

Reference: AF11/861

4th February, 2016

MEMBERS

NOTICE is given that the Corporate and Community Services Committee will meet in the following Meeting Room on the day, date and time as follows:

Corporate and Community Services Committee
(Reception Area - Level 4):

Monday, 8th February, 2016 at 5.30 p.m. An agenda for the meeting is enclosed.



Mark McSHANE
CHIEF EXECUTIVE OFFICER

CORPORATE AND COMMUNITY SERVICES COMMITTEE

Meeting to be held on Monday, 8th February at 5.30 p.m.

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5. CORPORATE AND COMMUNITY SERVICES REPORT NO. 10/2016 - Appointment of Members on other Bodies and Organisations - Queen Elizabeth Park Trust
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7. CORPORATE AND COMMUNITY SERVICES COMMITTEE REPORT NO. 12/2016 - Review of Strategic Plan - Draft Community Plan
8. CORPORATE AND COMMUNITY SERVICES COMMITTEE REPORT NO. 13/2016 - Elector Representation Review

MOTIONS WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE -

9. CONSIDERATION FOR EXCLUSION OF PUBLIC

CORPORATE AND COMMUNITY SERVICES COMMITTEE

Meeting to be held in the Reception Area, Level 4, Civic Centre, 10 Watson Terrace,
Mount Gambier on Monday 8th February, 2016 at 5.30 p.m.

AGENDA

PRESENT: Cr S Meziniec (Presiding Member)
Cr M Lovett, Cr Lynagh, Cr S Perryman and Cr H Persello

APOLOGY: moved that the apology from
be received.

seconded

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Director - Corporate Services, Grant Humphries
Finance Manager, Gary Button
Manager Community Services and Development, Barbara Cernovskis
Manager Governance and Property, Michael McCarthy
Manager Business and Strategic Planning - Tracy Tzioutziouklaris
Administration Officer – Executive Support, Fiona McGregor

COUNCIL MEMBERS
AS OBSERVERS:

COUNCIL MEMBERS
AS OBSERVERS
APOLOGY:

**WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF
THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP
WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR
INDIGENOUS PEOPLES HAVE WITH THIS LAND.**

MINUTES: moved that the minutes of the previous meeting
held 9th November, 2015 be taken as read and confirmed.

seconded

QUESTIONS:

(a) With Notice - Nil received

(b) Without Notice -

1. FINANCIAL STATEMENT – as at 31st January, 2016

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

2016 be received. moved it be recommended the financial statement as at 31st January,

seconded

2. FINANCIAL MANAGEMENT - Budgeting - Annual Business Plan and Budget Consultation 2016/17 Financial Year – Ref. AF15/461

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

The Director - Corporate Services reported:

- (a) In accordance with Section 123 of the Local Government Act 1999, the following Program leading up to the adoption of Annual Business Plan and Budget for 2016/2017 is proposed (actual dates to be confirmed):

Date (2015)	Description
March	Members Budget Workshops/Briefing(s) (actual dates to be confirmed).
early April	Draft Business Plan and Budget released for public comment.
late April	Public submissions on draft Business Plan and Budget close.
mid May	First Special (public) Meeting to hear any public submissions and to discuss the draft Business Plan and Budget.
late May	Second Special (public) Meeting to be held to discuss/finalise the draft Business Plan and Budget (if required).
early/mid June	Special Council meeting to be held to finalise and endorse draft Business Plan and Budget (if required).
mid July	Last date for finalisation/distribution of first quarterly rate notice and distribution of summary Annual Business Plan.
9 th September	First quarterly rate installment final payment date.

moved it be recommended:

- (a) the report be received;
- (b) the Draft 2016/2017 Annual Business Plan and Budget Program be endorsed by Council.

seconded

3. PROPERTY MANAGEMENT - Railway Lands Activation Team update – Ref AF15/398

Goal: Building Communities

Strategic Objective: Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.
Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.

The Manager – Community Services and Development reported:

During January 2016 the Railway Lands Activation Team continued to work with a number of community groups to deliver and facilitate events and activities at the site. The first community led Pop-Up Bar hosted by Koonara Wines received overwhelming support from the community with crowds far exceeding any possible expectation of Koonara or the Team. Equally notable has been the extensive work undertaken with the facilitation of the *First Stop Public Art @ the Rail* initiative.

First Stop Public Art @ the Rail is an artist's development program that stands to enhance the artists, a broad range of collaborators and the wider community for ongoing cultural activation of the site. The Railway Lands Activation team recognises the significance of this project's capacity to have influence across our creative industry, recognising youth, adult and seniors and stretching the skills of all to a new level; the benefit being an important start to a socially inclusive inter-generational public arts program for the site and potential expansion into other public spaces in the City.

The response to this initiative has sparked an invaluable dialogue for Council with our local Artists and cultural community and will produce a quality, local, public art outcome finalising the grant funded artwork component of the site Master Plan. The acquittal timelines associated with the Places for People program funding have been tight with a requirement to acquit the funds by March 2016.

The Railway Lands Activation team therefore placed a priority on engagement with the local art community to activate local public artwork for the site within the tight but achievable timeframe noting that the works would not be a permanent fixture and the *First Stop Public Art @ the Rail* was the vehicle for engagement.

In addition, the Railway Lands Activation Team have continued to progress temporary, low cost activations and events including the following initiatives:

Commercial/Community integration	
Railway Building	Short term commercial enquiry regarding use of the Railway building to be followed up in February 2016
Arts/Cultural/Music activities	
Public Art @ The Rail Public Murals	<p><i>First Stop Public Art @ the Rail</i> As previously reported, this artwork and initiative is funded to the value of \$20,000 from funding received for the original site Master Plan for public murals.</p> <p>A public project briefing for this initiative was held on site at the rail on 14th December 2015 that informed artists and interested community members about the project, and highlighted particular sites of interest. Artists were then invited to pitch their concepts through a peer presentation in the Railway Building on Monday 18th January 2016.</p> <p>Six local artists chose to participate in the peer presentations hosted in the Railway Building on the evening of Monday 18th of January 2016, presenting high quality and diverse responses to the project brief.</p> <p>Concepts presented were extremely diverse and many of a high quality. The event was well attended by additional representatives of the graphic design and visual arts industry including members of the Galley 54 Collective, and the South East Arts Society.</p> <p>Preparation for negotiations with the selected artists is currently underway.</p>
Nature Play Sculptures	We are examining options in response Community Feedback supporting interactive sculptures relevant to either the site or our area.

Food & wine beverage	
Pop Up Bar @ The Rail	Overwhelmingly received by the community. Post event debriefs are being conducted to guide the development of sustainable practice for Council and our Community with this type of future activity.

Confirmed future events for the Railway Lands.

Feb	Mar	Apr	May
Ford Mustang Photo shoot	Ford Mustang Launch	Pedal Prix	Family Day
Karaoke@TheRail	Leukaemia Foundation Family Fun evening	RFDS 20 th Anniversary	
Barry Maney Ford SUV Drive Days	Harmony Day	LimeFM Family Day	
City Band Teddy Bears Picnic			

moved it be recommended:

- (a) the progress report on the Railway Lands Activation Team be received;

seconded

4. GOVERNANCE – Committees – Strategic Planning Sub-Committee – Minutes of Meeting held 28th January, 2016 – Ref. AF15/366

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

moved it be recommended:

- (a) the minutes of the Strategic Planning Sub-Committee Meeting held on 28th January, 2016 be received;
- (b) the following recommendation of the Strategic Planning Sub-Committee be adopted by Council:

1. REVIEW OF THE STRATEGIC PLAN – Ref. 13/486

- (a) The report be received;
- (b) Minor amendments be undertaken to the draft Community Plan (Strategic Plan) and referred to Council for endorsement for the community consultation/engagement process to commence;
- (c) The Strategic Planning Sub Committee recommends that the following community consultation/engagement strategy be undertaken in accordance with (d (1)(2) and (3)) as contained within the report.

seconded

5. CORPORATE AND COMMUNITY SERVICES REPORT NO.10/2016 - Appointment Of Members On Other Bodies & Organisations – Queen Elizabeth Park Trust - Ref. AF11/854

Goal: Governance

Strategy: Demonstrate innovative and responsive organisational governance.

Strategic Objective: Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Council's service delivery and performance.

Goal: Diversity

Strategic Objective: Develop the capacity of Council to effectively communicate and engage with our communities, other agencies and service providers.

moved it be recommended:

- (a) Corporate and Community Services Report No. 10/2016 be received;
- (b) a targeted approach be used by Council Members to identify suitable nominees for the QEPT Board vacancy;
- (c) Council Members present nominations (with accompanying background information) for the QEPT position to the Manager – Governance & Property by Monday 28th March 2016 for presentation to the April 2016 Corporate & Community Services Committee.

seconded

6. CORPORATE AND COMMUNITY SERVICES REPORT NO. 11/2016 - Budget Update as at 31st December, 2015 - Ref. AF14/427

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

moved it be recommended:

- (a) Corporate and Community Services Report No. 11/2016 be received;
- (b) the Budget Update as at 31st December, 2015 as presented with this Report be adopted by Council with all amendments to be made to the 2015/2016 Council Budget.

seconded

7. CORPORATE AND COMMUNITY SERVICES REPORT NO. 12/2016 - Review of Strategic Plan - Draft Community Plan - Ref. AF15/175

Goal: Securing Economic Prosperity

- Strategic Objective:*
- (i) Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.
 - (ii) Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City.

- (iii) *Develop and implement a dynamic planning process to meet emerging economic, social and environmental conditions.*

Goal: Governance

- Strategic Objective: (i) *Demonstrate innovative and responsive organisational governance.*
(ii) *Establish measures for Council's performance and continually compare against community expectations.*
(iii) *Engage with national, state, regional and local forums and partnerships to provide options to continually improve Councils service delivery and performance.*

moved it be recommended:

- (a) Corporate and Community Services Report No. 12/2016 be received;
(b) The draft Community Plan (Strategic Plan) **(TO BE TABLED AT THE MEETING)** now be received and endorsed for public consultation/engagement in accordance with the proposed community engagement/ consultation plan as proposed.

seconded

8. CORPORATE AND COMMUNITY SERVICES REPORT NO. 13/2016 - Elector Representation Review - Ref. AF15/624

Goal: Diversity

Strategic Objective: *Understand our community profile*

Goal: Governance

Strategic Objective: *Demonstrate innovative and responsive organisational governance.*

Establish measures for Council's performance and continually compare against community expectations.

moved it be recommended:

- (a) Corporate and Community Services Report No. 13/2016 be received.
(b) An allocation of \$20,000 be included in 2016/17 Budget for costs associated with the statutory elector representation review process.

seconded

MOTIONS WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE -

9. CONSIDERATION FOR EXCLUSION OF PUBLIC

moved that pursuant to section 90(2) of the Local Government Act 1999 the Council orders that all members of the public (with the exception of other Council Members and Council Officers now present) be excluded from the meeting in order for Agenda Item 10 to be received, discussed and considered in confidence.

The Council is satisfied that the information to be received, discussed or considered in relation to this Agenda Item is information that pursuant to:

- section 90(3)(d) - is commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected:
 - to prejudice the commercial position of the person who supplied the information, and;
 - to confer a commercial advantage on a third party.

The information to be received and discussed relates to a preliminary development proposal of a 3rd party organisation the disclosure of which would reasonably be expected to prejudice or confer advantage on the commercial positions of various stakeholders in the subject development and other development proposals of the 3rd party that supplied the information.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information.

The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because disclosure of the 3rd parties development proposal would prejudice that parties continued involvement in the development and would also prejudice the Council's position in negotiating appropriate commercial and acceptable community outcomes associated with the proposed development.

<u>Item No.</u>	<u>Subject Matter</u>	<u>S90 (3) Grounds</u>
Corporate & Community Services		
10.	<u>CORPORATE AND COMMUNITY SERVICES REPORT NO. 14/2016</u> – Frew Park Ambulance Station Development - Ref. AF16/11	(d)

seconded

FINANCIAL STATEMENT - Monthly Bank Reconciliation

as at 31/12/2015 \$		as at 31/01/2016 \$
	<u>GENERAL ACCOUNT (Westpac)</u>	
157,038.72 CR	OPENING BALANCE	61,775.18 CR
2,476,590.56	<u>PLUS</u> Receipts -	
621,279.09	Rates & Arrears	344,203.76
-	General	619,414.50
-	<u>Receipt of Cash Advance Funds</u>	
-	Transfer from CAD Loan 104	-
-	Transfer from CAD Loan 105	-
550,000.00	Transfer from Investment Funds	1,000,000.00
-	Transfer from Reserve Funds	-
<u>\$ 3,647,869.65</u>		<u>\$ 1,963,618.26</u>
3,804,908.37 CR		2,025,393.44 CR
714,638.19	<u>LESS</u> Direct Debits to Bank Account -	
-	Payroll - 2 Pays processed in January (8/1 & 22/1)	694,335.96
1,235,000.00	Sundry	-
-	Transfer to Investment Funds	-
<u>1,949,638.19</u>	Transfer to CAD Loan 104	<u>-</u>
1,855,270.18 CR		694,335.96
1,793,495.00		1,331,057.48 CR
<u>\$ 61,775.18</u> CR	<u>LESS</u> Expenditure Statement - \$	1,219,817.52
	<u>CASH BALANCE</u>	<u>\$ 111,239.96</u> CR
	<u>BANK RECONCILIATION</u>	
169,855.75 CR	Balance as per Bank Statement	139,174.61 CR
3,858.50	<u>PLUS</u> Deposits not yet credited	2,045.70
98,114.55	<u>LESS</u> Deposits not yet reconciled	8,795.81
-	<u>LESS</u> Deposits not yet updated	-
-	<u>PLUS</u> Payments not yet reconciled	
<u>75,599.70</u> CR		<u>132,424.50</u> CR
2,477.00	<u>LESS</u> Unpresented Cheques & EFT's	9,577.82
11,347.52	Unpresented Direct Debits	11,606.72
<u>\$ 61,775.18</u> CR	<u>CASH BALANCE</u>	<u>\$ 111,239.96</u> CR

Current Interest Rate on Bank Account Balance is 0.10%

FINANCIAL STATEMENT - Monthly Bank Reconciliation continued.....

as at 31/12/2015 \$			as at 31/01/2016 \$	
		<u>LGFA CAD LOAN 104</u>		
-	DR	OPENING BALANCE	-	DR
-		<u>PLUS</u> Deposits	-	
-		<u>LESS</u> Withdrawals (Transfer to General Account)	-	
-		Sundry	-	
<u>\$ -</u>	DR	<u>CASH BALANCE</u>	<u>\$ -</u>	DR
		<u>LGFA CAD LOAN 105</u>		
-	DR	OPENING BALANCE	-	DR
-		<u>PLUS</u> Deposits	-	
-		<u>LESS</u> Withdrawals (Transfer to General Account)	-	
-		Sundry	-	
<u>\$ -</u>	DR	<u>CASH BALANCE</u>	<u>\$ -</u>	DR

Current Interest Rate on CAD Loan Balances is 4.25%

LOAN FUNDS OWING (Local Government Finance Authority)

Opening Bal	Loan Purpose	Interest Rate	Maturity Date	Closing Bal
115,019.14	101 RSL Bowls - Artificial Rink	5.05%	16/03/2019	115,019.14
3,169,438.64	102 Library	5.97%	15/06/2024	3,169,438.64
-	104 CAD - Variable Int Only	4.25%	17/06/2028	-
-	105 CAD - Variable Int Only	4.25%	17/08/2030	-
<u>\$ 3,284,457.78</u>				<u>\$ 3,284,457.78</u>

FINANCIAL STATEMENT - Monthly Bank Reconciliation continued.....

as at 31/12/2015 \$		as at 31/01/2016 \$
	<u>INVESTMENT FUNDS (Local Government Finance Authority)</u>	
356,116.78 CR	Opening Balance	1,041,116.78 CR
1,235,000.00	<u>PLUS</u> Deposits	2,005.97
	<u>PLUS</u> Interest	
- 550,000.00	<u>LESS</u> Withdrawals (Transfer to Westpac)	- 1,000,000.00
-	Withdrawals (Transfer to CAD Loan 104)	-
<u>\$ 1,041,116.78 CR</u>	CLOSING BALANCE	<u>\$ 43,122.75 CR</u>

DOWNSTREAM DRAINAGE FUNDS (Local Government Finance Authority)

175,180.29 CR	OPENING BALANCE	175,180.29 CR
-	<u>PLUS</u> Deposits	-
-	<u>LESS</u> Withdrawals	-
<u>\$ 175,180.29 CR</u>	CLOSING BALANCE	<u>\$ 175,180.29 CR</u>

INVESTMENT OF FUNDS

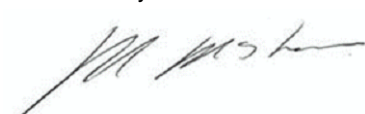
Investment Funds - all invested - 'At Call' at	2.00%
Reserve Funds - all invested - '90 Days' at	2.35%

Prepared by:



Finance Manager

Reviewed by:



Chief Executive Officer

STRATEGIC PLANNING SUB-COMMITTEE

Minutes of meeting held in the Committee Room, Level Four, Civic Centre, 10 Watson Terrace, Mount Gambier, on Thursday 28th January, 2016 commencing at 12.00p.m.

PRESENT: Cr F Morello (Presiding Member)
Cr S Perryman and Cr P Richardson

APOLOGIES: Mayor A Lee

NOT IN ATTENDANCE: Cr M Lovett

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Kris Roberts, Economic Development Manager
Manager Business and Strategic Planning, Tracy Tzioutziouklaris

COUNCIL MEMBERS
AS OBSERVERS:

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Richardson moved that the Minutes of the previous meeting held on Friday 28th August, 2015 be taken as read and confirmed.

Cr Perryman seconded.

Carried.

QUESTIONS:

- (a) With Notice - nil submitted
- (b) Without Notice – nil submitted

1. REVIEW OF THE STRATEGIC PLAN – Ref. 13/486

The Manager Business and Strategic Planning reported:

- (a) The draft Community Plan (Strategic Plan) has now been finalised and incorporates all of the input from Council Members received to date as well as from a number of workshops held with members on:

- Tuesday 5th May, 2015;
- Wednesday 24th June, 2015;
- Wednesday 23rd September, 2015; and
- Thursday 3rd December, 2015.

The primary purpose of these workshops were to ensure that all Members were able to have input into the development of the Strategic Plan.

- (b) It is also important to recognise that the draft strategic plan has been developed using the Futures Paper and the communities aspirations as a base with input and editing from Council Members. In particular, the strategic plan identifies those aspirations that this Council intends to achieve over the next four (4) year period.
- (c) The draft strategic plan is now considered to be in a form appropriate for consultation/engagement with the community and for the community to now have input.

Strategic Planning Sub-Committee Minutes, Thursday 28th January, 2016 cont'd...

- (d) As the Future Paper was developed after undertaking an extensive community engagement process the following community consultation/engagement plan is recommended to be undertaken for the new draft Community Plan (Strategic Plan).
1. To close the loop on the consultation undertaken for the Futures Paper:
 - We asked,
 - You said;
 - We listened;
 - We're acting;
 - What are your thoughts?
 2. Consultation/Engagement to commence after the February Council meeting and include:
 - Traditional adverts in the print media and radio;
 - Included in the Weekly Affairs;
 - On line Hub;
 - Provided to people involved in the workshops associated with the Futures Paper;
 - Focus Groups with RAP, Yag, Elders/Seniors Groups.
 3. In addition to (1) and (2) above Members are encouraged to undertake the following activities:
 - Visits to Retirement Villages;
 - Attendance at Service Club Meetings;
 - Pop Ups – at shopping centres, Council Events, Chairs and Tables at key locations throughout the City.
 - Host a morning tea – at the City Hall/Main Corner/Library/Council Officer Court yard.

Cr Morello moved it be recommended:

- (a) **The report be received;**
- (b) **Minor amendments be undertaken to the draft Community Plan (Strategic Plan) and referred to Council for endorsement for the community consultation/engagement process to commence;**
- (c) **The Strategic Planning Sub Committee recommends that the following community consultation/engagement strategy be undertaken in accordance with (d (1)(2) and (3)) as contained within the report.**

Cr Richardson seconded.

Carried.

MOTIONS WITHOUT NOTICE - Nil

The meeting closed at 2.00 p.m.

TT

CONFIRMED THIS

DAY OF

2016.

.....
PRESIDING MEMBER

CORPORATE AND COMMUNITY SERVICES REPORT NO.10/2016

SUBJECT: APPOINTMENT OF MEMBERS ON OTHER BODIES & ORGANISATIONS – QUEEN ELIZABETH PARK TRUST

REF: AF11/854

Goal: Governance
Strategy: Demonstrate innovative and responsive organisational governance.
Strategic Objective: Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Council's service delivery and performance.

Goal: Diversity
Strategic Objective: Develop the capacity of Council to effectively communicate and engage with our communities, other agencies and service providers.

In consideration of a vacancy in a Council appointed position on the Queen Elizabeth Park Trust ("QEPT") Council resolved at its meeting held on Tuesday 19th January 2016 as follows:

- (a) Corporate and Community Services Report No. 8/2016 be received.**
- (b) The Corporate and Community Services Committee explore options to fill the Board Member vacancy on the Queen Elizabeth Park Trust and provide a report back to Council.**

This report presents information to assist the Corporate and Community Services Committee in its exploration of options in accordance with resolution (b).

The Constitution and Rules of the QEPT (an incorporated association) provide that the executive committee of the Trust (the "Trustees" - or the Board) shall comprise three persons nominated by the Council, and that the Council nominees shall hold office at the pleasure of the Council.

The QEPT Constitution and Rules are attached for Member's information (**Attachment 1**).

With the exception of any person whose circumstances would invoke the vacancy of office provisions, the Constitution and Rules do not impose any other requirements or constraints on Council's nominees.

Council Policy [C410 – Conduct of Meetings](#) (**extract attached – Attachment 2**) prescribes a process for Council nominations/appointments to outside bodies and organisations. Whilst this process accommodates the nomination of Council Officers and other persons, Council has traditionally filled Board/Committee type positions from the Elected Membership (with Council Officers filling administrative type positions).

Should Council seek Council Officer or other (community/public) nominations to fill the QEPT Board vacancy, it may determine to follow one of the policy options of:

- a public notice (in The Border Watch) seeking nominations from interested persons (not a requirement in this instance); or,
- through a targeted process to identify suitable nominees.

Consideration might also be given to the preparation of a role/person specification, against which any nominee might be assessed to ensure that Council's preferred nominee/appointee is appropriately qualified, experienced, skilled or otherwise suited to the position.

Corporate and Community Services Report No. 10/2016 cont'd...

It should be noted that a Council nominee once appointed to an outside body or organisation does not represent the Council in the fulfilment of the duties of their appointed position.

Further, that Council Officer and community/public nominees might have conflicts of interest arising from their competing interests/roles or previously stated positions. Certainly the roles and duties of several senior Council Officers would preclude them from accepting a nomination/appointment to the QEPT.

This report recommends that a targeted approach be used by Council Members to identify suitable nominees for the QEPT Board Vacancy.

The subsequent presentation and appointment of a nominee would follow the same procedures with which Elected Members would be familiar from other appointment processes.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 10/2016 be received;
- (b) a targeted approach be used by Council Members to identify suitable nominees for the QEPT Board vacancy;
- (c) Council Members present nominations (with accompanying background information) for the QEPT position to the Manager – Governance & Property by Monday 28th March 2016 for presentation to the April 2016 Corporate & Community Services Committee.



Michael McCARTHY
MANAGER GOVERNANCE & PROPERTY

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

22nd January, 2016
MMcC/FM

QUEEN ELIZABETH PARK TRUST INCORPORATED

CONSTITUTION AND RULES

**ADOPTED AND SIGNED
AS AT 31ST OCTOBER 2007**

THE QUEEN ELIZABETH PARK TRUST INCORPORATED

CONSTITUTION AND RULES

- | | | |
|----------------|------------|---|
| NAME | 1. | (1) The name of the trust shall be <u>"QUEEN ELIZABETH PARK TRUST INCORPORATED"</u> (the "Trust") |
| MEMBERS | (2) | The members of the Trust shall be the <u>CITY OF MOUNT GAMBIER</u> (the "Council") and the <u>MOUNT GAMBIER CHAMBER OF COMMERCE AND INDUSTRY INCORPORATED</u> (the "Chamber"). |
| OBJECTS | 2. | <p>The objects of the Trust are:-</p> <ul style="list-style-type: none"> (a) To acquire land suited to achieving the following objects and in particular to acquire upon lease from the Council the area known as the "BLUE LAKE CITY CARAVAN PARK" and "BLUE LAKE CITY GOLF LINKS" (the "area"). (b) To use and occupy the area and any other land in which the Trust has acquired or may acquire an interest or has the care control and management as a camping ground, caravan park, recreation reserve, tourist and public pleasure resort, hostel, holiday flat, back-packers hostel, hotel, motel, public golf course and to provide all such facilities and requirements as may be necessary or desirable to achieve the objects. (c) To ensure that the affairs of the Trust are operated in a proper and business like manner by aiming to profit by its operations after operating on accepted business or commercial terms. (d) To co-operate with the Council and the Chamber and assist in the promotion and development of Tourism for Mount Gambier and the further development and improvements to the "Lakes area", in general. (e) To support and subscribe to any charitable or public body or organisation with the same or similar objects. (f) To act generally in the interests of the City of Mount Gambier in the carrying out of its functions in and around the area. |

TRUSTEES 3. The executive committee of the Trust (the "Trustees" shall comprise:-

- (a)
 - (i) Three persons nominated by the Council (the "Council Nominees);
 - (ii) Three persons nominated by the Chamber (the "Chamber Nominees); and
 - (iii) One person (the "Elected Member") appointed by a majority of the three Council Nominees and the three Chamber Nominees.
- (b)
 - (i) The Council Nominees shall hold office at the pleasure of the Council.
 - (ii) The Chamber Nominees shall hold office at the pleasure of the Chamber.
 - (iii) The Elected Member shall hold office until the next Annual General Meeting and is eligible for reappointment by a majority of the three Council Nominees and the three Chamber Nominees.
- (c) Any Trustee may resign at any time and for whatever reason. The Council or the Chamber which originally nominated their respective resigning Trustee(s) will be required to nominate another Trustee(s) to fill that casual vacancy, and the new Trustee will then serve the unexpired term of the Trustee who has resigned.
- (d) The elected Member may be removed from office by the majority of the three Council Nominees and the three Chamber Nominees only on reasonable and justifiable grounds and only after received the concurrence of the proposed removal of the Elected Member from office from the Council and Chamber and only after the Elected Member has been provided the opportunity to address both the Council and the Chamber on the proposal.

CHAIRPERSON 4. (a) At the first meeting of the Trustees to be held after 31st July each year, the Trustees shall appoint one of their number to each of the following positions:

- (i) Chairperson
- (ii) Deputy Chairperson

- (b) The Chairperson shall preside at meetings of the Trustees and shall hold office as the Chairperson for a term of one (1) year, which shall expire on the day of the meeting first held after 31st July in each year.
- (c) Where the Chairperson is absent from a meeting of Trustees then the Deputy Chairperson shall preside at that meeting.
- (d)
 - (i) Both the Chairperson or the Deputy chairperson may retire or resign that position at any time for whatever reason.
 - (ii) If either the Chairperson or the Deputy Chairperson retires or resigns at any time before the expiration of their term of office then the Trustees shall appoint another of their number to fill that vacancy until the first meeting to be held after 31st July.

**ANNUAL 5.
RETIREMENT**

One of the Council Nominees and one of the Chamber Nominees shall retire annually and a successor for the Trustee so retiring shall be nominated by the body which originally appointed the retiring Trustee. Any retiring Council Nominee or Chamber Nominee shall be eligible for re-nomination.

**ANNUAL 6.
OFFICE**

- (a) The term of any Trustee due to retire in any year shall be deemed to expire at the Annual General Meeting held after 31st July in that year and the nomination of the successor of any Trustee shall be forwarded to the Chairperson by the Council or the Chamber as the case may be so that the name shall reach the Chairperson not later than the date upon which Trustee's term of office shall expire in accordance with these provisions.

(b) The Annual General Meeting of the Trust shall be advertised in the local press in an appropriate place to advise of the date, time and place of the meeting.

**VACANCY 7.
OF OFFICE**

- (i) The office of any Trustee shall become vacant if the Trustee:-
 - (a) Dies;
 - (b) Resigns by notice in writing to the Secretary of the Trust;

rules;

- (c) Is removed from office pursuant to these
 - (d) Is declared bankrupt;
 - (e) Is convicted of an indictable offence and the time for appeal to a higher Court has expired and any sentence or fine imposed has not been served or paid; or
 - (f) Become the Secretary Employee or contractor of the Trust.
- (ii) The office of any Trustee may become vacant upon passing of a resolution of the Trustee if a Trustee:
- (a) Without leave of the Trustees fails to attend three consecutive meetings of the Trustees.
 - (b) In the opinion of at least five Trustees has consistently acted otherwise than in the interests of the Trust;
 - (c) Breaches any of the rules.
- (iii) If the office of a Trustee becomes vacant then the Council or Chamber which originally nominated that Trustee will be required to nominate a successor.

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- QUORUM** 8.
- (a) All meetings of the Trustees four Trustees present shall form a quorum.
 - (b) Meetings of the Trustees shall commence as soon after the time specified in the notice of meeting as a quorum is present.
 - (c) If at the expiration of thirty minutes from the time specified in the notice of meeting as the time of commencement a quorum is not present, the Chairperson in the Chairperson's absence the Deputy Chairperson, or in the absence of the Deputy Chairperson the Secretary, shall adjourn the meeting to another time and date.

- (d) Where any meeting is adjourned for lack of a quorum the Secretary shall record in the minute book such reason for the adjournment together with the names of those Trustees present.
- (e) Where any meeting is adjourned to another day the Secretary shall send a notice to every Trustee setting out the time, date and place to which the meeting has been adjourned.

VOTING**9.**

- (a) Each Trustee present at a meeting of the Trust shall vote on a question arising for decision at that meeting.
- (b) The Chairperson which term in this clause includes Deputy Chairperson acting in the absence of the Chairperson shall have a deliberative vote on any question but in the event of an equality of votes the Chairperson shall also have a casting vote.
- (c) If a Trustee has a pecuniary interest whether directly or indirectly in any Contract or proposed Contract in which the Trust is concerned the Trustee must declare that interest to the Trustees as soon as the Trustee becomes aware of the interest.

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- (d) The Trustee may be present at any meeting and may be involved in discussions with respect to the Contract or proposed Contract of which the Trustee has disclosed an interest but the Trustee shall not vote on any resolution concerning that Contract or proposed Contract and the Trustee must leave the room immediately prior to any vote being taken upon the Contract in which the Trustee has declared an interest.
- (e) For the purposes of these rules a pecuniary interest does not exist just because the Trustee has an interest in common with a substantial

proportion of the Trustees or because the Trustee belongs to a group of persons likely to benefit from the Trust's activities.

- MEETINGS 10.**
- (a) Ordinary meetings of the Trust shall be held at times and places appointed by the Trust. But there must be at least one ordinary meeting in each month.
 - (b) Where a time and a place has not been appointed for the holding of an ordinary meeting during any month, the Secretary shall appoint a time and a place for the holding of an ordinary meeting in that month.
 - (c) At least three clear days before the date of an ordinary meeting of the Trust, the Secretary shall:
 - (i) deliver written notice of the meeting; and
 - (ii) supply a copy of the agenda for that meeting

to all Trustees at the address previously nominated by them.
 - (d) The Secretary shall at the request of the Chairperson, or any three Trustees, call a Special Meeting of the Trust.
 - (e) Special meeting of the Trust may be held at any time.
 - (f) Written notice of a Special Meeting of the Trust shall be delivered to the nominated address of all Trustees at least four hours before the commencement of the meeting.
 - (g) It shall not be necessary for the Trustees to hold formal meetings for the purposes of resolving any matter or urgency provided however that any decision taken otherwise than at a formal meeting shall be confirmed and ratified at the next meeting of Trustees.

- MINUTES 11.**
- (a) Minutes of all resolutions and proceedings at meetings of Trustees shall be entered into a book or file to be kept for that purpose.
 - (b) The Trustees may resolve either during or after any meeting that a matter is confidential.

- (c) The Minutes of every meeting shall be submitted for confirmation at the next meeting but if that is omitted, at a subsequent meeting.
- (d) No discussion on the minutes shall be allowed before their confirmation, except as to the accuracy of the minutes as a record of proceedings.
- (e) On the confirmation of the minutes the Chairperson or in the Chairperson's absence the Deputy Chairperson shall initial every page and sign and date at the foot of the last page of the minutes.
- (f) The Secretary shall record the minutes of the proceedings at every meeting of the Trust.
- (g) Each Trustee shall, within seven days after any meeting of the Trust be given a copy of all minutes of the meeting.
- (h) Any elector with the City of Mount Gambier shall be entitled to inspect, without the payment of a fee:-
 - (i) minutes kept under this clause;
 - (ii) reports to the Trust received at a meeting of the Trust;
 - (iii) recommendations presented to the Trust in writing and adopted by resolution of the Trust;
 - (iv) budgetary or other financial statements adopted by the Trust; but excluding details of matters which the Trustees have resolved are confidential.
 - (v) The Council and the Chamber shall within seven days after the confirmation of the minutes of any meeting of Trust be given a copy of all minutes of the meetings.

**VALIDITY
OF ACTS**

- 12.** (a) The Trustees may act notwithstanding any vacancy in their body.
- (b) Any act, action, resolution or decision performed or undertaken by the Trustees shall not be invalid or unenforceable as a result of the lack of a quorum at any meeting or through an invalid appointment of any Trustee or Chairperson.
- (c) The Trustees shall be indemnified by the Trust for any liability incurred provided that at the time of incurring the liability the Trustees were acting honestly and in good faith in the exercise of their powers, duties and obligations pursuant to these Rules or any acts of Parliament.
- (d) The Trustees shall be indemnified by the Trust for any liability incurred in defending any proceedings whether civil or criminal in which judgement is given in the Trustee's favour or in which the Trustee is acquitted.

**POWERS
OF TRUSTEES**

13. The Trustees shall have the following powers:-

- (a) to sell, lease, hire, make gifts of, exchange, partition invest or otherwise dispose of or deal with the whole or any part of the real or personal property of the Trust or any interest in it as fully and effectually as if they were the absolute owners PROVIDED THAT any purchase of real property shall be with the consent of the Council which consent shall not be unreasonably withheld.
- (b) To borrow or raise money for the purposes of the Trust as set out in this constitution and for all incidental purposes with or without giving security from any person, company, bank or corporation including the Council and if necessary on the security of any real or personal assets of the Trust and otherwise on such terms or conditions as are reasonable to the Trustees.
- (c) To invest money in any investment of which they approve or in the purchase or improvement of any real or personal property of the Trust or any interest in real or personal property and to vary and transpose any such investments.
- (d) To pay all expenses and outgoings as may be incurred in relation to the Trust.

- (e) To demise or let the property for such terms at such rent and subject to such provisions as are reasonable to the Trustees.
- (f) To accept a surrender of lease upon such terms and subject to such conditions as are reasonable to the Trustees.
- (g) To hire, appoint, remove or suspend such contractors, officers, clerks, servants or persons either for temporary or special services as the Trustees decide are necessary and to determine their duties and powers and fix and pay their salaries, wages, gratuities, commissions, remuneration or contract sums and if necessary to require security of such amount as may be deemed fit for the proper and efficient discharge of such duties.
- (h) To improve, repair and maintain and insure against loss or damage of the Trust's property and to pay out of income or capital all outgoings properly payable in respect of the Trust's property.
- (i) To recover or charge any person granted an interest in the Trust's property the costs, fees or charges incurred by the Trustees in granting that interest.
- (j) To support and subscribe to any charitable or public body or organisation where the moneys will be applied in furthering the objects of the Trust.
- (k) To execute any document which may be necessary to give effect to the objects of the Trust.
- (l) to organise or arrange for the construction, improvement, maintenance, alteration, demolition, development, redevelopment of the area or any facility or building upon the area in order to achieve the objects of this Trust.
- (m) To do such other lawful acts and things as are incidental to or conducive to the attainment of the objects of the Trust.

SECRETARY 14. (a) The Trustees may from time to time appoint a person or persons to act as Secretary and/or Treasurer of the Trust upon such terms and conditions and at such remuneration as the Trustees may determine and the Trustees shall

have power to define the duties and obligations of any person or persons so appointed.

- (b) The Secretary shall be the Public Officer as defined by the Association Incorporation Act and shall within one month of appointment give all notices as are required by the Act.

ACCOUNTS 15.

- (a) The Trustees shall keep an account at a bank of their determination and cheques shall be drawn signed and endorsed by a person or persons as the Trustees authorise.
- (b) The Trustees shall cause true accounts to be kept in such manner as they think fit of all their receipts, credits, payments and liabilities and all other matters necessary for showing the true state and condition of their Trust and such accounts shall be audited at least once a year by a certified public or chartered accountant appointed in that behalf by the Trustees.

FINANCIAL YEAR 16.

The financial year of the Trust shall be deemed to end on the 30th day of June and as soon as practicable after such date the Trustees shall have a statement of receipts and expenditure and balance sheet prepared covering transactions of the Trust during the period of the twelve months ending on such 30th day of June and the statement and balance sheet is to contain full and complete details of the financial transactions and assets and liabilities of the Trust and Trustees shall have true copies of such statement and balance sheet endorsed with the auditor's certificate and they will be delivered to the Council and the Chamber not later than the 30th day of September in the same year.

SEAL HOLDERS

- 17. The Trustees shall from time to time appoint four of the Trustees to act as sealholders provided that the nominated sealholders received no remuneration from the Trust and they continue to hold the position of Trustee.
The Trustees so appointed shall continue to hold office as sealholders until such time as a successor or successors are appointed. Any two of the sealholders shall affix the seal of the Trust to any document approved by the Trustees for this purpose and the affixing of the seal over such document or instrument shall be effected in the presence of the sealholders.

ALTERATION TO CONSTITUTION RULES 18. It shall be lawful for the Trustees by unanimous resolution to revoke or vary or add to this Constitution so long as such revocation, variation or addition has been first approved by the Council and by the Chamber.

WINDING UP 19. (a) The Trust may be wound up voluntarily by a resolution of the Trustees for which at least two of the Council Nominees and two of the Chamber Nominees vote in favour.

(b) Any assets remaining after that process shall be applied by the Council until expended to improve or manage the Mount Gambier Crater Lakes Area for the benefit of the inhabitants of Mount Gambier.

This Constitution was adopted at a Meeting of Trustees
held on the day of 2007.

.....
Chairperson

Extract from Council Policy C410 – Conduct of Meetings

5.5 APPOINTMENT TO COMMITTEES AND OTHER BODIES AND ORGANISATIONS

This policy provision applies when Council has been requested or is required to nominate or appoint a Member or any other person to fill a vacant position on any Committee or as delegate/representative on an outside body or organisation.

Where these policy provisions are inconsistent with any legislative or statutory provisions or the Terms of Reference or other governing instrument of any Committee or other body or organisation, then those other provisions shall apply and override this policy (with the exception that Council may, subject to any statutory prohibitions, override the Terms of Reference of its own Committees)

The Chief Executive Officer shall notify Members of the request and/or requirements associated with the vacancy, including details of the Committee/Body/Organisation Terms of Reference and other relevant information, and will seek a written nomination of any Elected Member, Council Officer or other person with appropriate qualifications and/or experience.

Where Council is required under a legislative or some other requirement under Terms of Reference to seek community or independent nominees to Committee positions, then a public notice shall be published in a newspaper circulating in the area seeking interested persons to nominate within 21 days (or such other period as may be required). Such nominees may also be sought through a targeted process to identify suitable nominees.

The Chief Executive Officer shall present details of all nominees for vacant positions to the next available Council meeting together with a recommendation and draft resolutions that Council may endorse a secret ballot voting process and appoint the Chief Executive Officer (or any other Senior Officer present at the meeting) as Returning Officer to declare the result and draw lots (if/as necessary).

The following shall apply to the appointment of Committee Members and delegates/representatives on other bodies and organisations:

- A nominee need not be present at the meeting, but must provide a written acceptance to the Chief Executive Officer prior to consideration.
- Candidate nominees should display the qualities sought to fill the vacant position including relevant skills, experience and interests.
- Prior to commencing the secret ballot process, by passing a resolution, Council:
 - i. may determine not to nominate or appoint any person to fill a vacancy.
 - ii. should determine the term to apply to the nomination/appointment, that may survive the next general/periodic election.
- The Mayor may vote on the question of position appointments to Committee's and other bodies and organisation's.
- A Member not in his or her seat at the meeting does not vote.
- The candidate with the highest number of votes (or where two or more candidates receive the equal highest number of votes the first name drawn in the lot) shall be declared as being nominated/appointed to the vacant position.
- A division cannot be called for when a vote on the question of appointing a person to fill a vacant position is taken.
- The Mayor may (but is not required to) accept a motion to endorse the filling of the vacant position however any failure or variation of the motion shall be of no effect on the result of the secret ballot.
- Council may determine to appoint proxies/deputies to certain positions to ensure representation in the absence of selected members/delegates/representatives.

Extract from Council Policy C410 – Conduct of Meetings

South East Local Government Association/Provincial Cities Association Positions

The Mayor shall be the preferred candidate for any Board Member positions (and the Deputy Mayor the preferred candidate for any proxy/deputy position) on a s42 subsidiary (ie South East Local Government Association and Provincial Cities Association).

Nominations shall only be sought for the position of Board Member and/or proxy/deputy where the Mayor or Deputy Mayor are unable to fill the positions, or to act when both the Mayor and Deputy Mayor may be unavailable, in which case the nomination/appointment procedure shall be as described in this Policy.

Payment of Allowances/Sitting Fees

Council should have a consistent and reasonable approach to payment of allowances/ sitting fees to Members and other community and independent persons appointed to positions on Committees which should be prescribed in the Terms of Reference.

Appointments of Independent Members of a Council committee will be for a term determined by the Council, and may survive the next general/periodic election unless Council specifically resolves otherwise at the time of the appointment (noting that Council may have the right to terminate any appointment at any time, or that the term of appointment may be determined by some other statutory means).

Roles of Nominees/Appointees

Upon nomination/appointment to a position, Council's duly declared nominee/appointee shall be authorised to fill that position, including the exercise of any voting rights.

Where more than one person has been nominated/appointed to fill a position or as deputy/proxy, precedence shall apply based upon the persons position (ie Mayor, Deputy Mayor, Member, CEO etc).

Attendance by Non-Appointed Persons

Subject to any valid provision to the contrary, any non-appointed Elected Member or Council Officer may attend meetings of any Committee or other body or organisation to whom Council has nominated/appointed a Member or delegate/representative, but may not speak or be heard or vote at the meeting unless invited by the meeting organiser and in accordance with a direction of the Council or the Chief Executive Officer.

Independence of Bodies/Organisations

Other bodies and organisations to which Council nominates/appoints Elected Members, Council Officers or other suitably persons as delegates/representatives do not operate under the provisions of the Local Government Act 1999 or other legislation that prescribe meeting procedures and Member obligations.

Any person appointed to a position on a body or organisation (whether a Council Member, Council Officer or some other person) is bound by the governing arrangements applicable to that other body or organisation. In that capacity that person does not represent the interests of Council, but will be required to act in the interests of that body or organisation, which at times may be inconsistent with the interests or a formal position of the Council.

Council may influence but is not to instruct any Elected Member, Council Officer or other person whom it has nominated/appointed as a delegate/representative on another body or organisation as to the manner in which they act in fulfilling their non-Council duties. It is for the delegate/representative to determine how they fulfil their duties on a body or organisation and deal with any conflict that may arise between their competing interests/roles.

CORPORATE AND COMMUNITY SERVICES REPORT NO. 11/2016

SUBJECT: BUDGET UPDATE AS AT 31ST DECEMBER, 2015

REF: AF14/427

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Following the introduction of the Local Government (Financial Management) Regulations 2011, Council completed a review of its Budget reporting processes (Corporate and Community Services Report No. 30/2012 - Monitoring Council's Budget Performance) resulting in the adoption of the new Policy B300 - Budget Reporting and Amendment.

The objective of the Budget Reporting and Amendment Policy is to provide management with a framework to operate in regard to the following:

- The content, timing and process to be followed for reporting to Council on its performance against budget;
- The scope and conditions associated with the Chief Executive Officer approving variations in activity (that are within the scope of the approved budget allocations);
- The process required to be followed as well as general guidelines in relation to the carrying forward of expenditure authority associated with projects included in the budget for the previous year.

The Policy provides for a Budget Update report to be prepared and included in the agenda of the Ordinary Meeting of Council's Corporate and Community Services Committee in the months of November and March (as a minimum). The report will highlight at summary level budget activity for the year to date, original and revised budget information, and include the latest revised forecast of expected budget results for the year.

The Budget Update as at 31st December, 2015 as presented with this report, is now recommended for adoption.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 11/2016 be received;
- (b) the Budget Update as at 31st December, 2015 as presented with this Report be adopted by Council with all amendments to be made to the 2015/2016 Council Budget.



Grant HUMPHRIES
DIRECTOR - CORPORATE SERVICES

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER



BUDGET UPDATE: BR2 FEBRUARY 2016 AS AT 31ST DECEMBER 2015

- 1. HIGH LEVEL SUMMARY BY FUNCTION (PAGES 1 - 13)**
- 2. DETAILED SUMMARY OF WORK IN PROGRESS ALLOCATIONS (PAGES 14 - 19)**
- 3. NEW BUDGET SUMMARY (PAGE 20)**
- 4. INTERIM BUDGET UPDATE COMMENTARY (PAGES 21 - 24)**
- 5. UNIFORM PRESENTATION OF FINANCES (PAGES 25 - 31)**

HIGH LEVEL SUMMARY BY FUNCTION

1. ADMINISTRATION

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6000 - 6002)	1,703	1,693	1,688	890	(5)	1,688
OPERATING REVENUE (4100 - 4120)	20,440	20,422	20,422	18,730	0	20,422
NET OPERATING - SURPLUS / (DEFICIT)	18,737	18,729	18,734	17,840	5	18,734
CAPITAL EXPENDITURE (7500)	124	480	480	11	0	480
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(124)	(480)	(480)	(11)	0	(480)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

2. SUPPORT SERVICES

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6010)	3,212	3,222	3,243	1,854	21	3,243
OPERATING REVENUE						
NET OPERATING - SURPLUS / (DEFICIT)	(3,212)	(3,222)	(3,243)	(1,854)	(21)	(3,243)
CAPITAL EXPENDITURE (7460)	55	126	126	47	0	126
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(55)	(126)	(126)	(47)	0	(126)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

3. COMMUNITY

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6100)	1,655	1,655	1,660	866	5	1,660
OPERATING REVENUE (4130)	121	121	121	33	0	121
NET OPERATING - SURPLUS / (DEFICIT)	(1,534)	(1,534)	(1,539)	(833)	(5)	(1,539)
CAPITAL EXPENDITURE (7560, 7570, 7620)	147	147	147	40	0	147
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(147)	(147)	(147)	(40)	0	(147)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

4. CULTURAL

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6200)	2,901	2,896	2,923	1,460	27	2,923
OPERATING REVENUE (4140 - 4142)	392	392	394	230	2	394
NET OPERATING - SURPLUS / (DEFICIT)	(2,509)	(2,504)	(2,529)	(1,230)	(25)	(2,529)
CAPITAL EXPENDITURE (7470, 7630, 7640, 7650)	155	176	176	15	0	176
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(155)	(176)	(176)	(15)	0	(176)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

5. ECONOMIC

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6300)	1,608	1,634	1,756	705	122	1,756
OPERATING REVENUE (4153)	413	413	413	182	0	413
NET OPERATING - SURPLUS / (DEFICIT)	(1,195)	(1,221)	(1,343)	(523)	(122)	(1,343)
CAPITAL EXPENDITURE (7660)						
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)						
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

6. ENVIRONMENT

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6400)	4,072	4,031	4,041	1,989	10	4,041
OPERATING REVENUE (4162)	1,665	1,665	1,836	1,262	171	1,836
NET OPERATING - SURPLUS / (DEFICIT)	(2,407)	(2,366)	(2,205)	(727)	161	(2,205)
CAPITAL EXPENDITURE (7670, 7665, 7800)	259	882	882	193	0	882
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(259)	(882)	(882)	(193)	0	(882)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

7. RECREATIONAL

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6500)	2,507	2,547	2,529	1,414	(18)	2,529
OPERATING REVENUE (4170)	57	57	57	29	0	57
NET OPERATING - SURPLUS / (DEFICIT)	(2,450)	(2,490)	(2,472)	(1,385)	18	(2,472)
CAPITAL EXPENDITURE (7680, 7690, 7700, 7730)	539	1,582	1,632	734	50	1,632
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(539)	(1,582)	(1,632)	(734)	(50)	(1,632)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

8. REGULATORY

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6600)	1,191	1,191	1,216	619	25	1,216
OPERATING REVENUE (4180)	425	453	473	306	20	473
NET OPERATING - SURPLUS / (DEFICIT)	(766)	(738)	(743)	(313)	(5)	(743)
CAPITAL EXPENDITURE						
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)						
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

9. TRANSPORT

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6700)	3,281	3,271	3,339	1,398	68	3,339
OPERATING REVENUE (4192, 4193)	591	591	591	472	0	591
NET OPERATING - SURPLUS / (DEFICIT)	(2,690)	(2,680)	(2,748)	(926)	(68)	(2,748)
CAPITAL EXPENDITURE (7300, 7400, 7450, 7830, 7900)	4,804	6,112	6,296	851	184	6,296
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(4,804)	(6,112)	(6,296)	(851)	(184)	(6,296)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

10. ENGINEERING/INDIRECT

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6800)	1,361	1,382	1,372	524	(10)	1,372
OPERATING REVENUE						
NET OPERATING - SURPLUS / (DEFICIT)	(1,361)	(1,382)	(1,372)	(524)	10	(1,372)
CAPITAL EXPENDITURE (7740)	5	37	37	5	0	37
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)	(5)	37	(37)	(5)	0	(37)
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

11. UNCLASSIFIED

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE (6900)	767	754	754	233	0	754
OPERATING REVENUE (4210, 4230, 4240)	220	235	238	141	3	238
NET OPERATING - SURPLUS / (DEFICIT)	(547)	(519)	(516)	(92)	3	(516)
CAPITAL EXPENDITURE						
CAPITAL REVENUE						
NET CAPITAL - SURPLUS / (DEFICIT)						
NON OPERATING EXPENDITURE						
NON OPERATING REVENUE						
NET NON OPERATING - SURPLUS / (DEFICIT)						

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

12. NON - OPERATING

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE						
OPERATING REVENUE						
NET OPERATING - SURPLUS / (DEFICIT)						
CAPITAL EXPENDITURE						
CAPITAL REVENUE	0	157	157	132	0	157
NET CAPITAL - SURPLUS / (DEFICIT)	0	157	157	132	0	157
NON OPERATING EXPENDITURE (7000)	874	874	874	93	0	874
NON OPERATING REVENUE (4250, 4260, 4270, 4280, 4300, 4500)	6,890	10,270	10,512	6,435	242	10,512
NET NON OPERATING - SURPLUS / (DEFICIT)	6,016	9,396	9,638	6,342	242	9,638

Financial Report: refer detailed Summary

HIGH LEVEL SUMMARY BY FUNCTION

13. SUMMARY

	Original Budget '000	Revised '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Proposed E of Y Budget Forecast '000
OPERATING EXPENDITURE	24,258	24,276	24,521	11,952	245	24,521
OPERATING REVENUE	24,324	24,349	24,545	21,385	196	24,545
NET OPERATING BUDGET SURPLUS/(DEFICIT)	66	73	24	9,433	(49)	24
CAPITAL EXPENDITURE	6,088	9,542	9,776	1,896	234	9,776
CAPITAL REVENUE	0	157	157	132	0	157
NON OPERATING EXPENDITURE	874	874	874	93	0	874
NON OPERATING REVENUE	6,890	10,270	10,512	6,435	242	10,512
NET CASH BUDGET SURPLUS/(DEFICIT)	(6)	84	43	14,011	(41)	43

2. DETAILED SUMMARY

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
2.1	OPERATING REVENUE						
	CULTURAL						
4140.0404	Library - State Operating Grant	82	82	84	84	2	84
						2	
	ENVIRONMENT						
4162.0621	Waste Management - Bin Sales	15	15	26	26	11	26
4162.0623	Waste Management - Greenwaste Collection - Contra	270	270	420	420	150	420
4162.0624	Waste Management - Recycling Disposal - Contra	0	0	120	60	120	120
4162.0625	Waste Management - Landfill - Contra	0	0	1,157	579	1,157	1,157
4162.0626	Waste Management - WTC - Contra	1,350	1,350	73	73	(1,277)	73
4162.0624	Waste Management - Recycling Disposal (Offset Exp)	0	120	130	60	10	130
						171	
	REGULATORY						
4180.0811	Planning - Fines/Costs Recovered	5	33	53	53	20	53
						20	
	UNCLASSIFIED						
4240.0401	Investment Revenue - LGFA Bonus	10	10	13	13	3	13
						3	
	OPERATING REVENUE INCREASE/(DECREASE)					196	

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
2.2	<u>NON-OPERATING REVENUE</u>						
4500.2001	Grant Funding - Supplementary R2R Funding	142	717	959	438	242	959
	NON-OPERATING REVENUE INCREASE/(DECREASE)					242	

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
2.3	<u>OPERATING EXPENDITURE</u>						
	ADMINISTRATION						
6002.0212	Organisational - Provincial Cities Association - Wound Up	16	16	11	11	(5)	11
						(5)	
	SUPPORT SERVICES						
6011.0035	Accounting/Finance - Training Exp - LMA	5	5	9	9	4	9
6013.0038	Human Resources - Operating - Recruitment	3	3	13	11	10	13
6013.0320	Human Resources - Consultancy Exp.	22	22	26	24	4	26
6022.0035	Community Engagment - Well Being/Resilience Training	3	3	6	6	3	6
						21	
	COMMUNITY SERVICES						
6138.0038	Main Corner Operating - Pigeon Control	155	155	160	79	5	160
						5	
	CULTURAL						
6240.0733	Christmas Parade - Float Maintenance Costs	14	14	28	28	14	28
6200.0035	Library - Training	6	6	9	7	3	9
6200.0025	Library - Workers Comp	23	23	24	24	1	24
6240.0731	Christmas Parade - Committee Expenses	13	13	14	14	1	14
6240.0735	Banners / Decorations - Erect/Dismantle	26	26	34	26	8	34
						27	

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
2.3	<u>OPERATING EXPENDITURE cont.</u>						
	ECONOMIC						
6320.0010	Economic Development (Budget Re-Allocation)	100	100	0	0	(100)	0
6320.0021	Economic Development (Budget Re-Allocation)	10	10	0	0	(10)	0
6320.0038	Economic Development (Budget Re-Allocation)	0	0	110	19	110	110
6320.0762	Regional Development - Final Payment Uni SA Project	20	46	146	23	100	146
6350.0805	Tourism - Major Events - ASO Support	171	171	181	70	10	181
6350.0805	Tourism - Major Events - HPV Support	171	181	196	70	15	196
6360.0035	Tourism - TLN - Training (Social Media)	2	2	3	3	1	3
6360.0838	Tourism - TLN - Minor Items / Improvements	8	8	4	0	(4)	4
						122	
	ENVIRONMENT						
6410.0887	Waste Management - Recycling Disposal	125	125	145	100	20	145
6410.0893	Waste Management - Orchard Road Rehab.	20	20	10	1	(10)	10
						10	
	RECREATION						
6500.0969	Old Hospital Site - Maintenance	20	20	10	5	(10)	10
6550.1030	Aquatic Centre - Contractor	175	175	171	85	(4)	171
6550.1032	Aquatic Centre - Minor Items/Improvements	20	20	16	0	(4)	16
						(18)	
	REGULATORY						
6630.0035	Planning - Training (LMA)	3	3	9	9	6	9
6630.1120	Planning - Legal Fees	35	35	60	58	25	60
6630.1129	Planning - CDAP Operating	20	20	14	4	(6)	14

Page 18

Account No.	Description	Original Budget '000	Revised Budget '000	Proposed Budget '000	Actual 31/12/2015 '000	Variance now Requested '000	Revised E of Y Budget Forecast '000
2.4	<u>CAPITAL EXPENDITURE</u>						
	CULTURAL SERVICES						
7640.5401	City Hall - Capital Improvements - Chair Repairs	25	25	36	0	11	36
7650.5503	Heritage - Old Town Hall Air Con	0	11	0	0	(11)	0
						0	
	RECREATION						
7680.5811	Rail Lands - Activation Projects	0	0	50	6	50	50
						50	
	ENGINEERING/INFRASTRUCTURE						
7900.3999	Road Reconstruction - Wehl St North (Boothy to Bailey) deleted	3,307	4,043	3,885	0	(158)	3,885
7830.1999	Road to Recovery - Rail Trail Project	3,307	3,943	4,043	0	100	4,043
7900.3999	Supplementary R2R - Wehl Street North (Boothy to Bailey)	3,307	4,043	4,201	0	158	4,201
7900.3999	Supplementary R2R - Suttontown/Wireless Road Roundabout	3,307	4,201	4,236	0	35	4,236
7900.3999	Supplementary R2R - Wehl/Yeates Roundabout	3,307	4,236	4,256	0	20	4,256
7900.3999	Supplementary R2R - Suttontown Road Pavement	3,307	4,256	4,285	0	29	4,285
						184	
	CAPITAL EXPENDITURE INCREASE / (DECREASE)					234	

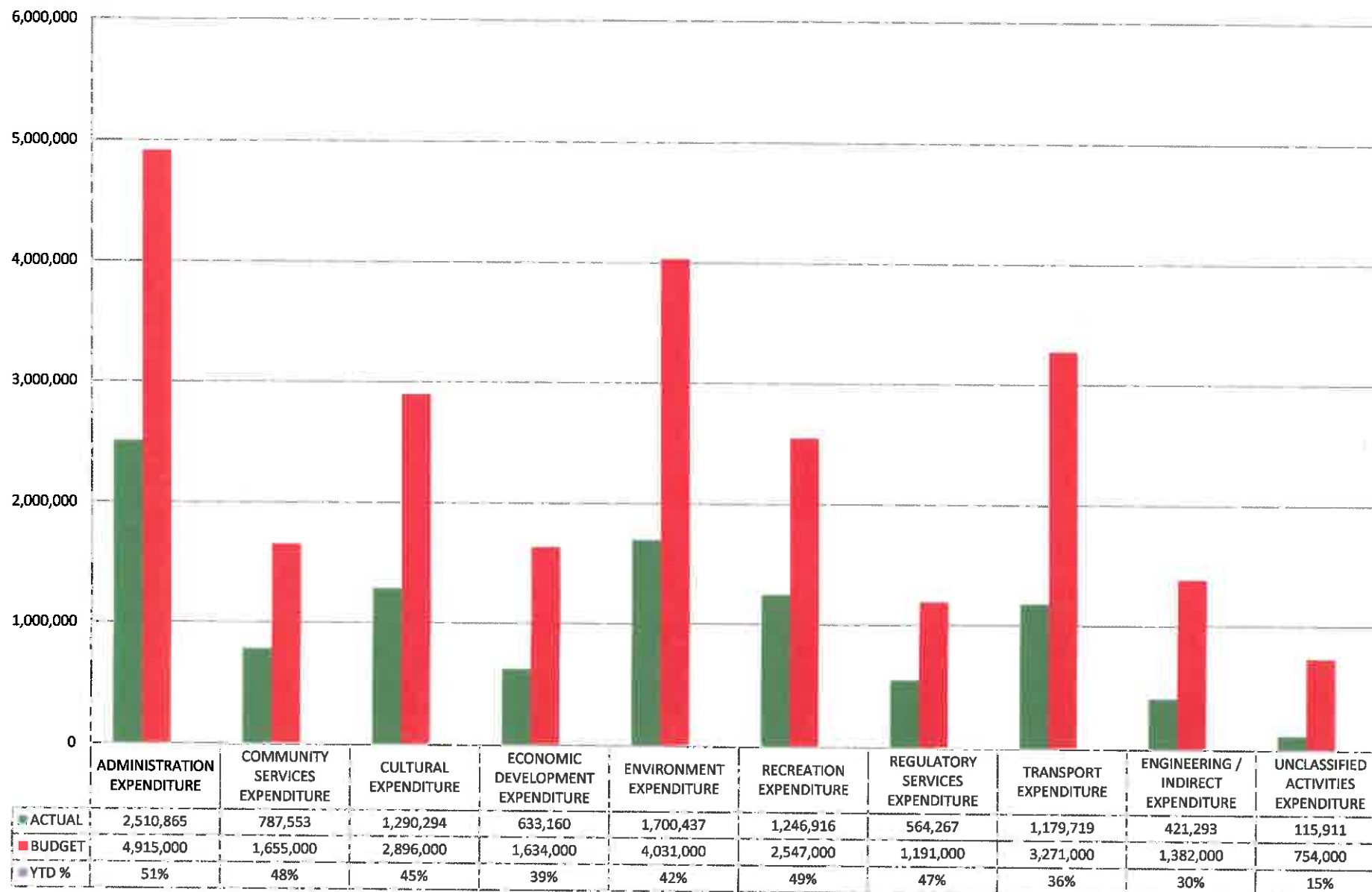
3. SUMMARY OF REQUESTED BUDGET VARIATIONS

	Original Budget \$000	Revised Budget \$000	Variation Requested \$000	Proposed BR2 \$000
OPERATING				
Operating Expenditure Increase (Decrease)	24,258	24,276	245	24,521
Operating Revenue Increase (Decrease)	24,324	24,349	196	24,545
Operating Surplus/(Deficit)	66	73	(49)	24
CAPITAL EXPENDITURE				
Capital Expenditure Increase (Decrease)	6,088	9,542	234	9,776
CAPITAL REVENUE				
Capital Revenue Increase (Decrease)	0	157	0	157
NON OPERATING EXPENDITURE				
Non Operating Expenditure Increase (Decrease)	874	874	0	874
NON OPERATING REVENUE				
Non Operating Revenue Increase (Decrease)	6,890	10,270	242	10,512
Revised Cash Budget Surplus/(Deficit)	(6)	84	41	43
SUMMARY OF ALTERATIONS : SURPLUS/(DEFICIT)	Operating Budget		Cash Budget	
Original (Adopted) Budget	66		(6)	
Revised Budget - (Work in Progress)	26		(46)	
Budget Update No. 1 (as at 30th September, 2015)	73		84	
Budget Update No. 2 (as at 31st December, 2015)	24		43	

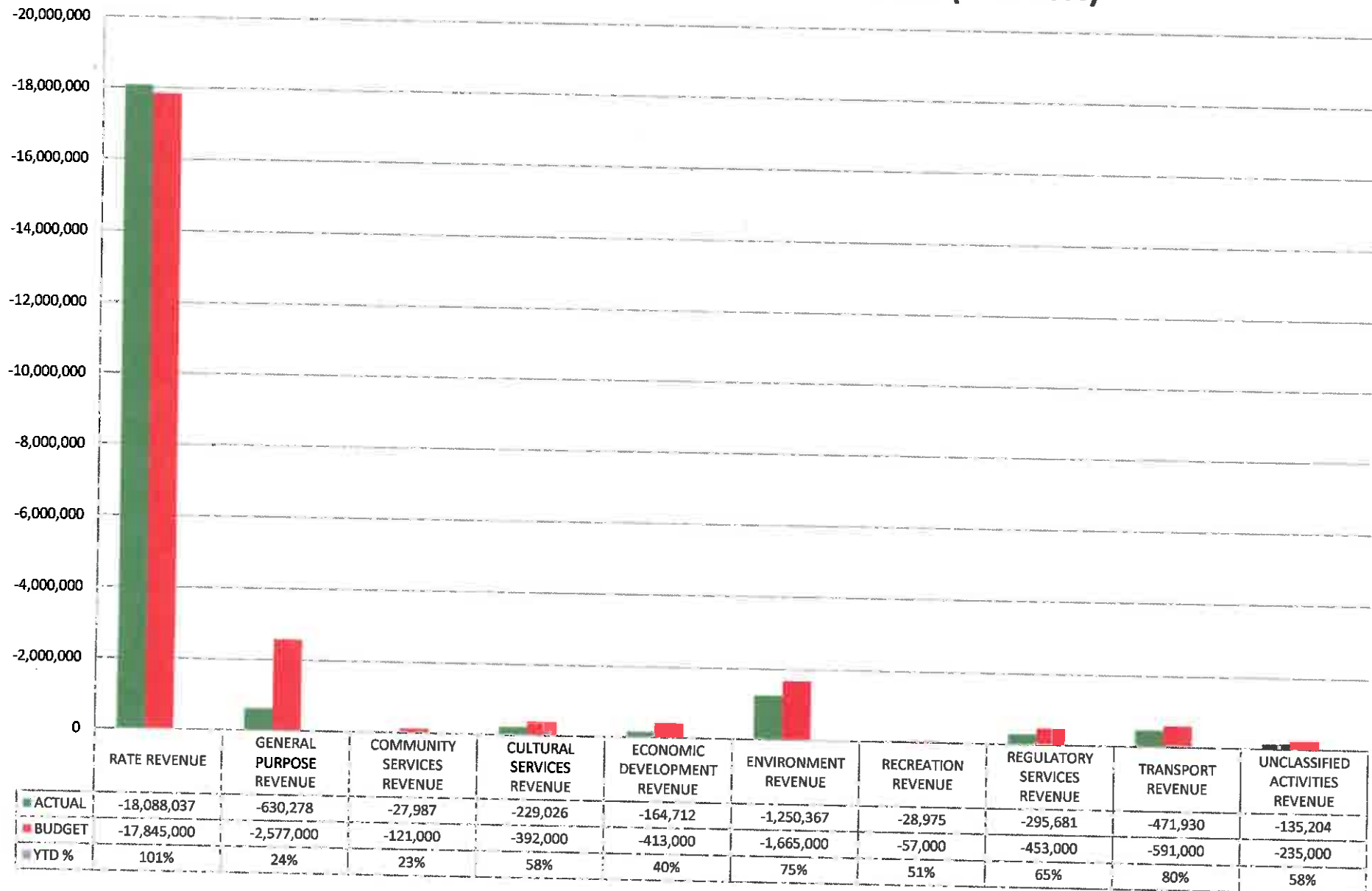
4. **BR2 Commentary**

- This is the second Budget Review for the 2015/2016 financial year other than the interim review which introduced work in progress amounts from 2014/2015 into the 2015/2016 Budget.
- BR2 takes into account most costs for the first 6 months of operating (July to December) however some creditors for the month of December are not yet included (processed in January).
- In overall terms BR2 provides for;
 - An increase in Operating Expenditure of \$245,000
 - An increase in Operating Revenue of \$196,000
 - A net loss to the budgeted operating result of \$49,000
- Council's Budgeted Operating commentary;
 - The adopted Budget provided for a \$66,000 Surplus
 - Interim (WIP) Review resulted in a \$26,000 Surplus
 - BR1 results in a \$73,000 surplus as at 30th September, 2015
 - BR2 results in a \$24,000 surplus as at 31st December, 2015
- Council's Cash Budget commentary:
 - Adopted Budget provided for a \$6,000 Deficit
 - The Interim (WIP) Review resulted in a \$46,000 Deficit
 - BR1 results in a surplus of \$84,000 as at 30th September, 2015
 - BR2 results in a surplus of \$43,000 as at 31st December, 2015
- Operating Revenue has increased by \$196,000 principally due to an audit requirement to account for greenwaste receipts in the year they were actually to be applied to. This in turn required a Budget adjustment of \$150,000.
- Operating Expenditure has increased by \$245,000 principally due to the final payment of the Uni SA Building Project being brought forward to this financial year (\$100,000).
- Capital Expenditure has increased by \$234,000 due to \$50,000 being provided for Activation projects at the Rail Lands and an additional \$242,000 being received for Supplementary R2R road funding for 2015/2016 (\$184,000 Capital / \$58,000 Operating).
- Non-Operating Revenue has increased by \$242,000 as a result of the additional \$242,000 supplementary R2R Funding.
- Council's Operating (Expenditure and Revenue) and Capital Expenditure have also been provided on the following pages, in graphical format as part of this Commentary.

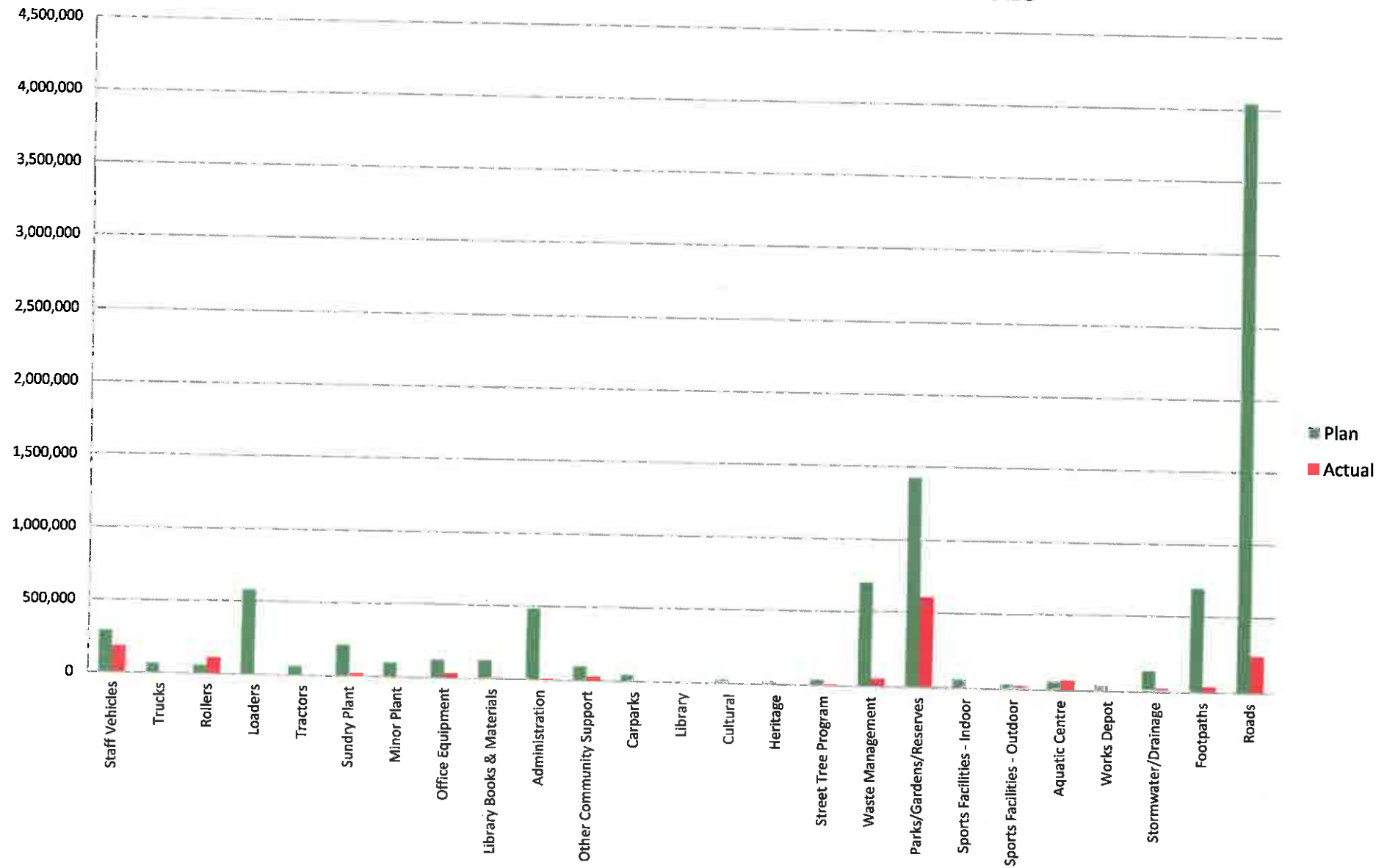
Operating Expenditure - As at 31 December 2015 (YTD 50%)



Operating Income - As at 31 December 2015 (YTD 50%)



Capital Expenditure - As at 31 December 2015



**CITY OF MOUNT GAMBIER
BUDGET 2016**

Statement of Comprehensive Income

ACTUAL 2015 \$ '000	INCOME	BR2 2016 \$ '000
17,641	Rates	17,845
417	Statutory Charges	473
3,706	User Charges	2,749
3,604	Grants Subsidies and Contributions	3,361
29	Investment Income	13
350	Reimbursements	104
363	Other Income	0
<hr/> 26,110	TOTAL REVENUES	<hr/> 24,545
	EXPENSES	
9,197	Wages and Salaries	9,163
8,920	Materials, contracts & other expenses	8,888
299	Finance Costs	374
6,649	Depreciation, amortisation & impairment	6,096
0	Share of loss - joint ventures & associates	0
<hr/> 25,065	TOTAL EXPENSES	<hr/> 24,521
	OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS	24
1,045		
58	Net gain (loss) on disposal or revaluation of assets	0
796	Amounts specifically for new or upgraded assets	0
0	Physical resources received free of charge	0
<hr/> 1,899	NET SURPLUS/(DEFICIT)	<hr/> 24

**CITY OF MOUNT GAMBIER
BUDGET 2016**

Cash Flow Statement

ACTUAL 2015 \$ '000		BR2 2016 \$ '000 Inflows (Outflows)
	CASHFLOWS FROM OPERATING ACTIVITIES	
	RECEIPTS	
25,939	Operating Receipts	24,532
28	Investment Receipts	13
	PAYMENTS	
(18,280)	Operating payments to suppliers & employees	(18,051)
<u>(339)</u>	Finance Payments	<u>(374)</u>
7,348	Net Cash provided by (or used in) Operating Activities	6,120
	CASH FLOWS FROM INVESTING ACTIVITIES	
	RECEIPTS	
796	Grants specifically for new or upgraded assets	0
911	Sale of Assets	959
60	Repayments of loans by community groups	43
	PAYMENTS	
0	Loans made to community groups	(10)
(5,156)	Expenditure on renewal / replacement of assets	(6,451)
<u>(4,091)</u>	Expenditure on new / upgraded assets	<u>(3,325)</u>
(7,480)	Net Cash provided by (or used in) Investing Activities	(8,784)
	CASH FLOWS FROM FINANCING ACTIVITIES	
	RECEIPTS	
0	Proceeds from Borrowings	0
	PAYMENTS	
<u>(72)</u>	Repayment of Borrowings	<u>2,309</u>
(72)	NET CASH USED IN FINANCING ACTIVITIES	2,309
(204)	NET INCREASE (DECREASE) IN CASH HELD	(355)
1,173	CASH AT BEGINNING OF YEAR	969
<u>969</u>	CASH AT END OF YEAR	<u>614</u>

**CITY OF MOUNT GAMBIER
BUDGET 2016**

Balance Sheet

ACTUAL 2015 \$ '000		BR2 2016 \$ '000
	ASSETS	
	CURRENT ASSETS	
969	Cash and cash equivalents	614
1,568	Trade & other receivables	1,568
40	Inventories	40
0	Other Financial Assets	0
<u>2,577</u>		<u>2,222</u>
0	Non-Current Assets held for Sale	0
<u>2,577</u>	TOTAL CURRENT ASSETS	<u>2,222</u>
	NON-CURRENT ASSETS	
108	Financial Assets	75
0	Equity accounted investments in Council businesses	0
0	Investment Property	0
230,349	Infrastructure, Property, Plant & Equipment	233,070
0	Other Non-current Assets	0
<u>230,457</u>	TOTAL NON-CURRENT ASSETS	<u>233,145</u>
<u>233,034</u>	TOTAL ASSETS	<u>235,367</u>
	LIABILITIES	
	CURRENT LIABILITIES	
2,436	Trade & Other Payables	2,436
184	Borrowings	184
2,076	Short-term Provisions	2,076
0	Other Current Liabilities	0
<u>4,696</u>		<u>4,696</u>
0	Liabilities relating to Non-current Assets held for Sale	0
<u>4,696</u>	TOTAL CURRENT LIABILITIES	<u>4,696</u>
	NON-CURRENT LIABILITIES	
0	Trade & Other Payables	0
4,525	Long-term Borrowings	6,834
232	Long-term Provisions	232
0	Other Non-current Liabilities	0
<u>4,757</u>	TOTAL NON-CURRENT LIABILITIES	<u>7,066</u>
<u>9,453</u>	TOTAL LIABILITIES	<u>11,762</u>
<u>223,581</u>	NET ASSETS	<u>223,605</u>
	EQUITY	
49,398	Accumulated Surplus	52,595
165,034	Asset Revaluation	165,034
9,149	Other Reserves	5,976
<u>223,581</u>	TOTAL EQUITY	<u>223,605</u>

**CITY OF MOUNT GAMBIER
BUDGET 2016**

Statement of Changes in Equity

ACTUAL 2015 \$ '000		BR2 2016 \$ '000
	ACCUMULATED SURPLUS	
46,307	Balance at end of previous reporting period	49,398
1,899	Net Result for Year	24
4,385	Transfer From Reserves	3,173
<u>-3,193</u>	Transfer To Reserves	<u>0</u>
49,398	BALANCE AT END OF PERIOD	52,595
	ASSET REVALUATION RESERVE	
131,574	Balance at end of previous reporting period	165,034
33,460	Gain on revaluation of infrastructure, property, plant & equipment	0
0	Transfer to Accumulated Surplus on sale of infrastructure, property, plant & equipment	<u>0</u>
<u>165,034</u>	BALANCE AT END OF PERIOD	165,034
	LONG SERVICE LEAVE	
724	Balance at end of previous reporting period	724
0	Transfer to reserve from accumulated surplus	0
<u>0</u>	Transfer from reserve to accumulated surplus	<u>-121</u>
724	BALANCE AT END OF PERIOD	603
	OFF STREET CAR PARK	
267	Balance at end of previous reporting period	267
0	Transfer to reserve from accumulated surplus	0
<u>0</u>	Transfer from reserve to accumulated surplus	<u>0</u>
267	BALANCE AT END OF PERIOD	267
	PLANT REPLACEMENT	
1,561	Balance at end of previous reporting period	1,561
0	Transfer to reserve from accumulated surplus	0
<u>0</u>	Transfer from reserve to accumulated surplus	<u>0</u>
1,561	BALANCE AT END OF PERIOD	1,561
	LADY NELSON PARK REDEVELOPMENT	
6	Balance at end of previous reporting period	6
0	Transfer to reserve from accumulated surplus	0
<u>0</u>	Transfer from reserve to accumulated surplus	<u>0</u>
6	BALANCE AT END OF PERIOD	6
	ASSET REPLACEMENT	
1,296	Balance at end of previous reporting period	1,296
0	Transfer to reserve from accumulated surplus	0
<u>0</u>	Transfer from reserve to accumulated surplus	<u>0</u>
1,296	BALANCE AT END OF PERIOD	1,296

**CITY OF MOUNT GAMBIER
BUDGET 2016**

Statement of Changes in Equity

ACTUAL 2015 \$ '000		BR2 2016 \$ '000
	LAND DIVISION - OUTSTANDING WORK	
232	Balance at end of previous reporting period	232
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>232</u>	BALANCE AT END OF PERIOD	<u>232</u>
	DOWNSTREAM DRAINAGE	
171	Balance at end of previous reporting period	174
3	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	-105
<u>174</u>	BALANCE AT END OF PERIOD	<u>69</u>
	WORK IN PROGRESS	
4,385	Balance at end of previous reporting period	2,987
2,987	Transfer to reserve from accumulated surplus	0
-4,385	Transfer from reserve to accumulated surplus	-2,947
<u>2,987</u>	BALANCE AT END OF PERIOD	<u>40</u>
	CITY CENTRE IMPROVEMENT	
688	Balance at end of previous reporting period	688
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>688</u>	BALANCE AT END OF PERIOD	<u>688</u>
	MAJOR CAPITAL WORKS	
482	Balance at end of previous reporting period	482
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>482</u>	BALANCE AT END OF PERIOD	<u>482</u>
	RESERVE FUNDS TOTAL	
0	Balance at end of previous reporting period	0
0	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>0</u>	BALANCE AT END OF PERIOD	<u>0</u>
	MOUNT GAMBIER CEMETERY TRUST	
478	Balance at end of previous reporting period	672
194	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>672</u>	BALANCE AT END OF PERIOD	<u>672</u>
	JUNIOR SPORTING FUND	
51	Balance at end of previous reporting period	60
9	Transfer to reserve from accumulated surplus	0
0	Transfer from reserve to accumulated surplus	0
<u>60</u>	BALANCE AT END OF PERIOD	<u>60</u>
<u>223,581</u>	TOTAL EQUITY AT END OF REPORTING PERIOD	<u>223,605</u>

CITY OF MOUNT GAMBIER
BUDGET 2016

Uniform Presentation of Finances

ACTUAL 2015 \$ '000		BR2 2016 \$ '000
26,110	Operating Revenues	24,545
<u>-25,065</u>	<i>less Operating Expenses</i>	<u>-24,521</u>
1,045	Operating Surplus / (Deficit) before Capital Amounts	24
	<i>Less Net Outlays in Existing Assets</i>	
5,156	Capital Expenditure on renewal and replacement of Existing Assets	6,601
<u>-6,649</u>	<i>less Depreciation, Amortisation and Impairment</i>	<u>-6,096</u>
-299	<i>less Proceeds from Sale of Replaced Assets</i>	<u>-959</u>
<u>-1,792</u>		<u>-454</u>
	<i>Less Net Outlays on New and Upgraded Assets</i>	
4,091	Capital Expenditure on New and Upgraded Assets	3,175
<u>-796</u>	<i>less Amounts received specifically for New and Upgraded Assets</i>	0
<u>-612</u>	<i>less Proceeds from Sale of Surplus Assets</i>	<u>0</u>
2,683		3,175
154	Net Lending / (Borrowing) for Financial Year	-2,697

**CITY OF MOUNT GAMBIER
BUDGET 2016**

ACTUAL	FINANCIAL INDICATORS	BR2
2015		2016

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

1,045	Operating Surplus (\$'000)	24
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Being the operating surplus (deficit) before capital amounts

6%	Operating Surplus Ratio	0%
	<u>Operating Surplus</u>	
	Rates - general & other less NRM levy	

This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy

6,808	Net Financial Liabilities (\$'000)	9,505
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Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses)

27%	Net Financial Liabilities Ratio	40%
	<u>Net Financial Liabilities</u>	
	Total Operating Revenue less NRM levy	

1%	Interest Cover Ratio	2%
	<u>Net Interest Expense</u>	
	Total Operating Revenue less NRM levy less Investment Income	

Asset Sustainability Ratio

53%	Net Asset Renewals	93%
	Infrastructure & Asset Management Plan required expenditure	

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets

CORPORATE AND COMMUNITY SERVICES REPORT NO. 12/2016

SUBJECT: REVIEW OF THE STRATEGIC PLAN – DRAFT COMMUNITY PLAN

REF: AF15/179

<i>Goal:</i>	<i>Securing Economic Prosperity</i>
<i>Strategic Objective:</i>	<i>(i) Foster the expansion of commerce and industry in a sustainable manner, considering industry, employment and climate change impacts, and enhance our positioning as the major centre for the region.</i>
	<i>(ii) Support the development of our local economy, our unique local experiences and our capacity to grow visitation to our City.</i>
	<i>(iii) Develop and implement a dynamic planning process to meet emerging economic, social and environmental conditions.</i>
<i>Goal:</i>	<i>Governance</i>
<i>Strategic Objective:</i>	<i>(v) Demonstrate innovative and responsive organisational governance.</i>
	<i>(vi) Establish measures for Council's performance and continually compare against community expectations.</i>
	<i>(vii) Engage with national, state, regional and local forums and partnerships to provide options to continually improve Councils service delivery and performance.</i>

BACKGROUND

The draft Community Plan has been developed incorporating all of the input from Council Members received to date as well as from a number of workshops held with Members on:

- Tuesday 5th May, 2015;
- Wednesday 24th June, 2015;
- Wednesday 23rd September, 2015 and
- Thursday 3rd December, 2015.

The primary purpose of these workshops were to ensure that all Members were able to have input into the development of the Community Plan.

The Strategic Planning Sub Committee has been meeting regularly to develop and review the progress on the development of the Community Plan including the editing of the document.

DISCUSSION

The Community Plan has been developed using the Futures Paper and the community's aspirations as a base with input and editing from Council Members. In particular, the Community Plan identifies those aspirations that this Council intends to achieve over the next four year period.

The Strategic Planning Sub-Committee at its meeting held on Thursday 28th January, 2016 reviewed the draft Community Plan and have undertaken a number of editorial changes.

Upon the completion of these amendments the draft Community Plan will be finalised and prepared for public consultation/engagement. It is anticipated the Community Plan will be provided to Members prior to the Council Meeting on the 16th of February, 2016.

Corporate and Community Services Report No. 12/2016 cont'd...

As the Futures Paper was developed with comprehensive community engagement process the following community consultation/engagement plan is recommended for the Community Plan.

1. Consultation/Engagement to commence after the February Council meeting and include:

- Traditional adverts in the print media and radio;
- Included in the Weekly Affairs;
- On line hub;
- Provided to people involved in the workshops associated with the Futures Paper;
- Focus Groups with RAP, YAG, Elders/Seniors Groups.

After discussion at the Strategic Planning Sub Committee meeting it was also determined that Elected Members be encouraged to undertake additional consultation with existing community contacts and associations.

CONCLUSION

The Strategic Planning Sub-Committee at its meeting held on Thursday 28th January, 2016 reviewed the draft Community Plan (Strategic Plan) and have undertaken a number of editorial changes.

Upon the completion of these amendments the draft Community Plan (Strategic Plan) will be finalised and prepared to commence public consultation/engagement.

At this time it is anticipated that the Community Plan will be able to be provided to Members prior to the Council meeting.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 12/2016 be received;
- (b) The draft Community Plan (Strategic Plan) **(TO BE TABLED AT THE MEETING)** now be received and endorsed for public consultation/engagement in accordance with the proposed community engagement/ consultation plan as proposed.



Tracy TZIOUTZIOUKLARIS
MANAGER - BUSINESS AND STRATEGIC PLANNING

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER

1st February, 2016
TT.MJT

CORPORATE AND COMMUNITY SERVICES REPORT NO. 13/2016

SUBJECT: ELECTOR REPRESENTATION REVIEW

REF: AF15/624

Goal: Diversity

Strategic Objective: Understand our community profile

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Establish measures for Council's performance and continually compare against community expectations.

Each Council is required in accordance with the provisions of the Local Government Act to conduct an elector representation review at least once in each relevant period.

An Elector Representation Review provides a comprehensive examination of all aspects of a Council's composition including the ratio and number of Elected Members.

The relevant review period for the City of Mount Gambier has been prescribed in the 31 May 2012 Government Gazette (p2619) to be April 2016 – April 2017.

Council's last elector representation review was completed in 2008/09 by consultants CL Rowe & Associates and took effect from the 2010 Local Government Elections.

Proposals have been sought from the only 2 known specialist consultants that perform elector representation reviews for South Australia Councils to perform the 2016/17 review, with only one response and proposal received from CL Rowe & Associates.

The purpose of this report is to notify Members of the upcoming elector representation review that is to commence in April 2016 and that CL Rowe and Associates are to be appointed to conduct the review under the supervision of the Manager - Governance & Property.

A Budget allocation of \$20,000 is to be included in the 2016/17 Draft Budget for the consultancy fee as well as other expenses and disbursements associated with the statutory process.

RECOMMENDATION

- (a) Corporate and Community Services Report No. 13/2016 be received.
- (b) An allocation of \$20,000 be included in 2016/17 Budget for costs associated with the statutory elector representation review process.



Michael McCARTHY
MANAGER GOVERNANCE & PROPERTY

Sighted:



Mark McSHANE
CHIEF EXECUTIVE OFFICER