

CORPORATE AND COMMUNITY SERVICES COMMITTEE

Minutes of meeting held in the Committee Room, Level 4, Civic Centre, 10 Watson Terrace,
Mount Gambier on Tuesday 14th March, 2017 at 5.30 p.m.

PRESENT: Cr S Meziniec (Acting Presiding Member)
Mayor Lee, Cr M Lovett and Cr H Persello

APOLOGY: Cr Lovett moved that the apology from Cr J Lynagh and Cr S Perryman be received.

Mayor Lee seconded Carried

APPOINTMENT OF ACTING
PRESIDING MEMBER:

Mayor Lee moved that Cr Meziniec be appointed Acting Presiding Member.

Cr Lovett seconded Carried

COUNCIL OFFICERS:

Chief Executive Officer, Mark McShane
General Manager City Growth, Judy Nagy
General Manager Community Wellbeing, Barbara Cernovskis
Manager Governance and Property, Michael McCarthy
Manager Business and Strategic Planning - Tracy Tzioutziouklaris
Administration Officer – Executive Support, Ashlee Lavia
Administration Officer – Executive Support, Melissa Telford

COUNCIL OFFICERS
APOLOGIES:

Nil

COUNCIL MEMBERS
AS OBSERVERS:

Cr Morello

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Persello moved that the minutes of the previous meeting held 13th February, 2017 be taken as read and confirmed.

Cr Lovett seconded Carried

QUESTIONS:

- (a) With Notice - Nil received
- (b) Without Notice - Nil submitted

1. FINANCIAL STATEMENT – as at 28th February, 2017

Cr Meziniec moved it be recommended the financial statement as at 28th February, 2017 be received.

Cr Persello seconded Carried

2. GOVERNANCE – Committees – City of Mount Gambier Junior Sports Assistance Fund (Section 41) – Minutes of Meeting held 8th March, 2017 – Ref. AF11/725

Cr Persello moved it be recommended:

- (a) the minutes of the City of Mount Gambier Junior Sports Assistance Fund Meeting held on 8th March, 2017 be received;
- (b) the recommendations of the Junior Sports Assistance Fund be adopted by Council;

1. FINANCIAL STATEMENT AS AT 28TH FEBRUARY, 2017

- (a) The financial statement as at 28th February, 2017 be received noting a cash balance of \$84,067

2. APPLICATIONS FOR FINANCIAL ASSISTANCE FOR JUNIORS FROM 1ST SEPTEMBER, 2016 TO 28TH FEBRUARY, 2017

- (a) The actions in making the above payments from the Fund be confirmed and ratified.

3. APPRECIATIONS - letters received/forwarded

The report be received.

4. GENERAL INFORMATION - Since 1st July 2015

The reports be received.

5. OTHER APPLICATIONS

The report be received.

6. MEMBER CONTRIBUTIONS - Unpaid Membership 2016/2017

- (a) the report be received;
- (b) letters be sent to Member Organisations requesting advice as to whether they wish to continue their Membership of the Fund, and if so payment is to be made by the end of March, 2017 or the Member Organisation will be suspended from the fund.

7. RESIGNATION OF MEMBER ORGANISATION

The report be received.

8. COMMERCIAL CLUB INC. - Annual Donation - Exceptional Junior Program 2016

- (a) the report be received;
- (b) for the 2016 year the following junior receive the Commercial Club Inc. donation to assist that junior to advance in their chosen sport and to achieve their potential:

Awardee: Isabella Stratford

- (c) the presentation of the Commercial Club Inc. donation take place at the Basketball Stadium
- (d) details of the donation program and the awardee for 2016 be released to the media immediately.

Cr Lovett seconded

Carried

3. **GOVERNANCE – Committees – Audit Committee – Minutes of Meeting held 7th March, 2017 – Ref. AF11/863**

Cr Mezinec moved it be recommended:

- (a) the minutes of the City of Mount Gambier Audit Committee meeting held on Tuesday 7th March, 2017 be received;
- (b) the following recommendations of the Audit Committee meeting held on Tuesday, 7th March, 2017 be adopted by Council:

1. **REPORTS FOR INFORMATION**

The reports be received.

2. **AUDIT WORK PROGRAM 2014 - 2018 - Ref. AF11/863, AR16/36225**

The report be received.

3. **FINANCIAL SUSTAINABILITY - Key Financial Indicators - Ref. AF11/704**

The report be received.

4. **FINANCIAL INTERNAL CONTROLS - Internal Audit Program - Ref. AF16/164**

- (a) the report be received;
- (b) the Financial Internal Controls Report (Control 9 and 31) be endorsed by Council;
- (c) the Minor Plant Register Action Plan be endorsed by Council;
- (d) the update on Financial Internal Controls be received and the contents noted.

5. **STRATEGIC MANAGEMENT - Long Term Financial Plan - Ref. AF11/1787, AR17/2810**

The draft Long Term Financial Plan 2017/2018 be received.

Cr Persello seconded

Carried

4. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 15/2017 - Rate Rebate Application - Royal Society for the Blind SA Inc. - Ref. AF11/824**

Cr Mezinec moved it be recommended:

- (a) Corporate and Community Services Report No. 15/2017 be received.
- (b) The rate rebate application from the Royal Society for the Blind of SA be approved on the following basis:
 - (i) Royal Society for the Blind (RSB) meets the criteria for a Mandatory Rebate of 75% and Council provide a Discretionary Rebate of 25% from the 1st July, 2017. Therefore the RSB will receive a 100% rate rebate on their property at 36 Commercial Street West, Mount Gambier.

Cr Lovett seconded

Carried

5. CORPORATE AND COMMUNITY SERVICES REPORT NO. 16/2017 - Policy Review – Complaints, Internal Review & Whistleblowers - Ref. AF11/1950

Cr Meziniec moved it be recommended:

- (a) Corporate and Community Services Report No. 16/2017 be received;
- (b) Council hereby revokes existing and adopts updated Council Policies:
 - C200 – Complaints
 - C290 – Internal Review of Council's Decisions
 - W150 – Whistleblowers Protection
- (c) Council makes the necessary amendments to Council's Policy Manual Index.
- (d) Council advise the SA Ombudsman that it has adopted the LGA Model Internal Review of Decisions Policy compliant with the provisions of s270 of the Local Government Act 1999.

Cr Persello seconded

Carried

6. CORPORATE AND COMMUNITY SERVICES REPORT NO. 17/2017 Development of Strategic Plans - Ref. AF15/366

Cr Meziniec moved it be recommended:

- (a) Corporate and Community Services Report No. 17/2017 be received;
- (b) The Strategic Planning Sub-Committee oversee and provide guidance to Council on the development of the Strategic Plans and the strategic planning processes including community engagement and consultation processes.

Cr Persello seconded

Carried

7. CORPORATE AND COMMUNITY SERVICES REPORT NO. 18/2017 - Cultural Development Plan and Youth Strategy - Ref. AF15/366

Cr Persello moved it be recommended:

- (a) Corporate and Community Services Report No. 18/2017 be received and the contents noted.

Cr Lovett seconded

Carried

8. CORPORATE AND COMMUNITY SERVICES REPORT NO. 19/2017 - Lease - Dimjalla Skate Park - Ref. AF11/2200

Cr Persello moved it be recommended:

- (a) Corporate and Community Services Report No. 19/2017 be received;
- (b) the expiry date of the 2nd (and final) Dimjalla Skate Park lease renewal of 30th June, 2018 be noted.

Cr Lovett seconded

Carried

9. CORPORATE AND COMMUNITY SERVICES REPORT NO. 20/2017 - Property Matters - 17 Elizabeth Street - Ref. AF11/1480

Cr Lovett moved it be recommended:

- (a) Corporate and Community Services Report No. 20/2017 be received;
- (b) valuation and real estate agency services be engaged to inform Council on the market value and anticipated market interest associated with a potential sale of 17 Elizabeth Street;
- (c) a further report be presented to Council to consider any active marketing or purchase offer for the property of 17 Elizabeth Street.

Cr Persello seconded

Carried

10. CORPORATE AND COMMUNITY SERVICES REPORT NO. 21/2017 - Officer Interests - Ref. AF11/1134

Cr Meziniec moved it be recommended:

- (a) Corporate and Community Services Report No. 21/2017 be received and contents noted;
- (b) Pursuant to s111 of the Local Government Act 1999, that Division 2 - Register of Interest provisions shall apply to the General Manager Officers of Council, as follows:
 - General Manager – Community Wellbeing
 - General Manager – City Growth
 - General Manager – City Infrastructure
 - General Manager – Council Business Services

Cr Persello seconded

Carried

11. CORPORATE AND COMMUNITY SERVICES REPORT NO. 22/2017 - Operation Flinders Sponsorship Request - Ref. AF15/474

Cr Meziniec moved it be recommended:

- (a) Corporate and Community Services Report No. 22/2017 be received;
- (b) Council support the proposal from Operation Flinders on the condition that:

Corporate and Community Services Committee Minutes, Tuesday, 14th March, 2017 cont'd...

- funding from all stakeholders is secured for the 3 year term
 - participant selection from Mount Gambier to include representation from each secondary school including those accessing education via a FLO program
- (c) an amount of \$6,600 p.a. be referred to the 17/18 budget for Councillors consideration, noting the request for a 3 year program commitment;
- (d) Council be provided with a copy of the final evaluation should the program proceed.

Cr Persello seconded

Carried

MOTIONS WITH NOTICE - Nil

MOTIONS WITHOUT NOTICE - Nil

Meeting closed at 5.48 p.m.

MJT

CONFIRMED THIS DAY OF 2017.

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PRESIDING MEMBER