a lessor

Leases providing revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.



City of Mount Gambier**Notes to and forming part of the Financial Statements
for the year ended 30 June 2020****Note 17 - Superannuation**

The Council makes employer superannuation contributions in respect of its employees to the superannuation scheme selected by the employee. The default Superannuation Fund is Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2020 and 2019) and enterprise bargaining agreement (1% in 2020 and 2019). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2019) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their accumulation account plus an additional 1% per enterprise bargaining agreement. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to other superannuation schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 18 - Contingencies & assets & liabilities not recognised in the balance sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. Land under roads

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 229 kilometres of road reserves of average width 20 metres.

2. Potential insurance losses

Council is a multi-purpose organisation providing a large range of buildings, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. Bank guarantees

Council has guaranteed certain loans and other banking facilities advanced to community organisations and sporting bodies, amounting to \$210,000 (2019: \$110,000) at reporting date.

Council does not expect to incur any loss arising from these guarantees.

4. Legal expenses

Council is the relevant planning authority for its area pursuant to the Development Act 1993. Certain persons aggrieved by a planning decision of Council may appeal against the decision to the Environment, Resources and Development Court. It is normal practice as part of these proceedings that parties bear their own legal costs. At the date of these reports, Council has not received notice of any appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

5. Community and Recreation Hub

On 24 August 2020 Council signed a contract with BADGE Constructions for a total of \$57.3 million, which commits Council to \$31.95 million toward the construction of the Community and Recreation Hub, the refurbishment of the existing outdoor pool and additional car parking and landscaping works at Olympic Park.

Prior to this Council signed a grant agreement with the Commonwealth Government that commits Council to capital spend of \$13.8 million on the Community and Recreation Hub. Through this agreement, Council secured funding and will be the recipient of \$15 million from the Federal Government and \$10 million from the State Government towards this build. Additionally, the District Council of Grant has committed a \$350,000 contribution towards the funding for this project.

The construction is intended to be completed in 2022.

City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 19 - Related party disclosures

Key management personnel

The key management personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 14 persons (2019: 23) were paid the following total compensation:

	2020	2019
	\$'000	\$'000
Salaries, allowances & other short term benefits	1,122	1,311
Post-employment benefits	93	126
Long term benefits	-	91
Total	1,215	1,528

Parties related to key management personnel

Two key management personnel and/or relatives of key management personnel are members in organisations that received Council support in the year, e.g. through sponsorship of community and sporting.

Key management personnel and/or relatives of key management personnel own retail businesses from which various supplies were purchased as required either for cash or on 30 day account. These purchases were made on normal commercial terms on an arms's length basis. No individual purchases from these businesses exceeded \$2,238 during the year.

No key management personnel or close family member (including related parties) lodged a planning application during the year.



City of Mount Gambier

Notes to and forming part of the Financial Statements for the year ended 30 June 2020

Note 20 - Events after the Statement of Financial Position date

COVID-19 has been classified as a global pandemic by the World Health Organisation and has developed rapidly in 2020. Measures taken by the Federal and State governments have affected South Australia's economic activity and Council's operations.

At this stage, the financial impacts on Council's operations have not been significant to its financial position and Council expects that further impacts on Council's operations to flow into the 2020/21 financial year will not be significant to its financial position. We refer to note 1.13 providing details of the financial impacts caused by COVID-19 during the 2019/20 financial year.



City of Mount Gambier**Annual Financial Statements
for the year ended 30 June 2020****Certification of Auditor Independence**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the City of Mount Gambier for the year ended 30 June 2020, the Council's Auditor, Galpins Accountants, Auditors & Business Consultants, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of *Regulation 22(3) Local Government (Financial Management) Regulations 2011*.

.....
Andrew Meddle
CHIEF EXECUTIVE OFFICER

.....
Cr Sonya Mezinec
**PRESIDING MEMBER
AUDIT COMMITTEE**



Galpins

Accountants, Auditors & Business Consultants

2019/20 Audit Completion Report

City of Mount Gambier



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City of Mount Gambier

EXECUTIVE SUMMARY

To the members of the audit committee of City of Mount Gambier

We are pleased to present our Audit Completion Report for the financial year ended 30 June 2020. The purpose of this document is to summarise the key accounting and audit matters that have arisen during the engagement and our audit conclusions.

We intend to issue the following opinions (subject to the satisfactory completion of the items described in section 1 – *Status of our Audit Work* of this document):

Intended opinions	Type of opinion	Proposed Auditor's Report
Opinion on the Financial Statements	Unmodified	Refer to the Appendix 1 of this report.
Controls Opinion	Unmodified	Refer to the Appendix 2 of this report.

We have included in this report the following information to ensure that councillors, management and audit committee members are aware of all significant matters relating to the audit.

Matters	Sections
Status of our audit work	Section 1
Summary of Audit Risks and Overall Responses	Section 2
Key Audit Matters	Section 3
Internal Controls Opinion and Recommendations	Section 4
Final Management Letter	Section 5
Corrected Adjustments	Section 6
Immaterial Uncorrected Misstatements	Section 7
Proposed Independent Auditor's Report on the Financial Report	Appendix 1
Proposed Independent Auditor's Report on the Internal Controls	Appendix 2
Draft Statement by Auditor	Appendix 3
Better Practice Model (BPM) Risks	Appendix 4
Risk Ratings	Appendix 5

We also confirm our intention to sign the statement by auditor regarding our independence, and confirm that for the audit of the year ended 30 June 2020 we have maintained our independence in accordance with the requirements of APES 110 – *Code of Ethics for Professional Accountants (including Independence Standards)*, Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

Yours faithfully

Tim Muhlhausler CA Registered Company Auditor
Date: 21 September 2020





1. Status of Our Audit Work

Below is a summary of the status of audit activities and key documents related to the completion of our final audit.

Activities/Documents	Responsibility	Status
Final draft of the financial report	Management	Completed
Final audit visit	Audit	Completed
Final substantive procedures	Audit	Completed
Audit verification of the final draft of the financial report	Audit	Completed
Final draft of the financial report after audit verification	Management	Completed
Audit Completion Report	Audit	Completed
Signed certification of auditor independence	Management	To be completed
Final financial report after considerations from the audit committee	Management	To be completed
Signed certification of financial statements	Management	To be completed
Signed management representation letter	Management	Completed
Signed statement by auditor	Audit	To be completed
Review of subsequent events up to the date of the auditor's report.	Audit	To be completed
Final Independent Auditor's Report on the Internal Controls	Audit	To be completed
Final Independent Auditor's Report on the Financial Report	Audit	To be completed

Our final independent auditor's reports on the internal controls and on the financial report will be issued upon receipt of the final financial report (containing the signed certification of financial statements and the signed certification of auditor independence) and the signed management representation letter.



2. Summary of Audit Risks and Overall Responses

Below, a summary of our initial audit risks identified in our audit plan presented to the audit committee, the audit approach and responses to address these risks and the final audit risks (residual risks) after the execution of our audit procedures.

Statement of Comprehensive Income – Income

Accounts	Initial Audit Risk	\$ '000	Risks as per BPM – REF*	Audit Response	Residual Risk	Results
Rates	High	22,138	RA1/RA2/RA3/RA4/RE1/RE2	Controls and substantive tests	Low	Fairly presented
Statutory charges	Moderate	523	US1/US2/US3/RE1/RE2	Substantive tests	Low	Fairly presented
User charges	Moderate	5,318	US1/US2/US3/RE1/RE2	Substantive tests	Low	Fairly presented
Grants	Moderate	4,227	GR1/GR2/GR3/RE1/RE2	Controls and substantive tests	Low	Fairly presented
Investment Income	Low	55	III	Substantive tests	Low	Fairly presented
Reimbursements	Low	38	OR1	Substantive tests	Low	Fairly presented
Other Income	Low	439	OR1	Substantive tests	Low	Fairly presented

Statement of Comprehensive Income - Expenses

Accounts	Initial Audit Risk	\$ '000	Risks as per BPM – REF*	Audit Response	Residual Risk	Results
Depreciation and amortisation	High	7,625	FI4	Controls and substantive tests	Low	Fairly presented
Employee costs	Moderate	12,230	PA1/PA2/PA3/PA4/PA5/PA6 PP1/PP2/PP3/PP4/PP5/PP6	Controls and substantive tests	Low	Fairly presented
Materials / Contracts / Other Expenses	Moderate	13,263	CO1/CO2/CO3 CC1/CC2/CC3	Controls and substantive tests	Low	Fairly presented
Finance Costs	Low	170	BO1	Substantive tests	Low	Fairly presented

Statement of Comprehensive Income – Other Comprehensive Income

Accounts	Initial Audit Risk	\$ '000	Risks as per BPM – REF*	Audit Response	Residual Risk	Results
Asset Disposals & FV Adjust	High	(472)	FI1/FI3	Controls and substantive tests	Low	Fairly presented
Amounts Received Specifically for New or Upgraded Assets	Moderate	0	GR1/GR2/GR3/RE1/RE2	Substantive tests	Low	Fairly presented
Physical Resources Received Free of Charge	Low	737	FI1	Substantive tests	Low	Fairly presented



Statement of Financial Position – Assets

Accounts	Initial Audit Risk	\$ '000	Risks as per BPM – REF*	Audit Response	Residual Risk	Results
Cash and cash equivalents	High	4,406	BA1/BA2/IN1/IN2/IN3	Controls and substantive tests	Low	Fairly presented
Trade and other receivables	Moderate	2,034	DE1/DE2/DE3/DE4/DE5/PR1	Controls and substantive tests	Low	Fairly presented
Inventories	Low	55	INV1	Substantive tests	Low	Fairly presented
IPPE and WIP	High	246,843	F11/F12/F13/F14/F15	Controls and substantive tests	Low	Fairly presented

Statement of Financial Position - Liabilities

Accounts	Initial Audit Risk	\$ '000	Risks as per BPM – REF*	Audit Response	Residual Risk	Results
Trade and other payables	Moderate	2,849	AP1/AP2/AP3/AP4/AP5/TA1/AE1	Controls and substantive tests	Low	Fairly presented
Borrowings	Low	558	BO1/BO2/BO3/BO4	Substantive tests	Low	Fairly presented
Provisions	Low	2,557	EP1	Substantive tests	Low	Fairly presented
Borrowings - NC	Low	2,189	BO1/BO2/BO3/BO4	Substantive tests	Low	Fairly presented
Provisions - NC	Low	3,863	EP1	Substantive tests	Low	Fairly presented

Statement of Financial Position - Equity

Accounts	Initial Audit Risk	\$ '000	Risks as per BPM – REF*	Audit Response	Residual Risk	Results
Accumulated Surplus	Low	64,986	N/A	Substantive tests	Low	Fairly presented
Asset Revaluation Reserves	High	175,462	F3	Controls and substantive tests	Low	Fairly presented
Other Reserves	Low	874	N/A	Substantive tests	Low	Fairly presented

Intended Audit Opinion

In our opinion, subject to the satisfactory completion of the items described in section 1 of this report, the financial report prepared by the Council presents fairly, in all material respects, the Council's financial position as at the end of the current financial year and its financial performance for the year ended on that date.

* A list of the main risks as per the Better Practice Model (BPM) addressed during our audit and related risk references is provided in Appendix 4.



3. Key Audit Matters

Key audit matters are those matters that, in the auditor’s professional judgement, were of most significance in the audit of the financial report. We address these matters in the context of our audit of the financial report as a whole, and in forming our opinion thereon, and we do not provide a separate opinion on these matters.

3.1 Valuation of Infrastructure assets

Why the matter is significant	How the matter was addressed
<p>Infrastructure assets are valued at fair value. The fair values of these assets were based on depreciated current replacement costs which is comprised by the gross replacement cost less accumulated depreciation.</p> <p>Council values the gross replacement cost using the estimated average cost (unit cost) at which it could construct a substitute asset of comparable quality in the normal course of business. There was inherent subjectivity involved in making judgments in relation to assumptions used to estimate unit rates which also involved determining the:</p> <ul style="list-style-type: none"> ▪ components of assets that are replaced at different times in the asset lifecycle ▪ costs required to replace these components using current prices for materials, labour, and plant costs ▪ indices for measuring subsequent changes in unit rates. <p>The useful lives of assets and the measurement of accumulated depreciation are determined by external valuers. Significant judgement is used to determine the different useful lives for different components of assets and to calculate the depreciation that would have accumulated since original construction using these estimated useful lives.</p> <p>The significant professional judgments used to estimate the gross replacement cost and the accumulated depreciation are also relevant to the calculation of the annual depreciation expense of these assets.</p>	<p>Our audit included but was not limited to the following activities:</p> <ul style="list-style-type: none"> ▪ reconciled closing balances to the asset registers ▪ reconciled the movements in note 7 to the asset register ▪ reviewed the basis for valuation used by external valuers ▪ assessed the competence of external valuers (experts) in accordance with Australian Accounting Standards ▪ reviewed the fair value hierarchy provided in note 7 for each category of asset ▪ reconciled the useful lives used to calculate the accumulated depreciation and the depreciation for the period to the revaluation reports ▪ reviewed the useful lives mentioned above for different components and compared them to other local government entities ▪ performed a recalculation of depreciation ▪ reviewed the methodology used by Council to perform componentisation of infrastructure assets and compared the methodology used to Council’s actual asset management practices and to other local government entities ▪ reconciled the unit rates used for different components of infrastructure assets to the unit rates provided in the valuer’s report ▪ reviewed the unit rates mentioned above and compared them to different local government entities ▪ assessed the adequacy of disclosures in the financial report.





3.2 Valuation of Land and Buildings

Why the matter is significant	How the matter was addressed
<p>Land and buildings are valued at fair value. The basis of valuation to be used for these assets depends on a number of factors such as the nature of the asset, purpose of their use, the highest and best use of the asset, potential restrictions to the disposal of these assets among other factors.</p> <p>Valuation of land depends on whether the land is classified as Crown land or community land. Community land and Crown land are valued using unobservable (level 3) inputs as the allowance for the restriction on sale (requiring Ministerial consent) is usually an unobservable input, and is likely to have a significant effect on valuation.</p> <p>Land, where Council has an unfettered right to sell them, is usually valued at current market value based on their highest and best use. Level 2 inputs are primarily used for land during the valuation process.</p> <p>Valuation of buildings depends on the nature of these assets. Some Council buildings have no active market due to the specialised nature of the assets and the services they provide. For such buildings fair value is usually determined on the basis of replacement with a new building having similar service potential. Valuation techniques used to measure fair value of these buildings include significant unobservable inputs (level 3).</p> <p>For buildings that have an active market, buildings are assessed on market value principles which is deemed to be their fair value based on level 2 inputs. The most significant input into this valuation approach is sales transactions of comparable properties within the City, adjusted for any pertinent differences.</p> <p>The significant professional judgments used to estimate the value of buildings are also relevant to the calculation of the annual depreciation expense of these assets.</p>	<p>Our audit included but was not limited to the following activities:</p> <ul style="list-style-type: none"> ▪ reconciled closing balances to the asset registers ▪ reconciled the movements in note 7 to the asset registers ▪ reviewed the basis for valuation used by external valuers ▪ assessed the competence of external valuers (experts) in accordance with Australian Accounting Standards ▪ analysed the nature of the land building assets and concluded whether the fair value hierarchy provided in note 7 for each category of asset was reasonable ▪ reconciled the useful lives used to calculate the accumulated depreciation and the depreciation for the period to the revaluation reports ▪ reviewed the useful lives mentioned above for different components and compared them to other local government entities ▪ performed a recalculation of depreciation; and ▪ assessed the adequacy of disclosures in the financial report.



3.3 Accounting Treatment of Capitalisation of Assets

Why the matter is significant	How the matter was addressed
<p>Councils are asset intensive and highly dependent on multiple assets to deliver services to customers. Hence, there is a high volume of transactions and significant amounts involved in relation to capitalisation of assets.</p> <p>Due to the unique characteristics of Council's assets a number of considerations are taken into account when an expenditure is capitalised which include:</p> <ul style="list-style-type: none"> ▪ whether Council is incurring capital expenditure on physical resources that are controlled by Council. Control is the most difficult of the characteristics of an asset to be defined as the concept goes beyond the legal ownership; ▪ Inclusions and exclusions of costs at initial recognition of an asset in accordance with AASB 116; ▪ Cost involved in dismantling and removing the asset and/or restoring the site under AASB 137; ▪ Borrowing costs to be capitalised into the cost of IPPE where the asset is a "qualifying asset" as per AASB 123; and ▪ accounting for subsequent costs and defining the nature of these costs as being capital or maintenance expenditure. 	<p>Our audit included but was not limited to the following activities:</p> <ul style="list-style-type: none"> ▪ performed analytical procedures to define whether the amounts capitalised for the FY was in accordance with our expectation and our understanding of the entity; ▪ reviewed internal controls in place for capitalisation of assets; ▪ selected a sample of additions and performed an assessment of the nature of the addition and concluded whether the addition was recognised in accordance with Australian Accounting Standards; ▪ reviewed the WIP schedule and selected a sample of transfers out to ensure that the asset was appropriately valued and capitalised in the right account; and ▪ reviewed the WIP schedule in order to identify projects that should have been capitalised but were not.

3.4 Management Override of Controls

Why the matter is significant	How the matter was addressed
<p>Management is in a unique position to perpetrate fraud because of management's ability to manipulate accounting records and prepare a fraudulent report by overriding controls that otherwise appear to be operating effectively. Due to the unpredictable way in which such override could occur, the risk of material misstatement due to fraud is a significant risk.</p>	<p>Our audit included but was not limited to the following activities:</p> <ul style="list-style-type: none"> ▪ tested the appropriateness of journal entries recorded in the general ledger ▪ reviewed accounting estimates for biases ▪ performed final analytical procedures to conclude as to whether the financial report is consistent with our understanding of the entity ▪ requested written representation from Management ▪ reviewed IT access controls rights processes in place ▪ reviewed processes in place to ensure independent reviews of exception reports generated by Council ▪ reviewed processes in place to ensure independent reviews of audit trails of changes to master files.





3.5 Other High Risk Areas

The other high risk areas described in this section are account balances and/or audit areas that are not subject to a high degree of professional judgement, however we assessed their inherent risks as being high due to the materiality of the account balances, the high volume of transactions involved and other reasons outlined below:

Account balance	Why the risk is High	Overall audit response
Rates and charges	<ul style="list-style-type: none"> - largest revenue item - it is usually used as a reference point for analysing expenditure decisions - politically sensitive – reputational risk involved if rates are raised incorrectly. 	<ul style="list-style-type: none"> - walkthroughs and tests of effectiveness of controls from the Better Practice Model - analytical procedures - comparison of total capital values from the VG report to the total capital value recorded in the rates system - reconciliation of the rates modelling to the rates system and to the general ledger - recalculation of rates for a sample of rate payers
Employee costs	<ul style="list-style-type: none"> - one of the largest expense items - high volume of transactions / data – subject to error. - errors impact individuals financially. 	<ul style="list-style-type: none"> - walkthroughs and tests of effectiveness of controls from the Better Practice Model - analytical procedures - inspection of employee files (contracts, awards, EBs) - inspection of timesheets - recalculation of a sample of individual payments.
Materials, Contracts & Other expenses	<ul style="list-style-type: none"> - one of the largest expense items - High volume of transactions, inherently higher risk of error - fraud risk area (procurement, payments and credit cards) - procurement and contracting are key focus areas for ICAC and the Auditor-General’s Department. 	<ul style="list-style-type: none"> - walkthroughs and tests of effectiveness of controls from the Better Practice Model - analytical procedures - inspection of supporting documents (contracts, invoices, purchase orders, subsequent payments, etc) for a sample of expenses
Cash and cash equivalents	<ul style="list-style-type: none"> - material balance - fraud risk - if there is any instance of errors and/or fraud it will be indicative of broader errors - Poor attitude to cash controls may be indicative of overall culture related to the entity’s controls environment - public money 	<ul style="list-style-type: none"> - walkthroughs and tests of effectiveness of controls from the Better Practice Model - analytical procedures - bank confirmation - inspection of bank statements - verification of outstanding reconciling items - reperformance of bank reconciliations.
Trade and other payables	<ul style="list-style-type: none"> - one of the largest liabilities - material balance - opportunity for understatements - if there is a poor use of accrual basis of accounting it may be indicative of poor culture - payments represent an opportunity for fraud 	<ul style="list-style-type: none"> - walkthroughs and tests of effectiveness of controls from the Better Practice Model - analytical procedures - reconciliation between subsidiary ledgers and the general ledger - inspection of subsequent payments for a sample of creditors - inspection of a sample of subsequent payments for completeness test.



4. Internal Controls Opinion and Recommendations

We have performed an extensive review of the Council's financial controls for the purpose of forming our control opinion as required by section 129 of the *Local Government Act 1999* based on council's obligations under s125 of that Act.

Our controls opinion is restricted per s129 of the Act to the application of s125 as it relates to financial internal controls, specifically the controls exercised by the Council during the relevant financial year in relation to the receipt, expenditure and investment of money, the acquisition and disposal of property and the incurring of liabilities.

A summary of the results of our review is provided in the table below:

Business cycles	Controls Reviewed	Operating Effectively		2020 Findings			
		2020	2019	H	M	L	BP
Purchasing & Procurement/Contracting	7	5	6	-	2	-	1
Fixed Assets	12	12	12	-	-	-	-
General Ledger	9	9	9	-	-	-	-
Accounts Payable	11	10	11	-	1	-	-
Credit Cards	5	5	5	-	-	-	-
Payroll	15	14	15	-	1	-	-
Rates / Rates Rebates	8	8	8	-	-	-	-
Banking	6	6	6	-	-	-	-
Receipting	3	3	3	-	-	-	-
Total	76	72	75	-	4	-	1

Overall, the Council demonstrated a high level of compliance with the implementation of an internal control framework consistent with the principles within the Better Practice Model.

During our interim audit visit we found that the majority of key internal controls reviewed were in place and were operating effectively (72 out of 76 core controls reviewed). Risks were rated based on an assessment of the risk of non-compliance with s125 of the *Local Government Act 1999* as described in the Appendix 5 – Risk Ratings.

An *interim audit management letter* was issued and presented to the audit committee containing our overall assessment of the council's internal controls and all the controls weaknesses identified during our review of the Council's financial controls.

We recommended that Council prioritises the moderate risk findings, as failure in compensating controls addressing the same risk or existence of multiple moderate weakness within the same business cycle may lead to a material weakness and non-compliance with s125 of the Local Government Act.

In our opinion, subject to the satisfactory completion of the items described in section 1 of this report, the Council has complied, in all material aspects, with Section 125 of the Local Government Act 1999 in relation to Internal Controls established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities.





City of Mount Gambier

5. Final Management Letter

No additional audit findings have been identified during our final audit. Please refer to our interim management letter for details of improvement opportunities previously reported.



6. Corrected Adjustments

In addition to general formatting and wording changes, including the inclusion of disclosures related to COVID-19, the following material audit adjustments were requested and processed:

Allocations in the Statement of Cash Flows (SCF)			
Accounts at SCF level	Initial amounts recorded	Final amounts recorded	Difference
Receipts - User Charges	5,803	5,696	-107
Receipts - Investment Receipts	391	57	-334
Receipts - Other Revenue	469	1,002	533
Payments - Employee costs	-12,097	-11,915	182
Payments - Materials, contracts & other	-15,424	-14,293	1,131
Payments - Finance Payments	-183	-170	13
Expenditure on renewal/replacement of assets	-8,020	-5,627	2,393
Expenditure on new/upgraded assets	-2	-3,813	-3,811

Description: The initial version of the SCF contained various misallocations between the above classifications. The main variances related to the allocation of WIP expenditure and classifications between renewal/replacement and new/upgraded assets, in addition to allocation changes related to various balance sheet movements.

Allocation of fixed asset movements in Note 7			
Note 7 Movements	Initial amounts recorded	Final amounts recorded	Difference
Transfers In	26,794	11,882	-14,912
Transfers Out	-26,794	-11,882	14,912
Closing Carrying Amount - Land – Level 2	16,108	15,601	-507
Closing Carrying Amount - Land – Level 3	37,176	37,683	507
Closing Carrying Amount - Buildings and Other Structures – Level 2	18,063	2,025	-16,038
Closing Carrying Amount - Buildings and Other Structures – Level 3	40,782	56,820	16,038
Revaluation Increment – Infrastructure	1,633	0	-1,633
Revaluation Increment – Buildings and Other Structures – Level 3	-33	1,600	1,633

Description: A number of adjustments were made to the disclosure of fixed asset movements in the Note 7 table. Audit queried the methodologies used to determine the classification of assets between fair value levels 2 and 3, and the presentation of revaluation increments related to transferred assets, resulting in reclassification adjustments following agreement on revised methodologies.





City of Mount Gambier

7. Immaterial Uncorrected Misstatements

No Immaterial Uncorrected Misstatements to be reported. All misstatements identified by audit were adjusted by Council.





City of Mount Gambier

8. Contact Details



Tim Muhlhausler CA, B Comm, Grad Dip. (ICAA),
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Partner

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Appendix 1 – Proposed Independent Auditor’s Report on the Financial Report

To the members of City of Mount Gambier

Opinion

We have audited the accompanying financial report of City of Mount Gambier (the Council), which comprises the statement of financial position as at 30 June 2020, the statement of comprehensive income, statement of changes in equity and cash flow statement for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Council Certificate of City of Mount Gambier.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Council as at 30 June 2020, and its financial performance and its cash flow for the year then ended in accordance with the Australia Accounting Standards, *Local Government Act 1999* and *Local Government (Financial Management) Regulations 2011*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor’s Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Council in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board’s APES 110 *Code of Ethics for Professional Accountants (including Independence Standards)* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Council’s Responsibility for the Financial Report

Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* and for such internal control as Council determines is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, Council is responsible for assessing the Council’s ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Council either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the Council’s financial reporting process.

Auditor’s Responsibility for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatements, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and





City of Mount Gambier

are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decision of users taken on the basis of this financial report.

As part of an audit of the financial report in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risk of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit of the financial report in order to design procedures that are appropriate in the circumstances, but for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of Council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

Tim Muhlhausler CA Registered Company Auditor
Partner

Date:





Appendix 2 – Proposed Independent Auditor’s Report on the Internal Controls

To the members of City of Mount Gambier

Independent Assurance Report on the Internal Controls of City of Mount Gambier

Opinion

We have audited the compliance of City of Mount Gambier (the Council) with the requirements of Section 125 of the *Local Government Act 1999* in relation only to the internal controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2019 to 30 June 2020 have been conducted properly and in accordance with the law.

In our opinion, City of Mount Gambier has complied, in all material respects, with Section 125 of the *Local Government Act 1999* in relation to internal controls established by the Council in relation to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2019 to 30 June 2020.

Basis for Opinion

We conducted our engagement in accordance with applicable Australian Standards on Assurance Engagement ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Financial Information* and ASAE 3150 *Assurance Engagement on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with Section 125 of the *Local Government Act 1999* in relation only to the internal controls specified above for the period 1 July 2019 to 30 June 2020. ASAE 3000 also requires us to comply with the relevant ethical requirements of the Australian professional accounting bodies.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

The Council’s Responsibility for Internal Controls

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with Section 125 of the *Local Government Act 1999* to ensure that the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities have been conducted properly and in accordance with law.

Our Independence and Quality Control

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and applied Auditing Standard ASQC 1 *Quality Control for Firms that Performs Audits and Reviews of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking this assurance engagement.



**Auditor's responsibility**

Our responsibility is to express an opinion on the Council's compliance with Section 125 of the *Local Government Act 1999* in relation only to the internal controls established by the Council to ensure that financial transactions relating to receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures. Our engagement has been conducted in accordance with applicable Australian Standards on Assurance Engagements ASAE 3000 *Assurance Engagements Other than Audits or Reviews of Historical Information* and ASAE 3150 *Assurance Engagements on Controls*, issued by the Australian Auditing and Assurance Standards Board, in order to state whether, in all material respects, the Council has complied with Section 125 of the *Local Government Act 1999* in relation only to the internal controls specified above for the period 1 July 2019 to 30 June 2020. ASAE 3000 also requires us to comply with the relevant ethical requirements for the Australian professional accounting bodies.

Limitations of Controls

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

Limitation of Use

This report has been prepared for the members of the Council in accordance with section 129 of the *Local Government Act 1999* in relation to the internal controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

Tim Muhlhausler CA Registered Company Auditor
Partner

Date:





City of Mount Gambier

Appendix 3 – Statement by Auditor

I confirm that, for the audit of the financial statements of City of Mount Gambier for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – *Code of Ethics for Professional Accountants (including Independence Standards)*, Part 4A, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

GALPINS ACCOUNTANTS, AUDITORS & BUSINESS CONSULTANTS

Tim Muhlhausler CA Registered Company Auditor
Partner

Date:



Appendix 4 – Better Practice Model (BPM) Risks

The risks outlined below are the main BPM risks addressed when determining our audit approach / response as described in section 2 of this report.

Business Cycles	Risk REF	Risks
Rates	RA1	Council does not raise the correct level of rate income
	RA2	Rates and rate rebates are either inaccurately recorded or not recorded at all
	RA3	The property master file data does not remain pertinent
	RA4	Rates are not collected on a timely basis
User Pay Income / Fee for services	US1	The fee charged does not reasonably reflect the value of the services provided
	US2	Council does not apply User Pay principles consistently
	US3	User pay income is either inaccurately recorded or not recorded at all
Investment / Interest Income	II1	Investment income is either inaccurately recorded or not recorded at all
Other Revenue	OR1	Other revenue is either inaccurately recorded or not recorded at all
Grants	GR1	Council loses recurrent grant funding to provide existing services
	GR2	Grant funding is not claimed by Council on a timely basis or not claimed at all
	GR3	Grants are either inaccurately recorded or not recorded at all
Receipting	RE1	Receipts are either inaccurately recorded or not recorded at all
	RE2	Receipts are not deposited at the bank on a timely basis
Purchasing & Procurement	PP1	Council does not obtain value for money in its purchasing and procurement
	PP2	Purchase of goods and services are made from non-preferred suppliers
	PP3	Purchase orders are either recorded inaccurately or not recorded at all
	PP4	Purchase orders are made for unapproved goods and services
	PP5	Supplier master file data does not remain pertinent and/or unauthorised changes are made to the supplier master file
Payroll	PA1	Payroll expense is inaccurately calculated
	PA2	Payroll disbursements are made to incorrect or fictitious employees
	PA3	Time and/or attendance data is either invalid, inaccurately recorded or not recorded at all
	PA4	Payroll master file does not remain pertinent and/or unauthorised changes are made to the payroll master file.
	PA5	Voluntary and statutory payroll deductions are inaccurately processed or without authorisation
	PA6	Employees termination payments are not in accordance with statutory and enterprise agreements
Credit cards	CC1	Credit cards are issued to unauthorised employees
	CC2	Credit cards are used for purchases of a personal nature
	CC3	Credit card limits are set at inappropriate levels



Business Cycles	Risk REF	Risks
Other Expenses	OE1	Other expenses are invalid, inaccurately recorded or not recorded at all
Contracting	CO1	Council is not able to demonstrate that all probity issues have been addressed in the Contracting process
	CO2	Council does not obtain value for money in relation to its Contracting
	CO3	Commitments are made for unapproved goods and services
Banking	BA1	Banking transactions are either inaccurately recorded or not recorded at all
	BA2	Fraud (i.e. misappropriation of funds)
Investments	IN1	Council makes poor investment decisions
	IN2	Investment transactions are either not recorded or are recorded inaccurately
	IN3	Investment income is inaccurately calculated or not recorded in the appropriate period
Debtors	DE1	Debtors are either inaccurately recorded or not recorded at all
	DE2	Rebates and credit notes to debtors are either inaccurately recorded or not recorded at all
	DE3	An appropriate provision for doubtful debts is not recorded
	DE4	Debtors are either not collected on a timely basis or not collected at all
	DE5	The Debtors master file data does not remain pertinent.
Inventories	INV1	Inventories are either inaccurately recorded or not recorded at all
Fixed Assets	FI1	Fixed asset acquisitions, disposals and write-offs are fictitious, inaccurately recorded or not recorded at all. Fixed Asset Register (FAR) does not remain pertinent
	FI2	Fixed assets are inadequately safeguarded
	FI3	Fixed assets are not valued correctly initially or on subsequent revaluation
	FI4	Depreciation charges are either invalid, not recorded at all or are inaccurately recorded which includes inappropriate useful lives and residuals
	FI5	Fixed asset maintenance and/or renewals are inadequately planned
Prepayments	PR1	Prepayments are either inaccurately recorded or not recorded at all
Loans to Community groups	LO1	Loans to community groups are inaccurately recorded or not recorded at all
Accounts Payable	AP1	Accounts payable amounts and disbursements are either inaccurately recorded or not recorded at all
	AP2	Credit notes and other adjustments to accounts payable are either inaccurately recorded or not recorded at all
	AP3	Disbursements are not authorised properly
	AP4	Accounts are not paid on a timely basis
	AP5	Supplier master file data does not remain pertinent and/or unauthorised changes are made to the supplier master file
Accrued Expenses	AE1	Accrued Expenses are either inaccurately recorded or not recorded at all





City of Mount Gambier

Business Cycles	Risk REF	Risks
Borrowings	BO1	Borrowings are either not recorded or are recorded inaccurately
	BO2	Loans are taken out without appropriate approval
	BO3	Loans are not repaid in accordance with agreed terms
	BO4	Loan repayments are not recorded at all or are recorded inaccurately
Employee Provisions	EP1	Employee provisions are either inaccurately recorded or not recorded at all
Taxation	TA1	Tax liabilities are either inaccurately recorded or not recorded at all



Appendix 5 – Risk Ratings

The audit findings identified during our interim audit documented in our interim management letter and in section 4 of this report were rated as follows:

Category	Description
Potential Material Weaknesses	The issue described could lead to a material weakness in the council's internal controls and non-compliance with s125 of the Local Government Act.
Moderate Weaknesses	The issue described does not represent a material weakness due to the existence of compensating controls. However, the failure of the compensating controls or the existence of any other moderate weakness within the same business cycle may lead to a material weakness in the council's internal controls and non-compliance with s125 of the Local Government Act.
Low Risk Weaknesses	The issue described is a low risk weakness due to the existence of compensating controls and/or the failure or absence of the internal controls does not impact significantly on the council's financial risk. However, multiple low-level risk weakness within the same business cycle may lead to a material weakness in the council's internal controls and non-compliance with s125 of the Local Government Act.
Better Practice Weaknesses	The issue described has been included in this report as an opportunity for better practice.



City of Mount Gambier**Annual Financial Statements
for the year ended 30 June 2020****Certification of Auditor Independence**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the City of Mount Gambier for the year ended 30 June 2020, the Council's Auditor, Galpins Accountants, Auditors & Business Consultants, has maintained its independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

.....
Andrew Meddle
CHIEF EXECUTIVE OFFICER

.....
Cr Sonya Meziniec
**PRESIDING MEMBER
AUDIT COMMITTEE**



City of Mount Gambier

Annual Financial Statements for the year ended 30 June 2020

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Council's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.

.....
Andrew Meddle
CHIEF EXECUTIVE OFFICER

.....
Lynette Martin
MAYOR



20.3 AUDIT COMMITTEE WORKS PROGRAM – REPORT NO. AR20/60507

Committee:	Audit Committee
Meeting Date:	8 October 2020
Report No.:	AR20/60507
CM9 Reference:	AF11/863
Author:	Jeroen Zwijnenburg, Manager Finance and Customer Service
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	The Annual Work Program for 2020-21 is included in the agenda of the Audit Committee for noting, respectively endorsement
Strategic Plan Reference:	Goal 3: Our Diverse Economy Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Audit Committee Report No. AR20/60507 titled 'Audit Committee Works Program' as presented on 08 October 2020 be noted.



BACKGROUND

At the Audit Committee meeting of 20 January 2020 the Audit Committee recommended to have as a standard report item for each meeting the Audit Committee works program and an overview of the progress of work performed year to date (Item 5.5 Recommendation 4).

This information will subsequently become part of the 'Annual report to Council by the presiding member of the Audit Committee'.

It will also provide the Audit Committee the option to review its performance year to date and assist in the annual review of the works program.

At the last Audit Committee for the financial year the Audit Committee determines the works program for the upcoming year, which is applicable for the current meeting.

DISCUSSION

The attached table provides the Audit Committee works program for the 2021 financial year with the inclusion of the current meeting's agenda items. The colouring of the cells indicates the anticipated Audit Committee meeting where it is normally anticipated the relevant topic will be addressed.

The provisional dates for the Audit Committee for FY2021 are reflected in the annual works program.

CONCLUSION

The standard report on the Audit Committee's status and plan for the Annual Work Program is included in the agenda of the Audit Committee for noting.

The annual work program - FY2021 is presented for the Audit Committee's endorsement.

ATTACHMENTS

1. Audit Committee Annual Work Program Tables [↓](#)





Audit Committee

Annual Work Program
Reviewed May 2020

AUDIT COMMITTEE – ANNUAL WORK PROGRAM – FY2021 – version SEPTEMBER 2020

Report	Frequency	Timing				Requirement	Reference
		Quarter 1 (21 Sept '20 5 pm)	Quarter 2 (14 Dec '20 5 pm)	Quarter 3 (15 March '21 5 pm)	Quarter 4 (7 June '21 5 pm)		
Review Annual work program	Annually					TOR	7.5.5 and 9.5
Annual work program update		(5.1)					
Review Terms of reference	Annually					TOR	9.5
Internal Controls, Risks and Improvement plans (including cumulative spend and procedure)	Quarterly	CaRH update (5.4)				Regulations TOR	S 41(b) 7.2.1
Infrastructure and Asset Management Plans and Asset Management Strategy	Annually					TOR	7.1.4
Long Term Financial Plan	Annually					Regulations	S 126(4)(ab)
Annual Business Plan and Budget (including assumptions)	Annually					LG Act	S 126(4)(ab)
External Audit - Interim Review and Management Letter	Annually					TOR	7.5
Confidential meeting with External Auditors	Annually	(5.3)				LG Act TOR	S 126(4)(b) 7.5
External Auditor – Statutory External Audit and Report on Financial Results	Annually	(5.2)				Regulations TOR	Reg. 10 7.5
Annual Financial Results / Statements including authorisation by Presiding Member	Annually					LG Act TOR	S 126(4)(a) 7.1
Quarterly Budget Review	3 times pa					LG Act and TOR	S126 7.1.3
Crisis Management Arrangements including: Emergency Management	Biennially					TOR	7.2.1
Annual Report	Annually					TOR	7.1.1 and 7.2.2
Policy Reviews • Budget Framework Policy B300 • Fraud and Corruption Prevention Policy • Treasury Management Policy T150 • Whistleblowing Protection Policy W150	Refer Policies					TOR TOR TOR TOR	7.1.2.1 7.2 and 7.3 7.1.2.1 7.3
Audit Committee Self-Assessment	Annually					TOR	9.5

Reference: AR20/60524
Last update: 17/9/2020

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Audit Committee

**Annual Work Program
Reviewed May 2020**

Review of External Auditors' performance and overall effectiveness	Annually					TOR	7.5.3 and 7.5.6
Review of Audit Committee member appointments	Annually if required					TOR	1.5
Annual Report to Council by the Presiding Member of the Audit Committee	Annually	(5.1)				TOR	8
Presentations will be scheduled at the request of the Audit Committee and/or to accompany reports / agenda items where relevant							





Audit Committee

Annual Work Program
Reviewed May 2020

ANNUAL REPORT BY THE PRESIDING MEMBER OF THE AUDIT COMMITTEE – FY2020 – YTD May 2020 - for information

	Topics (per 15 May 2020 established Work program)	Frequency	Dates				Requirement LG Act 1999, / LG (Fin Mngt) Regulations 2011 / Audit Committee TOR	Reference
			2 September 2019	20 January 2020	23 March 2020	25 May 2020		
1	Review Annual Work Program	Annually			(5.1)	Work program annual review (5.1)	TOR	7.5.5 and 9.5
2	Review Terms of Reference	Annually			Terms of Reference (5.4)		TOR	9.5
3	Internal Controls, Risks and Improvement plans (including cumulative spend and procedure (May/June)	Quarterly	Non-quarantining of cemetery funds (5.2)	Internal Financial Controls – Improvement Task Update (5.1)	FY2021 Budget process and parameters (5.3)	Cumulative spend (5.4); IFCPD (5.5)	Regulations TOR;	S 41(b) 7.2.1
4	Infrastructure and Asset Management Plans and Asset Management Strategy	Annually				AMP (5.3)	TOR	7.1.4
5	Long Term Financial Plan	Annually				LTFP (5.3)	Regulations	S 126(4)(ab)
6	Annual Business Plan and Budget (including assumptions)	Annually				ABP&B (5.6)	LG Act	S 126(4)(ab)
7	External Audit - Interim Review and Management Letter	Annually				Interim Audit update (5.7)	TOR	7.5
8	Confidential meeting with External Auditors (when considered necessary)	Annually	FY2019 Annual Financial Statements (5.1)				LG Act TOR	S 126(4)(b) 7.5
9	External Auditor – Statutory External Audit and Report on Financial Results	Annually	FY2019 Annual Financial Statements (5.1)				Regulations TOR	Reg. 10 7.5

Reference: AR20/60524
Last update: 17/9/2020

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Audit Committee

Annual Work Program
Reviewed May 2020

10	Annual Financial Results / Statements including authorisation by Presiding Member	Annually	FY2019 Annual Financial Statements (5.1)				LG Act TOR	S 126(4)(a) 7.1
11	Quarterly Budget Review	3 times pa		BR1 / BR2 Update (5.2)	BR2 Update (5.2)	COVID-19 (5.2)	LG Act and TOR	S126 7.1.3
12	Crisis Management Arrangements including: Emergency Management	Biennially		Crisis management arrangements update (5.3)			TOR	7.2.1
13	Annual Report	Annually		Annual Report (5.4)			TOR	7.1.1 and 7.2.2
14	Policy Reviews <ul style="list-style-type: none"> Budget Framework Policy B300 Fraud and Corruption Prevention Policy Treasury Management Policy T150 Whistleblowing Protection Policy W150 	Refer Policies		Audit related policy review (5.7)			TOR TOR TOR TOR	7.1.2.1 7.2 and 7.3 7.1.2.1 7.3
15	Audit Committee Self-Assessment	Annually		Self-assessment (5.5)			TOR	9.5
16	Review of External Auditors' performance and overall effectiveness	Annually		(5.6)			TOR	7.5.3 and 7.5.6
17	Review of Audit Committee member appointments	Annually if required		Not required			TOR	1.5
18	Annual Report to Council by the Presiding Member of the Audit Committee	Annually	Initiated in Jan 2020				TOR	8
19	Presentations will be scheduled at the request of the Audit Committee and/or to accompany reports / agenda items where relevant				COVID-19 and Council's response to date (5.5)	COVID-19 and Council's response to date (5.2)		
	Other topical items			Reforming Local Government in SA (5.8)				

Reference: AR20/60524
Last update: 17/9/2020

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Audit Committee

Annual Work Program
Reviewed May 2020

Audit Committee members' and external auditor presence at meetings:

2019/20 Financial Year		2 September 2019	20 January 2020	23 March 2020	25 May 2020	Total
Audit Committee Members	Cr Mrs. Sonya Mezinec	Yes – Presiding member	Yes – Presiding member	Yes – Presiding member	Yes – Presiding member	4 / 4
	Ms. Angela Kain – appointed	-	Yes	-	-	2 / 4
	Mr. Paul Duka – appointed May 2019	Yes	Yes	Yes	Yes	4 / 4
	Mayor – Mrs. Lynette Martin	Yes	Yes	-	Yes	3 / 4
TOTAL attendance		3				
External Auditor	Mr. Tim Muhlhausler	-	-	-	Yes (zoom)	1 / 4
	Mr. Kristofer Bergamaschi	-	-	-	-	-
Council Staff	Mr. Colin McGregor	-	-	Yes	Yes	2 / 4
	Mr. Jeroen Zwijnenburg	Yes	Yes	Yes	Yes	4 / 4
	Dr. Judy Nagy	Yes	Yes	Yes	Yes	4 / 4
	Ms. Kahli Rolton	Yes	-	-	-	1 / 4



**Draft inclusion for 2019-20 Annual Report:**

Council's Audit Committee held four meetings in the 2019/20 financial year, two of which were attended by Galpins' audit partner.

The Audit Committee established an annual works program including the review of:

- Terms of Reference
- Internal Controls, Risks and Improvement plans
- Infrastructure and Asset Management Plans and Asset Management Strategy
- Long Term Financial Plan
- Annual Business Plan and Budget
- External Audit - Interim review and management letter / Statutory external audit and report on financial results/ external auditors' performance and overall effectiveness
- Annual Financial Statements
- Quarterly budget reviews
- Crisis Management Arrangements
- Policy Reviews
- Audit Committee Self-Assessment
- Review of Audit Committee member appointments
- Other topical items, including COVID-19

Audit Committee member attendance was as follows:

Committee member	Attendance
Presiding member: Cr Mrs. S Mezinac	4/4
Ms. A. Kain	2/4
Mr. P. Duka	4/4
Mayor L. Martin	3/4

Information regarding sitting fees for the Audit Committee can be found under 'Members Allowances and Reimbursements' in the Governance section of this report.



20.4 BUDGET REVIEW PROCESS UPDATE – REPORT NO. AR20/60548

Committee:	Audit Committee
Meeting Date:	8 October 2020
Report No.:	AR20/60548
CM9 Reference:	AF11/863
Author:	Jeroen Zwijnenburg, Manager Finance and Customer Service
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	Council adheres to the Local Government (Financial Management) Regulations 2011 with regards to its preparation and review of budget reviews.
Strategic Plan Reference:	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage
	Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Audit Committee Report No. AR20/60548 titled 'Budget review process update' as presented on 08 October 2020 be noted.



BACKGROUND

In accordance with the *Local Government (Financial Management) Regulations 2011*, Regulation 9 requires Council to prepare and consider the following reports relating to the review of budgets:

- “9.1(a) *At least twice, between 30 September and 31 May (both dates inclusive) in the relevant financial year (where at least 1 report must be considered before the consideration of the report under sub regulation (1)(b), and at least 1 report must be considered after consideration of the report under sub regulation (1)(b)) - a report showing a revised forecast of its operating and capital investment activities for the relevant financial year compared with the estimates for those activities set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Uniform Presentation of Finances;*
- 9.1(b) *Between 30 November and 15 March (both dates inclusive) in the relevant financial year – a report showing a revised forecast of each item shown in its budgeted financial statements for the relevant financial year compared with estimates set out in the budget presented in a manner consistent with the Model Financial Statements.*
- 9.2 *A council must also include in a report under sub regulation (1)(b) revised forecasts for the relevant financial year of the council's operating surplus ratio, net financial liabilities ratio and asset sustainability ratio compared with estimates set out in the budget presented in a manner consistent with the note in the Model Financial Statements entitled Financial Indicators.”*

Section 123 7(a)(b) of the Local Government Act 1999 (the ‘Act’) states that each budget of council must:

- “7(a) *Be considered in conjunction with the council's annual business plan (and must be consistent with that plan, as adopted); and*
- 7(b) *Be adopted by the council after the council has adopted its annual business plan.”*

DISCUSSION

In the 2019-20 financial year Council undertook and presented the budget reviews as follows:

Budget Review	Inclusive Dates	Council Meeting in
Quarter One (BR1)	1 July 2019 to 30 September 2020	November 2019
Quarter Two (BR2)	1 July 2019 to 31 December 2020	March 2020

Originally, Council had planned to undertake a third budget review on quarter three (BR3) figures for the period of 1 July to 31 March, to be presented in May 2020. Due to the COVID-19 pandemic Council determined to not perform a separate budget review process with presentation to the formal Council, but, as part of its 2020-21 Annual Business Plan & Budget process included a thorough review of the commitments at that time.

For the 2020-21 Council plans to perform 3 budget reviews in the year and aims to present these as soon as possible after the close of the previous quarter to the chamber. The timing of the budget review for 2020-21 is therefore:

Budget Review	Inclusive Dates	Council Meeting in
Quarter One (BR1)	1 July 2020 to 30 September 2020	October 2020
Quarter Two (BR2)	1 July 2020 to 31 December 2020	February 2021
Quarter Three (BR3)	1 July 2020 to 31 March 2021	May 2021

CONCLUSION

Council continues to comply with the *Local Government (Financial Management) Regulations 2011*, Regulation 9 requirements. For the 2020-21 financial year Council plans to perform three budget



reviews within the financial year, which will be meeting the requirement to perform these reviews at least twice between 30 September and 31 May.

ATTACHMENTS

Nil



20.5 COMMUNITY AND RECREATION HUB - VERBAL UPDATE – REPORT NO. AR20/60553

Committee:	Audit Committee
Meeting Date:	8 October 2020
Report No.:	AR20/60553
CM9 Reference:	AF11/863
Author:	Jeroen Zwijnenburg, Manager Finance and Customer Service
Authoriser:	Andrew Meddle, Chief Executive Officer
Summary:	Update on the status of the Community and Recreation Hub
Strategic Plan Reference:	Goal 1: Our People
	Goal 2: Our Location
	Goal 3: Our Diverse Economy
	Goal 4: Our Climate, Natural Resources, Arts, Culture and Heritage
	Goal 5: Our Commitment

REPORT RECOMMENDATION

1. That Audit Committee Report No. AR20/60553 titled 'Community and Recreation Hub - verbal update' as presented on 08 October 2020 be noted.



BACKGROUND

On 24 August 2020 Council signed a contract with BADGE Constructions for a total of \$57.3 million, which commits Council to \$31.95 million toward the construction of the Community and Recreation Hub, the refurbishment of the existing outdoor pool and additional car parking and landscaping works at Olympic Park.

Prior to this Council signed a grant agreement with the Commonwealth Government that commits Council to capital spend of \$13.8 million on the Community and Recreation Hub. Through this agreement, Council secured funding and will be the recipient of \$15 million from the Federal Government and \$10 million from the State Government towards this build.

Additionally, the District Council of Grant has committed a \$350,000 contribution towards the funding for this project.

The construction is intended to be completed in 2022.

DISCUSSION

A verbal update will be provided at the meeting by a member of Council's Executive Team.

CONCLUSION

Update on the status of the Community and Recreation Hub.

ATTACHMENTS

Nil

