

CORPORATE AND COMMUNITY SERVICES COMMITTEE

Minutes of meeting held in the Reception Area, Level 4, Civic Centre, 10 Watson Terrace,
Mount Gambier on Monday 7th March, 2016 at 5.30 p.m.

PRESENT: Cr S Meziniec (Presiding Member)
Cr M Lovett, Cr Lynagh and Cr H Persello

APOLOGY: Cr Persello moved that the apology from Mayor Lee and Cr Perryman be received.

Cr Lovett seconded Carried

COUNCIL OFFICERS: Chief Executive Officer, Mark McShane
Director - Corporate Services, Grant Humphries
Manager Community Services and Development, Barbara Cernovskis
Manager Governance and Property, Michael McCarthy
Administration Officer – Executive Support, Melissa Telford

COUNCIL MEMBERS

AS OBSERVERS: Nil

WE ACKNOWLEDGE THE BOANDIK PEOPLES AS THE TRADITIONAL CUSTODIANS OF THE LAND WHERE WE MEET TODAY. WE RESPECT THEIR SPIRITUAL RELATIONSHIP WITH THE LAND AND RECOGNISE THE DEEP FEELINGS OF ATTACHMENT OUR INDIGENOUS PEOPLES HAVE WITH THIS LAND.

MINUTES: Cr Lynagh moved that the minutes of the previous meeting held 8th February, 2016 be taken as read and confirmed.

Cr Persello seconded Carried

QUESTIONS:

- (a) With Notice - Nil received
- (b) Without Notice - Nil submitted

1. FINANCIAL STATEMENT – as at 29th February, 2016

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Meziniec moved it be recommended the financial statement as at 29th February, 2016 be received.

Cr Persello seconded Carried

2. GOVERNANCE – Committees – Community Engagement and Social Inclusion Sub-Committee – Minutes of Meeting held 22nd February, 2016 – Ref. AF15/78

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Persello moved it be recommended:

- (a) the minutes of the Community Engagement and Social Inclusion Sub-Committee Meeting held on 22nd February, 2016 be received;
- (b) the following recommendations (numbered 1 to 3) of the Community Engagement and Social Inclusion Sub-Committee be adopted by Council:
 - 1. RECONCILIATION ACTION PLAN – Reconciliation Action Plan Progress Table
 - (a) The Reconciliation Action Plan progress table be received.
 - 2. KEY FOCUS AREAS – Key Focus Area Progress Table
 - (a) the Community Engagement & Social Inclusion Key Focus Area progress table be received and noted for information.
 - 3. LIMESTONE COAST COMMUNITY SERVICES ROUNDTABLE - Update
 - (a) The presentation on the progress of the online Limestone Coast Community Services Directory be received.

Cr Lovett seconded

Carried

3. ORGANISATIONS AND ASSOCIATIONS - Local Government Association - 2016 Council Best Practice Showcase and Ordinary General Meeting - Ref. AF11/933

Goal: Governance

Strategic Objective: Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance.

Cr Meziniec moved it be recommended:

- (a) the Mayor be appointed as the delegate to represent Council at the 2016 Council Best Practice Showcase and Ordinary General Meeting of the Local Government Association of South Australia to be held in Adelaide on Thursday 14th April, 2016 and Friday 15th April, 2016 at the Adelaide Showgrounds;
- (b) Cr Richardson be appointed proxy delegate to represent Council should the Mayor not be able to attend the General Meeting;
- (c) the Local Government Association be advised Council does not wish to submit any notice of motions;
- (d) the Mayor and the Acting Chief Executive Officer attend the LGA Conference and AGM and Dinner on Thursday, 14th April, 2016 and Friday 15th April, 2016, with all associated costs met by Council;
- (e) other Councillors may wish to attend the 2016 Council Best Practice Showcase and Ordinary General Meeting, with all associated costs met by Council and should express their interest to the Team Leader Executive Support by Friday 18th March, 2016;
- (f) Council has been successful in its submission of an Expression of Interest to participate in the Showcase with a presentation and display booth on the Railway Lands Redevelopment and Activation. This will require attendance of at least 2 staff members at the Showcase.

Cr Lynagh seconded

Carried

4. PROPERTY MANAGEMENT - Railway Lands Activation Team Update - Ref. AF15/398

Goal: Building Communities

*Strategic Objective: Encourage the empowerment of the community to lead and self manage their respective desires and aspirations.
Encourage the development of community facilities and infrastructure, community events, and active and safe community spaces through direct support, seeking funding, facilitation etc.*

The Manager – Community Services and Development reported:

During February 2016 the Railway Lands Activation Team continued to work with a number of community groups to deliver and facilitate community led events and activities at the site. The notable event for February was the Rockin' the Rail Karaoke Challenge.

Once again this was an event that achieved participant numbers that well exceeded 2,000. Licensees and food vendors supporting these events are surpassing expectations and it is emerging success from these events is experienced beyond the Railway Lands; patronage at local restaurants and hotels within the CBD has significantly increased. Consistent feedback indicates that the usual decline experienced for February trade has been increased to parallel that of the busier pre Christmas period.

In addition, the Railway Lands Activation Team has continued to progress temporary, low cost activations and events including the following initiatives:

Commercial/Community integration	
Railway Building	Short term commercial enquiry regarding use of the Railway building – interested party not yet returned to area
Site	Short term hospitality option currently being discussed for site
Arts/Cultural/Music activities	
Public Art @ The Rail Public Murals	<i>First Stop Public Art @ the Rail</i> The successful artists have been advised of their selection and the team are currently negotiating formal agreements with each of the artists It is expected that work will commence within the coming weeks with installation to occur Mar/Apr 16.
Nature Play Sculptures	Invitation for submissions are currently underway and the team is working toward providing a selection to Members by mid to late April with installation expected to be completed by the end of May 2016.
Food & wine beverage	
Rockin' the Rail Karaoke Challenge	Outcomes from the Pop Up Bar post event debriefs were applied to this event and proved very successful for patrons and operators alike

Corporate and Community Services Committee Minutes, Monday 7th March, 2016 cont'd...

Since inception the activation team has worked closely with the Operations team to ensure the integrity of the site does not become compromised and community feedback regarding infrastructure on the site is collaboratively addressed to ensure the site is well equipped to provide sustainable support for ongoing community led events.

It is fair to say that in the design phase of the site it could never have been expected that the community would have embraced this space with such enthusiasm.

Event Evaluation	
Attendance Expectation	75% - Greater than expected
Council support	Application process, Council advice, Council support with both logistics and equipment were all given a high rating
Rating Experience of site	The question <i>Facilities available on site were suitable for my event?</i> Rated the lowest of all questions with the consistent feedback referencing a need for increased provision and permanent access to the following: <ul style="list-style-type: none"> • Toilets • Power • Storage • Water • Lighting
Future Events	75% of the feedback received confirmed consideration would be given to hosting another event at the Railway Lands

Confirmed future events for the Railway Lands.

<u>March</u>	<u>April</u>	<u>May</u>
Ford Mustang Launch Louise Adams Community Concert – South East X South West (Fundraiser for Leukaemia Foundation) Harmony Day	HPV Pedal Prix Scrutineering RFDS 20th Anniversary LimeFM Family Day	Family Day

Cr Persello moved it be recommended:

(a) The progress report on the Railway Lands Activation Team be received.

Cr Lovett seconded

Carried

5. CORPORATE AND COMMUNITY SERVICES REPORT NO. 15/2016 - Frew Park State Emergency Services (SES) Shed - Ref. AF15/317

Goal: *Building Communities*
Strategic Objective: *Recognise and support our volunteers, community organisations and their sustainability as they continue to be the foundation of the community.*

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Meziniec moved it be recommended:

- (a) Corporate and Community Services Report No. 15/2016 be received.**
- (b) Consent be granted to the State Emergency Services for continued occupation of the shed at Frew Park on a monthly tenancy from 31 April 2016 for a 3 month period only with no further tenancy beyond 31 July 2016.**
- (c) Written notice be given to the State Emergency Service to provide Council with vacant possession of the shed occupied by them at Frew Park on and from Monday 1 August 2016.**

Cr Lynagh seconded

Carried

6. CORPORATE AND COMMUNITY SERVICES REPORT NO. 16/2016 - Appointment of Member - Lifelong Learning Sub-Committee - Ref. AF15/501

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

Strategic Objective: Engage with national, state, regional and local forums and partnerships to provide solutions and options to continually improve Councils service delivery and performance.

Goal: Diversity
Strategic Objective: Develop the capacity of Council to effectively communicate and engage with our communities, other agencies and service providers.

Cr Meziniec moved it be recommended:

- (a) Corporate and Community Services Report No. 16/2016 be received.**

Cr Persello seconded

Carried

7. CORPORATE AND COMMUNITY SERVICES REPORT NO. 17/2016 - Strategic Plan/Corporate Plan, Achievement of Key Performance Indicators Quarterly Report - December 2016 - Ref. AF11/1790

Goal: Governance
Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Meziniec moved it be recommended:

- (a) Corporate and Community Services Report No. 17/2016 and the December 2016 Quarterly Summary KPI report be received and endorsed by Council.**

Cr Persello seconded

Carried

**8. CORPORATE AND COMMUNITY SERVICES REPORT NO. 18/2016 - Policy C410
Conduct of Meetings (S92/S90(8)) - Ref. AF11/1950**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Meziniec moved it be recommended:

(a) Corporate and Community Services Report No. 18/2016 be received;

(b) Council hereby adopts updated Council Policy:

C410 - Conduct of Meetings (s92 Code of Practice / s90(8))

(c) Council makes the necessary amendments to Council's Policy Manual Index.

Cr Lovett seconded

Carried

**9. CORPORATE AND COMMUNITY SERVICES REPORT NO. 20/2016 - Rate Rebate
Application - Forestry SA / RDA Limestone Coast (RDALC) - Ref. AF11/823**

Goal: Governance

Strategic Objective: Evaluate the effectiveness of all service delivery initiatives against the returns and/or benefits to the community.

Cr Meziniec moved it be recommended:

(a) Corporate and Community Services Report No. 20/2016 be received.

(b) the rate rebate application from Forestry SA/RDALC be approved on the following basis:

(i) the rate rebate be set at 50%;

(ii) the rate rebate to apply from the next rating period i.e. from 1st July, 2016.

Cr Lynagh seconded

Carried

**10. CORPORATE AND COMMUNITY SERVICES REPORT NO. 21/2016 - Policy C420
Procurement & Disposal of Land and Assets - Ref. AF11/1950**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Meziniec moved it be recommended:

(a) Corporate and Community Services Report No. 21/2016 be received;

(b) Council hereby adopts updated Council Policy:

C420 – Procurement, & Disposal of Land and Assets

(c) Council makes the necessary amendments to Council's Policy Manual Index.

Cr Lovett seconded

Carried

11. **CORPORATE AND COMMUNITY SERVICES REPORT NO. 22/2016 - Policy F140 - Flags Protocol - Ref. AF11/1948**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance.

Cr Meziniec moved it be recommended:

(a) Corporate and Community Services Report No. 22/2016 be received;

(b) Council hereby adopts updated Council Policy:

F140 – Flags Protocol

(c) Council makes the necessary amendments to Council's Policy Manual Index.

(d) that requests to fly flags on special days be presented to Council in accordance with the guidelines contained in Corporate and Community Services Report No. 22/2016 and that a calendar of special days be maintained as resolved by Council.

(e) the calendar of special days at this time to include (and be added to as resolved by Council)
13th February - Anniversary of the apology to the stolen generations
17th May - International Day Against Homophobia and Transphobia (IDAHOT) and Feast Festival in November
29th November - 3rd December - Anniversary of the Eureka Stockade

Cr Lynagh seconded

Carried

MOTION WITH NOTICE

12. **GOVERNANCE – Committees – Lifelong Learning Sub-Committee – Minutes of Meeting held 12th February, 2016 – Ref. AF15/77**

Goal: Governance

Strategic Objective: Demonstrate innovative and responsive organisational governance

Cr Meziniec moved it be recommended:

(a) the Minutes of the Lifelong Learning Sub-Committee Meeting held on 12th February 2016 be received;

(b) the following recommendation of the Lifelong Learning Sub-Committee be adopted by Council;

1. **KEY FOCUS AREA – Wellbeing and Resilience**

a) The progress report on the Regional Wellbeing & Resilience Collaboration provided by the Manager Community Services & Development be received;

- b) The verbal update provided by Ann Aldersey on the progression of the Limestone Coast Region of Wellbeing proposal be received;
- c) Ann Aldersey be thanked for her contribution to galvanising the stakeholder commitment to the development of the Limestone Coast Region of Wellbeing proposal.

2. **KEY FOCUS AREA** – Wellbeing and Resilience

- a) The progress report on a Wellbeing Workforce/Positive Organisation project provided by the Manager Community Services & Development be received.

Cr Persello seconded

Carried

Meeting closed at 6.05 p.m.
MJT

CONFIRMED THIS

DAY OF

2016.

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PRESIDING MEMBER