

14 December, 2017

**MAYOR
COUNCILLORS
CITY OF MOUNT GAMBIER**

1. **NOTICE** is given that a meeting of the Council of the City of Mount Gambier will be held at the Council Chamber, Civic Centre, 10 Watson Terrace, Mount Gambier **on Tuesday, 19 December 2017 at 6.00 p.m.**
2. **NOTICE** is given that the Council Assessment Panel (Level 1 Conference Room) will meet at the Civic Centre, 10 Watson Terrace, Mount Gambier on the days and dates as follows:

Strategic Standing Committee	No January Meeting
Operational Standing Committee	No January Meeting
Council Assessment Panel	Thursday, 18 January 2017

An agenda for the meeting is enclosed.



Mark McSHANE
CHIEF EXECUTIVE OFFICER

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4. MAYORAL REPORT - Ref. AF11/881

That the Mayoral report made on 19 December 2017 be received.

Moved:

Seconded:

5. REPORTS FROM COUNCILLORS - Ref. AF11/882

Member

.....
.....

That the reports made by Councillors on 19 December 2017 be received.

Moved:

Seconded:

6. QUESTIONS

6.1. With Notice

Nil submitted.

6.2. Without Notice

7. PETITIONS

Nil

8. DEPUTATIONS

Nil

9. NOTICE OF MOTION TO RESCIND

Nil

10. ELECTED MEMBERS WORKSHOPS (INFORMAL GATHERINGS) - Ref. AF15/83

27/11/2017	SAPOL / Tourism Mount Gambier Quarterly Update / Signage Presentation
30/11/2017	Community Engagement and Social Inclusion
05/12/2017	Limestone Coast Protection Alliance / Beach Energy
12/12/2017	Youth Engagement Strategy and Cultural Heritage Plan

Records of proceedings are attached.

That the Record of Proceedings for the SAPOL / Tourism Mount Gambier Quarterly Update / Signage Presentation Workshop held 27/11/2017, the Community Engagement and Social Inclusion Workshop held 30/11/2017, the Limestone Coast Protection Alliance / Beach Energy Workshop held 05/12/2017 and the Youth Engagement Strategy and Cultural Heritage Plan held 12/12/2017 respectively be received and the contents noted.

Moved:

Seconded:



11. ELECTED MEMBER TRAINING AND DEVELOPMENT - Ref. AF11/903

Nil submitted.

12. COUNCIL ACTION ITEMS - Ref. AF17/225, AF17/228

Items referred to the Council Meeting held 21 November 2017.

That the Action Items referred to the Council Meeting held 21 November 2017 be received.

Moved:

Seconded:



13. COMMITTEE MINUTES AND RECOMMENDATIONS

13.1. Minutes of Strategic Standing Committee – 11 December 2017

That the minutes of the Strategic Standing Committee meeting held 11 December 2017 be noted.

Moved: Seconded

13.2. Policy Review - F175 Footways and Crossovers - Report No. AR17/48456

- (a) That Strategic Standing Committee Report No. AR17/48456 titled '*Policy Review - F175 Footways and Crossovers*' as presented to the Strategic Standing Committee on 11 December 2017 be noted.
- (b) That the updated Council Policy '*Policy Review - F175 Footways and Crossovers*' as attached to the Strategic Standing Committee Report No. AR17/48456 be adopted.

Moved: Seconded:

13.3. Policy Review - F110 Fencing Costs - Contributions by Council - Report No. AR17/48475

- (a) That Strategic Standing Committee Report No. AR17/48475 titled '*Policy Review - F110 Fencing Costs - Contributions by Council*' as presented to the Strategic Standing Committee on 11 December 2017 be noted.
- (b) That the updated Council Policy '*Policy Review - F110 Fencing Costs - Contributions by Council*' as attached to the Strategic Standing Committee Report No. AR17/48475 be adopted.

Moved: Seconded:

13.4. Policy Review - F190 Footways - Requests for Paving Works in the City - Report No. AR17/48542

- (a) That Strategic Standing Committee Report No. AR17/48542 titled '*Policy Review - F190 Footways - Requests for paving works within the City Centre zone*' as presented to the Strategic Standing Committee on 11 December 2017 be noted.
- (b) That the updated Council Policy '*Policy Review - F190 Footways - Requests for paving works within the City Centre zone*' as attached to the Strategic Standing Committee Report No. AR17/48542 be adopted.

Moved: Seconded:



13.5. Policy Review - W125 Waste Management - Refuse Collection - Report No. AR17/48218

- (a) That Strategic Standing Committee Report No. AR17/48218 titled '*Policy Review - W125 Waste Management - Refuse Collection*' as presented to the Strategic Standing Committee on 11 December 2017 be noted.
- (b) That the updated Council Policy '*Policy Review - W125 Waste Management - Refuse Collection*' as attached to the Strategic Standing Committee Report No. AR17/48218 be adopted.

Moved:

Seconded:

13.6. Policy Review - P155 Privacy Policy - Report No. AR17/48156

- (a) That Strategic Standing Committee Report No. AR17/48156 titled '*Policy Review – P155 Privacy Policy*' as presented to the Strategic Standing Committee on 11 December 2017 be noted.
- (b) That the updated Council Policy '*P155 – Privacy Policy*' be adopted as attached to Strategic Standing Committee Report No. AR17/48156.
- (c) That the adopted Council Policy '*P155 – Privacy Policy*' be updated on Council's website.

Moved:

Seconded:

13.7. By-Law Review - Report No. AR17/48972

- (a) That Strategic Standing Committee Report No. AR17/48972 titled '*By-Law Review*' as presented to the Strategic Standing Committee on 11 December 2017 be noted.
- (b) That the formal process for the review and replacement of Council By-Laws commence with an Elected Member Workshop to be held early in the new year.

Moved:

Seconded:

13.8. Tourism Mount Gambier Report to Council - AR17/49069

- (a) That Strategic Standing Committee Report No. AR17/49069 titled '*Tourism Mount Gambier Report to Council*' as presented to the Strategic Standing Committee on 12 June 2017 be noted.



- (b) That report and attachments “Tourism Mount Gambier - Report to the City of Mount Gambier Financial Year 2016/17 and Quarter One 2017/18 June 2017 – September 2017 and Tourism Mount Gambier Business Plan Project Delivery July 2017 – June 2019, be endorsed by Council.

Moved:

Seconded:

13.9. Precinct Project Plan Development - AR17/48825

- (a) That Strategic Standing Committee Report No. AR17/48825 titled ‘*Precinct Project Plan Development*’ as presented to the Strategic Standing Committee on 11 December 2017 be noted.
- (b) That precinct activation plans for ‘The Lady Nelson Precinct’ and ‘The Innovation Hub’ be endorsed.

Moved:

Seconded:

13.10. Queen Elizabeth Park Trust Board Membership - AR17/47927

- (a) That Council Report No. AR17/47927 titled ‘*Queen Elizabeth Park Trust Board Membership*’ dated 28 November 2017 as presented to the Strategic Standing Committee on 11 December 2017 be noted.
- (b) That nominations be accepted from:
- a. Mrs Rhonda Ferguson
 - b. Dr Judy Nagy (in capacity as Council’s General Manager City Growth)
- for the vacant board member positions on the Queen Elizabeth Park Trust.
- (c) That Mrs Rhonda Ferguson and Dr Judy Nagy be endorsed as Council’s Queen Elizabeth Park Trust Board Membership nominees until:
- i. Their resignation or removal from the Board in accordance with the QEPT Constitution and Rules, or
 - ii. A Council resolution to remove/replace Council’s endorsed Board nominees, or
 - iii. The cessation of employment with the City of Mount Gambier (Dr Judy Nagy only).
- (d) That Council’s endorsed QEPT Board nominees be reviewed following the 2018 Local Government Election.

Moved:

Seconded:



13.11. Planning, Development and Infrastructure Act 2016 - Collaborative Work Program and Policy Discussion - Report No. AR17/48650

- (a) That Strategic Standing Committee Report No. AR17/48650 titled '*Planning, Development and Infrastructure Act 2016 – Collaborative Work Program and Policy Discussion*' as presented to the Strategic Standing Committee on 11 December 2017 be noted.

Moved:

Seconded:

13.12. Planning, Development and Infrastructure Act 2016 - Draft Community Engagement Charter and Guide - Report No. AR17/48535

- (a) That Strategic Standing Committee Report No. AR17/48535 titled '*Planning, Development and Infrastructure Act 2016 – Draft Community Engagement Charter and Guide*' as presented to the Strategic Standing Committee on 11 December 2017 be noted.
- (b) That Council embraces, promotes and supports any initiative to help ensure Community engagement is:
- Genuine
 - Inclusive and respectful
 - Fit for purpose
 - Informed and transparent; and
 - Reviewed and improved.
- (c) That the Council recognises the Planning, Development and Infrastructure Act 2016 introduces many changes to the planning and development system within South Australia with many unknowns yet to be worked through and implemented. It is difficult to predict the impact these changes will have on Local Government Authorities. Council supports the request that there is an opportunity to review these changes once implemented to enable any adjustments to be made to improve the overall operation of the system in the long term.
- (d) The Local Government Association of South Australia (LGA) be advised of (b) and (c) as above.

Moved:

Seconded:

13.13. ARC Project: Local Government and Housing - Report No. AR17/48457

- (a) That Strategic Standing Committee Report No. AR17/48457 titled '*ARC Project: Local Government and Housing*' as presented to the Strategic Standing Committee on 11 December 2017 be noted.

Moved:

Seconded:



13.14. Presiding Member Selection - Report No. AR17/49878

- (a) That Strategic Standing Committee Report No. AR17/49878 titled '*Presiding Member Selection*' as presented to the Strategic Standing Committee on 11 December 2017 be noted.
- (b) That Cr Morello be elected as Presiding Member of the Strategic Standing Committee for a term to expire on 9 November 2018, or such earlier date as may be determined by Council resolution or Council's Caretaker Policy.

Moved:

Seconded:



13.15. Minutes of Operational Standing Committee – 12 December 2017

That the minutes of the Operational Standing Committee meeting held 12 December 2017 be noted.

Moved: Seconded:

13.16. Minutes of Heritage Sub-Committee - 29 November 2017

That the minutes of the Heritage Sub-Committee meeting held 29 November 2017 be noted.

Moved: Seconded:

13.17. Community Relations - Passing of Robert Miles - Ref. AF11/208

(a) Lynn Lowe moved the Heritage Sub-Committee pay its respect to the late Robert Miles and acknowledge his contribution to Council over many years. A letter be sent acknowledging contribution to public art, Council Heritage activation and Committee.

Moved: Seconded:

13.18. Heritage Advisor Report - October 2017 - Report No. AR17/47128

(c) That Heritage Sub-Committee Report No. AR17/47128 titled '*Heritage Advisory Report - October 2017*' as presented to the Heritage Sub-Committee on 29 November 2017 be noted.

Moved: Seconded:

13.19. 2017/2018 Local Heritage Restoration Fund - Report No. AR17/47478

(a) That Heritage Sub-Committee Report titled '*2017/2018 Heritage Restoration Fund*' as presented to the Heritage Sub-Committee on 29 November 2017 be noted.

(b) That the Heritage Restoration Fund Grants for 2017/2018 be endorsed as follows:

APPLICANT	RECOMMENDED VALUE OF GRANT
Silvia Corker	\$2,000
Darren & Tanya Coxon	\$2,000
Ryan & Kirsty Turner	\$2,000
Andrew Buchalka	\$2,000
Catherine Rymill	\$1,000
Julie & Rob Forgan	\$2,000



Fiona Smith	\$500
Graeme Garrod & Anita Penna	\$1,500
Keys 2 Sale	\$700
Garry & Tracey Schloithe	\$2,000
Stephen Dunn	\$300
George Haskas	\$2,000
Daryl & Julie Sexton	\$2,000
TOTAL	\$20,000

Moved:

Seconded:

13.20. Heritage Sub-Committee 2017 - New Member Nomination for Appointment - Ref. AF17/294

- (a) Cr Richardson moved that Brian Brooksby be nominated for appointment to the Heritage Sub-Committee.
- (b) The nomination of Brian Brooksby be accepted and Brian Brooksby be appointed as a member of the Heritage Sub-committee.

Moved:

Seconded:

13.21. Minutes of Mount Gambier Building Fire Safety Committee - 6 December 2017

That the minutes of the Mount Gambier Building Fire Safety Committee meeting held 6 December 2017 be noted.

Moved:

Seconded:

13.22. China Engagement Business Delegation - October 2017 - Report No. AR17/48333

- (a) That Operational Standing Committee Report No. AR17/48333 titled '*China Engagement Business Delegation - October 2017*' as presented to the Operational Standing Committee on 12 December 2017 be noted.

Moved:

Seconded:

13.23. Industrial Relations - Australian Workers Union (AWU) Work Place Agreement - Report No. AR17/48344

- (a) That Operational Standing Committee Report No. AR17/48344 titled 'Industrial Relations - Australian Workers Union (AWU) Work Place Agreement' as presented to the Operational Standing Committee on 12 December 2017 be noted.
- (b) That Council endorse the City of Mount Gambier AWU Agreement Number 10/2018.



- (c) The Chief Executive Officer be authorised to make any non-material changes to the Agreement and thereafter gain certification in the South Australian Industrial Relations Commission.

Moved:

Seconded:

13.24. Borderline Speedway - Request for Additional Sponsorship - Report No. AR17/48852

- (a) That Operational Standing Committee Report No. AR17/48852 titled '*Borderline Speedway - Request for Additional Sponsorship*' as presented to the Operational Standing Committee on 12 December 2017 be noted.
- (b) That Council commits a further financial contribution of \$10,000 in addition to the \$15,000 provided in May 2016 to the Borderline Speedway Australian Sprintcar Title to be held in January 2018. The additional contribution be factored into the next budget review.
- (c) The further amount of \$10,000 will secure naming rights for the event being "The City of Mount Gambier Australian Sprintcar Title".
- (d) That Council staff liaise with the Borderline Speedway regarding the marketing and promotion of the Australian Sprintcar Title to maximise the promotion of Mount Gambier City.
- (e) That promotional marketing material developed for the event by the Borderline Speedway acknowledge the City of Mount Gambier.
- (f) That appropriate banners and other signage is displayed at the Border Speedway promoting Mount Gambier.

Moved:

Seconded:

13.25. Works in Progress - City Infrastructure - Report No. AR17/48588

- (a) That Operational Standing Committee Report No. AR17/48588 titled '*Works in Progress - City Infrastructure*' as presented to the Operational Standing Committee on 12 December 2017 be noted.

Moved:

Seconded:



13.26. Signage Strategy - Inclusion of Boandik Language - Report No. AR17/49103

- (a) That Operational Standing Committee Report No. AR17/49103 titled '*Signage Strategy - Inclusion of Boandik Language*' as presented to the Operational Standing Committee on 12 December 2017 be noted.
- (b) That the proposed signage strategy include Bunganditj, the language of the Boandik, for sites of cultural significance as recommended by the Elders of the Reconciliation Action Plan focus group.
- (c) That an overlay map be produced recognising the territories and boundaries of Boandik Country.

Moved:

Seconded:

13.27. Sport and Recreation Major Capital Works Program 2017/2018 - Report No. AR17/49284

- (a) That Operational Standing Committee Report No. AR17/49284 titled '*Sport and Recreation Major Capital Works Program 2017/2018*' as presented to the Operational Standing Committee on 12 December 2017 be noted.
- (b) That \$36,360 be endorsed for distribution for the 2017/2018 Sport and Recreation Major Capital Works Program as follows:

<u>Applicant</u>	<u>Priority (Score)</u>	<u>Requested</u>	<u>Approved</u>
South Gambier Football Club	1	15,000	15,000
Millel Cricket Club	2	6,360	6,360
Mount Gambier Harness Racing Club	3	20,000	15,000
		\$41,360	\$36,360

- (c) All applicants be notified accordingly, advising that the provision and acquittal of these grant funds will always be subject to:
 - all necessary land holder and development approvals being obtained; and
 - all works being completed in accordance with all relevant legislative and compliance standards.

Moved:

Seconded:

13.28. Tender AF17/544 - Linemarking Services - 01/02/2018 to 30/06/2019 - Report No. AR17/48868

- (a) That Operational Standing Committee Report No. AR17/48868 titled '*Tender AF17/544 - Linemarking Services - 01/02/2018 to 30/06/2019*' as presented to the Operational Standing Committee on 12 December 2017 be noted.
- (b) That Council accept the tender of Action Line Marking for linemarking services (as identified in Tender AF17/544) and enter into a contract as per the schedule of rates identified in the contract.



13.29. Presiding Member Selection - Report No. AR17/49897

- (a) That Operational Standing Committee Report No. AR17/49897 titled '*Presiding Member Selection*' as presented to the Operational Standing Committee on 12 December 2017 be noted.

- (b) That Cr Mark Lovett be elected as Presiding Member of the Operational Standing Committee for a term to expire on 9 November 2018, or such earlier date as may be determined by Council resolution or Council's Caretaker Policy.

Moved:

Seconded:

13.30. Minutes of Council Assessment Panel – 16 November 2017

That the minutes of the Council Assessment Panel meeting held 16 November 2017 be noted.

Moved:

Seconded:

14. COUNCIL REPORTS

Council Reports commence on the following page.



14.1. Audit Committee - Appointment of Independent Member - Report No. AR17/49855

COMMITTEE	Council
MEETING DATE:	19 December 2017
REPORT NO.	AR17/49855
RM8 REFERENCE	AF11/863
AUTHOR	Pamela Lee
SUMMARY	This report provides a recommendation to Council for the appointment of an independent member to the Audit Committee following a process advertising for expressions of interest from suitably qualified and experienced individuals.
COMMUNITY PLAN REFERENCE	Goal 1: Our People

REPORT RECOMMENDATION
<p>(d) Council Report No. AR17/49855 titled ‘<i>Appointment of an Independent Member of the City of Mount Gambier’s Audit Committee</i>’ as presented to the Council on 19 December 2017 be noted.</p> <p>(e) That Council appoints Angela Kain to the vacant independent member position on the City of Mount Gambier’s Audit Committee, effective from the date of this resolution.</p>

Moved:

Seconded:



Background

The Local Government Act 1999, Section 126 - Audit Committee, sets out the requirement of councils to have an audit committee and requirements of that committee in terms of membership and functions. Council's Audit Committee terms of reference also provide further requirements and guidance.

At the Council meeting held on 17 October 2017 in relation to a vacancy on the Audit Committee Council resolved:

- (a) That Council Report No. AR17/41551 titled 'Independent Member Audit Committee' as presented to the Council on 17 October 2017 be noted;*
- (b) That suitably qualified and experienced candidates be sought for the position of Independent Audit Committee Member by an Expression of Interest process including public notice in a newspaper circulating in the area; and a further report be presented for Council to consider the appointment of an Audit Committee Member and Presiding Member.*

An EOI process was undertaken that included: information on Council's website; placing of a notice in the Boarder Watch print media; and promoting the opportunity to accounting firms and known professionals who either work in the local government sector and/or are on other councils' audit committees and/or may have an interest in the sector.

Discussion

Expressions of interest closed at close of business on Monday 27 November 2017.

Three (3) EOIs were received by the due date. The applicants have impeccable credentials and significant experience albeit in differing professional capacities and met the required qualifications and experience for the position of an independent member of Council's Audit Committee.

In assessing and reviewing the applicants, consideration was given to their:

- Qualifications and experience
- Professional strengths and areas of focus
- Alignment with the Audit Committee's terms of reference.

Following review of the applicant's letters and resumes, subsequent discussion with the elected member on the Audit Committee, Cr Sonya Meziniec and ex-officio member, Mayor Andrew Lee, a preferred applicant was identified.

Ms Angela Kain lives locally, is highly and relevantly qualified and has a genuine interest in Council and its Audit Committee. Angela is employed with One Forty One Plantations and previously Forestry since 2005. Angela has strong experience in internal controls, compliance, information technology and auditor coordination.

For transparency, the approach in this instance to recommend a preferred applicant for appointment to the Audit Committee deviates from Council's Policy C410 Conduct of Meetings Clause 5.5 based on the following considerations:

- One of the three applicants was more closely aligned to the requirements of the vacant Audit Committee position.
- Consultation with the Elected Member on the Audit Committee and the ex-officio member being the Mayor.



- This approach allows us to retain the other applicants' expressions of interest for any future reference without disclosing information that the nominees provided to Council's expression of interest process in confidence.

For completeness Council Policy C410 Conduct of Meetings Clause 5.5 states:

"The Chief Executive Officer shall present details of all nominees for vacant positions to the next available Council meeting together with a recommendation and draft resolutions that Council may endorse a secret ballot voting process and appoint the Chief Executive Officer (or any other Senior Officer present at the meeting) as Returning Officer to declare the result and draw lots (if/as necessary)."

Conclusion

The nominee, Angela Kain has significant financial and accounting experience and is locally based. The nomination of Angela Kain for the position of an independent member on the Audit Committee is recommendation to Council.



Pamela LEE
GENERAL MANAGER, COUNCIL BUSINESS SERVICES



Mark MCSHANE
CHIEF EXECUTIVE OFFICER

7 December 2017
PLee



15. MOTION(S)

15.1. With Notice

Nil submitted.

15.2. Without Notice

Meeting closed at p.m.

AR17/44595



REPORT ATTACHMENTS

Report attachments commence on the next page.



DESIGNATED INFORMAL GATHERING
SAPOL / TOURISM MOUNT GAMBIER QUARTERLY UPDATE / SIGNAGE PRESENTATION
5:30 PM MONDAY 27TH NOVEMBER, 2017

RECORD OF PROCEEDINGS
5:30 pm Monday 27th November, 2017
Level 4 Committee Room
Civic Centre
10 Watson Terrace, Mount Gambier

GUESTS:-

Chair Tourism Mount Gambier – Ken Comley
SAPOL – Superintendent Grant Moyle

MEMBERS PRESENT:-

Mayor Andrew Lee
Cr Persello
Cr Von Stanke

STAFF PRESENT:-

Mark McShane
Nick Serle
Barbara Cernovskis
Judy Nagy
Donna Foster

MEMBERS APOLOGIES:-

Cr Mutton
Cr Meziniec
Cr Lynagh
Cr Morello

LEAVE OF ABSENCE:-

DISCUSSION:

Discussions regarding an update on crime trends over the last three years, an update on Tourism Mount Gambier 2016/2017 activities and plans for 2017/2018 and an update on the progress for the Signage Strategy.

Discussion closed at 6:52 p.m.

**DESIGNATED INFORMAL GATHERING
COMMUNITY ENGAGEMENT AND SOCIAL INCLUSION
5:30pm THURSDAY 30TH NOVEMBER 2017**

RECORD OF PROCEEDINGS
5:30pm Thursday 30th November, 2017
Committee Room, Level 4, Civic Centre
10 Watson Terrace, Mount Gambier

MEMBERS PRESENT:-

Cr Persello
Cr Richardson
Judy McKay
Kate Amoroso
Sue Mutton

STAFF PRESENT:-

Chief Executive Officer
General Manager Community Wellbeing

MEMBERS APOLOGIES:-

LEAVE OF ABSENCE:-

Cr Lovett

DISCUSSION:

Discussions regarding Community Engagement and Social Inclusion Terms of Reference, meeting procedures, conflict of interest, Community Engagement and Social Inclusion achievements and work plan and 2018 meeting calendar.

Discussion closed at 6:27 pm.

**DESIGNATED INFORMAL GATHERING
LIMESTONE COAST PROTECTION ALLIANCE / BEACH ENERGY
5:30pm TUESDAY 5TH DECEMBER 2017**

RECORD OF PROCEEDINGS
5:30pm Tuesday 5th December, 2017
Committee Room, Level 4, Civic Centre
10 Watson Terrace, Mount Gambier

GUESTS:-

Marcia Lorenz
Ruther Vander Hoek

MEMBERS PRESENT:-

Mayor Andrew Lee
Cr Von Stanke
Cr Lovett
Cr Persello
Cr Richardson
Cr Lynagh

STAFF PRESENT:-

Chief Executive Officer
General Manager Community Wellbeing
General Manager City Infrastructure
Environmental Sustainability Officer

MEMBERS APOLOGIES:-

Cr Meziniec
Cr Morello

LEAVE OF ABSENCE:-

DISCUSSION:

Discussions regarding conventional and unconventional gas extraction presentations.

Discussion closed at 7:20 pm.

**DESIGNATED INFORMAL GATHERING
YOUTH ENGAGEMENT STRATEGY AND CULTURAL HERITAGE PLAN
5:30pm TUESDAY 12TH DECEMBER 2017**

RECORD OF PROCEEDINGS
5:30pm Tuesday 12th December, 2017
Committee Room, Level 4, Civic Centre
10 Watson Terrace, Mount Gambier

MEMBERS PRESENT:-

Mayor Andrew Lee
Cr Von Stanke
Cr Mezinec
Cr Richardson
Cr Lynagh
Cr Lovett
Cr Morello

STAFF PRESENT:-

Chief Executive Officer
General Manager Community Wellbeing
General Manager City Infrastructure
General Manager City Growth
General Manager Council Business Services
Community and Stakeholder Engagement Officer

MEMBERS APOLOGIES:-

Cr Persello
Cr Mutton
Cr Greco

LEAVE OF ABSENCE:-

DISCUSSION:

Discussions regarding the Youth Engagement Strategy and Cultural Heritage Plan.

Discussion closed at 6:49 p.m.

Council Action Items

Report Title	Report Number	Author	Item	Action	Status
First Nations of the South East Native	AR17/43714	Michael McCarthy	13.02	<p>(a) That Strategic Standing Committee Report No. AR17/43714 titled 'First Nations of the South East Native Title Claim' and represented to the Council on 21 November 2017 be noted with the change on page 2 "tabled with the Aboriginal Elders Group for information" not "This matter has also been raised with the Reconciliation Action Plan Focus Group for information".</p> <p>(b) That Council engage Norman Waterhouse Lawyers to represent Council in conjunction with the other Limestone Coast Councils on matters relating to the First Nations of the South East Native Title Claim.</p> <p>(c) That Council Register to become a party to proceedings if the First Nations of the South East's Native Title Claim (No 1) is registered by the National Native Title Tribunal and that the Chief Executive Officer and Mayor be authorised to execute any documentation necessary to give effect to this resolution.</p>	In Progress
Olympic Park Tennis Proposal	AR17/43678	Michael McCarthy	13.03	<p>(a) That Strategic Standing Committee Report No. AR17/43678 titled 'Olympic Park Tennis Proposal' as presented to the Strategic Standing Committee on 13 November 2017 be noted.</p> <p>(b) That Council commits a \$400,000 financial contribution toward the Olympic Park Tennis Redevelopment Proposal to be funded from Council's Cash Advance Debenture facility and/or capital budget over the 2018/2019 and/or 2019/2020 financial years conditional upon the proponents securing full funding commitments for the estimated \$1,200,000 proposal.</p> <p>(c) The Chief Executive Officer and Mayor be authorised to negotiate and execute funding, development and land tenure agreements for the proposed development of the Olympic Park Tennis Facilities.</p>	In Progress

Council Action Items

Report Title	Report Number	Author	Item	Action	Status
Governance Review of Confidentiality Orders	AR17/42663	Michael McCarthy	13.04	<p>(a) That Strategic Standing Committee Report No. AR17/42663 titled 'Governance Review of Confidentiality Orders' as presented to the Strategic Standing Committee on 13 November 2017 be noted.</p> <p>(b) That the following Confidential Orders, having been reviewed by Council, remain in operation on the grounds provided within Attachment 1 to Report AR17/42663:</p> <p>i. Council 20/09/2016 – Corporate and Community Services Committee 12/03/2016 – Item 12 DEVELOPMENT CONTROL - Development Applications - Environment Resources Development (ERD) Court Actions – Ref. AF12/246.</p> <p>ii. Council 18/10/2016 – Operational Services Committee 11/10/2016 – Item 10 FINANCIAL MANAGEMENT - Caroline Landfill - Economic Analysis - Ref. AF16/159.</p> <p>iii. Council 18/10/2016 – Operational Services Committee – 11/10/2016 - Item 13 OPERATIONAL SERVICES REPORT NO. 7/2016 - Tender AF16/277 - Caroline Landfill Development (Stage 3) Construction of Cell 3 (B & C) and Leachate Pond 4.</p> <p>v. Council (Special) 31/01/2017 – Item 1 Allegations regarding Mayor Andrew Lee to be referred to ICAC – Ref. AF13/275.</p> <p>(c) The following confidential order having been reviewed by Council be released immediately following the Council meeting on 21 November 2017</p> <p>iv. Council (Special) 5/12/2016 – Item 1 STRATEGIC MANAGEMENT – Best People Best Community – Council’s Organisation Structure – Ref. AF16/185.</p>	Completed

Council Action Items

Report Title	Report Number	Author	Item	Action	Status
Leasing - Blue Lake Golf Course	AR17/41635	Michael McCarthy	13.05	<p>(a) That Strategic Standing Committee Report No. AR17/41635 titled 'Leasing – Blue Lake Golf Course' as presented to the Strategic Standing Committee on 13 November 2017 be noted.</p> <p>(b) That the Chief Executive be authorised to commence public consultation on a proposed lease and licence areas for the Blue Lake Golf Course and Driving Range allotments shown as Areas “A”, “B” and “C” in the plans attached to Report No. AR17/41635 on ‘community terms’ for a period to 31 October 2035.</p> <p>(c) A further report to be presented for Council to consider any submissions received on the proposed leases of the Blue Lake Golf Course and whether to grant leases to the Queen Elizabeth Park Trust.</p> <p>(d) In the event that no submissions are received or no submissions are received objecting to the proposal, the Chief Executive Officer be authorised to negotiate, have prepared and to affix the Council seal to any documents necessary to give effect to a lease and licence for the Blue Lake Golf Course and Driving Range allotments located on Grant Avenue and shown as Areas “A”, “B” and “C” in the plans attached to Report No. AR17/41635 on Grant Avenue to the Queen Elizabeth Park Trust.</p>	In Progress
Council / Strategic Committee Meeting Arrangements for January 2018	AR17/43492	Pamela Lee	13.06	<p>(a) That Strategic Standing Committee Report No. AR17/43492 titled 'Governance – Council / Strategic Standing Committee Meeting Arrangements for January 2018' as presented to the Strategic Standing Committee on 13 November 2017 be noted.</p> <p>(b) The Strategic Standing Committee meeting scheduled for 8 January 2018 be cancelled and all items referred directly to the full Council meeting in January 2018 with agenda items closing on Friday 5 January 2018.</p> <p>(c) That the Council meeting calendar be prepared to reflect this resolution.</p>	Completed
Precinct Activation Model for Prioritise	AR17/45449	Judy Nagy	13.07	<p>(a) That Strategic Standing Committee Report No. AR17/45449 titled 'Precinct Activation Model for Prioritised Strategic Projects' as presented to the Strategic Standing Committee on 13 November 2017 be noted.</p> <p>(b) That Council endorse the proposed precinct activation model and the proposed Strategic Planning Precinct Implementation Program contained in 'Strategic Standing Committee Report No.AR17/45449 - Precinct Activation Model for Prioritised Strategic Projects.'</p>	

Council Action Items

Report Title	Report Number	Author	Item	Action	Status
Initial Public Wi-Fi Project	AR17/37775	Sinaway Georgiou	13.08	(a) That Operational Standing Committee Report No. AR17/37775 titled 'Initial Public Wi-Fi Project' as presented to the Strategic Standing Committee on 13 November 2017 be noted. (b) That Council accept the quotation from TDRS and proceed with the proposed installation of the Wi-Fi hardware at the Blue Lake, Umpherston Sinkhole and Railway Lands.	Completed
Quarter One Budget Review for Finan	AR17/44973	Kahli Rolton, Jeroen Zwijnenburg	13.09	(a) That Strategic Standing Committee Report No. AR17/44973 titled 'Quarter One Budget Review for Financial Year Ending 30 June 2017' as represented to the Council Meeting on 21 November 2017 be noted with the change "Item 14.03 Mount Gambier Community RSL Discretionary Rate Rebate has resulted in a \$14,000 increase to Rate Rebates for 2017/2018" from "Item 14.03 Mount Gambier Community RSL Discretionary Rate Rebate has resulted in a \$14,000 reduction to Rate Rebates for 2017/2018". (b) That Council adopts the Quarter One Budget Review (BR1) for the financial year 1 July 2017 to 30 June 2018 as detailed in Attachment 1 of the report titled 'Quarter One Budget Review for the Financial Year Ending 30 June 2018' and dated 5 November 2017 which reflects a \$533,500 forecast deficit. Council notes that majority of the movement is largely attributable to the SA Government Grants Commission's 50% forward payment actually received in late June of the 2016/17 financial year. This forward payment resulted in an actual operating surplus in the 2016/17 financial year and subsequently a forecast deficit in the 2017/18 financial year. An adjustment of approximately \$960,000 is reflected in BR1 for 2017/18. If the SA Government Grants Commission's 50% forward payment had been received in the 2017/18 financial year, BR1 would result in an estimated operating surplus of \$426,500.	Completed
LG Professionals Association - Rural Management Challenge	AR17/45241	Pamela Lee	13.10	(a) That Strategic Standing Committee Report No. AR17/45241 titled 'Local Government Professionals Australia Rural Management Challenge - 12 October 2017' as presented to the Strategic Standing Committee on 13 November 2017 be noted.	
Update on Mount Gambier Tourism	AR17/45556	Judy Nagy	13.11	(a) That Council Report No. AR17/45556 titled 'Update on Tourism Mount Gambier' as presented to Council on 21 November 2017 be noted.	

Council Action Items

Report Title	Report Number	Author	Item	Action	Status
Policy Review - E135 Encroachments/Protection of public during building/ maintenance works	AR17/44080	Daryl Morgan	13.12	(a) That Strategic Standing Committee Report No. AR17/44080 titled 'Policy Review - E135 Encroachments / Protection of Public during Building / Maintenance Work over Public Places' as presented to the Strategic Standing Committee on 13 November 2017 be noted. (b) That the updated Council Policy 'Policy Review - E135 Encroachments / Protection of Public during Building / Maintenance Work over Public Places' as attached to the Strategic Standing Committee Report No. AR17/44080 be adopted.	Completed
Policy Review - R270 Road Openings and Reinstatements Of	AR17/34513	Daryl Morgan	13.13	(a) That Strategic Standing Committee Report No. AR17/34513 titled 'Policy Review - R270 Road Pavement Excavation and Reinstatement Of' as presented to the Strategic Standing Committee on 13 November 2017 be noted. (b) That the updated Council Policy 'R270 Road Pavement Excavation and Reinstatement Of' as attached to the Strategic Standing Committee Report No. AR17/34513 be adopted.	Completed
Policy Review - W115 Waste Management - Receival of Waste - Caroline Landfill	AR17/45433	Daryl Morgan	13.14	(a) That Strategic Standing Committee Report No. AR17/45432 titled 'Policy Review - W115 Waste Management - Receival of Waste - Caroline Landfill' as presented to the Strategic Standing Committee on 13 November 2017 be noted. (b) That the updated Council Policy 'Policy Review - W115 Waste Management - Receival of Waste - Caroline Landfill' as attached to the Strategic Standing Committee Report No. AR17/45432 be adopted.	Completed
Policy Review - R180 Records Management	AR17/37214	Natalie Pearce	13.15	(a) That Strategic Standing Committee Report No. AR17/37214 titled 'Policy Review – R180 – Administration – Records Management' as presented to the Strategic Standing Committee on 13 November 2017 be noted. (b) That the updated Council Policy 'R180 Administration – Records Management' be adopted as attached to Strategic Standing Committee Report No. AR17/37214.	Completed
Policy Review - E240 Expiation Notices - Cancellation or Waiver	AR17/45051	Michael Silvy	13.16	(a) That Strategic Standing Committee Report No. AR17/45051 titled 'Policy Review - E240 Expiation Notice - Cancellation and Waiver' as presented to the Strategic Standing Committee on 13 November 2017 be noted. (b) That the updated Council Policy 'E240 Expiation Notice - Cancellation and Waiver' as attached to the Strategic Standing Committee Report No. AR17/45051 be adopted.	Completed

Council Action Items

Report Title	Report Number	Author	Item	Action	Status
Policy Review - A170 Advertising - All Business Premises/Property	AR17/45074	Michael Silvy	13.17	(a) That Strategic Standing Committee Report No. AR17/45074 titled 'Policy Review – A170 Advertising and Signage' as presented to the Strategic Standing Committee on 13 November 2017 be noted. (b) That the updated Council Policy 'A170 Advertising and Signage' as attached to the Strategic Standing Committee Report No. AR17/45074 be adopted.	Completed
Minutes Environmental Sustainability &	N/A	Aaron Izzard	13.19	That the minutes of the Environmental Sustainability Sub-Committee meeting held 7 November 2017 be noted.	
Sustainable Developments and Efficient Homes Project 15-16	AR17/39555	Aaron Izzard	13.20	(a) That Environmental Sustainability Sub-Committee Report No. AR17/39555 titled 'Sustainable Developments and Efficient Homes Project 2015-2016' as presented to the Environmental Sustainability Sub-Committee on 7 November 2017 be noted. (b) That Council staff further investigate the possibility of influencing developments to go beyond the minimum requirements of the building code. (c) That the Efficient Homes Project be continued. (d) That the matter be presented to the LCLGA Climate Change Adaption Committee via Council representative.	
Terms of Reference Update	AR17/39477	Aaron Izzard	13.21	(a) That Environmental Sustainability Sub-Committee Report No. AR17/39477 titled 'Environmental Sustainability Sub-Committee Terms of Reference Update' as presented to the Environmental Sustainability Sub-Committee on 7 November 2017 be noted. (b) That the Environmental Sustainability Sub-Committee Terms of Reference section 5.1 be updated to comprise four (4) City of Mount Gambier Elected Members.	
ReUse Market Update	AR17/39533	Aaron Izzard	13.22	(a) That Environmental Sustainability Sub-Committee Report No. AR17/39533 titled 'ReUse Market Update' as presented to the Environmental Sustainability Sub-Committee on 7 November 2017 be noted.	
Caroline Landfill Waste to Energy Pre-	AR17/43576	Aaron Izzard	13.23	(a) That Environmental Sustainability Sub-Committee Report No. AR17/43576 titled 'Caroline Landfill Waste to Energy Pre-Feasibility Study' as presented to the Environmental Sustainability Sub-Committee on 7 November 2017 be noted. (b) That Council staff keep a watching brief on the waste to energy sector, with particular attention to options that may become feasible for the City of Mount Gambier.	

Council Action Items

Report Title	Report Number	Author	Item	Action	Status
Minutes Heritage Sub-Committee 25/10/2017	N/A	Judy Nagy	13.24	That the minutes of the Heritage Sub-Committee meeting held 25 October 2017 be noted.	
Heritage Advisor Report - September	AR17/43013	Judy Nagy	13.25	(a) That Heritage Sub-Committee Report No. AR17/43013 titled 'Heritage Advisory Report - September 2017 as presented to the Heritage Sub-Committee on 25 October 2017 be noted.	
Heritage Committee - Development of	N/A	Judy Nagy	13.26	<p>That the following items form the basis of the Heritage Sub-Committee work plan to be further developed and prioritised for implementation:</p> <ul style="list-style-type: none"> • Lake Terrace Cemetery Preservation • Social History Exhibitions (e.g. projection of historical civic leaders on screens) • Oral history project (with students) • Acquire and preserve WIN TV film archive • Preserve Old School - Sturt Street • Celebrate 175 years of Mount Gambier - 10 May 2022 • List history resources available • Women's history of Mount Gambier • Celebrate Bi centenary of SA - 2036 • Host Stakeholder group meeting <ul style="list-style-type: none"> - City of Mount Gambier Heritage and Library - Heritage Group - National Trust - RSL - Stakeholder - group meeting • Promote Sir Robert Helpmann • Extend historic bollards • Identify and promote Boandik sites of cultural significance • Establish a Pioneer Walk: (e.g. buy a brick) • Writing history classes • Establish long term heritage action plan • Street names signage historical list (update digitalising and make available online) • Preserve Moorak Station (Tenison Woods) 	
Heritage Committee - Rook Walk Cele	N/A	Judy Nagy	13.27	<p>(a) That Council recognise the 100 year anniversary of the establishment of Rook Walk and support the development of an event or series of events to bring together and engage the community in celebrating the milestone.</p> <p>(b) The Heritage Sub-Committee will develop the structure of the event/s and the associated budget for further consideration by Council.</p>	

Council Action Items

Report Title	Report Number	Author	Item	Action	Status
Minutes Junior Sports Assistance Fund - 32nd Annual General Meeting - 04/10/2017	N/A	Melissa Telford	13.28	That the minutes of the Junior Sports Assistance Committee meeting held 4 October 2017 be noted.	
Statement of Revenue and Expenditure for Year Ended 30/06/2017	AR17/36963	Melissa Telford	13.29	(a) That Junior Sports Assistance Fund Committee Report No. AR17/36963 titled 'Statement of Revenue and Expenditure for Year Ended 30/06/2017' dated 12 September 2017 as presented to the Junior Sports Assistance Fund Committee on 4 October 2017 be noted. (b) The Statement of Income and Expenditure for period ended 30 June, 2017 detailing payments to or payments from the Fund with a 30 June 2017 cash balance of \$76,612.79 be received.	
General Developments of the Fund since Thirty First Annual Meeting	AR17/36975	Melissa Telford	13.30	That Junior Sports Assistance Fund Committee Report No. AR17/36975 titled 'General Developments of the Fund since Thirty First Annual Meeting' dated 12 September 2017 as presented to the Junior Sports Assistance Fund Committee on 4 October 2017 be noted.	
Members Organisation Contributions 2017/2018	AR17/37006	Melissa Telford	13.31	(a) That Junior Sports Assistance Fund Committee Report No. AR17/37006 titled 'Member Organisations Contributions 2017/2018' dated 12 September 2017 as presented to the Junior Sports Assistance Fund Committee on 4 October 2017 be noted. (b) The Member Organisation contributions for the 2017/2018 financial year continue to be based on the funding formula as adopted at the Annual Meeting of Members held on 2nd August 2005 and as attached to this agenda (in respect of the required 2017/2018 contributions). (c) The "previous five (5) year annual average" be interpreted and calculated on a rolling basis i.e. the previous five (5) year annual average include the then financial year just ended so that the Member Organisation contributions reflect the most current figures and the minimum payment of \$400 and the maximum payment of \$800 apply for the 2017/2018 financial year.	
Minutes Building Fire Safety Committee	N/A	Chris Tully	13.32	That the minutes of the Mount Gambier Building Fire Safety Committee meeting held 3 November 2017 be noted.	
Works In Progress - City Infrastructure	AR17/44839	Daryl Morgan	13.33	(a) That Operational Standing Committee Report No. AR17/44839 titled 'Works in Progress - City Infrastructure' as presented to the Operational Standing Committee on 14 November 2017 be noted.	No Action

Council Action Items

Report Title	Report Number	Author	Item	Action	Status
Council / Operational Committee Meeting Arrangements for January 2018	AR17/43415	Pamela Lee	13.34	<p>(a) That Operational Standing Committee Report No. AR17/43415 titled 'Governance - Operational Standing Committee Meeting Arrangements for January 2017' as presented to the Operational Standing Committee on 13 November 2017 be noted.</p> <p>(b) The Operational Standing Committee meeting scheduled for 9 January 2018 be cancelled and all items referred directly to the full Council meeting in January 2018 with agenda items closing on Friday 5 January 2018.</p> <p>(c) That the Council meeting calendar be prepared / updated to reflect this resolution.</p>	Completed
Junior Sports Assistance Fund Secret	AR17/43897	Michael McCarthy	13.35	<p>(a) That Operational Standing Committee Report No. AR17/43897 titled 'Junior Sports Assistance Fund Secretary' as presented to the Operational Standing Committee on 14 November 2017 be noted.</p>	No Action
Design and Construction of Civic Cent	AR17/43690	Judy Nagy	13.36	<p>(a) That Operational Standing Committee Report No. AR17/43690 titled 'Design and Construction of Civic Centre Flytower Façade - Project Completion' as presented to the Operational Standing Committee on 14 November 2017 be noted.</p> <p>(b) That Council authorise the Chief Executive Officer to amend the contract with Dycer Construction for the Civic Centre Flytower Upgrade to a final contract amount of \$1,386,000 (plus GST) including contingencies and professional fees.</p> <p>(c) That Country Arts SA be invoiced for 50% of the works, including professional fees.</p> <p>(d) That Council refer the estimated shortfall of \$8,000 between its current budget allocation (\$685,000, 16/17 and 17/18) and the final contract price including professional fees to a future budget review, with the view that the increased costs be offset by reductions in expenditure within the Capital Works Program (resulting in a nil impact on the budget).</p>	

Council Action Items

Report Title	Report Number	Author	Item	Action	Status
Valley Lakes drift event - road closure and in kind support	AR17/44158	Nick Serle	13.37	<p>(a) That Operational Standing Committee Report No. AR17/44158 titled 'Drift Challenge Australia - King of the Hill National Drift Event 2018 - Valley Lake - 16/02/2018 - 18/02/2018' as presented to the Operational Standing Committee on 14 November 2017 be noted.</p> <p>(b) That Council approve the closure of the Valley Lake precinct from Thursday, 15 February 2018 to Monday, 19 February 2018 inclusive to allow for the event to be held.</p> <p>(c) That Council provide in-kind support up to the value of \$2,000 to assist with closure of the Valley Lake precinct, track sweeping, waste management, grandstands and fencing.</p> <p>(d) That approval is conditional upon an appropriate Risk, Safety and Traffic Management plan, receipt of a Certificate of Currency for Public Liability insurance to be provided at least two months prior to the event and all approvals received from relevant authorities.</p>	
2018 Local Government Elections - PI	AR17/43713	Michael McCarthy	13.38	<p>(a) That Operational Standing Committee Report No. AR17/43713 titled '2018 Local Government Election Update' as presented to the Operational Standing Committee on 14 November 2017 be noted.</p>	No Action
Ancient Rome Exhibition	AR17/45747	Melentie Pandilovski	13.39	<p>(a) That Operational Standing Committee Report No. AR17/45747 titled 'Exhibition - Ancient Rome: The Empire that Shaped the World' as presented to the Operational Standing Committee on 14 November 2017 be noted.</p> <p>(b) That Council support the proposal as presented for 'Ancient Rome: The Empire that Shaped the World' for the period 16 August 2019 - 10 November 2019 be supported and the 2018-2019 and 2019-2020 budget incorporate both the expenditure and anticipated income.</p> <p>(c) That Council, once costs have been recovered for Ancient Rome: The Empire that Shaped the World, allocate surplus revenue to support future exhibition and programming for the Riddoch Art Gallery.</p>	
Fringe Festival	AR17/45777	Barbara Cernovskis	13.40	<p>(a) That Operational Standing Committee Report No. AR17/45777 titled '2018 Mount Gambier Fringe Festival' as presented to the Operational Standing Committee on 14 November 2017 be noted.</p> <p>(b) That Council approve to progress a 2018 Mount Gambier Fringe event with the funding secured by Country Arts SA via Arts SA.</p> <p>(c) That Council representatives be involved in the planning and delivery of the event to support the cultural development of local artists.</p>	

Council Action Items

Report Title	Report Number	Author	Item	Action	Status
Country Arts 25 Years Celebration	AR17/45790	Barbara Cernovskis	13.41	<p>(a) That Operational Standing Committee Report No. AR17/45790 titled 'Country Arts 25 Years Celebration' as presented to the Operational Standing Committee on 14 November 2017 be noted.</p> <p>(b) That Council support the proposal as presented for 'Country Arts 25 Years Celebration' to the value of \$15,000 to be paid as follows:</p> <ul style="list-style-type: none"> • First instalment of \$7,000 from 2017-2018 budget (GL 6350.0805). • Second instalment of \$8,000 be allocated to GL 6350.0805 in the 2018-2019 budget preparation. 	
Minutes Development Assessment Panel - 19 October 2017	N/A		13.42	That the minutes of the Council Development Assessment Panel meeting held 19 October 2017 be noted.	
Annual Report 2016/2017	AR17/44366	Melissa Telford	14.01	(a) That Council Report No. AR17/44366 titled 'City of Mount Gambier Annual Report 2016/2017' dated 30 October 2017 as presented to the Council on 21 November 2017 be noted.	
Enforcement Action - Willow Avenue - In Confidence	AR17/44088	Tracy Tzioutziouklaris	17.02	Refer In Confidence Register	
Surplus Government Property Notice	AR17/47214	Michael McCarthy	17.05	Refer In Confidence Register	In Progress